

## **MINUTES CABINET**

**Thursday 12 November 2020**

Councillor John Clarke (Chair)

Councillor Michael Payne  
Councillor Peter Barnes  
Councillor David Ellis  
Councillor Gary Gregory

Councillor Jenny Hollingsworth  
Councillor Viv McCrossen  
Councillor Henry Wheeler

Also in attendance: Councillor Kathryn Fox

### **48 APOLOGIES FOR ABSENCE**

None.

### **49 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 8 OCTOBER 2020**

#### **RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

### **50 DECLARATION OF INTERESTS**

None.

### **51 PRUDENTIAL CODE INDICATOR MONITORING 2020/21 AND QUARTERLY TREASURY ACTIVITY REPORT FOR QUARTER ENDED 30 SEPTEMBER 2020**

The Assistant Director for Finance introduced a report, which had been circulated in advance of the meeting, updating Members on the performance monitoring of the 2020/21 Prudential Code Indicators, and advising Members of the quarterly Treasury activity as required by the Treasury Management Strategy.

#### **RESOLVED:**

To note the report, together with the Treasury Activity Report 2020/21 for Quarter 2 at Appendix 1, and the Prudential and Treasury Indicator Monitoring 2020/21 for Quarter 2, at Appendix 2.

**BUDGET MONITORING (Q2) AND VIREMENT REPORT**

The Assistant Director for Finance introduced a report, which had been circulated in advance of the meeting, updating Members on the forecast outturn for Revenue and Capital budgets for 2020/21 and requesting approval for the changes to the budget as set out in the report.

**RESOLVED to:**

- 1) Approve the General Fund Budget virements set out in Appendix 1 to the report;
- 2) Approve the amendments to the Capital programme set out in Appendix 3 to the report;
- 3) Note the use of reserves and funds during quarter two as detailed in Appendix 2 to the report;
- 4) Note the mid-year review of the Medium Term Financial Plan; and
- 5) Request that a letter is sent to local Members of Parliament outlining concerns that Gedling has unfairly received comparatively lower government funding than other Nottinghamshire areas.

**GEDLING PLAN QUARTER 2 PERFORMANCE REPORT**

The Chief Executive introduced a report, which had been circulated prior to the meeting, informing Members in summary of the position against Improvement Actions and Performance Indicators in the 2020-23 Gedling Plan at the end of 2020/21 quarter 2.

The Leader spoke of his gratitude to Council staff and voluntary organisations across the borough for their continuing hard work throughout the coronavirus pandemic and requested that letters of thanks be sent to all of those involved for their contributions.

**RESOLVED to:**

- 1) Note the progress against Improvement Actions and Performance Indicators in the 2020-23 Gedling Plan for the end of 2020/21 quarter 2; and
- 2) Approve the amendment to the performance indicator as set out in paragraph 2.7 of the report.

**54**

**HEALTH AND SAFETY ANNUAL REPORT 2019/20**

The Health, Safety and Emergency Planning Officer introduced a report, which had been circulated in advance of the meeting, updating Members on the Corporate Health and Safety Annual Report.

It was noted that, in addition to the agreed recommendations, it would also be good practice for the Health and Safety Officer to inform the Leader of any temporary action taken, in relation to executive function L4 at Appendix 2 to the report.

**RESOLVED to:**

- 1) Note the Corporate Health and Safety Annual Report 2019/20; and
- 2) Approve the formal officer delegations for Health and Safety functions as set out in Appendix 2 to the report.

**55**

**AUTHORITY MONITORING REPORT APRIL 2019 – MARCH 2020**

The Service Manager Planning Policy introduced a report, which had been circulated in advance of the meeting, informing Members of the Council's Authority Monitoring Report April 2019 – March 2020.

**RESOLVED:**

To note the content of the Authority Monitoring Report April 2019 – March 2020.

**56**

**BESTWOOD VILLAGE CONSERVATION AREA APPRAISAL AND MANAGEMENT PLAN**

The Service Manager Planning Policy introduced a report, which had been circulated in advance of the meeting, seeking approval from Members to publish the Bestwood Village Conservation Area Character Appraisal and the associated Management Plan.

**RESOLVED to:**

- 1) Approve the Bestwood Village Conservation Area Character Appraisal and Management Plan at Appendix 1 and the recommended boundary changes therein at Appendix 2 to the report;
- 2) Authorise the Service Manager - Planning Policy to notify the Secretary of State of the boundary changes, publish the document and advertise the boundary changes as required by statute; and

- 3) Delegate authority to the Service Manager - Planning Policy to make any minor typographical, formatting or factual amendments to the Bestwood Conservation Area Appraisal and Management Plan as appropriate.

## **57 LAMBLEY CONSERVATION AREA APPRAISAL AND MANAGEMENT PLAN**

The Service Manager Planning Policy introduced a report, which had been circulated in advance of the meeting, seeking approval from Members to publish the Lambley Conservation Area Character Appraisal and the associated Management Plan.

### **RESOLVED to:**

- 1) Approve the Lambley Conservation Area Character Appraisal and Management Plan at Appendix 1 and the recommended boundary changes therein at Appendix 2 to the report;
- 2) Authorise the Service Manager - Planning Policy to notify the Secretary of State of the boundary changes, publish the document and advertise the boundary changes as required by statute; and
- 3) Delegate authority to the Service Manager - Planning Policy to make any minor typographical, formatting or factual amendments to the Lambley Conservation Area Appraisal and Management Plan as appropriate.

## **58 RECORDS RETENTION AND DISPOSAL POLICY**

The Director of Organisational Development and Democratic Services introduced a report, which had been circulated in advance of the meeting, updating Members on the review of the Council's Records Retention and Disposal Policy and seeking approval of the updated policy.

### **RESOLVED:**

To approve the updated Records Retention and Disposal Policy at Appendix 1 to the report.

## **59 EQUALITIES UPDATE**

The Director of Organisational Development and Democratic Services introduced a report, which had been circulated in advance of the meeting, updating Members on work surrounding equalities, seeking approval to go out for public consultation on a new Equality Framework and Action Plan and Equality and Diversity Policy and seeking approval to put in place a clear structure to demonstrate leadership and

organisational commitment, challenge inequalities and drive an improvement agenda.

**RESOLVED to:**

- 1) Approve the Equality Framework and Action Plan at Appendix 1, to go out for wider consultation as detailed in this report;
- 2) Approve the draft Equality and Diversity Policy at Appendix 2 to go out for wider consultation as detailed in this report;
- 3) Approve the formation of a corporate Strategic Equalities and Diversity Group; and
- 4) Note the work undertaken to date in relation to the Equality Policy (Employment).

**60**

**FORWARD PLAN**

Consideration was given to a report of the Service Manager, Democratic Services, which had been circulated prior to the meeting, detailing the Executive's draft Forward Plan for the next four month period.

**RESOLVED:**

To note the report.

**61**

**ANY OTHER ITEMS THE CHAIR CONSIDERS URGENT.**

Members thanked Helen Barrington, who was attending her last meeting of Cabinet, for her contribution to the Council and her service over the years, commenting on her integrity and diligence and wished her well in her new role.

The meeting finished at 4.00 pm

Signed by Chair:  
Date: