

**MINUTES**  
**ENVIRONMENT AND LICENSING COMMITTEE**

**Tuesday 11 June 2024**

Councillor Alison Hunt (Chair)

Present:           Councillor Marje Paling                   Councillor Sue Pickering  
                  Councillor Boyd Elliott               Councillor Alex Scroggie  
                  Councillor Rachael Ellis             Councillor Clive Towsey-Hinton  
                  Councillor Julie Najuk                 Councillor Paul Wilkinson

Absent:           Councillor Roxanne Ellis and Councillor Martin Smith

Officers in Attendance:     J Brough, L Chaplin, B Hopewell, A Hutchinson and R Towlson

**1           APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

Apologies for absence were received from Councillors Roxanne Ellis and Smith.

**2           TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETINGS HELD ON 16 AND 23 APRIL 2024**

**RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

**3           DECLARATION OF INTERESTS.**

None.

**4           PAVEMENT LICENCES - THE LEVELLING UP AND REGENERATION ACT 2023 MAKING PERMANENT THE PROVISIONS SET OUT IN THE BUSINESS AND PLANNING ACT 2020**

Consideration was given to a report of the Head of Environment, which had been circulated in advance of the meeting, updating Members that the functions under Part 1 of the Business and Planning Act 2020 ("the B&P 2020 Act") had been made permanent under The Levelling Up and Regeneration Act 2023 ("the LUR 2023 Act") and the work officers are doing with regards to it. The report also sought approval that the functions under Part 1 of the Business and Planning Act 2020 be delegated to Director.

**RESOLVED to:**

- 1) Note that the functions under Part 1 of the Business and Planning Act 2020 had been made permanent by The Levelling Up and Regeneration Act 2023;
- 2) Delegate the functions under Part 1 of the Business and Planning Act 2020 to Director;
- 3) Note that officers are drafting a policy for pavement licensing and this will be submitted to the Committee for approval in due course; and
- 4) Note that officers are working on the fee setting for pavement licensing and this will be submitted to the Committee for approval in due course.

**5 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

None.

**6 EXCLUSION OF THE PRESS AND PUBLIC.**

**RESOLVED:**

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing reports on the grounds that the report involves the likely disclosure of exempt information as defined in Paragraph 7 of Part 1 of Schedule 12A of the Local Government Act 1972.

**7 APPLICATION FOR A ONE YEAR JOINT HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS LICENCE- KC**

Consideration was given to a report of the Head of Environment, which had been circulated prior to the meeting, regarding an application for a one year joint Hackney Carriage/Private Hire Driver's Licence for KC.

KC attended the meeting and he addressed the Committee.

In making the decision the Committee applied the Council's approved Policy and Guidelines.

**RESOLVED to:**

Approve KC's application for a one year Joint Hackney Carriage/Private Hire Driver's Licence.

**8 CHANGE OF CIRCUMSTANCES OF A THREE HACKNEY CARRIAGE/ PRIVATE HIRE VEHICLE DRIVERS LICENCE NUMBER 2380. MA**

Consideration was given to a report of the Head of Environment, which had been circulated in advance of the meeting, regarding a change of circumstances following information received about the holder of a Joint Hackney Carriage/ Private Hire Driver's Licence.

MA attended the meeting, and he addressed the Committee.

In making the decision the Committee applied the Council's approved Policy and Guidelines.

**RESOLVED:**

To revoke the Hackney Carriage/Private Hire Driver's Licence held by MA, giving MA 21 days to surrender the licence.

MA was advised of the right of appeal against the decision of the Committee.

The meeting finished at 5.35 pm

Signed by Chair:  
Date: