

**MINUTES  
AUDIT COMMITTEE**

**Tuesday 17 September 2024**

Councillor Kyle Robinson-Payne (Chair)

|                             |                        |
|-----------------------------|------------------------|
| Councillor Sandra Barnes    | Councillor Alison Hunt |
| Councillor Jim Creamer      | Councillor Ruth Strong |
| Councillor Helen Greensmith | Jonathan Causton       |
| Councillor Paul Hughes      |                        |

Absent: None.

Officers in Attendance: T Adams, B Hopewell and F Whyley

**12 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

None.

**13 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 23 JULY 2024.**

**RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

**14 DECLARATION OF INTERESTS.**

None.

**15 REVISED ANNUAL GOVERNANCE STATEMENT 2021/22.**

The Chief Finance Officer and Section 151 Officer introduced a report, which had been circulated in advance of the meeting, informing Members of the proposed Annual Governance Statement 2021/2022.

**RESOLVED:**

To note the draft Annual Governance Statement 2021/2022.

**16 DRAFT ANNUAL GOVERNANCE STATEMENT 2022/23.**

The Chief Financial Officer introduced a report, which had been circulated in advance of the meeting, informing Members of the proposed Annual Governance Statement 2022/23.

**RESOLVED:**

To note the draft Annual Governance Statement 2022/23.

**17 RISK MANAGEMENT QUARTER 1 UPDATE.**

The Chief Finance and Section 151 Officer introduced a report, which had been circulated in advance of the meeting, updating members of the Audit Committee on the current position of risk management reporting.

**RESOLVED:**

To note the current position with risk management reporting and associated actions.

**18 INTERNAL AUDIT PROGRESS REPORT.**

The Internal Audit Partner (BDO) introduced a report, which had been circulated in advance of the meeting, informing Members in summary of the outcome of internal audit activity completed by the BDO Internal Audit Team for the period July to September 2024.

**RESOLVED to:**

Note the progress of the delivery against the 2024/25 Internal Audit Plan, including the Executive Summary for the following audit reports:

- 1) Housing Benefits and Environment; and
- 2) Carbon Management Strategy.

**19 INTERNAL AUDIT FOLLOW UP REPORT.**

The Internal Audit Partner (BDO) introduced a report, which had been circulated in advance of the meeting, informing Members in summary of the progress of implementation of recommendations from Internal Audit review raised and previously reported to the Audit Committee. This included some recommendations raised by the Council's previous Internal Auditors.

**RESOLVED:**

To note the implementation of Internal Audit recommendations and the revised due date for incomplete recommendations.

**20 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

None.

The meeting finished at 7.36 pm

Signed by Chair:

Date: