

**MINUTES  
AUDIT COMMITTEE**

**Monday 1 June 2020**

Councillor Bob Collis (Chair)

Councillor Meredith Lawrence	Councillor Kathryn Fox
Councillor Liz Clunie	Councillor Helen Greensmith
Councillor Boyd Elliott	Councillor Jennifer Thomas

Officers in Attendance: A Ball, H Barrington, A Dubberley and M Hill

**1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

None

**2 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 14 JANUARY 2020.**

**RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

**3 DECLARATION OF INTERESTS.**

None.

**4 DRAFT INTERNAL AUDIT PLAN AND STRATEGY 2020/21 – 2022/23**

Consideration was given to a report of the Head of Internal Audit (BDO) outlining the planned internal audit activity for 2020/21 as well as a three year audit strategy.

The Committee welcomed Greg Rubins and Charlotte Thomas from BDO, the Council's newly appointed internal auditors, who explained that audit plan may be impacted by the ongoing COVID-19 situation as some Council priorities may change. There may therefore be amendments to the audits proposed.

**RESOLVED to:**

Receive the report and approve the Internal Audit Plan and Strategy as documented in this report.

**5 CORPORATE RISK MANAGEMENT SCORECARD QUARTER 3 2019/20**

The Assistant Director Finance introduced a report, which had been circulated prior to the meeting, updating members on the current level of assurance that can be provided against each corporate risk.

**RESOLVED:**

To note the progress of actions identified within the Corporate Risk Register.

**6 INTERNAL AUDIT PROGRESS REPORT 2019/20**

The Assistant Director Finance introduced a report, which had been circulated prior to the meeting, summarising the outcome of the internal audit activity completed by the RSM Internal Audit Team for the period December 2019 to March 2020.

**RESOLVED:**

To note the actions taken or to be taken.

**7 DRAFT ANNUAL INTERNAL AUDIT REPORT 2019/20**

The Assistant Director Finance introduced a report which had been circulated in advance of the meeting, presenting the Draft Internal Audit Report 2019/20. Following dispatch of the agenda, the final version of the report had been made available so this version was considered by Members.

**RESOLVED:**

To accept and note the report.

**8 MAZARS EXTERNAL AUDIT - AUDIT STRATEGY MEMORANDUM**

The Assistant Director Finance introduced a report, which had been circulated in advance of the meeting, setting out the Mazar's External Audit Strategy Memorandum for the year ending 31 March 2020 for approval.

**RESOLVED:**

To receive the report and approve the Mazar's External Audit Plan for 2019/20 and refer the report to full Council for information.

**9 LOCAL CODE OF CORPORATE GOVERNANCE 2020/21**

The Director of Organisational Development and Democratic Services presented a report seeking approval for the updated Local Code of Corporate Governance 2020/21.

**RESOLVED:**

To approve the Local Code of Corporate Governance for 2020/21.

**10**

**ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

None.

The meeting finished at 2.55 pm

Signed by Chair:

Date: