

**MINUTES
AUDIT COMMITTEE**

Tuesday 23 June 2015

Councillor Bob Collis (Chair)

Councillor Sandra Barnes
Councillor Boyd Elliott

Councillor Helen Greensmith
Councillor Viv McCrossen

Apologies for absence: Councillor Chris Barnfather

Officers in Attendance: H Lee, V Rimmington and C Garrett

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

None received.

2 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 25 MARCH 2015.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

3 DECLARATION OF INTERESTS.

None.

4 ANNUAL FRAUD REPORT

The, Senior Benefit Liaison Officer, Revenues Section, presented the report, which had been circulated prior to the meeting. This provided information on all investigated cases of fraud and irregularities identified during the 2014-15 financial year, informing Members of the actions taken, sanctions imposed and level of recovery achieved in identified cases of fraud and irregularities.

Members requested information regarding the recovery rate for identified overpaid Housing and Council Tax Benefit to be presented at the next committee.

RESOLVED:

To note the report.

5 THE ANNUAL INTERNAL AUDIT REPORT

Vince Rimmington, Service Manager – Audit and Asset Management, presented the report that had been circulated prior to the meeting summarising the activity of the Internal Audit section during the 2014 – 15 financial year.

RESOLVED:

To note the report.

6 RISK MANAGEMENT REVIEW

The Service Manager, Audit and Asset Management, presented the report, which has been circulated prior to the meeting, summarising the findings from the review of the Council's Risk Management arrangements undertaken by the risk management consultancy arm of the insurers Zurich Municipal.

The review undertook a health-check of the current processes and procedures identifying areas where the risk management arrangements could be improved.

Due to the technical nature of the reports Members requested training to assist them address the roles and responsibilities of Audit Committee.

RESOLVED:

To note the report.

7 FOLLOW-UP OF PREVIOUS AUDIT RECOMMENDATIONS

The Service Manager, Audit and Asset Management, presented a report, which had been circulated previously, informing Members of departmental progress in the implementation of Internal Audit recommendations and, where additional action needs to be considered in relation to any outstanding recommendations.

RESOLVED:

To note the report.

8 INTERNAL AUDIT REPORTS ISSUED APRIL - JUNE 2015

The Service Manager, Audit and Asset Management, presented the report, which had been circulated prior to the meeting informing the

committee about the outcome of the Internal Audit activity for the period April to June 2015.

RESOLVED:

To note the report

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ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

None.

The meeting finished at 6.30 pm

Signed by Chair:
Date: