

Gedling Borough Council, private sector housing damp & mould action plan

Action plan progress June 2024

Action	Lead officer	Target date	progress
1) Procedural change when investigating cases <ul style="list-style-type: none"> a. Visit all damp and mould reports (where possible) b. Send damp and mould advice leaflet c. Provide further guidance on website d. More effective recording of damp and mould data and actions 	Food, Health & Housing Manager / Private Sector Housing Team	Autumn/ winter 2023/24	Complete.
2) Develop communications plan to provide information and guidance to tenants and landlords.	Private Sector Housing Team / EHOs	April 2024	On course to complete for Autumn/winter 2024/25
3) Review private sector housing team staffing resource to ensure adequate resources in place to regulate sector	Food, Health and Housing Manager	January 2024	Completed
4) Staff training on the following: <ul style="list-style-type: none"> a. on use of case management system, b. inspection and recording of findings, c. assessment of damp and mould hazards, d. enforcement training 	Food, Health and Housing Manager	February – June 2024	To be completed by end September 2024 when team fully staffed.
5) Review enforcement policy and procedures to ensure damp and mould hazards effectively regulated.	Food, Health and Housing Manager / Senior EHO	April - June 2024	Aiming for completion of enforcement policy spring 2025

