

## **Report to Portfolio Holder: Communities and Place**

**Subject:** Approval of Annual Events Programme 2023/24

**Date:** 20/03/2023

**Author:** Community Partnerships Manager

**Wards Affected:** All

### **Purpose**

To request approval for the proposed Annual Events Programme 2023/24.

**Key Decision** This is not a key decision.

### **Recommendation(s)**

#### **THAT:**

1. The Portfolio Holder for Communities and Place approves the Community Events and Activities Programme for 2023/24 as set out in **Appendix 1** of this report.
2. The Portfolio Holder for Communities and Place delegates authority to the relevant Corporate Director to cancel any event in response to Covid-19 regulations or guidance, extreme weather or other exceptional circumstances.

## **1 Background**

- 1.1 Gedling Borough Council's Community Relations Team has traditionally organised and delivered a range of high quality community events across the borough with a programme of family events, themed children's activity days and larger scale events, forming the basis of a dynamic programme catering to all sections of the community. All events and activities are currently free and much valued and supported by residents in the borough.
- 1.2 Events and activities proposed this year will build upon last year's successful community coproduction and reconnecting approach as we emerge fully from the Covid – 19 restrictions on social gatherings,

encompassing whole family engagement and delivered in close partnership with local voluntary, community and residents organisations. Events have been designed in collaboration with community partners and every opportunity will be provided to showcase and promote the skills, talents and services of these groups.

New and additional events are often requested, with some new locations for events being reflected in this report. Locations and activities of events have been chosen to reflect existing priority neighbourhoods, key Council priorities and work programmes as well as providing opportunities for emerging community led facilities that have been, and continue to be proactive in bringing their local community together during the pandemic.

- 1.3 The Kings Coronation on Saturday May 6th and activity over that bank holiday weekend is included in this year's programme. We are offering screenings of the Coronation at both the Bonington Theatre and Richard Herrod Centre, additionally providing links to funding support, events guidance and signposting to community led events, celebrations and street parties.
- 1.4 It is anticipated that medium to larger scale outdoor events proposed in our destination point Arnot Hill and Gedling Country Parks, the Annual Arnold Christmas Market and Lights Switch on, enhanced Remembrance events and opportunities presented by national events including the Annual Tour of Britain (tbc) will each offer occasions for wider community enjoyment and access, and furtherance of the Council's **Health and Wellbeing, Equality and Diversity, Environmental Sustainability and Economic Growth** aims.
- 1.5 All events will be delivered and monitored in line with Covid -19 and other national safety guidelines.

## **2 Proposal**

- 2.1 It is proposed that the Council delivers a programme of events in 2023/24 as detailed at **Appendix 1**.
- 2.2 It is accepted that resources and planning time are scarce and that successful delivery of the demanding proposed programme is dependent on:-
  - Careful consideration regarding capacity and resources to be given before any new events are added to the programme, in order to ensure that events are delivered to a high standard to agreed timescales and within existing resources;
  - electronic booking systems being maximised;
  - Cooperative deployment of resources across Council Departments,

i.e. Communities, Economic Development, Environment, Public Protection and Communications;

- Community Partners being encouraged to develop their capacity to ensure they can continue to support the delivery of the Council's events programme;
- the resources and commercial opportunities being available for any third party commercial providers to contribute to the events programme;
- A Corporate Communications approach - maximisation of opportunities to promote a range of Council priorities, projects and programmes;
- Any ongoing changes to the Coronavirus restrictions.

In order to ensure compliance with any Covid-19 regulation or guidance, and/or respond to any other serious threat to public safety, delegation is sought from the relevant Corporate Director to cancel individual events if this becomes necessary.

### **3 Alternative Options**

#### **3.1 Not to deliver the programme of events for 2023/24.**

Gedling Borough Council recognises the importance of community events in terms of supporting community development, inclusion and cohesion therefore this option does not support the current corporate priority to deliver a programme of community events.

#### **3.2 To deliver a different programme of events.**

The programme is kept under annual review and can be adjusted subject to changing priorities, however the proposed 2023/24 programme is deemed the most viable and effective approach in the current operating environment with the resources available.

### **4 Financial Implications**

#### **4.1 The Council has current approved events budgets as follows:**

##### **Events Budgets 23/24**

<b>Item</b>	<b>Budget</b>
Community Events	£23,000
Young People's Holiday Activities	£8,600
Remembrance Events	£5,000
<b>Total</b>	<b>£36,600</b>

##### **Social Prosperity Fund Events and Culture project funds**

4.2 Additional funding available from the Council's recently successful Social Prosperity Fund Award for Events and Culture, which includes Heritage, will be accessed to enhance key events and provide resource for additional commissioning, infrastructure and kit replacement where needed.

4.3 Income will be maximised wherever possible via sponsorship and fees, as will the annualised grant agreement with the Gedling Play Forum of £5,000 for the delivery of craft and outdoor play activities at agreed events within the programme. The costs for the events detailed in appendix 1 have not yet been finalised, however they will be contained within current approved budgets and external funding available.

## 5 Legal Implications

5.1 Event Covid – 19 compliant Risk Assessments will be in place for all events and any required permissions and licences will be obtained in advance. The events programme has been added to the County SAG listings database on Resilience Direct.

## 6 Equalities Implications

6.1 The proposed events programme is specifically designed to have a positive impact on the Council's Equalities Policy and practice by extending the reach of benefit to households and areas of recognised disadvantage, and by offering collaboration opportunities to key community and voluntary groups that will further their own resilience and community aims to support individuals and groups recognised as having protected characteristics. Our keynote Arnold Summer Fair has a Diversity Theme and has been aligned with the 75<sup>th</sup> Anniversary of the Windrush arrivals.

We will also use the opening event to recognise our commitment to the Armed Forces Covenant and our new duty to exercise 'due regard' for the specific needs of forces and ex forces personnel, by incorporating the Armed Forces Day Flag Raising ceremony.

The Events programme 2023/24 has been devised with an overarching link to the Council's **Equality Framework and Action Plan priority EQU17**: To review the Council activities and events that promote positive relations to determine if all protected characteristic groups are included.

## 7 Carbon Reduction/Environmental Sustainability Implications

7.1 All events will be delivered in accordance with the 'Plastics Clever' principles, Smoke Free and Carbon Reduction policies and practices of the Council.

**8 Appendices**

**8.1 Appendix 1: Events Programme 2023/24**

**9 Background Papers**

9.1 None

**10 Reasons for Recommendations**

10.1 To enable the timely promotion and delivery of the Council's events programme 2023/24

**Statutory Officer approval**

**Approved by:**

**Date:**

**On behalf of the Chief Financial Officer**

**Approved by:**

**Date:**

**On behalf of the Monitoring Officer**

## APPENDIX 1: EVENTS SCHEDULE 2023/24

### Overarching principles Events Proposals 2023/2024

Maximise achievement of Council plan aims, coproduction with community and other partners, Holiday Activities and Food and Social Eating funding delivery and National recognition days, i.e. Love Parks Week, Environmental Sustainability, Equality and Diversity, Mental Health, Intergenerational themes, support for activities in rural areas of the borough.

#### Key

Cost of Living events

Town Centre Events

Social Eating/Food provision

Links to awareness days

Event in a rural area

Health & Wellbeing

Heritage

Gedling Play Forum input

### Larger Scale Events

#### **Arnold Summer Fair — Saturday 24<sup>th</sup> June** ●●●●●

The event will have a Diversity theme, promoting inclusion and taking place in the vicinity of National Windrush Day. The opening of the event will also mark Armed Forces Day. This event will build on the successful model of the 'Queens Jubilee Fair' delivered in June 2022 to celebrate the Platinum Jubilee of Queen Elizabeth II.

#### **Love Parks/Environment Day - Gedling Country Park -- 28 July to 4<sup>th</sup> Aug** **date tbc** ●●●●●

Activities promoting environmental awareness and incorporating the promotion of Love Parks week.

#### **Carlton event – July 23<sup>rd</sup> or 24<sup>th</sup> 2023 (date tbc)** ●●●●●

Connect with Gedling South Bank Community event– RHC Playing Fields  
Carlton Social Inclusion activity with food as potential separate event tbc.  
75<sup>th</sup> Anniversary of NHS – 5<sup>th</sup> July

### Family Play Events

- **Netherfield 'Summer at St George's' - the St George's Centre - 11<sup>th</sup> August** ●●●●●

Communities Team to work with Netherfield Forum LTD on partnership development opportunities with new community organisations and partners involved in local event delivery and opportunities for pop up performances.

- **Calverton - May 2023 date tbc (Half term 29<sup>th</sup> May to 2<sup>nd</sup> June)**



Partnership with Core Centre, Calverton Methodist Church and Calverton Children's Centre (possible use of their green space outside)

- **Killisick Community Health event - April/May 2023** ●●●  
Support for Health Inequalities work/Food Club and Children's Centre activities/Place Based Partnership priorities.
- **Pop up Arnold Town Centre and AMP Event for Nottinghamshire Day - August** ●●●●
- **Chinese New Year – GBC Civic Centre - Saturday 10<sup>th</sup> February 2024** ●●

### Out of School / Holiday Activities for Young People

We will maximise and promote the provision of the Gedling Holiday Activities and Food programme and offer additional pop up diversionary activities such as Skate Jams, Young People's cinema screenings and other commissioned recreation during Easter, Summer and Autumn Half Term holidays through the year.

### Other Events

- **Kings Coronation Screenings** - Bonington Theatre and Richard Herrod Centre – Saturday 6<sup>th</sup> May ●●● (Potential for GPF Activity Packs)
- **Remembrance Events** - Arnold, Gedling, Mapperley 12<sup>th</sup>/19<sup>th</sup> November ●●●● GPF input or workshop with Arnold Methodist Church. Potential connection to Civic remembrance events tbc.
- **Arnold Christmas Lights Switch On** - Friday 24<sup>th</sup> November ●●  
Festival of lights/Lantern activity tbc.
- **Gedling VCS Funding Fair** – Richard Herrod Centre (support from Nottingham, Rushcliffe, and Newark and Sherwood CVS')
- **Community and Voluntary Sector Celebration Day** (tbc) ●

- **Arnold Apprenticeship and Jobs Fair – Feb 2024**
- **Bonington Theatre Programme** – Communities Team to add value and link up where opportunities arise, i.e. Proposal for a programme of Eastern European films to support and welcome emerging new communities in the Borough. ●●
- **IWD event – March 2024**

### Assisted Community Events

Event management advice, assistance and promotional support will be provided to external Community led events including:

- Valley Road Playing Grounds Community Day ●
- Gedling Gala ●
- Kings Coronation street parties and other Coronation community led activity – population of dedicated Coronation events assistance page and links to Countywide and National resources
- Wollaton Avenue Festive Event ●
- Other training and capacity building in Parishes delivered by Gedling Play Forum ●●
- Activities for youth people in partnership with Skate Nottingham/Notts CC Youth Service and making use of Gedling Skate Parks including Burton Road Jubilee Park. ●
- Netherfest and Netherfield Pride ●●
- Carers Roadshow – 23<sup>rd</sup> August, Arnold Town Centre ●
- Newstead Fun Day event – Saturday 15<sup>th</sup> July ●
- Easter Trail in Arnold Town Centre ●●
- Volunteering Fair at Arnold Methodist Church – 28<sup>th</sup> March 2022 ●
- Cost of Living events ●●●
  - 21<sup>st</sup> March - Calverton Core Centre
  - 18<sup>th</sup> April – Arnold Methodist Church (tbc)
  - May – Netherfield St George’s Centre (date tbc)
  - May/June – Phoenix Methodist Church or the Carlton Community Hub (date and venue tbc)

### Town Centre Events

Opportunities will be proactively explored and activated for a series of Town Centre events, including Pop Up activities, Markets, Public Art, Community collaboration and Promotional campaigns highlighting local retail areas and new

businesses, led by the Economic Development Team and supported by the Communities and Communications Teams

### **Annual Proctor and Mellors Fun Fairs**

Friday 23<sup>rd</sup> and Sat 24<sup>th</sup> June tbc – Arnot Hill Park, linkup with Arnold Summer Fair – see larger scale events

Thursday 20<sup>th</sup> to Sunday 23<sup>rd</sup> July – Killisick Recreation Ground

Thursday 27<sup>th</sup> to Sunday 30<sup>th</sup> July – Richard Herrod Playing Fields, Carlton

### **GBC Safety Advisory Group assessment of large scale external events**

- Mellish Rugby Club fireworks display
- Patchings Art Festival
- Newstead Bonfire event (not confirmed)
- Newstead Abbey Woodland Disco
- Other 'ad hoc' large scale events that we are made aware of through the year

### **Communications approach**

A Corporate Communications Planning approach will be taken in order to maximise opportunities to promote and further develop a wide range of Council Aims, Priorities, Projects and Programmes through the events programme.

The Communities Team has ensured these events are highlighted to Communications on time for inclusion in their annual plan.

Individual events will be promoted in ways which are suitable, for instance targeted events will have more focus on promotion through community partners in specific geographical areas or delivering targeted programmes of work. Wider scale events will require more involvement from Communications colleagues and promotion across all of the usual Council channels.

All Ward Members will be informed of events taking place in their local area.

All events and activities proposals listed above are subject to adjustment, date changes and cancellation due to external circumstances.

Mitigation of the impact of any significant or late change will be assured by the deployment of prompt, clear communications and scripting for our Customer Services Teams.