

**MINUTES  
JOINT CONSULTATIVE AND SAFETY COMMITTEE**

**Tuesday 15 May 2018**

Councillor Alex Scroggie (Chair)

|          |                             |                           |
|----------|-----------------------------|---------------------------|
| Present: | Councillor Emily Bailey Jay | Councillor John Parr      |
|          | Councillor Tammy Bisset     | Councillor Muriel Weisz   |
|          | Councillor Paul Feeney      | Councillor Paul Wilkinson |
| Unison:  | Alan Green                  | Alison Hunt               |

Officers in Attendance: D Archer, R Caddy and A Dubberley

**124 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

None received.

**125 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 13 MARCH 2018.**

**RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

**126 DECLARATION OF INTERESTS.**

None.

**127 EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED:**

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing report on the grounds that the report involves the likely disclosure of exempt information as defined in Paragraph 4 of Part 1 of Schedule 12A of the Local Government Act 1972.

**128 STAFFING REPORT - CLOSE OF CONSULTATION**

The Service Manager Customer Services and Communications introduced a report, which had been circulated prior to the meeting, reporting the closure of consultation of the Customer Services

department and seeking authority to implement the recommendations contained within it.

**RESOLVED to:**

- 1) Note the staff comments at Appendix B to the report and the proposals contained in the original report at Appendix A; and
- 2) Note that no further comments from employees and trade union representatives had been received; and
- 3) Support the proposals made for consideration by the Chief Executive who, under delegated authority, will authorise the implementation of changes with effect from, or soon after the 15 May 2018.

**129 SICKNESS ABSENCE**

The Service Manager Organisational Development introduced a report, which had been circulated prior to the meeting, informing the Committee of current levels of sickness absence. It was reported that the full year sickness absence had decreased when compared to the previous year.

**RESOLVED:**

To note the information.

**130 MINOR ESTABLISHMENT CHANGES**

The Service Manager Organisational Development presented a report, which had been circulated prior to the meeting, detailing minor changes to the staffing establishment that had recently taken place outside of the formal JCSC process.

**RESOLVED:**

To note the report.

**131 CURRENT STAFFING ISSUES**

The Service Manager, Organisational Development, presented a report, which had been circulated prior to the meeting, which gave information about current issues affecting the workforce.

**RESOLVED:**

To note the report.

**132 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

None.

The meeting finished at 6.10 pm

Signed by Chair:  
Date: