

Section 9 – Environment and Licensing Committee

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1 Membership

- a) The Environment and Licensing Committee will be comprised of 11 members appointed each year at the Annual meeting of Council. Substitute members are permitted in accordance with paragraph 4.7.28 of the rules of procedure for Council.

- b) The Committees will comply with the political balance rules in Section 15 of the Local Government and Housing Act 1989.

2 Quorum and Frequency of Meetings

- a) The quorum of the Committee shall be three members.

- b) Meetings will take place monthly, although the Chair has the discretion to vary this due to levels of business.

3 Responsibility

Within their terms of reference the Environment and Licensing Committee is responsible for:

- 1) All non-executive functions of the Council with regard to:
 - a) Environmental health
 - b) Health and safety at work (other than the exercise of the functions of the Council in the capacity of employer)
 - c) Food hygiene and safety
 - d) Animal health and hygiene

- 2) The determination of applications for licences, approvals, consents, permission or registration or the direct regulation of any person or the

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enforcement of any such licence, approval, consent, permission or regulation with regard to the functions in relation to contaminated land, control of pollution, air quality and noise and statutory nuisance listed in Schedule 1 to the Local Authorities (Functions and Responsibilities) (England) Regulations 2000.

- a) All non-executive functions of the Council with regard to licensing and registration of:
 - 1) Caravan sites
 - 2) Hackney Carriages and Private Hire Vehicles, drivers and operators
 - 3) Entertainments
 - 4) Betting, gaming and lotteries
 - 5) Theatres and cinemas
 - 6) Street trading and markets
 - 7) All other licensing functions listed in Part B of Schedule 1 to the Regulations other than those relating to streets and highways.
 - b) Any function relating to contaminated land.
 - c) The discharge of any function relating to the control of pollution or the management of air quality.
 - d) The service of an abatement notice in respect of a statutory nuisance.
 - e) The passing of a resolution that Schedule 2 to the Noise and Statutory Nuisance Act 1993 should apply in the authority's area.
 - f) The inspection of the authority's area to detect any statutory nuisance.
 - g) The investigation of any complaint as to the existence of a statutory nuisance.
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1. Power to issue licences authorising the use of land as a caravan site.
 2. Power to license the use of movable dwellings and camping sites.
 3. Power to license Hackney Carriages and Private Hire Vehicles.
 4. Power to license drivers of Hackney Carriages and Private Hire Vehicles
 5. Power to grant permits in respect of premises with amusement machines.
 6. Power to register societies wishing to promote lotteries.
 7. To consider applications for hazardous substances consent.
 8. Power to grant permits in respect of premises where amusements with prizes are provided.
 9. Power to consider and determine applications for public entertainment licences.
 10. Power to licence sex shops and sex cinemas.
 11. Power to licence performances of hypnotism.
 12. Power to licence premises for acupuncture, tattooing, ear piercing and electrolysis.

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13. Power to licence markets and street trading.
14. Power to licence night cafes and take away food shops.
15. Power to licence dealers in game and the killing and seeking of game.
16. Power to register and licence premises for the preparation of food.
17. Power to licence scraps yards.
18. Power to licence premises for the breeding of dogs.
19. Power to licence pet shops and other establishments where animals are kept or bred for the purposes of carrying on a business.
20. Power to licence dangerous wild animals.
21. Power to licence knackers' yards.
22. Power to licence persons to collect for charitable and other causes.
23. Power to approve meat product premises and to approve premises for the production of minced meat or meat preparations.
24. Power to approve dairy establishments and egg product establishments.
25. Power to issue licences to retail butchers' shops carrying out commercial operations in relation to unwrapped raw meat and selling both raw meat and ready to eat foods.
26. To keep a register of food business premises.
27. Power to register food business premises.
28. Power to issue arena and theatre licences.
29. Power to licence zoos.
30. To consider and determine applications for public entertainment licences.
31. The functions of the Council under the following legislation:
 - i. House to House Collections Act 1939 as amended by the Local Government Act 1972;
 - ii. Betting, Gaming and Lotteries Act 1963 - 1971 as amended by the Gaming and Lotteries (Amendment) Act 1980.
 - iii. Gaming Act, 1968 as amended by the Lotteries and Amusement Act 1976.
32. Power to fix those fees and charges falling within the remit of the Committee.

4 Delegation

Delegations from the Environment and Licensing Committee to Officers can be found in Section 19 of this constitution.

5 Member Training

All members and substitute members of the Environment and Licensing Committee will receive training with regard to licensing policy. Only Councillors who are willing to attend such training within a reasonable time will be permitted to serve on the Committee.

6 Rules of Procedure

- a) Paragraphs 4.7.2, 4.7.17, 4.7.18, 4.7.19, 4.7.20, 4.7.21, 4.7.22, 4.7.28 and 4.7.29 of the rules and procedure for Council (section 4 of this constitution) shall apply to meetings of the Environment and Licensing Committee as they apply to Council meetings.
- b) References to "the Mayor and Deputy Mayor" shall apply to the Chair and Vice-Chair respectively of the Committee and references to the "Council Chamber" shall apply to the room in which the meeting is held.