

**MINUTES
APPOINTMENTS AND CONDITIONS OF SERVICE COMMITTEE**

Wednesday 15 March 2023

Councillor John Clarke (Chair)

Councillor Sandra Barnes Councillor Sam Smith
Councillor Marje Paling

Absent: Councillor Michael Payne, Councillor Michael Adams and
 Councillor Bob Collis

Officers in D Archer and B Hopewell
Attendance:

55 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

Apologies for absence were received from Councillors Adams, Collis and Payne.

56 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 7 DECEMBER 2022

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

57 DECLARATION OF INTERESTS.

None.

58 MEMBER TRAINING; RECRUITMENT AND SELECTION

The Head of HR, Performance and Service Planning introduced a report, which had been circulated in advance of the meeting, informing Members of a summary training briefing in respect to recruitment and selection and to make recommendation that a more detailed training session be delivered post-election.

RESOLVED to:

- 1) Invite Members of the committee to review the summary training/guidance paper at Appendix 1 to the report and to undertake the optional equality, diversity and inclusion training detailed at Appendix 2 to the report; and

- 2) Approve that a more detailed recruitment and selection training be delivered to the committee following the elections in May this year.

59 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

None.

60 EXCLUSION OF PRESS AND PUBLIC

RESOLVED:

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(a)(4) of the Local Government Act 1972 the public and press be excluded from the meeting during consideration of the ensuing reports on the grounds that the reports involve the likely disclosure of exempt information as defined in Paragraphs 1 and 2 of Part 1 of Schedule 12a of the Local Government Act 1972.

61 OFFICER DECLARATION OF INTERESTS POLICY-CONSULTATION CLOSURE

Consideration was given to a report of the Monitoring Officer, which had been circulated in advance of the meeting, informing members of the consultation response received from trade unions and from the Joint Consultative and Safety Committee held on 21 February 2023 and to ask the committee to approve the recommendation to implement the proposal for creation of policy.

RESOLVED to:

- 1) Receive the consultation comments and recommendations from the Joint Consultative and Safety Committee; and
- 2) Having considered the consultation feedback, Members approved the proposals made to adopt a new Officer Declarations of Interest Policy with immediate effect.

The meeting finished at 10.15 am

Signed by Chair:
Date: