

**MINUTES
AUDIT COMMITTEE**

Tuesday 23 July 2019

Councillor Bob Collis (Chair)

Councillor Meredith Lawrence	Councillor Kathryn Fox
Councillor Liz Clunie	Councillor Helen Greensmith
Councillor Boyd Elliott	

Absent: Councillor Jennifer Thomas

Officers in Attendance: A Ball, C Goodall and M Hill

11 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

Apologies were received from Councillor Thomas.

12 DECLARATION OF INTERESTS.

None.

13 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 28 MAY 2019

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

14 MAZARS EXTERNAL AUDIT REPORT 2018/19

Alison Pipes, Audit Manager for Mazars introduced the External Audit Report for 2018/19, which had been circulated prior to the meeting, informing members of the key findings arising from audit work for the period.

RESOLVED

To note the Mazars external audit report for 2018/19.

15 ANNUAL GOVERNANCE STATEMENT AND STATEMENT OF ACCOUNTS 2018/19

The Deputy Chief Executive and Director of Finance introduced a report ,which had been circulated prior to the meeting, seeking approval of the Council's Annual Governance Statement for 2018/19 and the Statement of Accounts for 2018/19.

RESOLVED:

- 1) To approve the Annual Governance Statement for 2018/19 at Appendix 1 to the report;
- 2) That following approval of the Annual Governance Statement, to consider the Statement of Accounts for 2018/19;
- 3) To approve the Statement of Accounts for 2018/19, at Appendix 2 to the report, subject to the satisfactory conclusion of the audit with no material amendments;
- 4) To note the Narrative Statement on pages 3 to 15 of the Statement of Accounts at Appendix 2 to the report;
- 5) To agree the Letter of Representation at appendix 3 to the report; and
- 6) To delegate authority to the Deputy Chief Executive and Director of Finance to make any minor changes necessary prior to publication of the Statement of Accounts and the Annual Governance Statement. Such changes will not alter the material content of Appendix 2 to the report.

16 CORPORATE RISK MANAGEMENT SCORECARD

The Service Manager Financial Services introduced a report which had been circulated prior to the meeting, updating members on the current level of assurance that can be provided against each corporate risk.

RESOLVED:

To note the progress of actions identified within the Corporate Risk Register.

17 INTERNAL AUDIT PROGRESS REPORT 2019/20

The Deputy Chief Executive and Director of Finance introduced a report, which had been circulated prior to the meeting, summarising the outcome of the internal audit activity completed by the RSM Internal Audit Team for the period April 2019 to June 2019.

RESOLVED:

To note the actions taken or to be taken.

18 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

None.

The meeting finished at 6.05 pm

Signed by Chair:
Date: