

**MINUTES
AUDIT COMMITTEE**

Tuesday 25 March 2014

Councillor Paul Feeney (Chair)

Councillor Chris Barnfather
Councillor Tony Gillam

Councillor Richard Nicholson

Apologies for absence: Councillor Mark Glover

Officers in Attendance: V Rimmington and L Sugden

Also in Attendance: N Bellamy (KPMG) and R Walton (KPMG)

19 APOLOGIES FOR ABSENCE.

Apologies for absence were received from Councillor Glover.

20 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 24 SEPTEMBER 2014.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

21 DECLARATION OF INTERESTS.

None.

22 AUDIT COMMISSION ANNUAL AUDIT LETTER 2012/13

Consideration was given to a report of KPMG, the Council's external auditors, which had been brought forward from the meeting of Committee scheduled to take place on 10 December 2013.

RESOLVED:

To note the report.

23 EXTERNAL AUDIT PLAN 2013/14

Consideration was given to a report of KPMG, the Council's external auditors, which had been circulated prior to the meeting.

RESOLVED:

To note the report.

24 GEDLING BOROUGH COUNCIL FRAUD BRIEFING

Consideration was given to a report of KPMG, the Council's external auditors, which had been circulated prior to the meeting.

RESOLVED:

To note the report.

25 CERTIFICATION OF GRANTS AND RETURNS 2012/13

Consideration was given to a report of KPMG, the Council's external auditors, which had been circulated prior to the meeting.

RESOLVED:

To note the report.

Richard Walton and Thomas Tandy, representative of KPMG, left the meeting.

26 CORPORATE RISK SCORE CARD

Consideration was given to a report of the Service Manager, Audit and Risk Management, which had been circulated prior to the meeting and brought forward from the meeting scheduled to take place on 10 December 2013, updating members of the Audit Committee on the current level of assurance that can be provided against each corporate risk.

RESOLVED:

To note the information.

27 FOLLOW-UP OF PREVIOUS AUDIT RECOMMENDATIONS

Consideration was given to a report of the Service Manager, Audit and Risk Management, which had been circulated prior to the meeting and brought forward from the meeting scheduled to take place on 10 December 2013, monitoring departmental progress in the implementation of Internal Audit recommendations and identifying to

members where additional action needs to be considered in relation to any outstanding recommendations.

RESOLVED:

To note the information.

28 ANNUAL AUDIT PLAN - RISK ASSESSMENT

Consideration was given to a report of the Service Manager, Audit and Risk Management, which had been circulated prior to the meeting and brought forward from the meeting scheduled to take place on 10 December 2013, providing Members with the opportunity to influence the audit risk assessment for the annual audit plan 2014-15 and to confirm whether any additional areas of audit work should be considered.

RESOLVED:

That the current assessments for each individual audit remain appropriate and that no additional areas should be considered in the Audit Plan for 2014-15.

29 SUMMARY OF AUDIT ACTIVITY OCTOBER- DECEMBER 2013

Consideration was given to a report of the Service Manager, Audit and Risk Management, which had been circulated prior to the meeting and brought forward from the meeting scheduled to take place on 10 December 2013, summarising the outcome of Internal Audit activity for the period October to December 2013 and highlighting all final reports issued and associated key findings, concerns identified in any work in progress, details of liaison with management and External Audit and providing details of any changes to the Annual Audit Plan.

RESOLVED:

To note the report.

30 TERMS OF REFERENCE - ANNUAL REVIEW

Consideration was given to a report of the Service Manager, Audit and Risk Management, that had been circulated prior to the meeting, seeking to undertake an annual review of the Terms of Reference of the Audit Committee and where appropriate update these to reflect the work being undertaken by the Committee.

RESOLVED:

That the current Terms of Reference remain appropriate and reflect the work of the Committee.

31 CORPORATE RISK SCORECARD

Consideration was given to a report of the Service Manager, Audit and Risk Management, which had been circulated prior to the meeting, updating Members on the current level of assurance that can be provided against each corporate risk.

RESOLVED:

To note the report.

32 FOLLOW-UP OF AUDIT RECOMMENDATIONS

Consideration was given to a report of the Service Manager, Audit and Risk Management, which had been circulate prior to the meeting, monitoring departmental progress in the implementation of Internal Audit recommendations and identifying to Members where additional action needs to be considered in relation to any outstanding recommendations.

RESOLVED:

To note the report.

33 SUMMARY OF AUDIT ACTIVITY OCTOBER- MARCH 2014

Consideration was given to a report of the Service Manager, Audit and Risk Management, which had been circulate prior to the meeting, summarising the outcome of Internal Audit activity for the period October to March 2014 and highlighting all final reports issued and associated key findings, concerns identified in any work in progress, details of liaison with management and External Audit and providing details of any changes to the Annual Audit Plan.

RESOLVED:

To note the report.

34 THE DRAFT ANNUAL AUDIT PLAN 2014-15

Consideration was given to a report of the Service Manager, Audit and Risk Management, which had been circulate prior to the meeting, informing Members of planned audit activity for 2014-15.

RESOLVED:

To note the report.

35 STANDBY & CALL OUT POLICY

Consideration was given to a report of the Service Manager, Audit and Risk Management, informing Members of the findings of a value for money review of the Council's standby and callout policy, and seeking agreement on the required action to address the issues highlighted in the review.

RESOLVED:

To note the report.

36 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

None.

The meeting finished at Time Not Specified

Signed by Chair:

Date: