



Civic Centre,  
Arnot Hill Park,  
Arnold,  
Nottinghamshire,  
NG5 6LU

# Agenda

## Council

Date: **Wednesday 23 July 2025**

---

Time: **6.00 pm**

---

Place: **Council Chamber**

---

For any further information please contact:

**Democratic Services**

[committees@gedling.gov.uk](mailto:committees@gedling.gov.uk)

0115 901 3844

---

# Council

## Membership

**Mayor** Councillor Kyle Robinson-Payne

**Deputy Mayor** Councillor Sandra Barnes

Councillor Michael Adams  
Councillor Pauline Allan  
Councillor Roy Allan  
Councillor Stuart Bestwick  
Councillor David Brocklebank  
Councillor John Clarke  
Councillor Jim Creamer  
Councillor Andrew Dunkin  
Councillor Boyd Elliott  
Councillor David Ellis  
Councillor Rachael Ellis  
Councillor Roxanne Ellis  
Councillor Andrew Ellwood  
Councillor Paul Feeney  
Councillor Kathryn Fox  
Councillor Helen Greensmith  
Councillor Jenny Hollingsworth  
Councillor Paul Hughes  
Councillor Alison Hunt  
Councillor Darren Maltby

Councillor Andrew Meads  
Councillor Ron McCrossen  
Councillor Viv McCrossen  
Councillor Julie Najuk  
Councillor Marje Paling  
Councillor Michael Payne  
Councillor Lynda Pearson  
Councillor Sue Pickering  
Councillor Catherine Pope  
Councillor Grahame Pope  
Councillor Alex Scroggie  
Councillor Martin Smith  
Councillor Sam Smith  
Councillor Ruth Strong  
Councillor Clive Towsey-Hinton  
Councillor Jane Walker  
Councillor Henry Wheeler  
Councillor Russell Whiting  
Councillor Paul Wilkinson

### **WEBCASTING NOTICE**

Please note that this meeting will be live streamed on the Council's YouTube channel and via the website ([www.gedling.gov.uk](http://www.gedling.gov.uk)). At the start of the meeting the Chair will confirm if all or part of the meeting is being broadcast.

You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this webcast will be retained in accordance with the Council's published policy.

For more information about how your personal data is collected and used please view our privacy notice <https://www.gedling.gov.uk/elections-privacy/>

## SUMMONS

A meeting of the Borough Council will be held on Wednesday 23 July 2025 at 6.00 pm to transact the business as set out below.



**Mike Hill**  
**Chief Executive**

## AGENDA

## Page

- |   |   |         |
|---|---|---------|
| 1 | Thought for the day   |         |
| 2 | Apologies for absence   |         |
| 3 | Mayor's announcements   |         |
| 4 | To approve, as a correct record, the minutes of the meeting held on 4 June 2025 | 5 - 9   |
| 5 | Declaration of interests  |         |
| 6 | To deal with any petitions received under procedural rule 7.8                   | 11 - 29 |
|   | Report of the Deputy Chief Executive  |         |
| 7 | To answer questions asked by the public under procedural rule 7.7               |         |

1) Question to the Leader of the Council – Asked by Tahir Butt

NG5 area is one of the Biggest in Nottinghamshire. So, we believe the Arnold should also get the Tram link to town. Tram would help people of Arnold from all ages, connected areas and will also increase businesses opportunities means more jobs. What is your thought about this?

2) Question to the Portfolio Holder for Health, Lifestyles and Wellbeing – Asked by John Allen

Why are you considering spending vast sums of ratepayers' money moving leisure facilities to The Richard Herod Centre when it's such a difficult place to get to from Arnold by Public Transport?

3) Question to the Leader of the Council – Asked by Ronald Maddison

Why does Gedling council constantly only consider what is good for Arnold and the other areas under the councils' umbrella are the poor neighbours?

4) Question to the Portfolio Holder for Health, Lifestyles and Wellbeing – Asked by Jim Vernon

In light of the significant public concern, packed community protest meetings, and growing confusion surrounding the future of the Richard Herrod Centre site, the public require information on the following concerns:

1. Discussions or decisions which may have, or have not taken place – formally or informally – about ending or not renewing the Richard Herrod Bowling Club's lease
2. Steps the Council has taken to honour its own transparency commitments during the Max Associates consultation and any emerging redevelopment plans
3. Whether the Council is prepared to pause any decisions relating to the site or the bowling club until full public scrutiny, including site-specific proposals and leaseholder impacts, have been debated openly

The bowling club is a well-established community institution, run by volunteers, with deep roots in the borough. Many residents – including vulnerable pensioners – are now fearful they are being pushed out to make way for something they have never been properly consulted on.

Will the Council finally acknowledge this and commit to a fair, inclusive process before taking any irrevocable steps — or must concerned residents now begin preparing a formal call for an official investigation into the consultation process and treatment of leaseholders?

**8 To answer questions asked by Members of the Council under procedural rule 7.9**

Question from Cllr M Smith to the Portfolio Holder for Sustainable Growth and Economy

Members have been repeatedly told in this chamber that there is a housing crisis in this country. This, along with all the problems that the country and the world are facing have previously been blamed on the Conservative government. However, Gedling Borough Council has the means to assist with alleviating some of the housing problems within the Borough, by using S106 contributions from housebuilders.

£560,567 was allocated by the developer of the Strata Homes site in



Linby nine years ago, application 2014/0959. This money needs spending by 2026, otherwise the money will be returned to the developer. Whilst I am aware that officers know there is a time limit on this money, why has this not been spent before and used to alleviate some of the acute housing needs faced by those in this Borough? We either have a housing crisis or we don't. This council's own website shows that in total there is £1,451,019 in the pot for affordable housing.

Officers have informed me that they are working on delivering affordable housing on sites in Netherfield and are looking to acquire properties for the same purpose. Those who purchased their home in Linby, nine years ago, would prefer to have seen this money spent locally to them, and certainly by now. Why the nine year delay and still nothing to show for the S106 contribution?

Question from Cllr Bestwick to the Portfolio Holder for Environmental Services (Operations)

What is the current number of pavement sweepers deployable across the Borough, are they all currently operational and does the Cabinet Member feel certain this will be adequate during the autumn?

Question from Cllr Maltby to the Portfolio Holder for Public Protection

In a bid to help reduce ASB, CCTV was promised to be installed in Muirfield Park, Bestwood, but then installation plans were cancelled. Can you advise why and how we can work together and with the residents to get it installed?

Question from Cllr Walker to the Portfolio Holder for Lifestyles, Health and Wellbeing

Can the Cabinet Member for Public Health assure me that Calverton Leisure Centre will remain open under Labour's 'Leisure Transformation' plans?

Question from Cllr Adams to the Portfolio Holder for Sustainable Growth and Economy

Can the cabinet member for Sustainable Growth and Economy please direct us to the planning application number, decision notice or if not available, the authoriser for the June 4<sup>th</sup> raising of the Pride Progress flag at Gedling Borough Council?

Question from Cllr S Smith to the Portfolio Holder for Environment Services (Operations)

Fly-tipping on Catts Lane, Stoke Bardolph, is a far too regular occurrence. Will the Cabinet Member finally commit her department to working alongside Cllr Adams, the Parish Council and me in ensuring Gedling Borough Council fund and install CCTV on Catts Lane to prosecute and deter those fly-tipping at this hotspot?

Question from Cllr Whiting to the Portfolio Holder for Sustainable Growth

and Economy

The Public Space Protection Order aimed at anti-social car cruisers has improved the situation over the past two years, but there are still incidents of car meets and breaches of the Order. Will Gedling support the extension of the PSPO and ensure that everything is in place before the current Order expires in 2026?

Question from Cllr Whiting to the Leader of the Council

Is Gedling Borough Council currently using Artificial Intelligence for any functions of the Council, and what plans are there to use AI in the future?

Question from Cllr Meads to the Portfolio Holder for Sustainable Growth and Economy

The CIL public consultation was conducted in February this year, when will we be presented with the results and why has it taken so long?

**9 Reports and recommendations of the Executive or a Committee (procedural rule 7.10)**

|          |  |         |
|----------|--|---------|
| <b>a</b> | <b>Annual Treasury Activity Report 2024/25</b>                   | 31 - 47 |
|          | Report of the Chief Finance Officer and S151 Officer             |         |
| <b>b</b> | <b>Budget Outturn and Budget Carry Forwards 2024/25</b>          | 49 - 89 |
|          | Report of the Chief Finance Office and S151 Officer              |         |
| <b>c</b> | <b>External Audit Fees for the 2024/25 Statement of Accounts</b> | 91 - 96 |
|          | Report of the Chief Finance Officer and S151 Officer             |         |

**10 Updating Parks and Open Spaces Byelaws** 97 - 178

Report of the Director of Operations

**11 Changes to political balance and committee members** 179 - 182

Report of the Democratic Services Manager

**12 Appointment to outside bodies** 183 - 187

Report of the Democratic Services Manager

**13 Notification of change to Policy Advisors** 189 - 195

Report of the Leader of the Council

**14 To consider comments, of which due notice has been given, under procedural rule 7.11**

|          |  |                  |
|----------|--|------------------|
| <b>a</b> | <b>Minutes of meeting Monday 10 March 2025 of Overview and Scrutiny Committee</b>                    | <b>197 - 201</b> |
| <b>b</b> | <b>Minutes of meeting Tuesday 8 April 2025 of Appeals and Retirements Committee</b>                  | <b>203 - 204</b> |
| <b>c</b> | <b>Minutes of meeting Wednesday 23 April 2025 of Planning Committee</b>                              | <b>205 - 210</b> |
| <b>d</b> | <b>Minutes of meeting Thursday 22 May 2025 of Standards Committee</b>                                | <b>211 - 212</b> |
| <b>e</b> | <b>Minutes of meeting Thursday 5 June 2025 of Cabinet</b>  | <b>213 - 216</b> |
| <b>f</b> | <b>Minutes of meeting Tuesday 10 June 2025 of Environment and Licensing Committee</b>                | <b>217 - 219</b> |
| <b>g</b> | <b>Minutes of meeting Wednesday 18 June 2025 of Appointments and Conditions of Service Committee</b> | <b>221 - 223</b> |
| <b>h</b> | <b>Minutes of meeting Tuesday 24 June 2025 of Audit Committee</b>                                    | <b>225 - 227</b> |
| <b>i</b> | <b>Minutes of meeting Thursday 26 June 2025 of Standards Committee</b>                               | <b>229 - 230</b> |
| <b>j</b> | <b>Minutes of meeting Friday 11 July 2025 of Joint Consultative and Safety Committee</b>             | <b>231 - 232</b> |
| <b>k</b> | <b>Decisions made under delegated authority</b>  | <b>233 - 235</b> |

**15 To consider motions under procedural rule 7.12**

This page is intentionally left blank

## MINUTES COUNCIL

**Wednesday 4 June 2025**

Councillor Kyle Robinson-Payne (Mayor)

Present: Councillor Sandra Barnes Councillor Darren Maltby  
Councillor Michael Adams Councillor Ron McCrossen  
Councillor Pauline Allan Councillor Viv McCrossen  
Councillor Roy Allan Councillor Julie Najuk  
Councillor Stuart Bestwick Councillor Marje Paling  
Councillor David Brocklebank Councillor Lynda Pearson  
Councillor John Clarke Councillor Sue Pickering  
Councillor Jim Creamer Councillor Catherine Pope  
Councillor Andrew Dunkin Councillor Grahame Pope  
Councillor Boyd Elliott Councillor Martin Smith  
Councillor David Ellis Councillor Sam Smith  
Councillor Rachael Ellis Councillor Ruth Strong  
Councillor Roxanne Ellis Councillor Clive Towsey-Hinton  
Councillor Andrew Ellwood Councillor Jane Walker  
Councillor Kathryn Fox Councillor Henry Wheeler  
Councillor Helen Greensmith Councillor Russell Whiting  
Councillor Paul Hughes Councillor Paul Wilkinson  
Councillor Alison Hunt

Absent: Councillor Paul Feeney, Councillor Jenny Hollingsworth, Councillor Michael Payne and Councillor Alex Scroggie

### **15 THOUGHT FOR THE DAY**

The Mayors Chaplain, Fr Philipp, delivered a thought about being good citizens and having respect for everyone in the community.

### **16 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Feeney, Hollingsworth, Payne and Scroggie.

### **17 MAYOR'S ANNOUNCEMENTS**

The Mayor gave an update on a discussion held at the previous meeting surrounding the time between ordinary meetings in 2026 and noted that due to the business required to be transacted over the coming year, the dates were unfortunately unable to be amended. He confirmed that members were free to send questions to officers at any time, who would be happy to help.

The Mayor then gave an update on the start of his mayoral year and thanked members for their generosity in helping to raise over £300 for his charity, Motor Neurone Disease Association.

**18 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETINGS HELD ON 22 JANUARY, 19 MARCH AND 21 MAY 2025**

**RESOLVED:**

That the minutes of the above meetings, having been circulated, be approved as a correct record.

**19 DECLARATION OF INTERESTS**

Councillor Rachael Ellis declared a non-pecuniary interest in item 10 on the agenda, St Albans CGR, noting she was a parish councillor for the parish of St Albans.

**20 TO DEAL WITH ANY PETITIONS RECEIVED UNDER PROCEDURAL RULE 7.8**

None received.

**21 TO ANSWER QUESTIONS ASKED BY THE PUBLIC UNDER PROCEDURAL RULE 7.7**

One question was received, and the questioner was in attendance to ask their question. The question and answer is as follows:

Question 1 - Asked by Matthew Francis:

On 29 August 2024, the Leader of the Council made the decision, designated as D1552, under delegated responsibility, to approve the granting of a lease to the Nottinghamshire Police and Crime Commissioner for part of the Civic Centre and part of Arnot Hill Park, along with the Heads of Terms for said lease.

In the decision notice there were five enclosures, which were all restricted and not provided to the public, due to this, the only pertinent information released to the public as part of that notice, is the information I have just stated. This decision has now resulted in the removal of use for the public, of sixteen parking bays, out of forty six bays, from the Bowling Green Car Park at Arnot Hill Park, which are now allocated to Nottinghamshire Police. As this car park is close to the play park, and the area that families use with their children, this is impacting where they can park, with some having to park on the road outside. Also, as you can imagine this is potentially impacting disabled people, as the amount of bays that are close to the park, has reduced by just shy of 35%, these are people that need support and understanding.

It has been ascertained through an information request, that Gedling Borough Council did not carry out a consultation in relation to this lease or the decision to implement it, did not carry out an Equality Impact Assessment to see what effect this would have on protected groups, including disabled people, should have only allocated fifteen bays, and as stated above, restricted all the enclosures on the decision notice from the public eye.

Considering Gedling Borough Council's belief in transparency along with Diversity, Equality and Inclusion, can the Portfolio Holder for Life Chances and Vulnerability explain what Gedling Borough Council will do to rectify this apparent failure in governance?

Response from Councillor Clarke:

I approved a decision to lease part of the civic centre to Nottinghamshire Police in August 2024 as this was a commercial decision with the council as landlord. The appropriate rules for dealing with land were followed and the report was not fully in the public domain as it contained information which was deemed commercially sensitive.

In respect of car parking, in order to ensure the police could operate effectively from the civic centre, a number of spaces within the park were redesignated for police parking. There was no removal of public disabled parking bays from the car park and the process under the car park order was correctly followed.

The decision to grant the police the lease of the park supported the council's ongoing commitment to collaborate with other public sector partners and has provided a visible police presence within the local community. The location of police at the civic centre should provide assurances to the park users that the park is a safe space for all.

It is of course important that our parks and open spaces, as well as all of our facilities, are accessible hence the provision of disabled parking within the park has not reduced as a result of this arrangement within the park.

Our facilities team will continue to monitor the impact of the redesignated parking bays on park users and address any specific issues as they arise. If something comes up Mr Mayor, then we'll look to alleviate if there is a problem that's showing. At the moment the value we've got is there are 130 police officers using this building on a daily 24/7 basis and I'd much rather see that than an empty building.

22

**TO ANSWER QUESTIONS ASKED BY MEMBERS OF THE COUNCIL UNDER PROCEDURAL RULE 7.9**

None received.

**23                    REPORTS AND RECOMMENDATIONS OF THE EXECUTIVE OR A COMMITTEE (PROCEDURAL RULE 7.10)**

**(a)                    ENHANCED DBS CHECKS FOR COUNCILLORS  
RESOLVED that:**

- I.     the contents of the report be noted; and
- II.    the Policy and Procedure for Disclosure and Barring Services checks for Councillors at Appendix 1 be agreed; and
- III.   the Leader of the council writes to the Minister of State for Local Government to call for the introduction of a requirement for enhanced DBS checks for all councillors as part of the next steps of the devolution legislation.

**24                    COMMUNITY GOVERNANCE REVIEW (CGR) FOR ST ALBANS**

**RESOLVED that:**

Council agrees:

- I.     That a new Parish with a Parish Council is established to cover the Deer Park, Bestwood Lodge area of the St Albans Parish named "The Parish Council of Deer Park". The Parish Council should have five members; and
- II.    That a new Parish with a Parish Council is established to cover the area comprised of the Top Valley, Emmanuel Church area of the St Albans Parish, named "The Parish Council of St Albans". The Parish Council should have seven members; and
- III.   That the new parishes shall not be warded; and
- IV.   The boundaries of the new parishes should be shown on the map contained at Appendix 4; and
- V.    That Elections shall be held in May 2026 for the new Parish councils, with further elections held the year after to return the parish councils to the appropriate cycle of elections for all other Gedling Parishes; and
- VI.   The current Parish Council of St Albans should be dissolved, and the current Parish of St Albans be abolished; and
- VII.   To delegate authority to the Chief Executive in consultation with the Member working group to make the Reorganisation Order to give effect to the recommendations made in the review in order that its commencement is consistent with the statutory electoral timetable and the process for setting any parish budget requirements.

**25                    TO CONSIDER COMMENTS, OF WHICH DUE NOTICE HAS BEEN GIVEN, UNDER PROCEDURAL RULE 7.11**

No points or comments were raised.



**26**

**TO CONSIDER MOTIONS UNDER PROCEDURAL RULE 7.12**

None received.

The meeting finished at 6.37 pm

Signed by Chair:

Date:

This page is intentionally left blank



## Report to Council

**Subject:** Petitions Scheme

**Date:** 23 July 2025

**Author:** Deputy Chief Executive

### Purpose

To present a petition and advise on the procedure that Council needs to follow under the Council's Petitions Scheme and to provide information specifically on the petition in respect of changes to the Horse and Groom Public House in Linby.

### Recommendation

**THAT:**

Council is recommended to debate the petition.

## 1 Background

- 1.1 The Council has received a petition which contains 272 signatures from residents within the borough of Gedling and is attached at Appendix 1 to this report. The petition relates to refurbishment and operational changes to the Horse and Groom Public House in Linby. Specifically, the petition asks the following:

*We respectfully request that Gedling Borough Council give full consideration to the petition and ensure that any planning or licensing applications related to the Horse and Groom are subject to rigorous scrutiny, with particular attention to conservation, amenity and community impact.*

*Should no planning application be in place or submitted prior to the clearly planned refurbishment the local community understand are due to commence in mid-august 2025, we urge the Council to deploy all*

*measures available to protect the Horse and Groom Pub to prevent any further alterations by the owner until both the council, any other interested stakeholders and local residents are sighted and consulted on the proposed changes and correct permissions are sought. These actions are time critical.*

- 1.2 The Council has a petitions scheme within the Constitution. The scheme states that a petition of this nature containing over 140 signatures shall trigger a "Petition for debate" as a local issue affecting no more than two wards within the Council's area. The petitions scheme requires the issue to be debated by a meeting of Council.
- 1.3 The petitions organiser has up to five minutes to address the meeting in order to present the petition. The request to the Council which is the subject of the petition shall be deemed to be the motion before Council and to have been moved and seconded when the petition is accepted by the Mayor.
- 1.4 After the lead petitioner has been given the opportunity to address Council, members will be given the opportunity to debate the issues raised by the petition. At the conclusion of the debate the Council has to decide how to respond to the petition and the following courses of action may apply:
  - Council can, if appropriate, instruct that the action the petition requests is carried out in whole or in part;
  - Council can determine not to take the action requested in the petition for reasons put forward in the debate in whole or in part;
  - Council can ask for further investigation into the matters the petition raises, for example by a relevant committee, portfolio holder or officer;
  - Where a decision of the Executive is required, Council should decide on whether or not to make a recommendation to inform the decision;
- 1.5 Where Council is minded to make a recommendation to another body because it is outside of the scope of Gedling Borough Council's work, then Council will consider making representations on the petitioner's behalf to that body. For example, where the petition relates to policing or crime matters it may be necessary to make representations to the Police service. The petition scheme points out that the council works with a large number of local partners and where possible would work with those partners to respond to the petition.

## **2 Further information**

- 2.1 The Horse and Groom Public House is a Non-Designated Heritage Asset within the Linby Conservation Area. It is not a listed building but does have some merit as a heritage asset. In terms of alterations internally to the public house the Council does not have any powers to restrict internal alterations that are compliant with building regulations. Structural alterations would be controlled through the regulations if necessary, but depending on the alterations, may not require consent.
- 2.2 In terms of changes to the external parts of the public house, changes such as painting the external building are likely to be permitted development under the Town and Country Planning (General Permitted Development) (England) Order 2015, SCHEDULE 2 Part 2 Class C.
- 2.3 There are no pending licensing applications in relation to this public house, refurbishment is unlikely to require any changes to the licence.
- 2.4 There are no pending planning applications to alter or extend the public house. There is however currently an application pending in relation to advertising regulations for new signage at the public house. This application is currently awaiting determination. The National Planning Policy Framework (NPPF) and the Town and Country Planning (Control of Advertisement) (England) Regulations 2007 ("the regs") require the Local Planning Authority (LPA) to have regard to public safety and amenity when determining applications.

### ***Public safety***

- 2.5 Part 3 section 13 of the regs requires consultation with the Highways Authority (HA) where an application relates to an advertisement with moving features, moving parts or flashing lights, and is visible from a highway. The LPA is required to give the HA at least 14days' notice that the relevant application is to be considered and shall take into account, in dealing with the application, any representations made in response to that consultation.
- 2.6 Some of the proposed advertisements are illuminated and visible from a highway and the HA was therefore given 21 days to comment. Comments have been received, and the case officer has sought amendments to address any concerns.

### ***Amenity***

- 2.7 To assess the impact upon amenity, extensive non-statutory consultation has been undertaken as the building is a Non-Designated

Heritage Asset within the Linby Conservation Area. Whilst not required to do so, the proposals have been advertised in the local press and consultation has been undertaken with Linby Parish Council and adjoining neighbours where comments were invited within 21 days, commencing on 2 July 2025.

- 2.8 The regs allow the LPA to take into account the provisions of the development plan, so far as they are material; and any other relevant factors. In this instance, the additional consultation undertaken will ensure that a thorough amenity assessment is undertaken, prior to determining the application.
- 2.9 It should be noted that planning officers have delegated authority on behalf of the Council to determine advertising consent where no adverse representations have been received and the application is in accordance with development plans. At the point of publication, consultation on the signage is ongoing, if there are adverse representations the matter will be considered by the Planning Delegation Panel to determine who will determine the application.
- 2.10 In relation to non -structural changes to the premises internally, the Council does not have direct control of this. Any proposed structural alterations would be supervised by a Building Control Body (BCB) which could include the Council or a private approved inspector. Any future planning application made to the Council for non-permitted external alterations would be considered in accordance with the Council's local plan policies and the Linby Conservation Area Character Appraisal. Currently, the only element the Council has a direct role in is the determination of the pending application in respect of signage.

### **3 Proposal**

- 3.1 It is proposed that Council should debate the contents of the petition as required by the petitions scheme contained within the constitution.

### **4 Alternative Options**

- 4.1 The Council could determine not to debate the petition; however, it has been accepted as a petition for debate under the Council's scheme.

### **5 Financial Implications**

- 5.1 There are no direct resource implications arising from this report.

## **6 Legal Implications**

- 6.1 The petition has been accepted under the Council's Petition Policy and scheme, in accordance with this scheme and the Council's Procedure Rules, the petition should be debated and the options available to the Council are as set out in paragraph 1.4 above.
- 6.2 The legal implications in respect of the pending advertising consent application are as set out within the report. It is likely that any other changes to the pub will not require any decision or direct involvement from the Council in terms of planning and development.

## **7 Equalities Implications**

- 7.1 There are no direct equality implications related to the Council considering this petition. The petitioner is invited to attend the meeting, and the Council meeting is open to the public and streamed to ensure maximum access.

## **8 Carbon Reduction/Environmental Sustainability Implications**

- 8.1 The petition has been presented by residents of Linby. Any carbon implications of refurbishment to the public house would be a matter for the public house. There are no direct implications arising from the consideration of this petition by the Council.

## **9 Appendices**

- 9.1 Appendix 1 - Letter accompanying the petition and the petition cover sheet.

## **10 Background papers**

- 10.1 None

### **Statutory Officer approval**

**Approved by:**

**Date:**

**On behalf of the Chief Financial Officer**

**Drafted by the Monitoring Officer**

This page is intentionally left blank





Date 1<sup>st</sup> July 2025

**Gedling Borough Council,**

Civic Centre  
Arnot Hill Park  
Arnold  
Nottingham  
NG5 6LU

Dear Gedling Borough Council,

**RE: PETITION FOR DEBATE TO PROTECT THE HORSE & GROOM, LINBY'S HISTORIC HEARTBEAT**

Please find enclosed a petition signed by the residents of Linby and surrounding area expressing concern over the planned refurbishment and operational changes to the Horse & Groom Public House currently owned by Heineken and managed under its Star Pubs Division.

I am writing as the organiser of the enclosed petition, which has been signed by 272 individuals who reside in the Borough of Gedling. A further 365 patrons of the Horse & Groom who reside in Ashfield and elsewhere have also signed the petition. This reflects the community interest and concern with the number of signatories detailed achieved in only 5 days.

In accordance with Section 28.5 of the Gedling Borough Council Policy I request formal acknowledgement of receipt of this petition within 10 working days, along with information on the steps the Council intends to take in response.

Given that the petition meets the threshold for a full council debate as outlined in Section 28.7 (140 signatures for a matter affecting no more than two wards).

Given the urgency of this matter, I request that the matter be debated at the next Full Council meeting on the 23rd July 2025.

On behalf of both the concerned residents and patrons of the pub whilst we welcome investment in local heritage assets, the scale and nature of the proposed refurbishment – alongside broader reputation of Heineken's pub operations – have raised significant apprehension within the community. The petition reflects a shared desire to ensure that any development.

- Respects the historic and architectural character of the Horse & Groom: a key building in the Linby Conversation Area.
- Preserves the pub's role as a community-focused venue rather than transforming it into a generic commercially aggressive operation.
- Avoids excessive noise, traffic, parking issues and disruption to neighbouring residents.
- Is carried out transparently, and in full consultation with the local community.

To date there has been no consultation with the community regarding the refurbishment nor with the current landlord who is as equally shocked by the erection of signs offering the management of the pub and advertising the refurbishment.

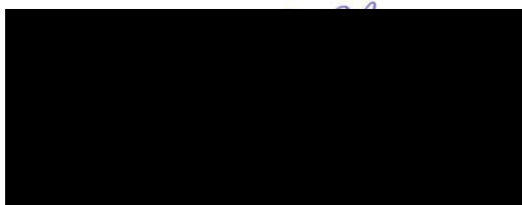
I enclose a copy from Star Pub's web site detailing the planned refurbishment. I hope that speaks for itself. I would highlight that the website refers to Linby as a town which further raises concern as to the research Heineken has conducted together with the proposed operating business model, it would seem intended for the development of a town pub located in a conurbation not a village pub located in a conservation area.

We respectfully request that Gedling Borough Council give full consideration to the petition and ensure that any planning or licensing applications related to the Horse & Groom are subject to rigorous scrutiny, with particular attention to conservation, amenity, and community impact.

Should no planning application be in place or submitted prior to the clearly planned refurbishment the local community understand are due to commence in mid-august 2025, we urge the council to deploy all measures available to protect the Horse & Groom Pub to prevent any alterations by the owner until both the council, any other interested stakeholders and local residents are sighted and consulted on the proposed changes and correct permissions are sought. These actions are time critical.

I look forward to your response and to the opportunity for this important local issue to be considered by the full Council.

Yours Sincerely

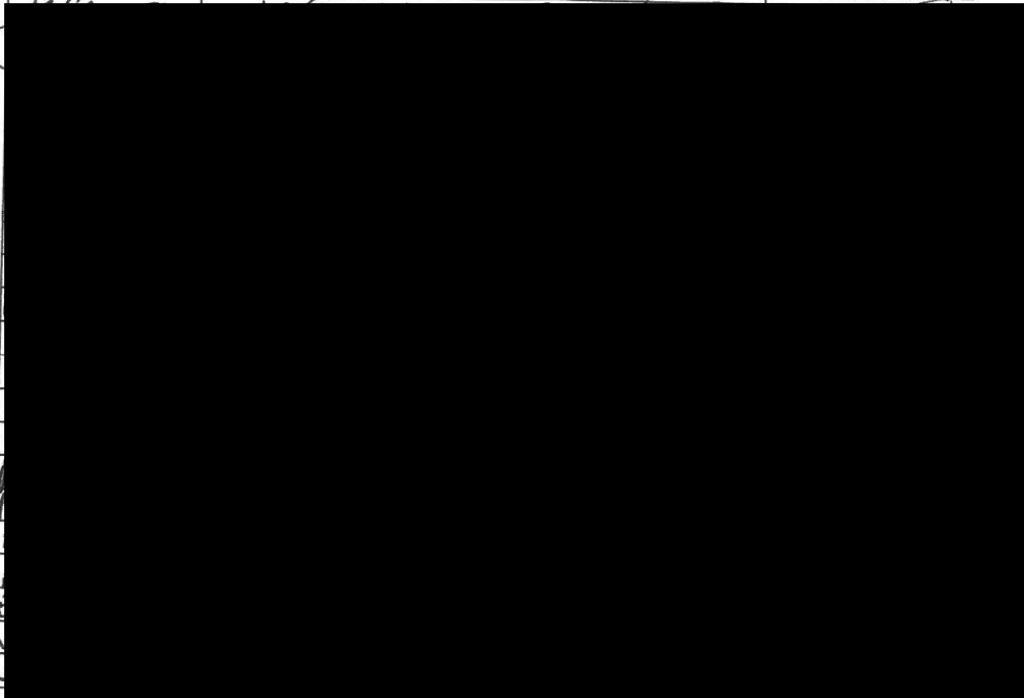


CLERKING

| NAME       | ADDRESS & POSTCODE | SIGNATURE |  |  |  |
|------------|--------------------|-----------|--|--|--|
| [REDACTED] |                    |           |  |  |  |
|            |                    |           |  |  |  |
|            |                    |           |  |  |  |
|            |                    |           |  |  |  |
|            |                    |           |  |  |  |
|            |                    |           |  |  |  |
|            |                    |           |  |  |  |
|            |                    |           |  |  |  |
|            |                    |           |  |  |  |
|            |                    |           |  |  |  |
|            |                    |           |  |  |  |
|            |                    |           |  |  |  |
|            |                    |           |  |  |  |
|            |                    |           |  |  |  |

C25211N6

21

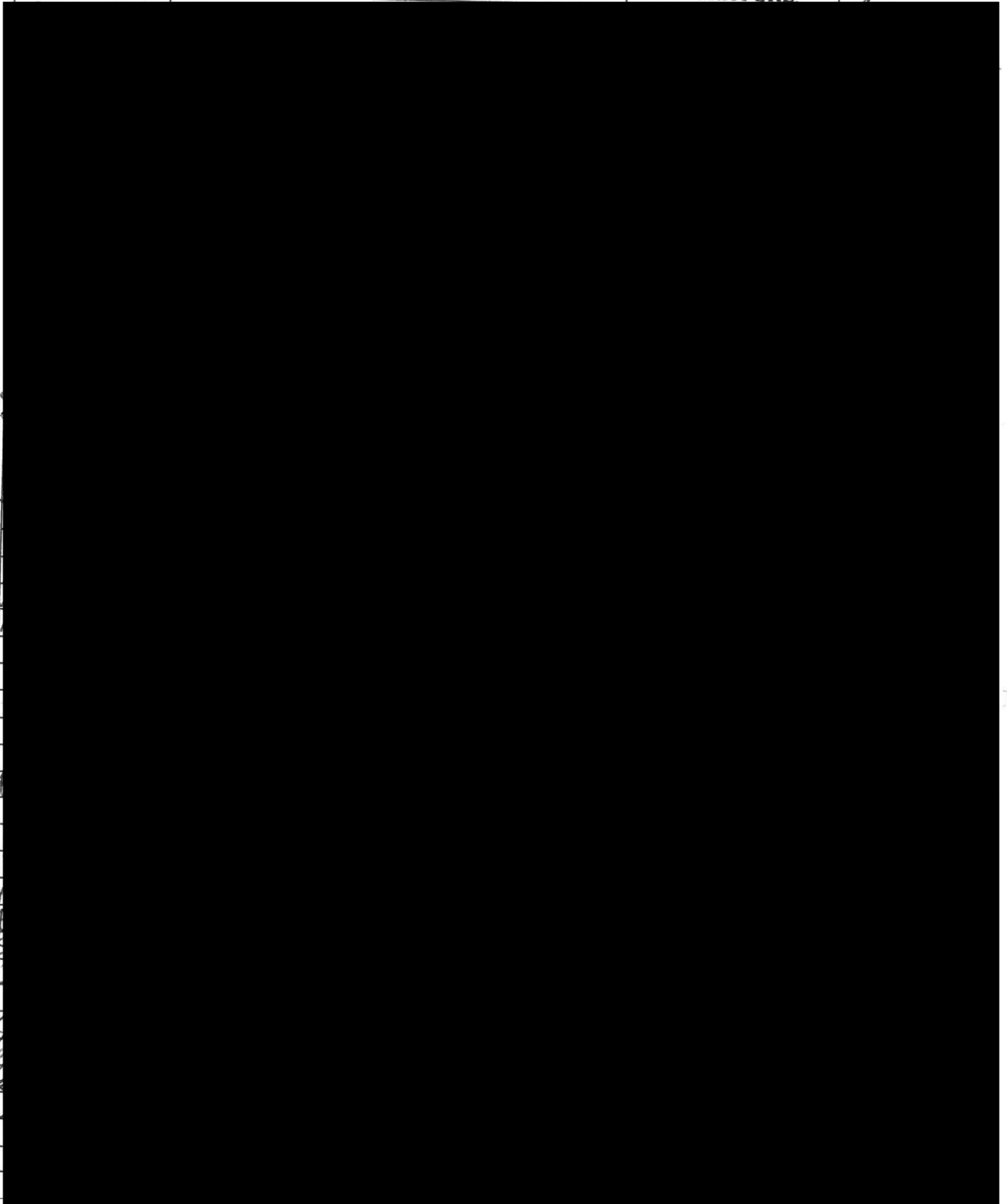
| NAME  | ADDRESS & POSTCODE | SIGNATURE |  |  |  |
|---|--------------------|-----------|--|--|--|
|  |                    |           |  |  |  |
|   |                    |           |  |  |  |
|   |                    |           |  |  |  |
|   |                    |           |  |  |  |
|   |                    |           |  |  |  |
|   |                    |           |  |  |  |
|   |                    |           |  |  |  |
|   |                    |           |  |  |  |
|   |                    |           |  |  |  |
|   |                    |           |  |  |  |
|   |                    |           |  |  |  |
|   |                    |           |  |  |  |
|   |                    |           |  |  |  |
|   |                    |           |  |  |  |
|   |                    |           |  |  |  |



CLPUNG

43

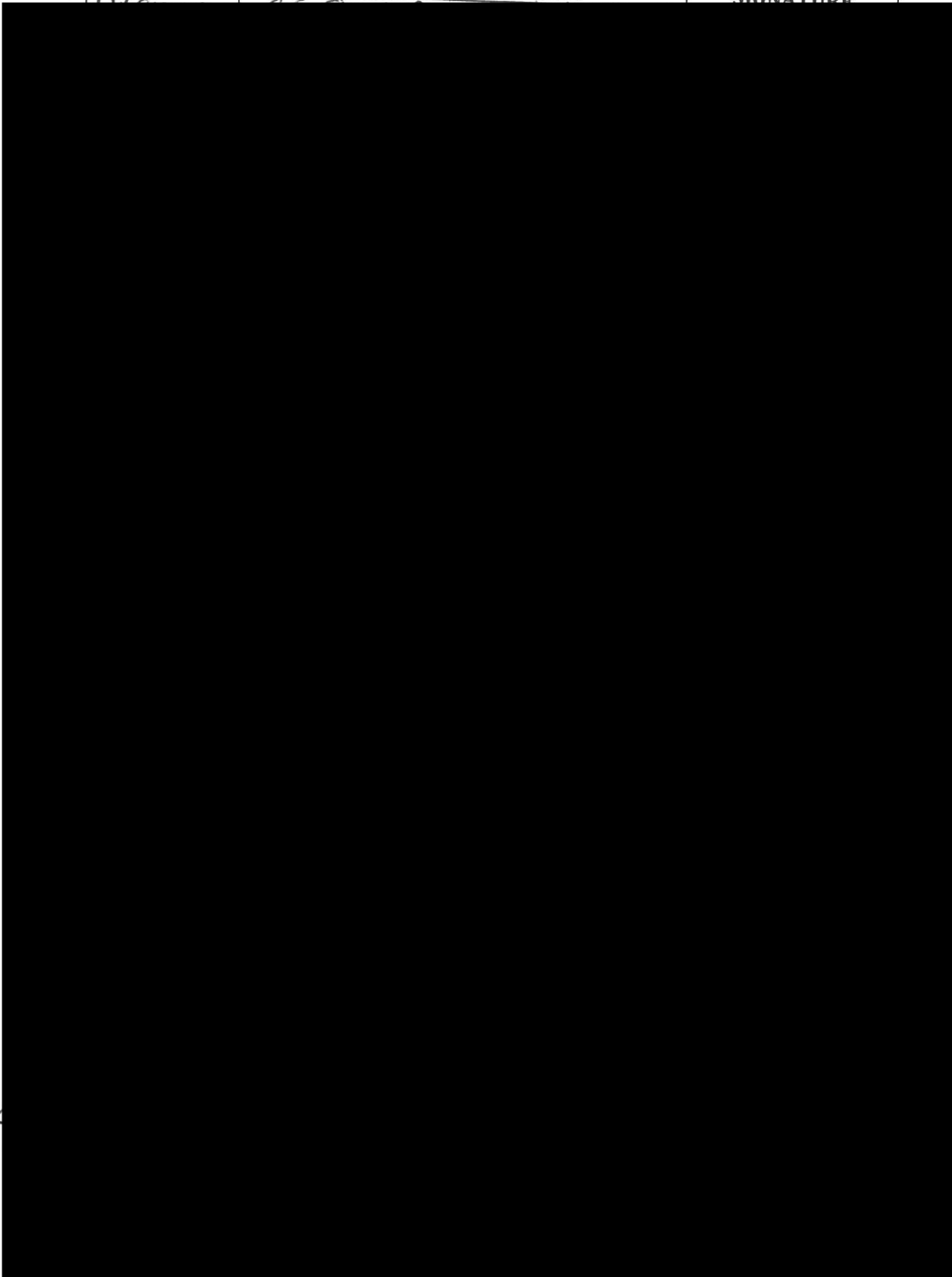
|      |                    |           |
|------|--------------------|-----------|
|      |                    |           |
|      |                    |           |
| NAME | ADDRESS & POSTCODE | SIGNATURE |



GEDLING

46

|      |                    |           |
|------|--------------------|-----------|
|      |                    |           |
|      |                    |           |
| NAME | ADDRESS & POSTCODE | SIGNATURE |

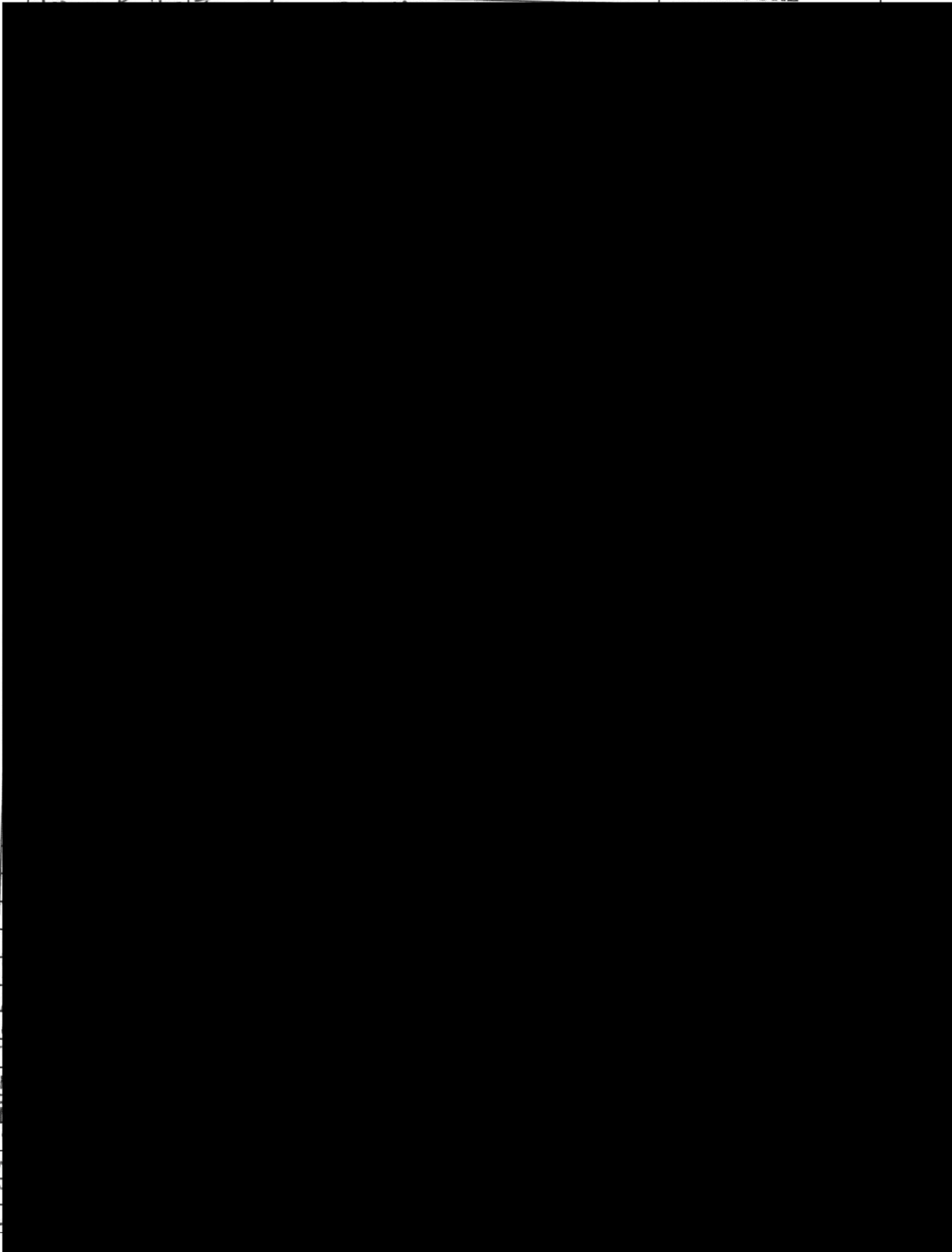


G

45

GLAZING

|      |                    |           |
|------|--------------------|-----------|
|      |                    |           |
|      |                    |           |
| NAME | ADDRESS & POSTCODE | SIGNATURE |

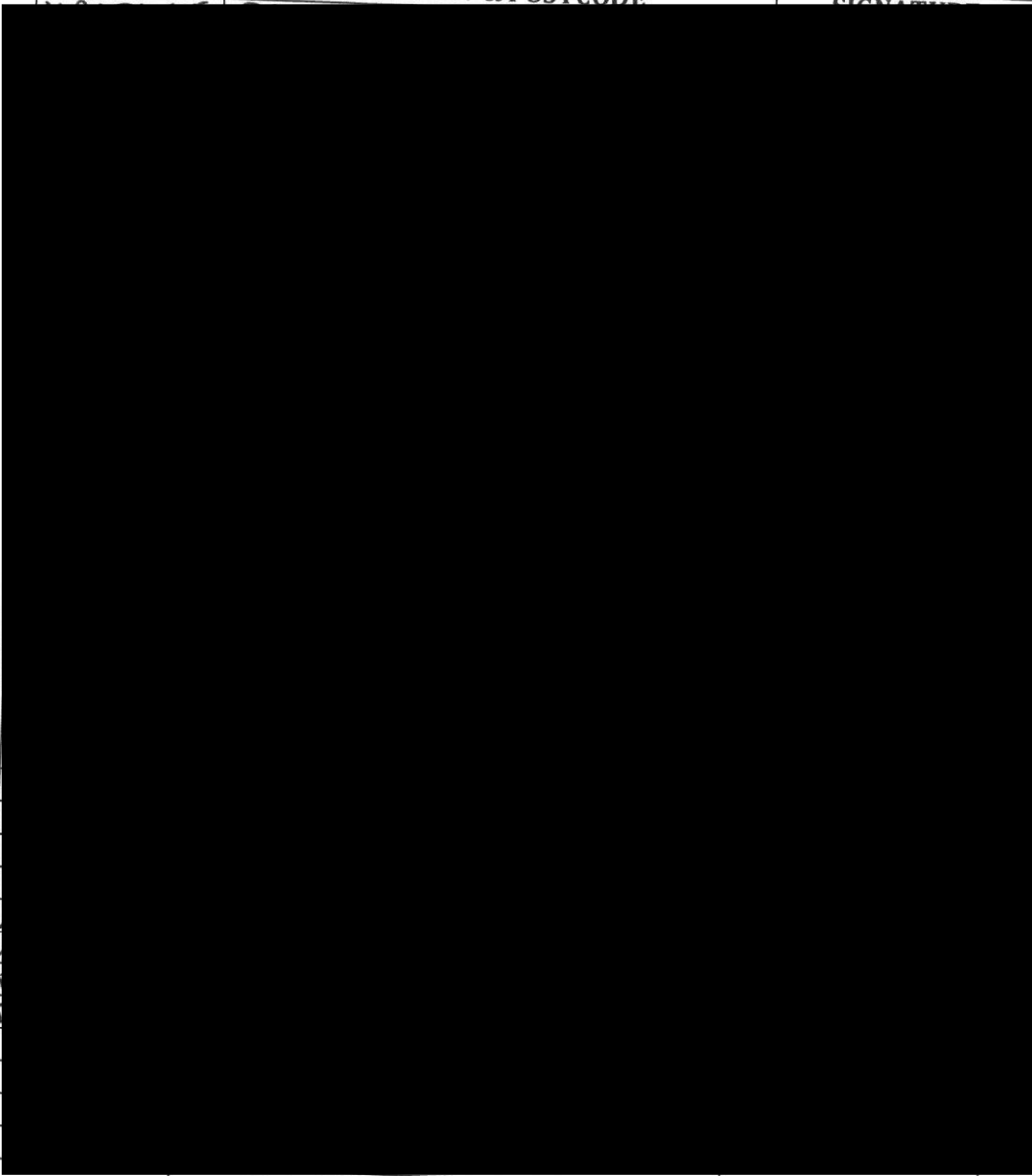




G

CRIM

32

| NAME  | ADDRESS & POSTCODE | SIGNATURE |
|---|--------------------|-----------|
|  |                    |           |
|   |                    |           |
|   |                    |           |
|   |                    |           |
|   |                    |           |
|   |                    |           |
|   |                    |           |
|   |                    |           |
|   |                    |           |
|   |                    |           |

7

\_\_\_\_\_

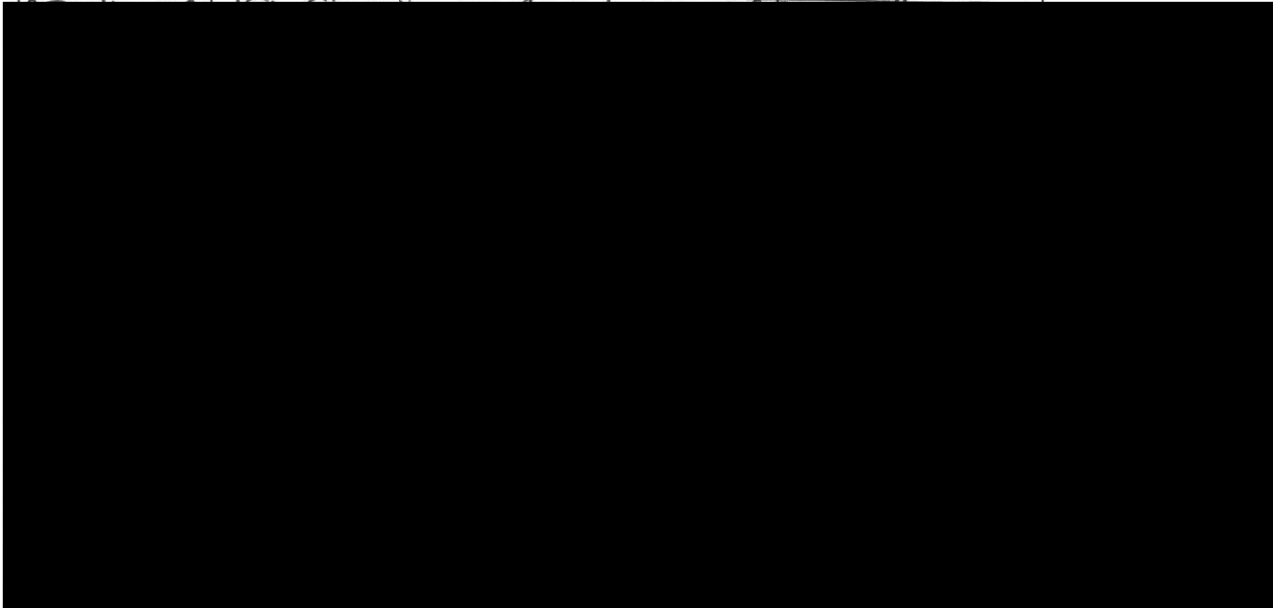
6

| NAME | ADDRESS & POSTCODE | SIGNATURE |
|------|--------------------|-----------|
|------|--------------------|-----------|

[illegible]

C

18

| NAME  | ADDRESS & POSTCODE | SIGNATURE |  |  |  |
|---|--------------------|-----------|--|--|--|
|  |                    |           |  |  |  |
|   |                    |           |  |  |  |
|   |                    |           |  |  |  |
|   |                    |           |  |  |  |
|   |                    |           |  |  |  |
|   |                    |           |  |  |  |
|   |                    |           |  |  |  |
|   |                    |           |  |  |  |
|   |                    |           |  |  |  |
|   |                    |           |  |  |  |
|   |                    |           |  |  |  |
|   |                    |           |  |  |  |
|   |                    |           |  |  |  |
|   |                    |           |  |  |  |
|   |                    |           |  |  |  |
|   |                    |           |  |  |  |
|   |                    |           |  |  |  |
|   |                    |           |  |  |  |
|   |                    |           |  |  |  |



This page is intentionally left blank



## Report to Cabinet

**Subject:** Annual Treasury Activity Report 2024/25

**Date:** 05 June 2025

**Author:** Chief Finance Officer

### Wards Affected

All

### Purpose

To inform Members of the outturn in respect of the 2024/25 Prudential Code Indicators, and to advise Members of the outturn on treasury activity, both as required by the Council's Treasury Management Strategy.

### Key Decision

This is not a key decision.

### Recommendation:

#### That:

1. Members approve the Annual Treasury Activity Report for 2024/25 and refer it to Full Council for approval, as required by the regulations.

## 1 Background

- 1.1 The Council is required by regulations issued under the Local Government Act 2003 to produce an annual treasury review of its activities, and the actual Prudential and Treasury Indicators for 2024/25. This report meets the requirements of both the CIPFA Code of Practice on Treasury Management (the Code) and the CIPFA Prudential Code for Capital Finance in Local Authorities (the Prudential Code).

- 1.2 For 2024/25 the minimum reporting requirements were that the Full Council should receive the following reports:
- An Annual Treasury Management Strategy Statement (TMSS) in advance of the year. This was considered by Cabinet on 21 February 2024 and subsequently approved by Full Council on 6 March 2024.
  - A Mid-Year Treasury Update report. In accordance with best practice, Members will note that, as in previous years, quarterly monitoring reports for treasury activity have been provided and that this exceeds the minimum requirements.
  - An Annual Review following the end of the year describing the activity compared to the strategy. This report is in fulfilment of this requirement.
- 1.3 The regulatory environment places responsibility on Members for the review and scrutiny of treasury management policy and activities. The Annual Treasury Activity Report provides details of the outturn position for treasury activities during the year, and highlights compliance with the Council's policies, previously approved by Members.
- 1.4 The Council has complied with the requirement under the Code to give prior scrutiny to all the above treasury management reports by submitting them to Cabinet before they are reported to Full Council.
- 1.5 Member training on treasury management issues is undertaken by the Chief Financial Officer as it is needed in order to support Members' scrutiny role. In addition, the Council's treasury advisers, MUFG Asset Services (MUFG), periodically deliver more detailed training sessions for Members at the request of the Chief Financial Officer.

## **2 Proposal**

### **2.1 Summary of the economy and interest rates during 2024/25**

- 2.1.1 Interest rate forecasts initially suggested gradual reductions in short, medium and longer-term fixed borrowing rates during 2024/25. The Bank Rate did peak at 5.25% as anticipated, but the initial expectation of significant rate reductions did not transpire, primarily because inflation concerns remained elevated. Forecasts were too optimistic from a rate reduction perspective, but more recently the forecasts, updated from November 2024 onwards, look more realistic.



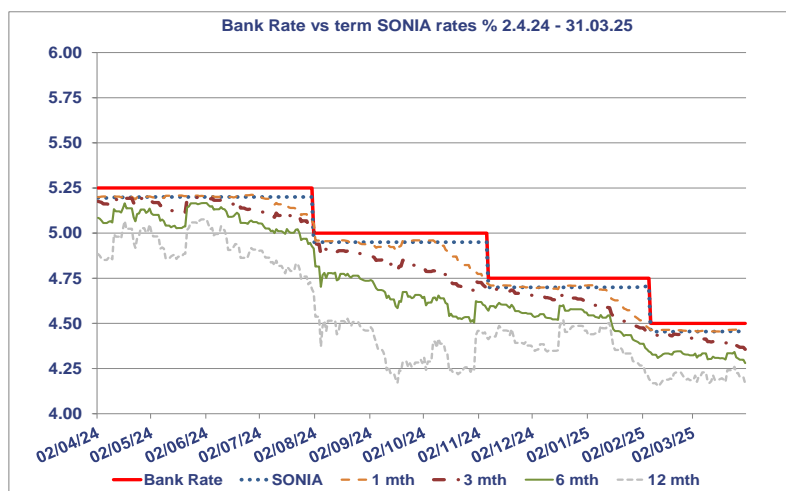
2.1.2 Starting in April 2024 at 5.25%, the Bank of England Base Rate reduced in stepped increases of 0.25%, reaching 4.5% by February 2025 with no further decreases to the end of the financial year. A further cut was made to the rates in May 2025 to 4.25% where it remains.

2.1.3 Bank Rate reductions of 0.25% occurred in August, November and February, bringing the headline rate down from 5.25% to 4.5%. Each of the Bank Rate cuts occurred in the same month as the Bank of England publishes its Quarterly Monetary Policy Report, therein providing a clarity over the timing of potential future rate cuts.

2.1.4 As of early April 2025, market sentiment has been heavily influenced of late by President Trump's wide-ranging trade tariffs policy. Commentators anticipate a growing risk of a US recession, whilst UK GDP is projected by the Office for Budget Responsibility to remain tepid, perhaps achieving 1% GDP growth in 2025/26.

2.1.5 Looking back to 2024/25, investors were able to achieve returns in excess of 5% for all periods ranging from 1 month to 12 months in the spring of 2024 but by March 2025 deposit rates were some 0.75% - 1% lower. This can be seen in the graph below comparing the Bank rate to SONIA and 1 to 12 month investment periods.

2.1.6



2.1.7 During the year there were concerns over rising inflation after the Autumn Statement in October led to reduced expectations for the Bank Rate to fall. Indeed, the CPI measure of inflation is expected to reach c3.75% by the autumn of 2025, which could provide for some presentational issues for a Bank whose primary mandate is to ensure inflation is close to 2% on a two-to-three-year timeframe. At the end of March 2025, only two further rate cuts were priced into the market for 2025 (expected 4% at December 2025). A week later and sentiment has changed dramatically in the wake of the equity market sell-off to the extent that markets now expect three

Bank Rate reductions between May and December 2025 (Bank Rate to fall to 3.75%).

- 2.1.8 While the Council has taken a prudent approach to investing surplus monies, it is also fully appreciative of changes to regulatory requirements for financial institutions in terms of additional capital and liquidity that came about in the aftermath of the Global Financial Crisis of 2008/09. These requirements have provided a far stronger basis for financial institutions, with annual stress tests by regulators evidencing how institutions are now far more able to cope with extreme stressed market and economic conditions.

## 2.2 The Council's overall Treasury position at 31 March 2025

The Council's debt and investment position is organised to ensure adequate liquidity for revenue and capital activities, security of investment, and to manage risks within all treasury management activities. At the beginning and end of 2024/25, the treasury position was as follows:

| Treasury position:                  | 1 April<br>2024<br>£000s | 31 March<br>2025<br>£000s |
|-------------------------------------|--------------------------|---------------------------|
| Total external debt                 | 10,812                   | 10,812                    |
| Capital Financing Requirement (CFR) | 15,729                   | 16,293                    |
| Over/(under) borrowing to CFR       | (4,918)                  | (5,481)                   |
|                                     |                          |                           |
| Total external debt                 | 10,812                   | 10,812                    |
| Total investments                   | (16,010)                 | (12,160)                  |
| Net debt/(investment)               | (5,198)                  | (1,348)                   |

Full details of the Council's borrowing and investments can be found at Appendix 1.

## 2.4 The Council's Borrowing Requirement

The Council's underlying need to borrow for capital expenditure is termed the Capital Financing Requirement (CFR) and is a gauge of the Council's indebtedness.

The CFR results from the Council's capital activity, and the resources it uses to pay for that capital spending, and represents unfinanced expenditure that has not yet been paid for from revenue or other resources.

| CFR:                          | 1 April 2024<br>(Actual)<br>£000s | 31 March<br>2025 (Orig.<br>Est-TMSS)<br>£000s | 31 March<br>2025 (Actual)<br>£000s |
|-------------------------------|-----------------------------------|---|------------------------------------|
| Capital Financing Requirement | 15,729                            | 19,795  | 16,293                             |

The 2024/25 variance on the CFR is due to deferrals and savings on the 2024/25 capital programme, both of which reduced the borrowing requirement in that year, and to amendments on the capital programme during 2024/25, including the deferral of schemes to 2025/26.

## 2.5 PWLB Borrowing rates in 2024/25

The Public Works Loans Board (PWLB) rates are based on, and determined by, UK Government Bond (gilts) yields plus a specified margin determined by HM Treasury. Gilt yields have generally been on a continual rise since the start of 2021, peaking in the autumn of 2023. In 2024-25 gilt yields experienced considerable volatility influenced by factors including government borrowing, inflation expectations and the impact of the US election. Yields on 10-year gilts fluctuated, peaking at around 4.9% in January before settling back to around 4.5% in February.

As a general rule, short dated gilt yields will reflect expected movements in Bank Rate, whilst medium term to long-dated yields are driven by the inflation outlook. The table below shows the MUFG forecasts for interest rates and PWLB borrowing rates as at 10 February 2025, demonstrating a further gradual fall of interest rates.

| MUFG Corporate Markets Interest Rate View 10.02.25 |        |        |        |        |        |        |        |        |        |        |        |        |        |
|--|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
|  | Mar-25 | Jun-25 | Sep-25 | Dec-25 | Mar-26 | Jun-26 | Sep-26 | Dec-26 | Mar-27 | Jun-27 | Sep-27 | Dec-27 | Mar-28 |
| BANK RATE  | 4.50   | 4.25   | 4.25   | 4.00   | 3.75   | 3.75   | 3.75   | 3.50   | 3.50   | 3.50   | 3.50   | 3.50   | 3.50   |
| 3 month ave earnings                               | 4.50   | 4.30   | 4.30   | 4.00   | 3.80   | 3.80   | 3.50   | 3.50   | 3.50   | 3.50   | 3.50   | 3.50   | 3.50   |
| 6 month ave earnings                               | 4.40   | 4.20   | 4.20   | 3.90   | 3.70   | 3.70   | 3.50   | 3.50   | 3.50   | 3.50   | 3.50   | 3.50   | 3.50   |
| 12 month ave earnings                              | 4.40   | 4.20   | 4.20   | 3.90   | 3.70   | 3.70   | 3.50   | 3.50   | 3.50   | 3.50   | 3.50   | 3.50   | 3.60   |
| 5 yr PWLB  | 5.00   | 4.90   | 4.80   | 4.70   | 4.60   | 4.50   | 4.40   | 4.40   | 4.30   | 4.20   | 4.20   | 4.10   | 4.00   |
| 10 yr PWLB   | 5.30   | 5.20   | 5.10   | 5.00   | 4.90   | 4.80   | 4.70   | 4.70   | 4.60   | 4.50   | 4.50   | 4.40   | 4.40   |
| 25 yr PWLB   | 5.80   | 5.70   | 5.60   | 5.50   | 5.40   | 5.30   | 5.20   | 5.10   | 5.00   | 5.00   | 4.90   | 4.90   | 4.80   |
| 50 yr PWLB   | 5.50   | 5.40   | 5.30   | 5.20   | 5.10   | 5.00   | 4.90   | 4.80   | 4.70   | 4.70   | 4.60   | 4.60   | 4.50   |

## 2.6 The Council's borrowing outturn for 2024/25

- 2.6.1 There were no new loans taken out during 2024/25. No loans were redeemed during the year.
- 2.6.2 The Council did not borrow more than, or in advance of its needs, purely to profit from the investment of the extra sums borrowed and will not do so.
- 2.6.3 Total outstanding debt at 31 March 2025 was £10.812m. All loans held are repayable on maturity and are at fixed rates.
- 2.6.4 There was no rescheduling of PWLB debt undertaken during the year due to the significant differential between PWLB new borrowing rates and premature repayment rates making such action unviable.
- 2.6.5 No temporary borrowing was arranged for cash-flow purposes during 2024/25.

## 2.7 Investment rates in 2024/25

Investment returns were still strong throughout course of 2024/25, although did start to reduce the final half due to the fall in interest rates.

## 2.8 The Council's Investment outturn for 2024/25

- 2.8.1 The Council's investment policy is governed by MHCLG guidance and implemented by the Annual Investment Strategy, which formed part of the TMSS approved by Council on 6 March 2024. This policy sets out the approach for selecting investment counterparties. For 2024/25 the Chief Financial Officer adopted the MUFG Asset Services (MUFG) credit rating methodology, a sophisticated modelling approach utilising credit ratings from all three of the main rating agencies to give a suggested maximum duration for investments. Accordingly it does not place undue reliance on any one agency's ratings. The methodology subsequently applies an "overlay" to take account of positive and negative credit watches and/or credit outlook information, which may increase or decrease the suggested duration of investments. It then applies a second overlay based on the credit default swap spreads for institutions, the monitoring of which has been shown to give an early warning of likely changes in credit ratings. The methodology also incorporates sovereign ratings to ensure selection of counterparties from only the most creditworthy countries. The 2024/25 TMSS Strategy permitted the use of any UK counterparties, subject to

their individual credit ratings under the MUFG methodology. It also permitted the use of counterparties from other countries with a minimum sovereign rating of AA-.

- 2.8.2 Whilst credit ratings advice is taken from the treasury advisers, the ultimate decision on what is prudent and manageable for the Council is taken by the Chief Financial Officer under the approved scheme of delegation.
- 2.8.3 No changes to the TMSS for 2024/25 approved by Council on 6 March 2024 were made during the year.
- 2.8.4 The Council's investment priorities in 2024/25 remained the security of capital and good liquidity. Whilst the Council always seeks to obtain the optimum return (yield) on its investments, this is at all times commensurate with proper levels of security and liquidity. During the year it remained appropriate either to keep investments short-term to cover cash-flow needs, or to take advantage of fixed periods up to twelve months with a small number of selected counterparties.

During 2024/25, significant use was made of the Council's three Money Market Funds (MMFs). These are AAA rated investment vehicles which allow the pooling of many billions of pounds worth of assets into highly diversified funds, thus reducing risk. The equated rates of return achieved on these funds during 2024/25 was 5.26%.

- 2.8.5 An investment of £1m was made in the CCLA Local Authority Property Fund (LAPF) on 30 November 2017. This is a local government investment scheme approved by the Treasury under the Trustee Investments Act 1961 (section 11). The dividend received for 2024/25 was £44,171 or an equated rate of 4.42% which is treated as revenue income. The investment has allowed the Council to introduce a property element into its investment portfolio without the risks associated with the direct purchase of assets. The main risk around Property Funds is the preservation of the capital sum. However evidence suggests that over time the property market has been a positive long-term investment and it is accordingly anticipated that this investment will be held on a long-term basis to minimise any risk.
- 2.8.6 The property fund investment purchased a number of units, determined by the unit price on the entry date. This valued the initial investment of £1m at £936,770, setting the implied entry fee at £63,230, or 6.32%. The certified value of the property fund investment at 31 March 2025 was £893,994 (up from £877,117 at the end of March 2024) reflecting a gain in value of £16,874 during the 2024/25 year from. Following changes to accounting arrangements, all movements in the valuation of pooled

investment funds must be charged to the Comprehensive Income and Expenditure account (CIES). However, a statutory override is in place up until the 2028/29 financial year, to ensure that the impact of these on the General Fund is neutralised. Accordingly, the difference of £106,006 between the £1m investment and the certified 31 March 2025 value of £893,994 is held in the Pooled Investment Funds Adjustment Account.

2.8.7 Investment interest of £1,052,663 (including dividends of £44,171 on the property fund) was generated in the year, representing an equated rate of 5.26%.

2.8.8 Investment activity during the year conformed to the approved strategy and the Council had no liquidity difficulties. Investment counterparty limits for 2024/25 were set in the TMSS at £3m, or £4m for Money Market Funds (due to them being by definition highly diversified investment vehicles). A limit of £3m was set for investments with the CCLA PSDF money market fund in recognition of the pre-existing property fund investment of £1m (ie. a total of £4m with the counterparty). A limit of £4m was set for investments with Santander as they offer the Council preferential rates on their 95 and 180 day notice accounts and provide 60 days notice of any change. No limit was set with the Debt Management Office as this represents investment with central government. The Chief Financial Officer has delegated authority to vary the limits as appropriate and to report any change to Cabinet at the next quarterly report. No changes to limits were reported during 2024/25.

2.8.9 The Annual Treasury Activity Report for the year ended 31 March 2025 is attached at Appendix 1 in accordance with the TMSS.

## 2.9 Compliance with Prudential and Treasury Indicators

2.9.1 It is a statutory duty for the Council to determine and keep under review the affordable borrowing limit. The Council's approved Prudential and Treasury Indicators (affordability limits) are included in the Treasury Management Strategy Statement (TMSS) approved by Council on 6 March 2024.

2.9.2 During the financial year 2024/25 the Council has at all times operated within the Prudential and Treasury Management Indicators set out in the Council's TMSS, and in compliance with the Council's Treasury Management Practices. A summary of the outturn position at 31 March in respect of each of the 2024/25 Prudential and Treasury Management Indicators is shown at Appendix 2.

### a) Prudential Indicators:

i) Capital Expenditure

Capital expenditure for 2024/25 totalled £6.064m. This differs to the approved indicator of £9.388m due variations to the capital programme during 2024/25 which include the deferral of schemes to 2025/26.

ii) Capital Financing Requirement (CFR)

The CFR represents the Council's historic outstanding capital expenditure which has not yet been paid for from capital or revenue resources, and is essentially a measure of the underlying borrowing need. It does not increase indefinitely since the minimum revenue provision (MRP) is a statutory annual revenue charge for the economic consumption of capital assets. The CFR totalled £16.293m at 31 March 2025. This differs to the approved indicator of £19.795m due to savings and deferrals on the 2024/25 capital programme, including the deferral of schemes to 2025/26.

iii) Gearing ratio

The concept of gearing compares the total underlying borrowing need (the CFR) to the Council's total fixed assets, and can provide an early indication when debt levels are rising relative to long term assets held. The Council's gearing ratio at 31 March 2025 was 27% which is lower than the approved indicator of 36% due primarily to the deferral of capital expenditure to 2024/25 and remains broadly comparable with the average gearing ratio for councils of a similar size.

iv) Ratio of Financing Costs to Net Revenue Stream

These indicators identify the trend in the cost of borrowing, net of investment income, against the net revenue stream. Financing costs represent the element of the Council's expenditure to which it is committed even before providing any services.

The outturn of 3.46% for service-related expenditure differs to the approved indicator of 2.21% due to a reduction in MRP arising from savings and deferrals on the capital programme in 2024/25; reduced investment income from a slight fall in interest rates; and reduced direct revenue financing in 2024/25 due to the deferral of schemes to 2025/26.

v) Maximum gross debt

The Council must ensure that its gross debt does not, except in the short term, exceed the opening capital financing requirement, plus estimates of any additional CFR for 2024/25 and the following two financial years. This allows flexibility for early borrowing for future years, but ensures that borrowing is not undertaken for revenue purposes. Gross debt at 31

March 2025 was £10.812m which was well within the approved indicator.

vi) Ratio of internal borrowing to CFR

The Council is currently maintaining an “internal borrowing” position, ie. The underlying borrowing need (CFR) has not yet been fully funded with loan debt as cash supporting the Council’s reserves and balances is being used as a temporary measure.

The outturn for internal borrowing is 34%, which differs to the approved indicator of 45% due to variations in the capital programme including the deferral of capital schemes to 2024/25. These variations reduce the outturn CFR, and hence the difference between CFR and actual external borrowing.

(b) Treasury Management Indicators:

The Treasury Management indicators are based on limits, beyond which activities should not pass without management action, and the Council has operated within these limits at all times during 2024/25. They include two key indicators of affordability and four key indicators of prudence and Appendix 2 demonstrates the outturn position compared to each limit.

Affordability

i) Operational boundary for external debt

This is the limit above which external debt is not “normally” expected to pass. In most cases this would be a similar figure to the CFR but may be lower or higher depending on the level of actual debt. The Operational Boundary has not been exceeded during 2024/25.

ii) Authorised limit for external debt

This limit represents a control on the “maximum” level of borrowing and is the statutory limit determined under s3(1) of the Local Government Act 2003. It represents the limit beyond which external debt is prohibited.

The Authorised limit must be set, and revised if necessary, by Full Council. It reflects a level of external debt which, whilst neither desirable nor sustainable in the longer term, could be afforded in the short term. The Government retains an option to control either the total of all Councils’ plans, or a specific Council, although this power has not yet been exercised. The Authorised Limit has not been exceeded during 2024/25.

Prudence



- iii) Maximum new principal sums to be invested during 2024/25 for periods in excess of 365 days - such investments are classified as a “non-specified”. This indicator is subject to the overall limit for non-specified investments set annually in the TMSS. The Council made no new non-specified investments during 2024/25 and at 31 March 2025 held only one such investment in the form of the £1m investment in the CCLA property fund.
- iv) Upper limits for the maturity structure of borrowing are set to reduce the Council's exposure to large fixed rate sums falling due for refinancing. These limits have not been exceeded in 2024/25.
- v) Prior to the 2017 revisions to the Treasury Management Code there was a requirement to set indicators for the Council's maximum exposure to fixed and variable interest rates for net borrowing (ie. external borrowing less investments). This requirement has now been removed in favour of a statement in the TMSS stating how interest rate exposure is managed and monitored by the Council, and this statement for 2024/25 is reproduced below:

*The Council has a general preference for fixed rate borrowing in order to minimise uncertainty and ensure stability in the charge to revenue, however it is acknowledged that in certain circumstances, some variable rate borrowing may be prudent, for example if interest rates are expected to fall. The Council's investments are generally for cashflow purposes and accordingly a mix of fixed and variable rates will be used to maximise flexibility and liquidity. Interest rate exposure will be managed and monitored on a daily basis by the Chief Financial Officer.*

Local indicators for the proportions of fixed and variable rate loans, have been retained by the Council for information purposes.

## 2.10 Other Issues affecting Treasury Management in 2024/25

### 2.10.1 IFRS9

Following the consultation undertaken by the Ministry of Housing, Communities and Local Government (MHCLG) on IFRS9 the Government introduced a mandatory statutory Override requiring local authorities to reverse out all unrealised fair value movements resulting from pooled investment funds. This was effective for 5 years from 1 April 2018 to 31 March 2023.

A further consultation took place to inform the future of override post March 2023, this then extended the Override for an additional two-year period until 31 March 2025. A subsequent consultation was then

considered and this extended the Override to 1st April 2029 for existing investments. Any new pooled investments will therefore be subject to IFRS 9 and will require a reserve to cover any unrealised movements, no new investments were taken out in 2024/25.

The Council is required to disclose the net impact of the unrealised fair value movements in a separate unusable reserve throughout the duration of the override, in order for the Government to keep the override under review and to maintain a form of transparency. This reserve is still in place and is named the CCLA Property Management Fund Reserve.

#### 2.10.2 Changes in risk appetite and counterparty limits

The CIPFA Code and guidance notes have placed enhanced importance on risk management. Where an authority changes its risk appetite, eg. the use of certain investment instruments, this should be brought to Members' attention.

The Council remains averse to risk with the investment of its surplus cash, and has continued to maintain strict limits on the maximum investment with any one counterparty. The only exception to this is investment with the Debt Management Office, whereby the Council is effectively lending to central government.

No specific changes have been made with regard to risk appetite during the year.

#### 2.10.3 Sovereign limits

The UK's sovereign rating was downgraded from AA to AA- in March 2020, reflecting a significant weakening of the UK's public finances caused by the coronavirus pandemic. As discussed at 2.8.1 above the current Treasury Strategy permits the use of any UK counterparties, subject to their individual credit ratings under the MUFG methodology. It also permits the use of counterparties from other countries with a minimum sovereign rating of AA-.

#### 2.10.4 IFRS16

IFRS 16 is an accounting standard relating to leases which will bring almost all leases on to the balance sheet, while requiring authorities to recognise a "right of use asset" and a lease liability. In response to severe delays in the publication of audited local authority financial statements in England, the implementation of IFRS16 for local authorities was deferred until 1 April 2024 (i.e. for the closure of the 2024/25 accounts).

### 2.10.5 Prudential Code

The CIPFA Prudential Code and Treasury Management Code (both updated in 2021) have placed greater importance on risk management. Where a local authority changes its risk appetite (for example, moving surplus cash into or out of certain types of investment funds or other investment instruments) then this change in risk appetite should be brought to Members attention in treasury management update reports.

There have been no changes in risk appetite and there are no other significant treasury management issues that have arisen since approval of the TMSS on 6 March 2024 that need to be brought to the attention of Members.

There are a number of risks inherent within any treasury management strategy, the most significant risks include:

- Reporting is not compliant with statutory guidelines
- Investment and borrowing activity is outside the approved TM framework.
- Long term borrowing is taken at rates that are not advantageous
- Investment of principal sums with insecure counterparties.
- Investment returns are volatile and may not meet budgeted amounts.
- Borrowing is not affordable.

These risks are mitigated by the controls included in the TMSS.

## **3 Alternative Options**

- 3.1 An alternative option is to fail to present an Annual Treasury Activity Report. However, this would contravene the requirement of the Council's Treasury Management Strategy Statement (TMSS).

## **4 Financial Implications**

- 4.1 Financial implications are detailed in the body of this report.

## **5 Legal Implications**

- 5.1 The legal implications are detailed in the body of the report.

## **6 Equalities Implications**

- 6.1 There are no equalities implications arising from this report.

## **7 Carbon Reduction/Environmental Sustainability Implications**

- 7.1 There are no carbon reduction/environmental sustainability implications arising from this report.

## **8 Appendices**

- 8.1 Treasury Activity Report 2024/25 for year ended 31 March 2025
- 8.2 Prudential and Treasury Management Indicators for 2024/25.

## **9 Background Papers**

- 9.1 None identified.

## **10 Reasons for Recommendations**

- 10.1 To comply with the requirements of the Council's Treasury Management Strategy Statement.

### **Statutory Officer approval:**

**Approved by:** Chief Financial Officer

**Date:** 27 May 2025

**Approved by:** Monitoring Officer

**Date:** 27 May 2025

# **TREASURY ACTIVITY REPORT 2024/25**

**For Year Ended 31 March 2025**

|   | <b><u>Position @<br/>1 April 2024</u></b> | <b><u>Loans Made<br/>During 24/25</u></b> | <b><u>Loans Repaid<br/>During 24/25</u></b> | <b><u>Position @<br/>31 Mar 2025</u></b> |
|---|---|---|---|--|
|   | £   | £   | £   | £  |
| <b><u>Long Term Borrowing</u></b>       |   |   |   |  |
| PWLB                                    | 10,811,577                                | 0   | 0   | 10,811,577                               |
| <b>Total Long Term Borrowing</b>        | 10,811,577                                | 0   | 0   | 10,811,577                               |
| <b><u>Temporary Borrowing</u></b>       |   |   |   |  |
| Local Authorities                       | 0   | 0   | 0   | 0  |
| Central Government                      | 0   | 0   | 0   | 0  |
| Banks & Other Institutions              | 0   | 0   | 0   | 0  |
| <b>Total Temporary Borrowing</b>        | 0   | 0   | 0   | 0  |
| <b>TOTAL BORROWING</b>                  | <b>10,811,577</b>                         | <b>0</b>                                  | <b>0</b>                                    | <b>10,811,577</b>                        |
| <b><u>Long Term Investment</u></b>      |   |   |   |  |
| CCLA LAPF Property Fund                 | (1,000,000)                               | 0   | 0   | (1,000,000)                              |
| <b>Total Long Term Investment</b>       | (1,000,000)                               | 0   | 0   | (1,000,000)                              |
| <b><u>Short Term Investment</u></b>     |   |   |   |  |
| Aberdeen MMF                            | (1,490,000)                               | (6,305,000)                               | 4,105,000                                   | (3,690,000)                              |
| Bank of Scotland                        | 0   | 0   | 0   | 0  |
| Barclays                                | 0   | 0   | 0   | 0  |
| Blackrock MMF                           | 0   | (40,885,500)                              | 39,885,500                                  | (1,000,000)                              |
| CCLA PSDF (MMF)                         | (3,000,000)                               | 0   | 0   | (3,000,000)                              |
| Close Brothers                          | (3,000,000)                               | 0   | 3,000,000                                   | 0  |
| Debt Management Office                  | (2,520,000)                               | (99,021,200)                              | 101,541,200                                 | 0  |
| Goldman Sachs                           | (3,000,000)                               | (6,000,000)                               | 6,000,000                                   | (3,000,000)                              |
| HSBC Treasury                           | 0   | 0   | 0   | 0  |
| Local Authorities & Other               | 0   | 0   | 0   | 0  |
| Nationwide                              | (2,000,000)                               | (2,000,000)                               | 4,000,000                                   | 0  |
| Santander                               | 0   | 0   | 0   | 0  |
| <b>Total Short Term Investment</b>      | <b>(15,010,000)</b>                       | <b>(154,211,700)</b>                      | <b>158,531,700</b>                          | <b>(10,690,000)</b>                      |
| <b>TOTAL INVESTMENT (See below)</b>     | <b>(16,010,000)</b>                       | <b>(154,211,700)</b>                      | <b>158,531,700</b>                          | <b>(11,690,000)</b>                      |
| <b>NET BORROWING /<br/>(INVESTMENT)</b> | <b>(5,198,423)</b>                        | <b>(154,211,700)</b>                      | <b>158,531,700</b>                          | <b>(878,423)</b>                         |

## **Temporary Borrowing & Investment Statistics at 31 March 2025**

### **Investment:**

|                          |                     |                      |                    |                     |
|--------------------------|---------------------|----------------------|--------------------|---------------------|
| Fixed Rate Investment    | (10,520,000)        | (107,021,200)        | 114,541,200        | (3,000,000)         |
| Variable Rate Investment | (5,490,000)         | (47,190,500)         | 43,990,500         | (8,690,000)         |
| <b>TOTAL INVESTMENT</b>  | <b>(16,010,000)</b> | <b>(154,211,700)</b> | <b>158,531,700</b> | <b>(11,690,000)</b> |

|  |              |
|--|--------------|
| Proportion of Fixed Rate Investment  | 25.66%       |
| Proportion of Variable Rate Investment   | 74.34%       |
| Temporary Investment Interest Receivable   | £ 1,052,663  |
| Equated Temporary Investment   | £ 20,008,169 |
| Weighted Average Interest Rate Received (Interest Receivable / Equated Investment) | 5.26%        |
| Compounded SONIA (3 month backward looking)  | 4.82%        |

This page is intentionally left blank

**A) Prudential Indicators**

Affordability:

|   |              |              |
|---|--------------|--------------|
| i) Capital Expenditure                                      | £ 9,388,100  | £ 6,063,687  |
| ii) Capital Financing Requirement                           | £ 19,795,169 | £ 16,293,428 |
| iii) Gearing (CFR to Long Term Assets)                      | 36%          | 27%          |
| iv) Ratio of Financing Costs to Net Revenue Stream-Services | 2.21%        | 3.46%        |
| v) Maximum Gross Debt                                       | £ 20,964,400 | £ 10,811,577 |
| vi) Ratio of Internal Borrowing to CFR                      | 45%          | 34%          |

**B) Treasury Management Indicators**

Affordability:

|  |              |              |
|--|--------------|--------------|
| i) Operational Boundary for External Debt: |              |              |
| Borrowing                                  | £ 22,000,000 | £ 10,811,577 |
| Other Long Term Liabilities                | £ 1,500,000  | £ -          |
| Total Operational Boundary                 | £ 23,500,000 | £ 10,811,577 |
| ii) Authorised Limit for External Debt:    |              |              |
| Borrowing                                  | £ 23,000,000 | £ 10,811,577 |
| Other Long Term Liabilities                | £ 1,500,000  | £ -          |
| Total Authorised Limit                     | £ 24,500,000 | £ 10,811,577 |

Prudence:

|  |             |             |
|--|-------------|-------------|
| iii) Investment Treasury Indicator and limit:  |             |             |
| Max. NEW principal sums invested in 2024/25 for periods OVER 365 days (ie. non-specified investments), subject to maximum non specified per counterparty of £3m AND to the prevailing overall counterparty limit, AND to the TOTAL non specified limit of £5m. | £ 3,000,000 | £ 3,000,000 |
| iv) Upper & Lower limits for the maturity structure of outstanding Borrowing during 2024/25:   |             |             |
| Under 1 Year   | 40%         | 0%          |
| 1 Year to 2 Years  | 40%         | 0%          |
| 2 Years to 5 Years   | 50%         | 0%          |
| 5 Years to 10 Years  | 50%         | 6%          |
| Over 10 Years  | 100%        | 94%         |

This page is intentionally left blank





## **Report to Council**

**Subject:** Budget Outturn and Budget Carry Forwards 2024/25

**Date:** 23 July 2025

**Author:** Senior Leadership Team

### **Wards Affected**

Borough-wide

### **Purpose**

This report presents the Budget Outturn and Budget Carry Forwards for 2024/25.

Cabinet noted the final outturn position for 2024/25 and:

- a) Approve the movements on earmarked reserves and provisions.
- b) Note the capital carry-forward budgets approved by the Chief Financial Officer in accordance with Financial Regulations.
- c) Approve the carry forward of non-committed capital budgets from 2024/25 as additions to the 2025/26 budget in accordance with Financial Regulations.
- d) Recommend that Council approve the method of financing the 2024/25 capital expenditure which includes making the determinations required for the minimum revenue provision.

### **Key Decision**

This is a key decision because the proposal includes financial implications that are above the threshold of £0.5m determined by Council for decisions to be regarded as a Key Decision.

## **Recommendation(s)**

**Members are recommended to approve:**

- i) The overall method of financing of the 2024/25 capital expenditure as set out in paragraph 3.4;**
- ii) The determination of the minimum revenue provision for the repayment of debt as set out in paragraph 3.5.**

## **1 Background**

- 1.1 The Council has made a commitment to closely align budget and performance management. This is in line with accepted good practice.
- 1.2 To deliver this commitment, systems to monitor performance against revenue and capital budgets, improvement activity and performance indicators have all been brought together and are embedded in the way the Council works. A Budget & Performance Board has also been setup to further focus these activities. Whilst the budget and performance information is presented in two separate reports, they are reported to Cabinet together and will appear on the same agenda.
- 1.3 This report highlights continued good management of the Revenue and Capital budgets.

- 1.4 During 2024/25 Cabinet received monitoring reports at Period's 4 (July) and 8 (November) and approved a number of budget amendments to align resources to meet identified budget pressures, managing within the overall maximum revenue budget of £14,937,900 approved by Council. Capital budgets have also been monitored by Cabinet to ensure schemes are appropriately profiled, with the current estimate for 2024/25 being approved at £9,467,200.
- 1.5 The Council's Financial Regulations allow for the carry forward of capital and revenue budgets to the new financial year where there is an underspend against the approved budget. Approval of Cabinet is required for schemes, which are not contractually committed, with a value over £50,000 for Capital and £10,000 for Revenue. There are twelve capital schemes that require Cabinet approval. The Chief Financial Officer has delegated authority to approve all other carry forwards subject to reporting the source of the underspend and the subsequent use of the carry forward to the Portfolio Holder.

## **2 General Fund Revenue Budget Outturn 2024/25**

- 2.1 The actual net revenue expenditure for each Portfolio during 2024/25 is detailed in Appendix 1, together with explanations of major variances in expenditure and income.

The table below summarises the actual net expenditure for each Portfolio in 2024/25 compared to the current estimate. The current estimate is that approved by Cabinet in February 202, adjusted by budget virements in the fourth quarter. During the financial year Cabinet approved a number of budget amendments as part of the quarterly monitoring process all of which were contained within the revised budget of £14,937,900.

The table shows a nil variance against the current approved Net Council Budget. Material variances in relation to the outturn and the revised budget are detailed at paragraph 2.4.2.

## General Fund Revenue Outturn 2024/25

| General Fund Outturn Position 2024/25          |                                  |                        |   |
|--|----------------------------------|------------------------|---|
|  | Current Estimate<br>2024/25<br>£ | Actual<br>2024/25<br>£ | Variance to<br>Current<br>Estimate<br>£ |
| Communities and Place                          | 334,300                          | 362,156                | 27,856                                  |
| Lifestyles Health and Wellbeing                | 1,728,700                        | 1,591,911              | (136,789)                               |
| Public Protection                              | 1,250,700                        | 1,593,820              | 343,120                                 |
| Life Chances and Vulnerability                 | 1,868,300                        | 1,649,727              | (218,573)                               |
| Environmental Services                         | 4,279,300                        | 4,585,688              | 306,388                                 |
| Climate Change and Natural Habitat             | 2,108,700                        | 2,015,346              | (93,354)                                |
| Sustainable Growth and Economy                 | 1,490,000                        | 1,681,569              | 191,569                                 |
| Corporate Resources and Performance            | 3,050,200                        | 1,467,584              | (1,582,616)                             |
| <b>Net Portfolio Budget</b>                    | <b>16,110,200</b>                | <b>14,947,801</b>      | <b>(1,162,399)</b>                      |
| Transfers to/(from) Earmarked Reserves         | (1,172,300)                      | (9,901)                | 1,162,399                               |
| <b>Net Council Budget</b>                      | <b>14,937,900</b>                | <b>14,937,900</b>      | <b>(0)</b>                              |
| Less Financing:                                |                                  |                        |   |
| Business Rates (net of coll. fund surplus)     | (6,538,900)                      | (6,747,669)            | (208,769)                               |
| Council Tax (net of coll. fund deficit)        | (7,332,800)                      | (7,332,800)            | 0                                       |
| Revenue Support Grant                          | (125,300)                        | (125,300)              | 0                                       |
| Service Grant                                  | (21,500)                         | (21,500)               | 0                                       |
| Funding Guarantee                              | (225,700)                        | (225,700)              | 0                                       |
| New Homes Bonus                                | (709,900)                        | (709,900)              | 0                                       |
| <b>Transfer (to)/from General Fund Balance</b> | <b>(16,200)</b>                  | <b>(224,969)</b>       | <b>(208,769)</b>                        |

- 2.2 Although the achievement of a balanced Net Council Budget is a positive result, it should be noted that there have been some considerable service overspends to the Original Budget (approved by Council on the 6 March 2024) during 2024/25. Of particular note is Environmental Services which includes Waste, Parks & Street care and Transport & Fleet which had a controllable budget overspend of £301,058 against the original budget, key variances to this are shown in the table below:

| Income / Expenditure Type                                     | Original Budget<br>2024/25<br>£ | Current Budget<br>2024/25<br>£ | Budget Movement<br>2024/25<br>£ | Actual<br>2024/25<br>£ | Variance to<br>Original<br>Budget<br>£ |
|---|---------------------------------|--------------------------------|---------------------------------|------------------------|--|
| Agency Staff  | 306,800                         | 604,800                        | 298,000                         | 721,441                | 414,641                                |
| Cemeteries Income   | (503,600)                       | (503,600)                      | 0                               | (471,430)              | 32,170                                 |
| Offsetting Underspends (Fuel, additional Garden Waste Income) |                                 |                                |                                 |                        | (145,573)                              |
| <b>Total</b>  | <b>-196,800</b>                 | <b>101,200</b>                 | <b>298,000</b>                  | <b>250,011</b>         | <b>301,058</b>                         |

Whilst the Environmental Services position has improved from 2023/24, there are still considerable overspends particularly with Agency staff. A zero-based budget exercise was carried out in 2024/25 which identified waste staffing had not increased in line with service demand and new housing, this was having a direct impact on the number of agency staff needed to cover waste rounds. Revised budgets have been put in place and recruitment to permanent posts have been carried out in the latter half of the year, these measures in addition to the introduction of the new waste management system will enable real time data and performance information and should enable the service to remain within its budget envelope going forward. Budgets will continue to be monitored closely in 2025/26.

### 2.3 General Fund Balance at 31 March 2025

The General Fund Balance at 31 March 2025 is **£5,137,734**

Details of movements on the General Fund balance and total usable reserves held at 31 March 2025 are shown at **Appendix 2**.

### 2.4 Major General Fund Revenue Variances from Current Estimate

#### 2.4.1 Financing Variances 2024/25

##### Business Rates

The outturn for Business Rates exceeded the current estimates by £208,769 this was due to retained section 31 grants being higher than estimated when completing the government return (NNDR1) for 2024/25.

##### Business Rates Pooling

Gedling is a partner in a pooling arrangement with the other Nottinghamshire authorities (excluding the City). Under this arrangement each Member makes the levy payments, if applicable, into the Nottinghamshire Pool that would ordinarily have been required to be paid to central government had the Pool not been in operation. The Pool surplus funds are then distributed by Nottinghamshire County Council (as lead authority) to Pool Members on the basis of a Memorandum of Understanding. This ensures no Member is worse off by being in the Pool by offering an equivalent “safety net mechanism” to that offered by central government for authorities not in a Pool, and then sharing any remaining surplus.

The Pool surplus for 2024/25 has been allocated to Pool Members in accordance with the Memorandum of Understanding.

The Pool outturn figures for 2024/25 have been estimated with a sum of £791,794 identified for redistribution to Gedling. A redistribution of the Pool’s volatility fund was also received in year of £179,225. This income is

recognised in the Portfolio outturn figures and has been transferred to earmarked reserves, to support Economic Regeneration and Transformation projects.

#### 2.4.2 Net Council Budget Variances 2024/25

An underspend against the Current Net Portfolio 2024/25 of (£1,162,399) is offset by a net variance on Earmarked Reserve contributions of £1,162,699 resulting in a balanced net council budget. The underspend variances can be split between general variances and those relating specifically to proposed movements in Earmarked Reserves (paragraph 2.7) Details of the major variances are detailed below:

##### General Major Variances

##### **Sales, Fees and Charges Income**

- An increase in Leisure Centre Income of (£168,000) from Swimming Lessons.
- Increase in Garden Waste income of (£40,000)
- A decrease in Development Control income of £70,000, due to a reduction in major planning application income, this will be funded by reserves in year and the reserve replenished in future years when major planning applications are realised.
- A shortfall in Cemeteries income of £32,200.

##### **Expenditure**

The increase in controllable expenditure relates to the material variances detailed below:

- Additional Audit fees of £272,165, these are still estimates, relates to 2024-25 Audit. The additional costs are a result of Governmental Audit backlog and additional work following the fraud investigation
- Overspend relating to Overtime, agency staff and unmet efficiencies across Waste services and Street care £165,000.
- Staffing savings at Leisure Centre (£115,000) due to reduced spend on casual workers
- Underspend against Fleet Fuel budget (£95,600) due to a reduction in HVO Fuel prices
- Reduction in Leisure Centre utility bills (£90,000), due to new contracted rates at joint use sites
- Staffing restructure costs of £79,500
- Increase in workshop parts and repairs £46,900
- Reduction in investment interest due to a fall in rates and investment amount £45,000.

Whilst a variance of £343,120 shows under public protection this is an accounting entry which represents Disabled Facilities Grants in the capital

programme, this variance has no net effect on the overall position as it is offset with an a transaction in movement in accounts.

Other variances under £50,000 are shown in a more detailed analysis of variances to the revised budget set out at Appendix 1.

#### 2.4.3 Digital Transformation Programme

Approval was received on the 17<sup>th</sup> July 2024 by Cabinet for the Flexible use of Capital Receipts for the Digital Transformation Programme which is permitted under the direction for flexible use of capital receipts as set out in *the Local Government Act 2003 sections 16(2)(b) and 20: Treatment of Costs as Capital Expenditure*, with the appropriate approvals.

The Digital Transformation programme has incurred £321,900 of expenditure in 2024/25. This spend is primarily staffing related, with minimal spend incurred on hardware, software or implementation. Key areas of the programme such as the Customer Experience and Waste Transformation have made good progress. The variance on spend does not reflect savings, this is due to the programme phasing with other emerging priorities and timing of when posts were recruited to. Any underspends will be carried over into 2025-26.

| <b>Transformation Programme Costs</b> | <b>Budget 2024/25</b> | <b>Actuals 2024/25</b> | <b>Variance 2024/25</b> |
|---------------------------------------|-----------------------|------------------------|-------------------------|
| Digital Transformation (Revenue)      | 200,700               | 66,900                 | (133,800)               |
| Digital Transformation (Capital)      | 805,200               | 112,600                | (692,600)               |
| <b>Total Digital Transformation</b>   | <b>1,005,900</b>      | <b>179,500</b>         | <b>(826,400)</b>        |
| Management Costs(Capital)*            | 182,200               | 142,400                | (39,800)                |
| <b>Total Costs</b>                    | <b>182,200</b>        | <b>142,400</b>         | <b>(39,800)</b>         |
|                                       | <b>1,188,100</b>      | <b>321,900</b>         | <b>(866,200)</b>        |
| <b>Funding Source</b>                 |                       |                        |                         |
| Flexible Use of Capital Receipts      | (987,400)             | (255,000)              | 732,400                 |
| NNDR Pool Reserve                     | (200,700)             | (66,900)               | 133,800                 |
|                                       | <b>0</b>              | <b>0</b>               | <b>0</b>                |

*\*Management restructure above relates to proportion of time spent on transformation activities by senior management*

#### 2.5 Supporting Vulnerable Residents

- 2.5.1 The Council also made provision to alleviate the impact of some of the pressures for the most financially vulnerable residents and delivered support of £90,700 to care leavers, and £6,100 of Hardship relief to council taxpayers who are in receipt of Council Tax Reduction Scheme (CTRS), no budget is allocated to this.

#### 2.6 Efficiency Programme – Outturn Position

Since 2014/15 Council have approved seven separate budget reduction programmes totalling £7.6m net of risk provision, including the current year's programme of £833,200 approved during the 2024/25 budget process. Previous progress has been positive and budget reductions achieved have been in line with the profiled estimate. Of the total programme, £1,258,500 was planned for delivery over 2024/25 to 2026/27.

In terms of 2024/25, the original programme for the delivery of efficiencies totalled **£410,300**. The outturn position indicates the following:

| <b>Movements on Efficiencies 2024/25</b>     |                  |
|--|------------------|
|  | <b>£</b>         |
| <b>Approved Efficiency Programme 2024/25</b> | <b>(833,200)</b> |
| Cabinet 1 Amendments (April to July)         | 57,000           |
| Cabinet 2 Amendments (August to November)    | 215,400          |
| <b>Revised Total at Cabinet 2</b>            | <b>(560,500)</b> |
| <b>Proposed Amendments Outturn:</b>          |                  |
| <b>Deferred efficiencies</b>                 |                  |
| Pay & Display Car Parking Income             | 50,000           |
| Richard Herrod Review of Operation           | 45,000           |
| Pest Control service review                  | 29,500           |
| Property Services Service Review             | 19,000           |
| Service Review of Parks/Waste                | 14,600           |
| Increase in Bulky Waste Charges              | 10,000           |
| Sponsorship of Flowerbeds                    | 5,000            |
| Remembrance Tree Leaf income                 | 5,000            |
| Food Hygiene Revisits                        | 700              |
| <b>Total deferred at Outturn (Outturn)</b>   | <b>178,800</b>   |
| <b>Non deliverable efficiencies</b>          |                  |
| Communications – Advertising reductions      | 19,700           |
| Communications – Website Software change     | 6,500            |
| <b>Efficiencies removed from programme</b>   | <b>26,200</b>    |
| <b>Total Outturn Amendments</b>              | <b>205,000</b>   |
| <b>Revised Total Delivered 2024/25</b>       | <b>(355,500)</b> |
| <b>Variance 2024/25 Programme</b>            | <b>477,700</b>   |

The **£205,000** Outturn amendments are included in the variances detailed in Appendix 1. In summary, the outturn of the efficiency programme delivery was a deferral of **£477,700** anticipated savings. This was mainly due to the delay in implementation of the new waste management system and Environmental services restructure. Any deferred efficiencies will be carried forward into 2025/26 for delivery of which some are in progress.

Deferred efficiencies are currently being considered by The Senior Leadership Team to assess deliverability in the context of the overall transformation programme and to ascertain whether some of the historical deferrals are still



deliverable in their current state or if they need to be repurposed or delivered by other means. All potential future movements in efficiencies will be brought to cabinet for approval as part of the budget monitoring reporting process.

## 2.7 Movement in Earmarked Reserves

Reserves requirements have been reviewed and transactions completed within the portfolio analysis. Earmarked Reserves are sums of money set aside to provide financing for future service expenditure plans and include specific external grants and contributions received.

The balance on Earmarked Reserves at 31 March 2025 is £8,593,594, being £1,162,399 higher than the current estimate of £7,431,195. A full list of movements on Earmarked Revenue Reserves is included in Appendix 3 and these are proposed to Cabinet for approval. Reasons for the variance between the estimated and actual earmarked reserves are included in the portfolio analysis at Appendix 1 and include:

- New contributions to reserves due to new grants and additional income, or underspends in one-off budgets for specific projects and contingency funds;
- Variances on planned contributions from reserves mainly due to projects that have been deferred to 2025/26;
- Additional contributions from reserves to fund budget pressures arising during the year.

The tables below show a summary of total movements in earmarked reserves from the current approved estimate.

### 2.7.1 New Contributions to Earmarked Reserves

Included in the Earmarked Reserves proposed for approval are new contributions to reserves of £1,654,408 made up of:

| Increases Due to Receipt of New Grants and Additional Income |  |                     |
|--|--|---------------------|
| Reserve  | Reason for Movement                              | Amount              |
| Financial Transparency Reserve                               | New Burdens Transparency Code                    | (£24,309)           |
| S106 Revenue Reserve   | Teal Close/Magenta Way Maintenance Contribution  | (£131,926)          |
| Housing Benefits Reserve                                     | HB Admin Grant received                          | (£54,400)           |
| NNDR Pool Reserve  | NNDR Pool Surplus 24/25                          | (£967,244)          |
| Transformation Fund Reserve                                  | Grant contributions for staffing costs           | (£92,700)           |
| Earmarked Reserves - Grants                                  | DEFRA Food Waste funding                         | (£233,708)          |
| Earmarked Reserves - Grants                                  | Gedling Lotto contributions                      | (£4,391)            |
| Earmarked Reserves - Grants                                  | Additional New Burdens funding                   | (£95,200)           |
| Earmarked Reserves - Grants                                  | Grant funding for a Gedling Country Park project | (£7,000)            |
|  |  | <b>(£1,610,878)</b> |

| Increases for Future Projects Arising from Service Underspends |  |                  |
|--|--|------------------|
| Reserve  | Reason for Movement                    | Amount           |
| Earmarked Reserves - Grants                                    | Migration to HM Land registry on going | (£39,567)        |
| Earmarked Reserves - Grants                                    | Arnold Local Area Forum on going       | (£3,963)         |
|  |  | <b>(£43,530)</b> |

## 2.7.2 Variances in Planned Usage of Earmarked Reserve

Contributions from reserves over the current estimate of £492,008 can be analysed as follows:-

| Additional Contributions from Reserves |   |                   |
|--|---|-------------------|
| Reserve                                | Reason for Movement   | Amount            |
| Joint Use Reserve                      | Maintenance expenditure at the joint use leisure centres                  | £6,330            |
| Insurance Reserve                      | Additional contributions required for claims under the excess limit       | £102,733          |
| Asset Management Reserve               | Contribution to works to car parks  | £8,280            |
| Local Development Framework Reserve    | Additional contributions required for Pathfinder and Plan Policy projects | £100,334          |
| CCTV Reserve                           | Reduced contribution to reserve   | £20,000           |
| Pub/Shop Mob Radio Replacement Reserve | Funding not required in current year                                      | £3,500            |
| Transformation Fund Reserve            | Ongoing transformation project  | £360,191          |
| Selective Licensing Reserve            | Selective Licensing Scheme  | £59,025           |
| Earmarked Reserves - Grants            | Hackney Carriage driver refunds   | £12,321           |
| Earmarked Reserves - Grants            | Planning income   | £29,456           |
| Earmarked Reserves - Grants            | Community Development ongoing projects                                    | £39,487           |
| Earmarked Reserves - Grants            | UKSPF Project   | £252,161          |
| Earmarked Reserves - Grants            | Flooding Feasibility Study  | £6,175            |
| Earmarked Reserves - Grants            | Gedling CP ramp repairs   | £4,854            |
| Earmarked Reserves - Grants            | Care Leavers & Council Tax relief   | £11,743           |
|  |   | <b>£1,016,589</b> |

| Reduced Contributions from Reserves |   |                   |
|-------------------------------------|---|-------------------|
| Reserve                             | Reason for Movement   | Amount            |
| Community & Crime Reserve           | Funding no longer required as post made permanent   | (£38,000)         |
| Community & Crime Reserve           | Expenditure on events less than estimated   | (£3,000)          |
| Risk Management Reserve             | Emergency planning project complete   | (£16,686)         |
| S106 Revenue Reserve                | Lower maintenance costs on S106 sites   | (£7,091)          |
| Efficiency & Innovation Reserve     | Plastic Clever project completed  | (£15,000)         |
| Asset Management Reserve            | Schemes deferred to 2025/26 including, Property Survey , Depot works and Car park resurfacing | (£169,968)        |
| Asset Management Reserve            | Apple Tree Lane project complete  | (£8,000)          |
| Apprentice Reserve                  | Fewer apprentices in current year   | (£7,500)          |
| NNDR Pool Reserve                   | Projects ongoing including Ambition Arnold, RV Finder   | (£215,389)        |
| Economic Development Fund Reserve   | Market Supplement no longer required following vacancy  | (£6,700)          |
| Earmarked Reserves - Grants         | Parish Flood Relief Spend   | (£19,968)         |
| Earmarked Reserves - Grants         | Resettlement Officer cost   | (£13,457)         |
| Other minor adjustments             |   | (£3,822)          |
|                                     |   | <b>(£524,582)</b> |

## 2.8 Movement in Provisions

Provision requirements have been reviewed and transactions completed within the outturn analysis. Provisions are made when an event has taken place that gives the Council an obligation that probably requires settlement but where the timing and precise amounts are uncertain. The table below details the movements in Provisions for 2024/25 which are now proposed to Cabinet for approval.

| Description  | Balance B/fwd 01/04/24 | Movement in Year | Actual Balance 31/03/25 |
|--|------------------------|------------------|-------------------------|
|  | £                      | £                | £                       |
| Business Rates Appeals                             | 716,500                | (107,695)        | 608,805                 |
| Transferred Housing Stock – Environment Warranties | 50,000                 | 0                | 50,000                  |
| Transferred Stock Repairs                          | 50,000                 | 0                | 50,000                  |
| <b>Total</b>                                       | <b>816,500</b>         | <b>(107,695)</b> | <b>708,805</b>          |

Business Rate Appeals - the Business Rate Retention regime places a liability on the Council to refund ratepayers who successfully appeal against the rateable value of their properties on the rating list. A reduction in the provision

of £107,695 has been made, representing the Council's estimated share of such liabilities at 31 March 2025.

Transferred Stock Environmental Warranties - to provide for the payment of excesses under the Environmental Warranty provided to Gedling Homes under the Large-Scale Voluntary Transfer (LSVT) arrangement. An excess of £25,000 makes it likely that the Council will be required to meet certain expenses over the life of the policy.

Transferred Stock Repairs - to provide for work required under warranties on the transferred properties referred to above.

#### Provisions for Bad Debts

Bad debts provisions are an estimate of the amount that will remain uncollectable after a certain time period and will require write off in the future accounts of the Council. They are calculated on the age and amounts of debt owed to the Council based on a hierarchical percentage i.e. the older the debt the greater the likelihood of non-collection. The table below details the movements in Bad Debts Provisions for 2024/25 which are now proposed to Cabinet for approval.

| <b>Description</b>                  | <b>Balance<br/>B/fwd (£)<br/>01/04/24</b> | <b>Movement in<br/>Year (£)</b> | <b>Actual<br/>Balance (£)<br/>31/03/25</b> |
|-------------------------------------|---|---------------------------------|--|
| Sundry Debts                        | 361,900                                   | (65,800)                        | 296,200                                    |
| Housing Benefit Debts               | 1,750,300                                 | (139,900)                       | 1,610,500                                  |
| Business Rates Debts<br>(GBC Share) | 275,400                                   | (141,000)                       | 134,400                                    |
| Council Tax Debts<br>(GBC Share)    | 266,500                                   | (10,100)                        | 256,400                                    |
| <b>Total</b>                        | <b>2,654,100</b>                          | <b>(356,800)</b>                | <b>2,297,500</b>                           |

#### 2.9 Building Regulations Fee Earning Trading Account

There is a statutory requirement to break even on the Building Regulation Fee Earning account to ensure the service is not subsidised by the council tax payer.

The outturn position for 2024/25 on the Building Regulations fee earning account was a deficit of £42,785. Any deficits are held on the balance sheet and offset against any surpluses generated in future years.

## 2.10 Community Infrastructure Levy (CIL)

In 2024/25 the Council raised 40 Liability Notices totalling £4,166,420 and issued 15 demand notices totalling £1,685,598 for payment. During this time 16 receipts were collected totalling the sum of £495,288. Of the receipts collected, £363,783 is to be spent on Strategic Infrastructure Projects that are identified within the Council's annual Infrastructure Funding Statement, £106,741 is to be spent in the locality it has been collected as the Neighbourhood portion and £24,764 is to fund administration costs as permitted under the Regulations.

The remaining balance available to spend on strategic infrastructure projects in the Borough at the end of the 2024/25 financial year is £2,013,027.

## 2.11 Members Pot Outturn 2024/25 and Community Grants

In 2024/25 the Members Pot budget was £61,500 of which £59,000 has been spent on grants to third parties as detailed in Appendix 4.

Despite ongoing financial pressures the Council was still able to provide financial support to voluntary and charitable organisations.

## 2.12 Support Service Recharges and Capital Financing Variations (Non Controllable)

Detailed explanations of major variations at individual portfolio holder level are included at Appendix 1. Changes in respect of the treatment of support services and capital financing can mask the detail of performance in individual areas and these 'non controllable costs' are also highlighted separately (see paragraphs below).

### Support Service Recharges

The budgets of all central support, service administration and fleet providers have been monitored and updated as part of the budget monitoring process. Reallocation of support costs has been undertaken as part of the accounts closedown process based on actual outturn figures and therefore variances between the central support budgets and actual recharges have occurred because of this reappraisal. Variances resulting from the reappraisal of central support and service administration have occurred across the board, but the entries themselves do not impact on the budget requirement or the amount to be raised by Council Tax. Overall, support services have overspent compared to the current estimate by £675,419 (made up of an overspend of £406,510 relating to Central Support and an overspend on Fleet of £268,909) in 2024/25.

### Capital Financing Charges

Capital financing charges reflected in the Council's service department

budgets include amortisation and depreciation.

Amortisation charges relate to the cost of Capital schemes where no asset is created and the capital expenditure is therefore charged to revenue in the year it occurs e.g. disabled facilities grants. Budget variances may occur because of capital scheme under and overspends and carry forwards/slippage. Depreciation reflects the usage of capital assets within the services and budget variances can occur due to the revaluation of assets.

### **3 Capital Outturn 2024/25**

- 3.1 A summary of the Capital outturn is presented in the table below. Capital outturn totals £6,055,809 compared to an approved budget of £9,467,200 being a net underspend of £3,403,513. Of this amount, there are carry forward requests of £3,204,400.
- 3.2 The details of the outturn for individual schemes by Portfolio area are included at Appendix 5.

#### **Capital Outturn and Proposed Carry Forwards 2024/25**

| Portfolio                           | Current Estimate | Actual Expenditure | Variance           | Proposed Carry Forward |
|-------------------------------------|------------------|--------------------|--------------------|------------------------|
|                                     | 2024/25          | 2024/25            |                    |                        |
|                                     | £                | £                  | £                  | £                      |
| Lifestyles, Health & Wellbeing      | 226,000          | 173,670            | (52,330)           | 0                      |
| Public Protection                   | 2,003,500        | 1,835,795          | (171,837)          | 161,000                |
| Environmental Services              | 1,105,600        | 612,607            | (491,128)          | 445,500                |
| Climate Change and Natural Habitat  | 607,400          | 333,282            | (263,429)          | 284,000                |
| Sustainable Growth and Economy      | 3,547,800        | 2,485,110          | (1,062,689)        | 978,100                |
| Corporate Resources and Performance | 1,976,900        | 623,221            | (1,353,679)        | 1,335,800              |
| <b>TOTAL</b>                        | <b>9,467,200</b> | <b>6,063,687</b>   | <b>(3,403,513)</b> | <b>3,204,400</b>       |

### **3.3 Proposed Capital Carry Forwards**

The capital carry forward requests total £3,204,400 against the current approved capital programme of £9,467,200 which represents 34% re-profiling for 2024/25. The level of funding available to finance the carry forwards is projected to be sufficient. The majority of the capital re-profiling is in relation to the following:

- Digital Transformation (£709,700), project underway carryover due to phasing of payments and project profile.

- Temporary Accommodation (£521,200), the identification and purchase of appropriate properties will continue into 2025/26.
- Hillcrest Industrial Units (£456,900), construction commenced in August 2024, and completed in May 2025.
- Vehicle replacement programme (£277,000), this is partially due to lead time of delivery however the programme is to be fully reviewed in 2025/26
- Economic Regeneration Land Assembly (£170,200) The budget will be carried forward into 2025/26 to enable the next stages of Ambition Arnold project.
- Disabled Facilities Grant (DFG) (£133,600), committed expenditure on adaptations for delivery in 2025/26.
- Fire Door Replacement (£125,900), Waiting to go out to tender, project scheduled for completion in 2025/26.
- Ouse Dyke Repairs (£110,000), contract for works signed scheduled to commence and complete in 2025/26.
- Valley Road Play Area Refurbishment (£110,000), completed in April 2025.

Appendix 6 details:

- (a) The carry forward requests authorised by the Chief Financial Officer in line with the delegation arrangements total £1,994,600. This is due to several projects spanning financial years including the expansion of Hillcrest Industrial Units, Conway Road tennis court refurbishment, flood alleviation works around Ouse Dyke and Kneeton Close amongst other projects detailed in appendix.
- (b) The carry forward requests totalling £1,209,800 for non-committed schemes in excess of £50,000, which require Cabinet approval. This is mainly a result of the phasing of Digital Transformation payments, the Vehicle Replacement programme, the purchasing of Temporary Accommodation properties, Disabled Facilities grant amongst some other projects detailed in appendix.

### 3.4 Capital Financing 2024/25

The proposed method of financing the £6,063,700 capital expenditure incurred in 2024/25 is detailed in Appendix 7 and summarised below:

|                                    | £                |
|------------------------------------|------------------|
| Capital Receipts                   | 372,500          |
| Capital Grants and Contributions   | 3,627,600        |
| S106 & CIL                         | 289,300          |
| General Fund Revenue Contributions | 194,600          |
| Borrowing                          | 1,579,700        |
| <b>Total Capital Financing</b>     | <b>6,063,700</b> |

### Usable Capital Reserves

A reserve is created for a specific purpose or to cover contingencies. In accordance with the accounting code, these usable reserves must be separately identified between those that are retained for Capital purposes, and those that are retained for Revenue purposes.

Capital reserves are used to fund the capital programme within the year and the position as at 31 March 2025 is as follows:

| Description                                  | Balance<br>(b/fwd)<br>01/04/24 | Received<br>In Year | Use In Year        | Balance<br>31/03/25 |
|--|--------------------------------|---------------------|--------------------|---------------------|
|  | £                              | £                   | £                  | £                   |
| Usable Capital Receipts                      | 561,947                        | 60,906              | (372,534)          | 250,320             |
| Capital Grants Unapplied                     | 447,843                        | 4,654,236           | (3,627,573)        | 1,474,506           |
| S106 Contributions<br>(conditions satisfied) | 3,895,962                      | 1,342,788           | (652,489)          | 4,586,261           |
| Community Infrastructure Levy                | 1,726,184                      | 1,114,134           | (76,656)           | 2,763,662           |
| <b>Total</b>                                 | <b>6,631,936</b>               | <b>7,050,252</b>    | <b>(4,729,252)</b> | <b>9,074,749</b>    |

### 3.5 Determination of Minimum Revenue Provision 2024/25

The Local Government Act 2003 and the Local Authorities (Capital Finance and Accounting)(England) Regulations 2003/3146 requires each Local Authority to determine the amounts set aside from revenue as a provision for repayment of debt known as the minimum revenue provision.

For 2024/25 the proposed Minimum Revenue Provision is calculated in accordance with the MRP policy for 2024/25 as approved by Council on 6 March 2024 and equates to £1,015,700.

## 4. Statement of Accounts

### 4.1 Technical Adjustments to Revenue

The Council is required to comply with International Financial Reporting Standards (IFRS) in the production of its Statement of Accounts. This requires a number of technical adjustments to be made to portfolio totals. The adjusted totals are then presented in the Comprehensive Income and Expenditure Statement within the Statement of Accounts.

Adjustments will be made in respect of Employee Benefits i.e. holiday pay and pensions as well as impairments arising from asset revaluations and further details are provided below. The adjustments themselves do not impact on the



budget requirement or the amount to be raised by Council Tax and therefore do not affect the General Fund balance. No budgets are set for these and managers do not have direct control of the costs. They are therefore not included within the Outturn Portfolio balances at paragraph 2.1.

#### Pension Benefits

IFRS require recognition in the Accounts of the benefit entitlements earned by employees during the period rather than the actual amount of employer's pension contributions payable upon which charges to council tax are based. Adjustments will be made to the service revenue accounts in the Net Costs of Services to remove the actual pension contributions payable and replace them with the benefit entitlements earned as provided by the Actuary.

#### Asset Impairment

A capital asset impairment review is undertaken each year end by the Council's valuer. An assessment is made of whether the asset values currently held in the Council's Balance Sheet reflect both the current physical and market conditions and determine if an adjustment is required. If an asset is impaired i.e. the value is assessed to be lower than that currently held, then the asset value is written down with the accounting loss being charged to the Comprehensive Income and Expenditure Statement.

#### 4.2 Pensions

The details regarding the Council's share of the Nottinghamshire County Council Pension Fund are provided for Members consideration at Appendix 8.

Barnett Waddingham are the Pension Fund's appointed Actuary, and their report sets out the assumptions used to prepare the IAS19 pension figures which are reported in Gedling's accounts. It is required that these assumptions are reviewed prior to agreeing their use and inclusion in the Statement of Accounts, and this review is currently underway.

### **5 Alternative Options**

This report provides a statement of financial performance against the approved budget for 2024/25 and as such there are no alternative options. The proposals for budget carry forwards are in accordance with requirements of Financial Regulations and are submitted for Member consideration.

The approval of the Minimum Revenue Provision determination is statutorily required and as resources available for capital financing are severely restricted there are no alternative options available.

### **6 Financial Implications**

6.1 As detailed in the report.

### **7 Legal Implications**

7.1 The legal implications are detailed in the body of the report.

## **8 Equalities Implications**

8.1 None arising directly from this report.

## **9 Carbon Reduction/Environmental Sustainability Implications**

9.1 None arising directly from this report.

## **10 Appendices**

|            |  |
|------------|--|
| Appendix 1 | General Fund Revenue Outturn 2024/25 Variance Analysis |
| Appendix 2 | Summary General Fund Balance and Earmarked Reserves    |
| Appendix 3 | Movement in Earmarked Reserves                         |
| Appendix 4 | Members Pot 2024/25                                    |
| Appendix 5 | Capital Outturn 2024/25                                |
| Appendix 6 | Budget Carry Forward Summary                           |
| Appendix 7 | Capital Financing Summary 2024/25                      |

## **11 Background Papers**

Gedling Plan and Budget 2024/25 and Quarterly Budget Monitoring Reports

## **12 Reasons for Recommendations**

12.1 To ensure members are informed of the financial performance against the Gedling Plan and to comply with statutory requirements for capital financing.

### **Statutory Officer Approval**

**Approved by:** Chief Financial Officer  
**Date:** 27 May 2025

**Approved by:** Monitoring Officer  
**Date:** 28 May 2025

|  | Current<br>(Revised)<br>Budget<br>2024/25 |                   | Actual<br>Expenditure | Variation to<br>Revised | Analysis of variance               |   |
|--|---|-------------------|-----------------------|-------------------------|------------------------------------|---|
|  | £   | £                 |                       |                         | Controllable<br>Budget<br>Variance | Non<br>Controllable<br>Recharge<br>Variance |
|  |   |                   |                       |                         | £                                  | £   |
| <b>General Fund</b>                        |   |                   |                       |                         |                                    |   |
| Communities and Place                      | 334,300                                   | 362,156           | 27,856                | 27,059                  | 796                                |   |
| Lifestyles, Health & Wellbeing             | 1,728,700                                 | 1,591,911         | (136,789)             | (212,104)               | 75,316                             |   |
| Public Protection                          | 1,250,700                                 | 1,593,820         | 343,120               | 132,327                 | 210,793                            |   |
| Life Chances and Vulnerability             | 1,868,300                                 | 1,649,727         | (218,573)             | (168,498)               | (50,076)                           |   |
| Environmental Services                     | 4,279,300                                 | 4,585,688         | 306,388               | 48,800                  | 257,589                            |   |
| Climate Change and Natural Habitat         | 2,108,700                                 | 2,015,346         | (93,354)              | (96,516)                | 3,162                              |   |
| Sustainable Growth and Economy             | 1,490,000                                 | 1,681,569         | 191,569               | 228,541                 | (36,972)                           |   |
| Corporate Resources and Performance        | 3,050,200                                 | 1,467,584         | (1,582,616)           | (1,122,008)             | (460,608)                          |   |
| <b>General Fund</b>                        | <b>16,110,200</b>                         | <b>14,947,801</b> | <b>(1,162,399)</b>    | <b>(1,162,399)</b>      | <b>0</b>                           |   |
| <b>Transfer to/from Earmarked Reserves</b> | <b>(1,172,300)</b>                        | <b>(9,901)</b>    | <b>1,162,399</b>      | <b>1,162,399</b>        | <b>0</b>                           |   |
| <b>Total</b>                               | <b>14,937,900</b>                         | <b>14,937,900</b> | <b>0</b>              | <b>0</b>                | <b>0</b>                           |   |

## Communities and Place Portfolio. Outturn Summary 2024/2025

|  | Current<br>Approved<br>Estimate<br>2024/25<br>£ | Actual<br>Expenditure<br>£ | Variation to<br>Estimate<br>£ | Analysis of Variance                    |  |
|--|---|----------------------------|-------------------------------|---|--|
|  |   |                            |                               | Controllable<br>Budget<br>Variance<br>£ | Non<br>Controllable<br>Recharge<br>Variance<br>£ |
| <b>Communities and Place</b>               |   |                            |                               |   |  |
| Community Grants                           | 272,700   | 313,092                    | 40,392                        | 40,848                                  | (455)  |
| Events                                     | 61,600  | 49,064                     | (12,536)                      | (13,788)                                | 1,252  |
| <b>Communities and Place</b>               | <b>334,300</b>                                  | <b>362,156</b>             | <b>27,856</b>                 | <b>27,059</b>                           | <b>796</b>                                       |
| <b>Transfer to/from Earmarked Reserves</b> | <b>(18,000)</b>                                 | <b>(54,487)</b>            | <b>(36,487)</b>               | <b>(36,487)</b>                         | <b>0</b>   |
| <b>Total</b>                               | <b>316,300</b>                                  | <b>307,669</b>             | <b>(8,631)</b>                | <b>(9,427)</b>                          | <b>796</b>                                       |

**Total Controllable Variance for Portfolio of (£9K) underspend**

### **Community Grants - £40.8K**

Variance mainly due to additional expenditure on community projects, fully offset by contributions from reserves.

### **Events - (£13.8K)**

Variance mainly due to savings on Neighbourhood Activity projects.

### **Transfer to / (from) Earmarked Reserves Analysis - £36.5K**

|   |                 |
|---|-----------------|
| Community Food Fund - continuation of project | (2,329)         |
| Heritage Brought Alive - New website          | (67)            |
| Remembrance Events - reserve not required     | 3,000           |
| Social Recovery grants                        | (37,091)        |
|   | <b>(36,487)</b> |

## Lifestyles, Health & Wellbeing Portfolio. Outturn Summary 2024/2025

|  | Current<br>Approved<br>Estimate<br>2024/25<br>£ | Actual<br>Expenditure<br>£ | Variation to<br>Estimate<br>£ | Analysis of Variance                    |  |
|--|---|----------------------------|-------------------------------|---|--|
|  |   |                            |                               | Controllable<br>Budget<br>Variance<br>£ | Non<br>Controllable<br>Recharge<br>Variance<br>£ |
| <b>Lifestyles, Health &amp; Wellbeing</b>  |   |                            |                               |   |  |
| Leisure Services Division                  | 0   | 19,683                     | 19,683                        | 16,095                                  | 3,588  |
| Calverton Leisure Centre                   | 264,700   | 176,712                    | (87,988)                      | (109,948)                               | 21,960   |
| Carlton Forum Leisure Centre               | (1,400)   | 25,047                     | 26,447                        | 22,255                                  | 4,192  |
| Redhill Leisure Centre                     | 274,600   | 229,473                    | (45,127)                      | (68,105)                                | 22,978   |
| Arnold Theatre                             | 200,000   | 177,807                    | (22,193)                      | (16,545)                                | (5,648)  |
| Arnold Leisure Centre                      | 464,900   | 393,807                    | (71,093)                      | (101,423)                               | 30,329   |
| Richard Herrod Centre                      | 461,900   | 515,147                    | 53,247                        | 51,296                                  | 1,951  |
| The Arts & Tourism                         | 58,200  | 45,908                     | (12,292)                      | (5,974)                                 | (6,318)  |
| Health & Wellbeing                         | 5,800   | 8,328                      | 2,528                         | 244                                     | 2,284  |
| <b>Lifestyles, Health &amp; Wellbeing</b>  | <b>1,728,700</b>                                | <b>1,591,911</b>           | <b>(136,789)</b>              | <b>(212,104)</b>                        | <b>75,316</b>                                    |
| <b>Transfer to/from Earmarked Reserves</b> | <b>18,000</b>                                   | <b>(8,928)</b>             | <b>(26,928)</b>               | <b>(26,928)</b>                         | <b>0</b>   |
| <b>Total</b>                               | <b>1,746,700</b>                                | <b>1,582,984</b>           | <b>(163,716)</b>              | <b>(239,032)</b>                        | <b>75,316</b>                                    |

### Total Controllable Variance for Portfolio of (£239K) underspend

#### Leisure Services Division - £16.1K

Variance due to expenses on Transformation project, fully funded from reserves

#### Calverton Leisure Centre - (£110.0K)

Variance mainly due to vacant posts being filled by casual staff leading to a saving on superannuation and national insurance. Fuel Oil prices have reduced leading to a saving. Increase in income on both Fitness Memberships and Swim School. Underspends on Joint Use Maintenance are offset with a transfer to reserves future use.

#### Carlton Forum Leisure Centre - £22.3K

Variance mainly due to increased cost of security to ensure safe environment for staff and customers. Utility costs have reduced due to new contract. Underspends on Joint Use Maintenance are offset with a transfer to reserves future use. Increase in income on both Fitness Memberships and Swim School, partially offset by reduction in general swimming.

#### Redhill Leisure Centre - (£68.1K)

Variance mainly due to vacant posts being filled by casual staff leading to a saving on superannuation and national insurance. Additional joint use works funded by a contribution from the reserve, and additional income on both Fitness Memberships and All Weather Pitch.

#### Arnold Theatre - (£16.5K)

Variance mainly due to covering vacant posts with casual staff leading to savings on superannuation and national insurance costs. Additional costs on film rental and promotion offset by additional income.

#### Arnold Leisure Centre - (£101.4K)

Variance mainly due to vacant posts being filled by casual staff leading to a saving on superannuation and national insurance. Utility savings due to new contract. Increase in income from Swim School and Fitness Memberships.

#### Richard Herrod Centre - £51.3K

Variance mainly due to efficiency not yet met and increased cost of security to ensure safe environment for staff and customers. There has been an increase in the income from the solar panels but this is offset by the loss of bookings in the activity room.

#### The Arts & Tourism - (£6.0K)

Variance due to grant received for Gedling CP project, transferred unspent amount to reserves

#### Health & Wellbeing - £0.5K

No major variances

### Transfer to / (from) Earmarked Reserves Analysis - (£26.9K)

|   |                 |
|---|-----------------|
| Leisure Transformation project                                | (16,095)        |
| Joint Use Maintenance Reserve - CLC                           | 1,051           |
| Joint Use Maintenance Reserve - CFLC                          | 10,128          |
| Joint Use Maintenance Reserve - RLC                           | (17,509)        |
| Insurance claim excess  | (10,845)        |
| Theatre - redundancy costs                                    | (658)           |
| Arts Project Gedling CP - funding for continuation of project | 7,000           |
|   | <b>(26,928)</b> |

## Public Protection Portfolio. Outturn Summary 2024/2025

|  | Current                         |                       | Variation to    | Analysis of Variance               |   |
|--|---------------------------------|-----------------------|-----------------|------------------------------------|---|
|  | Approved<br>Estimate<br>2024/25 | Actual<br>Expenditure |                 | Controllable<br>Budget<br>Variance | Non<br>Controllable<br>Recharge<br>Variance |
|  | £                               | £                     | £               | £                                  | £   |
| <b>Public Protection</b>                   |                                 |                       |                 |                                    |   |
| Taxi Licencing                             | (11,100)                        | (5,053)               | 6,047           | 51,285                             | (45,237)                                    |
| Other Licencing                            | 100,700                         | 69,572                | (31,128)        | (14,397)                           | (16,731)                                    |
| Environmental Protection                   | 312,200                         | 339,106               | 26,906          | 45,185                             | (18,279)                                    |
| Food, Health & Safety                      | 293,500                         | 302,403               | 8,903           | 15,370                             | (6,467)                                     |
| Comm Protection & Dog Control              | 526,700                         | 501,271               | (25,429)        | (7,809)                            | (17,620)                                    |
| External Grant Schemes                     | 0                               | (1,101)               | (1,101)         | (1,101)                            | 0   |
| Private Sector Housing                     | 225,500                         | 523,296               | 297,796         | (20,872)                           | 318,669                                     |
| Selective Licencing                        | (196,800)                       | (135,675)             | 61,125          | 64,667                             | (3,542)                                     |
| <b>Public Protection</b>                   | <b>1,250,700</b>                | <b>1,593,820</b>      | <b>343,120</b>  | <b>132,327</b>                     | <b>210,793</b>                              |
| <b>Transfer to/from Earmarked Reserves</b> | <b>207,400</b>                  | <b>155,654</b>        | <b>(51,746)</b> | <b>(51,746)</b>                    | <b>0</b>                                    |
| <b>Total</b>                               | <b>1,458,100</b>                | <b>1,749,474</b>      | <b>291,374</b>  | <b>80,581</b>                      | <b>210,793</b>                              |

**Total Controllable Variance for Portfolio of £81K overspend**

### **Taxi Licencing - £51.3k**

Lower income than budgeted, £58.8k on vehicle licences and £37.5k on Driver's licences which is offset by lower spend on licencing and DBS checks. A drawdown from the reserve has been made to offset the deficit

### **Other Licencing - (14.4k)**

Higher income than budgeted for Massage & Special treatments.

### **Environmental Protection - £45.2k**

Unmet efficiency target on Pest Control income.

### **Food, Health & Safety - £15.3k**

Overspend on salaries £10.1k due to unmet vacancy provision, overtime and additional salary costs and lower than budgeted fees & charges income

### **Comm Protection & Dog Control - (£7.8k)**

Underspend on utilities

### **Private Sector Housing - (£20.9k)**

Underspend on Salaries (Basic pay, NI & Sup) of £9.5k and additional income of £10.5k including a contribution from Notts City Council of £5.2k

### **Selective Licencing - £64.7k**

Lower income than budgeted variance is offset by a contribution to reserves.

### **Transfer to / (from) Earmarked Reserves Analysis - (51.7k)**

|   |                 |
|---|-----------------|
| Contribution from Taxi Licencing Reserve to offset deficit, this will be carried forward to 25/26 | (12,321)        |
| Contribution from Community & Crime reserve not required in 24/25                                 | 19,000          |
| Contribution from Community & Crime reserve not required in 24/25                                 | 19,000          |
| Contribution to CCTV Reserve lower than budgeted  | (20,000)        |
| Contribution to Pub/Shop Mobile Radio Reserve not required in 24/25                               | (3,500)         |
| Contribution from Transformation Fund Reserve not required in 24/25                               | 5,100           |
| Contribution from Selective Licencing Reserve not required in 24/25                               | 5,600           |
| Contribution to Selective Licencing Reserve lower than budgeted                                   | (64,625)        |
|   | <u>(51,746)</u> |

## Life Chances and Vulnerability Portfolio. Outturn Summary 2024/2025

|  | Current<br>Approved<br>Estimate<br>2024/25<br>£ | Actual<br>Expenditure<br>£ | Variation to<br>Estimate<br>£ | Analysis of Variance                    |  |
|--|---|----------------------------|-------------------------------|---|--|
|  |   |                            |                               | Controllable<br>Budget<br>Variance<br>£ | Non<br>Controllable<br>Recharge<br>Variance<br>£ |
| <b>Life Chances and Vulnerability</b>      |   |                            |                               |   |  |
| Housing Needs                              | 1,030,700                                       | 961,245                    | (69,455)                      | (80,442)                                | 10,987   |
| Council Tax Benefits                       | (3,000)   | (130)                      | 2,870                         | 2,870                                   | 0  |
| Rent Allowances                            | 354,200   | 345,920                    | (8,280)                       | (8,280)                                 | 0  |
| Housing Benefit Administration             | 465,100   | 333,684                    | (131,416)                     | (70,353)                                | (61,063)   |
| Rent Rebates                               | 21,300  | 9,008                      | (12,292)                      | (12,292)                                | 0  |
| <b>Life Chances and Vulnerability</b>      | <b>1,868,300</b>                                | <b>1,649,727</b>           | <b>(218,573)</b>              | <b>(168,498)</b>                        | <b>(50,076)</b>                                  |
| <b>Transfer to/from Earmarked Reserves</b> | <b>(157,900)</b>                                | <b>5,157</b>               | <b>163,057</b>                | <b>163,057</b>                          | <b>0</b>   |
| <b>Total</b>                               | <b>1,710,400</b>                                | <b>1,654,883</b>           | <b>(55,517)</b>               | <b>(5,441)</b>                          | <b>(50,076)</b>                                  |

**Total Controllable Variance for Portfolio of (£5K) underspend**

### **Housing Needs - (£81K)**

Variance due to additional Housing Rental income (£82k), offset by increase repairs for Temporary Accommodation properties £20k

### **Council Tax Benefits - (£3K)**

No major variances

### **Rent Allowances - (£8K)**

No major variances

### **Housing Benefit Administration - (£70K)**

Variance due to additional new burdens grants (£51k), offset by contribution to reserves along with a staffing underspend of (£13k)

### **Rent Rebates - (£12K)**

No major variances

### **Transfer to / (from) Earmarked Reserves Analysis - £163.1K**

|  |                       |
|--|-----------------------|
| Additional housing rental income transfer to Homelessness reserve                    | 67,200                |
| Additional new burdens grant transferred to Welfare new burdens reserve              | 28,000                |
| Reduced funding needed due to post   | 13,457                |
| Additional Housing Benefit new burdens grant transferred to Housing Benefits reserve | 54,400                |
|  | <u><u>163,057</u></u> |

## Environmental Services Portfolio. Outturn Summary 2024/2025

|  | Current<br>Approved<br>Estimate<br>2024/25<br>£ | Actual<br>Expenditure<br>£ | Variation to<br>Estimate<br>£ | Analysis of Variance                    |  |
|--|---|----------------------------|-------------------------------|---|--|
|  |   |                            |                               | Controllable<br>Budget<br>Variance<br>£ | Non<br>Controllable<br>Recharge<br>Variance<br>£ |
| <b>Environmental Services</b>              |   |                            |                               |   |  |
| Waste Other                                | (179,200)                                       | (23,102)                   | 156,098                       | 3,709                                   | 152,389  |
| Waste Recycling                            | 1,455,750                                       | 1,891,347                  | 435,597                       | 122,591                                 | 313,007  |
| Waste Residual                             | 1,605,750                                       | 1,339,936                  | (265,814)                     | (180,931)                               | (84,883)   |
| Waste Services                             | 0   | (0)                        | 0                             | (7,300)                                 | 7,300  |
| Street Care                                | 1,179,500                                       | 1,266,229                  | 86,729                        | 41,442                                  | 45,287   |
| Environment Service Support                | 15,900  | 0                          | (15,900)                      | 63,096                                  | (78,996)   |
| Fleet Management                           | 138,000   | 6,706                      | (131,294)                     | (41,616)                                | (89,678)   |
| Cemeteries                                 | 63,600  | 104,571                    | 40,971                        | 47,808                                  | (6,837)  |
| <b>Environmental Services</b>              | <b>4,279,300</b>                                | <b>4,585,688</b>           | <b>306,388</b>                | <b>48,800</b>                           | <b>257,589</b>                                   |
| <b>Transfer to/from Earmarked Reserves</b> | <b>(47,500)</b>                                 | <b>164,777</b>             | <b>212,277</b>                | <b>212,277</b>                          | <b>0</b>   |
| <b>Total</b>                               | <b>4,231,800</b>                                | <b>4,750,465</b>           | <b>518,665</b>                | <b>261,076</b>                          | <b>257,589</b>                                   |

**Total Controllable Variance for Portfolio of £261K overspend**

### Waste Other - £3.7k

No major variances

### Waste Recycling - £122.6k

Variance due to increased bin issues £20k, overspend on Agency budget of £108k and reduced recycling credits from NCC £7.9k offset by increased income for glass recycling £11k and scrap metal sales £3k

### Waste Residual - (£180.9k)

Variance due receipt of government grant for implementation of Food Waste collections £233.7k offset by increased bin issues £35.7k and motor insurance claims £16.9k

### Waste Services - (£7.3k)

No major variances

### Street Care - £41.4k

Variance due to overspend on Agency budget

### Environment Service Support - £63.1k

Variance due to overspend on Salaries includes basic plus back pay £15k, sick pay of £20k and casual staff of £7k

### Fleet Management - (£41.6k)

Variance due to savings on fuel costs £160.5k offset by increased vehicle hire costs £19.5k due to many vehicles in for repairs and maintenance so parts up by £36k, tyres up by £11.4k, operating equipment £36.7k and also needed to outsource repairs of vehicles and equipment due to staff shortages £21.3k. Some small savings and unused budgets further off-setting for £6k

### Cemeteries - £47.8k

Variance due to shortfall in Cemeteries income

### Transfer to / (from) Earmarked Reserves Analysis - £212.3K

|  |                |
|--|----------------|
| Contribution from the Insurance Reserve not budgeted for                                     | (33,911)       |
| Contribution to Reserve for DEFRA Domestic Food Waste Funding                                | 233,708        |
| Contribution from Asset Management reserve not required for 2024-25                          | 8,000          |
| Contribution from Reserves to fund feasibility and flood relief spend                        | 13,793         |
| Contribution from Transformation Fund reserve to fund compensation/ redundancy costs (Fleet) | (6,706)        |
| Apprentice Reserve not required  | 7,500          |
| Contribution from Insurance reserve to fund Insurance claims in 2024-25                      | (2,520)        |
| Contribution from Transformation Fund reserve to fund compensation/ redundancy costs         | (7,587)        |
|  | <u>212,277</u> |



## Climate Change and Natural Habitat Portfolio. Outturn Summary 2024/2025

|  | Current<br>Approved<br>Estimate<br>2024/25<br>£ | Actual<br>Expenditure<br>£ | Variation to<br>Estimate<br>£ | Analysis of Variance                    |  |
|--|---|----------------------------|-------------------------------|---|--|
|  |   |                            |                               | Controllable<br>Budget<br>Variance<br>£ | Non<br>Controllable<br>Recharge<br>Variance<br>£ |
| <b>Climate Change and Natural Habitat</b>  |   |                            |                               |   |  |
| Climate Control & Sustainability           | 64,300  | 65,668                     | 1,368                         | 1,268                                   | 100  |
| Parks                                      | 2,086,300                                       | 1,972,044                  | (114,256)                     | (82,055)                                | (32,200)   |
| Parks - External Works                     | (41,900)  | (22,367)                   | 19,533                        | (15,729)                                | 35,262   |
| <b>Climate Change and Natural Habitat</b>  | <b>2,108,700</b>                                | <b>2,015,346</b>           | <b>(93,355)</b>               | <b>(96,516)</b>                         | <b>3,162</b>                                     |
| <b>Transfer to/from Earmarked Reserves</b> | <b>(74,700)</b>                                 | <b>12,854</b>              | <b>87,554</b>                 | <b>87,554</b>                           | <b>0</b>   |
| <b>Total</b>                               | <b>2,034,000</b>                                | <b>2,028,200</b>           | <b>(5,800)</b>                | <b>(8,962)</b>                          | <b>3,162</b>                                     |

**Total Controllable Variance for Portfolio of (£9K) underspend**

### **Climate Control & Sustainability - £1.3k**

No major variances

### **Parks - (£82.1k)**

Variance due to receipt of S106 open space maintenance contribution for Magenta Way (£132k) offset by transfer to S106 reserve. In addition offset by £25k of Insurance Claims and overspend on Christmas Lighting £14k

### **Parks - External Works - (£15.7k)**

Variance due to additional income from external contracts

### **Transfer to / (from) Earmarked Reserves Analysis - £87.6K**

|  |               |
|--|---------------|
| Contribution from Transformation to fund redundancy/compensation costs                             | (11,381)      |
| Contribution from Insurance reserve to fund insurance claim excess                                 | (50,310)      |
| Contribution to Section 106 open space maintenance reserve along with reduce drawdown from reserve | 139,017       |
| Drawdown from efficiency & innovation reserve not required   | 15,000        |
| Additional drawdown from parks reserve to fund additional expenditure from Gedling Country Park    | (4,854)       |
| Miscellaneous  | 82            |
|  | <b>87,554</b> |

## Sustainable Growth and Economy Portfolio. Outturn Summary 2024/2025

|  | Current<br>Approved<br>Estimate<br>2024/25<br>£ | Actual<br>Expenditure<br>£ | Variation to<br>Estimate<br>£ | Analysis of Variance                    |  |
|--|---|----------------------------|-------------------------------|---|--|
|  |   |                            |                               | Controllable<br>Budget<br>Variance<br>£ | Non<br>Controllable<br>Recharge<br>Variance<br>£ |
| <b>Sustainable Growth and Economy</b>      |   |                            |                               |   |  |
| Development Service Support                | (1,800)   | 0                          | 1,800                         | 9,823                                   | (8,023)  |
| Development Management                     | 269,300   | 346,793                    | 77,493                        | 76,456                                  | 1,038  |
| Planning Policy                            | 433,800   | 488,517                    | 54,717                        | 93,523                                  | (38,807)   |
| Building Control Account                   | 57,700  | 40,181                     | (17,519)                      | (16,107)                                | (1,411)  |
| Building Control Fee Earning Account       | 51,400  | 42,785                     | (8,615)                       | 10,622                                  | (19,237)   |
| Land Charges                               | (39,600)  | (63,007)                   | (23,407)                      | (17,637)                                | (5,770)  |
| Economic Development                       | 631,900   | 755,738                    | 123,838                       | 80,845                                  | 42,993   |
| Housing Strategy                           | 87,300  | 70,562                     | (16,738)                      | (8,983)                                 | (7,755)  |
| <b>Sustainable Growth and Economy</b>      | <b>1,490,000</b>                                | <b>1,681,569</b>           | <b>191,569</b>                | <b>228,541</b>                          | <b>(36,972)</b>                                  |
| <b>Transfer to/from Earmarked Reserves</b> | <b>(272,000)</b>                                | <b>(508,740)</b>           | <b>(236,740)</b>              | <b>(236,740)</b>                        | <b>0</b>   |
| <b>Total</b>                               | <b>1,218,000</b>                                | <b>1,172,829</b>           | <b>(45,171)</b>               | <b>(8,199)</b>                          | <b>(36,972)</b>                                  |

**Total Controllable Variance for Portfolio of (£8K) underspend**

### **Development Service Support - £9.8k**

No Major variances

### **Development Management - £76.4k**

Variance due to a reduction in major planning application income £70k, partially offset by an contribution from reserves

### **Planning Policy - £93.5k**

Variance due to Design Code Pathfinder Grant expenditure offset by an increased contribution from reserves

### **Building Control Account - (£16.1k)**

Variance due to vacant posts within Building Control, offsetting the underachievement of building control on fee earning

### **Building Control Fee Earning Account - £10.6k**

Variance due to shortfall in Building Control income

### **Land Charges - (£17.6k)**

Variance due to additional new burdens grant for the transfer to HM Land registry, offset by contribution to reserves

### **Economic Development - £80.8k**

Variance due to UKSPF Project spend £116k offset by contribution from UKSPF reserve in addition underspends on Staffing budget for

### **Housing Strategy - (£8.9k)**

Variance due to reduction in staffing hours

### **Transfer to / (from) Earmarked Reserves Analysis - (£236.7K)**

|   |                  |
|---|------------------|
| Additional contribution from Development Control reserve to partially fund income shortfall | (29,456)         |
| Additional contribution from Local Plan reserve to fund Design Code Pathfinder project      | (84,128)         |
| Unspent Land Registry transfer new burden to Development Control reserve                    | 39,567           |
| Staffing underspend to Transformation Reserve   | 75,692           |
| Transfer of remaining UKSPF year 2 allocation to fund project spend                         | (252,161)        |
| Underspend on Ambition Arnold Masterplan  | 50,124           |
| Funding of redundancy costs from Transformation reserve                                     | (36,379)         |
|   | <u>(236,740)</u> |

## Corporate Resources and Performance Portfolio. Outturn Summary 2024/2025

|  | Current<br>Approved<br>Estimate<br>2024/25<br>£ | Actual<br>Expenditure<br>£ | Variation to<br>Estimate<br>£ | Analysis of Variance                    |  |
|--|---|----------------------------|-------------------------------|---|--|
|  |   |                            |                               | Controllable<br>Budget<br>Variance<br>£ | Non<br>Controllable<br>Recharge<br>Variance<br>£ |
| <b>Corporate Resources and Performance</b> |   |                            |                               |   |  |
| HR, Performance and Service Planning       | 23,500  | 0                          | (23,500)                      | (18,277)                                | (5,223)  |
| Democratic Mgt & Representation            | 772,500   | 894,850                    | 122,350                       | (24,159)                                | 146,510  |
| Corporate Management                       | 1,076,600                                       | 1,093,948                  | 17,348                        | 224,803                                 | (207,456)  |
| Health & Safety and Emergency Planning     | 34,900  | 17,050                     | (17,850)                      | (16,911)                                | (939)  |
| Legal Services                             | 900   | 0                          | (900)                         | (4,947)                                 | 4,047  |
| Central Print Room                         | (3,200)   | 0                          | 3,200                         | (4,698)                                 | 7,898  |
| Postages                                   | 0   | 0                          | 0                             | (2,147)                                 | 2,147  |
| Registration Of Electors                   | 220,900   | 270,163                    | 49,263                        | 10,850                                  | 38,413   |
| Elections                                  | 55,400  | 27,994                     | (27,406)                      | (38,227)                                | 10,821   |
| Estates & Valuation                        | 75,700  | 0                          | (75,700)                      | (24,694)                                | (51,006)   |
| Public Land & Buildings                    | 451,100   | 382,252                    | (68,848)                      | 19,528                                  | (88,376)   |
| Information Technology                     | (44,700)  | 0                          | 44,700                        | (17,551)                                | 62,251   |
| Communications & Publicity                 | 28,000  | 0                          | (28,000)                      | (3,564)                                 | (24,436)   |
| Corporate Officers                         | 0   | 53,619                     | 53,619                        | 29,690                                  | 23,929   |
| Business Units                             | 3,100   | (5,229)                    | (8,329)                       | (5,483)                                 | (2,846)  |
| Public Conveniences                        | 36,100  | 42,812                     | 6,712                         | 8,947                                   | (2,235)  |
| Building Services                          | 26,900  | 0                          | (26,900)                      | (3,058)                                 | (23,842)   |
| Car Parks                                  | 84,500  | 176,468                    | 91,968                        | 74,007                                  | 17,961   |
| Public Offices                             | 140,600   | 24,423                     | (116,177)                     | (7,082)                                 | (109,096)  |
| Community Centres                          | 196,700   | 209,959                    | 13,259                        | (3,276)                                 | 16,535   |
| Financial Services                         | (49,400)  | 0                          | 49,400                        | (461)                                   | 49,861   |
| Customer Services                          | (25,300)  | 0                          | 25,300                        | (13,749)                                | 39,049   |
| Insurance Premiums                         | 40,100  | 8,810                      | (31,290)                      | 10,547                                  | (41,838)   |
| Revenues-Local Taxation                    | 785,700   | (146,759)                  | (932,459)                     | (979,563)                               | 47,104   |
| Central Provisions Account                 | 187,900   | (72,411)                   | (260,311)                     | (260,311)                               | 0  |
| Non Distributed Costs                      | 117,600   | 141,471                    | 23,871                        | 23,871                                  | 0  |
| Corporate Income & Expenditure             | (702,100)                                       | (3,906,852)                | (3,204,752)                   | 27,832                                  | (3,232,584)                                      |
| Movement in Reserves (MiRs)                | (483,800)                                       | 2,255,018                  | 2,738,818                     | (123,926)                               | 2,862,743  |
| <b>Corporate Resources and Performance</b> | <b>3,050,200</b>                                | <b>1,467,584</b>           | <b>(1,582,616)</b>            | <b>(1,122,008)</b>                      | <b>(460,608)</b>                                 |
| <b>Transfer to/from Earmarked Reserves</b> | <b>(827,600)</b>                                | <b>223,812</b>             | <b>1,051,412</b>              | <b>1,051,412</b>                        | <b>0</b>   |
| <b>Total</b>                               | <b>2,222,600</b>                                | <b>1,691,396</b>           | <b>(531,204)</b>              | <b>(70,596)</b>                         | <b>(460,608)</b>                                 |

**Total Controllable Variance for Portfolio of (£71K) underspend**

### **HR, Performance and Service Planning (£18.3K)**

Variance mainly due to underspends on the projects and the Gedling Conversation. Redundancy costs following restructure funded by reserves.

### **Democratic Mgt & Representation - (£24.2K)**

Variance mainly due to savings on staffing due to vacancies and also on members allowances as some councillors didn't claim them.

### **Corporate Management - £225k**

Variance due to additional estimated Audit backstop fees of £272k offset by contribution from reserves

### **Health & Safety and Emergency Planning - (£16.9K)**

Variance mainly due to Emergency Planning provision, offset by reduced contribution from reserve. Underspends on occupational health supplies is also offset by reduction on reserve contribution

### **Legal Services - (£5.0K)**

Variance mainly due to savings on staffing due to vacancies, this is offset by lower income.

### **Central Print Room (£4.6k)**

No major variances

### **Postages - (£2.1k)**

No major variances

### **Registration Of Electors £10.9K**

Variance mainly due to increased postage costs, partially offset by government grant

**Elections - (£38.2K)**

Variance due to savings on Local Elections as only one by-election in year.

**Estates & Valuation - (£24.7k)**

Variance due to Property Surveys scheduled for 2025-26 £30k funded by reserves

**Public Land & Buildings - £19.5k**

Variance due to expenditure on recently purchased Front Street properties linked to Ambition Arnold project

**Information Technology - (£17.6k)**

Variance due to underspend on salaries in IT admin budget due to vacancies and timing of recruitments, along with unused budget for Digital Agenda which now forms part of Transformation. This was partially offset by an overspend on Software Licences

**Communications & Publicity (£3.5k)**

No major variances

**Corporate Officers - £29.7k**

Variance due to Waste Management Project costs offset by contribution from reserve

**Business Units - (£5.4k)**

No major variances

**Public Conveniences - (£8.9k)**

No major variances

**Building Services - (£3k)**

No major variances

**Car Parks - £74k**

Variance due to deferral of Car Park income efficiency, price increase from April 2025

**Public Offices - (£7k)**

Additional rental income (£34k) and underspend on salaries (£18k), offset and overspend on Civic Centre and Depot maintenance £57k

**Community Centres - (£3.3k)**

No major variances

**Financial Services - £0**

No major variances

**Customer Services - (£13.8k)**

Variance due to Household Support Fund Income of £10k from 2022-23 which did not reverse

**Insurance Premiums - £10.5k**

No major variances

**Revenues-Local Taxation - (£979.6k)**

Variance due to NDR Pool surplus £971k which has been to reserves for Economic Regeneration

**Central Provisions Account - (£260.3)**

Variance due to Digital transformation variance offset by reduced contribution from reserves

**Non Distributed Costs - £23.9k**

Variance due to pension strain costs

**Corporate Income & Expenditure - £27.8k**

Variance due to shortfall in investment interest £45k partially offset by property fund valuation changes (£16k)

**Movement in Reserves (MiRs) - (£123.9k)**

Variance due to deferrals in the Capital programme and the associated financing £140k

**Transfer to / (from) Earmarked Reserves Analysis - £1,051.4K**

|   |           |
|---|-----------|
| Performance Management - Redundancy costs   | (16,737)  |
| Arnold Local Area Forum - ongoing project   | 3,963     |
| Health & Safety - occupational health supplies  | 1,980     |
| Emergency Planning - reserve not required   | 15,239    |
| Legal Services - Carlton Town Board hours   | 7,705     |
| Lottery Commission Received   | 4,391     |
| Legal Advice funding lower than required  | 1,500     |
| Contribution required to fund Audit Backstop fees   | (272,165) |
| Additional contribution from NNDR Pool Reserve for Transformation Spend                                 | (2,000)   |
| PA Support Contribution to Transformation Reserve   | 2,356     |
| Property Survey not required in 2024/25, work now scheduled for 2025/26                                 | 30,000    |
| Funding from Economic Development Reserve not required in 24/25   | 3,400     |
| Funding from Transformation Reserve not fully required for Professional Fees                            | 2,417     |
| Communications Support Contribution to Transformation Reserve   | 2,126     |
| Funding for Market Supplement not required following restructure  | 3,300     |
| Car Park Enforcement Surplus lower than budgeted  | (8,280)   |
| Underspend on Accountancy transferred to Transformation reserve   | 4,821     |
| Due in increased insurance excess claims  | (5,148)   |
| Variance due to additional Care Leavers Council Tax relief payments                                     | (11,743)  |
| Due to Single Person discount review due to start 2025/26   | 12,484    |
| Non-Domestic Rates pool surplus transferred to reserves   | 967,244   |
| Underspend on RV Finder and Business Rates inspector  | 18,981    |
| New Burdens for new transparency code requirements  | 8,103     |
| Reduced funding from NDR Pool reserve for Transformation Project due to phasing of payments and profile | 135,800   |
| Due to deferrals in Capital Programme funding, reduced reserve funding required for 2024/25             | 140,734   |
| Miscellaneous/Minor variances transfer  | 942       |

---

**1,051,412**

---

This page is intentionally left blank

**GENERAL FUND BALANCE AND EARMARKED RESERVES 2024/25**

|  | <b>Current<br/>Estimate<br/>2024/25<br/>£</b> | <b>Actual<br/>Outturn<br/>2024/25<br/>£</b> | <b>Variance<br/>2024/25<br/>£</b> |
|--|---|---|-----------------------------------|
| <b>General Fund Balance at 1 April 2024</b>            | <b>4,912,765</b>                              | <b>4,912,765</b>                            | <b>0</b>                          |
| <u>Plus:</u>   |   |   |                                   |
| GBC Council Tax Requirement from Collection Fund       | 7,358,400                                     | 7,358,400                                   | 0                                 |
| GBC share of declared previous year Council Tax        |   |   |                                   |
| Collection Fund surplus/(deficit)                      | (25,600)                                      | (25,600)                                    | 0                                 |
| Business Rates   | 6,538,900                                     | 6,747,669                                   | 208,769                           |
| New Homes Bonus  | 709,900                                       | 709,900                                     | 0                                 |
| RSG & Other grants                                     | 372,500                                       | 372,500                                     | 0                                 |
| Parish Levy  | 920,840                                       | 920,840                                     | 0                                 |
| <u>Less:</u>   |   |   |                                   |
| Committee Expenditure                                  | (14,937,900)                                  | (14,937,900)                                | 0                                 |
| Parish Precept   | (920,840)                                     | (920,840)                                   | 0                                 |
| <b>General Fund Balance at 31 March 2025</b>           | <b>4,928,965</b>                              | <b>5,137,734</b>                            | <b>208,769</b>                    |
| <b>Total Year End Movement in General Fund Balance</b> | <b>16,200</b>                                 | <b>224,969</b>                              | <b>208,769</b>                    |
|  |   |   |                                   |
| <b>Earmarked Reserves (see Appendix 3 for detail)</b>  |   |   |                                   |
| <b>Opening Balance 1 April 2024</b>                    | <b>8,603,495</b>                              | <b>8,603,495</b>                            | <b>(0)</b>                        |
|  |   |   |                                   |
| <b>Closing Balance 31 March 2025</b>                   | <b>7,431,195</b>                              | <b>8,593,594</b>                            | <b>1,162,399</b>                  |
| <b>Movement in Earmarked Reserves</b>                  | <b>(1,172,300)</b>                            | <b>(9,901)</b>                              | <b>1,162,399</b>                  |
|  |   |   |                                   |
| <b>Grand Total Reserves at 31 March 2025</b>           | <b>12,360,160</b>                             | <b>13,731,328</b>                           | <b>1,371,168</b>                  |

| <b>Memorandum - Actual Movement on Balances 2024/25</b>         |                |
|---|----------------|
|   | <b>£000's</b>  |
| Increase in General Fund Balance                                | 224,969        |
| Increase in Earmarked Reserves                                  | (9,901)        |
| <b>Actual Net INCREASE/(DECREASE) in Total Reserves 2024/25</b> | <b>215,068</b> |

This page is intentionally left blank



Movement on Earmarked Reserves

| Reserve                                  |
|--|
| Financial Transparency Reserve           |
| Joint Use & Base Maintenance Reserve     |
| Pub Watch/Shop Radio Replacement Reserve |
| IT Replacement Reserve                   |
| Community & Crime Reserves               |
| Risk Mgmt Reserve                        |
| S106 Revenue Reserve                     |
| Housing Benefits Reserve                 |
| Insurance Reserve                        |
| Efficiency & Innovation Reserve          |
| Asset Management Reserve                 |
| Local Development Framework Reserve      |
| Earmarked Grants Reserve                 |
| CCTV Reserve                             |
| Apprentice Reserve                       |
| NNDR Pool Reserve                        |
| Transformation Fund Reserve              |
| Economic Development Fund Reserve        |
| Leisure Strategy Reserve                 |
| Property Management Fund                 |
| Selective Licensing                      |
| ARG Reserve                              |
| Sinking Fund Reserve                     |
| Total Reserves                           |

Net Transfer (to) / from reserves

| Revised Estimate 2024-25 @ PD1-4 |                      |           |                  |
|----------------------------------|----------------------|-----------|------------------|
| Opening Balance<br>01/04/24      | Base Budget reserves |           | Balance 31/03/25 |
| £                                | £                    | £         | £                |
| 0                                |                      |           | 0                |
| (132,902)                        |                      |           | (132,902)        |
| (40,961)                         | (3,500)              |           | (44,461)         |
| (793,923)                        | (116,700)            | 87,700    | (822,923)        |
| (220,341)                        |                      | 41,000    | (179,341)        |
| (16,145)                         |                      | 29,300    | 13,155           |
| (231,726)                        |                      | 60,100    | (171,626)        |
| (131,970)                        |                      | 186,500   | 54,530           |
| (254,624)                        | (35,000)             |           | (289,624)        |
| (440,598)                        |                      | 17,000    | (423,598)        |
| (225,688)                        |                      | 205,100   | (20,588)         |
| (214,622)                        |                      | 84,200    | (130,422)        |
| (1,416,991)                      | (41,000)             | 122,100   | (1,335,891)      |
| (102,749)                        | (52,300)             |           | (155,049)        |
| (35,519)                         |                      | 7,500     | (28,019)         |
| (1,681,102)                      |                      | 615,300   | (1,065,802)      |
| (1,651,439)                      |                      | 5,100     | (1,646,339)      |
| (80,418)                         |                      | 6,700     | (73,718)         |
| (247,621)                        |                      |           | (247,621)        |
| (64,000)                         |                      |           | (64,000)         |
| (331,311)                        | (200,300)            | 5,600     | (526,011)        |
| (14,045)                         |                      |           | (14,045)         |
| (274,800)                        | (74,400)             |           | (349,200)        |
| (8,603,495)                      | (523,200)            | 1,473,200 | (7,653,495)      |

|         |
|---------|
| 950,000 |
|---------|

| Revised Estimate 2024-25    |                      |           |                  |
|-----------------------------|----------------------|-----------|------------------|
| Opening Balance<br>01/04/24 | Base Budget reserves |           | Balance 31/03/25 |
| £                           | £                    | £         | £                |
| 0                           |                      |           | 0                |
| (132,902)                   |                      |           | (132,902)        |
| (40,961)                    | (3,500)              |           | (44,461)         |
| (793,923)                   | (116,700)            | 87,700    | (822,923)        |
| (220,341)                   |                      | 41,000    | (179,341)        |
| (16,145)                    |                      | 39,300    | 23,155           |
| (231,726)                   |                      | 60,100    | (171,626)        |
| (131,970)                   |                      | 186,500   | 54,530           |
| (254,624)                   | (35,000)             | 32,000    | (257,624)        |
| (440,598)                   |                      | 17,000    | (423,598)        |
| (225,688)                   |                      | 222,600   | (3,088)          |
| (214,622)                   |                      | 84,200    | (130,422)        |
| (1,416,991)                 | (41,000)             | 210,100   | (1,247,891)      |
| (102,749)                   | (52,300)             |           | (155,049)        |
| (35,519)                    |                      | 7,500     | (28,019)         |
| (1,681,102)                 |                      | 615,300   | (1,065,802)      |
| (1,651,439)                 |                      | 62,400    | (1,589,039)      |
| (80,418)                    |                      | 6,700     | (73,718)         |
| (247,621)                   |                      |           | (247,621)        |
| (64,000)                    |                      |           | (64,000)         |
| (331,311)                   | (200,300)            | 5,600     | (526,011)        |
| (14,045)                    |                      | 14,000    | (45)             |
| (274,800)                   | (74,400)             | 3,500     | (345,700)        |
| (8,603,495)                 | (523,200)            | 1,695,500 | (7,431,194.83)   |

|           |
|-----------|
| 1,172,300 |
|-----------|

| YEAR END VARIANCE           |                        |                          |                             |
|-----------------------------|------------------------|--------------------------|-----------------------------|
| Opening Balance<br>01/04/24 | Transfer to<br>Reserve | Transfer from<br>Reserve | Closing balance<br>31/03/25 |
| £                           | £                      | £                        | £                           |
| 0                           | (24,309)               | 0                        | (24,309)                    |
| (132,902)                   | (11,179)               | 17,509                   | (126,572)                   |
| (40,961)                    | 0                      | 0                        | (40,961)                    |
| (793,923)                   | (116,700)              | 87,700                   | (822,923)                   |
| (220,341)                   | 0                      | 0                        | (220,341)                   |
| (16,145)                    | (14,807)               | 12,682                   | (18,271)                    |
| (231,726)                   | (131,926)              | 53,009                   | (310,643)                   |
| (131,970)                   | (54,400)               | 101,500                  | (84,870)                    |
| (254,624)                   | (35,093)               | 134,733                  | (154,984)                   |
| (440,598)                   | 0                      | 25,932                   | (414,666)                   |
| (225,688)                   |                        | 50,041                   | (175,647)                   |
| (214,622)                   | 16,206                 | 168,328                  | (30,089)                    |
| (1,416,991)                 | (383,828)              | 563,178                  | (1,237,641)                 |
| (102,749)                   | (32,300)               | 0                        | (135,049)                   |
| (35,519)                    | 0                      | 0                        | (35,519)                    |
| (1,681,102)                 | (967,244)              | 448,411                  | (2,199,935)                 |
| (1,651,439)                 | (92,700)               | 420,491                  | (1,323,647)                 |
| (80,418)                    | 0                      | 0                        | (80,418)                    |
| (247,621)                   | 0                      | 0                        | (247,621)                   |
| (64,000)                    | 0                      | 0                        | (64,000)                    |
| (331,311)                   | (135,675)              | 0                        | (466,986)                   |
| (14,045)                    | 0                      | 14,045                   | (0)                         |
| (274,800)                   | (107,120)              | 3,418                    | (378,502)                   |
| (8,603,495)                 | (2,077,030)            | 2,086,931                | (8,593,594)                 |

|       |
|-------|
| 9,901 |
|-------|

This page is intentionally left blank

**MEMBERS POT****OUTTURN SUMMARY**  
**Members Pot Expenditure 2024/25**

|                        |                     |                                |    |
|------------------------|---------------------|--------------------------------|----|
| Budget 24/25           | £<br>61,500         | No. of Councillors:            | 41 |
|                        |                     | Spending their full allocation | 39 |
|                        |                     | Part spending their allocation | 1  |
| Less Total Expenditure | <u>59,000</u>       | Not spending their allocation  | 1  |
| Balance Unspent        | <u><u>1,500</u></u> |                                |    |

**Breakdown of Grants/Contributions**

|   | £<br>Amount |  | £<br>Amount |
|---|-------------|--|-------------|
| 1st Calverton Rainbows  | 200         | Newstead Parish Council                                | 300         |
| 1st Carlton (St. Paul's) Rainbows & Guides                    | 100         | Nottinghamshire Guides Association                     | 300         |
| 1st Netherfield Rainbows, Brownies & Guides                   | 550         | Outlaws & Atlas Junior Wrestling & Weightlifting clubs | 560         |
| 5th Carlton Brownies & Rainbows                               | 152         | Pappfest 2024  | 300         |
| A J School of Dance   | 150         | Papplewick Parish Council                              | 450         |
| All Hallows Church  | 515         | Parkinsons UK  | 300         |
| Arnbrook Primary School                                       | 450         | Pearicare Gedling                                      | 300         |
| Arnold Arts Society   | 200         | Phenomenal Futures                                     | 925         |
| Arnold Foodbank   | 1645        | Phoenix Farm Infants & Nursery School                  | 2200        |
| Arnold Local History Group                                    | 1050        | Phoenix Farm Methodist Church                          | 500         |
| Arnold Methodist Church                                       | 300         | Positively Empowered Kids CIC                          | 2155        |
| Arnold Methodist Church Holiday from Home                     | 500         | Ravenshead Football Club                               | 300         |
| Arnold Mill Primary School                                    | 250         | Ravenshead Library                                     | 150         |
| Bags of Blessings   | 330         | Ravenshead Neighbourhood Watch                         | 300         |
| Besthesda Ministries  | 250         | Ravenshead Parish Council                              | 1050        |
| Bestwood Miners Welfare Institution                           | 450         | Ravenshead Reds Football Club                          | 300         |
| British Youth Musical Theatre                                 | 200         | Re Church  | 200         |
| Burton Joyce Primary School                                   | 698         | Redhill 50+ Badminton/Table Tennis Group               | 100         |
| Calverton & Gedling Arts Society                              | 250         | Sacred Heart Community Café                            | 725         |
| Calverton Carnival  | 500         | Salvation Army Craft Club                              | 50          |
| Calverton Miners Welfare Football Club                        | 500         | SEND PaCT Notts CIC                                    | 192         |
| Calverton Preservation Society                                | 500         | Simply Dance   | 200         |
| Calverton Royal British Legion                                | 400         | Sir John Sherbrook Junior School                       | 200         |
| Calverton Scout & Guide Supporters Association                | 800         | Skin Solance (AMP)                                     | 272.62      |
| Carlton Hill Action Group                                     | 900         | Sliced Vinyls Meetings                                 | 126         |
| Carlton Town Football Club                                    | 505         | St. Albans Community Kitchen & Warm Hub                | 1225        |
| Choice Support  | 100         | St. John the Baptist Church Colwick                    | 200         |
| Colwick Theatre Club  | 855         | St. Marks Church Woodthorpe                            | 400         |
| Colwick Tots  | 300         | St. Mary's Community Kitchen                           | 695         |
| Compassion for Communities                                    | 250         | St. Paul's Church Carlton                              | 600         |
| Daybrook Friendship Group                                     | 333.22      | St. Paul's Church Daybrook                             | 700         |
| Dice & Balls CIC  | 1931.75     | Stenhouse Medical Centre Patient Participation Group   | 50          |
| Expressive Arts Academy                                       | 100         | Stoke Bardolph Parish Meetings                         | 94          |
| Friends of Arnot Hill Park                                    | 100         | Stoke Bardolph Village Hall Trust                      | 208.26      |
| Friends of Gedling Country Park                               | 400         | Support for Survivors                                  | 860         |
| Friends of King George V Recreation Ground                    | 600         | The Cross Keys Burton Joyce                            | 420         |
| Friends of Onchan Park  | 150         | The Gedling Artists                                    | 250         |
| Friends of Valley Road Playing Grounds                        | 500         | The King's Church                                      | 50          |
| GBC - Bonington Theatre                                       | 415         | The Village Lunch                                      | 573.8       |
| GBC - Communities   | 209.5       | The Windmill Kindergarten CIC                          | 479.94      |
| GBC - Economic Development                                    | 150         | Viking Explorer Scouts Unit                            | 150         |
| GBC - PASC  | 2748        | Warren Action Group                                    | 860         |
| GBC - Property Services (Positively Empowered Kids room hire) | 579.5       | Westcarr Coaching CIC                                  | 750         |
| Gedling Conservation Trust                                    | 400         | Woodborough Celtic Youth Football Club                 | 200         |
| Gedling Play Forum  | 2363.16     | Woodborough in Bloom                                   | 100         |
| Gedling Seniors Council                                       | 142.5       | Woodborough Parish Council                             | 250         |
| Gedling Village Family Gala                                   | 450         | Woodborough Tennis Club                                | 200         |
| Good Shepherd Church  | 1100        | Young Minds  | 1218.34     |
| Good Shepherd Saint Vincent De Paul Organisation              | 600         |  |             |
| Grainne Lamb Yoga   | 80          |  |             |
| GSB Warriors Football Club                                    | 600         |  |             |
| Hong Kong United  | 175         |  |             |
| Hope Nottingham Carlton Community Hub                         | 2092.5      |  |             |
| International Step Dance Academy CIC                          | 400         |  |             |
| Jigsaw Homes Midlands   | 350         |  |             |
| Kettles On Group Daybrook Baptist Church                      | 136.78      |  |             |
| Lambley Parish Council  | 750         |  |             |
| Lambley Village Cricket Club                                  | 317.5       |  |             |
| Lighthouse Fellowship Church                                  | 100         |  |             |
| Linby & Papplewick Parochial Church                           | 300         |  |             |
| Linby Parish Council  | 450         |  |             |
| Madni Cricket Club  | 50          |  |             |
| Mapperley All Stars   | 860         |  |             |
| Mapperley Library Chess Club                                  | 120         |  |             |
| Men in Sheds Carlton  | 100         |  |             |
| Netherfield & Colwick Senior Citizens Group                   | 300         |  |             |
| Netherfield Forum   | 1455.63     |  |             |
| Netherfield Primary School                                    | 100         |  |             |
| Newstead Macular Society Support Group                        | 150         |  |             |

**59,000**

This page is intentionally left blank

Appendix 5 - Capital Outturn 2024-25

| Portfolio  | Capital Projects  | 2024/25<br>Final Outturn | 2024/25<br>Approved<br>Budget | 2024/25<br>Variance | Proposed<br>Carry<br>forwards |
|--|---|--------------------------|-------------------------------|---------------------|-------------------------------|
| Lifestyles, Health and Wellbeing                 | Sports Facilities Investment                                | 173,670                  | 206,000                       | (32,330)            | 0                             |
|  | UKSPF - Events & Culture                                    | 0                        | 20,000                        | (20,000)            | 0                             |
| <b>Lifestyles, Health and Wellbeing Total</b>    |   | <b>173,670</b>           | <b>226,000</b>                | <b>(52,330)</b>     | <b>0</b>                      |
| Public Protection                                | CCTV Developments   | 0                        | 27,400                        | (27,400)            | 27,400                        |
|  | Disabled Facilities Grants                                  | 1,234,435                | 1,368,000                     | (133,565)           | 133,600                       |
|  | East Midlands Domestic Retrofit Project                     | 578,078                  | 583,500                       | (5,422)             | 0                             |
|  | UKSPF - CCTV Developments                                   | 23,282                   | 24,600                        | (1,318)             | 0                             |
| <b>Public Protection Total</b>                   |   | <b>1,835,796</b>         | <b>2,003,500</b>              | <b>(167,704)</b>    | <b>161,000</b>                |
| Environmental Services                           | Bentwell Ave Lagoon - Flooding Works                        | 8,640                    | 30,000                        | (21,360)            | 21,400                        |
|  | Council Street Lighting                                     | 0                        | 37,100                        | (37,100)            | 37,100                        |
|  | Grave Shoring Equipment                                     | 23,932                   | 24,000                        | (68)                | 0                             |
|  | Ouse Dyke repair works                                      | 0                        | 110,000                       | (110,000)           | 110,000                       |
|  | Vehicle Replacement Programme                               | 580,036                  | 904,500                       | (324,464)           | 277,000                       |
| <b>Environmental Services Total</b>              |   | <b>612,608</b>           | <b>1,105,600</b>              | <b>(492,992)</b>    | <b>445,500</b>                |
| Climate Change and Natural Habitat               | AMF - Lambley Lane Changing Room & Pitch Renovation         | 140,721                  | 151,600                       | (10,879)            | 8,500                         |
|  | Breckhill Entrance and Footpath                             | 6,040                    | 6,000                         | 40                  | 0                             |
|  | Conway Road Tennis Court Refurbishment                      | 117,747                  | 146,600                       | (28,853)            | 32,300                        |
|  | Green Lung Digby Park to GCP Path Construction              | 0                        | 35,000                        | (35,000)            | 35,000                        |
|  | Green Lung Project - Digby Park Tree Planting & Wildflowers | 12,928                   | 14,000                        | (1,072)             | 6,600                         |
|  | Green Lung Project - Flood alleviation Kneeton Close        | 5,090                    | 57,000                        | (51,910)            | 59,600                        |
|  | Lambley Lane Footpath Entrance                              | 17,665                   | 19,700                        | (2,035)             | 0                             |
|  | Park View Retaining Wall                                    | 0                        | 22,000                        | (22,000)            | 22,000                        |
|  | Phoenix Farm Estate repairs                                 | 5,987                    | 16,000                        | (10,013)            | 10,000                        |
|  | Sand Martin Bank Bird Hide                                  | 27,105                   | 29,500                        | (2,395)             | 0                             |
|  | Valley Road Play Area Refurbishment                         | 0                        | 110,000                       | (110,000)           | 110,000                       |
| <b>Climate Change and Natural Habitat Total</b>  |   | <b>333,283</b>           | <b>607,400</b>                | <b>(274,117)</b>    | <b>284,000</b>                |
| Sustainable Growth and Economy                   | Calverton PC Open Space Development (S106)                  | 63,406                   | 63,400                        | 6                   | 0                             |
|  | Hillcrest Business Park Extensions                          | 977,066                  | 1,434,000                     | (456,934)           | 456,900                       |
|  | Linby PC Open Space Development (S106)                      | 1,769                    | 0                             | 1,769               | 0                             |
|  | Ravenshead PC Open Space Development (S106)                 | 103,224                  | 103,200                       | 24                  | 0                             |
|  | Scout Hut Refurbishment (CIL Non-Parish Funding)            | 59,050                   | 62,700                        | (3,650)             | 0                             |
|  | Temporary Accommodation                                     | 708,300                  | 1,229,500                     | (521,200)           | 521,200                       |
|  | The Arnold Market Place (AMP)                               | 572,296                  | 655,000                       | (82,704)            | 0                             |
| <b>Sustainable Growth and Economy Total</b>      |   | <b>2,485,111</b>         | <b>3,547,800</b>              | <b>(1,062,689)</b>  | <b>978,100</b>                |
| Corporate Resources and Performance              | Agresso Upgrade   | 18,375                   | 50,000                        | (31,625)            | 31,600                        |
|  | AMF - Bestwood Lodge Drive Resurfacing                      | 0                        | 60,000                        | (60,000)            | 80,000                        |
|  | AMF - Bestwood Pavillion (Woodchurch Road)                  | 14,800                   | 14,800                        | 0                   | 0                             |
|  | AMF - Civic Centre Window Replacement                       | 98,389                   | 100,000                       | (1,611)             | 0                             |
|  | AMF - Replacement Equipment                                 | 0                        | 49,200                        | (49,200)            | 49,200                        |
|  | Car Park Resurfacing and Fencing                            | 21,432                   | 28,400                        | (6,968)             | 0                             |
|  | Carbon Reduction Initiatives                                | 0                        | 47,600                        | (47,600)            | 47,600                        |
|  | CR - Civic Centre Charge Points                             | 18,829                   | 23,200                        | (4,371)             | 0                             |
|  | CR - GCP Charge Points                                      | 23,410                   | 18,800                        | 4,610               | 0                             |
|  | Customer Service Improvements                               | 3,637                    | 14,900                        | (11,263)            | 0                             |
|  | Depot Works   | 12,982                   | 70,000                        | (57,018)            | 57,000                        |
|  | Digital Transformation                                      | 254,990                  | 964,700                       | (709,710)           | 709,700                       |
|  | Economic Regeneration Land Assembly                         | 13,502                   | 183,700                       | (170,198)           | 170,200                       |
|  | Estates & Valuation   | 0                        | 34,600                        | (34,600)            | 34,600                        |
|  | Fire Door replacement                                       | 4,097                    | 130,000                       | (125,903)           | 125,900                       |
|  | GCP - Pay & Display Machines                                | 11,234                   | 12,000                        | (766)               | 0                             |
|  | Income Management System                                    | 10,000                   | 20,000                        | (10,000)            | 0                             |
|  | IT Licences - Microsoft Office                              | 117,544                  | 125,000                       | (7,456)             | 0                             |
|  | Replacement Boards Car Park Machines                        | 0                        | 30,000                        | (30,000)            | 30,000                        |
| <b>Corporate Resources and Performance Total</b> |   | <b>623,221</b>           | <b>1,976,900</b>              | <b>(1,353,679)</b>  | <b>1,335,800</b>              |
|  |   | <b>6,063,687</b>         | <b>9,467,200</b>              | <b>(3,403,513)</b>  | <b>3,204,400</b>              |

This page is intentionally left blank

**ALL COMMITTED CAPITAL CARRY FORWARD REQUESTS, PLUS UNCOMMITTED CAPITAL REQUESTS UNDER £50,000**  
**2024/25 to 2025/26**

**APPENDIX 6**

**This schedule will need to be approved by the Chief Financial Officer**

**Department:**

All Departments

**Ref's**

A

Work Committed (Ordered/Contract Agreed)

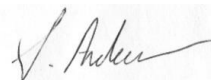
B

Not Committed but affected by Policy Decision/ significant impact on Service Prov'n

| Scheme  | Cost Centre | Project | Approved Budget  | 2024/25 Actual     |                         | Reason for Carry Forward |  |
|---|-------------|---------|------------------|--------------------|-------------------------|--------------------------|--|
|   |             |         |                  | Actual Exp 2024/25 | Carry Forward Requested |                          |  |
|   |             |         | £                | £                  | £                       | Ref A/B                  | Details  |
| Hillcrest Business Park Extensions                          | C1101       | C10127  | 1,434,000        | 977,066            | 456,900                 | A                        | Works commenced scheduled for April 2025 Completion                    |
| Ouse Dyke repair works                                      | C5104       | C14502  | 110,000          | -                  | 110,000                 | A                        | Contract awarded, works scheduled 2025/26                              |
| Valley Road Play Area Refurbishment                         | C7100       | C17080  | 110,000          | -                  | 110,000                 | A                        | Contract agreed and works scheduled to be completed April 2025         |
| Bestwood Lodge Drive Resurfacing                            | C8200       | C22215  | 60,000           | -                  | 80,000                  | A                        | Contract agreed and works planned to commence May 2025                 |
| Green Lung Project - Flood alleviation Kneeton Close        | C7100       | C17069  | 57,000           | 5,090              | 59,600                  | A                        | Works commenced scheduled for April 2025 Completion                    |
| Replacement Equipment                                       | C1304       | C10712  | 49,200           | -                  | 49,200                  | B                        | Budget committed for Waste Implementation Project which is in progress |
| Carbon Reduction Initiatives                                | C3100       | C11618  | 47,600           | -                  | 47,600                  | B                        | Upcoming projects in 2025/26   |
| Council Street Lighting                                     | C5104       | C14503  | 37,100           | -                  | 37,100                  | B                        | Works scheduled for completion August 2025                             |
| Green Lung Digby Park to GCP Path Construction              | C7100       | C17082  | 35,000           | -                  | 35,000                  | B                        | Project rescheduled for 2025/26  |
| Estates & Valuation   | C5102       | C14008  | 34,600           | -                  | 34,600                  | B                        | Community Centre project scheduled for 2025/26                         |
| Convey Road Tennis Court Refurbishment                      | C7100       | C17081  | 146,600          | 117,747            | 32,300                  | A                        | Works underway completion expected April 2025                          |
| Agree Upgrade   | C1303       | C10610  | 50,000           | 18,375             | 31,600                  | A                        | Project underway scheduled for completion 2025/26                      |
| Replacement Boards Car Park Machines                        | C8200       | C22236  | 30,000           | -                  | 30,000                  | B                        | Works rescheduled for 2025/26  |
| CCTV Developments   | C2102       | C10126  | 27,400           | 0                  | 27,400                  | B                        | CCTV project for completion in 2025//26                                |
| Park View Retaining Wall                                    | C7100       | C17084  | 22,000           | -                  | 22,000                  | B                        | Project rescheduled for 2025/26  |
| Bentwell Ave Lagoon - Flooding Works                        | C5104       | C14500  | 30,000           | 8,640              | 21,400                  | B                        | Works rescheduled for 2025/26  |
| Phoenix Farm Estate repairs                                 | C7100       | C22223  | 16,000           | 5,987              | 10,000                  | B                        | Paths completed, brickwork scheduled for 2025/26                       |
| Lambley Lane Changing Room & Pitch Renovation               | C7100       | C17076  | 151,600          | 140,721            | 8,500                   | A                        | Project complete, carry forward of retention payment                   |
| Green Lung Project - Digby Park Tree Planting & Wildflowers | C7100       | C17083  | 14,000           | 12,928             | 6,600                   | A                        | Works underway completion expected April 2025                          |
| <b>TOTAL</b>  |             |         | <b>2,462,100</b> | <b>1,286,554</b>   | <b>1,209,800</b>        |                          |  |

**1,209,800**

**Prepared By:**



**Authorised By:**

Deputy Chief Financial Officer



**NON-COMMITTED CAPITAL CARRY FORWARD REQUESTS OVER £50,000**  
**2024/25 to 2025/26**

APPENDIX 6

This schedule will need to be approved by Council following endorsement by the Chief Financial Officer

Department: All Departments

| Scheme                              | Cost Centre | Project | Approved Budget | 2024/25 Actual     |                         | Reason for Carry Forward   |
|-------------------------------------|-------------|---------|-----------------|--------------------|-------------------------|--|
|                                     |             |         |                 | Actual Exp 2024/25 | Carry Forward Requested |  |
|                                     |             |         | £               | £                  | £                       | Details  |
| Digital Transformation              | C8150       | C22015  | 964,700         | 254,990            | 709,700                 | Project underway carry over due to phasing of payments   |
| Temporary Accommodation             | C1200       | C10203  | 1,229,500       | 708,300            | 521,200                 | Project continuing and currently two properties under offer  |
| Vehicle Replacement Programme       | C5103       | Various | 904,500         | 580,036            | 277,000                 | Due to purchasing lead times, in addition vehicle replacement programme to undergo review in 2025/26 |
| Economic Regeneration Land Assembly | C1304       | C10710  | 183,700         | 13,502             | 170,200                 | Required for Ambition Arnold project and site preparation costs                                      |
| Disabled Facilities Grants          | C6100       | C16016  | 1,368,000       | 1,234,435          | 133,600                 | Funding carried over to 2025/26  |
| Fire Door replacement               | C1303       | C10619  | 130,000         | 4,097              | 125,900                 | Project underway and will continue through 2025/26   |
| Depot Works                         | C1303       | C10617  | 70,000          | 12,982             | 57,000                  | Project underway and will continue through 2025/26   |
| TOTAL                               |             |         | 4,850,400       | 2,808,342          | 1,994,600               |  |

Prepared By:



Endorsed by:



Deputy Chief Finance Officer



**CAPITAL FINANCING SUMMARY 2024/25**

|   | £         | £                       | £                       |
|---|-----------|-------------------------|-------------------------|
| <b><u>CAPITAL EXPENDITURE 2024/25 REQUIRING FINANCING</u></b> |           |                         | <b><u>6,063,687</u></b> |
| <b><u>RESOURCES APPLIED</u></b>                               |           |                         |                         |
| <b><u>Money Provided by Other Persons</u></b>                 |           |                         |                         |
| <b>Capital Grants Receivable:</b>                             |           |                         |                         |
| Disabled Facilities Grant (Better Care Fund)                  | 1,234,435 |                         |                         |
| UK Shared Prosperity Fund (Various)                           | 991,770   |                         |                         |
| D2N2 (Hillside Industrial Units)                              | 642,500   |                         |                         |
| East Midlands Domestic Retrofit Grant                         | 578,078   |                         |                         |
| Football Foundation (Lambley Lane Pavillion)                  | 86,715    |                         |                         |
| Lawn Tennis Association (Conway Road Tennis Courts)           | 81,147    |                         |                         |
| Trees for Climate Change (Green Lung)                         | 12,928    |                         |                         |
|   |           | <b><u>3,627,573</u></b> |                         |
| <b>Contributions:</b>   |           |                         |                         |
| <b>Community Infrastructure Levy:</b>                         |           |                         |                         |
| Scout Hut Refurbishment                                       | 59,050    |                         |                         |
| Lambley Lane Pavillion  | 11,976    |                         |                         |
| Green Lung Project  | 5,090     |                         |                         |
| <b>Section 106:</b>   |           |                         |                         |
| Ravenshead Parish Council Open Space Development              | 103,224   |                         |                         |
| Calverton Parish Council Open Space Development               | 63,406    |                         |                         |
| Green Lung Project  | 27,105    |                         |                         |
| Lambley Lane Footpath Entrance                                | 17,665    |                         |                         |
| Linby Parish Council Open Space Development                   | 1,769     |                         |                         |
|   |           | <b><u>289,286</u></b>   |                         |
| <b>Total Money Provided by Other Persons</b>                  |           |                         | <b>3,916,859</b>        |
| <b>Revenue Contributions</b>                                  |           |                         | <b>194,598</b>          |
| <b>Total Usable Capital Receipts Applied</b>                  |           |                         | <b>372,534</b>          |
| <b>Total Prudential Borrowing Applied</b>                     |           |                         | <b>1,579,696</b>        |
| <b><u>TOTAL RESOURCES APPLIED 2024/25</u></b>                 |           |                         | <b><u>6,063,687</u></b> |

This page is intentionally left blank



## Report to Council

**Subject:** External Audit Fees for the 2024/25 Statement of Accounts

**Date:** 23 July 2025

**Author:** Chief Finance and Section 151 Officer

### 1. Purpose of the Report

To request additional budget for the proposed external audit fees in respect of the 2024/25 financial year.

#### **Recommendations:**

##### **That Council:**

- Approves for the additional budget required of £88,549 for the 2024/25 External Audit Scale fees.
- Note the grants received from MHCLG in response to the Redmond review and rebuilding assurance set out in section 4 of the report.

### 2. Background

It is a requirement that the Council's financial statements are audited on an annual basis and that in addition the auditors undertake all work necessary to support their conclusion on value for money.

At its meeting on 24<sup>th</sup> June 2025, Audit Committee notes the increase in the fees and made the recommendation that Council approve the additional amount required.

### 3. Proposal

Mazars, the Council's external auditor, have set out their proposals for the audit work and associated fee in respect of the 2024/25 audit in the annual External Audit Fee letter as attached at appendix 1. The audit fee covers the audit of the 2024/25 financial statements and the value for money conclusion.

#### **4. Financial Implications**

The current budgeted audit fee is £53,600; the letter proposes fees of £142,149, an increase of £88,549. This will require additional budget and will be funded from the General Fund.

Audit fees are set the Public Sector Audit Appointments (PSAA), who is the “appointing person” for the audit of the accounts of local government bodies that opt into its national scheme. The PSAA appoints auditors and sets the fees, which are based on a scale fee for the previous year, adapted for changes in audit requirements. The Council has no control over the scale fees that are set.

The scale fees are the standard fees for the year, and these may increase due to additional work required depending on audit requirement for that year.

External Audit Fees have increased significantly due a number of factors including a backlog of audits, increased regulatory requirements, and a limited number of qualified audit firms. These issues have led to higher costs for councils.

As with previous years, and in response to the Redmond Review, MHCLG have committed a further £15m to “opted in” authorities to support with the costs of strengthening their financial reporting, and other new requirements on auditors. Gedling has been awarded £18,041.

Due to the backstop arrangements and the recent fraud which has delayed previous years audits, the amount of fees have been unclear - an earmarked reserve amount was set aside to fund increases in fees and supplementary fees arising from the additional work required for the fraud on an interim basis. The Redmond grant award mentioned above will be transferred to this reserve to fund any additional audit fee for the 2024/25 year that may arise on top of the scale fee.

Although the Council has received this grant, it is still appropriate to ensure ongoing budget is increased by £88,549 to meet current and future audit scale fees, any surplus budget in year will be retained in the earmarked reserve for future additional work.

In addition to the grant above, MHCLG have also announced recently that they will provide up to £49m of support to help eligible bodies clear audit backlogs and cover the additional cost of rebuilding audit assurance with statutory backstop related disclaimers. Gedling has been awarded £41,621 for the year 2024/25. It should be noted that this is to fund additional work on rebuilding assurance and the scale fees mentioned above will still be required as standard.

#### **5. Legal Implications**

None arising directly from this report, The Accounts and Audit Regulations 2015 mandates that Local Authorities in the UK must have external audits. It outlines the framework for audits of local authorities, including the requirement to appoint an external auditor.

## **6. Equalities Implications**

None arising directly from this report

## **7. Carbon Reduction/Environmental Sustainability Implications**

None arising directly from this report.

## **8. Appendices**

Appendix 1 – External Audit Fees 2024/25

### **Statutory Officer Approval**

**Approved by:** Chief Financial Officer  
**Date:** 16 June 2025

**Approved by:** Monitoring Officer  
**Date:** 16 June 2025



**Private & Confidential**

Ms Tina Adams  
Head of Finance  
Gedling Borough Council  
Civic Centre  
Arnott Hill Park  
Notts  
NG5 6LU

Our ref: Bill 2024-25  
  
Direct line: +44 (0)7979164444  
  
Email: Karen.Murray@mazars.co.uk  
  
Date: 25 May 2025

Dear Ms Adams

**Re: Gedling Borough Council – External Audit Fees 2024-25 – Arrangements for Billing.**

I am writing to confirm the billing arrangements for your audit for the year ended 31 March 25.

This information is set out in detail in the Fee Letter sent to you by Public Sector Audit Appointments and is also available via their website:

<https://www.psaa.co.uk/appointing-auditors-and-fees/auditor-appointments-and-scale-fees-2023-24-2027-28/2024-25-auditor-appointments-and-audit-fee-scale/>

As you will be aware the fee is due to be paid in accordance with milestones specified in our contract with PSAA. The instalments are due as follows:

| Milestone Completed                              | Fee         |
|--|-------------|
| Annual Audit Report for y/e 31 March 2024 issued | £35,537.00  |
| Audit Plan issued                                | £35,537.00  |
| Audit 50% complete                               | £35,537.00  |
| Audit 75% complete                               | £35,538.00  |
| TOTAL FEE  | £142,149.00 |

Any fee variations will be billed on completion of your audit, following discussion with you and approval by PSAA Ltd.

If your audit for 31 March 2024 or an earlier year resulted in a disclaimed audit report (issued in line with the backstops in December 2024 and February 2025), please note PSAA have not yet determined the audit fees due for those audits.

Work is in progress to determine how assurance will be rebuilt for those bodies receiving one of more disclaimed audit opinions as part of the backstop arrangements. Until we receive this guidance, we are not able to fully determine our operational delivery plans. Once we are able to do so, we will agree with you the timing of the delivery of your audit and will be able to advise of the likely timing of your bills for the 2024/25 audit. In the meantime, we will provide invoices for the instalment amounts specified above.

Our bank details and payment arrangements are unchanged from prior years.

It would be helpful if you would confirm the details of any Purchase Orders that you want us to use to our Administration Manager, Catherine Allen, at [cath.allen@mazars.co.uk](mailto:cath.allen@mazars.co.uk).

Please be aware that PSAA Ltd have yet to finalise their work in respect of fees and fee variations for audits up to 2023/24. This means you may not yet have received your final bills for this period.

Please let me know if you have any queries or require more information.

We look forward to continuing to work with you.

Yours sincerely



**Karen Murray**  
**Head of Public Sector**  
**Forvis Mazars LLP**





## Report to Council

**Subject:** Updating Parks and Open Spaces Byelaws

**Date:** 23 July 2025

**Author:** Director of Operations

### Purpose

To request approval for the regulatory assessment to be published in line with the Byelaws (Alternative Procedure) (England) Regulations 2016/165 ("the 2016 Regulations"), and for the proposed updated byelaws for parks and open spaces within Gedling Borough (the 'Scheme') be sent to the Secretary of State ("SoS") for approval.

### Recommendation

#### THAT:

- 1) Council notes the content of the Regulatory Assessment at **Appendix 4** and the Consultation Report at **Appendix 5**.
- 2) Council approves the publishing of the statement of regulatory assessment at **Appendix 6** in line with the 2016 Regulations.
- 3) Council delegates authority to the Director of Operations to make any minor amendments to any documents prior to advertising.
- 4) Council approves that the proposed Scheme be sent to the SoS for approval with the supporting documentation in line with the 2016 Regulations.
- 5) Council authorises officers to undertake the necessary publication requirements (publication for a period of at least 28 days) in line with the 2016 Regulations should approval be granted by the SoS

## 1 Background

Members will recall that at the meeting of the 22 January 2025 approval was given to carry out community consultation on the revised draft byelaws for parks and open spaces within Gedling Borough and revocation of the existing 1996 byelaws, a copy of which can be found at **Appendix 1**.

This consultation took place for a period of 4 weeks from 7 February until 7 March via Gedling Borough Council website, social media channels and direct communication with park stakeholders and organisations that would be directly affected by the new and proposed byelaws along with the police and staff from parks and public protection teams. A copy of the consultation report is attached at **Appendix 5**. The initial Assessment of model set of byelaws for GBC parks is attached at **Appendix 2**.

In summary there were 17 responses received, apart from amending an administrative error and removing reference to Onchan Park opening times, no changes are required to the proposed byelaws and there are no overwhelming objections or identification of needs identified. A copy of the proposed Byelaws can be found at **Appendix 3**.

The next step in the process was to prepare a Regulatory Assessment of the proposed Byelaws looking at:

- 1) The Objective of the proposed byelaw
- 2) Whether that objective could be satisfactorily achieved by another means
- 3) The impact of the proposed byelaw on anyone identified by the council as being potentially affected by it
- 4) Whether the proposed byelaw would increase or lessen the regulatory burden on those persons (assessed in money terms)
- 5) How any alternative means and the proposed byelaw compare with carrying out no further action

This assessment can be found at **Appendix 4**.

The Assessment Statement produced following the preparation of the Regulatory Assessment gives the Council's conclusions about the impact of the proposed byelaw on anyone potentially affected by it; conclusions as to whether the proposed byelaw results in an increase in the regulatory burden; and in the event that the proposed byelaw results in an increase in the regulatory burden, the reasons why such an increase is considered to be proportionate and necessary. A copy of the statement can be found at **Appendix 6**.

## 2 Proposal

- 2.1 It is proposed in accordance with statutory process that the Council publish the regulatory assessment statement on the Council website; and publicise it in such a manner as to bring the statement to the attention of persons who live in its area or may otherwise be affected for example through display at relevant parks.
- 2.2 It is proposed in accordance with statutory process that an application is made to the SoS for approval of the Byelaws Scheme and, should approval be granted that the Council comply with the relevant publicising requirements, which includes publishing a notice of the proposed byelaws allowing a period of at least 28 days for any response.
- 2.3 It is proposed that the matter be brought back to members for a decision on the making of the byelaws within 6 months of the publicising requirements ending and with any written representations received.

### **3 Alternative Options**

- 3.1 Council could decide not to approve the amended byelaws to be sent for approval to the SoS but this would mean that the current byelaws would remain in force which do not offer the protection to all of the Councils parks and open spaces. By doing nothing and continuing to use the existing byelaws, certain activities and behaviours cannot be effectively controlled and enforced, for example the use of drones and sky lanterns. Whilst the police and neighbourhood wardens are able to use persuasion in the absence of the necessary byelaws, this is not always effective. Conway Park has suffered from various incidents of anti-social behaviour, including the playing of football on the bowling greens. Since this is not covered under the existing byelaws, limited or no enforcement action can be taken.
- 3.2 Under section 59 of the Anti-social Behaviour, Crime and Policing Act 2014 a Public Space Protection Order (PSPO) can be created if a local authority is satisfied, on reasonable grounds, that activities carried on in public in the local authority's area have had a detrimental effect on the quality of life of those in the locality (or such activities are likely to occur), and the effect of those activities is, or is likely to be, of a persistent and continuing nature, is such as to make the activities unreasonable, which justifies the restrictions imposed by the PSPO. There must be sufficient evidence gathered of complaints and nuisance etc. to justify such an Order and there is a requirement to consult with the relevant bodies and members of the public who would be affected. Although this can apply to parks and open spaces, there are a number of protections offered by the Byelaws that would not meet the required test for a PSPO, it has been considered appropriate option is to update the existing byelaws.

## **4 Financial Implications**

- 4.1 The publicising costs arising out of this report will be met by existing budgets.
- 4.2 If approved, further advertising and new signage at the sites will require funding, this is anticipated to cost no more than £1000, the costs are not significant so and can be met from existing parks budgets. The signage project will be determined once a detailed specification has been prepared.

## **5 Legal Implications**

- 5.1 Byelaws are local laws made by the Council under an enabling power contained in a public general act or a local act requiring something to be done or not done in a specified area. Apart from any general power to make byelaws the relevant legislation supporting the byelaws in this case are The Public Health Act 1875 and The Open Spaces Act 1906. These Acts enable local authorities to make byelaws for the regulation of public walks and pleasure grounds and of open spaces respectively. Where byelaw making power is listed in Schedule 1 of the Byelaws (Alternative Procedure) (England) Regulations 2016/165 ("the 2016 Regulations"), which the Public Health Act 1875 and the Open Spaces Act 1906 both are, then a local authority may adopt the alternative procedure.
- 5.2 The alternative procedure has therefore been used during this process. The regulations simplify the procedures for making new byelaws and amending byelaws, including replacing the SoS role in confirming byelaws. This is now a matter for local authorities having taken account of any representations made about the proposed byelaw. The SoS's role now is simply to consider an application to make byelaws and then give leave to do so.
- 5.3 The regulations also give local authorities powers to revoke byelaws under an entirely local process. The regulations do not give local authorities powers to create new categories of byelaws.
- 5.4 The new arrangements transfer the accountability for making byelaws to local councils. The Council should ensure that a proposed byelaw is proportionate and necessary before making any new byelaw. Under the 2016 Regulations once a regulatory assessment has been prepared a statement regarding the assessment this must be published on its website; and publicised in such manner as it considers is likely to bring the statement to the attention of persons who live in its area or may otherwise be affected. The Council also applies to the SoS who will consider the draft byelaws, the regulatory assessment statement and a report setting out various matters provided by the local authority.

- 5.5 The SoS must respond within 30 days of the application being made and either allow the byelaw to be made, advise a substantive response will be issued as soon as practicable or refuse permission. The proposed byelaw must then be advertised with any written representations received being taken into account before the amended byelaws can then made.
- 5.6 Breach of a byelaw is a summary offence and can result in a fine. Non-payment of the fine can result in prosecution at the magistrate's court. Upon successful conviction the penalty fine may be either:
- the maximum which is specified by the legislation under which the byelaw is made; or
  - if there is no maximum stated within the legislation, could result in a level 2 fine of up to £500.
- 5.7 Enforcement of byelaws are generally considered a measure of last resort after alternative attempts to address the relevant issues has been unsuccessful. A byelaw cannot be made where alternative legislative measures already exist that could be used to address the problem. Byelaws should always be proportionate and reasonable. Where a byelaw is no longer necessary, it should be revoked.
- 5.8 Failure to follow the correct procedure to amend the byelaws would result in the Council being unable to enforce them.

## **6 Equalities Implications**

- 6.1 The Public Sector Equality Duty (PSED) under section 149 of the Equality Act 2010 requires the Council, when exercising its functions, to have due regard to:
- (i) The need to eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Equality Act 2010;
  - (ii) The need to advance equality of opportunity between persons who share protected characteristics and those who do not, and;
  - (iii) Foster good relations between those who have protected characteristics and those who do not.
- 6.2 Note: 'Protected characteristics' are age, sex, race, disability, sexual orientation, marriage and civil partnerships, religion or belief, pregnancy and maternity and gender reassignment.
- 6.3 The Council is committed to all of the above in the provision, procurement and commissioning of its services, and the employment of its workforce. In

addition, the Council is also committed to improving the quality of life and wellbeing for all residents in respect of socioeconomics and health determinants.

- 6.4 The adoption of the new byelaws will clearly set out rules and regulations, which aim to ensure that all members of the community are able to use parks without unreasonably inconveniencing other users.
- 6.5 An Equality Impact Assessment has been carried out based on the responses to the community consultation on the draft proposed updated byelaws which included consultation with those individuals with protected characteristics. The report is attached at **Appendix 7**. No comments were received from persons with protected characteristics.

## **7 Carbon Reduction/Environmental Sustainability Implications**

- 7.1 Many of the byelaws will compliment Carbon Reduction/Environmental Sustainability needs, for example the encouragement of Cycling within our open spaces and the protection of flora and fauna. The prohibition of Fires and BBQ's and the planting of trees and shrubs to help mitigate against current carbon emissions. **Appendix 8** contains the Climate Impact Assessment regarding the Byelaws.

## **8 Appendices**

Appendix 1 – Existing 1996 Byelaws for GBC parks and open spaces

Appendix 2 – Assessment of model set of byelaws for GBC parks

Appendix 3 – Updated GBC Byelaws

Appendix 4 – Regulatory Assessment

Appendix 5 – GBC Park Byelaws Consultation Report

Appendix 6 – Statement of Regulatory Assessment

Appendix 7 – Equality Impact Assessment

Appendix 8 – Climate Impact Assessment

## **9 Background Papers**

- 9.1 Report to Council 22 January 2025  
<https://democracy.gedling.gov.uk/ieListDocuments.aspx?CIId=129&MeetingId=3367>

**Statutory Officer approval**

**Approved by:**

**Date:**

**On behalf of the Chief Financial Officer**

**Approved by:**

**Date:**

**On behalf of the Monitoring Officer**

This page is intentionally left blank



# BYELAWS

## **PLEASURE GROUNDS, PUBLIC WALKS AND OPEN SPACES**

Byelaws made by the Gedling Borough Council under  
section 164 of the Public Health Act 1875,  
and Sections 12 and 15 of the Open Spaces Act 1906, with  
respect to pleasure grounds,  
public walks and open spaces.

from

# **GEDLING LEISURE**

## **Interpretation**

1. In these byelaws:  
"the Council" means Gedling Borough Council  
"the ground" means each of the grounds referred to in the Schedule to these byelaws.

## **Opening Times**

2. On any day on which the ground is open to the public, no person shall enter it before the time, or enter or remain in it after the time, indicated by a notice placed in a conspicuous position at the entrance to the ground.

## **Vehicles**

3. (1) No person shall, without reasonable excuse, ride or drive a cycle, motor cycle, motor vehicle or any other mechanically propelled vehicle in the ground, or bring or cause to be brought into the ground a motor cycle, motor vehicle, trailer or any other mechanically propelled vehicle (other than a cycle), except in any part of the ground where there is a right of way for that class of vehicle.
- (2) No person shall, without reasonable excuse, ride a cycle, except in any part of the ground where there is a right of way for cycles, or along such routes as may be fixed by the Council and indicated by signs placed in conspicuous position in the ground.
- (3) If the Council has set apart a space in the ground for use by vehicles of any class, this byelaw shall not prevent the riding or driving of those vehicles in the space so set apart, or on a route, indicated by signs placed in conspicuous positions, between it and the entrance to the ground.
- (4) This byelaw shall not extend to invalid carriages.
- (5) In this byelaw:

"cycle" means a bicycle, a tricycle, or a cycle having four or more wheels, not being in any case a motor cycle or motor vehicle;

"invalid carriage" means a vehicle, whether mechanically propelled or not, the unladen weight of which does not exceed

from  
**GEDLING**  
**LEISURE**

150 kilograms, the width of which does not exceed 0.85 metres and which has been constructed or adapted for use for the carriage of one person, being a person suffering from some physical defect or disability and is used solely by such a person;

"motor cycle" means a mechanically propelled vehicle, not being an invalid carriage, with less than four wheels and the weight of which unladen does not exceed 410 kilograms;

"motor vehicle" means a mechanically propelled vehicle, not being an invalid carriage, intended or adapted for use on roads;

"trailer" means a vehicle drawn by a motor vehicle, and includes a caravan.

#### **Overnight Parking**

4. No person shall, without the consent of the Council, leave or cause or permit to be left any vehicle in the ground between the hours of 12 midnight and 6 a.m.

#### **Horses**

5. No person shall in the ground intentionally or negligently ride a horse to the danger of any other person using the ground.
6. No person shall, except in the exercise of any lawful right or privilege, ride a horse in the ground.

#### **Climbing**

7. No person shall, without reasonable excuse, climb any wall or fence in or enclosing the ground, or any tree, or any barrier, railing, post or other structure.

#### **Removal of Structures**

8. No person shall, without reasonable excuse, remove from or displace in the ground any barrier, railing, post or seat, or any part of any structure or ornament, or any implement provided for use in the laying out or maintenance of the ground.



### **Erection of structures**

9. No person shall in the ground, without the consent of the Council, erect any post, rail, fence, pole, tent, booth, stand, building or other structure.

### **Camping**

10. No person shall in the ground, without the consent of the Council, erect a tent or use any vehicle, including a caravan, or any other structure for the purpose of camping, except in any area which may be set apart and indicated by notice as a place where camping is permitted.

### **Children's Play Areas**

11. (1) No person who has attained the age of 14 years shall enter or remain in the children's play area in any of the grounds listed in the Schedule to these byelaws.
- (2) This byelaw shall not apply to any person who is bona fide in charge of a child under the age of 14 years.

### **Children's Play Apparatus**

12. No person who has attained the age of 14 years shall use any apparatus in the ground which, by a notice placed on or near thereto, has been set apart by the Council for the exclusive use of persons under the age of 14 years.

### **Trading**

13. No person shall in the ground without the consent of the Council, sell, or offer or expose for sale, or let to hire, or offer or expose for letting to hire, any commodity or article.

### **Grazing**

14. No person shall, without the consent of the Council, turn out or permit any animal to graze in the ground.

from  
**GEDLING**  
**LEISURE**

**Protection of Flower Beds, Trees, Grass, etc.**

15. No person who brings or causes to be brought into the ground a vehicle shall wheel or park it over or upon:
- (a) any flower bed, shrub or plant, or any ground in the course of preparation as a flower bed, or for the growth of any tree, shrub or plant; or
  - (b) any part of the ground where the Council, by a notice placed in a conspicuous position in the ground, prohibits its being wheeled or parked.
16. No person shall in the ground enter upon:
- (a) any flower bed, shrub or plant, or any ground in the course of preparation as a flower bed, or for the growth of any tree, shrub or plant; or
  - (b) any part of the ground set aside for the renovation of grass or turf, where adequate notice to keep off such grass or turf is exhibited.

**Removal of substances**

17. No person shall remove from or displace in the ground any stone, soil or turf, or the whole or any part of any plant, shrub or tree.

**Games**

18. Where the Council has, by a notice placed in a conspicuous position in the ground, set apart an area in the ground for the playing of such games as may be specified in the notice, no person shall:
- (a) play in such an area any game other than the game for which it has been set apart;
  - (b) use any such area so as to give reasonable grounds for annoyance to any person already using that area for any purpose for which it has been set apart; or
  - (c) play any game so specified in any other part of the ground in such a manner as to prevent any person not playing the game from the use of that part.

*from*  
**GEDLING**  
**LEISURE**

- (d) when the area is already occupied by other players not begin to play thereon without their permission;
  - (e) where the exclusive use of the area has been granted by the Council for the playing of a match, play on that area later than a quarter of an hour before the time fixed for the beginning of the match unless taking part therein; or
  - (f) except where the exclusive use of the area has been granted by the Council for the playing of a match in which he is taking part, use the area for a longer time than two hours continuously, if any other player or players make known to him a wish to use the area.
19. No person shall, in any area of the ground which may have been set apart by the Council for any game, play any game when the state of the ground or other cause makes it unfit for use and a notice is placed in a conspicuous position prohibiting play in that area of the ground.
20. (1) No person shall in the ground play any game:
- (a) so as to give reasonable grounds for annoyance to any other person in the ground; or
  - (b) which is likely to cause damage to any tree, shrub or plant in the ground.
- (2) This byelaw shall not extend to any area set apart by the Council for the playing of any game.

**Archery**

21. No person shall in the ground, except in connection with an event organised by or held with the consent of the Council, engage in the sport of archery.

**Field Sports**

22. No person shall in the ground, except in connection with an event organised by or held with the consent of the Council, engage in the sport of javelin or discus throwing or shot putting.

**Golf**

23. No person shall in the ground drive, chip or pitch a hard golf ball.

**Cricket**

24. No person shall use any cricket ball, except in any part of the ground, which, by a notice placed in a conspicuous position in the ground, has been set-aside as an area where a cricket ball may be used.

**Skateboarding and Roller Skating**

25. No person shall in the ground skate on rollers, skateboards, wheels or other mechanical contrivances in such a manner as to cause danger or nuisance or give reasonable grounds for annoyance to other persons in the ground.

**Missiles**

26. No person shall in the ground, to the danger or annoyance of any other person in the ground, throw or discharge any missile.

**Waterways**

27. No person shall:

**Bathing**

- (a) without reasonable excuse, bathe or swim in any waterway comprised in the ground.

**Pollution of waterways**

- (b) intentionally, carelessly or negligently foul or pollute any waterway comprised in the ground;

### **Watercourses**

- (c) No person shall knowingly cause or permit the flow of any drain or watercourse in the ground to be obstructed or diverted, or open, shut or otherwise work or operate any sluice or similar apparatus in the ground.

### **Boats**

28. No person shall, without the consent of the Council, launch, operate or sail on any waterway comprised in the ground any boat, power craft, dinghy, canoe, sailboard, inflatable or any like craft.

### **Interference with Life-Saving Equipment**

29. No person shall, except in case of emergency, remove from or displace in the ground or otherwise tamper with any life-saving appliance provided by the Council.

### **Aircraft**

30. No person shall, except in case of emergency or with the consent of the Council, take off from or land in the ground in an aircraft, helicopter, hang-glider or hot-air balloon.

### **Power-driven Model Aircraft**

31. In byelaw 32:

"model aircraft" means an aircraft, which either weighs not more than 7 kilograms without its fuel or is for the time being exempted (as a model aircraft) from the provisions of the Air Navigation Order;

"power-driven" means driven by the combustion of petrol vapour or other combustible vapour or other combustible substances or by one or more electric motors or by compressed gas;

32. (1) No person shall in the ground release any power-driven model aircraft for flight or control the flight of such an aircraft.
- (2) No person shall cause any power-driven model aircraft to take off or land in the ground.



### **Kites**

33. No person shall in the ground fly or cause or permit to be flown any kite in such a manner as to cause a danger, nuisance or annoyance to any other person in the ground.



### **Metal detectors**

34. (1) No person shall on the land use any device designed or adapted for detecting or locating any metal or mineral in the ground.

### **Fires**

35. (1) No person shall in the ground intentionally light a fire, or place, throw or let fall a lighted match or any other thing so as to be likely to cause a fire.

- (2) This byelaw shall not apply to any event held with the consent of the Council.

### **Fishing and Protection of Wildlife**

36. (1) No person shall in the ground intentionally kill, injure, take or disturb any animal or fish or engage in hunting, shooting or fishing, or the setting of traps or nets or the laying of snares.

- (2) This byelaw shall not prohibit any fishing, which may be authorised by the Council.

### **Noise**

37. (1) No person shall in the ground, after being requested to desist by an officer of the Council, or by any person annoyed or disturbed, or by any person acting on his behalf:

(a) by shouting or singing;

(b) by playing on a musical instrument; or

(b) by operating or permitting to be operated any radio, gramophone, amplifier, tape recorder or similar instrument cause or permit to be made any noise, which is so loud or so continuous or repeated as to give reasonable cause for annoyance to other persons in the ground.

- (2) This byelaw shall not apply to any person holding or taking part in any entertainment held with the consent of the Council.

### **Performances**

38. No person shall, without the consent of the Council, hold or take part in any public show, performance or exhibition in the ground.



### **Public Shows, Exhibitions and Structures**

39. No person shall in the ground, without the consent of the Council, place or take part in any show or exhibition, or set up any swing, roundabout or other like thing.

### **Gates**

40. Where the Council indicates by a notice conspicuously exhibited on or alongside any gate in the ground that leaving that gate open is prohibited, no person having opened that gate or caused it to be opened, shall leave it open.

### **Obstruction**

41. No person shall in the ground:
- (a) intentionally obstruct any officer of the Council in the proper execution of his duties;
  - (b) intentionally obstruct any person carrying out an act which is necessary to the proper execution of any contract with the Council; or
  - (c) intentionally obstruct any other person in the proper use of the ground, or behave so as to give reasonable grounds for annoyance to other persons in the ground.

### **Savings**

42. (1) An act necessary to the proper execution of his duty in the ground by an officer of the Council, or any act which is necessary to the proper execution of any contract with the Council, shall not be an offence under these byelaws.
- (2) Nothing in or done under any of the provisions of these byelaws shall in any respect prejudice or injuriously affect any public right of way through the ground, or the rights of any person acting legally by virtue of a person's state, right or interest in, over or affecting the ground or any part thereof.

### **Removal of Offenders**

43. Any person offending against any of these byelaws may be removed from the ground by an officer of the Council or a constable.



### **Penalty**

44. Any person offending against any of these byelaws shall be liable on summary conviction to a fine not exceeding level 2 on the standard scale.

### **Revocation**

45. (1) The byelaws made by the Urban District of Carlton on 22nd October, 1952 and confirmed by the Secretary of State on 19th December, 1952 relating to Burton Road Recreation Ground, Conway Road Recreation Ground, Forester Street Recreation Ground, Cavendish Road Recreation Ground, Valley Road Recreation Ground, Carlton Hill Recreation Ground, Colwick Recreation Ground and King Georges Field Recreation Ground Carlton are hereby revoked.
- (2) Any other existing byelaws made by the Council relating to pleasure grounds and open spaces are hereby revoked.

from  
**GEDLING**  
**LEISURE**  
Schedule

The grounds referred in byelaw 1 are as follows:

| <u>Name of Ground</u>             | <u>Location of Ground</u>           |
|-----------------------------------|-------------------------------------|
| <b>Arnold:</b>                    |                                     |
| Arno Vale Recreation Ground       | Arno Vale Road, Arnold              |
| Arnot Hill Park Recreation Ground | Nottingham Road, Arnold             |
| Breck Hill Road Recreation Ground | Breck Hill Road, Arnold             |
| Burntstump Recreation Ground      | Burntstump Hill (off A60)<br>Arnold |
| Church Lane Recreation Ground     | Church Lane, Arnold                 |
| Killisick Road Recreation Ground  | Killisick Road, Arnold              |
| King George V Recreation Ground   | Hallams Lane, Arnold                |
| Muirfield Recreation Ground       | Muirfield Road, Top Valley          |
| Nottingham Road Recreation Ground | Off George Street, Arnold           |
| Queens Bower Recreation Ground    | Queens Bower Road, Arnold           |
| Salop Street Recreation Ground    | Salop Street, Daybrook              |
| Surgeys Lane Playing Field        | Surgeys Lane, Arnold                |
| Thackery's Lane Recreation Ground | Thackerys Lane,                     |
| Woodthorpe                        |                                     |

**Carlton:**

|   |                            |
|---|----------------------------|
| Albert Avenue Play Area and Garden for the Blind: | Albert Avenue, Carlton     |
| Carlton Forum Playing Fields                      | Coningswath Road, Carlton  |
| Carlton Hill Recreation Ground                    | Carlton Hill, Carlton      |
| Carnarvon Grove Play Area                         | Carnarvon Grove, Carlton   |
| Cavendish Road Recreation Ground                  | Cavendish Road, Carlton    |
| Conway Road Recreation Ground                     | Conway Road, Carlton       |
| Honeywood Gardens Recreation Ground               | Honeywood Gardens, Carlton |

King George V Recreation Ground  
Oakdale Road Recreation Ground  
Valley Road Recreation Ground

Standhill Road, Carlton  
Oakdale Road, Carlton  
Valley Road, Carlton



**Colwick:**

|   |                           |
|---|---------------------------|
| British Rail Staff Ass. Recreation Ground Colwick, Nottingham |                           |
| Colwick Rectory Recreation Ground                             | Mile End Road, Colwick    |
| Valeside Gardens Play Area                                    | Valeside Gardens, Colwick |

**Gedling:**

|  |                       |
|--|-----------------------|
| Adbolton Avenue Recreation Ground<br>Gedling | Adbolton Avenue,      |
| Burton Road Recreation Ground<br>Gedling     | Burton Road,          |
| Lambley Lane Recreation Ground No. 1 (West)  | Lambley Lane, Gedling |
| Lambley Lane Recreation Ground No. 2 (East)  | Lambley Lane, Gedling |
| Rutland Road Recreation Ground               | Rutland Road, Gedling |
| Willow Road Recreation Ground                | Willow Road, Gedling  |

**Mapperley:**

|                                |   |
|--------------------------------|---|
| Haywood Road Recreation Ground | Haywood Road, Carlton                                       |
| Mapperley Recreation Area      | Off Plains Road,<br>Mapperley - adjacent to<br>Golf Course. |

**Netherfield:**

|  |                 |
|--|-----------------|
| Bells Field Recreation Ground<br>Netherfield | Victoria Road,  |
| Curzon Street Play Area<br>Netherfield       | Curzon Street,  |
| Dunstan Street Play Area<br>Netherfield      | Dunstan Street, |

**Newstead:**

|                            |          |                   |
|----------------------------|----------|-------------------|
| Newstead Recreation Ground | Page 121 | Off Station Road, |
|----------------------------|----------|-------------------|

Newstead Village



of  
**GEDLING BOROUGH COUNCIL** was hereunto  
affixed this 6th day of December 1996 in the  
presence of:-

**Mayor**  
**R Marshall**

**L.S.**

**Chief Executive**  
**D Kennedy**

The foregoing byelaws are hereby confirmed by the Secretary of State and shall come into operation on the twelfth day of March 1997.

Signed by authority of the Secretary of State

**R G EVANS**

Head of Unit  
Constitutional and Community Policy Directorate

18 FEB 1997  
Home Office  
LONDON, SW1

# **GEDLING BOROUGH COUNCIL**

## **B Y E L A W S**

**with respect to PLEASURE GROUNDS, PUBLIC WALKS and OPEN  
SPACES**



This page is intentionally left blank



**Assessment of model set of byelaws and how the clauses apply to Gedling parks and green spaces – rationale based on parks and public protection staff consultation**

| <b>Model set of byelaws clause number</b>                                       | <b>Generic Reason to apply byelaw</b>   | <b>Impact on those affected</b>   |
|---|---|---|
| 4 (1) <i>Opening Times</i>  | Public safety. Protect GBC assets   | Risk to the public minimised. Access restricted to safer periods                                    |
| 4 (2) - <i>Opening Times – where byelaw is to apply to more than one ground</i> | Public Safety. Protect GBC assets   | Risk to public minimised. Access restricted to safer periods  |
| 4 (3) - <i>Opening Times – where byelaw is to apply to more than one ground</i> | Public Safety. Protect GBC assets   | Restricted access to safer periods  |
| 5 (1) - <i>Protection of structures and plants</i>                              | Loss of public amenity asset  | Minimise impact of risk from environmental damage   |
| 5 (2) - <i>Protection of structures and plants</i>                              | Damage of public amenity asset  | Minimise impact of risk from environmental damage   |
| 6 - <i>Unauthorised erection of structures</i>                                  | Do not want to prevent access to assets, and protection of public amenity assets  | To prevent health and safety hazards  |
| 7 – <i>Climbing</i>   | Protection of GBC assets and promote public safety  | Minimise the risk of accidents  |
| 8 – <i>Grazing</i>  | Protection of GBC assets, public safety and animal welfare  | Minimise risk of accidents to public and animals. Minimise the risk of damage to GBC assets         |
| 9 – <i>Protection of wildlife</i>   | Protection of wildlife and animal welfare. Protection of public safety  | Minimise distress to animals and park users.  |
| 10 (1) – <i>Gates</i>   | *Not applied to any sites*  | *Not applied to any sites*  |
| 10 (2) – <i>Gates</i>   | *Not applied to any sites*  | *Not applied to any sites*  |
| 11 – <i>Camping</i>   | Minimise risk and impact of environmental damage. Lack of appropriate facilities. Campers personal safety cannot be assured when staying overnight in sites not designed for this | Protection of vulnerable individuals. Public reassurance that facilities are managed appropriately. |
| 12 (1) – <i>Fires Including Sky Lanterns</i>                                    | Protection of GBC assets, environment and public safety   | Reduced risk of injury, loss of life and property. Protect wildlife.                                |
| 12 (2) – <i>Fires</i>   | GBC coordinate and or manage various public events and BBQ sites  | Minimise risk of uncontrolled fires on site. Facilitation of events after due process.              |
| 13 – <i>Missiles</i>  | Protect against injury and safeguard assets   | Minimise risk of injury, accidents and damage to infrastructure                                     |
| 14 – <i>Interference with life-saving equipment</i>                             | To protect life, public safety and assets   | To protect life, public safety and assets   |

|   |   |  |
|---|---|--|
| 15 – Horse riding permitted   | *not applied to any sites*  | *not applied to any sites*   |
| 16 (1) and (2) – Horse riding prohibited except in certain grounds (subject to bridleway etc)   | *not applied to any sites*  | *not applied to any sites*   |
| 17 (1) and (2) – Horse riding prohibited except in the exercise of a lawful right or privilege  | *not applied to any sites*  | *not applied to any sites*   |
| 18 (1) – No person ride a horse except (a) on a designated route for riding; or (b) in the exercise of a lawful right or privilege  | Minimise safety risk to all park users and impact of environmental damage   | Other routes and bridleways are available in the Borough                                   |
| 18 (2) – If riding is permitted by virtue of byelaw [18](1)(a) or a lawful right or privilege, no person shall ride a horse in such a manner as to cause danger to any other person | To minimise safety risk to all users and minimise impact of environmental damage  | Other routes and bridleways are available in the Borough                                   |
| 19 – Cycling  | Protection of public safety and assets. Limit environmental damage. Designated cycle routes are risk assessed and designed for safe passage by cycles | Minimisation of conflict and collisions between pedestrians, wildlife, assets and cyclists |
| 20 (1) – Motor vehicles   | Protection of public safety, driver and passenger safety, and GBC assets. Minimise damage to the environment and wildlife                             | Restrict to safe use to ensure safe passage for all site users                             |
| 20 (2) – Motor vehicles   | *Not applied to any sites*  | *Not applied to any sites*   |
| 21 – Overnight parking  | *Not applied to any sites*  | *Not applied to any sites*   |
| 22 – Children’s play areas  | Child protection and safeguarding. Restriction of area to intended purpose. Protection of GBC assets against unauthorised use.                        | Child protection and safeguarding  |
| 23 – Children’s play apparatus  | Child protection and safeguarding. Restriction of area to intended purpose. Protection of GBC assets against unauthorised use                         | Child protection and safeguarding  |
| 24 – Skateboarding, etc permitted but must not cause danger or annoyance  | Site is suitable for skating in a safe and reasonable manner  | Allows reasonable use of the sites   |

|  |  |   |
|--|--|---|
| 25 (1) Skateboarding, etc permitted only in designated area                                      | Site is unsuitable for skating etc. in a safe and suitable manner. May cause danger and annoyance to other site users. May cause damage to public amenity assets | Restricts activities to risk assessed designated areas                                |
| 25 (2) Skateboarding, etc permitted only in designated area                                      | Site is unsuitable for skating etc. in a safe and suitable manner. May cause danger and annoyance to other site users. May cause damage to public amenity assets | Restricts activities to risk assessed designated areas                                |
| 26 – Prohibition of ball games   | Protection of GBC assets and public safety. Limit environmental damage and restrict ball games to non-sensitive areas.   | Restricts ability to play ball games but directs ball games to more appropriate sites |
| 27 – Ball games permitted only in designated areas   | Allows for reasonable use, protects GBC assets and public safety   | Allows for reasonable use   |
| 28 - Ball games permitted throughout the ground but designated area for ball games also provided | Allows for reasonable use  | Allows for reasonable use   |
| 29 – Rules (to be used with model byelaw 28 or 29)   | To prevent misuse and damage to sports surfaces / equipment  | Ensure playing surface is fit for purpose   |
| 30 – Cricket   | Public health and safety   | Restricts cricket to designated risk assessed areas and protects public               |
| 31 – Archery   | Public safety  | Systems in place to authorise   |
| 32 – Field Sports  | Public safety  | Appropriate use allowed via booking process   |
| 33 - Golf prohibited [except where part of ground is set aside as golf course]                   | Public Safety  | Municipal provision provided at Mapperley Golf Course                                 |
| 34 (1) - Where part of ground is set aside as a golf course                                      | *Not applied to any sites*   | *Not applied to any sites*  |
| 35 (1,2 and 3) Where part of the ground is set aside as a golf course                            | *Not applied to any sites*   | *Not applied to any sites*  |
| 35 – Bathing   | Public safety  | Public protection, fear of drowning   |
| 36 – Ice skating   | Public safety  | Minimise risk of accidents  |
| 37 – Model boats   | Public safety to avoid risks and hazards associated with recovery of model boats. Disturbance to wildlife  | Minimise risks of accidents, fear of drowning   |
| 38 - To prohibit use of boats [and if appropriate a wider category of vessels]                   | Public safety. Damage to the environment and impact on wildlife  | Minimise risks of accidents, fear of drowning   |

|  |   |   |
|--|---|---|
| <i>without permission [except in designated areas]</i>   |   |   |
| <i>39 (1) – In areas where use of boats is common</i>  | *Not applied to any sites*  | *Not applied to any sites*  |
| <i>39 (2) – In areas where use of boats is common</i>  | *Not applied to any sites*  | *Not applied to any sites*  |
| <i>40 – Fishing</i>  | Protection of wildlife, public safety   | Fishing is permitted in nearby privately owned fisheries and River Trent                                      |
| <i>41 – Blocking of watercourses</i>   | Protection of the environment and wildlife, prevent incidences of flooding  | Reduced risk of flooding and protection of environment and wildlife   |
| <i>42 – Model Aircraft general prohibition</i>   | Protection of the environment and wildlife, public safety and public privacy  | Minimise risks of accidents, protect public privacy   |
| <i>43 - Model aircraft permitted in certain grounds [on specified days at specified times]</i> | *Not applied to any sites*  | *Not applied to any sites*  |
| <del>44</del> <i>44 - Model aircraft permitted in designated areas</i>                         | *Not applied to any sites*  | *Not applied to any sites*  |
| <del>45</del> <i>45 – Model aircraft subject to certain control</i>                            | *Not applied to any sites*  | *Not applied to any sites*  |
| <del>46</del> <i>46 – Quieter types of model aircraft permitted</i>                            | *Not applied to any sites*  | *Not applied to any sites   |
| <i>47 – Provision of Services</i>  | Preventing annoyance and exploitation of site users   | Ensure activities are regulated and appropriate licences in place to ensure safety of park users              |
| <i>48 (1) – Excessive Noise</i>  | Preventing annoyance and disturbance to users local residents and wildlife  | Management of noise for all park users  |
| <i>48 (2) Excessive Noise</i>  | To facilitate approved events   | Management of noise. Formal events application process available and Licensing approval process               |
| <i>49 - Public shows and performances</i>  | To facilitate approved events. Ensure compliance with Health and Safety regulations                                     | Ensure suitability of events and activities for all attendees.  |
| <i>50 – Aircraft, hang gliders and hot air balloons</i>  | Protection of public safety, GBC assets and the environment   | Redirect to approved sites  |
| <i>51 – Kites</i>  | Safeguard overhead services and public safety   | Restrict kite flyers to sensible locations and behaviour  |
| <i>52 (1) – Metal detectors</i>  | Protect from environmental damage and public health and safety liabilities. Protection of potential historic assets and | Protecting park users from potential hazards created from metal detectors' excavations, i.e. trips and falls. |

|                                  |   |                        |
|----------------------------------|---|------------------------|
|                                  | potential aquisition of finds without consent |                        |
| <i>52 (2) – Metal detectors</i>  | *not applied to sites*                        | *not applied to sites* |
| <i>53 - Obstruction</i>          |   |                        |
| <i>54 - Savings</i>              |   |                        |
| <i>55 – Removal of Offenders</i> |   |                        |
| <i>56 – Penalty</i>              |   |                        |
| <i>57 - Revocation</i>           |   |                        |

This page is intentionally left blank

**GEDLING BOROUGH COUNCIL**  
**BYELAWS FOR PLEASURE GROUNDS, PUBLIC  
WALKS AND OPEN SPACES**  
**ARRANGEMENT OF BYELAWS**

**PART 1**  
**GENERAL**

1. General interpretation
2. Application
3. Opening times

**PART 2**  
**PROTECTION OF THE GROUND, ITS WILDLIFE AND THE PUBLIC**

Interpretation of Part 2

4. Protection of structures and plants
5. Unauthorised erection of structures
6. Climbing
7. Grazing
8. Protection of wildlife
9. Camping
10. Fires
11. Missiles
12. Interference with life-saving equipment

## PART 3

### HORSES, CYCLES AND VEHICLES

#### Interpretation of Part 3

- 13. Horses - Horse riding prohibited except on designated route (subject to bridleway, etc)
- 14. Cycling
- 15. Motor vehicles

## PART 4

### PLAY AREAS, GAMES AND SPORTS

#### Interpretation of Part 4

- 16. Children's play areas
- 17. Children's play apparatus
- 18. Skateboarding – permitted but must not cause danger or annoyance
- 19. Skateboarding - only in designated area
- 20. Ball games - Prohibition of ball games
- 21. Ball games - Ball games permitted throughout the ground but designated area for ball games also provided
- 22. Ball games – Rules
- 23. Ball Games – Breaking the Rules
- 24. Cricket
- 25. Archery
- 26. Field sports
- 27. Golf - Prohibited except on golf course

## PART 5

### WATERWAYS

#### Interpretation of Part 5

- 28. Bathing
- 29. Ice skating
- 30. Model boats
- 31. Boats - To prohibit use of boats, etc without permission
- 32. Fishing
- 33. Blocking of watercourses



## MODEL AIRCRAFT

Interpretation of Part 6

34. Model aircraft - General prohibition

## PART [7]

### OTHER REGULATED ACTIVITIES

35. Provision of services

36. Excessive noise

37. Public shows and performances

38. Aircraft, hang-gliders and hot air balloons

39. Kites

40. Metal detectors

## PART [8]

### MISCELLANEOUS

41. Obstruction

42. Savings

43. Removal of offenders

44. Penalty

45. Revocation - General

SCHEDULE [1] - Grounds to which byelaws apply generally

SCHEDULE [2] - Grounds referred to in certain byelaws

SCHEDULE [3] - Rules for playing ball games in designated areas

Byelaws made under [section 164 of the Public Health Act 1875/section 15 of the Open Spaces Act 1906/sections 12 and 15 of the Open Spaces Act 1906] by the Gedling Borough Council with respect to pleasure grounds and open spaces listed in the Schedule 1.

## **PART 1**

### **GENERAL**

#### **General Interpretation**

1. In these byelaws:

*Select from the following list only terms to be used in the byelaws which the Council proposes to adopt:*

“the Council” means Gedling Borough Council

“the ground” means any of the grounds listed in Schedule 1;

“designated area” means an area in the ground which is set aside for a specified purpose, that area and its purpose to be indicated by notices placed in a conspicuous position;

“invalid carriage” means a vehicle, whether mechanically propelled or not,

- (a) the unladen weight of which does not exceed 150 kilograms,
- (b) the width of which does not exceed 0.85 metres, and
- (c) which has been constructed or adapted for use for the carriage of a person suffering from a disability, and used solely by such a person.

#### **Application**

2. These byelaws apply to all of the grounds listed in Schedule 1 unless otherwise stated.

#### **Opening times**

3. (1) No person shall enter or remain in the ground except during opening hours.

- (2) "Opening hours" means the days and times during which the ground is open to the public and which are indicated by a notice placed in a conspicuous position at the entrance to the ground.

*Where byelaw is to apply to more than one ground*

- (3) Byelaw 3(1) applies only to the grounds listed in Part 1 of Schedule 2.

## **PART 2**

### **PROTECTION OF THE GROUND, ITS WILDLIFE AND THE PUBLIC**

#### **Interpretation of Part 2**

In this Part:

"Sky lantern" means any unmanned device which relies on an open flame or other heat source to heat air within it with the intention of causing it to lift into the atmosphere

#### **Protection of structures and plants**

4. (1) No person shall without reasonable excuse remove from or displace within the ground:
- (a) any barrier, post, seat or implement, or any part of a structure or ornament provided for use in the laying out or maintenance of the ground; or
  - (b) any stone, soil or turf or the whole or any part of any plant, shrub or tree.
- (2) No person shall walk on or ride, drive or station a horse or any vehicle over:
- (a) any flower bed, shrub or plant;
  - (b) any ground in the course of preparation as a flower bed or for the growth of any tree, shrub or plant; or
  - (c) any part of the ground set aside by the Council for the renovation of turf or for other landscaping purposes and indicated by a notice conspicuously displayed.

#### **Unauthorised erection of structures**

5. No person shall without the consent of the Council erect any barrier, post, ride or swing, building or any other structure.

#### **Climbing**

6. No person shall without reasonable excuse climb any wall or fence in or enclosing the ground, or any tree, or any barrier, railing, post or other structure.

### **Grazing**

7. No person shall without the consent of the Council turn out or permit any animal for which they are responsible to graze in the ground.

### **Protection of wildlife**

8. No person shall kill, injure, take or disturb any animal, or engage in hunting or shooting or the setting of traps or the laying of snares.

### **Camping**

9. No person shall without the consent of the Council erect a tent or use a vehicle, caravan or any other structure for the purpose of camping [except in a designated area for camping].

### **Fires**

- 10 (1) No person shall:
- (a) light a fire; or
  - (b) place, throw or drop a lighted match or any other thing likely to cause a fire; or
  - (c) release a lighted sky lantern into the atmosphere.
- (2) Byelaw (1) shall not apply to:
- (a) the lighting of a fire at any event for which the Council has given permission that fires may be lit; or
  - (b) [the lighting or use, in such a manner as to safeguard against damage or danger to any person, of a properly constructed camping stove, in a designated area for camping, or of a properly constructed barbecue, in a designated area for barbecues].

### **Missiles**

- 11 No person shall throw or use any device to propel or discharge in the ground any object which is liable to cause injury to any other person.

### **Interference with life-saving equipment**

- 12 No person shall except in case of emergency remove from or displace within the ground or otherwise tamper with any life-saving appliance provided by the Council.

## **PART [3]**

### **HORSES, CYCLES AND VEHICLES**

#### **Interpretation of Part [3]**

In this Part:

“designated route” means a route in or through the ground which is set aside for a specified purpose, its route and that purpose to be indicated by notices placed in a conspicuous position;

“motor cycle” means a mechanically-propelled vehicle, not being an invalid carriage, with less than four wheels and the weight of which does not exceed 410 kilograms;

“motor vehicle” means any mechanically-propelled vehicle other than a motor cycle or an invalid carriage;

“trailer” means a vehicle drawn by a motor vehicle and includes a caravan.

## **Horses**

- 13        (1)        No person shall ride a horse except:
- (a)        on a designated route for riding; or
- (b)        in the exercise of a lawful right or privilege.
- (2)        Where horse-riding is permitted by virtue of byelaw 13 (1)(a) or (b) lawful right or privilege, no person shall ride a horse in such a manner as to cause danger to any other person.

## **Cycling**

- 14        No person shall without reasonable excuse ride a cycle in the ground except in any part of the ground where there is a right of way for cycles or on a designated route for cycling.

## **Motor vehicles**

- 15        No person shall without reasonable excuse bring into or drive in the ground a motor cycle, motor vehicle or trailer except in any part of the ground where there is a right of way [or a designated                      route] for that class of vehicle.

# **PART 4**

## **PLAY AREAS, GAMES AND SPORTS**

### **Interpretation of Part 4**

In this Part:

“ball games” means any game involving throwing, catching, kicking, batting or running with any ball or other object designed for throwing and catching, but does not include cricket;

“golf course” means any area within the ground set aside for the purposes of playing golf and includes any golf driving range, golf practice area or putting course;

“self-propelled vehicle” means a vehicle other than a cycle, invalid carriage or pram which is propelled by the weight or force of one or more persons

skating, sliding or riding on the vehicle or by one or more persons pulling or pushing the vehicle.

### **Children's play areas**

- 16 No person aged 14 years or over shall enter or remain in a designated area which is a children's play area unless in charge of a child under the age of 14 years.

### **Children's play apparatus**

- 17 No person aged 14 years or over shall use any apparatus stated to be for the exclusive use of persons under the age of 14 years by a notice conspicuously displayed on or near the apparatus.

### **Skateboarding, etc**

- 18 No person shall skate, slide or ride on rollers, skateboards or other self-propelled vehicles in such a manner as to cause danger or give reasonable grounds for annoyance to other persons.
- 19 (1) No person shall skate, slide or ride on rollers, skateboards or other self-propelled vehicles except in a designated area for such activities. This bylaw applies to grounds listed in Part 2 of Schedule 2.
- (2) Where there is a designated area for skating, sliding or riding on rollers, skateboards or other self-propelled vehicles, no person shall engage in those activities in such a manner as to cause danger or give reasonable grounds for annoyance to other persons.

### **Ball games**

- 20 No person shall play ball games in the ground. This bylaw applies to all of the grounds listed in Part 3 of schedule 2.
- 21 No person shall play ball games in the ground except in a designated area for playing ball games. The bylaw applies to all of the grounds listed in Part 4 of schedule 2
- 22 No person shall play ball games outside a designated area for playing ball games in such a manner:
- (a) as to exclude persons not playing ball games from use of that part;
  - (b) as to cause danger or give reasonable grounds for annoyance to any other person in the ground; or
  - (c) which is likely to cause damage to any tree, shrub or plant in the ground.
- 23 It is an offence for any person using a designated area for playing ball games to break any of the rules set out in Schedule [3] and conspicuously displayed

on a sign in the designated area when asked by any person to desist from breaking those rules.

### **Cricket**

- 24 No person shall throw or strike a cricket ball with a bat except in a designated area for playing cricket.

### **Archery**

- 25 No person shall engage in the sport of archery except in connection with an event organised by or held with the consent of the Council.

### **Field sports**

- 26 No person shall throw or put any javelin, hammer, discus or shot except in connection with an event organised by or held with the consent of the Council [or on land set aside by the Council for that purpose].

### **Golf**

- 27 No person shall drive, chip or pitch a hard golf ball

## **PART 5**

### **WATERWAYS**

#### **Interpretation of Part 5**

In this Part:

“boat” means any yacht, motor boat or similar craft but not a model or toy boat;

“power-driven” means driven by the combustion of petrol vapour or other combustible substances;

“waterway” means any river, lake, pool or other body of water and includes any fountain.

#### **Bathing**

28 No person shall without reasonable excuse bathe or swim in any waterway.

#### **Ice skating**

29 No person shall step onto or otherwise place their weight upon any frozen waterway.

#### **Model boats**

30 No person shall operate a power-driven model boat on any waterway.

#### **Boats**

31 No person shall sail or operate any boat, [dinghy, canoe, sailboard or inflatable] on any waterway without the consent of the Council

#### **Fishing**

32 No person shall in any waterway cast a net or line for the purpose of catching fish or other animals.

#### **Blocking of watercourses**

33 No person shall cause or permit the flow of any drain or watercourse in the ground to be obstructed, diverted, open or shut or otherwise move or operate any sluice or similar apparatus.



## **PART 6**

### **MODEL AIRCRAFT**

#### **Interpretation of Part 6**

In this Part:

“model aircraft” means an unmanned aircraft which weighs not more than 7 kilograms without its fuel;

“power-driven” means driven by:

- (a) the combustion of petrol vapour or other combustible substances;
- (b) jet propulsion or by means of a rocket, other than by means of a small reaction motor powered by a solid fuel pellet not exceeding 2.54 centimetres in length; or
- (c) one or more electric motors or by compressed gas.

“radio control” means control by a radio signal from a wireless transmitter or similar device.

#### **General prohibition**

34 No person shall cause any power-driven model aircraft to:

- (a) take off or otherwise be released for flight or control the flight of such an aircraft in the ground; or
- (b) land in the ground without reasonable excuse.

## **PART [7]**

### **OTHER REGULATED ACTIVITIES**

#### **Provision of services**

- 35 No person shall without the consent of the Council provide or offer to provide any service for which a charge is made.

#### **Excessive noise**

- 36 (1) No person shall, after being requested to desist by any other person in the ground, make or permit to be made any noise which is so loud or so continuous or repeated as to give reasonable cause for annoyance to other persons in the ground by:
- (a) shouting or singing;
  - (b) playing on a musical instrument; or
  - (c) by operating or permitting to be operated any radio, amplifier, tape recorder or similar device.
- (2) Byelaw 36 (1) does not apply to any person holding or taking part in any entertainment held with the consent of the Council.

#### **Public shows and performances**

- 37 No person shall without the consent of the Council hold or take part in any public show or performance.

#### **Aircraft, hang gliders and hot air balloons**

- 38 No person shall except in case of emergency or with the consent of the Council take off from or land in the ground in an aircraft, helicopter, hang glider or hot air balloon.

#### **Kites**

- 39 No person shall fly any kite in such a manner as to cause danger or give reasonable grounds for annoyance to any other person.

#### **Metal detectors**

- 40 No person shall without the consent of the Council use any device designed or adapted for detecting or locating any metal or mineral in the ground.

## **PART [8]**

### **MISCELLANEOUS**

#### **Obstruction**

- 41 No person shall obstruct:
- (a) any officer of the Council in the proper execution of his duties;
  - (b) any person carrying out an act which is necessary to the proper execution of any contract with the Council; or
  - (c) any other person in the proper use of the ground.

#### **Savings**

- 42 (1) It shall not be an offence under these byelaws for an officer of the Council or any person acting in accordance with a contract with the Council to do anything necessary to the proper execution of his duty.
- (2) Nothing in or done under these byelaws shall in any respect prejudice or injuriously affect any public right of way through the ground, or the rights of any person acting lawfully by virtue of some estate, right or interest in, over or affecting the ground or any part of the ground.

#### **Removal of offenders**

- 43 Any person offending against any of these byelaws may be removed from the ground by an officer of the Council or a constable.

#### **Penalty**

- 44 Any person offending against any of these byelaws shall be liable on summary conviction to a fine not exceeding level 2 on the standard scale.

#### **Revocation**

- 45 The byelaws made by Gedling Borough Council on *insert date* and confirmed/approved by *insert name of confirming authority* on *insert date of confirmation* relating to the ground are hereby revoked.

# SCHEDULES

## SCHEDULE [1]

### GROUND TO WHICH BYELAWS APPLY [GENERALLY]

The grounds referred to in byelaw 2 are:

| Town and Name of Site                          | Location          |
|--|-------------------|
| <b>ARNOLD</b>                                  |                   |
| Arno Vale Recreation Ground                    | Arno Vale Road    |
| Arnot Hill Park                                | Nottingham Road   |
| Bestwood Recreation Ground                     | Woodchurch Road   |
| Calverton Road Reserve                         | Calverton Road    |
| Church Lane Recreation Ground                  | Church Lane       |
| Edison Way Recreation Open Space               | Edison Way        |
| Georgia Drive Open Space                       | Georgia Drive     |
| Killisick Road Recreation Ground               | Killisick Road    |
| King George V Recreation Ground                | Hallams Lane      |
| Muirfield Road Recreation Ground               | Muirfield Road    |
| Nottingham Road Recreation Ground              | Off George Street |
| Queens Bower Recreation Ground                 | Queens Bower Road |
| Salop Street Recreation Ground                 | Salop Street      |
| <b>BURTON JOYCE</b>                            |                   |
| Magenta Way Playing Fields                     | Magenta Way       |
| <b>CALVERTON</b>                               |                   |
| Church Meadow Green Space                      | Church Meadow     |
| Jumelles Drive Green Space                     | Jumelles Drive    |
| Stonebridge Way Play Area                      | Stonebridge Way   |
| <b>CARLTON</b>                                 |                   |
| Albert Avenue Play Area & Garden for the Blind | Albert Avenue     |
| Burton Road Jubilee Park                       | Burton Road       |
| Carlton Forum Playing Fields                   | Coningswath Road  |
| Carlton Hill Recreation Ground                 | Carlton Hill      |
| Carnarvon Grove Play Area                      | Carnarvon Grove   |
| Cavendish Road Recreation Ground               | Cavendish Road    |

|  |                          |
|--|--------------------------|
| Conway Road Recreation Ground          | Conway Road              |
| Honeywood Gardens Recreation Area      | Honeywood Gardens        |
| King George V Recreation Ground        | Standhill Road           |
| Midland Woods                          | Oakdale Road             |
| Onchan Park                            | Onchan Drive             |
| Richard Herrod Playing Field           | Coningswath Road         |
| Valley Road Recreation Ground          | Valley Road              |
| <b>COLWICK</b>                         |                          |
| Colwick Rectory Recreation Ground      | Mile End Road            |
| Valeside Gardens Play Area             | Valeside Gardens         |
| <b>GEDLING</b>                         |                          |
| Adbolton Avenue Recreation Ground      | Adbolton Avenue          |
| Burton Pastures Open Space             | Beaumaris Drive          |
| College Road Recreation Open Space     | College Road             |
| Lambley Lane Recreation Ground (North) | Lambley Lane             |
| Lambley Lane Recreation Ground (South) | Lambley Lane             |
| Rutland Road Recreation Ground         | Rutland Road             |
| Willow Gardens                         | Main Road                |
| Willow Park                            | Jessops Lane/Willow Road |
| <b>MAPPERLEY</b>                       |                          |
| Haywood Road Green                     | Haywood Road             |
| Digby Park                             | Digby Avenue             |
| Mapperley Plains Play Area             | Mapperley Plains         |
| <b>NETHERFIELD</b>                     |                          |
| Jackie Bells Play Area                 | Victoria Road            |
| Victoria Park Recreation Ground        | Teal Close               |
| Kingsley Drive Recreation Open Space   | Kingsley Drive           |
| Deabill Street Play Area               | Deabill Street           |
| <b>NEWSTEAD</b>                        |                          |
| Newstead Recreation Ground             | Off Station Road         |
| Newstead Tilford Road Youth Area       | Tilford Road             |
| <b>WOODTHORPE</b>                      |                          |
| Breck Hill Recreation Ground           | Breck Hill Road          |
| Thackerays Lane Recreation Ground      | Thackery's Lane          |

|                                |              |
|--------------------------------|--------------|
| Woodthorpe Library Green Space | Wensley Road |
|--------------------------------|--------------|

## SCHEDULE 2

### GROUNDS REFERRED TO IN CERTAIN BYELAWS

#### PART 1

#### OPENING TIMES (BYELAW 3(1))

|   |                         |
|---|-------------------------|
| Conway Road Recreation Ground                     | Conway Road, Carlton    |
| King George V Recreation Ground<br>(Arnold)       | Hallams Lane, Arnold    |
| Onchan Park                                       | Onchan Drive, Carlton   |
| King George V Recreation Ground<br>Play Area only | Standhill Road, Carlton |

#### PART 2

#### SKATEBOARDING ETC PERMITTED ONLY IN DESIGNATED AREA (BYELAW 19)

Arnot Hill Park, Arnold (only permitted on designated Skatepark)

#### PART 3

#### PROHIBITION OF BALL GAMES (BYELAW 20)

|                           |                           |
|---------------------------|---------------------------|
| Carnarvon Grove Play Area | Carnarvon Grove, Carlton  |
| Edison Way Green Space    | Edison Way, Arnold        |
| Valeside Gardens          | Valeside Gardens, Colwick |

PART 4  
BALL GAMES PERMITTED ONLY IN DESIGNATED AREAS (BYELAW 21)

|                               |                      |
|-------------------------------|----------------------|
| Conway Road Recreation Ground | Conway Road, Carlton |
|-------------------------------|----------------------|

SCHEDULE [3]

RULES FOR PLAYING BALL GAMES IN DESIGNATED AREAS (BYELAW 21)

Any person using a designated area for playing ball games is required by byelaw (21) to comply with the following rules:

- (1) No person shall play any game other than those ball games for which the designated area has been set aside.
- (2) No person shall obstruct any other person who is playing in accordance with these rules.
- (3) Where exclusive use of the designated area has been granted to a person or group of persons by the Council for a specified period, no other person shall play in that area during that period.
- (4) Subject to paragraph (5), where the designated area is already in use by any person, any other person wishing to play in that area must seek their permission to do so.
- (5) Except where they have been granted exclusive use of the designated area for more than two hours by the Council, any person using that area shall vacate it if they have played continuously for two hours or more and any other person wishes to use that area.
- (6) No person shall play in the designated area when a notice has been placed in a conspicuous position by the Council prohibiting play in that area.

This page is intentionally left blank



# **Regulatory Assessment of Gedling Borough Council Proposed Byelaws 2025**

## **Introduction**

In 2025 Gedling Borough district has an estimated population of 117,800. Gedling Borough lies adjacent to the boundary of the City of Nottingham and covers 120km<sup>2</sup>. Around 5,000 businesses are based in Gedling Borough. Gedling Borough Council is responsible for the management and maintenance of over 1,695 hectares of accessible green spaces.

Including:

- 51 local parks
- 4 Green Flags
- 601 allotment plots
- 31 play areas
- 14 ball courts
- 9 Skate Parks
- 3 Cemeteries
- 7 Outdoor gyms
- Sports facilities
- 24,000 volunteers hours on green spaces annually

In addition, the Council's Parks and street care service carries out work on tree management, environmental education, conservation management of nature reserves, guidance and support to 16 park community 'Friends Groups', street cleansing, litter management and bereavement services. We currently have a team of 2 Park Ranger posts and 7 Neighbourhood Warden Posts that oversee site health & safety monitoring, and enforcement across all the Council's portfolio of sites within the borough.

## **Enforcement background.**

When using our parks and open spaces, it is important that certain rules are followed to ensure they remain safe and clean for everyone to enjoy. We try to make sure everyone can enjoy our accessible green spaces safely. To do this we have several byelaws, policies and guides in place. We encourage people to enjoy our parks as fully as possible, however there are circumstances where without the correct permissions, you may have to abandon your activity or be prevented from continuing if the activity is already underway.

Gedling Borough Council uses a variety of legislative powers including byelaws to address crime and anti-social behaviour. The authority has several warranted officers within various environmental teams including Public Protection who have the legal powers to issue fixed penalty notices or take alternative actions under a variety of these powers.

## **Why amend Gedling's current Parks Byelaws**

Byelaws are made under section 164 of the Public Health Act 1875 and sections 12 and 15 of the Open Spaces Act 1906 by Gedling Borough Council with respect to pleasure grounds, public walks and open spaces.

The current byelaws were introduced in 1996 and include all of the relevant sites managed by Parks and street care and owned by the Council at that time.

Since the byelaws were introduced, some sites have changed names, e.g. Haywood Road Recreation Ground became Haywood Road Green and new sites have been acquired or developed, e.g. Magenta Way Playing Fields, and the schedule of sites listed in the 1996 byelaws is out of date and requires full review and updating.

The Council is required to use the wording for individual byelaws as set out in the set of model byelaws produced by the Ministry Housing, Communities & Local Government (MHCLG) and must make an assessment on a site-by-site basis to warrant the need for each individual byelaw.

When reviewing byelaws the local authority should consider whether the byelaw needs to be retained at all, as it may now no longer be required. For example, the issue the byelaw addressed may now be addressed through national legislation.

A full review of the new model byelaws, which were introduced by the MHCLG on the 7 September 2018, has been undertaken by the Council with each byelaw assessed against the identified sites managed by the Council and these have been grouped into schedules to apply to specific byelaws.

Based on the above process the proposed byelaws are bespoke to meet the Council's requirements.

## **Background**

The Council is responsible for public parks, open spaces and gardens in the Borough. The conduct of the public in these locations is currently regulated primarily by byelaws, which aim to ensure that everyone is reasonably able to use the spaces without unreasonably inconveniencing other users.

Byelaws are made under section 164 of the Public Health Act 1875 and sections 12 and 15 of the Open Spaces Act 1906 by Gedling Borough Council with respect to pleasure grounds, public walks and open spaces. They are relevant to all sites owned and managed by Gedling Borough Council.

The current byelaws were introduced in 1996 and include all the relevant sites managed by Parks & Open Spaces and owned by the Council at that time. Over time the nature of park usage has altered as has the expectations of users. A copy of the current byelaws are attached as Appendix 1.

In addition, since the byelaws were introduced, some sites have changed their facilities available to the public and changed names, eg. Haywood Road Recreation Ground became Haywood Road Green and new sites have been acquired or developed, e.g. Magenta Way Playing Fields and Georgia Drive Open Space, the

byelaw schedule, listing the appropriate sites has become out of date and requires updating.

One of the Gedling Plan priorities is to provide safe communities by reducing crime and anti-social behaviour, the updated byelaws are therefore required to reflect the way in which the Borough's parks and open spaces are used today and the responsible expectations of users.

The Council is required to use the wording for individual byelaws as set out in the set of model byelaws produced by the Ministry Housing, Communities & Local Government (MHCLG) and must make an assessment on a site-by-site basis to warrant the need for each individual byelaw. When reviewing byelaws the local authority should consider whether the byelaw needs to be retained at all as it may now no longer be required. For example, the issue the byelaw addressed may now be addressed through national legislation.

A full review of the new model byelaws, which were introduced by the Ministry of Housing, Communities and Local Government (MHCLG) on the 7 September 2018, has been undertaken by the Council with each byelaw assessed against the identified sites managed by the Council and these have been grouped into schedules to apply to specific byelaws.

Park Services undertook a workshop of key officers from Parks Management (development and maintenance staff) and Public Protection staff including the Public Protection Manager, Anti-social Behaviour co-ordinator and neighbourhood wardens. This workshop provided technical support to utilise their knowledge and first-hand experience of the current management of the borough's parks and open spaces. These officers have a wealth of knowledge in terms of each site's historic crime and anti-social behaviour issues. The workshop attendees reviewed a number of key points,

1. Updating the schedule list of borough sites.
2. Identifying additional new sites.
3. Identifying and removing sites which no longer exist as a park or public open spaces.
4. Review existing byelaws that apply to each site and identify any that are no longer relevant.
5. To review the MHCLG model byelaws, identify the new byelaws available for adoption, discuss and agree which new byelaws are applicable to Gedling Borough's Parks and Open Spaces. This was based on officer knowledge, police and anti-social behaviour reports and statistics.
6. To produce an Assessment document identifying why each byelaw was proposed for adoption and implementation with Gedling Borough Council's Park & Open Spaces byelaws.

Based on the above process the new model set of proposed byelaws for Gedling Borough Parks and Open Spaces were devised to meet the Council's requirements. A copy of the proposed updated byelaws are at Appendix 2, these include the updated schedule of sites.

Also, based on the parks and public protection staff collaboration, an assessment/rationale document was produced to evidence our assessment of the new and proposed byelaws and how the byelaws apply to Gedling's Parks and Open Spaces, see document Assessment of model set of byelaws and how the clauses apply to Gedling parks, at Appendix 3.

The key changes between the existing and the proposed byelaws are below, this is in addition to the new sites and site name changes:

### **PROPOSED CHANGES TO THE BYELAWS**

The key changes between the existing and the proposed byelaws are as follows:

#### Gates (previous byelaw 40)

This byelaw, which specifies the closing of gates, has been removed as it is not relevant to our sites and is more in keeping with sites with grazing stock.

Opening Times (new byelaw 3) This byelaw specifically covers Conway Road Recreation Ground, King George V Recreation Ground and the Play Area at King George V Standhill Park. These sites are locked overnight.

Fires (new byelaw 10) The byelaw prohibits the releasing of lighted Sky Lanterns into the atmosphere. This byelaw was not included in the existing byelaws.

#### Skateboarding (new byelaw 19)

This byelaw has been added to prohibit skateboarding in the paved area adjacent to the lake in Arnot Hill Park but it is permitted in designated areas, i.e, the skatepark. It is intended to prevent skateboarding in the pedestrianised paved area around the lake and Café.

#### Ball Games (new byelaw 20)

This byelaw has been added to prohibit ball games from sites that are unsuitable, it specifically covers Carnarvon Grove Play Area, Edison Way Green Space and Valeside Gardens Play Area. All of these sites receive regular resident complaints centred around ball games played adjacent to their properties.

#### Ball Games (new byelaw 21)

This byelaw has been added to ensure ball games are played only in designated areas for Conway Road Recreation Ground. It is intended to protect the fine turf bowling green.

#### Model aircraft (new byelaw 34)

This byelaw controls the flying of model aircraft which includes drones on the grounds of health and safety, privacy and data protection.

## The legal process

There is a clearly defined process to be followed to demonstrate the formal process of review, consideration and adoption prior to approval for utilisation is granted.

| <b>Legal adoption process</b>   |
|---|
| Consultation  |
| Review feedback and produce consultation report. Amend proposed byelaws if required |
| Carry out Equality Impact Assessment  |
| Produce Regulatory Assessment   |
| Full Council decision to approve to submit to MHCLG to grant leave to adopt them    |
| Submit application to MHCLG   |
| Following feedback from MHCLG, full Council approval decision to adopt them         |
| Seal byelaws  |
| Publish introduction of byelaws   |

The formal regulatory assessment process requires us to be able to answer a number of key questions, as detailed below:

### **What is the objective of the proposed byelaw?**

To ensure parks, open spaces and play areas are safe, inclusive and free from anti-social behaviour activities. Developing such byelaws will enable officers to work towards reducing anti-social behaviour and manage issues raised relating to public nuisance on the borough's Parks, open spaces and play areas. They are intended to deal with unacceptable behaviour that might cause injury or distress to other park users, or cause damage to the park and therefore detract from all park users' enjoyment.

### **Could the objective be achieved in any other way, short of a byelaw?**

No, as no alternative legislative measures already exist that could be used to address the problem identified via each byelaw. Many of the proposed byelaws are not new to our authority most having been in place for several years already and have been proven to allow proportionate and reasonable enforcement of acceptable behaviour. A byelaw cannot be made where alternative legislative measures already exist that can be used to address the problem. The proposed amended byelaws will enhance the Council's ability to manage its parks and open spaces effectively.

The Council understands that both the making and enforcement of a byelaw is an act

of last resort where alternative practical means of deterring unwanted activity is inadequate. The Council will, wherever possible seek to resolve any issues through education, advice and dissuasion before taking enforcement action. However, the Council considers that the byelaws are an essential tool for Council officers to have available to them to deal with situations where efforts to tackle issues through practical measures prove ineffective.

### **What will be the impact of the byelaw upon those affected by it?**

The Council anticipates that the proposed byelaws will have a positive impact on the vast majority of users. The proposed byelaws will reassure members of the public that a transparent, consistent and fair set of rules apply to all the Council's parks and open spaces. The Council intends that the proposed byelaws will make all of its sites more inclusive, safer and free from anti-social behaviour.

The byelaws will provide a clearer regulatory framework, which will clarify the responsibilities of Council Officers when managing and controlling the areas.

Over a period of 28 days from 7<sup>th</sup> February until 7<sup>th</sup> March, Gedling Borough Council undertook a full public consultation process, we have reviewed the feedback and have completed a full Equality Impact Assessment with our Equalities Team. There were no impacts identified for any service users for any of the new and proposed byelaws.

### **Will the proposed byelaw increase, or decrease, the regulatory burden imposed upon those affected by it (assessed in money terms)?**

**The amendments from the existing Byelaws will not create any increase or decrease in the regulatory burden of those impacted by them**

**The Council anticipates that the proposed byelaws will have a positive impact in terms of Regulatory Burden on children and adults generally as the open spaces will be safer places to meet, play and visit. All users will be able to rely on the fact that the open spaces are accessible and safe places to exercise and relax.**

**The Council has identified the following byelaws as creating an additional layer of Regulatory Burden:**

#### **Byelaw 10: Fires**

**This byelaw will increase the Regulatory Burden on those wishing to**

#### **Byelaw 17(2): Ball Games**

**This byelaw will increase the Regulatory Burden on those wishing to play ball games**

There would be no increased financial burden to Gedling Borough Council as a result of the regulatory burden placed upon us as a result of byelaws adoption and implementation. This is largely as we already utilise the majority of the byelaws being adopted and this current application has been more in line with reviewing and updating our existing byelaws

Gedling Borough Council utilise the byelaws as a regulatory tool not a means to charge for access or land usage. Whilst some specialist event applications may require byelaw approval, associated costs would be included in the events overall cost and ticket sales would be priced accordingly.

### **How does making the proposed byelaw compare with taking no further action?**

By taking no further action, Stoney Stanton Parish Council risks facilitating an increase in antisocial, disruptive and nuisance behaviour. A fully considered, up-to-date and relevant set of byelaws will equip the Council with an effective, reliable and robust mechanism to tackle local issues and respond to complaints from members of the public efficiently and effectively. This, in turn, will encourage local users of the amenities to access and make the most of the open spaces, thereby facilitating and strengthening community wellbeing and cohesion

Gedling Borough Council has proactively utilised its adopted byelaws to enforce acceptable behaviour and address anti - social behaviour in a proportionate and reasonable manner. Byelaws are one of our most valuable and well used enforcement legislation tools that aid our Neighbourhood Warden team to support the provision of safe parks and green spaces for all to use. The process of reviewing annually and updating as required is essential to ensuring the changes in sites, site usage and our communities' needs are met and ensuring we are compliant with our duty of care to all service users.

certain activities and behaviours cannot be effectively controlled and enforced, for example the use of drones and sky lanterns. Whilst the neighbourhood wardens are able to use persuasion in the absence of the necessary byelaws this is not always effective. Conway Park has suffered from various incidents of anti-social behaviour, including the playing of football on the bowling greens. Since this is not covered under the existing byelaws, limited or no enforcement action can be taken. This behaviour is costly to the Council in terms of repairing the surface of the bowling greens and harmful for the Council's relationship with several licensed user groups, e.g. the Bowling Clubs.

### **Byelaws Consultation**

The consultation was live for a period of 4 weeks from 7<sup>th</sup> February until 7<sup>th</sup> March via Gedling Borough Council website, social media channels and direct communication with park stakeholders and organisations that would be directly affected by the new and proposed byelaws. A copy of the consultation report is attached at Appendix 4.

### **List of Appendices:**

**Appendix 1 – Current set of byelaws**

**Appendix 2 - New and proposed set of byelaws**

**Appendix 3 – Assessment of the new and proposed model set of byelaws – how they apply to GBC parks**



## **Appendix 4 – Byelaws Consultation Report**

This page is intentionally left blank



**Park Services**

**Byelaw public consultation report**

**March 2025**

## **Introduction**

In 2021 Gedling Borough district has an estimated population of 117,800. Gedling Borough lies adjacent to the boundary of City of Nottingham and covers 120km<sup>2</sup>. Around 5,000 businesses are based in the Gedling. Gedling Borough Council is responsible for the management and maintenance of over 1,695 hectares of accessible green spaces.

Including:

- 51 local parks
- 4 Green Flags
- 601 allotment plots
- 31 play areas
- 14 ball courts
- 9 Skate Parks
- 3 Cemeteries
- 7 Outdoor gyms
- Sports facilities
- 24,000 volunteers hours on green spaces annually

## **Enforcement background.**

When using our parks and open spaces, it is important that certain rules are followed to ensure they remain safe and clean for everyone to enjoy. We try to make sure everyone can enjoy our publically accessible green spaces safely. To do this we have a number of byelaws, policies and guides in place. We encourage people to enjoy our parks as fully as possible, however there are circumstances where without the correct permissions, you may have to abandon your activity or be prevented from continuing if the activity is already underway.

Gedling Borough Council uses a variety of legislative powers including byelaws to address crime and anti-social behaviour. The authority has a number of warranted officers who have the legal powers to issue fixed penalty notices or take alternative actions under a variety of these powers, please see link for more information.

<https://www.gedling.gov.uk/media/gedlingboroughcouncil/documents/council/aboutus/Public%20Protection%20Enforcement%20Policy.pdf>

### **What are byelaws, why do we need them?**

Byelaws are local laws made by a local council under an enabling power contained in a public general act or a local act requiring something to be done – or not done – in a specified area. They are accompanied by some sanction or penalty for their non-observance.

If validly made, byelaws have the force of law within the areas to which they apply. Generally byelaws are overseen by the relevant government department or confirming authority who has policy responsibility for the subject matter.

The Ministry of Housing, Communities and Local Government (MHCLG) have responsibility for byelaws covering pleasure grounds and open spaces. These relate in the main to the peaceful enjoyment of parks and open spaces and the suppression of nuisances.

Byelaws are enforced by the local authority through the magistrates' court and contravening a byelaw can result in a fine upon successful conviction.

Byelaws are considered measures of last resort after a local council has tried to address the local issue the byelaw applies to through other means. A byelaw cannot be made where alternative legislative measures already exist that could be used to address the problem. Byelaws should always be proportionate and reasonable. Where a byelaw is no longer necessary, it should be revoked.

## **Gedling Borough Council's use of byelaws relating to pleasure grounds, public walks and open spaces**

Gedling Borough Council currently have adopted byelaws for parks and open spaces in place, however they were last updated in 1996. Since 1996 the number of parks and open spaces have increased and the number of visitors have risen dramatically, particularly during and post Covid. In addition, the way in which people utilise parks and open spaces has changed with emerging trends, which has identified new items for consideration. These include,

- Site improvements, developments and name changes made since the last byelaws were introduced.
- New sites created
- Sites removed where byelaws are no longer required.
- Changes in the way the sites are used and the scale of visitors accessing sites and subsequent ASB.
- Identified need for inclusion of updated byelaws that previously weren't available, i.e. Drones and Sky Lanterns.

## **Byelaw review, adoption and implementation process**

There is a clearly defined process for all Local Authorities to follow if they wish to review, make changes, remove or include further byelaws. The below also demonstrates the timeframe that GBC has applied to the completion of each stage.

- 1.1. Review current byelaws, draft updated byelaws – Completed January 2025
- 1.2. Consultation - Completed March 2025
- 1.3. Review feedback and produce consultation report – March 2025
- 1.4. Produce Regulatory Assessment – April 2025
- 1.5. Equality Impact Assessment (EIA) – Completed April 2025 following community consultation.
- 1.6. Regulatory Assessment Statement prepared and advertised (expected to be approved and advertised July 2025 following Council approval)
- 1.7. Submit application to MHCLA (expected to be submitted July 2025 following Council approval)
- 1.8. Following response from MHCLA (30 days), advertisement (28 days) and Council decision (no more than 6 months after end of advertisement period – approximately March 2026)
- 1.9. Make available copies and notice of byelaws, make new byelaw – approximately April 2026
- 1.10. Byelaws come into force (30 days after the making) and copy made available to the public – approximately June 2026

## **Consultation Process**

Initial consultation was carried with staff from parks managements, community safety public protection staff, neighbourhood wardens and the Police. Following this a draft set of proposed revised byelaws were produced based on public complaints received involving incidents of ASB and Crime.

Public wider consultation commenced 7<sup>th</sup> February for a 28 day consultation period, the deadline for responses was 7<sup>th</sup> March. The consultation and a questionnaire were promoted via Gedling Borough Council website, social media channels and direct communication with park stakeholders and organisations that would be directly affected by the proposed byelaws.

### **Gedling Borough Council Internal consultees:**

Senior Leadership Team  
 Community Safety Public Protection including Neighbourhood Wardens  
 Estates & Buildings  
 Leisure Services  
 Community Engagement  
 Legal Services  
 Communications Team  
 Parks and Open Spaces Management team  
 Planning, Ecology officer, Tree Officer, Archaeologist, Nature Conservation Officer

### **External consultees:**

Environment Agency  
 Nottinghamshire Disabled Action Group  
 Nottinghamshire Biodiversity Action Group  
 RNID Royal National Institute for the Deaf



RNIB Royal National Institute for the Blind  
 Nottinghamshire Fire and Rescue  
 Nottinghamshire Wildlife Trust  
 Nottinghamshire Police  
 Gedling Conservation Trust  
 Gedling Climate Change Group  
 The Department for Culture, Media and Sport, Buildings, Monuments and Sites Division  
 Gedling Seniors Council  
 Gedling Youth Council  
 Gedling forum of Art Clubs  
 Greenwood Community Forest  
 British Model Flying Association  
 Association of British Riding Schools  
 National Council for Metal Detecting  
 Fields In Trust  
 Natural England  
 Colwick Parish Council  
 Newstead Parish Council  
 Calverton Parish Council  
 Nottinghamshire Disability Group  
 Civil Aviation Authority  
 Skate Nottingham  
 Cycling UK Charity  
 Sports clubs who use GBC parks  
 Age Concern  
 Arnold Salvation Army  
 Arnold Methodist Church  
 Arnold Methodist Church Mental Health Befriending and Support Group

Bag of Blessings  
Bestwood Miners Welfare  
Bethesda Church Netherfield  
Burton Joyce Village Lunch  
Calverton Baptist Church  
Carlton Foodbank  
Carlton Pentecostal Church  
Cornwater Evergreens  
Churches Together Netherfield  
Community Coaching Company  
CT4N  
Daybrook Baptist Church/Arnold Foodbank  
Dice and Balls  
Eagles Nest Church  
Emmanual Church Hub  
Friends for Life Aye Up Mi Duck  
Gedling Play Forum  
Haywood Road Community Centre  
Hope Nottingham  
Inspire Culture  
Jigsaw Homes  
Live Well Practice  
Mapperley and Arnold Rotary Club  
Morrisons  
Newark and Sherwood CVS  
Netherfield Foodbank  
Netherfield Forum and the Loco Centre  
Newstead Macular Society

Nottinghamshire Carers Association  
Nottinghamshire County Council  
Phenomenal Futures  
Positively Empowered Kids  
Selfcare World  
Shareware  
Social Activist  
St Pauls Church Daybrook  
St Pauls Church Arnold  
St Marks Church  
St Marys Family Centre  
St Wilfrid's Church  
Support for Survivors Group  
Talk Club Notts  
The Ark  
The Core Centre  
The Good Shepard Church  
The Kings Church  
The Newstead Centre  
The Sacred Heart Church  
The Seniors Council  
The Warren Hill Action Group  
Re-engage  
Rural Community Action Nottinghamshire  
St Judes Church  
Woodthorpe Tennis Club  
Gedling Parks Community Group  
Arnot Hill Park

Warren Action Group  
Friends of Onchan Park  
Friends of Gedling House Woods  
Friends of Bestwood County Park  
Friends of Gedling Country Park  
Friends of the Hobbucks  
Friends of Killisick Park  
Haywood Road Community Association  
Carlton Hill Action Group  
Friends of King George V Standhill Road  
Gedling Conservation Trust  
Friends of Breck Hill Park  
Friends of Arno Vale Rec  
Friends of Valley Road Playing Field

## **Consultation Responses Received**

**17** responses were received. Please note not all respondents completed all questions. The full list of feedback comments are included at Appendix 1.

### **What is your gender identity?**

Male = 3 (23%)

Female = 9 (69%)

Gender Variant – 1 (8%)

### **To which of these groups do you consider you belong?**

White British = 11 (85%)

White Other = 1 (8%)

Asian or Asian British, Indian = 1 (8%)

### **Respondents Age indicators**

| Option      | Total | Percent |
|-------------|-------|---------|
| 15-24       | 0     |         |
| 25-34       | 1     | 7%      |
| 35-44       | 1     | 7%      |
| 45-54       | 4     | 27%     |
| 55-64       | 5     | 33%     |
| 65-74       | 4     | 27%     |
| 75 and over | 0     |         |

### Respondents Religion indicators

| Option  | Total | Percent |
|---|-------|---------|
| No Religion   | 7     | 54%     |
| Christian (inc Church of England, Catholic, Protestant and all other Christian denominations) | 5     | 38%     |
| Buddhist  | 0     |         |
| Hindu   | 1     | 8%      |
| Jewish  | 0     |         |
| Muslim  | 0     |         |
| Sikh  | 0     |         |

### Respondents Disability indicators

| Option                         | Total | Percent |
|--------------------------------|-------|---------|
| Do you have a disability (Yes) | 2     | 14%     |
| Do you have a disability (No)  | 12    | 86%     |

### Analysis of consultation comments received

| Specific Byelaw or subject of feedback                   | Positive (In Support of proposal)  | Negative (Against)   | Rationale to remain, revision or alternative suggestion  | Total comments |
|--|--|--|--|----------------|
| Part 4, byelaws 18 and 19 skateboarding                  | Feedback relates to allowing skate boarding in King George V Standill Park |  | Skateboarding is permitted at this site, there are no prohibitions within these proposed byelaws   | 1              |
| Part 2 byelaws 4 (1) and (2) protection trees and hedges | Feedback relates to supporting the protection of trees and hedges          |  | The concerns are addressed with this proposed byelaw   | 1              |
| Dog Control (5 comments)                                 |  | <p>2 comments about the introduction of dog zones.</p> <p>1 comment ensuring dog owners prohibit their dogs from destroying newly planted trees and stakes.</p> <p>1 comment all dogs on the Council's parks should be kept on a lead.</p> | <p>Introduction of dog-free zones. This suggestion is not within the remit of the proposed byelaws.</p> <p>Dog owners are responsible for their dog's behaviour, this is not within the remit of the proposed byelaws</p> <p>Dogs on leads are not within the remit of proposed byelaws</p> <p>There is no remit within the proposed byelaws specifically relating to dogs</p> | 5              |

|                                    |  |  |  |   |
|------------------------------------|--|--|--|---|
|                                    |  | 1 comment asking why there is no mention of dogs and why                         |  |   |
| Smoke free zones                   |  | 2 comments received about parks being smoke free zones                           | The proposal is not within the remit of the proposed byelaws   | 2 |
| Prohibit use of fireworks in parks |  | 1 comment received requesting prohibition of fireworks in parks                  | The specific proposal about fireworks is not within the remit of the proposed byelaws. However, under Byelaw 10 (1) this could be interpreted as 'fire'    | 1 |
| Prohibit planting in parks         |  | 1 comment received requesting prohibition of planting things in parks            | The proposal is not within the remit of the proposed byelaws   | 1 |
| Bridleways Routes                  |  | 4 comments received about proposed bridleways at a specific location in Bestwood | There are no Bridleway routes included within the proposed byelaws   | 4 |
| Part 4 byelaws 16 and 17           |  | 1 objection to age restriction of older children                                 | Byelaw to remain – the play areas are designed for children up to 14 years, this includes safety of users and the weight limit of some of the equipment in | 1 |



|   |  |   |  |   |
|---|--|---|--|---|
|   |  | permitted in play areas   | addition, previous complaints received of groups of older teenagers intimidating younger children and causing ASB and criminal damage.   |   |
| Part 4, byelaws 18 and 19 skateboarding                                       |  | 1 objection about prohibition of skateboards                              | These proposed byelaws <u>only</u> propose to prohibit Skateboarding in the paved area next to the lake and café kiosk in Arnot Hill Park. This is to ensure the safety of the general public using the paved area. Skateboarding is permitted on the skatepark in Arnot Hill Park and on all other skateparks in the Council's parks. | 1 |
| Part 6, byelaw 34 Model Aircraft General prohibition, in particular drone use |  | 1 objection about prohibition of Drones                                   | This proposed byelaw will remain to protect the environment and wildlife, minimise risks of accidents, ensure public safety and public privacy.  | 1 |
| Page 173<br>Part 4 byelaws 20-23 – prevent ball games                         |  | 1 request to prevent football games on the Cricket Square at Lambley Lane | There is no requirement to include this request within the proposed byelaws prohibiting ball games on this site. Recommendation to monitor this activity reported.   | 1 |
| Part 3 byelaw 13 – prevent cycling  |  | 1 request to prevent cycling on the cricket square at Lambley Lane        | There is no requirement to include this request within the proposed byelaws prohibiting cycling on this site. Recommendation to monitor this activity reported.  | 1 |
| Part 7 byelaw 36 (1) and (2) relating to noise                                | 1 comment received highlighting an admin error |   | Reviewed and admin error corrected.  | 1 |
| Restriction of ball games at Onchan Park                                      | 1 comment suggesting Onchan Park               |   | This is not required as there are no ball games restrictions on any of the site.   | 1 |

|   |   |  |   |   |
|---|---|--|---|---|
|   | should be included in parts of the Schedule                       |  |   |   |
| Part 1 byelaw 3 (1) opening times for Onchan Park   | 1 comment stating the park is not locked and unlocked at dusk     |  | Byelaw reviewed and removed.  | 1 |
| Conway Park Bowling Greens  | Several comments and specific concerns raised by the Bowling Club |  | Direct communication with the bowling club has been initiated and ongoing | 1 |
| Request to update listed parks relating to skateboarding and ball games within the appendix |   |  | All byelaws and schedules have been reviewed and remain relevant          | 3 |
| Thackerays Lane Pavilion<br>Specific comment about the condition of the pavilion building   |   |  | Comments noted but they are not relevant to the proposed byelaws.         |   |

### Consultation feedback provided and the impact on proposed byelaws

- Byelaw 3 (1) schedule Part 1 referring to opening times at Onchan Park has been removed.
- The admin error has been amended

Notwithstanding the above, following consultation there are no changes required to the proposed byelaws and there are no overwhelming objections or identification of needs identified. None of the comments received identify the proposed byelaws would impact on consultees because of their protected characteristic(s) and there are no service access barriers identified that could or would affect consultees from accessing services/other opportunities that meet their needs.

# Appendix I

## Byelaws Consultation - Feedback Received

### What are your comments about the revised park byelaws?

"In addition to ASB parks needs to address introduction of dog-free zones and smoke-free zones. Have dedicated domestic dog parks away from children, disabled and elderly! Not everyone wants to be around domestic animals nor inhaler passive smoke. We want clean environments that can be enjoyed without fear, intimidation, nuisances and health hazards".

"Happy with them in general. Please prohibit the use of fireworks in the parks".

"Please ask dog owners to stop their dogs destroying newly planted trees and tree stakes".

"There is a section about not removing plants, shrubs etc. I feel there should be a section about not planting things too".

"Add "all dogs on gbc parks etc. are to be kept on a lead".

"Doesn't seem to be any mention of dogs, why not?

"In schedule 2 Skateboarding should be allowed in the skatepark in king George v park on standhill Road in Carlton".

"I have comments with relate to trees and hedges whereby they can be used to protect them, especially those of significant size or ecological value. Protection of Trees and hedges: Restrict or prohibit activities like cutting down, lopping, topping, pruning, damaging, or removing trees and hedges without permission from the local authority. Specific Examples: Ashdown Forest: The Ashdown Forest has byelaws that protect trees and other vegetation, prohibiting unauthorized cutting, felling, or damage. Epping Forest: Epping Forest has byelaws that include provisions for protecting trees and preventing damage to them. Greenham and Crookham Commons: The byelaws for these commons prohibit cutting, felling, or injuring any trees or shrubs without lawful authority. Please see these as considerations during this review".

"I appreciate efforts to improve access to public spaces; however, the revised byelaws must carefully consider the impact on residential properties and safety. The proposed bridleway route at Bestwood Lodge Drive raises significant concerns, particularly regarding its proximity to The Old Lodge, a Grade II listed property. The potential increase in noise, loss of privacy, and risk of structural impact on a heritage site should be carefully reviewed. Additionally, there are safety concerns at the sharp bend where Woodchurch Road meets the green. The increased pedestrian and equestrian traffic at this dangerous crossing could lead to serious accidents due to limited visibility. I strongly recommend that the byelaws ensure paths are planned with pedestrian safety in mind. Furthermore, anti-social behaviour in the area has already been reported to the police. Placing the bridleway directly alongside residential properties could worsen existing security issues. The byelaws should include safeguards to protect residents from increased disturbances".

"As a resident of Woodchurch Road, I fully support the need to improve bridleways, but I have serious concerns about the proposed route and its impact on road safety and residents. The bend where Woodchurch Road meets Bestwood Lodge Drive is already a known hazard due to poor visibility, making it extremely dangerous for pedestrians to cross. Adding a bridleway that increases foot and horse traffic at this location would significantly raise the risk of accidents. The byelaws should ensure that any new paths are planned with public safety in mind and avoid high-risk areas like this bend. There are also ongoing issues with anti-social behaviour in the area, which have been reported to the police. Locating a bridleway close to residential properties could worsen these problems, potentially leading to increased disturbances, trespassing, and property damage. The byelaws should take this

into account and include measures to protect local residents”.

“Whilst I agree with some of the point’s I think others are overstepping authority and there simply because some whiny person has complained about something in the past. Whilst in general I agree adults should not be hanging around parks, I think the 14 age limit is stupid since I would rather teenagers hung around in a park than shifted to roam aimlessly. Also, no skate boards or propelled vehicles is stupid, there are entire sports around these things and they should be embraced. Finally, I’m not sure it is or should be within you power to tell people when they can or cannot fly drones”.

“4. (2) is it possible to include 'cricket squares' to this section? Lambley Lane regularly has kids on bikes or playing football on the square”.

“36(2) should refer to 36(1) not 34(1) Burton road jubilee park has a skateboard area and should be listed in schedule 2 part 2 Onchan park should be listed in schedule 2 part 4 as ball games are allowed in designated areas such as the Tennis court, table tennis area and multi use games area As far as I know there are no opening times for Onchan park displayed or enforced- schedule 2 part 1 Otherwise, they look fine and seem sensible”.

“The changes made have not been highlighted. However the document is detailed and very Comprehensive”.

“This reply is made by Porchester Bowling club which plays at Conway Road recreation ground. From our experience we think the byelaws cover most of our concerns. Our problem is that they do not appear to be enforced by the council. Although a new CCTV camera and signs were installed in the last few years this has largely failed to deter cycling, football and dog-walking on the greens. The abuse of the greens takes place during both daytimes and evenings and if we say anything we are met with hostility. On one occasion it was so bad we were forced to call the police. Is the CCTV monitored in the day and in the evening? We calculate that the bowling green is used by home and visiting bowlers in matches, competitions and casual bowling for around 3000 hours during the season of about 22 weeks. The bowling greens surface is well maintained by the ground staff and the clubs using the pavilion ensure that the interior is kept clean and tidy. The outside of the pavilion has however been allowed to deteriorate. There is missing and broken guttering which will in due course cause a lot of damage to the building resulting in expensive and extensive repairs. This is a good

facility and early intervention will save a lot of money and reverse any deterioration of this fine building. We would be more than happy to have a face-to-face meeting to discuss our concerns”.

“Small parks should be dog and smoke free zones. Larger parks should have dedicated dog park areas away from rest of public”.

“See above re skateboarding in king George v park”.

“I believe the proposed bridleway should not run adjacent to The Old Lodge but should instead follow a safer and more natural route. I strongly recommend that the bridleway start from the visitors’ car park rather than at the hazardous bend near Woodchurch Road. This would provide a safer entry point and prevent unnecessary risks to pedestrians and riders. An alternative and more suitable route would be opposite The Old Lodge, following the natural line towards the Japanese Gardens. This adjustment would maintain accessibility while reducing the impact on residential properties and minimising security concerns. The revised byelaws should also address crime prevention measures in areas where bridleways are planned near homes, ensuring that adequate security considerations are in place to protect residents from potential anti-social behaviour.

Yes, I strongly believe the bridleway should not be routed along residential properties on Woodchurch Road. Instead, it should start from the visitors’ car park, where there is a safe space for people to park and access the bridleway without having to navigate a dangerous road crossing. A better alternative would be for the path to follow the natural line towards the Japanese Gardens, away from residential homes. This would ensure that the bridleway remains accessible while minimising disruption to those living nearby and reducing safety risks for all users. The byelaws should also consider the potential impact of bridleways on crime and anti-social behaviour. Any new routes should be carefully planned to prevent them from becoming gathering points for groups engaging in disruptive activities”.

“The parks with skateboard/rolled user areas needs updating in the appendix Parks with ball games courts list in the appendix needs updating Otherwise, it seems fine”.

“Onchan Park should be included in the listing for: PART 4 BALL GAMES PERMITTED ONLY IN DESIGNATED AREAS (BYELAW 21)”.

“Onchan Park should be included in: PART 4 BALL GAMES PERMITTED ONLY IN DESIGNATED AREAS (BYELAW 21)”.

“It should and it seems to cover all the park areas in Gedling. Just a comment .The toilet buildings in Thackery's Lane Recreation ground, by the car park are wasted and an eyesore . They need some attention in my opinion”.

This page is intentionally left blank



## Statement of Regulatory Assessment

The Council has consulted such persons as it considers may be affected by the proposed Byelaws. Relevant local groups have been contacted directly asking for their views on the proposed Byelaws as well as through the Council's website. The consultation was advertised throughout the parks and open spaces and the Council's social media channels. By doing so the Council has been able to gauge the level of support for the proposed Byelaws.

As part of the regulatory assessment, the Council has considered the requirements of the Equality Act 2010 and prepared an equalities impact assessment.

Gedling Borough Council believes the proposed Byelaws impose a proportionate regulatory burden.

The current Byelaws are out of date and so not cover all locations the Council is responsible for. The objective of the proposed Byelaws is to provide a contemporary set of rules which can consistently be relied upon in all the relevant locations as a basis for the effective and equitable management of the parks and open spaces in the Borough.

The proposed byelaws are based on the Ministry of Housing, Communities and Local Government Model Byelaws. They address matters that are considered necessary to allow effective and equitable management of the parks and open spaces that are not covered under other legislation because without the proposed Byelaws the current Byelaws would remain in place.

Where matters are dealt with under different legislation, such as dog controls under Public Spaces Protection Orders, the Council has not included them in the proposed Byelaws.

In terms of impact on persons potentially affected by the proposed Byelaws, the proposed byelaws will clarify the responsibilities of Council officers when managing and controlling the areas and assist the public to easily reference and understand what matters can or cannot be undertaken so all can enjoy the amenity of those areas.

There is no negative impact anticipated because of implementing the proposed Byelaws.

The proposed Byelaws will replace existing outdated Byelaws and as such it is considered to have a neutral impact in terms of regulatory burden. The proposed byelaws will not increase the regulatory burden imposed upon those affected by it. The changes proposed would merely reinforce the existing set of byelaws, and although some new byelaws have been added, they do not result in an increased regulatory burden.

A larger number of sites are included in the schedule of sites to be covered under the proposed byelaws, but this reflects a more comprehensive and accurate list of the public green spaces owned by the Council than that provided under the existing byelaws.

The proposed Byelaws are considered preferable to taking no action as the proposed Byelaws will result in a usable set of rules which can be relied upon as a basis for the consistent, effective and equitable management of the parks and open spaces whereas no action would leave the Council with the existing Byelaws which, are outdated and do not include matters such as the use of lighted sky lanterns and drones.

Having a set of more relevant byelaws and comprehensive list of sites covered should also lead to less confusion amongst the public and less enquiries and challenges. Steps have been taken to ensure the proposed byelaws would be more proportionate than the existing byelaws by focusing on addressing behaviours which have the potential to cause harm or distress to others, or damage to park and waterway infrastructure, wildlife habitats or the wider environment.

The enforcement of the byelaws very rarely results in progressing to court action and there is no desire to see this change. The proposed byelaws are designed to provide a clear set of rules around the use of the Council's many parks and open spaces for the protection of all users, parks and waterways infrastructure and ecology. In a vast majority of cases, verbal and written warnings and notices highlighting the existence of the byelaws and potential legal action against those in breach of them is sufficient action. Having a more focused and comprehensive set of byelaws available on the website is also aimed to reduce confusion and proactively advise which activities are or are not permitted to avoid breaches occurring in the first place.

Based on its own analysis, and the outcome of the public consultation, the Council believes that, where additional restrictions or requirements have been proposed, these are both justified and are necessary and they do not impose additional costs. It has also concluded that the proposed changes to the existing byelaws do not represent a significant increase in and that any increased burdens are minimal and justifiable in the public interest by helping to reduce anti-social activity and activity harmful to the environment and its impacts on the local communities the Council represents and users of these facilities.



## Report to Council

**Subject:** Changes to political balance and committee memberships

**Date:** 23 July 2025

**Author:** Democratic Services Manager

### Purpose

Following the recent by-election in the Calverton ward of the council, the political balance of the council has changed. As such, the allocation of seats to committees must be updated and this report proposes to make the necessary changes.

### Recommendation(s)

**To approve the following changes to representation on committees:**

- 1) Remove Councillor Elliot from Environment & Licensing Committee**
- 2) Remove Councillor Elliott from Licensing Act Committee**
- 3) Add Councillor Meads to Environment & Licensing Committee**
- 4) Add Councillor Meads to Licensing Act Panel**
- 5) Add Councillors Whiting and Meads to Standards Committee**
- 6) Remove Councillor Catherine Pope from Joint Consultative & Safety Committee**
- 7) Add Councillor Elliott to Joint Consultative & Safety Committee**
- 8) Remove Councillor Elliott from Standards Committee**
- 9) Add Councillor Adams to Standards Committee**
- 10) Remove Councillor Adams from Appeals & Retirement Committee**
- 11) Add Councillor Maltby to Appeals & Retirement Committee**

---

## 1 Background

- 1.1 In determining the membership of committees, account must be taken of the requirements of the Local Government (Committees and Political Groups) Regulations 1990 and 1991 made under sections 15 and 16 of the Local Government and Housing Act 1989. These regulations require that seats on committees and sub-committees are allocated to the political groups in a way which reflects the overall political balance of the Council. A political group is defined as a group consisting of two or more members.

Following the recent by-election in the Calverton ward, there is a change to the political make-up of the Council, which is as follows:

| Political party/grouping | Number of councillors and change |
|--------------------------|----------------------------------|
| Labour Group             | 26 (-)                           |
| Conservative Group       | 9 (-1)                           |
| Liberal Democrat Group   | 4 (-)                            |
| Independent Group        | 2 (+1)                           |

There has also been a political grouping formed of the 2 independent members, Councillors Whiting and Meads. Councillor Whiting will be taking on the role of the Leader of the Independent Group.

- 1.2 There are a total of 79 committee seats to be allocated for the 2025/26 municipal year. The allocation of seats on the committees is as follows:

| Committee                   | Total seats | Lab    | Con    | Lib Dem | Ind    |
|-----------------------------|-------------|--------|--------|---------|--------|
| Planning                    | 16          | 10     | 4      | 1       | 1      |
| Environment & Licensing     | 11          | 7      | 2 (-1) | 1       | 1 (+1) |
| Licensing Act               | 11          | 7      | 2 (-1) | 1       | 1 (+1) |
| Appeals & Retirement        | 7           | 5      | 1      | 1       | 0      |
| Joint Consultative & Safety | 7           | 4 (-1) | 2 (+1) | 1       | 0      |
| Audit                       | 7           | 4      | 2      | 1       | 0      |
| Overview & Scrutiny         | 13          | 8      | 3      | 1       | 1      |

|                                      |    |         |         |   |        |
|--------------------------------------|----|---------|---------|---|--------|
| Appointments & Conditions of Service | 7  | 5       | 1       | 1 | 0      |
| TOTAL                                | 79 | 50 (-1) | 17 (-1) | 8 | 4 (+2) |

As a result of the by-election, the Independents need to be allocated two more seats across the committees of the council. The nominations for amendments have been provided by the Labour and Conservative groups.

Both members of the Independent Group will be added to the Standards Committee as they are a political grouping. As per the constitution, the Standards Committee is not politically balanced, and its membership is formed of two members from each party/grouping.

## 2 Proposal

It is proposed to make the following changes to committee memberships:

- Remove Councillor Elliot from Environment & Licensing Committee
- Remove Councillor Elliott from Licensing Act Committee
- Add Councillor Meads to Environment & Licensing Committee
- Add Councillor Meads to Licensing Act Panel
- Add Councillors Whiting and Meads to Standards Committee
- Remove Councillor Catherine Pope from Joint Consultative & Safety Committee
- Add Councillor Elliott to Joint Consultative & Safety Committee
- Remove Councillor Elliott from Standards Committee
- Add Councillor Adams to Standards Committee
- Remove Councillor Adams from Appeals & Retirement Committee
- Add Councillor Maltby to Appeals & Retirement Committee

## 3 Alternative Options

Council may decide not to approve the recommendations as proposed. However, these proposals have been put forward by the two affected groups to ensure that membership of Committees reflects requirements in the constitution in terms of political committee make up and membership.

**4 Financial Implications**

There are no financial implications arising from this report.

**5 Legal Implications**

The legal implications are as detailed in this report.

**6 Equalities Implications**

There are no equalities implications arising from this report.

**7 Carbon Reduction/Environmental Sustainability Implications**

There are no environmental sustainability implications arising from this report.

**8 Appendices**

None.

**9 Background Papers**

None.



## Report to Council

**Subject:** Appointments to Outside Bodies

**Date:** 23 July 2025

**Author:** Democratic Services Manager

### Wards Affected

All

### Purpose

To update the list of appointments to Outside Bodies for the remainder of the municipal year.

### Key decision

This is not a key decision.

### Recommendation:

**That Council approves the updated appointment of representatives to Outside Bodies as set out in Appendix 1.**

## 1 Background

The Council makes nominations for representation to a range of Outside Bodies each year.

These include a wide range of organisations, from national and regional bodies to local community groups.

Nominations were sought from Group Leaders and agreed at the Annual General Meeting held on 21 May 2025. This report adds two further nominations to that list:

- Greater Carlton Long Term Plan for Neighbourhoods
- PATROL Adjudication Joint Committee

A full list of nominations is provided in Appendix 1 to this report.

## 2 Proposal

It is proposed that Council approves the appointments of representatives to Outside Bodies for the remainder of the municipal year.

### **3 Alternative Options**

To not approve the appointments for the remainder of the municipal year and have no clarity over the membership of Outside Bodies.

### **4 Financial Implications**

There are no direct financial implications associated with this report.

### **5 Legal Implications**

The Local Government Act 1972, the Localism Act 2011, and Local Government Acts and Regulations made prescribe the governance arrangements for local authorities in considerable detail. They require councils to ensure that there is a council representation in place and this report asks members to agree this.

### **6 Equalities Implications**

No direct implications as a result of this report.

### **7 Carbon Reduction/Environmental Sustainability Implications**

No direct implications as a result of this report.

### **8 Appendices**

Appendix 1 – Outside Body representation list for 2025/26.

### **9 Background Papers**

None identified

### **10 Reasons for Recommendations**

To approve the appointments of representatives to Outside Bodies for the remainder of the municipal year.

#### **Statutory Officer approval**

**Approved by: M Hill**

**Date: July 2025**

**On behalf of the Chief Financial Officer**

**Approved by: F Whyley**

**Date: July 2025**

**On behalf of the Monitoring Officer**



Outside Bodies Representation 2025/26

| <b>Name of Organisation</b>  | <b>Representative(s)</b>  |
|--|---|
| Arnold O P W Committee (2 places)                                  | Kyle Robinson-Payne<br>Sandra Barnes  |
| Arnold Parochial Charities (2 places)                              | Marje Paling<br>Stella Lane (Non-Member Representation)   |
| Arnold Local Area Forum (7 places)                                 | Marje Paling<br>Kyle Robinson-Payne<br>Sandra Barnes<br>David Ellis<br>Henry Wheeler<br>Grahame Pope<br>Kathryn Fox |
| Association of Public Service Excellence (APSE) (1 place)          | John Clarke   |
| District Council Network (DCN) (1 place)                           | John Clarke   |
| East Midlands Councils (1 place)                                   | John Clarke   |
| East Midlands Combined County Authority (1 non-constituent member) | John Clarke   |
| Economic Prosperity Committee (1 place)                            | John Clarke<br>Jenny Hollingsworth (sub)  |
| Gedling Borough Arts Association (1 place)                         | Henry Wheeler   |
| Gedling Charities & J W Harris Charity (2 places)                  | Henry Wheeler<br>Sam Smith  |
| Gedling Social Mobility Commission (2 places)                      | Kathryn Fox<br>Sandra Barnes  |
| Greater Carlton Long Term Plan for Neighbourhoods (1 place)        | John Clarke<br>Jim Creamer (sub)  |

|   |  |
|---|--|
| Haywood Road Community Association Management Committee (2 places)                  | Roy Allan<br>Julie Najuk                         |
| Industrial Communities Alliance (formerly Coalfield's Community Campaign) (1 place) | John Clarke                                      |
| Joint Waste Management Committee (1 place)  | Marje Paling                                     |
| Lambley Village Hall Management Committee (1 place)                                 | Helen Greensmith                                 |
| Local Government Association (2 places)   | John Clarke<br>Jenny Hollingsworth               |
| Local Government Information Unit ( <i>notice to withdraw given</i> ) (1 place)     | John Clarke                                      |
| Mapperley Golf Course Management Committee (3 places)                               | Roy Allan<br>Grahame Pope<br>Jenny Hollingsworth |
| Netherfield Community Forum (2 places)  | John Clarke<br>Alison Hunt                       |
| Netherfield Partnership Steering Committee (1 place)                                | Alison Hunt                                      |
| Nottingham & District Citizens Advice Bureau (1 place)                              | Lynda Pearson                                    |
| Nottinghamshire Building Preservation Trust (1 place)                               | Roy Allan  |
| Nottinghamshire Health and Wellbeing Board (1 place)                                | Henry Wheeler                                    |
| Nottingham Playhouse Trust (1 place)  | Henry Wheeler                                    |
| PATROL Adjudication Joint Committee (1 place)                                       | Alison Hunt                                      |
| Police and Crime Panel (1 place)  | David Ellis                                      |
| Rural Community Action Nottinghamshire (1 place)                                    | Rachael Ellis                                    |
| Sherwood Forest Trust (1 place)   | Viv McCrossen                                    |
| Warren Hill Action Group (1 place)  | Rachael Ellis                                    |



This page is intentionally left blank



## **Report to Council**

**Subject:** Notification of change to Policy Advisors

**Date:** 23 July 2025

**Author:** Leader of the Council

### **Wards Affected**

All

### **Purpose**

To notify members of the change to Policy Advisors for the remainder of the ensuing municipal year.

### **Key decision**

This is not a key decision.

### **Recommendation:**

**That Council notes the appointments as at Appendix 1.**

### **1 Background**

Members are asked to note the change to Policy Advisors due to current Policy Advisor for Vulnerable Communities, Councillor Sandra Barnes, taking on the role on Deputy Mayor. The role remains vacant at this time.

### **2 Proposal**

It is proposed that Council notes the appointments of Policy Advisors.

### **3 Alternative Options**

To not note the appointments and have an unclear executive arrangement.

### **4 Financial Implications**

There are no direct financial implications associated with this report.

## **5 Legal Implications**

The Local Government Act 1972, the Localism Act 2011, and local Government Acts and Regulations made prescribe the governance arrangements for local authorities in considerable detail. They require councils to ensure that there is a clear leadership in place and this report notifies members of the executive arrangements for the ensuing municipal year.

## **6 Equalities Implications**

No direct implications as a result of this report.

## **7 Carbon Reduction/Environmental Sustainability Implications**

No direct implications as a result of this report.

## **8 Appendices**

Appendix 1 – Composition of Cabinet

## **9 Background Papers**

None identified

## **10 Reasons for Recommendations**

To notify members of the change to Policy Advisors for the remainder of the ensuing municipal year.

### **Statutory Officer approval**

**Approved by: M Hill**

**Date: July 25**

**On behalf of the Chief Financial Officer**

**Approved by: F Whyley**

**Date: July 25**

**On behalf of the Monitoring Officer**

**Gedling Borough Council 2025/26**

**Composition of Cabinet**

**Leader of the Council**

**Councillor John Clarke**

**Leader Duties:**

- Overall strategy and delivery of agreed Council priorities and objectives.
- Oversight of all Cabinet responsibilities.
- Building and developing relationships with partners at a local, regional, national and international level to pursue matters of interest to the Council and the community.
- Representing the interests of the Council and the wider community on the Local Enterprise Partnership, East Midlands Councils, and other key strategic local, regional and national bodies.
- Oversight of the Council's Partnership and Collaboration Agreements with key partners.
- Building and maintaining positive relationships with and between elected Members and employees.
- Promoting and encouraging effective corporate governance and the highest standards of probity.
- Responding to the 'Cost of Living' crisis.

**Portfolio Holder Responsibilities:**

- Emergency planning.
- Democratic services, governance.
- Member training and development.
- Budget strategy and financial management.
- Local taxation, sundry debts and housing benefits.
- Asset management, including the Council's investment property, sales and purchase of land.
- Information and Communications Technology, including digitalisation.
- Transformation of Council services.
- Human resources, staff development and welfare.
- Customer experience and insight.
- Communications and Social Media relations.
- Commercialisation, marketing and promotion.

## **Deputy Leader and Portfolio Holder - Sustainable Growth and Economy**

**Councillor Jenny Hollingsworth**

**Deputising for the Leader in all matters.**

### **Portfolio Holder Responsibilities:**

- Planning policy, development management, building control and land charges.
- Strategic development framework, including transport and community infrastructure, walkways and cycle-paths.
- Strategic housing and addressing empty homes.
- Homelessness.
- Refugees and resettlement.
- Business growth, economic development, and inward investment.
- Workforce development, employment and skills opportunities.
- Town and local centre economy.
- Government grant initiatives e.g. Shared Prosperity Fund, Plan for Neighbourhoods.
- Regeneration schemes e.g. Ambition Arnold.

## **Portfolio Holder – Environmental Services (Operations)**

**Councillor Marje Paling**

- Transport.
- Waste management and recycling.
- Street cleansing.

## **Portfolio Holder – Public Protection**

**Councillor David Ellis**

- Community protection, crime reduction and safeguarding.
- Anti-social behaviour.
- Modern slavery and hate crime.
- Air and water quality.
- General licensing.
- Environmental enforcement.
- Food hygiene.
- Health and safety regulation.
- Private sector housing.
- Selective licensing.
- Food, health & safety, housing enforcement.



## **Portfolio Holder – Climate Change and Natural Habitat**

### **Councillor Viv McCrossen**

- Maintenance and development of parks and open spaces.
- Provision of play parks, pitches and other play facilities.
- Tree planting, woodland, and wildflower meadow areas (carbon sequestration).
- Flood response.
- Maintenance of cemeteries.
- Allotments.
- Carbon management and climate change.

## **Portfolio Holder – Lifestyles, Health and Wellbeing**

### **Councillor Henry Wheeler**

- Leisure Centres.
- Sports Development and physical activity.
- Arts and culture, including Bonington theatre/cinema.
- Health promotion and development.
- Social prescribing partnerships.
- Loneliness and isolation.
- Mental health, including dementia support.

## **Portfolio Holder – Communities and Place**

### **Councillor Lynda Pearson**

- Heritage.
- Community events.
- Play.
- Engagement with the voluntary sector.
- Parish Council liaison.
- Senior's Council and other engagement forums.
- Rural affairs.
- Domestic violence.
- Violence against Women and Girls.

## **Portfolio Holder - Life Chances and Vulnerability**

### **Councillor Kathryn Fox**

- Equalities, diversity and inclusion.
- Member champion for women and the disabled.
- Social mobility, including linkages to its markers of health, education, housing, income, race and gender.
- Engagement and consultation with young people, including addressing child poverty.
- Youth Council and Youth Mayor.
- Youth unemployment and apprenticeships, including working with schools.

**All Portfolio holders have the authority to:**

1. Make all executive decisions, within their area of responsibility, on matters which are not reserved to Cabinet and within the limitations of the Financial Regulations.
2. Monitor service performance, within their area of responsibility and take action to improve performance where necessary, in conjunction with the relevant Director.
3. Respond to consultation documents received by the Council within their area of responsibility.
4. Approve policies and procedures within their area of responsibility.
5. Authorise the commencement of any proceedings in connection with any offences within their area of responsibility.
6. Determine fees and charges within their area of responsibility.
7. Make recommendations to the Cabinet, within their area of responsibility, on matters reserved to Cabinet.

When taking decisions, professional advice from officers, including the statutory officers, should be considered.

**The Cabinet will be supported by the following Policy Advisors:**

Policy Advisor for Vulnerable Communities – vacant

Policy Advisor for Environmental Services (Operations) – Councillor Paul Wilkinson – supporting the Portfolio Holder for Environmental Services (Operations).

*Policy Advisors will not hold delegated responsibility but will support their respective Cabinet member on development and progression of specific Gedling Plan actions as appropriate. The precise focus for the work of each Policy Advisor will be agreed by the Leader, Deputy Leader and relevant Cabinet member in discussion with the Policy Advisor.*

This page is intentionally left blank

## **MINUTES OVERVIEW AND SCRUTINY COMMITTEE**

**Monday 10 March 2025**

Councillor Catherine Pope (Chair)

|                              |                            |
|------------------------------|----------------------------|
| Councillor David Brocklebank | Councillor Darren Maltby   |
| Councillor Roy Allan         | Councillor Michael Payne   |
| Councillor Jim Creamer       | Councillor Kyle Robinson-  |
| Councillor Andrew Dunkin     | Payne                      |
| Councillor Rachael Ellis     | Councillor Sam Smith       |
| Councillor Roxanne Ellis     | Councillor Russell Whiting |

Apologies for absence: Councillor Lorraine Brown

Officers in Attendance: F Whyley, E McGinlay, L Juby and P Whitworth

Guests in Attendance: K Fox and S Guest

### **92 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

Apologies for absence were received from Councillors Brown and Grahame Pope. Councillor Payne attended as substitute.

### **93 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 13 JANUARY.**

#### **RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

### **94 DECLARATION OF INTERESTS.**

None.

### **95 PROGRAMME OF PORTFOLIO HOLDER REVIEW.**

Members welcomed Councillor Kathryn Fox, portfolio holder for Life Chances and Vulnerability to the meeting to examine her portfolio. Councillor Fox gave an update to members on some key happenings within her portfolio.

No questions were received from Members in advance of the meeting, so Councillor Fox delivered an update on the various areas of responsibility within her portfolio. She gave the following updates:

It was noted that Councillor Fox chairs the cross-party Strategic Equality and Diversion Group meetings. Some of the work of those meetings included the following:

- Conducted a public consultation on the EDI Strategy.
- Created a staff inclusion group called GIGs to submit recommendations to SLT.
- EDI training would be rolled out for staff and councillors.
- Review of harassment Policy & training was ongoing.
- GBC produced a leisure accessibility video.

Regarding Housing Benefits, Members received an update on key performance indicators which showed 1,450 new claims had been received in 2024/25 and 25,387 changes of circumstances were received from April 2024 – Feb 2025. It was also noted that the Housing Benefit caseload had reduced from 2,944 in April 2024 to 2,477 in January 2025 due to migration to Universal Credit.

Members noted that Gedling Borough Council (GBC) adapted 54 residents' homes via Disabled Facilities Grants in 2024/25 up until the end of quarter 3. It was noted that 94% of those service users said that they were happy with the service and that it suited their needs.

GBC had set up a Violence Against Women's and Girls (VAWG) meeting that convened periodically to measure the progress of the group's actions which included both GBC's Public Protection team and Nottinghamshire Police. Through this, it was noted that Councillor Fox had signed GBC up to the VAWG Strategy 2023-2028.

Members heard of a variety of different events which offered youth unemployment and skills support, some of which included:

- Recruitment/jobs fair April 2024 – 26 exhibitors – 184 attendees
- Recruitment/jobs fair September 2024 – 30 exhibitors – 238 attendees
- Apprenticeship fair February 2025 – 30 exhibitors – 200 attendees
- HGV Cat C (Class 2) Training – 30 funded places
- Forklift Truck Driver Training – 38 funded places

The Chair then gave members the opportunity to ask questions.

Members asked what kind of properties were generally in receipt of Disabled Facilities Grants (DFGs).

Councillor Fox agreed to circulate DFG statistics following the meeting.

Members asked whether the council liaised with local developers ahead of planning applications to ensure some properties had the facilities to support those with disabilities.

Councillor Fox explained that the Food, Health and Housing Manager had discussed the provision of disabled facilities with developers, however this fell under a different portfolio so Councillor Fox could not offer more information.

Members asked for more information on the white goods support and how signposting worked.

Councillor Fox agreed to circulate additional information after the meeting.

**RESOLVED:**

- 1) To thank Councillor Fox for the information provided; and
- 2) To circulate additional information and answers following the meeting.

**96**

**PARTNERSHIP REVIEW - NOTTINGHAM CITY COUNCIL.**

The Chair welcomed Sharon Guest, Interim Director of Housing Services at Nottingham City Council to the committee as part of the Council's partnership review programme.

Sharon delivered a presentation which provided an overview on the key areas of her department's work at Nottingham City Council (NCC), highlights of which were as follows:

It was noted that NCC's Housing Strategy for 2024-2028 was to meet the needs of current and future residents as well as ensuring people lived in safe, warm homes that they could afford, in vibrant neighbourhoods where everyone could thrive.

Members noted NCC's housing priorities which included the following:

- Strategic housing led delivery, regenerating and improving housing standards whilst continuing the progress towards a carbon net zero future;
- Make better use of their available housing stock to support the development and acquisition of more affordable homes;
- Prevent and reduce homelessness and rough sleeping; and
- Work in partnership with health services, social care and other partner agencies to support people to live independently.

Members noted the challenges NCC were facing, such as:

- Financial constraints - Significant financial challenges and limited resources to deliver the strategy's vision and priorities;
- Housing supply and affordability - Significant demand for affordable housing which exceeded their available supply;
- Housing quality and standards – to achieve energy efficiency standards of such a large portfolio whilst maintaining quality and safety;
- Homelessness and rough sleeping - Prevent and reduce homelessness and rough sleeping as well as ending the routine use of bed and breakfast accommodation for families with children; and
- Housing and support needs – tackling the needs of a diverse range of people with varied needs associated with age, health, disability, and levels of vulnerability

The Chair then gave Members the opportunity to ask questions.

Members noted the difficulty for those applying to be on the NCC housing waiting list, particularly where the applicant didn't reside within the city boundary. It was then asked whether any additional consideration could be given to those who reside in the Gedling area when applying for City Council housing held within the Gedling Borough boundary.

It was noted that NCC's housing allocation policies were being reviewed, and the question could be brought up during the review.

Members queried how NCC prioritised their Net Zero ambitions with regards to housing given their current financial constraints.

It was noted that NCC's asset management strategy aimed to achieve Net Zero ambitions. NCC also ensured that they monitored emerging technologies to further those goals.

#### **RESOLVED:**

To thank Sharon Guest and Nottingham City Council for attending the meeting and the information provided.

**97**

#### **WELCOME AND WARM SPACES UPDATE.**

The Assistant Director for Communities, Leisure and Wellbeing introduced a report, which had been circulated in advance of the meeting, updating Members on the welcome and warm spaces initiative and the wider Community and Voluntary Sector (VCS) support for Gedling community organisations.

Members queried whether it would be possible to seek further information on the hardships of those that attended the warm spaces, to ascertain what factors caused their financial difficulties.



Members asked what they could do to support those who were having to attend the warm spaces.

Members heard that although much of the support available was circulated via leaflets and signposting, much more information could be found online. It was noted that improved digital access points would aid inclusion and empower residents.

**RESOLVED:**

To thank the Assistant Director for Communities, Leisure and Wellbeing for the information provided.

**98 GEDLING PLAN QUARTER 3 PERFORMANCE 2024/25 REPORT**

The Deputy Chief Executive introduced a report, which had been circulated in advance of the meeting, informing Members in summary of the position against Improvement Actions and Performance Indicators in the 2023-27 Gedling Plan at the end of Quarter 3 of 2024/25.

**RESOLVED:**

To note the report.

**99 SCRUTINY WORK PROGRAMME.**

The Democratic Services Manager introduced a report, which had been circulated in advance of the meeting, providing an update on the Scrutiny Work Programme.

Members expressed an interest in extending an invitation to the Citizens Advice Bureau or Department for Work and Pensions to attend the Committee.

**RESOLVED to:**

Note the report.

**100 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

None.

The meeting finished at 7.30 pm

Signed by Chair:  
Date:

This page is intentionally left blank

## **MINUTES APPEALS AND RETIREMENTS COMMITTEE**

**Tuesday 8 April 2025**

Councillor Paul Wilkinson (Chair)

Councillor Roxanne Ellis  
Councillor David Ellis  
Councillor Paul Feeney

Councillor Paul Hughes  
Councillor Grahame Pope

Apologies for absence: Cllr Towsey-Hinton

Officers in Attendance: M Avery, B Hopewell and J Lovett

### **31 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

Apologies for absence were received by Councillor Towsey-Hinton, Councillor Hughes attended as substitute.

### **32 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 26 NOVEMBER 2025.**

#### **RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

### **33 DECLARATION OF INTERESTS.**

None.

### **34 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

None.

### **35 EXCLUSION OF THE PUBLIC AND PRESS.**

#### **RESOLVED:**

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing reports on the grounds that the reports involve the likely disclosure of exempt information as defined in Paragraphs 3 and 4 of Part 1 of Schedule 12A of the Local Government Act 1972.

**STAFFING REVIEWS FOR WASTE, PARKS, FLEET & STREET CARE AND PUBLIC PROTECTION.**

The Director of Place introduced a report, which had been circulated in advance of the meeting, seeking approval of the exit costs associated with recent restructures approved by the Appointments and Conditions of Service Committee and through delegated authority by the Chief Executive.

**RESOLVED to:**

- 1) Approve the redundancy costs and pension strains for 2 staff members as part of the Waste & Parks, Fleet & Street Care review; and
- 2) Approve the provisional redundancy costs for 2 staff as part of the Public Protection Team. Both roles would be deleted, subject to consultation and approval by the Chief Executive.

The meeting finished at 3.20 pm

Signed by Chair:  
Date:

## **MINUTES PLANNING COMMITTEE**

**Wednesday 23 April 2025**

Councillor Roy Allan (Chair)

|                |                             |                            |
|----------------|-----------------------------|----------------------------|
| In Attendance: | Councillor Paul Wilkinson   | Councillor Catherine Pope  |
|                | Councillor Sandra Barnes    | Councillor Grahame Pope    |
|                | Councillor Stuart Bestwick  | Councillor Ruth Strong     |
|                | Councillor David Ellis      | Councillor Jane Walker     |
|                | Councillor Rachael Ellis    | Councillor Henry Wheeler   |
|                | Councillor Helen Greensmith | Councillor Russell Whiting |
|                | Councillor Julie Najuk      |                            |
|                |                             |                            |

Absent: Councillor Andrew Ellwood, Councillor Lynda Pearson and Councillor Sam Smith

Officers in Attendance: J Krawczyk, N Bryan, C Turton, N Osei, H Stylianou, L Squires and B Hopewell

### **70 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

Apologies for absence were received from Councillors Ellwood, Pearson and Smith. Councillor Rachel Ellis attended as substitute.

### **71 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 26 MARCH 2025**

#### **RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

### **72 DECLARATION OF INTERESTS**

None

### **73 APPLICATION NO. 2024/0217 - LAND SOUTH OF MAIN STREET, CALVERTON**

Approval of reserved matters (layout, scale, landscaping and appearance) for erection of 73 dwellings, made pursuant to outline permission 2018/0360

The Development Manager presented the application.

## **RESOLVED:**

Grant reserved matter approval subject to the conditions outlined below

### **Conditions**

1. This permission shall be read in accordance with the application form and following list of approved drawings:

002-P07-Site Layout

2002-P03-Y2 Housetype  
2003-P03-YS Housetype  
2004-P03-R4 Housetype  
2005-P03-JD Housetype  
2006-P03-C10 Housetype  
2007-P03-C4 Housetype  
2008-P03-KA3L Housetype  
2009-P03-E21L Housetype  
2010-P03-K8L Housetype  
2012-P02-BGA3 Housetype  
2013-P02-DA3 Housetype  
2014-P03-F4 Housetype  
2016-P02-BT2A Housetype  
2017-P01-A3L Housetype  
2018-P01-L4 Housetype  
2019-P01-X3 Housetype  
2020-P01-XS Housetype

The development shall thereafter be undertaken in accordance with these plans/details.

2. Prior to above ground works commencing details of materials to be used in the external appearance of the development shall be submitted to and approved in writing by the Local Planning Authority. Development shall proceed in accordance with the details as approved.
3. Occupation of the proposed dwellings shall not take place until their respective driveways have been surfaced in a bound material (not loose gravel) for a minimum distance of 5.0 metres behind the highway boundary, and which shall be constructed with provision to prevent the discharge of third-party surface water from the driveway to the public highway. The bound material and the provision to prevent the discharge of surface water to the public highway shall be retained for the lifetime of the development.
4. The tree protection measures identified in the Tree Method Statement shall be erected prior to development commencing on site. The measures shall remain in place until such time as the particular part of development affected is substantially complete.
5. Prior to the commencement of development, a scheme of landscaping showing the location, species and size of specimens to be planted shall

be submitted to and approved in writing by the Local Planning Authority. The scheme as approved shall be carried out in the first planting season following the completion of each development phase. Any trees, shrubs or plants that die within a period of five years from the completion of each development phase, or are removed and/or become seriously damaged or diseased in that period, shall be replaced (and if necessary continue to be replaced) in the first available planting season with others of similar size and species.

6. No part of the development shall be brought into use until details of all the boundary treatments proposed for the site including types, height, design and materials, have been submitted to and approved in writing by the local planning authority. The approved boundary treatment for each individual plot on site shall be implemented prior to the occupation of each individual dwelling and shall then be retained in full for a minimum period of 5 years.

### **Reasons**

1. For the avoidance of doubt.
2. In the interest of highway safety and to secure enough parking provision, and to comply with policies LPD57 and LPD61.
3. To ensure the character of the area is respected and to comply with policy ACS10.
4. To ensure that the trees and hedgerows are protected and to comply with policies LPD19 and BE1.
5. To ensure that the trees and hedgerows are protected and to comply with policies LPD19 and BE1.
6. To ensure the character of the area is respected and to comply with policy ACS10.

### **Notes to Applicant**

The applicant should note that notwithstanding any planning permission that if any highway forming part of the development is to be adopted by the Highways Authority. The new roads and any highway drainage will be required to comply with the Nottinghamshire County Council's current highway design guidance and specification for roadworks.

a) The Advanced Payments Code in the Highways Act 1980 applies and under section 219 of the Act payment will be required from the owner of the land fronting a private street on which a new building is to be erected. The developer should contact the Highway Authority with regard to compliance with the Code, or alternatively to the issue of a Section 38 Agreement and bond under the Highways Act 1980. A Section 38 Agreement can take some time to complete. Therefore, it is

recommended that the developer contact the Highway Authority as early as possible.

b) It is strongly recommended that the developer contact the Highway Authority at an early stage to clarify the codes etc. with which compliance will be required in the particular circumstance, and it is essential that design calculations and detailed construction drawings for the proposed works are submitted to and approved by the County Council (or District Council) in writing before any work commences on site.

Correspondence with the Highway Authority should be addressed to: [hdc.south@nottsc.gov.uk](mailto:hdc.south@nottsc.gov.uk)

The applicant is advised that all planning permissions granted on or after 16th October 2015 may be subject to the Community Infrastructure Levy (CIL). Full details of CIL are available on the Council's website. The proposed development has been assessed and it is the Council's view that CIL IS PAYABLE on the development hereby approved as is detailed below. Full details about the CIL Charge including, amount and process for payment will be set out in the Regulation 65 Liability Notice which will be sent to you as soon as possible after this decision notice has been issued. If the development hereby approved is for a self-build dwelling, residential extension or residential annex you may be able to apply for relief from CIL. Further details about CIL are available on the Council's website or from the Planning Portal: [www.planningportal.gov.uk/planning/applications/howtoapply/whattosubmit/ci](http://www.planningportal.gov.uk/planning/applications/howtoapply/whattosubmit/ci)

**74 APPLICATION NO. 2025/0129 - CALVERTON FOOTPATH 22, LAND OFF GEORGES LANE, CALVERTON**

Footpath Diversion Order - Calverton Footpath 22

The Principal Planning Officer introduced the report

**RESOLVED:**

That Members: (i) authorise the Director of Place to make an order under s257(1A) of the Town and Country Planning Act 1990 (as amended) to divert Calverton Footpath No. 22 for a distance of approx. 200m as per drawing ref 2019-18-30B, to carry out the procedure under Schedule 14 of the Town and Country Planning Act 1990 for confirmation of the order and, (ii) following consultation and publication, to confirm the order if there are no outstanding objections to the order. However, if there are outstanding objections, the matter be referred to the Secretary of State for determination.

**75 APPLICATION NO. 2025/0147 - ARNOLD FOOTPATH 3, CRAWFORD RISE TO MAPPERLEY PLAINS, ARNOLD**



Footpath Diversion Order - Arnold Footpath 3

The Principal Planning Officer presented the application.

Councillor Greensmith leaves at 18:29

Councillor Greensmith returns at 18:31

**RESOLVED:**

That Members (i) authorise the Director of Place to make an order under s257(1A) of the Town and Country Planning Act 1990 (as amended) to divert Arnold Footpath No. 3 for a distance of approx. 230m as per drawing ref 2326-03-01 Rev V, to carry out the procedure under Schedule 14 of the Town and Country Planning Act 1990 for confirmation of the order and, (ii) following consultation and publication, to confirm the order if there are no outstanding objections to the order. However, if there are outstanding objections, the matter be referred to the Secretary of State for determination.

**76      APPEAL SUMMARY REF: APP/N3020/D/25/3358915 - 19  
SILVERWOOD AVENUE, RAVENSHEAD**

Two storey front extension

The Chair introduced the appeal

**RESOLVED:**

That the information had been noted.

**77      APPEAL SUMMARY REF: APP/N3020/W/24/3350045 - 308  
CARLTON HILL, CARLTON**

Change of use of existing storage building to dwelling, plus external alterations and erection of boundary fence and wall.

The Chair introduced the appeal.

**RESOLVED:**

That the information had been noted.

**78      APPEAL SUMMARY REF: APP/N3020/W/24/3356092 - LAND WEST  
OF 175 MANSFIELD ROAD, NG15 8FL**

The mixed use of the keeping of horses and the stationing of caravans for residential use.

The Assistant Director for Development introduced the report.

**RESOLVED:**

That the information had been noted.

**79 FUTURE APPLICATIONS**

**RESOLVED:**

That the information be noted.

**80 PLANNING DELEGATION PANEL ACTION SHEETS**

**RESOLVED:**

To note the information

**81 ANY OTHER ITEMS WHICH THE CHAIR CONSIDERS URGENT.**

None.

The meeting finished at 6.41 pm

Signed by Chair:  
Date:

## **MINUTES STANDARDS COMMITTEE**

**Thursday 22 May 2025**

|                              |                                |
|------------------------------|--------------------------------|
| Councillor David Brocklebank | Councillor Clive Towsey-Hinton |
| Councillor Rachael Ellis     | Rosalie Hawks                  |
| Councillor Andrew Ellwood    | Louise Kopyrko                 |
| Councillor Martin Smith      |                                |

Absent: Councillor Paul Feeney and Councillor Boyd Elliot

Officers in Attendance: F Whyley, N Osei and L Squires

### **21 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Feeney; Councillor Boyd Elliott was also absent.

### **22 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 20 MARCH 2025**

#### **RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

### **23 DECLARATION OF INTERESTS**

None.

### **24 ENHANCED DBS CHECKS FOR COUNCILLORS**

The Deputy Chief Executive and Monitoring Officer introduced a report which had been circulated ahead of the meeting, to seek approval for a policy and process document in respect of Disclosure and Barring Services (DBS) checks for Councillors to be presented to Council.

#### **Resolved:**

THAT Committee:

1) Note the contents of this report.

2) Agrees that the Policy and Procedure for Disclosure and Barring Services checks for Councillors at Appendix 1 be referred to Council for consideration.

**25**

**ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT**

None.

The meeting finished at 6.21 pm

Signed by Chair:  
Date:

## MINUTES CABINET

Thursday 5 June 2025

Councillor John Clarke (Chair)

Present: Councillor David Ellis Councillor Marje Paling  
Councillor Kathryn Fox Councillor Lynda Pearson  
Councillor Viv McCrossen Councillor Henry Wheeler

Absent: Councillor Jenny Hollingsworth

Officers in Attendance: M Hill, F Whyley, M Avery, T Adams, N Osei and  
L Squires

### 192 APOLOGIES FOR ABSENCE.

Apologies for absence were received from Councillor Hollingsworth.

### 193 DECLARATION OF INTERESTS.

None.

### 194 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 22/05/2025.

#### RESOLVED:

That the minutes of the above meeting, having been circulated, be  
approved as a correct record.

### 195 FORWARD PLAN

Consideration was given to a report of the Democratic Services  
Manager, which had been circulated prior to the meeting, detailing the  
Executive's draft Forward Plan for the next four month period.

#### RESOLVED:

To note the report.

### 196 ANNUAL TREASURY ACTIVITY REPORT 2024/25

Consideration was given to a report of Chief Finance Officer, which had  
been circulated prior to the meeting, to seek Cabinet approval to inform  
Members of the outturn in respect of the 2024/25 Prudential Code  
Indicators, and to advise Members of the outturn on treasury activity,  
both as required by the Council's Treasury Management Strategy.

**Resolved:**

That:

Members approve the Annual Treasury Activity Report for 2024/25 and refer it to Full Council for approval, as required by the regulations.

**197**

**BUDGET OUTTURN AND BUDGET CARRY FORWARDS 2024/25**

The Chief Finance Officer introduced a report, which had been circulated prior to the meeting, to present the Budget Outturn and Budget Carry Forwards for 2024/25.

An amendment was made after the publication of the report to appendix 3 due to a late adjustment.

**Resolved:**

To:

- 1) Note the Budget Outturn figures for 2024/25;
- 2) Approve the movements in Earmarked Reserves and Provisions as detailed in paragraphs 2.7;
- 3) Note the capital carry forwards approved by the Chief Financial Officer included in Appendix 6, being amounts not in excess of £50,000 and committed schemes above £50,000.
- 4) Approve the capital carry forwards of £1,994,600 included in Appendix 6 for non-committed schemes in excess of £50,000.
- 5) Refer to Council for approval:
  - i) The overall method of financing of the 2024/25 capital expenditure as set out in paragraph 3.4;
  - ii) The determination of the minimum revenue provision for the repayment of debt as set out in paragraph 3.5.

**198**

**GEDLING VILLAGE CONSERVATION AREA AND MANAGEMENT PLAN**

The Planning Policy Manager introduced a report, which had been circulated prior to the meeting, to seek approval from Cabinet to designate a new Conservation Area in Gedling Village. A map showing the proposed Conservation Area Designation is appended to the report as Appendix A.

Approval is also sought to publish the Gedling Conservation Area Appraisal and Management Plan (attached as Appendix B).

**Resolved:**

That Cabinet:

A) Approves the designation of a new Conservation Area in Gedling Village;

B) Authorises the Planning Policy Manager to notify the Secretary of State and Historic England of the proposed designation and to advertise the proposed Conservation Area as required by statute; and

C) Agrees to publish the Gedling Village Conservation Area Appraisal and Management Plan and to delegate authority to the Planning Policy Manager to make any minor typographical, formatting or factual amendments to the Gedling Village Conservation Area Appraisal and Management Plan as appropriate.

**199**

**GEDLING PLAN PERFORMANCE 2024/25**

The Chief Executive introduced a report, which had been circulated prior to the meeting to inform Cabinet in summary of the position against Improvement Actions and Performance Indicators in the 2024/25 Gedling Plan at the end of quarter 4 and the year end.

The Chief Executive noted that the figure for processing new benefits claims in the table of the report was incorrect and the correct figure is held in the appendix on page 271, the correct figure is 20.3 days against a target of 15 days.

**Resolved:**

That:

The progress against Improvement Actions and Performance Indicators for quarter 4 and the full year of 2024/25 Gedling Plan be noted.

**200**

**GEDLING PLAN PERFORMANCE INDICATORS 2025/26**

Consideration was given to a report introduced by the Deputy Chief Executive, to agree the performance indicators and targets against which performance will be measured in 2025/26.

**Resolved:**

That Cabinet:

Approves the performance indicators and targets set out in Appendix A for 2025/26.

**201            MODERN SLAVERY AND HUMAN TRAFFICKING**

The Chief Executive introduced a report, which had been circulated prior to the meeting, to seek Cabinet approval of the Modern Slavery and Human Trafficking Statement 2024/25, including the associated commitments to practical action.

**Resolved:**

That Cabinet:

Approves the Modern Slavery and Human Trafficking Statement 2024/25.

**202            ANY OTHER ITEMS THE CHAIR CONSIDERS URGENT.**

.

The meeting finished at 3.03 pm

Signed by Chair:  
Date:



## **MINUTES ENVIRONMENT AND LICENSING COMMITTEE**

**Tuesday 10 June 2025**

Councillor Alison Hunt (Chair)

Present: Councillor Marje Paling Councillor Sue Pickering  
Councillor Rachael Ellis Councillor Sam Smith  
Councillor Roxanne Ellis Councillor Clive Towsey-Hinton  
Councillor Julie Najuk Councillor Paul Wilkinson

Absent: Councillor Boyd Elliott, Councillor Alex Scroggie and Councillor Martin Smith

Officers in Attendance: T Adams, J Brough, L Chaplin, B Hopewell, K Nealon and R Towlson

### **1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

Apologies for absence were received from Councillors Elliott, Scroggie and Martin Smith. Councillor Sam Smith attended as substitute.

### **2 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 15 APRIL 2025.**

#### **RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

### **3 DECLARATION OF INTERESTS.**

None.

### **4 PROPOSED TAXI LICENSING FEES FOR 2025/26**

The Community Protection Manager introduced a report, which had been circulated in advance of the meeting, which asked Members to consider the response to the consultation contained in Appendix 1, and the Finance Department response in Appendix 2, regarding the proposed taxi fees at Appendix 3 that were approved for advertisement in accordance with the Local Government (Miscellaneous Provisions) Act 1976 at the meeting held on 15<sup>th</sup> April 2025.

#### **RESOLVED to:**

- 1) Consider the response to the consultation on the taxi fees attached at Appendix 1 and the response of the Finance Department at Appendix 2; and
- 2) Approve that the fees currently in effect for 2024/2025 continue to be charged from 1<sup>st</sup> July 2025, until such time revised fees are brought forward for approval.

**5 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

None.

**6 EXCLUSION OF THE PRESS AND PUBLIC.**

**RESOLVED:**

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing reports on the grounds that the report involves the likely disclosure of exempt information as defined in Paragraph 7 of Part 1 of Schedule 12A of the Local Government Act 1972.

**7 CHANGE OF CIRCUMSTANCES OF JOINT HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS LICENCE - YHC**

Consideration was given to a report of the Director of Place, which had been circulated in advance of the meeting, regarding a change of circumstances following information received about the holder of a Joint Hackney Carriage/ Private Hire Driver's Licence.

YC attended the meeting along with a family member and addressed the Committee.

In making the decision the Committee applied the Council's approved Policy and Guidelines.

**RESOLVED:**

- 1) To suspend YC licence for 14 days;
- 2) Issue a warning to YC that such conduct fell short of the expected standard for Hackney Carriage Drivers and that further such incidents should be reported immediately; and
- 3) YC was given 21 days to surrender his licence and was advised of his right to appeal against the decision of the Committee.

The meeting finished at 5.45 pm

Signed by Chair:

Date:

This page is intentionally left blank

## **MINUTES APPOINTMENTS AND CONDITIONS OF SERVICE COMMITTEE**

**Wednesday 18 June 2025**

Councillor John Clarke (Chair)

Councillor David Ellis  
Councillor Paul Hughes

Councillor Marje Paling

Absent: Councillor Michael Adams, Councillor Jenny Hollingsworth and  
Councillor Viv McCrossen

Officers in Attendance: J Lovett and L Squires

### **28 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

Apologies for absence were received from Councillor J Hollingsworth, Councillor M Adams and Councillor V McCrossen.

### **29 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 19 MARCH 2025**

#### **RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

### **30 DECLARATION OF INTERESTS**

None.

### **31 REVIEW OF DBS POLICY**

The Assistance Director for Workforce introduced a report, which had been circulated in advance of the meeting, to present to the Committee the review of our DBS procedures to ensure Gedling Borough Council remains compliant in its use of DBS checking to reduce safeguarding risks and increase efficiency in the processing of applications.

#### **RESOLVED THAT:**

The Appointments and Conditions of Service Committee approve:

1. Changes to the current policy which determine which roles are checked, the level and frequency of checks; and
2. Combining all existing policies and procedures on DBS checks into one document for ease of reference for managers and staff.

## **32 POLICY UPDATES ON SEXUAL HARASSMENT**

A report of the Interim HR Business Partner was circulated prior to the meeting and presented by the Assistant Director of Workforce to review the changes required in law for the Council to be compliant.

### **RESOLVED THAT:**

The Appointments and Conditions of Service Committee approve:

1. A new Prevention of Sexual Harassment Policy.
2. The draft amendments to the current Harassment policy Appendix 8 from the Staff Handbook, which incorporates Appendix 8a to cover the Council's duty to prevent Sexual Harassment in the workplace.

## **33 DELEGATED AUTHORITY TO LAUNCH HR POLICIES**

Consideration was given to a report of the Deputy Chief Executive and Monitoring Officer, which had been circulated in advance of the meeting, to review the approval flow of policies by the Council's committees.

### **RESOLVED THAT:**

The Appointments and Conditions of Service Committee:

1. Provide delegated authority to the Head of Paid Service to launch policy and strategy changes. These will continue to be subject to consultation through the Joint Consultative Committee and final approval would remain with the Appointments and Conditions of Service Committee.
2. Agree to amend the Council's Constitution to reflect the new delegated authority to the Head of Paid Service.

## **34 EXCLUSION OF THE PRESS AND PUBLIC**

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(a)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing report on the grounds that the report involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12a of the Local Government Act 1972.

## **35 DIRECTORS PERFORMANCE RELATED PAY REVIEW**

## **36 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT**

None.

The meeting finished at 10.28 am

Signed by Chair:  
Date:

This page is intentionally left blank



## **MINUTES AUDIT COMMITTEE**

**Tuesday 24 June 2025**

Councillor Roxanne Ellis  
Councillor Helen Greensmith  
Councillor Paul Hughes  
Councillor Alison Hunt

Councillor Darren Maltby  
Councillor Grahame Pope  
Councillor Ruth Strong  
Jonathan Causton

Officers in Attendance: M Hill, T Adams and B Hopewell

Guests in Attendance: M Armstrong (BDO), J Norman (Mazars) and F Orton (BDO)

### **1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

#### **Election of Chair**

In the absence of the Chair and Vice-Chair, Councillor Ellis was elected as Chair for the meeting.

Apologies for absence were received from Councillors Barnes, Bestwick and McCrossen. Councillors Ellis, Maltby and Pope attended as substitute.

### **2 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 18/03/25.**

#### **RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

### **3 DECLARATION OF INTERESTS.**

None.

### **4 EXTERNAL AUDIT FEES 2024-25**

The Chief Finance and Section 151 Officer introduced a report, which had been circulated in advance of the meeting, informing Members of the proposed audit fees in respect of the 2024/25 financial year.

Members moved an amendment to the recommendations that additional information regarding the eligibility of available grant funding should be included in the report when submitted to Council.

**RESOLVED to:**

- 1) Note the audit fee letter for 2024/25;
- 2) Include information on the eligibility of available grant funding in the report submitted to Council; and
- 3) Recommend to Council the approval of the additional budget required of £88,549 for the 2024/25 External Audit fees.

**5 ACCOUNTING POLICIES 2024-25**

The Chief Finance and Section 151 Officer introduced a report, which had been circulated in advance of the meeting, presenting the proposed Accounting Policies to be applied in the production of the 2024/25 financial statements for approval.

**RESOLVED to:**

Approve the Accounting Policies 2024/25 as set out in the Appendix, for application to the financial statements in respect of 2024/25.

**6 BDO PROGRESS REPORT**

Consideration was given to a report of the Internal Audit Partner (BDO), which had been circulated in advance of the meeting, summarising the outcome of the internal audit activity completed by the BDO Internal Audit Team for the period April to June 2025.

**RESOLVED to:**

Note the progress of the delivery against the 2024/25 internal Audit Plan, including the Executive Summary for the following audit reports; Parks and Street Care, Fleet Management, Budget Management, Procurement and Contract Management.

**7 BDO ANNUAL REPORT**

Consideration was given to a report of the Internal Audit Partner (BDO), which had been circulated in advance of the meeting, providing the Head of Internal Audit Opinion based on the outcome of the internal audit activity completed by the BDO Internal Audit Team in accordance with the approved 2024/25 Internal Audit Plan.

**RESOLVED to:**

Note and approve the Internal Audit Annual Report and Head of Internal Audit Opinion for 2024/25.

**8 RISK SCORECARD QUARTER 4 2024/25**

The Chief Finance and Section 151 Officer introduced a report, which had been circulated in advance of the meeting, updating Members on the current level of assurance which could be provided against each corporate risk.

**RESOLVED to:**

Note the current risk level and actions identified within the Corporate Risk Register.

**9 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

None.

The meeting finished at 6.34 pm

Signed by Chair:  
Date:

This page is intentionally left blank

## **MINUTES STANDARDS COMMITTEE**

**Thursday 26 June 2025**

Councillor Paul Feeney (Chair)

Councillor David Brocklebank  
Councillor Andrew Ellwood

Councillor Martin Smith  
Councillor Clive Towsey-Hinton  
Louise Kopyrko

Absent: Councillor Boyd Elliot, R Hawks

Officers in Attendance: F Whyley and L Squires

### **26 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

No apologies were received, Councillor B Elliot was absent.

### **27 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 22.05.25.**

#### **RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

### **28 DECLARATION OF INTERESTS.**

None.

### **29 GIFTS AND HOSPITALITY 2024-25**

A report of the Monitoring Officer was circulated prior to the meeting, to inform Standards Committee of gifts and hospitality received between 1 April 2024 and 31 March 2025 and identify any issues arising from the annual review of the Register of Gifts and Hospitality.

#### **RESOLVED:**

THAT Committee:

- 1) Notes the details of the annual review of gifts and hospitality.

### **30 CODE OF CONDUCT COMPLAINTS**

The Monitoring Officer introduced a report, which had been circulated prior to the meeting, to inform members of the Standards Committee of complaints received between 20 March 2025 and 26 June 2025.

**RESOLVED:**

THAT:

- 1) The report be noted.

**31 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

None.

The meeting finished at 6.10 pm

Signed by Chair:

Date:

## **MINUTES JOINT CONSULTATIVE AND SAFETY COMMITTEE**

**Friday 11 July 2025**

Councillor Jim Creamer (Chair)

Present: Councillor Roxanne Ellis                      Councillor Andrew Ellwood  
             Councillor Rachael Ellis                      Councillor Alex Scroggie

Unison: Susan Buchanan

Absent: Councillor Ron McCrossen, Councillor Catherine Pope, Councillor  
             Clive Towsey-Hinton and Councillor Jane Walker

Officers in Attendance: B Hopewell, K Lindley and J Lovett

### **1            APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

Apologies for absence were received from Councillors Hughes, Pope and Walker. Councillors Rachael Ellis and Andrew Ellwood attended as substitute.

### **2            TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 03 JUNE 2025.**

#### **RESOLVED:**

To defer the decision until the next meeting.

### **3            DECLARATION OF INTERESTS.**

None.

### **4            ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

None.

### **5            EXCLUSION OF THE PRESS AND PUBLIC.**

Councillor Roxanne Ellis joined the meeting.

#### **RESOLVED:**

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration

of the ensuing report on the grounds that the report involves the likely disclosure of exempt information as defined in Paragraph 4 of Part 1 of Schedule 12A of the Local Government Act 1972.

## **6 CONSULTATION CLOSURE - COMMUNICATIONS AND COMMUNITIES RESTRUCTURE.**

The Director of Transformation introduced a report, which had been circulated in advance of the meeting, seeking to close formal consultation on the proposals to merge and alter the structure of the Communities and Communications teams.

Members recommended that the Chief Executive considered an increase in hours in relation to the proposed Grant, Bid and Community Facilitator and/or the Internal Communications and Engagement Officer posts based on a suggestion made by a member of the team who suggested that:

“A job share is looked at, and the current hours that have been offered for the posts are increased to support two people. This will preserve both of the skills in both teams, that blended together will work well.”

### **RESOLVED to:**

- 1) Receive comments from employees and trade union representatives;  
and
- 2) Make recommendation for the Chief Executive to consider the suggestion for an increase in hours in relation to the proposed Grant, Bid and Community Facilitator and/or the Internal Communications and Engagement Officer posts.

The meeting finished at 6.02 pm

Signed by Chair:  
Date:



**Decisions made under delegated authority**

| <b>Business (click to view decision)</b>   | <b>Summary</b>  | <b>Ref</b> | <b>Date</b> | <b>Portfolio</b>                                    | <b>Was decision made under urgency provisions?</b> |
|--|---|------------|-------------|---|--|
| Leisure transformation consultation  | Approval to commence a public and stakeholder consultation programme for the development of a new Carlton Leisure, and Community Wellbeing Centre   | D1619      | 27/05/2025  | Leader of the Council                               | No   |
| Ambition Arnold, RIBA Stage 02 public consultation   | Approval to undertake public and stakeholder consultation to inform the development of Ambition Arnold's RIBA Stage 02 plans for Arnold North   | D1617      | 27/05/2025  | Portfolio Holder for Sustainable Growth and Economy | No   |
| Food and Health & Safety Service Delivery Plans 2025/26  | Approval of the Food and Health & Safety Service Delivery Plans 2025/26   | D1614      | 22/05/2025  | Portfolio Holder for Public Protection              | No   |
| Transfer of Section 106 Open Space Contribution from Development at Land at Wighay Road to Linby Colliery Welfare FC | Approval to transfer the remaining Section 106 Open Space Capital Contribution to Linby Colliery Welfare FC for expenditure on capital projects which meet the requirements of said Section 106 Agreement. To establish by virement the capital programme budgets for the delivery of open space development projects by Linby Colliery Welfare FC, funded by Section 106 Open Space Contributions. | D1592      | 10/04/2025  | Leader of the Council                               | No   |

|   |  |       |            |                       |    |
|---|--|-------|------------|-----------------------|----|
| National Non-Domestic Rates - Discretionary Relief Application – Kadampa Meditation Centre Nottingham Ltd | Approval for discretionary charitable relief under section 47 of the Local Government Finance Act 1988   | D1613 | 10/07/2025 | Leader of the Council | No |
| Housing Delivery action plan  | Approval of the Housing Delivery Action plan 2024 for publication  | D1643 | 20/03/2025 | Leader of the Council | No |
| Service Level Agreement (SLA) for the Collection of stray dogs  | Approval for GBC to enter an SLA with NCC to deliver a collection of stray dogs' service   | D1644 | 07/07/2025 | Leader of the Council | No |
| National Non-Domestic Rates - Discretionary Relief Application – Stoke Bardolph Village Hall              | Approval for discretionary charitable relief under section 47 of the Local Government Finance Act 1988   | D1612 | 25/06/2025 | Leader of the Council | No |
| Granting of a new lease for Industrial premises at Unit 3a Hill Crest Park, Calverton, NG14 6QJ           | Approval to grant a new lease for Industrial premises at Unit 3a Hill Crest Park, Calverton, NG14 6QJ to UK Audio Engineering Ltd.   | D1642 | 25/06/2025 | Leader of the Council | No |
| Transform Your Future Programme with Futures  | Approval to start a new contract with Futures as part of a continuation of the 'Transform Your Future' Programme, which supports the economically inactive under the People and Skills theme of the UK Shared Prosperity Fund 2025-2026 Programme. | D1620 | 25/06/2025 | Leader of the Council | No |
| Temporary closure of Jubilee Park   | Approval to authorise temporary closure of Burton Road recreation ground (Jubilee Park)  | D1646 | 20/06/2025 | Leader of the Council | No |

|   |  |       |            |                       |    |
|---|--|-------|------------|-----------------------|----|
|   | on Burton Road Gedling to enable an inspection and cleansing of the site following an unlawful encampment.                           |       |            |                       |    |
| Bestwood Lodge Drive Carriageway Improvements   | Approval for a financial contribution towards the cost of improving a section of Bestwood Lodge Drive that is unadopted carriageway. | D1645 | 19/06/2025 | Leader of the Council | No |
| Granting of a new lease for Industrial premises at Unit 9 Hazelford Way, Newstead, NG15 0DQ | Approval to grant a new lease for Industrial premises at Unit 9 Hazelford Way, Newstead, NG15 0DQ.                                   | D1608 | 12/06/2025 | Leader of the Council | No |

This page is intentionally left blank