

**MINUTES  
JOINT CONSULTATIVE AND SAFETY COMMITTEE**

**Tuesday 31 August 2021**

Councillor Alex Scroggie (Chair)

Present: Councillor Roxanne Ellis                      Councillor Sam Smith  
            Councillor Meredith Lawrence              Councillor Paul Wilkinson  
            Councillor Barbara Miller

Unison: Alison Hunt

Absent: Councillor Boyd Elliott, Councillor Paul Feeney,  
            Councillor Helen Greensmith and Councillor Jennifer  
            Hemingway

Officers in Attendance: P Adcock, D Archer, A Dubberley and L Juby

**44 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

Apologies for absence were received from Councillors Elliott, Feeney, Greensmith and Hemingway. Councillors Lawrence, Miller and Sam Smith attended as substitutes.

**45 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 8 JUNE 2021**

**RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

**46 DECLARATION OF INTERESTS.**

Councillor Roxanne Ellis declared a non-pecuniary interest in item 9 as a member of the Committee of Gedling Play Forum and would be leaving the meeting during its consideration.

**47 SICKNESS ABSENCE**

The Head of HR Service Planning and Performance introduced a report, which had been circulated in advance of the meeting, giving information about the current levels of sickness absence in the organisation.

**RESOLVED:**

To note the report.

**48 CURRENT STAFFING ISSUES**

The Head of HR, Performance and Service Planning presented a report, which had been circulated in advance of the meeting, highlighting particular issues of interest that relate to the council's workforce.

During discussion Members wanted to highlight that staff would be "returning to the office" rather than "returning to work" as this choice of words could lead to a perception that staff were not working when they were based at home during the pandemic

**RESOLVED:**

To note the report.

**49 MINOR CHANGES TO THE ESTABLISHMENT**

The Head of HR, Performance and Service Planning presented a report, which had been circulated in advance of the meeting, highlighting minor changes to the staffing establishment since the last meeting.

**RESOLVED:**

To note the report.

**50 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

None.

**51 EXCLUSION OF PRESS AND PUBLIC**

That, Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(a)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing reports on the grounds that the reports involve the likely disclosure of exempt information as defined in Paragraph 4 of Part 1 of Schedule 12a of the Local Government Act 1972.

**52 CONSULTATION CLOSURE- COMMUNITIES AND LEISURE STAFFING REVIEW**

Councillor Roxanne Ellis left the meeting.

The Head of Communities and Leisure introduced a report, which had been circulated in advance of the meeting, making final recommendations on the proposed restructure of staffing within the Community Relations team.

**RESOLVED to:**

- 1) Note the comments received from staff and trade unions on the proposals in the report; and
- 2) Not to make any recommendations and note that the Chief Executive has delegated authority to authorise the implementation of the changes.

**53**

**CONSULTATION CLOSURE- FINANCE AND ICT RESTRUCTURE**

Councillor Roxanne Ellis re-joined the meeting.

The Head of Finance and IT introduced a report, which had been circulated in advance of the meeting, making final recommendations on the proposed restructure of staffing within the Service Area.

**RESOLVED to:**

- 1) Note the comments received from staff and trade unions on the proposals in the report; and
- 2) Not to make any recommendations and note that the Chief Executive has delegated authority to authorise the implementation of the changes.

The meeting finished at 6.00 pm

Signed by Chair:  
Date: