

**MINUTES
AUDIT COMMITTEE**

Tuesday 12 December 2023

Councillor Kyle Robinson-Payne (Chair)

Councillor Sandra Barnes	Councillor Alison Hunt
Councillor Jim Creamer	Councillor Ruth Strong
Councillor Paul Hughes	

Absent: Councillor Helen Greensmith

Officers in Attendance: T Adams, C Goodall and F Whyley

Guests in Attendance: M Armstrong (Internal Auditor - BDO), G Dulay
(Internal Audit Partner - BDO)

23 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Apologies were received from Councillor Greensmith.

24 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 9 SEPTEMBER 2023

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

25 DECLARATION OF INTERESTS.

None.

26 INTERNAL AUDIT PROGRESS REPORT

The Internal Auditor introduced a report, which had been circulated in advance of the meeting summarising the outcome of internal audit activity completed by the BDO Internal Audit Team for the period October to December 2023.

RESOLVED:

- 1) To note the progress of the delivery against the 2023/24 Internal Audit Plan, including the Executive Summary for the following audit reports: Project and Programme Management, Health and Safety and Safeguarding.
- 2) To note the Safeguarding Internal Audit Report.

27 INTERNAL AUDIT FOLLOW UP REPORT

The Internal Audit Partner introduced a report, which had been circulated in advance of the meeting, summarising the outcome of internal audit activity completed by the BDO Internal Audit Team for the period October to December 2023.

RESOLVED:

- 1) To note the progress of the delivery against the 2023/24 Internal Audit Plan, including the Executive Summary for the following audit reports: Project and Programme Management, Health and Safety and Safeguarding.
- 2) To note the Safeguarding Internal Audit Report.

28 CORPORATE RISK MANAGEMENT SCORECARD QUARTER 2 2023/24

The Interim Corporate Director and the Head of Finance and IT introduced a report, updating members of the Audit Committee on the current level of assurance that can be provided against each corporate risk.

RESOLVED:

To note the progress of actions identified within the Corporate Risk Register.

29 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT

None.

The meeting finished at 6.48 pm.

Signed by Chair:
Date: