

Report to Appointments and Conditions of Service Committee

Subject: Designation of Section 151 Officer

Date: 24 July 2018

Author: Director of Organisational Development and Democratic Services

Purpose of the Report

- 1.1 To seek approval to designate the Service Manager, Financial Services, as the Council's Section 151 Officer.

Background

- 2.1 Members are aware that on 18 July 2018 Council considered a number of transitional arrangements following the departure of the Chief Executive. This included appointing the Deputy Chief Executive and Director of Finance, Mike Hill, as Head of Paid Service and acting Chief Executive until a new Chief Executive takes up the post.
- 2.2 Subject to the Council agreeing to designate Mike Hill as Head of Paid Service, he has expressed the desire to relinquish Section 151 designation during the acting up period to avoid any conflict in holding two statutory roles concurrently.
- 2.3 The Council is required to designate one of its staff as a Section 151 Officer. At the present time Mike Hill is designated as Section 151 Officer with Alison Ball designated as his deputy.

Proposal

- 3.1 It is proposed that as an interim measure, while Mike Hill holds the position of Head of Paid Service, Alison Ball, Service Manager Financial Services is designated as the Council's Section 151 Officer.

Resource Implications

- 4.1 As part of the review of pay levels conducted in 2015/16 it was agreed that the terms and conditions of the JNC for Chief Officers be applied to Service Managers. New pay bands were agreed and the plussages for statutory roles and performance incentive scheme were removed. There are therefore no

financial implications arising from this report.

Recommendations

5.1 It is recommended that:

Alison Ball, Service Manager, Financial Services be designated as the Council's Section 151 Officer on an interim basis as set out in the report.

Appendices

6.1 None.