

**MINUTES  
AUDIT COMMITTEE**

**Tuesday 19 September 2023**

Councillor Kyle Robinson-Payne (Chair)

Councillor Sandra Barnes	Councillor Paul Hughes
Councillor Jim Creamer	Councillor Alison Hunt
Councillor Helen Greensmith	Councillor Ruth Strong

Officers in Attendance: M Hill, D Archer, B Hopewell, A Solley and F Whyley

Guests in Attendance: M Armstrong (BDO), G Dulay (BDO)

**16 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

None.

**17 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 25 JULY 2023**

**RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

**18 DECLARATION OF INTERESTS.**

None.

**19 INTERNAL AUDIT DRAFT ANNUAL REPORT 2022/23**

The Internal Auditor introduced a report, which had been circulated in advance of the meeting outlining the Head of Audit Opinion based on the outcome of the internal audit activity completed by the BDO Internal Audit Team in accordance with the approved 2022/23 Internal Audit Plan.

**RESOLVED:**

To note the report and Head of Internal Audit Opinion for 2022/23.

**20 INTERNAL AUDIT PROGRESS REPORT**

The Internal Auditor introduced a report, which had been circulated in advance of the meeting, summarising the outcome of the internal audit

activity completed by the BDO Internal Audit Team for the period July to September 2023.

**RESOLVED to:**

- 1) Note the Internal Audit Progress Report detailing the delivery of the 2022/23 Internal Audit plan and the commencement of work for the 2023/24 Internal Audit Plan; and
- 2) Note the Workforce Strategy Internal Audit Report.

**21 CORPORATE RISK MANAGEMENT SCORECARD QUARTER 1 2022/23**

The Chief executive introduced a report, which had been circulated in advance of the meeting, updating members of the current level of assurance that can be provided against each corporate risk.

**RESOLVED:**

To note the progress of actions identified within the Corporate Risk Register.

**22 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

None.

The meeting finished at 7.10 pm

Signed by Chair:  
Date: