

Report to Cabinet

Subject: Gedling Plan and Budget Outturn and Budget Carry Forwards 2015/16

Date: 16th June 2016

Author: Senior Leadership Team

Wards Affected

Borough-wide

Purpose

This report presents the Gedling Plan and Budget Outturn and Budget Carry Forwards for 2015/16.

Cabinet is asked to note the final outturn position for 2015/16 and:

- a) recommend that Council approve the method of financing the 2015/16 capital expenditure which includes making the Capital Determinations required by the Local Government and Housing Act 1989;
- b) approve the carry forward of non-committed capital budgets from 2015/16 as additions to the 2016/17 budget for referral to Council, in accordance with financial regulations;
- c) Note the revenue and capital carry-forward budgets approved by the Chief Financial Officer in accordance with financial regulations.

Key Decision

This is a not a key decision

Background

- 1.1 The Council's financial regulations allow for the carry forward of capital and revenue budgets to the new financial year where there is an underspend against the approved budget.
 - 1.2 The Chief Financial Officer has delegated authority to approve the carry forward of contractually committed schemes above £50,000 for Capital and £10,000 for Revenue, and all schemes where the underspend does not exceed £50,000 for Capital and £10,000 for Revenue, subject to reporting the source of the underspend and the subsequent use of the carry forward to the Portfolio Holder.
 - 1.3 Approval of full Council is required for schemes, which are not contractually committed, with a value over £50,000 for Capital and £10,000 for Revenue. There are two schemes that require Council approval.
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Proposal

2.1 Summary Budget Outturn Position

This report highlights continued good management of the Revenue and Capital budgets and overall Council performance.

Capital budgets are underspent by £168,230 against the current estimate after accounting for carry forwards proposals of £695,600 (see paragraph 3).

The original General Fund Revenue Budget, including carry forwards from 2014/15, was approved at £12,975,600. During the financial year Cabinet received the usual budget monitoring reports and approved a £471,000 reduction in the budget at quarter 3 to give a current approved budget of £12,504,600. The major areas of underspend reported at quarter 3 included: £164,000 on Rent Allowances due to increased government subsidy and a reduced bad debt position; £100,000 on Council Tax and Housing Benefits staffing due to posts held vacant whilst completing a restructure; £113,000 in additional income in planning, parks, cemeteries and investment returns.

The quarter 3 reduction in the revenue budget resulted in forecast reduction in the required contribution from General Fund Balance, from £879,000 to £408,600, for 2015/16 which was reflected in the latest Medium Term Financial Plan (MTFP) presented to Budget Council in March 2016.

The final budget outturn position is underspent by £728,693 against the original estimate, or £257,693 against the current estimate i.e. the latest quarter 3 monitoring projection. After accounting for the approved budget carry forwards of £83,400 the total underspend is £174,293 or 1.4% of the current estimate.

The 2015/16 budget process was set against a backdrop of continuing reductions in government grant funding and increasing demand and cost pressures, for example, increasing demand for waste service due to growth in the number of households. A significant budget review was undertaken during 2014/15 and budget reduction proposals were approved totalling £2.458m to be delivered over the 5 year period of the MTFP (see paragraph 2.2.3 for further details). This together with the continuing uncertainty for future local government funding means that 2015/16 has been another challenging financial year. The outturn position demonstrates that services have responded well to delivering efficiency savings and that strong financial management throughout the year has ensured that resources have been effectively employed in the delivery of the Council's objectives.

The outturn position will be analysed to identify any further underspends which can be removed from the future budget.

Given the extent of changes this represents a robust outturn position for the Council which increases reserve balances above the estimated position in the face of continuing uncertainty about future funding levels.

2.2 General Fund Revenue Financing and Budget Outturn 2015/16

2.2.1 General Fund Financing 2015/16

2.2.1.1 Revenue Support Grant Settlement (RSG) Funding

During 2015/16 the Government top-sliced part of the RSG for allocation as New Homes Bonus effectively earmarking resources based on an estimate of the funds that would be required for that scheme. The actual resources distributed under that scheme was evidently finalised at an amount under the original estimate and the residual sums have been redistributed across Local Government on the basis of original funding allocations. This has resulted in additional grant funding of £8,965 being allocated to Gedling.

2.2.1.2 Business Rates Retention

Background

The Business Rates Retention Scheme was introduced on 1 April 2013. Business Rates income was previously paid into a national pool which was then reallocated by central government to local authorities on a needs based formula through formula grant as part of the local government finance settlement. The Business Rates Retention scheme has replaced this centralised funding system, with 50% of income now being retained locally whilst the remaining 50% continues to be distributed on the needs based formula system via Revenue Support Grant.

Under the new regime the portion of a local authority's income that comes from retained business rates will change according to movements in its local business rates income (which could move up or down) to provide an incentive for supporting local business growth.

The 2015/16 local government finance settlement provided each local authority with its baseline funding level against which movements in income will be measured. For Gedling this is £2,792,242.

Any growth in business rates is subject to a levy, which is a mechanism to limit any disproportionate benefit from business rate income as some local authorities have a lot of business property and would potentially be able to make large gains for relatively small investment in business rates growth. Levies paid are used to fund the safety net. For Gedling the levy rate is 50% of growth above the baseline funding level.

The safety net provides protection against significant decreases in business rates income, and ensures no local authority's income drops below 92.5% of its baseline funding level.

Gedling has entered into a pooling arrangement with the other Nottinghamshire authorities (excluding the City). Under this arrangement each member makes the levy payments, if applicable, into the Pool that would ordinarily have been required to be paid to central government had the Pool not been in operation. The Pool

funds are then distributed by Nottinghamshire County Council (as lead authority) to Pool Members on the basis of a Memorandum of Understanding. This ensures no Member is worse off by being in the Pool, by offering an equivalent "safety net mechanism" to that offered by central government for authorities not in a Pool, and then sharing any remaining surplus.

During 2014/15 the MOU was amended and approval given to a change in the allocation of the Pool surplus. It was determined that 50% of any surplus would be retained for use by the Combined Authority for delivery of 'N2' projects and 50% would be distributed to individual Pool Members for local investment in economic development activity. It is expected that this arrangement will continue for 2015/16.

The Pool outturn figures for 2015/16 have been finalised with a sum of £73,693 identified for redistribution to Gedling and this has been transferred to earmarked reserves for spend on economic development projects and an equivalent sum will be held by the Pool for use by the Combined Authority.

2015/16 Outturn

The initial Baseline Funding Level for Gedling was set at £2,792,242 and the retained growth current estimate set at £389,333 for 2015/16 giving a total Business Rates estimate of £3,181,575.

Business Rates income in 2015/16 is based on the estimates provided to central government in January 2015 in the required statutory returns.

Growth recognised in the accounts for 2015/16 is determined by a complex model in which it is initially recognised as income based on the estimated position, and is then adjusted in the following year, as required by regulation, via the Collection Fund surplus/deficit calculation which is based on actual outturn figures.

The actual growth figure attributable to Gedling for 2015/16 is £529,934, of which £264,967 (equivalent to the 50% levy) is payable to the Nottinghamshire Pool and 10% £52,993 is payable to the preceptors which are part of the Business Rates Retention Scheme i.e. Notts County Council and Notts Fire Authority. This leaves retained growth for Gedling of £211,974. In addition Gedling retains 100% of business rates income in respect of renewable energy schemes operating in the borough which provides additional income of £79,933 for 2015/16 and also retains a grant of £49,614 to compensate for a cap introduced on the business rates multiplier. Therefore total retained growth for 2015/16 is £341,521 which is £47,812 less than the current estimate of £389,333.

However, as described above, the amount credited to the General Fund balance from the Collection Fund during 2015/16 for growth is based on the estimated figures provided to central government in January 2015, which totals £929,318 minus the pool contribution and preceptor shares growth of £317,960 leaving a contribution to the General Fund Balance of £611,358. This will be offset by an adjustment in the surplus and deficit calculation of £269,837 to ensure the final amount credited is the actual growth figure i.e. £341,521. This is in line with expectations in the Medium Term Plan 2016/17.

2.2.2 General Fund Budget Outturn 2015/16

- 2.2.2.1 The actual net revenue expenditure for each Portfolio area 2015/16 is detailed in Appendix 1, together with explanations of major variances in expenditure and income.
- 2.2.2.2 The table below summarises the actual net expenditure for each Portfolio in 2015/16 compared to both the original estimate and the current estimate. The current estimate is that approved by Cabinet in February 2016, adjusted by budget virements in the fourth quarter. During the financial year Cabinet approved a number of budget amendments as part of the quarterly monitoring process approving a net reduction of £471,000.
- 2.2.2.3 The table shows an overall General Fund underspend of £257,693, against the current estimate, equating to 2.1% before accounting for carry forward requests.

General Fund Revenue Outturn and Proposed Carry Forwards 2015/16

	Original Estimate (inc Carry Forwards 2014/15)	Current Estimate 2015/16	Actual 2015/16	Variance to Original Estimate	Variance to Current Estimate	Proposed Carry Forward
	£	£	£	£	£	£
Community Development	1,466,200	1,429,400	1,387,878	(78,322)	(41,522)	1,500
Health & Housing	2,497,100	2,238,300	2,153,246	(343,854)	(85,054)	7,900
Public Protection	1,513,700	1,506,900	1,409,169	(104,531)	(97,731)	0
Environment	4,540,400	4,471,900	4,378,203	(164,887)	(96,387)	51,900
Growth & Regeneration	1,227,600	1,174,500	1,090,906	(136,694)	(83,594)	0
Resources & Reputation	1,730,600	1,683,600	1,827,505	99,595	146,595	22,100
TOTAL	12,975,600	12,504,600	12,246,907	(728,693)	(257,693)	83,400

2.2.2.4 Proposed Revenue Carry Forwards

The revenue carry forward requests total £83,400 and are attached at Appendix 2. These comprise the schemes which the Chief Financial Officer has authorised to carry forward in line with the delegation arrangements. There are no carry forward requests which require Council approval.

2.2.2.5 General Fund Balance at 31 March 2016

The General Fund Balance at 31 March 2016 is £6.160m, a variance of £493k above the current estimate of £5.667m. After accounting for the commitments to fund revenue carry forwards of £83.4k and £215k for the actual cumulative Business Rates Collection Fund deficit this leaves £195k more in balances than the current estimate which can be used to support the future budget and MTFP. This level of balances remains above the minimum required in the Council's Medium Term Financial Plan.

The £493k variance from the estimated closing General Fund Balance can be analysed as follows:

- a) Variations on the Financing estimates create an increased contribution to balances of £235k in 2015/16. However the majority will be required in 2016/17 to fund the addition to the Business Rates Collection Fund deficit.
- b) The Revenue Budget underspend of £258k.

Details of the total reserves held at 31 March 2016 are shown at Appendix 3.

2.2.3 2015/16 Budget Reduction Proposals – Progress Update

During the 2014/15 budget process, in response to reductions in government grant funding, a significant programme of budget reductions totalling £2.458m was approved for delivery between 2014/15 and 2016/17 to ensure achievement of a sustainable medium term financial plan. The approved budget reductions covered a range of revenue and capital related proposals using a variety of strategies i.e. efficiency, new ways of working, income generation and service cuts. A risk assessment of the programme of budget reductions originally estimated that £179,500 of the total programme would be undeliverable. Delivery of the programme has progressed well and final outturn figures are expected to be broadly in line with the original estimates net of the risk assessment figure i.e. £2.28m. However, the timescale for delivery of certain schemes, primarily the planned community centre and capital receipt related reductions is slower than anticipated with the latter being due to the delay in the sale of a major development site with savings now expected over the period 2016/17 to 2021/22. These amendments were all reflected in the Medium Term Plan approved by Council in March 2016.

The remaining projects planned for delivery during 2015/16 have been achieved in accordance with budget expectations at £527k. This leaves an estimated £629k still to be delivered over 2016/17-2021/22.

In 2014/15, year one of the programme, a £260,000 budget reduction risk reserve was established in recognition that not all projects would be delivered in accordance with planned timescales or values. In year one £70,100 was charged to this reserve leaving a balance of £189,900. In 2015/16 it has not been necessary to draw on the fund and the £189,900 will be retained in balance sheet to manage future risks of the ongoing work programme.

In order to facilitate the delivery of the budget reduction programme the 2014/15 budget report approved the establishment of a Transformation Reserve over 3 years totalling £500,000 i.e. £300,000 2014/15, £150,000 2015/16 and £50,000 2016/17. Based on current expectations this figure is projected to be sufficient and the balance remaining in the reserve at 31 March 2016 is £256,600 which, together with the 2016/17 budget of £50,000, is expected to be sufficient to facilitate delivery of the remaining work programme.

2.3 Summary of Major General Fund Revenue Variances from Current Estimate

- 2.3.1 After accounting for carry forward requests the net revenue underspend against the current estimate is £174,293 or 1.4%.

Major variances in excess of £10,000 are highlighted in the paragraphs below.

2.3.2 Expenditure Areas – Major Variances in Excess of £10,000

Additional expenditure has arisen in the following services:

- Increase in Debtors bad debt provision £20,600;
- Rent Allowances – The 2015/16 outturn on rent allowances represents overspending of £39,600 against the current approved estimate. This is due to bad debt write offs.

Reductions in expenditure include:

- Employee Expenses – During the year salary savings identified through positive vacancy management of £198,300 were recognised and reflected in the budget during quarterly monitoring. These were partly offset by redundancy and compensation payments to two corporate directors, additional staffing requirements in Waste Services, Carlton Forum Leisure Centre and redundancy payments. The final underspend compared to the current estimate is £29,500 which is over and above the vacancy provision target of £90,000;
- Utilities – Net savings of £116,000 against the original estimate mainly due to: reduced recharges from the Academy at Carlton Forum LC and Redhill £30,600; savings on gas, electricity and metered water due reduction in usage and contract price at Arnold Leisure Centre £29,300; reduced fuel oil consumption at Calverton LC £16,100 and reduced recharges from the school £10,600; reduction in prices at Richard Herrod £14,800. £73,900 of the savings were approved by Cabinet during quarterly monitoring resulting in a final underspend position of £42,100 compared to the current estimate.
- Central Provisions – a budget of £25,000 provided for potential risks identified in the delivery of the planning services was not required. This has enabled a contribution to the Planning and Local Development Framework Reserve to set

aside resources for the inspection process for the local planning document, which was identified as a budget pressure in a report to Cabinet in March.

2.3.4 Income Areas - Major Variances in Excess of £10,000

Reductions in income include:

- Revenues – Local Taxation - Lower Council Tax Summons costs recovery of £42,400;
- CIL Income - A delay in CIL income generation has resulted in a shortfall of £10,000;
- Hackney Carriage Licencing – further reduction in income of £22,400 due to a fall in demand for licencing partly offset by an increase in prices for renewals;
- Fleet Management – Reduced number of vehicle sales, due to extended useful lives has resulted in reduced income of £34,800.

Additional income includes:

- Additional Trade Waste income due to current customers having additional services and new customers £24,600;
- Additional Garden Waste income due to current customers having additional bins and new customer growth £32,500;
- Leisure Centres – Additional income of £43,800 mainly due to pay and play fitness users transferring to DNA. Other significant variances through the year include increased income from swimming lessons and conference bookings which were offset by reduced public swimming, all weather pitch closure and theatre sales;
- Additional income of £25,200 due to a large major planning application which has enabled a contribution to the Planning and Local Development Framework reserve for future inspection costs of the local planning document;
- Net additional land charges income of £69,800 due to New Burdens Grant for property search litigation partly offset by settlement costs.

2.4 Building Control Fee Earning Trading Account

There is a statutory requirement to break even on the Building Control Fee Earning account to ensure the service is not subsidised by the council tax payer.

Following several difficult years the deficit owed to the General Fund at 31 March 2015 was £72,755. In 2015/16 a surplus of £51,040 has been achieved which is £53,040 higher than estimated. This is mainly due to staff vacancies. The deficit on the Building Control fee earning account at 31 March 2016 is £21,715.

The financial position will continue to be closely monitored in 2016/17.

2.5 Reserves and Provisions

Reserves and provision requirements have been reviewed and transactions completed within the portfolio analysis. A full list of Earmarked Reserves is included in Appendix 3 which details the actual position on Earmarked Reserves at 31 March 2016 of £4.911m compared to the estimated position of £3.978m, an increase of £933,000.

Significant movements in reserves and provisions are summarised below:

- Leisure Strategy Reserve – £500,000 transferred from the General Fund Balance as approved by Budget Council.
- Economic Development Fund – contribution of £273,800 from underspends in economic development in 2015/16 giving a total of £548,200 earmarked for committed and future projects;
- Transformation Fund – a contribution of £18,200 from an underspend in Legal Services and the remaining balance of the 2015/16 transformation budget of £49,100 giving a total of £256,600 earmarked for future change costs. (see Para 2.2.3)
- The Earmarked Grants reserve contains grants which are received for specific purposes to fund qualifying expenditure in future financial years. Notable grants added during 2015/16 include £24,400 New Burdens Localising Council Tax grant, £150,000 HCA Housing Zone grant and £30,000 Tram and Mineral Line grant.
- IT Replacement Reserve – usage of the reserve in year is £59,200 lower than anticipated due to fewer replacements, however replacements are expected to be higher than anticipated within the next 2 years - balance is now £433,900.
- Asset Management Reserve – additional contributions of: £56,000 for car park maintenance funded by the County parking partnership income; £30,000 for the set up costs of the delayed Carlton Hub project; £25,000 from underspends on asset related revenue budgets; partly offset by contributions to approved projects of £47,000 leaves a balance for future asset management requirements of £208,600.
- Planning and Local Development Framework Reserve – additional contributions of £75,000 have been made from related underspends to set aside resources for the inspection process for the local planning document, which was identified as a budget pressure in a report to Cabinet in March;
- Business Rates Pool Reserve – contribution of £73,700 from the share of the surplus on the Nottinghamshire Business Rates Pool earmarked for economic development related projects (see para 2.2.1.2);

2.6 Members Pot Outturn 2015/16

In 2015/16 the Members Pot budget was £61,500 which has been spent on grants to third parties as detailed in Appendix 4.

2.7 Support Service Recharges and Capital Financing Variations

Detailed explanations of major variations at individual portfolio holder level are included at Appendix 1. Global changes in respect of the treatment of support services and capital financing can mask the detail of performance in individual areas and these 'non controllable costs' are also highlighted separately (see paragraphs below).

Support Service Recharges

The budgets of all central support, service administration and fleet providers have been monitored and updated as part of the quarterly budget monitoring process. Reallocation of support costs has been undertaken as part of the accounts closedown process based on actual outturn figures and therefore variances between the central support budgets and actual recharges have occurred as a result of this reappraisal. Variances resulting from the reappraisal of central support and service administration have occurred across the board, but the entries themselves do not impact on the budget requirement or the amount to be raised by Council Tax. **Overall, support services have underspent compared to the current estimate by £64,702 in 2015/16.**

Capital Financing Charges

Capital financing charges reflected in the Council's service department budgets include amortisation and depreciation.

Amortisation charges relate to the cost of Capital schemes where no asset is created and the capital expenditure is therefore charged to revenue in the year it occurs. Budget variances may occur because of capital scheme under and overspends and carry forwards/slippage. Depreciation reflects the usage of capital assets within the services and budget variances can occur due to the revaluation of assets.

The entries themselves do not impact on the budget requirement or the amount to be raised by Council Tax. The net cost to the General Fund is nil, as there is a corresponding credit within the Finance and Performance Portfolio.

2.8. Statement of Accounts – Technical Adjustments

2.8.1 The Council is required to comply with International Financial Reporting Standards (IFRS) in the production of its Statement of Accounts which requires a number of technical adjustments to be made to portfolio totals. The adjusted totals are then presented in the Comprehensive Income and Expenditure Statement within the Statement of Accounts.

2.8.2 Adjustments will be made in respect of Employee Benefits i.e. holiday pay and pensions, and impairments arising from asset revaluations and further details are

provided below. The adjustments themselves do not impact on the budget requirement or the amount to be raised by Council Tax and therefore do not affect the General Fund balance. No budgets are set for them and managers do not have direct control of the costs. They are therefore not included within the Outturn Portfolio balances at paragraph 2.2.2.3.

Employee Benefits Holiday Pay

Adjustments are required for untaken employee annual leave at the financial year end. This is to ensure the charge to the revenue account fully reflects the actual work undertaken during the year. The net impact on the Net Cost of Services for 2015/16 is a reduction from 2014/15 of £53,651.

Pension Benefits

IFRS reporting standards require recognition in the Accounts of the benefit entitlements earned by employees during the period rather than the actual amount of employer's pension contributions payable upon which charges to council tax are based. Adjustments will be made to the service revenue accounts Net Costs of Services to remove the actual pension contributions payable and replace them with the benefit entitlements earned as provided by the Actuary. For 2015/16 this adjustment adds £584k to the Net Cost of Services.

Asset Impairment

A capital asset impairment review is undertaken each year end by the Council's valuer. An assessment is made of whether the asset values currently held in the Council's Balance Sheet reflect both the current physical and market conditions and determine if an adjustment is required. If an asset is impaired i.e. the value is assessed to be lower than that currently held, then the asset value is written down with the accounting loss being charged to the Comprehensive Income and Expenditure Statement.

There were no asset impairments during 2015/16.

3. Capital Outturn 2015/16

- 3.1 A summary of the capital outturn is presented in the table below. The current estimate is that approved by Cabinet in February 2016. Capital outturn totals £1,951,070 compared to an approved budget of £2,814,900 a net under spend of £863,830. After accounting for carry forward requests of £695,600 the final underspend and reduced financing requirement on the capital programme is £168,230.

The underspend of £168,230 is mainly due to a reduced demand for Disabled Facilities Grants (DFGs). The Council spent £577,318 on DFGs against a budget of £689,000, giving a total underspend of £111,682. The service is now virtually up-to-date processing referrals for DFGs with a small waiting list of clients so no carry forward has been requested for the remaining budget as it is anticipated that the budget for 2016/17 will be sufficient to meet client needs. The remainder of the capital programme saving is due to an underspend on the grant funded starter homes project, an underspend on Arnold Leisure Centre refurbishment and efficiencies achieved in vehicle procurement.

The details of the outturn for individual schemes by Portfolio area are included at Appendix 5.

Capital Outturn and Proposed Carry Forwards 2015/16

Portfolio	Current Estimate 2015/16	Actual Expenditure 2015/16	Variation	Proposed Carry Forward
	£	£	£	£
Community Development	18,100	0	(18,100)	18,100
Housing, Health & Wellbeing	428,800	168,817	(259,983)	221,800
Public Protection	704,000	577,318	(126,682)	15,000
Environment	1,456,700	1,010,525	(446,174)	431,600
Resources & Reputation	207,300	194,410	(12,890)	9,100
TOTAL	2,814,900	1,951,070	(863,830)	695,600

3.2 Proposed Capital Carry Forwards

The capital carry forward requests total £695,600 against the current approved capital programme of £2,814,900 which represents 25% slippage for 2015/16. The level of funding available to finance the carry forwards is projected to be sufficient.

Attached at Appendix 2 are details of the schemes which the Chief Financial Officer has authorised to carry forward in line with the delegation arrangements, totalling £225,400. There is a further carry forward request of £470,200 for non-committed schemes in excess of £50,000, which requires Council approval. This is for the Affordable Housing Scheme and Gedling Country Park Play Area which are funded through S106 and grant funding and a ringfenced capital receipt.

3.3 Capital Financing 2015/16

The proposed method of financing the £1,951,070 capital expenditure incurred in 2015/16 is summarised below and full details are included in Appendix 6.

	£
Capital Receipts	369,139
Capital Grants and Contributions	1,010,067
General Fund Revenue Contributions	571,864
Total Capital Financing	1,951,070

3.4 Capital Determinations 2015/16

The Local Government and Housing Act 1989 requires each Local Authority to determine how its capital expenditure has been financed together with the amounts set aside from revenue as provision for credit liabilities (repayment of debt):

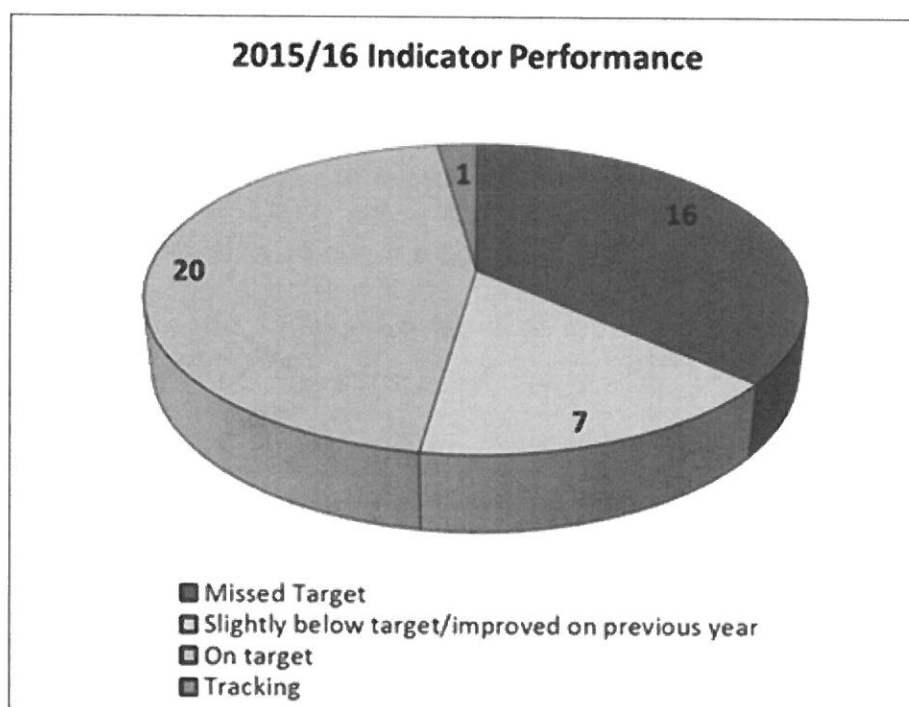
- (i) Section 42(2)(g) of the Local Government and Housing Act 1989 requires the Authority to determine the amount of expenditure which has been met out of money provided by other persons. This is:

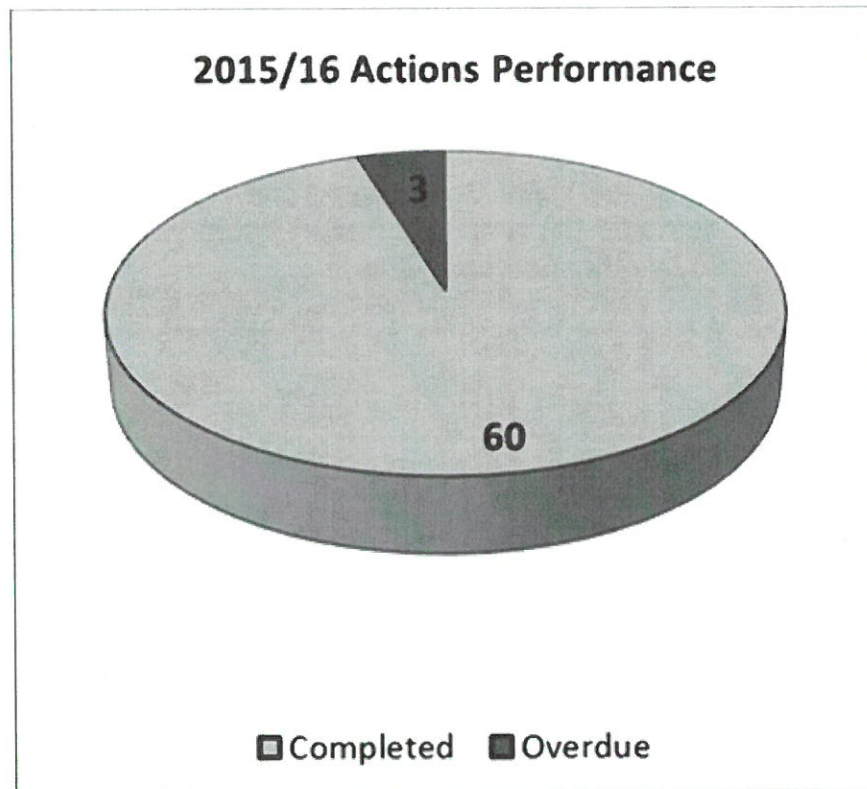
	£
Capital grants receivable	559,916
Capital contributions	450,151

- (ii) Section 60(2) of the Act requires the Authority to determine the amount of usable capital receipts to be applied to meet expenditure incurred for capital purposes for 2015/2016. This figure is £369,139.
- (iii) Section 63(1) of the Act requires the Authority to determine the amounts set aside from revenue accounts as provision for repayment of debt, known as the minimum revenue provision (MRP). This is calculated in accordance with the MRP policy for 2015/16 as approved by Council on 3 March 2015 and equates to £504,327.

4. Performance Information

- 4.1 Set out below are diagrams showing summary performance against the 2015/16 Gedling Plan.





Attached at Appendix 7 is summary of high level progress against priorities and objectives within the 2015/16 Gedling Plan.

- 4.2 Whilst performance against actions is strong, a number of services/functions have under-performed against target and the following performance indicators are highlighted as particular areas of concern and requiring focused attention in 2016/17:-

Planning

As reported through the course of the year, the processing of minor and other planning applications has dipped to unacceptable levels. There are a number of reasons for this, including a high turnover of staff and a focus on major applications. All Planning Officer vacancies have now been filled, additional capacity has been sourced from a neighbouring authority and from external consultants and a new Planning Delivery Manager begins in July 2016.

Housing

An increase in the volume and complexity of homelessness cases, alongside fewer accommodation options, has prevented achievement of homelessness targets. A temporary, additional post of Housing Needs Officer has been created to support the team with its caseload demands. Reflecting the national picture, housing delivery continues to be slow and adrift of targets though there are a number of sites under construction or shortly to begin construction that will provide affordable and general

needs housing (The Grove, Blue Note, Gedling Colliery, Top Wighay).

Fly-tipping

Again, as reported through the course of the year, there has been a significant increase in the number of fly-tipping incidents, despite successful enforcement operations leading to well publicised prosecutions. Operational arrangements have been re-organised leading to an improvement in response times over the final quarter of 2015/16 and continued liaison is to take place with Nottinghamshire County Council over restrictions in the use of Household Waste Recycling Sites.

Visits to leisure centres

At 913,000, visits to leisure centres have remained broadly in line with the two previous years but below the one million target. The greatest challenges have related to the on-going national decline in public swimming, the withdrawal of all weather pitches at Carlton Forum and Redhill and the highly competitive operating environment. A funding bid is currently being prepared to provide a new all-weather facility at Redhill and plans are also being made to create larger fitness studios at some centres, for example, through the conversion of surplus squash courts.

4.3 Examples of particularly positive performance include:-

- Reduction in working days lost due to sickness absence from 9 to 7 days per employee
- Increase in satisfaction with overall customer service from 85% to 93%
- Further improvements in processing of housing benefit, both in terms of new claims and changes in circumstances
- 100% of major planning applications being processed in 13 weeks
- Continued reduction in levels of anti-social behaviour

4.4 A comprehensive presentation on year end performance will be provided at the Cabinet meeting.

4.5 A separate report is produced highlighting key outcomes secured during the year, focusing on areas where the Council has made a real difference to people's lives. This is attached at Appendix 8 and is available on the website and in hard copy in the Members' Room.

Alternative Options

- 5 This report provides a statement of the actual performance against the Gedling Plan for 2015/16 and as such there are no alternative options. The proposals for budget carry forwards are in accordance with the requirements of Financial Regulations and are submitted for Member consideration.

The approval of the capital financing method and determinations are statutorily required and as resources available for capital financing are severely restricted there are no alternative options available.

Financial Implications

6 As detailed in the report.

Appendices

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| Appendix 1 | General Fund Revenue Outturn 2015/16 Variance Analysis |
| Appendix 2 | Budget Carry Forward Summary 2015/16 |
| Appendix 3 | General Fund Balances and Earmarked Reserves 2015/16 |
| Appendix 4 | Members Pot 2015/16 |
| Appendix 5 | Capital Outturn 2015/16 |
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| Appendix 7 | Gedling Plan High Level Summary of Performance Outcomes 2015/16 |
| Appendix 8 | Examples of Achievements and Activities 2015/16 |

Background Papers

8 Gedling Plan 2015/16 and Quarterly Performance Monitoring Reports

Recommendations

Members are recommended:

- (a) To note the Gedling Plan Performance and Budget Outturn figures for 2015/16;
- (b) To note the revenue carry forwards approved by the Chief Financial Officer of £83,400 included in Appendix 2, amounts not in excess of £10,000 and committed schemes above £10,000;
- (c) To note the capital carry forwards approved by the Chief Financial Officer of £225,400 included in Appendix 2, being amounts not in excess of £50,000 and committed schemes above £50,000;
- (d) To refer to Council for approval:
 - i) The capital carry forward of £470,200 for non-committed schemes in excess of £50,000;
 - ii) The overall method of financing of the 2015/16 capital expenditure as set out in paragraph 3.3;
 - iii) The capital determinations set out in paragraph 3.4.

Reasons for Recommendations

- 10 To ensure Members are informed of the performance against the Gedling Plan for 2015/16 and to comply with statutory requirements for capital financing.

GENERAL FUND REVENUE OUT-TURN 2015/16

	Current (Revised) Budget 2015/16 £	Actual Expenditure £	Variation to Revised £	Analysis of variance	
				Controllable variance £	Non Controllable Variance £
General Fund					
Community Development	(36,800)	1,387,878	1,424,678	998,004	426,675
Housing, Health & Well-being	(246,900)	2,153,246	2,400,146	1,166,659	1,233,487
Public Protection	(5,400)	1,409,169	1,414,569	529,311	885,258
Environment	(36,900)	4,375,513	4,412,413	2,874,264	1,538,150
Growth & Regeneration	(53,100)	1,090,906	1,144,006	714,333	429,673
Resources & Reputation	5,900	1,830,195	1,824,295	6,337,537	(4,513,242)
General Fund	(373,200)	12,246,907	12,620,107	12,620,107	0

Community Development Portfolio. Outturn Summary 2015/16

	Current Approved Estimate 2015/16 £	Actual Expenditure £	Variation to Estimate £	Analysis of Variance	
				Controllable Variance £	Non Controllable Variance £
Community Development					
Democratic Mgt & Representation	685,400	657,120	(28,280)	(7,449)	(20,831)
Localities	155,300	153,812	(1,488)	(132)	(1,356)
Community Grants	237,000	240,781	3,781	(1,801)	5,581
Disabled Grants	7,600	4,300	(3,300)	(1,435)	(1,865)
The Arts & Tourism	40,300	38,350	(1,950)	(1,276)	(674)
Sports Development	(13,700)	(18,084)	(4,384)	(1,939)	(2,445)
Community Centres	201,600	193,873	(7,727)	(10,315)	2,588
Events & Play	115,900	117,726	1,826	(750)	2,576
Community Development	1,429,400	1,387,878	(41,522)	(25,096)	(16,425)

Total Controllable Variance for Community Development Portfolio of (£25K) underspend

Democratic Mgt & Representation - £7.4K underspend

Variance mainly due to vacant post.

Localities - £0.1K underspend

No major variances.

Community Grants - £1.8K underspend

No major variances.

Disabled Grants - £1.4k underspend

No major variances.

The Arts & Tourism - £1.3K underspend

No major variances

Sports Development - £1.9K underspend

Minor underspends due to the Sports Development Officer being in post for only 8 months of the year.

Community Centres - £10.3K underspend

Additional room hire income from new regular group bookings, savings from 2 vacant caretaker posts and reduced energy costs.

Events & Play - £0.8K underspend

Increased overtime costs due to more events taking place at the weekends, offset by additional income from higher pitch tenders mainly at the Arnold Carnival.

Housing, Health & Well-being Portfolio. Outturn Summary 2015/16

	Current Approved Estimate 2015/16		Variation to Estimate	Analysis of Variance	
	£	Actual Expenditure £		Controllable Variance £	Non Controllable Variance £
Housing, Health & Well-being					
Housing Needs	386,100	367,018	(19,082)	(12,591)	(6,491)
Calverton Leisure Centre	232,900	195,949	(36,951)	(32,246)	(4,705)
Carlton Forum Leisure Centre	192,100	195,544	3,444	(19,924)	23,369
Redhill Leisure Centre	133,300	131,331	(1,969)	266	(2,234)
Arnold Theatre	81,400	89,539	8,139	2,325	5,814
Arnold Leisure Centre	496,800	430,519	(66,281)	(29,922)	(36,359)
Richard Herrod Centre	291,500	335,880	44,380	(1,746)	46,126
Health & Exercise	25,800	27,402	1,602	(1,101)	2,703
Council Tax Benefits	(48,000)	(43,472)	4,528	4,528	0
Rent Allowances	(121,100)	(81,484)	39,616	39,616	0
Housing Benefit Administration	567,200	506,305	(60,895)	(27,760)	(33,135)
Rent Rebates	300	(1,286)	(1,586)	(1,586)	0
Housing, Health & Well-being	2,238,300	2,153,246	(85,054)	(80,141)	(4,913)

Total Controllable Variance for Housing, Health & Well-being Portfolio of (£80K) underspend

Housing Needs - £12.6K underspend

Additional income from rents/benefits and additional grant income from the DCLG, partly offset by a carry forward request for the Sanctuary scheme and staircase repairs.

Calverton Leisure Centre - £32.2K underspend

Variance mainly due to an increase in income from swimming lessons and DNA memberships, lower than anticipated utility charges from the school as oil prices have reduced. There was also a saving on superannuation as previously vacant post have been filled by casual staff not in the scheme. Performing Rights Society licence charges have increased at all sites.

Carlton Forum Leisure Centre - £19.9K underspend

Variance mainly due to an increase in income from swimming lessons and DNA membership, partly offset by a reduction in casual swimming users. The utility charges from the school were lower than anticipated. There was also a saving on superannuation as previously vacant post have been filled by casual staff not on the scheme. PRS licence charges have increased at all sites.

Redhill Leisure Centre - £0.2K overspend

Variance mainly due to an increase in DNA membership, partly offset by a reduction in main hall bookings. There was a small underspend on the electricity due to reduced contract prices. PRS licence charges have increased at all sites.

Arnold Theatre - £2.3K overspend

Variance mainly due to cinema costs being higher than anticipated due to increased screenings and fewer ticket sales and private functions.

Arnold Leisure Centre - £29.9K underspend

Variance mainly due to an increase in income from swimming lessons and DNA membership, partly offset by a reduction in casual swimming users, secondary spend and a reduced holiday programme. The gas charges were lower than anticipated due to reduced usage. There was also an overspend on salaries due to long term sickness. PRS licence charges have increased at all sites.

Richard Herrod Centre - £1.7K underspend

Variance mainly due to superannuation savings on vacant posts being filled by casual staff not on the scheme. Small saving on utilities due to reduced contract prices. PRS licence charges have increased at all sites.

Health & Exercise - £1.1K underspend

No major variances

Council Tax Benefits - £4.5K overspend

Variance due to liability changes arising from the run off of Council Tax Benefits, were lower in Q4 than anticipated.

Rent Allowances - £39.6 overspend

Variance mainly due to additional bad debts write offs.

Housing Benefit Administration - £27.8K underspend

Variance due to additional grant income, vacancies and reduced volumes of postage.

Rent Rebates - £1.6K underspend

No transactions on HRA rebates during the year as the time from LSVT in 2008 lengthens. Budget removed in 2016/17.

Public Protection Portfolio. Outturn Summary 2015/16

	Current Approved Estimate 2015/16 £	Actual Expenditure £	Variation to Estimate £	Analysis of Variance	
				Controllable Variance £	Non Controllable Variance £
Public Protection					
Licencing & Hackney Carriages	97,000	119,516	22,516	22,551	(35)
Environmental Protection	292,500	291,659	(841)	(7,987)	7,146
Food, Health & Safety	234,600	243,785	9,185	4,442	4,743
Comm Protection & Dog Control	535,300	532,720	(2,580)	(6,149)	3,569
Renovation Grants	347,500	221,489	(126,011)	(11,446)	(114,565)
Public Protection	1,506,900	1,409,169	(97,731)	1,411	(99,142)

Total Controllable Variance for Public Protection Portfolio of £1K overspend

Licencing & Hackney Carriages - £22.6K overspend

Variance due to a reduction in licencing volumes and additional spend on replacement security protected certificates as a result of increased forgery.

Environmental Protection - £8K underspend

Variance mainly due to due to a vacant post.

Food, Health & Safety - 4.4K overspend

Variance due to an increase in non-contractual overtime to cover long term sickness and a member of staff used for a Health & Safety investigation.

Community Protection & Dog Control - £6.1K underspend

Variance mainly due to saving on CCTV monitoring contract.

Renovation Grants - £11.4K underspend

Variance due to an increase in improvement grant repayments and a reduction in the Handyperson Scheme.

Environment Portfolio. Outturn Summary 2015/16

	Current Approved Estimate 2015/16		Variation to Estimate	Analysis of Variance	
	£	Actual Expenditure £		Controllable Variance £	Non Controllable Variance £
Environment					
Sustainability	36,000	26,994	(9,006)	(4,861)	(4,145)
Waste Management	1,995,900	1,977,892	(18,008)	(15,898)	(2,110)
Trade Waste	(84,800)	(106,069)	(21,269)	(15,509)	(5,760)
Street Care	892,000	873,414	(18,586)	(1,989)	(16,597)
Public Conveniences	28,800	23,600	(5,200)	(2,164)	(3,036)
Technical Services	10,500	0	(10,500)	188	(10,688)
Building Services	(900)	0	900	(489)	1,389
Car Parks	162,900	147,637	(15,263)	(7,582)	(7,681)
Fleet Management	(42,600)	0	42,600	28,123	14,477
Parks	1,604,500	1,530,635	(73,865)	(60,967)	(12,898)
Parks - External Works	(10,500)	9,862	20,362	10,648	9,715
Cemeteries	(119,900)	(108,453)	11,447	8,464	2,983
Environment	4,471,900	4,375,513	(96,387)	(62,036)	(34,350)

Total Controllable Variance for Environment Portfolio of (£62K) underspend

Sustainability - £4.9K underspend

Variance due to vacant post, partly offset by a contribution to the LDF reserve.

Waste Management - £15.5K underspend

Variance due to additional income from an increase in garden and bulky waste customers, partly offset by additional bin purchases.

Trade Waste - £15.5K underspend

Variance due to increased income from additional customers and vacancies, partly offset by additional bin purchases and increased disposal costs.

Street Care - £2.0K underspend

Variance due to underspend on Environmental Projects Fund offset by overspend on overtime (managed within PASC as a whole) and Protective Clothing.

Public Conveniences - £2.2K underspend

Variance mainly due to a reduction in water charges.

Technical Services - £0.2K underspend

No major variance.

Building Services - £0.5k underspend

No major variance.

Car Parks - £7.6K underspend

Variance mainly due to increased car park and permit income, partly offset by additional maintenance and utility charges.

Fleet Management - £28.1K overspend

Variance mainly due to the delay of vehicle sales and the extension of the useful lives, partly offset by vacancies. Additional variances due to a saving on fuel due to prices, offset by increases in parts and tyres.

Parks - £50.3K underspend

Variance due to budget held for Gedling Country Park Toilet Block and Path Construction both forming a carry forward request, vacancies and additional Rent, Fees and Charges, partly offset by an overspend on overtime.

Cemeteries - £8.5K overspend

Variance mainly due to a reduction in burial income.

Growth & Regeneration Portfolio. Outturn Summary 2015/16

	Current Approved Estimate 2015/16 £	Actual Expenditure £	Variation to Estimate £	Analysis of Variance	
				Controllable Variance £	Non Controllable Variance £
Growth & Regeneration					
Development Service Support	3,200	0	(3,200)	2,615	(5,815)
Development Management	292,800	299,181	6,381	(3,535)	9,916
Planning Policy	318,700	333,847	15,147	14,821	326
Building Control Account	56,000	79,510	23,510	16,278	7,232
Building Control Fee Earning Account	2,000	(51,040)	(53,040)	(51,684)	(1,356)
Land Charges	(70,400)	(135,799)	(65,399)	(75,912)	10,513
Economic Development	498,200	491,692	(6,508)	(2,907)	(3,601)
Housing Strategy	74,000	73,514	(486)	(1,443)	957
Growth & Regeneration	1,174,500	1,090,906	(83,594)	(101,767)	18,173

Total Controllable Variance for Growth & Regeneration Portfolio of (£102K) underspend

Development Support Service - £2.6K overspend

Variance mainly due to long term sickness cover, partly offset by a saving on operational equipment.

Development Management - £3.5K underspend

Variance due to additional planning income from major applications and savings on travel, partly offset by a contribution to the LDF reserve.

Planning Policy - £14.8k overspend

Variance mainly due to delay in CIL income in 2015/16.

Building Control Account - £16.3K overspend

Variance mainly due to an increase in non-fee earning work.

Building Control Fee Earning Account - £51.7K underspend

Variance due to vacancies.

Land Charges - £75.9K underspend

Variance due to additional property searches New Burdens grants received, partly offset by settlement costs.

Economic Development - £2.9K underspend

Variance due to an underspend on staffing and consultancy which has been transferred to the Economic Development Fund.

Housing Strategy - £1.4K underspend

No major variance.

Resources & Reputation Portfolio. Outturn Summary 2015/16

	Current Approved Estimate 2015/16		Variation to Estimate	Analysis of Variance	
	£	Actual Expenditure £		Controllable Variance £	Non Controllable Variance £
Resources & Reputation					
Organisational Development	56,300	0	(56,300)	(3,171)	(53,129)
Audit, Risk Management, Health & Safety	4,000	0	(4,000)	1,227	(5,227)
Corporate Management	1,117,100	1,207,580	90,480	77,553	12,927
Emergency Planning	15,800	10,421	(5,379)	(2,661)	(2,718)
Legal Services	(3,500)	0	3,500	(3,221)	6,721
Central Print Room	6,000	0	(6,000)	(5,801)	(199)
Postages	(5,900)	0	5,900	(6,018)	11,918
Registration Of Electors	142,700	136,099	(6,601)	3,316	(9,917)
Elections	121,500	115,830	(5,670)	(2,668)	(3,002)
Estates & Valuation	11,500	0	(11,500)	(1,087)	(10,413)
Public Land & Buildings	(5,900)	2,232	8,132	(630)	8,762
Information Technology	110,700	0	(110,700)	(4,683)	(106,017)
Procurement	0	0	(0)	247	(247)
Communications & Publicity	1,200	0	(1,200)	(12,166)	10,966
Business Units	(31,700)	(31,376)	324	(5,301)	5,625
Public Offices	(30,900)	8,493	39,393	(5,447)	44,840
Corporate Administration	(12,100)	0	12,100	(867)	12,967
Financial Services	(2,800)	0	2,800	(19,915)	22,715
Customer Services	62,600	30,000	(32,600)	(9,141)	(23,459)
Insurance Premiums	17,100	0	(17,100)	5	(17,105)
Revenues-Local Taxation	339,500	379,142	39,642	10,501	29,141
Central Provisions Account	104,100	120,775	16,675	16,675	0
Non Distributed Costs	134,400	130,018	(4,382)	(4,382)	0
Corporate Income & Expenditure	234,500	(418,028)	(652,528)	(580,528)	(72,000)
Movement in Reserves (MiRs)	(702,600)	139,009	841,609	568,102	273,507
Resources & Reputation	1,683,600	1,830,195	146,595	9,937	136,658

Total Controllable Variance for Resources & Reputation Portfolio of £10K overspend

Organisational Development - £3.1K underspend

Variance due to salary savings from the vacant Training Officer post, underspends on departmental training, the Workplace Health scheme, the Payscale Review and fewer Occupational Health referrals, partly offset by a contribution to the Apprentice Reserve, increased MPA training costs, an increased number of Long Service Awards and a carry forward request for Workplace Health.

Audit, Risk Management, Health & Safety - £1.2K overspend

Variance mainly due to additional POI, a carry forward request for Internal Audit, vacancy provision not met and additional training costs.

Corporate Management - £77.5K overspend

Variance due to Corporate Director redundancy and compensation payments and a carry forward request for advertising costs, partly offset by a saving in banking charges due to earlier than expected PCI Compliance.

Emergency Planning - £2.6K underspend

Variance due to reduced charges from other Local Authorities.

Legal Services - £3.2K underspend

Savings in staffing have enabled a contribution to the Transformation Fund, partly offset by vacancies, savings on professional fees and additional legal fee income.

Central Print Room - £5.8K underspend

Variance due to savings on stationery and printing as a result of reduced volumes and better procurement.

Postages - £6.0K underspend

Variance due to reduced volumes of postage and additional income from CCG.

Registration Of Electors - £3.3K overspend

Variance mainly due to additional registration costs and long term sickness cover.

Elections - £2.7K underspend

Variance mainly due to higher than expected agency reimbursements for the election.

Estates & Valuation - £1.1K underspend

Variance mainly due to the reimbursement of auction fees from the sale of garage sites.

Public Land & Buildings - £0.6K underspend

No major variances

Information Technology - £4.7K underspend

Variance due to Contribution from Reserves not drawn down and underspend on Hardware Maintenance and Communications Equipment.

Procurement - £0.2K overspend

No major variance.

Communications & Publicity - £12.2K underspend

Variance mainly due to vacancies and improved procurement with the publishers of the contacts magazine, partly offset by reduced income from advertising.

Business Units - £5.3K underspend

Lower Partnership payments mainly as a result of rent arrears at Newstead II, underspends on repairs, utility costs and advertising, as all units have been fully occupied.

Public Offices - £5.4K underspend

Variances due to increased rental income from DWP and telecommunications masts and vacancies, partly offset by a contribution to the Asset Management Reserve and a small charge on NNDR due to Ground Floor Arnot Hill House being vacant.

Corporate Administration - £0.9K underspend

No major variance.

Financial Services - £19.9k underspend

Variance mainly due to vacancies pending Financial Services restructure, partly offset by contribution from reserves not drawn down.

Customer Services - £9.1K underspend

Variance due to vacancies and savings on travel, equipment and uniform.

Insurance Premiums

No major variance.

Revenues-Local Taxation - £10.5K overspend

Variance mainly due to Council Tax Summons Costs income lower than budgeted, partly offset by the reduced cost of the Empty Homes and Business Rates Reviews and savings on Searches and Postages.

Central Provisions Account - £16.7K overspend

Variance due to an increase in the sundry debtors bad debt provision.

Non Distributed Costs - £4.4K underspend

Variance due to reduction in PIA recharges from NCC.

Corporate Income & Expenditure - £580.5K underspend

Variance due to NNDR Deficit entries - offset in MIRS (see below).

Movement In Reserves (MiRs) - £568.1K overspend

variance due to NNDR Deficit entries - offset in CIES (see above).

ALL COMMITTED REVENUE CARRY FORWARD REQUESTS, PLUS UNCOMMITTED REVENUE REQUESTS UNDER £10,000
APPROVED BY THE CHIEF FINANCE OFFICER 2015/16 TO 2016/17

		Department:	All	Refs		Description of Scheme/ Request	Service Area	Portfolio	2015/16 Actual				Reason for Carry Forward	
				A	B				Actual Exp 2015/16 £	Reserved Creditors 2015/16 £	Total 2015/16 Actual £	Carry Forward Requested £	Ref A/B	Details
Resources and Reputation	Audit and Asset Management					Internal Audit Review			24,380.00	0.00	24,380.00	6,700.00	A	IA review scheduled to be completed in 16/17
Resources and Reputation	Senior Management					Recruitment Costs			5,615.00	0.00	5,615.00	14,400.00	A	Recruitment for vacant Deputy Chief Exec role. Spans 2 financial years
Resources and Reputation	Organisational Development					Workplace Health			2,760.00	0.00	2,760.00	1,000.00	A	Wellbeing employee / resilience training delayed due to lack of resource availability to organise earlier and availability of tutor. (10th & 26th May 2016)
Community Development	Community Relations					Gedling Heritage Trail leaflet			0.00	0.00	0.00	1,500.00	B	Quotes have been obtained for the leaflets, but due to other Service Area commitments, the management of this project has been deferred to 2016/17.
Growth & Regeneration	Planning					Planning Consultancy			847.25	10,000.00	10,847.25	7,900.00	A	Budget for Planning Consultancy not used in 2015- 2016. To be used for IDOX consultancy and training - setting up new templates for Enterprise.
Growth & Regeneration	Planning					Contribution from reserves			-12,500.00	0.00	-12,500.00	-7,900.00	A	Budget for Planning Consultancy not used in 2015- 2016. To be drawn down from LDF in 2016-2017.
Growth & Regeneration	Economic Development					Payments to Other Local Authorities			0.00	0.00	0.00	30,000.00	A	Contribution to Tram and Mineral line survey
Growth & Regeneration	Economic Development					Contribution from reserves			0.00	0.00	0.00	-30,000.00	A	Grant funding for Tram and Mineral line funding to be transferred from reserves
Housing, Health and Wellbeing	Housing Needs					South Notts Sanctuary Scheme			3,271.00	0.00	3,271.00	6,700.00	B	Changes to the way Sanctuary referrals are processed have been made in 2015-2016, resulting in a backlog. At 31.03.2016 there are 6 ongoing cases with a potential cost, based on an average per case, of £16K in total.
Housing, Health and Wellbeing	Housing Needs					General Repairs			3,653.17	119.00	3,772.17	1,200.00	A	Repairs to be carried out to staircase at 6A Beechwood Road. PO raised in 2015-2016 but work carried out in 2016-2017.

Department:		Ref's									
		All									
		A B									
		Work Committed (Ordered/Contract Agreed) Not Committed but affected by Policy Decision/ significant impact on Service Prov'n									
Environment	PASC	Training	2000.00	174.38	0.00	174.38	1,800.00	A	Manual Handling/Street Works Training		
Environment	PASC	Training	4000.00	2,391.50	0.00	2,391.50	900.00	A	Manual Handling/APSE Training		
Environment	PASC	Refurbishment Work	32400.00	22,327.61	7,181.89	29,509.50	2,800.00	A	Refurbishment Burnstump Pavilion. Process began late in the year, was delayed due to asbestos surveys required.		
Environment	Waste Services	Manual Handling Training	1900.00	1,028.00	0.00	1,028.00	500.00	A	Manual handling training for all staff to take place in May.		
Environment	PASC	Path Construction	38,200.00	16,259.22	292.00	16,551.22	21,100.00	A	Burton Road and County Road Footpath Contructions. County Road delay due to clarification of ownership		
Environment	PASC	Play Pitch Strategy	20,000.00	12,000.00	-	12,000.00	8,000.00	A	Completion of Play Pitch Strategy started in 2015/16, completion will be in 16/17		
Environment	PASC	Play Pitch Strategy	- 48,000.00	- 40,000.00	-	- 40,000.00	- 8,000.00	A	Funding from reserves fro the Play Pitch Strategy		
Environment	PASC	GCP Temporary Toilet Block	65700	18879.48	25606.70	44,486.18	24,800.00	A	Temporary Toilet Block for Gedling Country Park.		
TOTAL			198,400	61,087	43,200	104,286	83,400				

NON-COMMITTED CAPITAL CARRY FORWARD REQUESTS OVER £50,000
TO BE APPROVED AT COUNCIL - 2015/16 TO 2016/17

Appendix 2

This schedule will need to be approved by Council following endorsement by the Chief Financial Officer

Department: All

Scheme	Approved Budget £	2015/16 Actual			Carry Forward Requested £	Reason for Carry Forward Details
		Actual Exp 2015/16 £	Reserved Creditors 2015/16 £	Total 2015/16 Actual £		
Affordable Housing	186000	0	0	0	186,000	Delay in commencement of scheme due to planning issues at the site.
Gedling Country Park	531,000	246,751	0	246,751	284,200	Completion of final works at Country Park including children's play area
				0		
				0		
				0		
				0		
				0		
				0		
				0		
				0		
				0		
TOTAL	717,000	246,751	0	246,751	470,200	

GENERAL FUND BALANCE AND EARMARKED RESERVES 2015/16

	Current Estimate 2015/16 £000	Actual Outturn 2015/16 £000	Variance 2015/16 £000
General Fund Balance at 1 April 2015	6,575	6,575	0
<u>Plus:</u>			
GBC Council Tax Requirement from Collection Fund	5,451	5,451	0
GBC share of declared previous year Collection Fund surplus	81	81	0
Parish Levy	536	536	0
GBC Share of Business Rates, tariff, levy & S31 SBR relief	2,326	2,548	222
New Homes Bonus	2,032	2,032	0
RSG & Other grants	2,207	2,220	13
<u>Less:</u>			
Committee Expenditure	(12,505)	(12,247)	258
Parish Precepts	(536)	(536)	0
Transfer to Leisure Strategy Reserve	(500)	(500)	
General Fund Balance at 31 March 2016	5,667	6,160	493
Earmarked Reserves			
Opening Balance 1 April 2015	3,722	3,722	0
Closing Balance 31 March 2016:			
Leisure Strategy Reserve	500	500	0
Joint Use & Base Maintenance Reserve	118	153	35
Community & Crime Reserves	101	98	(3)
IT Replacement Reserve	375	434	59
Disabled Adaptations Reserve	20	22	2
Risk Management Reserve	341	341	0
S106 Revenue Reserve	96	95	(1)
Housing & Housing Benefits Reserve	473	473	0
Insurance Reserve	267	263	(4)
Efficiency & Innovation Reserve	92	126	34
Asset Management Reserve	105	209	104
Local Development Framework Reserve	74	149	75
Earmarked Grants Reserve	500	697	197
CCTV Reserve	239	242	3
LA Mortgage Scheme Reserve (LAMS)	86	88	2
Rural Broadband Reserve	31	31	0
Apprentice Reserve	47	61	14
Land Charges	25	25	0
NNDR Pool Reserve	25	99	74
Transformation Fund Reserve	189	257	68
Economic Development Fund Reserve	274	548	274
Total Earmarked Reserves at 31 March 2016	3,978	4,911	933
Grand Total Reserves at 31 March 2016	9,645	11,071	1,426

Memorandum - Actual Movement on Balances 2015/16		
<i>Reduction in General Fund Balance 2015/16</i>	£000's <i>(415)</i>	
<i>Increase in Earmarked Reserves</i>	<i>1,189</i>	
Actual Increase in Total Reserves 2015/16	774	

MEMBERS POT**OUTTURN SUMMARY**
Members Pot Expenditure 2015-2016

Budget 2015/16	£	No. of Councillors:	41
	61,500	Spending their full allocation	41
Less Total Expenditure		Part spending their allocation	0
Balance unspent	61,550	Not spending their allocation	0
	-50		

Breakdown of Grants/Contributions

Name	£ Amount	Name	£ Amount
1st Burton Joyce Scout Group	150.00	Gedling Borough Council - Public Protection	115.00
1st Calverton Rainbows	100.00	Gedling Borough Council - Sports Dev (Us Girls/Girls)	250.00
1st Calverton Beavers	100.00	Gedling Borough Council - Youth Council	165.00
1st Calverton Brownies	100.00	Gedling Church Council	50.00
1st Calverton Cubs	430.00	Gedling Homes	208.41
1st Calverton Guides	100.00	Gedling Play Forum	1977.84
1st Calverton Scouts	100.00	Gedling Southbank Football Club	710.00
1st Carlton St. Paul Rainbow Guides	90.00	Gedling Southbank U13 Girls Football Club	200.00
1st Porchester Brownies	100.00	Haywood Road Pre-School Playgroup	800.00
1st Porchester Guides	40.00	HEAT	480.00
1st Porchester Scouts	130.00	Hettys	414.25
2nd Arnold Girls Brigade	700.00	HOPE	200.00
2nd Calverton Brownies	100.00	International Women's Day Event	1600.00
5th Carlton Scouts	560.00	ITAP	300.00
4th Nottingham Girls Brigade	200.00	Killsick Junior School	350.00
9th Duke of St. Albans Memorial Bestwood Lodge	195.00	Killsick Localitiy Group	600.00
37th Nottingham Boys Brigade	200.00	Killsick Parents Action Group	380.00
Age Concern (Men in Sheds)	100.00	Kingswell Football Club	300.00
Age Concern Carlton & District	200.00	K's Pantry	400.00
All Hallows Church	192.00	Lambley Parish Council	700.00
Altzeimers Society	200.00	Linby Parish Council	750.00
Arnold & Redhill 50+ Group	200.00	Maggies Charity Nottingham	78.75
Arnold Association of Neighbourhood Watch Scheme	930.00	Mapperley Plains Rec & Social Club	470.00
Arnold Shop Mobility	300.00	Mapperley Porchester Royal British Legion	200.00
Bestwood Male Voice Choir	200.00	Milton Court Residents Fund	100.00
Bestwood St. Albans Parish Council	300.00	Netherfield and Colwick Senior Citizens Club	500.00
Bestwood Village Hawthorne Primary & Nursery School	300.00	Netherfield Boys and Girls Football Club	250.00
Bestwood Village Ladies	200.00	Netherfield Parent Toddler Group	150.00
Bestwood Village WI	200.00	Netherfield Senior Citizen Line Dancing Association	100.00
Bestwood Village Christmas Tree Appeal	200.00	Netherfield Sure Start Parents Forum	100.00
Bethesda Community Hall	200.00	Netherfield's Got Motive Lions	100.00
Bourne Mews	300.00	New Writers UK	1828.00
Brickyard Youth Club	350.00	Newstead Events Group	550.00
Bulrush Toddler Group	40.00	Newstead Parish Council	750.00
Burton Joyce Parish Council	1000.00	Newstead Parochial Church Council	112.00
Burton Joyce Primary School	350.00	Nomads Cricket Club	200.00
Burton Joyce Village Plan Committee	400.00	North Midlands Powerlifting Association	600.00
Buxton Enterprise Training	350.00	Nottinghamshire County Council - highways	1500.00
C2 Connecting Communities	200.00	Papplewick & Linby Village Hall	750.00
Calverton & Gedling Arts Society	254.50	Peacock Surgery Charity	34.00
Calverton Play Day Committee	200.00	Phoenix Explorer Scouts	250.00
Calverton Preservation & History Society	400.00	Phoenix Farm Methodist Church	200.00
Calverton Under 5's Toddler Group	250.00	Phoenix Farm Open Door Project	600.00
Carlton & Stanhope Parents Forum	50.00	Pinewood Infant School	175.00
Carlton Brass Band	629.00	Poets Corner Neighbourhood Watch Scheme	100.00
Carlton Forum Judo Club	250.00	Potter & Sons	180.00
Carlton Forum Swimming Club	150.00	Railway Children Pre-School	300.00
Carlton Hill Community Centre	280.00	Ravenshead Parish Council	556.10
Carlton Male Voice Choir	500.00	Richard Bonington School	250.00
Carlton Pentecostal Church	300.00	Richard Herrod Centre	456.84
Carlton Tots	150.00	Royal British Legion	550.00
Carlton Town Football Club	650.00	Rushcliffe Avenue Sheltered Housing	200.00
Central Woodthorpe Neighbourhood Watch Scheme	96.00	S-Club After School Club St. Wilfrids	290.00
Central Youth Club	250.00	Sherwood Community Fund	600.00
Christians Together in Mapperley	540.00	Soroptimist International of Mansfield & District	81.90
Churches Summer Club	50.00	St. Vincents De Paul Church Group	200.00
Coping with Anxiety	50.00	St. Helens Burton Joyce Baby & Toddler Group	100.00
Coppice Farm School	450.00	St. John The Baptist Church	50.00
Core Centre Calverton	200.00	St. Johns Carlton PCC	206.00
Cornwater Club	1100.00	St. Marks Lunch Club	200.00
Daybrook Baptist Church	400.00	St. Pauls Church Carlton, Foodbank	200.00
Eagles Nest Church	200.00	St. Pauls Church Carlton, Men in Sheds Project	1150.00
Four Season Mental Health Group	247.50	St. Pauls Church Daybrook	100.00
Foxhill Resident Fund	500.00	St. Timothy's Friendship Group	450.00
Framework Housing Association	1800.00	St. Wilfrids CE Primary School	850.00
Friends of Arnot Hill Park	181.25	Stanhope Parents Forum	400.00
Friends of Bailey Court & Curzon Street	100.00	The Core Centre	400.00
Friends of Bestwood Country Park	100.00	The Daybrook Crew	100.00
Friends of Gedling Country Park	1325.00	The Village Lunch Club	300.00
Friends of the Hobbucks	100.00	Toddler Time	29.00
Gedling Asian Elders	200.00	Tompkin Press - Dog Banners	120.00
Gedling Borough Arts Association	275.00	Warren Action Group	1200.00
Gedling Borough Council - Arts Chinese New Year Event	380.00	We R Here	2480.00
Gedling Borough Council - Bonington Theatre	100.00	Westdale Lane Mums & Toddler Group	40.00
Gedling Borough Council - Carlton Hill Sensory Garden	1450.00	Windmill Kindergarten	100.00
Gedling Borough Council - Childrens Arts & Crafts Events	593.16	Woodborough in Bloom	250.00
Gedling Borough Council - Localities Killisick	400.00	Woodborough Parish Council	500.00
Gedling Borough Council - Localities Netherfield	1100.00	Woodthorpe Tennis Club	216.00
Gedling Borough Council - Parks & Street Care	1437.50		

61,550

CAPITAL OUTTURN 2015/16

PORTFOLIO	SCHEME	2015/16 APPROVED BUDGET £	2015/16 FINAL OUTTURN £	VARIANCE £	PROPOSED CARRY FORWARDS £
COMMUNITY RELATIONS	Aid to Parishes	18,100	0	(18,100)	18,100
		18,100	0	(18,100)	18,100
HOUSING, HEALTH & WELLBEING	Affordable Housing	186,000	0	(186,000)	186,000
	Starter Homes	75,000	10,860	(64,140)	33,600
	Calverton LC Replacement Gym Equipment	(4,200)	0	4,200	0
	Carlton Forum Health Suite	0	0	0	0
	Redhill LC Gym Equipment	80,000	79,870	(130)	0
	Arnold LC Refurbishment	37,600	18,491	(19,109)	0
	Arnold LC Replace Theatre Audio Visual Equipment	52,000	49,785	(2,216)	2,200
	Arnold LC Boiler/Plant Room Upgrade	2,400	8,475	6,075	0
	Leisure Flex Replacement System	0	1,337	1,337	0
		428,800	168,817	(259,983)	221,800
PUBLIC PROTECTION	CCTV Monitor Equipment Replacement	0	0	0	0
	CCTV Newstead	15,000	0	(15,000)	15,000
	Self Service Kiosk	0	0	0	0
	Disabled Facilities Grant	565,000	502,495	(62,505)	0
	DFG Staff Salaries	74,000	71,043	(2,957)	0
	Warm Homes on Prescription	50,000	3,780	(46,220)	0
		704,000	577,318	(126,682)	15,000
ENVIRONMENT	Civic Centre Alterations	19,000	19,150	150	0
	Depot Customer Facility Improvement	35,000	35,183	183	0
	Depot Offices and Welfare Facility	150,000	9,114	(140,886)	140,900
	Relocation of Shopmobility	0	0	0	0
	Replace Scmidt Sweeper AJ58 RPO	68,000	69,008	1,008	0
	Replace Exhaust Fans	0	0	0	0
	Replace Ford Transit/Tipper YT57 FBK	26,300	25,784	(516)	0
	Replace Hayter Triple Mower FJ08HJY	0	0	0	0
	Replacement Trailers	12,000	9,350	(2,650)	0
	Replace Mercedes Econic FN07 BVG	9,000	0	(9,000)	6,500
	Replace VW Caddy FD07XPP	12,500	12,532	32	0
	Replace Ford Transit/Tipper FH08GRK	0	0	0	0
	Replace Ford Transit/Tipper FN58UFB	0	0	0	0
	Replace VW Light Van FE57FHJ	0	0	0	0
	Volvo Gravedigger	0	0	0	0
	Replace Mercedes Econic FJ57FTX	166,000	164,296	(1,704)	0
	Replace Mercedes Econic FN07BVD	166,000	164,676	(1,324)	0
	Replace Transit/Box Van FN58UEM	0	0	0	0
	Replace Dennis Kerbsider VO08RZF	0	0	0	0
	Replace Ford Transit Connect	0	0	0	0
	Replace Swingo Sweeper AE60DYV	0	0	0	0
	Replace Ford Connect	14,000	13,184	(816)	0
	Waste Management System	12,100	12,100	0	0
	Gedling Country Park	531,000	246,751	(284,249)	284,200
	Salop Street Youth Facility	65,000	64,997	(3)	0
	Burton Road Play Area S106	6,400	0	(6,400)	0
	Calverton Parish Council Pavilion Project	109,400	109,400	0	0
	Bestwood Parish Council Skate Park S106	55,000	55,000	0	0
		1,456,700	1,010,525	(446,175)	431,600
RESOURCES & REPUTATION	Replacement Payroll/HR System	105,800	105,800	0	0
	Flood Grant Scheme - Repair & Renew	70,000	66,224	(3,776)	0
	Asset Management Fund	9,100	0	(9,100)	9,100
	AMF - ALC BMS System	22,400	22,386	(14)	0
		207,300	194,410	(12,890)	9,100
TOTAL		2,814,900	1,951,070	(863,830)	695,600

CAPITAL FINANCING SUMMARY 2015/16

	£	£	£
<u>CAPITAL EXPENDITURE 2015/16 REQUIRING FINANCING</u>			<u>1,951,070</u>
<u>RESOURCES APPLIED</u>			
<u>Money Provided by Other Persons</u>			
Capital Grants Receivable:			
Disabled Facility Grant	464,322		
HCA Affordable Housing	10,860		
Sport England - Arnold LC	7,260		
NEIP Grant - Waste Mgmt System	8,100		
Derbyshire County Council - Warm Homes on Prescription	3,150		
Flood Renewal Grant	66,224	559,916	
Contributions:			
Rushcliffe BC - Resource Link	39,000		
Anesco - Gedling Country Park	23,249		
S106 Bestwood PC Skatepark	55,000		
S106 Calverton Parish Council	109,400		
S106 Gedling Country Park	223,502	450,151	
Total Money Provided by Other Persons			1,010,067
Revenue Contributions:			
Revenue Contribution	571,864		571,864
Total Usable Capital Receipts Applied			369,139
Total Prudential Borrowing Applied			0
<u>TOTAL RESOURCES APPLIED 2015/16</u>			<u>1,951,070</u>

