

**MINUTES  
APPOINTMENTS AND CONDITIONS OF SERVICE COMMITTEE**

**Wednesday 24 June 2020**

Councillor John Clarke (Chair)

Councillor Michael Payne  
Councillor Michael Adams  
Councillor Sandra Barnes

Councillor Chris Barnfather  
Councillor Bob Collis  
Councillor Marje Paling

Officers in Attendance:      D Archer

**10            APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

None.

**11            TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 12 JUNE 2020.**

**RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

**12            DECLARATION OF INTERESTS.**

None.

**13            ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

None.

**14            EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED:**

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(a)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing reports on the grounds that the report involves the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12a of the Local Government Act 1972.

**15            CONCLUSION OF PROCESS - RECRUITMENT OF CHIEF EXECUTIVE.**

Consideration was given to a report of the Service Manager Organisational Development which provided supporting information on the process for interviewing candidates for the role of Chief Executive

Following the interview process it was

**RESOLVED to:**

- 1) Recommend to Council on 15 July that Mike Hill be offered the role of Chief Executive and formally designated as Head of Paid Service, Returning Officer and Electoral Registration Officer;
- 2) Agree that the starting salary to be offered will be at the bottom of the pay band, currently £112,363, subject to the pending national pay award and that future salary reviews will be carried out annually starting from 1 March 2021 in acknowledgement that the post holder has been undertaking the role in an “acting up” capacity since March 2020;
- 3) Inform the Monitoring Officer of the recommendation of the committee and ask that the Monitoring Officer implements due process to notify the executive and report to Full Council (with appointment to commence from the day following Council’s decision); and
- 4) Make a provisional offer of employment conditional on the approval of Council.

The meeting finished at 4.30 pm

Signed by Chair:

Date: