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Private and Confidential
To be opened by addressee only
Sam Palmer
Gedling Borough Council
Civic Centre, Arnot Hill Park
Arnold
Nottingham
NG5 6LU

Dear Sam Palmer

18 July 2025

RE: Warm Homes Local Grant – (Department for Energy, Security and Net Zero)

We are writing to confirm that, under the terms of the Warm Homes: Local Grant (“**WH:LG**”, “**Project**”) funding agreement, Nottinghamshire County Council (“the Council”), will act as the lead Council and will be responsible for delivering the Project on behalf of Gedling Borough Council. Please sign at the end of this letter to confirm your acknowledgement and acceptance of this arrangement.

The WH:LG is the latest round of central government-funded grant scheme (from the Department for Energy Security and Net Zero (“DESNZ”, “the Lead Funder”), that provides energy efficiency upgrades and low carbon heating to low-income households living in the worst quality, on and off-gas grid homes in England.

The primary objective of the Warm Homes: Local Grant is:

- To deliver progress towards the statutory fuel poverty target for England, by improving as many fuel-poor homes as reasonably practicable to energy efficiency rating of Band C by 2030, delivering significant annual energy bill savings for the occupants, not just in the short term, but for good.

The grant scheme was launched nationally in April 2025, with delivery for your area to commence once the agreements, as required under the grant funding agreement and the Dynamic Purchasing System (“DPS”), are in place. This is a three-year grant programme with Project delivery to run from April 2025 to March 2028. A summary of the grant details are provided in Annex A.

Following an initial expression of interest submitted via email in November 2024, the Council shared this with the Midlands Net Zero Hub (“MNZH”, “the Funder”). Using regional data from previous rounds of grant funding, MNZH submitted a consortium bid on behalf of the region. This bid was successful, securing approximately £69.8m in funding for the Midlands.

The Council is committed to protecting your privacy and ensuring all personal information is kept confidential and safe. For more details see our general and service specific privacy notices at: <https://www.nottinghamshire.gov.uk/global-content/privacy>

Nottinghamshire County Council, County Hall, West Bridgford, Nottingham NG2 7QP

The portion under the funding allocated for Gedling Borough Council is:

Gedling	Capital
FY 25/26	£78,714.00
FY 26/27	£401,643.00
FY 27/28	£401,643.00
Scheme Total	£882,000.00

Please note that the figures are indicative and not fixed. There may be some flexibility in the individual area allocations to maximise delivery outcomes across the Midlands. This includes the potential for additional funds to be reallocated from areas within the Midlands, if available.

If confirmed, the Council's role will be to project manage the delivery of the grant funding for the Project in accordance with the grant funding conditions set out by DESNZ. The Council will utilise a portion of the administrative allocation as permitted under the grant funding agreement to cover its own staff costs. No funding has been allocated to cover staff time for Gedling Borough Council.

As part of the Project, the Council will procure providers to deliver the retrofit assessments and coordination and will appoint a principal contractor to deliver the designs and installs, utilising MNZH's Dynamic Purchasing System for procurement. Regular progress reports will be provided, which will include anonymised data on installations, as no Data Sharing Agreement ("DSA") is currently in place.

Under the terms of the grant funding agreement, the Council has the option to appoint a provider to deliver a Customer Journey Support ("CJS"). The provider's principal responsibilities will include:

1. Supporting the implementation of the Project and managing the customer journey;
2. Acting as a single point of contact to inform and guide residents through the process; and
3. Checking household eligibility, answering questions on the scheme, providing details regarding energy efficiency measures, supporting on complaints process as well as providing additional support to help tackle fuel poverty.

It is envisaged that the Customer Journey support role will be delivered by Nottingham Energy Partnership ("NEP"). However, this is yet to be confirmed. Once a provider has been formally appointed, their details will be shared for your information. Should a different provider be selected, this will be communicated accordingly.

Once confirmed, no further action or input will be required from Gedling Borough Council. However, your continued support in helping facilitate delivery would be appreciated. We kindly ask that all grant-related enquiries be redirected to the appointed CJS provider (e.g. NEP), and that Gedling Borough Council assist in promoting the Project via Gedling Borough Council's website and social media channels to help raise awareness among residents and reassure them that this is a legitimate initiative.

Please confirm your acceptance of this arrangement by signing below to authorise us to deliver this allocation on your behalf.

Authorisation

Executed as a Deed for and on behalf of **Gedling Borough Council** by affixing the COMMON SEAL of GEDLING BOROUGH COUNCIL in the presence of

Mayor / Deputy Mayor:

Monitoring Officer / Chief Executive / Solicitor:

Date:

Yours sincerely/faithfully

Nicola Stevens
Place Strategy Manager
Nottinghamshire County Council

Annex A - Policy Background – Warm Homes Local Grant

1. The Midlands Net Zero Hub (“**MNZH**”, “**the Funder**”) has secured approximately £69.8m of government funding to spend proportionately on properties across the Midlands. This approach to allocating funding is to reduce the need for bidding by each local authority and to target more upgrades and energy saving retrofit measures.
2. The Warm Homes Local Grant (“**WH:LG**”, “**Project**”) is the latest round of central government funding from the Department for Energy Security and Net Zero (“**DESNZ**”, “**Lead Funder**”), that delivers housing retrofit for private sector properties. The scheme aims to prioritise Band E-G, the worst energy performance rated homes and low-income households with the main eligibility routes being Households which reside within Indices of Multiple Deprivation (IMD) Income Deciles (ID) 1-2 areas or a households with an annual gross income below £36,000. There are other more less used and more complicated eligibility routes available which are best read direct from the DESNZ guidance.
3. Under the funding arrangement, each district/borough has been offered an allocation of funding by MNZH, subject to the Council submitting a suitable Project plan outlining the proposed programme of works. As with previous schemes, three districts/boroughs (namely, Ashfield, Broxtowe and Gedling) – have informed the Council that they were not able to take up their allocation due to resource constraints. There remains a high demand for the schemes across these parts of Nottinghamshire and wider region.
4. The Council is able to work collaboratively with the local districts/boroughs and the CJS provider (e.g. NEP) to ensure that the necessary resources are in place to support the development of a Project plan. This includes contract management, procurement and legal advice, which can be provided at pace through contractual arrangements with the Council. The Council has prior experience in delivering private sector housing retrofit schemes across Nottinghamshire, having led on Local Authority Delivery (“LAD”) 1,2 & 3 Home Upgrade Grant 1 & 2 (“HUG 2”).
5. This means the Council will administer the grant funding, and assume responsibility for the associated risks, including compliance with the WH:LG grant funding agreement, contracting, providing resources for project management, and ensuring appropriate auditing of the grant. The funding allocation for each district/borough will be retained rather than being returned to government or the wider region. There may be some flexibility within the Council and the wider Midland’s consortium to adjust allocations where necessary to ensure maximum delivery for the region.

6. The Council is to deliver the WH:LG grant funding for Gedling Borough Council private sector homes from April 2025 to March 2028. The scheme continues to be delivered with Nottingham Energy Partnership providing the customer facing services to residents, with installations delivered by the Council through a contractor to be procured as part of the procurement process.
7. There are no new statutory or policy implications for the Council. Administrating grant funding for housing retrofit on behalf of district authority areas, would be consistent with the pre-existing long-term policy of the Council, to deliver such funding when grants are made available to the Council.
8. There is no change to target recipients for the fund, IMD 1,2 or household income below £36k. Social housing will continue to be targeted separately through the social housing decarbonisation fund which is government preferred funding vehicle and has been designed for this purpose.