

**MINUTES  
JOINT CONSULTATIVE AND SAFETY COMMITTEE**

**Thursday 19 November 2015**

Councillor Alex Scroggie (Chair)

Present: Councillor Emily Bailey                      Councillor John Parr  
          Councillor Tammy Bisset                    Councillor Paul Wilkinson  
          Councillor Paul Feeney

Unison: Alan Green                                      Gill Morley  
          Alison Hunt

Absent:                                      Councillor Muriel Weisz

Officers in Attendance:      D Archer, L Parnell, J Robinson and G Ilett

**18                      APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

Apologies for absence were received from Councillor Weisz and Louise Wass-Griffiths of Unison.

Councillor Gregory attended the meeting as a substitute for Councillor Weisz.

**19                      TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 25 AUGUST 2015.**

**RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

**20                      DECLARATION OF INTERESTS.**

None.

**21                      HEALTH AND SAFETY ANNUAL REPORT**

The Health and Safety Officer presented the report, which had been circulated prior to the meeting, highlighting work undertaken over the previous year and planned work for the year ahead.

**RESOLVED:**

To note the report.

**22 EMPLOYMENT STANDARDS**

The Chief Executive introduced the final draft of the suite of proposed Employment Standards and for Committee's endorsement of the standards for immediate implementation.

**RESOLVED:**

To endorse the suite of revised Employment Standards.

**23 CURRENT STAFFING ISSUES**

The Service Manager, Organisational Development, presented a report, which had been circulated prior to the meeting, giving an update on current items of interest affecting the workforce.

The Service Manager highlighted the feedback and actions arising from the recent Employee Conference and Employee Survey, work being undertaken to implement an Employee Benefit Scheme and the placement of two members of the national Graduate Development Programme to split their time between Gedling, Rushcliffe Borough Council and Newark and Sherwood District Council.

**RESOLVED:**

To note the information.

**24 SICKNESS ABSENCE: SUMMARY OF CURRENT TRENDS.**

The Service Manager for Organisational Development presented a report, which had been circulated prior to the meeting, summarising current trends in sickness absence.

**RESOLVED:**

To note the report.

**25 MINOR STAFFING CHANGES AGREED OUTSIDE JCSC**

The Service Manager, Organisational Development, introduced a report, which had been circulated prior to the meeting, giving information about one minor change to the establishment that had been agreed outside of the formal committee process.

**RESOLVED:**

To note the information.

**26 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

None.

**27 EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED:**

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing reports on the grounds that the report involves the likely disclosure of exempt information as defined in Paragraphs 1 and 4 of Part 1 of Schedule 12A of the Local Government Act 1972.

**28 RESTRUCTURING PROPOSAL- CONSULTATION CLOSURE**

The Chief Executive presented a report, which had been circulated prior to the meeting, inviting feedback on the proposed changes in the Council's management arrangements and to share with Members feedback received from Union representatives and employees.

Councillor Bailey entered the meeting.

**RESOLVED:**

To note the report.

The meeting finished at 6.45 pm

Signed by Chair:  
Date: