

**MINUTES
AUDIT COMMITTEE**

Tuesday 20 March 2018

Councillor Paul Feeney (Chair)

Councillor Sandra Barnes
Councillor Chris Barnfather

Councillor Boyd Elliott
Councillor Helen Greensmith

Apologies for absence: Councillor Bob Collis and Councillor Viv McCrossen

Officers in Attendance: A Ball, H Barrington, A Dubberley and M Hill

51 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

Apologies for absence were received from Councillors Collis and McCrossen.

52 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 19 DECEMBER 2017.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

53 DECLARATION OF INTERESTS.

None received.

54 LOCAL CODE OF CORPORATE GOVERNANCE 2018/19

The Director of Organisational Development and Democratic Services introduced a report, which had been circulated prior to the meeting, proposing the amended Local Code of Corporate Governance.

RESOLVED:

To approve the Local Code of Corporate Governance for 2018/19.

55 SICKNESS ABSENCE

The Director of Organisational Development and Democratic Services introduced a report, which had been circulated prior to the meeting, providing members with information regarding sickness absence

following questions raised at the last meeting. She explained that as the level of sickness had seen a decrease, this risk would now be removed from the Corporate Risk Register.

RESOLVED:

To note the information.

Councillors Elliott and Greensmith joined the meeting.

56 CORPORATE RISK MANAGEMENT SCORECARD

The Financial Services Manager introduced a report, which had been circulated prior to the meeting, giving an update on the current Corporate Risk Management position.

RESOLVED:

To note the progress of actions identified within the Corporate Risk Register.

57 KPMG CERTIFICATION OF GRANTS ANNUAL REPORT 2016/17

Thomas Tandy, Audit Manager (KPMG) introduced a report, which had been circulated prior to the meeting, presenting the KPMG Annual letter on Certification of Grants for 2016/17.

RESOLVED:

To note the information.

58 KPMG 2017-2018 EXTERNAL AUDIT PLAN

Thomas Tandy, Audit Manager (KPMG) introduced a report, which had been circulated prior to the meeting, presenting the KPMG External Audit Plan for 2017/18.

RESOLVED to:

- 1) Note the KPMG External Audit Plan for 2017/18; and
- 2) Recommend the report to Council.

59 INTERNAL AUDIT PROGRESS REPORT 2017/18.

Iain Daire, Assistant Audit Manager (RSM), introduced a report, which had been circulated prior to the meeting, updating the Committee with recent internal audit activity.

RESOLVED:

To note the information and the actions taken or to be taken.

60 DRAFT INTERNAL AUDIT PLAN 2018/19

Amjad Ali, Audit Manager (RSM), introduced a report, which had been circulated prior to the meeting, giving an update on current audit assignments and their progress.

RESOLVED:

To note the report.

61 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

None.

62 EXCLUSION OF PRESS AND PUBLIC

RESOLVED:

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing report on the grounds that the report involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

63 ETHICAL PHISHING CAMPAIGN

The Director of Organisational Development and Democratic Services introduced a not for publication report, which had been circulated prior to the meeting, providing members with information regarding the ethical phishing campaign conducted in 2017 following questions raised at the last meeting.

RESOLVED:

To note the report.

The meeting finished at 6.50 pm

Signed by Chair:
Date: