

**MINUTES  
AUDIT COMMITTEE**

**Tuesday 28 June 2022**

Councillor Bob Collis (Chair)

Councillor Meredith Lawrence	Councillor Kathryn Fox
Councillor Liz Clunie	Councillor Helen Greensmith
Councillor Andrew Ellwood	Councillor Ron McCrossen

Absent: None.

Officers in Attendance: P Adcock, A Ball and C Goodall

Guests in Attendance: G Dulay – Internal Audit Director (BDO),  
C Thomas – Internal Auditor (BDO),  
D Hoose - Partner (Audit and Assurance) (Mazars)

**17 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

None.

**18 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 15 MARCH 2022**

**RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

**19 DECLARATION OF INTERESTS.**

None.

**20 MAZARS (EXTERNAL AUDIT) - ANNUAL AUDIT REPORT 2020/21**

The Audit and Assurance Partner introduced the Auditor's Annual Report for the year ended 31 March 2021 prepared by Mazars, the Council's External Auditor, which had been circulated in advance of the meeting.

**RESOLVED:**

To receive the Auditor's Annual Report for the year ended 31 March 2021 prepared by Mazars, and refer the report to Full Council for information.

**21 MAZARS (EXTERNAL AUDIT) - AUDIT STRATEGY MEMORANDUM 2021/22**

The Audit and Assurance Partner introduced a report, which had been circulated in advance of the meeting, presenting the Audit Strategy Memorandum for the year ended 31 March 2022 prepared by Mazars, the Council's External Auditor, for approval.

**RESOLVED:**

To receive the report and approve the Mazars Audit Strategy Memorandum for the year ended 31 March 2022 and refer the report to Full Council for information.

**22 INTERNAL AUDIT REPORTS (BDO)**

The Internal Audit Manager and the Internal Auditor introduced a report, which had been circulated in advance of the meeting, summarising the outcome of the internal audit activity completed by the BDO Internal Audit Team for the period March 2022 to June 2022, providing an update on the status of previous internal audit recommendations which have fallen due in the period November 2021 to June 2022 and providing the Head of Audit Opinion based on the outcome of the internal audit activity completed by the BDO Internal Audit Team in accordance with the approved 2021/22 Internal Audit Plan.

**RESOLVED:**

To receive the report and note actions taken or to be taken.

**23 DRAFT ANNUAL GOVERNANCE STATEMENT 2021/22**

The Director of Corporate Resources and s151 Officer introduced a report, which had been circulated in advance of the meeting, informing Members of the proposed Annual Governance Statement 2021/22.

**RESOLVED:**

To note the draft Annual Governance Statement 2021/22 and provide any comments for inclusion in the final version when presented to the Audit Committee in the autumn.

**24 CORPORATE RISK MANAGEMENT SCORECARD QUARTER 4  
2021/22**

The Head of Finance and ICT introduced a report, which had been circulated in advance of the meeting, updating members of the Audit Committee on the current level of assurance that can be provided against each corporate risk.

**RESOLVED:**

To note the progress of actions identified within the Corporate Risk Register.

**25 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

Under this item the Chair allowed Councillor Greensmith to ask if the Audit Committee would receive a report relating to the review of taxi licensing fees that had been raised at Environment and Licensing Committee.

The Director of Corporate Resources responded. She explained that a full review was underway by the Environment and Licensing Committee and that an independent review was being carried out by CIPFA. She concluded that the outcome of the review would determine whether the report would be sent to Audit Committee in the future.

The meeting finished at 6.20 pm

Signed by Chair:  
Date: