



Civic Centre,  
Arnot Hill Park,  
Arnold,  
Nottinghamshire,  
NG5 6LU

# Agenda

# Council

Date: **Wednesday 4 June 2025**

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Time: **6.00 pm**

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Place: **Council Chamber**

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For any further information please contact:

**Democratic Services**

[committees@gedling.gov.uk](mailto:committees@gedling.gov.uk)

0115 901 3844

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# Council

## Membership

**Mayor** Councillor Kyle Robinson-Payne

**Deputy Mayor** Councillor Sandra Barnes

Councillor Michael Adams	Councillor Darren Maltby
Councillor Pauline Allan	Councillor Ron McCrossen
Councillor Roy Allan	Councillor Viv McCrossen
Councillor Stuart Bestwick	Councillor Julie Najuk
Councillor David Brocklebank	Councillor Marje Paling
Councillor John Clarke	Councillor Michael Payne
Councillor Jim Creamer	Councillor Lynda Pearson
Councillor Andrew Dunkin	Councillor Sue Pickering
Councillor Boyd Elliott	Councillor Catherine Pope
Councillor David Ellis	Councillor Grahame Pope
Councillor Rachael Ellis	Councillor Alex Scroggie
Councillor Roxanne Ellis	Councillor Martin Smith
Councillor Andrew Ellwood	Councillor Sam Smith
Councillor Paul Feeney	Councillor Ruth Strong
Councillor Kathryn Fox	Councillor Clive Towsey-Hinton
Councillor Helen Greensmith	Councillor Jane Walker
Councillor Jenny Hollingsworth	Councillor Henry Wheeler
Councillor Paul Hughes	Councillor Russell Whiting
Councillor Alison Hunt	Councillor Paul Wilkinson

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## SUMMONS

A meeting of the Borough Council will be held on Wednesday 4 June 2025 at 6.00 pm to transact the business as set out below.



**Mike Hill**  
Chief Executive

## AGENDA

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- 1 Thought for the day
- 2 Apologies for absence
- 3 Mayor's announcements
- 4 To approve, as a correct record, the minutes of the meetings held on 22 January, 19 March and 21 May 2025 5 - 27
- 5 Declaration of interests
- 6 To deal with any petitions received under procedural rule 7.8
- 7 To answer questions asked by the public under procedural rule 7.7

Question 1 - Received by Matthew Francis

On 29 August 2024, the Leader of the Council made the decision, designated as D1552, under delegated responsibility, to approve the granting of a lease to the Nottinghamshire Police and Crime Commissioner for part of the Civic Centre and part of Arnot Hill Park, along with the Heads of Terms for said lease. In the decision notice there were five enclosures, which were all restricted and not provided to the public, due to this, the only pertinent information released to the public as part of that notice, is the information I have just stated. This decision has now resulted in the removal of use for the public, of sixteen parking bays, out of forty six bays, from the Bowling Green Car Park at Arnot Hill Park, which are now allocated to Nottinghamshire Police. As this car park is close to the play park, and the area that families use with their children, this is impacting where they can park, with some having to park on the road outside. Also, as you can imagine this is potentially impacting

disabled people, as the amount of bays that are close to the park, has reduced by just shy of 35%, these are people that need support and understanding. It has been ascertained through an information request, that Gedling Borough Council did not carry out a consultation in relation to this lease or the decision to implement it, did not carry out an Equality Impact Assessment to see what effect this would have on protected groups, including disabled people, should have only allocated fifteen bays, and as stated above, restricted all the enclosures on the decision notice from the public eye. Considering Gedling Borough Council's belief in transparency along with Diversity, Equality and Inclusion, can the Portfolio Holder for Life Chances and Vulnerability explain what Gedling Borough Council will do to rectify this apparent failure in governance?

- |           |  |           |
|-----------|--|-----------|
| <b>8</b>  | <b>To answer questions asked by Members of the Council under procedural rule 7.9</b>                     |           |
| <b>9</b>  | <b>Reports and recommendations of the Executive or a Committee (procedural rule 7.10)</b>                |           |
| <b>10</b> | <b>Community Governance Review (CGR) for St Albans</b>   | 29 - 86   |
|           | Report of the Democratic Services Manager  |           |
| <b>11</b> | <b>Enhanced DBS checks for councillors</b>   | 87 - 94   |
|           | Report of the Monitoring Officer   |           |
| <b>12</b> | <b>To consider comments, of which due notice has been given, under procedural rule 7.11</b>              |           |
| <b>a</b>  | <b>Minutes of meeting Wednesday 11 December 2024 of Appointments and Conditions of Service Committee</b> | 95 - 97   |
| <b>b</b>  | <b>Minutes of meeting Thursday 9 January 2025 of Cabinet</b>   | 99 - 102  |
| <b>c</b>  | <b>Minutes of meeting Thursday 13 February 2025 of Appointments and Conditions of Service Committee</b>  | 103 - 104 |
| <b>d</b>  | <b>Minutes of meeting Monday 13 January 2025 of Overview and Scrutiny Committee</b>                      | 105 - 109 |
| <b>e</b>  | <b>Minutes of meeting Tuesday 14 January 2025 of Environment and Licensing Committee</b>                 | 111 - 113 |
| <b>f</b>  | <b>Minutes of meeting Tuesday 21 January 2025 of Environment</b>   | 115 - 117 |

**and Licensing Committee**

<b>g</b>	<b>Minutes of meeting Tuesday 4 February 2025 of Environment and Licensing Committee</b>	<b>119 - 121</b>
<b>h</b>	<b>Minutes of meeting Wednesday 12 February 2025 of Planning Committee</b>	<b>123 - 161</b>
<b>i</b>	<b>Minutes of meeting Thursday 13 February 2025 of Cabinet</b>	<b>163 - 166</b>
<b>j</b>	<b>Minutes of meeting Tuesday 25 February 2025 of Audit Committee</b>	<b>167 - 168</b>
<b>k</b>	<b>Minutes of meeting Tuesday 11 March 2025 of Environment and Licensing Committee</b>	<b>169 - 171</b>
<b>l</b>	<b>Minutes of meeting Wednesday 12 March 2025 of Joint Consultative and Safety Committee</b>	<b>173 - 174</b>
<b>m</b>	<b>Minutes of meeting Tuesday 18 March 2025 of Audit Committee</b>	<b>175 - 177</b>
<b>n</b>	<b>Minutes of meeting Wednesday 19 March 2025 of Appointments and Conditions of Service Committee</b>	<b>179 - 180</b>
<b>o</b>	<b>Minutes of meeting Wednesday 19 March 2025 of Cabinet</b>	<b>181 - 184</b>
<b>p</b>	<b>Minutes of meeting Thursday 20 March 2025 of Standards Committee</b>	<b>185 - 186</b>
<b>q</b>	<b>Minutes of meeting Wednesday 26 March 2025 of Planning Committee</b>	<b>187 - 201</b>
<b>r</b>	<b>Minutes of meeting Tuesday 15 April 2025 of Environment and Licensing Committee</b>	<b>203 - 205</b>
<b>s</b>	<b>Minutes of meeting Tuesday 22 April 2025 of Joint Consultative and Safety Committee</b>	<b>207 - 208</b>
<b>t</b>	<b>Minutes of meeting Thursday 22 May 2025 of Cabinet</b>	<b>209 - 211</b>
<b>u</b>	<b>Decisions under delegated authority</b>	<b>213 - 215</b>



## MINUTES COUNCIL

Wednesday 22 January 2025

Present: Councillor Kyle Robinson-Payne  
Councillor Michael Adams  
Councillor Roy Allan  
Councillor Sandra Barnes  
Councillor Stuart Bestwick  
Councillor David Brocklebank  
Councillor John Clarke  
Councillor Jim Creamer  
Councillor Andrew Dunkin  
Councillor Boyd Elliott  
Councillor David Ellis  
Councillor Rachael Ellis  
Councillor Roxanne Ellis  
Councillor Andrew Ellwood  
Councillor Paul Feeney  
Councillor Helen Greensmith  
Councillor Jenny Hollingsworth  
Councillor Paul Hughes  
Councillor Alison Hunt  
Councillor Darren Maltby  
Councillor Julie Najuk  
Councillor Sue Pickering  
Councillor Catherine Pope  
Councillor Grahame Pope  
Councillor Sam Smith  
Councillor Ruth Strong  
Councillor Jane Walker  
Councillor Henry Wheeler  
Councillor Russell Whiting  
Councillor Paul Wilkinson

Absent: Councillor Ron McCrossen, Councillor Lorraine Brown, Councillor Kathryn Fox, Councillor Viv McCrossen, Councillor Marje Paling, Councillor Michael Payne, Councillor Lynda Pearson, Councillor Alex Scroggie, Councillor Martin Smith, Councillor Clive Towsey-Hinton and Councillor Michelle Welsh

In attendance: M Hill, M Avery, T Adams, N Osei, E McGinlay and C Goodall

### 45 THOUGHT FOR THE DAY

The Deputy Mayor confirmed that the council had received notification of the sad passing of former Councillor Gillian Fullwood and asked that the room stay standing for a minute's silence.

The Mayors chaplain then delivered a thought about the values of sharing and serving the common good.

### 46 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Brown, Fox, R McCrossen, V McCrossen, Payne, Pearson, Scroggie, M Smith, Towsey-Hinton and Welsh.

### 47 MAYOR'S ANNOUNCEMENTS

The Deputy Mayor highlighted the recent events that had taken place since the last meeting and gave special thanks to the Good Shepherd Church for hosting the Mayors Christmas Carol Concert which raised significant funds for the Mayors' charity, Parkinsons UK. The Deputy Mayor noted the visit from delegates from the council's twinned town in France, Vandoeuvre-les-Nancy. He gave details on the events that the Mayor hosted for the guests and thanked all those involved in their organisation.

**48 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETINGS HELD ON 18 SEPTEMBER 2024 AND 13 NOVEMBER 2024**

**RESOLVED:**

That the minutes of the above meetings, having been circulated, be approved as a correct record.

**49 DECLARATION OF INTERESTS**

None.

**50 TO DEAL WITH ANY PETITIONS RECEIVED UNDER PROCEDURAL RULE 7.8**

None received.

**51 TO ANSWER QUESTIONS ASKED BY THE PUBLIC UNDER PROCEDURAL RULE 7.7**

Two questions were received, and one questioner was in attendance to ask their question. The questions and answers are as follows:

Question 1 – Asked by Matthew Francis:

“Gedling Borough Council’s annual financial budget is approximately £12.6 million. In a cost of living crisis, where residents of Gedling Borough are being asked to pay more and more council tax every year, and you will also now be charging residents and other visitors to park at Gedling Country Park, the allocation of salaries of the Senior Leadership Team, which includes executives, directors and assistant directors, accounts for approximately £1 million of that financial budget.

Would the chairman of the Audit Committee please take the time to explain to residents, why such a state of affairs, exhibits a sense of fiduciary responsibility?”

Answered by Councillor Robinson-Payne

Thank you for the question.

All successful businesses require senior managers who can provide leadership at a strategic level to steer the organisation into meeting its agreed targets, aims and objectives.

In these difficult financial times for local government, all councils require the skills of professional leaders to not only meet the challenges ahead, but also to continue to push the Council in improving public services. Gedling Borough Council is no exception.

The gross budget for 2024/25 is actually £44.1 million, and not the £12.6 million you quote, and organisations of this size require appropriate management at a senior level.

The audit committee is committed to carrying out its role of scrutinising the councils' finances, ensuring value for money, and holding the organisation to account. The committee will continue to review areas of expenditure to assure public funds are spent responsibly and in the best interests of the residents of Gedling borough.

During my time as the chair of the audit committee, the audit committee and I have overseen the recruitment of an independent member to the committee, who is separate to the councillors, to add an extra layer of scrutiny. Not all councils have adopted this approach, but we welcome transparency and openness.

Question 2 – Read by the Chief Executive on behalf of the questioner

“Given the importance the GREATER CARLTON TOWN BOARD will have in bringing economic growth to the wider Carlton Area. And given the Chair of the Board (according to the minutes from Tuesday 22 October 2024, 17.00) is reported to have "stressed the importance of Members' attendance at the meeting.”

Will the Leader of Council write to the MP for Gedling noting the following:

Encouraging the MP to attend more of the meetings of this board and stress the importance of the board in delivering for Carlton residents.

Express the council's dissatisfaction the MP has only attended 1 of the 5 meetings, and the one he did attend he was late too. (this is correct as of the publicly available minutes as of 9/12/2024)”

Answered by Councillor Clarke

Thank you for the question.

I know from discussions myself and the Chief Executive had with the Member of Parliament (MP) for Gedling that he entirely understands the

importance of the Greater Carlton Town Board (GCTB) in delivering for Carlton residents and indeed residents right across the borough.

The MP has been fully engaged, involved and supportive of the work of the GCTB. Right from the moment of his election in July, he was lobbying government ministers hard to ensure the incoming government gave a commitment to the future of the long term plans for towns funding for the wider Carlton area in the October budget. This lobbying by our MP, Michael Payne, was particularly important considering the fact that the previous Conservative government had made underfunded spending pledges in the lead up to the general election.

The GCTB would not have been able to fulfil its primary purpose if the MP, supported by the members of the board, had not made concerted efforts between July and October 2024 to secure a commitment from the government.

I can confirm that the MP has remained in close contact with both me and the Chief Executive about this matter and I am aware he has read with interest, and in full, all of the documentation in relation to the GCTB.

Our MP has attended two meetings and on occasions where personal or parliamentary work have precluded him from attending, he has always recorded his apologies. I am aware one of the meetings he was unable to attend was as a result of the meeting being an in person meeting only, which clashed with the day he was being sworn in as the MP in the House of Commons. The chair of the board has since, at the request of the MP, made arrangements for the meetings to be held in a hybrid format on Fridays.

I once again thank the public for their question, but can I assure them they need not be unnecessarily concerned. Our MP will continue to be fully supportive, involved and engaged in the GCTB's work and as per the official guidance from the government department – will be individually involved in reviewing the boards long term plan prior to submission.

52

**TO ANSWER QUESTIONS ASKED BY MEMBERS OF THE COUNCIL UNDER PROCEDURAL RULE 7.9**

A question was asked of the Portfolio Holder for Sustainable Growth and Economy by Councillor Ellwood, as follows:

“In view of the removal of hedgerows in March 2023 at the boundary of the Chase Farm Development on Arnold Lane opposite Stanhope Road (in contravention of Condition 4 of Planning Application 2021/ 1294); what actions have the Planning Department at the Borough Council taken to ensure that the removed hedgerows are replaced?”

Response from Councillor Hollingsworth

Thanks for the question, Councillor Ellwood.

I am very grateful to Planning Officers who visited the site to assess the extent of hedgerow removal, and ensured the removed sections correspond with the approved access points which serve the development. Condition 4 of reserved matters approval reference 2021/1294 does require the submission of approval of a scheme of landscaping and these details have been considered through a discharge of condition application (under reference 2022/1046DOC) which has been approved. The hedgerow removals were approved to facilitate development, and therefore no replacement planting is required.

Mr Deputy Mayor, if Councillor Ellwood would like further information, I know that officers would be very happy to provide that.

A question was asked of the Leader of the Council by Councillor Hughes, as follows:

“The Government published its Devolution White Paper in December, proposing that a system of Unitary Authorities be established across the whole of England.

Can the Leader let us know what stance the Council will adopt in response to the possible abolition of Gedling Borough Council if the top-down local government reorganisation outlined in the white paper is enacted?”

Response from Councillor Clarke

Thanks to Councillor Hughes for your question.

The Government's White Paper on Devolution was published on 16 December 2024 - this invited all authorities in two-tier areas and small neighbouring unitary councils to work together to submit plans for reorganisation.

For most areas, this will mean creating councils with a population of 500,000 or more.

Interim plans must be submitted by March 2025, and these will include a number of options that will be worked upon further during the summer.

It is important to note that the Secretary of State has powers to determine a solution irrespective of whether any individual council objects to the White Paper proposals.

The approach by all Nottinghamshire Leaders is to discuss and agree core values and principles to guide how we work together. This means that over the next nine weeks to the end of March, all Leaders need to get “viable options” on the table which are not necessarily “preferred options”.

I will always stand up for Gedling Borough Council to remain as it currently is, and when consultation is launched, I would encourage all residents to respond and share their views.

However, if that is not possible under legislation, then I would rather be part of the solution as opposed to being forced to accept a new structure under Secretary of State powers.

Councillor Hughes asked a supplementary question to ask if the Leader would be committed to consulting opposition groups when formulating the council’s response. Councillor Clarke confirmed he be very happy to would do that and wanted the entire council working on it in partnership as it is such an important decision for the council.

**53                    REPORTS AND RECOMMENDATIONS OF THE EXECUTIVE OR A COMMITTEE (PROCEDURAL RULE 7.10)**

In accordance with Standing Order 11.1, a number of comments were made and responded to by the appropriate Cabinet Member or Committee Chair.

**(a)                    PAY POLICY STATEMENT 2025-26  
RESOLVED to:**

- Approve the proposed Pay Policy Statement and associated pay arrangements as approved by the Appointments & Conditions of Service Committee; and
- Approve the subsequent publication on the Council's website

**(b)                    BUDGET MONITORING AND VIREMENT REPORT –  
AUGUST TO NOVEMBER 2024  
RESOLVED to:**

- Approve Prudential Borrowing of £105,000 to fund a new Food Freighter within the capital programme

**(c)                    PRUDENTIAL CODE INDICATOR MONITORING 2024/25  
AND TREASURY ACTIVITY REPORT FOR THE PERIOD  
ENDED 30 NOVEMBER 2024**

**RESOLVED to:**

- Note the report, together with the Treasury Activity Report 2024/25 for the period ended 30 November 2024; and
- Note the Prudential and Treasury Indicator Monitoring 2024/25 for the period ended 30 November 2024

**54 APPROVAL OF THE NEW CONTRACT AND PROCUREMENT RULES**

**RESOLVED to:**

- Approve the new version of the Contract and Procurement Rules contained within Appendix 1 for implementation into the Constitution upon the date which the Procurement Act 2023 comes into force, the provisional date being 24 February 2025

**55 COUNCIL TAX REDUCTION SCHEME**

**RESOLVED that:**

- The Council Tax Reduction Scheme (CTRS) 2025/26, to apply from 1 April 2025, be approved and adopted by full Council, and
- There are no changes to the CTRS for working aged people as described in Section 2 of this report, except for the annual uprating and amendments of allowances and premiums in line with Housing Benefit levels; and
- There are no changes to CTRS for pension age people except for those contained within the annual Council Tax Reduction Schemes (Amendment) (England) Regulations.

**56 PARKS BYELAWS**

**RESOLVED to:**

- Approve to carry out community consultation on the revised draft byelaws for parks and open spaces within Gedling Borough and revocation of the existing 1996 byelaws

**57 INDEPENDENT REMUNERATION PANEL - REPORT AND RECOMMENDATIONS FOR 2025/26**

Councillor Clarke proposed an amended recommendation in the following terms:

That this Council:

- Thanks the Independent Remuneration Panel for its work

- Accepts in part, recommendation 1 of the Independent Remuneration Panel report which aligns with the commitment made last year to increase basic allowance in line with Chief Officer pay award.
- Agrees to continue to apply the Chief Officer pay award as a form of indexation to Special Responsibility Allowances as agreed in previous years.
- Accepts recommendation 2 of the Independent Remuneration Panel Report.
- Does not accept the Independent remuneration panel's recommendation number 3 as contained in this report.
- Agrees the scheduled allowances for 2025/26 as attached at appendix 2 to this report be uprated in accordance with Chief Officer pay Award as agreed.
- Authorise the Monitoring Officer to make appropriate amendments to section 29 of the Constitution to reflect any changes to the Members Allowance Scheme agreed.

**RESOLVED that the Council:**

- Thanks the Independent Remuneration Panel for its work
- Accepts in part, recommendation 1 of the Independent Remuneration Panel report which aligns with the commitment made last year to increase basic allowance in line with Chief Officer pay award.
- Agrees to continue to apply the Chief Officer pay award as a form of indexation to Special Responsibility Allowances as agreed in previous years.
- Accepts recommendation 2 of the Independent Remuneration Panel Report.
- Does not accept the Independent remuneration panel's recommendation number 3 as contained in this report.
- Agrees the scheduled allowances for 2025/26 as attached at appendix 2 to this report be uprated in accordance with Chief Officer pay Award as agreed.

- Authorise the Monitoring Officer to make appropriate amendments to section 29 of the Constitution to reflect any changes to the Members Allowance Scheme agreed.

**58 APPOINTMENT TO OUTSIDE BODIES**

**RESOLVED to:**

- Approve the updated list of representatives on outside bodies for the remainder of the 2024/25 municipal year as set out in Appendix 1

**59 TO CONSIDER COMMENTS, OF WHICH DUE NOTICE HAS BEEN GIVEN, UNDER PROCEDURAL RULE 7.11**

No comments or questions were received on any set of minutes or decision record.

**60 TO CONSIDER MOTIONS UNDER PROCEDURAL RULE 7.12**

Councillor Adams, seconded by Councillor Elliott, proposed a motion in the following terms:

We the Council recognise that the safety of staff, fellow councillors and residents alike currently is not completely represented within this chamber.

As a result of this we would like to see all of the 2023-2027 intake of councillors and all in the future to undergo an enhanced DBS check.

The councillors will be required to present the DBS information to the Monitoring Officer and Business Manager of their group, as applicable, within 72 days of this motion and for future councils within 72 days of their election to this council.

The cost will be met by the council.

This will not only ensure better transparency but also ensure that any risk of harm or untoward behaviour is minimised.

Proposer: Councillor Michael Adams  
Secunder: Councillor Sam Smith

An amended motion was proposed by Councillor David Ellis and seconded by Councillor Rachael Ellis, in the following terms:

We the Council recognise that the safety of staff, fellow councillors and residents alike currently is not completely represented within this chamber.

As a result of this we would like to see all of the 2023-2027 intake of councillors and all in the future to undergo an enhanced DBS check.

The cost will be met by the council.

This will not only ensure better transparency but also ensure that any risk of harm or untoward behaviour is minimised.

In light of the independent Bailey Review of the Disclosure and Barring Regime and the subsequent letter from the then Minister for Local Government to council leaders of 18th January 2024, Council refers the matter to the Standards Committee to give consideration to the policy and procedural issues raised and report back to Council.

An adjournment was proposed, seconded and agreed to allow members to discuss the amendment. The meeting was adjourned at 18:50 and resumed at 19:00.

On being put to vote, the amendment was carried and became the substantive motion. The new substantive motion was put to a vote and was carried.

**RESOLVED that:**

We the Council recognise that the safety of staff, fellow councillors and residents alike currently is not completely represented within this chamber.

As a result of this we would like to see all of the 2023-2027 intake of councillors and all in the future to undergo an enhanced DBS check.

The cost will be met by the council.

This will not only ensure better transparency but also ensure that any risk of harm or untoward behaviour is minimised.

In light of the independent Bailey Review of the Disclosure and Barring Regime and the subsequent letter from the then Minister for Local Government to council leaders of 18th January 2024, Council refers the matter to the Standards Committee to give consideration to the policy and procedural issues raised and report back to Council.

Proposer: Councillor David Ellis

Secunder: Councillor Rachael Ellis

The meeting finished at 7.38 pm

Signed by Chair:  
Date:

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**MINUTES  
COUNCIL**

**Wednesday 19 March 2025**

Councillor Ron McCrossen (Mayor)

Present: Councillor Kyle Robinson-Payne Councillor Paul Hughes  
Councillor Michael Adams Councillor Alison Hunt  
Councillor Roy Allan Councillor Darren Maltby  
Councillor Sandra Barnes Councillor Viv McCrossen  
Councillor Stuart Bestwick Councillor Julie Najuk  
Councillor David Brocklebank Councillor Marje Paling  
Councillor John Clarke Councillor Lynda Pearson  
Councillor Jim Creamer Councillor Sue Pickering  
Councillor Andrew Dunkin Councillor Catherine Pope  
Councillor Boyd Elliott Councillor Grahame Pope  
Councillor David Ellis Councillor Alex Scroggie  
Councillor Rachael Ellis Councillor Martin Smith  
Councillor Roxanne Ellis Councillor Sam Smith  
Councillor Andrew Ellwood Councillor Clive Towsey-Hinton  
Councillor Paul Feeney Councillor Jane Walker  
Councillor Kathryn Fox Councillor Henry Wheeler  
Councillor Helen Greensmith Councillor Russell Whiting  
Councillor Jenny Hollingsworth Councillor Paul Wilkinson

Absent: Councillor Lorraine Brown, Councillor Michael Payne, Councillor Ruth Strong and Michelle Welsh

**67 THOUGHT FOR THE DAY**

The Mayor's Chaplain, Father Philipp Ziomek, addressed council and gave a reading.

**68 APOLOGIES FOR ABSENCE**

Apologies for absence were received for Councillors Brown, Strong, Payne and Welsh.

**69 MAYOR'S ANNOUNCEMENTS**

The mayor highlighted the recent events that had taken place since the last meeting, especially noting the commonwealth events culminating in the event at the Embankment to unveil a plaque for our commonwealth friends.

The mayor gave details on the event taking place that weekend that the mayor hosted for the guests and thanked all those involved in their organisation.

He also gave details to support his charity bike ride from Nottingham to Skegness for Parkinsons UK.

**70 DECLARATION OF INTERESTS**

None.

**71 LOCAL GOVERNMENT REORGANISATION INTERIM PLAN FOR NOTTINGHAM AND NOTTINGHAMSHIRE**

Consideration was given to a report of the Chief Executive about the Local government reorganisation.

Cllr Adams, seconded by Cllr Smith proposed an amended recommendation to the interim plan in the following terms:

That Council

- 1) Notes the contents of the interim plan for the Local Government Reorganisation of Nottingham and Nottinghamshire at appendix c.
- 2) Agrees for the interim plan to be submitted to government by 21.03.2025
- 3) Agrees that the council will work collaboratively with other authorities across Nottinghamshire and Nottingham with a view for developing final proposal for local government reorganisation for submission to government by 28.11.2025.
- 4) Endorses option 2 as set out in the interim plan in appendix c one unitary covering Nottingham city and one unitary covering the county of Nottinghamshire as preference.

Cllr Ellis, seconded by Cllr Scroogie moved for a short adjournment. On being put to a vote the adjournment was carried

Meeting was adjourned at 18:25  
Meeting continues at 18:35

Cllr Smith, seconded by Cllr Adams moves for a named vote on the amendment.

Being put to the vote 10 vote for, 27 voted against, therefore the motion was not carried.

	For	Against
Cllr Adams	1	

Cllr Allan		1
Cllr Barnes		2
Cllr Bestwick	2	
Cllr Brocklebank		3
Cllr Clarke		4
Cllr Creamer		5
Cllr Dunkin		6
Cllr Elliott	3	
Cllr David Ellis		7
Cllr Rachel Ellis		8
Cllr Roxanne Ellis		9
Cllr Ellwood		10
Cllr Feeney		11
Cllr Fox		12
Cllr Greensmith	4	
Cllr Hollingsworth		13
Cllr Hughes		14
Cllr Hunt		15
Cllr R McCrossen		16
Cllr Maltby	5	
Cllr V McCrossen		17
Cllr Najuk		18
Cllr Paling		19
Cllr Pearson		20
Cllr Pickering	6	
Cllr C Pope		21
Cllr G Pope		22
Cllr Robinson Payne		23
Cllr Scroggie		24
Cllr M Smith	7	
Cllr S Smith	8	
Cllr Towsey-Hinton		25
Cllr Walker	9	
Cllr Wheeler		26
Cllr Whiting	10	
Cllr Wilkinson		27

Proposer: Cllr Michael Adams  
 Secunder: Cllr Sam Smith

Cllr Whiting, seconded by Cllr Hughes proposed an amended recommendation to the interim plan in the following terms:

That Council:

- 1) Notes the contents of the Interim Plan for Local Government Reorganisation in Nottingham and Nottinghamshire at Appendix C.

- 2) Agrees for the Interim Plan to be submitted to government by 21 March 2025.
- 3) Agrees that the Council will work collaboratively with the other authorities across Nottinghamshire and Nottingham with a view to developing a final proposal for local government reorganisation for submission to Government by 28 November 2025.
- 4) Notwithstanding any future developments the current preference of Gedling Borough Council is that we are not part of any merger with Nottingham City Council.

Cllr Ellis, seconded by Cllr Adams proposed an adjournment to consider the amendment.

After being put to the vote the motion for an adjournment was not carried

Cllr Hughes, seconded by Cllr Whiting requested a named vote

After being put to the vote 13 vote for, 24 voted against, therefore the motion was not carried.

	For	Against
Cllr Adams	1	
Cllr Allan		1
Cllr Barnes		2
Cllr Bestwick	2	
Cllr Brocklebank		3
Cllr Clarke		4
Cllr Creamer		5
Cllr Dunkin	3	
Cllr Elliot	4	
Cllr David Ellis		6
Cllr Rachel Ellis		7
Cllr Roxanne Ellis		8
Cllr Ellwood	5	
Cllr Feeney		9
Cllr Fox		10
Cllr Greensmith	6	
Cllr Hollingsworth		11
Cllr Hughes	7	
Cllr Hunt		12
Cllr R McCrossen		13
Cllr Maltby	8	
Cllr V McCrossen		14
Cllr Najuk		15
Cllr Paling		16
Cllr Pearson		17
Cllr Pickering	9	
Cllr C Pope		18
Cllr G Pope		19

Cllr Robinson Payne		20
Cllr Scroggie		21
Cllr M Smith	10	
Cllr S Smith	11	
Cllr Towsey-Hinton		22
Cllr Walker	12	
Cllr Wheeler		23
Cllr Whiting	13	
Cllr Wilkinson		24

Proposer: Cllr Russell Whiting  
 Secunder: Cllr Paul Hughes

The Mayor returned to the substantive motion

Cllr Adams, seconded by Cllr Smith requested a named vote for the substantive motion.

**RESOLVED:**

Being put to the vote, 27 vote in favour, 10 voted against, therefore the motion was carried.

	For	Against
Cllr Adams		1
Cllr Alan	1	
Cllr Barnes	2	
Cllr Bestwick		2
Cllr Brocklebank	3	
Cllr Clarke	4	
Cllr Creamer	5	
Cllr Dunkin	6	
Cllr Elliot		3
Cllr David Ellis	7	
Cllr Rachel Ellis	8	
Cllr Roxanne Ellis	9	
Cllr Ellwood	10	
Cllr Feeney	11	
Cllr Fox	12	
Cllr Greensmith		4
Cllr Hollingsworth	13	
Cllr Hughes	14	
Cllr Hunt	15	
Cllr R McCrossen	16	
Cllr Maltby		5
Cllr V McCrossen	17	
Cllr Najuk	18	
Cllr Paling	19	
Cllr Pearson	20	

Cllr Pickering		6
Cllr C Pope	21	
Cllr G Pope	22	
Cllr Robinson Payne	23	
Cllr Scroggie	24	
Cllr M Smith		7
Cllr S Smith		8
Cllr Towsey-Hinton	25	
Cllr Walker		9
Cllr Wheeler	26	
Cllr Whiting		10
Cllr Wilkinson	27	

**RESOLVED:**

That Council:

- 1) Notes the contents of the Interim Plan for Local Government Reorganisation in Nottingham and Nottinghamshire at Appendix C.
- 2) Agrees for the Interim Plan to be submitted to government by 21 March 2025.
- 3) Agrees that the Council will work collaboratively with the other authorities across Nottinghamshire and Nottingham with a view to developing a final proposal for local government reorganisation for submission to Government by 28 November 2025.

The meeting finished at 7.42 pm

Signed by Chair:  
Date:

## **MINUTES COUNCIL**

**Wednesday 21 May 2025**

Councillor Ron McCrossen (Mayor)

Present:

Councillor Julie Najuk	Councillor Paul Hughes
Councillor Michael Adams	Councillor Alison Hunt
Councillor Roy Allan	Councillor Darren Maltby
Councillor Sandra Barnes	Councillor Viv McCrossen
Councillor Stuart Bestwick	Councillor Marje Paling
Councillor David Brocklebank	Councillor Michael Payne
Councillor John Clarke	Councillor Lynda Pearson
Councillor Jim Creamer	Councillor Sue Pickering
Councillor Andrew Dunkin	Councillor Catherine Pope
Councillor Boyd Elliott	Councillor Grahame Pope
Councillor David Ellis	Councillor Kyle Robinson-Payne
Councillor Rachael Ellis	Councillor Martin Smith
Councillor Roxanne Ellis	Councillor Sam Smith
Councillor Andrew Ellwood	Councillor Clive Towsey-Hinton
Councillor Paul Feeney	Councillor Jane Walker
Councillor Kathryn Fox	Councillor Henry Wheeler
Councillor Helen Greensmith	Councillor Russell Whiting
Councillor Jenny Hollingsworth	Councillor Paul Wilkinson

Absent: Councillor Alex Scroggie and Councillor Ruth Strong

### **1 THOUGHT FOR THE DAY**

The Mayor's Chaplain, Father Philipp Ziomek, addressed council and gave a reading.

### **2 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Alex Scroggie and Councillor Ruth Strong.

### **3 MAYOR'S ANNOUNCEMENTS**

The Mayor addressed the council and gave a short speech. He expressed his pride and privilege in being the mayor over the last year and gave thanks to the people who supported him. He noted his thanks to his Chaplain, Democratic Services and to Councillor Viv McCrossen in particular. He noted how happy he had been to support the charities who help the residents of the borough. The Mayor noted he had raised £11,650.25 for his chosen charity, Parkinsons UK, and invited a representative from the charity to the lectern to say a few words.

**4 DECLARATION OF INTERESTS**

None

**5 TO ELECT A MAYOR FOR THE ENSUING YEAR**

Councillor Clarke proposed that Councillor Kyle Robinson-Payne be elected as the Mayor of Gedling for the forthcoming year, this was seconded by Councillor Hollingsworth.

**RESOLVED:**

That Councillor Kyle Robinson-Payne be elected Mayor for the Borough of Gedling for the ensuing year.

Councillor Kyle Robinson-Payne signed the declaration of acceptance and thanked the Council.

Councillor Kyle Robinson-Payne, as Mayor, adjourned the meeting to allow the transfer of the chain of office and robes.

Meeting adjourned at 18:35  
Meeting returned at 18:40

The meeting was resumed with Councillor Kyle Robinson-Payne in the Chair.

He confirmed that he would be having a joint chaplain with Father Philip Ziomek of Good Shepherd church in Woodthorpe, and Reverend Liam O’Kane from St Pauls Church in Daybrooke sharing the role of Chaplin for the next municipal year.

The Mayor nominated Motor Neurone Disease Association as his charity for the municipal year. A representative for the charity gave a speech to confirm their charities mission and aims and congratulated the Mayor on his new role.

**6 VOTE OF THANKS TO THE OUTGOING MAYOR**

A vote of thanks was proposed by Councillor Clarke and seconded by Councillor Hollingsworth to the outgoing Mayor.

**RESOLVED:**

That Councillor Ron McCrossen and his consort, Councillor Viv McCrossen, be thanked for their work undertaken during the 2024/25 term of office.

**7 TO APPOINT A DEPUTY MAYOR FOR THE ENSUING YEAR**

The Mayor invited nominations for Deputy Mayor.

Councillor Clarke proposed that Councillor Sandra Barnes be Deputy Mayor for the 2025/26 mayoral year, which was seconded by Councillor Hollingsworth.

**RESOLVED:**

That Councillor Sandra Barnes be elected Deputy Mayor of the Borough of Gedling for the ensuing year.

Councillor Sandra Barnes signed the declaration of acceptance and thanked the Council.

**8 TO APPOINT A YOUTH MAYOR FOR THE ENSUING YEAR**

The Mayor welcomed Lydia Yates as the newly elected Gedling Youth Mayor to the lectern to give a speech. Stella Clarke, the outgoing Youth Mayor gave a medallion to Lydia.

**9 VOTE OF THANKS TO THE OUTGOING YOUTH MAYOR**

The Mayor thanked Stella Clarke for their work during the last year as Gedling Youth Mayor and invited them to the lectern to give a speech.

**10 TO RECEIVE NOTIFICATION OF PORTFOLIO HOLDERS AND MEMBERSHIP OF THE CABINET**

Councillor Clarke informed the Council of the appointments of Deputy Leader and his Cabinet as detailed at appendix 1 to the report.

**11 TO RECOGNISE LEADERS OF POLITICAL GROUPS**

Labour Group  
Proposed by Councillor Hollingsworth

Conservative Group  
Proposed by Councillor Elliott.

Liberal Democrat Group  
Proposed by Councillor Ellwood

**RESOLVED:**

That:

- 1) Councillor Clarke be recognised as the Leader of the Labour Group and Leader of the Council; and

- 2) Councillor Adams be recognised as Leader of the Conservative Group;  
and
- 3) Councillor Hughes be recognised as Leader of the Liberal Democrat Group

**12 TO APPROVE THE SCHEDULE OF MEETINGS FOR THE ENSUING YEAR**

It was proposed by Councillor Clarke and seconded by Councillor Hollingsworth that the schedule of meetings for the ensuing year be approved.

**RESOLVED:**

To approve the schedule of meetings for the 2025/26 municipal year.

**13 TO APPOINT THE CHAIRS, VICE-CHAIRS AND MEMBERSHIPS OF SCRUTINY COMMITTEE, STANDARDS ORDINARY COMMITTEES AND SUB-COMMITTEES OF THE COUNCIL**

It was proposed by Councillor Clarke and seconded by Councillor Hollingsworth that the membership of the scrutiny committee, standing ordinary committees and sub-committees of the Council, be approved.

**RESOLVED:**

To appoint to the Council's scrutiny committee, standing ordinary committees and sub-committees as at appendix 1.

**14 TO APPOINT REPRESENTATIVES TO OUTSIDE BODIES**

It was proposed by Councillor Clarke and seconded by Councillor Payne that the appointment for representatives to outside bodies be as detailed in the agenda pack.

**RESOLVED:**

To appoint representatives of the Council to outside bodies, as per appendix 1

The meeting finished at 7.41 pm

Signed by Chair:

Date:

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## Report to Council

**Subject:** Community Governance Review of St Albans Parish Council

**Date:** 4 June 2025

**Author:** Democratic Services Manager

### Purpose

For Council to conclude the Community Governance Review of St Albans Parish Council carried out under Part 4 of the Local Government and Public Involvement in Health Act 2007.

To obtain approval to make a Reorganisation Order to give effect to the final recommendations made in the review.

### Recommendations:

#### That Council agrees:

- 1) That a new Parish with a Parish Council is established to cover the Deer Park, Bestwood Lodge area of the St Albans Parish named "The Parish Council of Deer Park". The Parish Council should have five members.
- 2) That a new Parish with a Parish Council is established to cover the area comprised of the Top Valley, Emmanuel Church area of the St Albans Parish, named "The Parish Council of St Albans". The Parish Council should have seven members.
- 3) That the new parishes shall not be warded
- 4) The boundaries of the new parishes should be shown on the map contained at Appendix 4
- 5) That Elections shall be held in May 2026 for the new Parish councils, with further elections held the year after to return the parish councils to the appropriate cycle of elections for all other Gedling Parishes.
- 6) The current Parish Council of St Albans should be dissolved, and the current Parish of St Albans be abolished
- 7) To delegate authority to the Chief Executive in consultation with the Member working group to make the Reorganisation Order to give effect to the recommendations made in the review in order that its commencement is consistent with the statutory electoral timetable and the process for setting any parish budget requirements.

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## 1 Background

- 1.1 In June 2024 Gedling Borough Council received a valid community petition asking for the formation of a separate parish council for the Bestwood Lodge and Deer Park area of the parish of St Albans. At a meeting of Council in October 2024, a decision was taken to undertake a Community Governance Review (CGR) for the parish of St Albans.
- 1.2 At the October meeting of Council, it was resolved to formally launch the review by agreeing terms of reference for the review. The terms of reference are shown at Appendix 1. The review has been conducted in line with provisions within part 4 of the Local Government and Public Involvement in Health Act 2007, guidance, published in March 2010 by the Department for Communities and Local Government and in accordance with the agreed terms of reference.
- 1.3 An initial consultation ran from 28 October 2024 to 6 January 2025 the consultation process throughout the review was as follows:

The Council identified people/bodies who they felt may have an interest in the review and contacted them inviting them to submit their views at both stages of consultation. These included:

- Residents of the parish
- Ward members
- Tenants and residents' associations
- Local groups and societies
- Schools and colleges
- Members of Parliament
- Nottinghamshire Association of Local Councils
- Local political parties
- The police
- Current parish council members
- Adjoining parish councils
- Nottinghamshire County Council

We consulted with the above participants in the following ways:

- Online surveys – MS Teams form
- Personal letter to every household in the parish
- Publishing details on our website
- Sharing information to parish councils/councillors to share
- Press releases and social media post
- Ward member group meetings
- Email to relevant contacts

- 1.4 The Council received 266 responses to the first consultation. 262 of those were via a teams online form, 4 were received via email. Of those responses 96% were from residents with the rest from councillors, local political parties, the County Council, and a local fundraiser. A summary of responses is provided with Appendix 2 to this report.

- 1.5 Members will recall that at the October 2024 meeting, Council approved the establishment of a cross-party working group to examine feedback from the consultation and to form a view as to draft recommendations arising from the consultation to be published for further consultation. The working group consisted of Councillors David Ellis and Paling (Labour Group), Councillors Bestwick and Maltby (Conservative) and Councillor Hughes and Dunkin (Liberal Democrats). On the basis of the first consultation the working group recommended that:
- 1) That a new Parish with a Parish Council is established to cover the Deer Park, Bestwood Lodge area of the St Albans Parish (as shown on the attached map) named “The Parish Council of Deer Park”. The Parish Council should have five members.
  - 2) That a new Parish with a Parish Council is established to cover the area comprised of the Top Valley, Emmanuel Church area of the St Albans Parish (as shown on the attached map), named “The Parish Council of St Albans”. The Parish Council should have seven members.
  - 3) That Elections shall be held in May 2026 for the new Parish councils, with further elections held the year after to return the parish councils to the appropriate cycle of elections for all other Gedling Parishes.
  - 4) The current Parish Council of St Albans should be dissolved, and the current Parish of St Albans be abolished.
  - 5) The new proposed parishes would not be warded.

A detailed explanation for these recommendations can be found in Appendix 2 to this report.

- 1.6 The draft recommendations were published and a second round of consultation on the recommendations was undertaken between 21 February 2025 and 2 May 2025. Within the consultation period a total of 49 responses were received; 38 were via the online form and 11 via email. Of those responses 47 were from residents and Councillors (some of whom are also residents) one response was from a local fundraiser and one from the County Council. A summary of the responses can be found at Appendix 3.
- 1.7 Following consultation closure, a further 57 responses were received on a paper form. These forms were received outside the consultation period and did not directly address the recommendations in the consultation. There was a general question asked on the form as to whether respondents agreed to a “split” disagreed or were indifferent. Of those responses 6 supported a split, 44 were against and 7 were indifferent. Whilst the working group did give some weight to these responses, it was recognised that they were received outside the consultation period and did not address the same questions that the consultation posed.
- 1.8 Overall, the second round of consultation gleaned a much lower response rate. In relation to responses received in time, broadly there was support for the creation of the two parishes with narrative provided specifically around the names of the parishes

and the boundaries.

- 1.9 The working group met on 20 May 2025 to review together the consultation responses to the stage 2 consultation.
- 1.10 Having considered the results, whilst the working group noted that there was some objection to the separating of the parish, they did not find any evidence in the information provided that would lead them to a different overall conclusion from those formed following the first consultation.
- 1.11 The response rate to the second consultation was much lower and whilst there was some opposition presented to a separation of the parish which were considered, the majority of this came after the consultation window closed and provided no supporting evidence or information as to why the recommendations should not be implemented.
- 1.12 The working group carefully considered comments received through the stage 2 consultation. In particular they considered whether alternative names could be given to the parishes, reflecting on some of the historical views put forward by individual consultees. Members considered Bestwood Lodge as a potential name but were concerned about confusion with the Hotel at Bestwood Lodge and the existing Bestwood Village Parish Council. In addition, whilst it was noted that the Deer Park Drive was a newer development, the naming of the development had historic links to the land, in that formally the area was a deer park. Taking this into account it was felt the name of the smaller parish should be the Parish of Deer Park and that this represented the area and community accurately. It was also reflected that there are a number of historical links to the Duke of St Albans throughout both potential parishes, as was identified in the consultation, the Duke visited the Emmanuel Church. The group felt that the names proposed in the recommendation were appropriate. The Local Government Act 1972 does provide that Parish Councils can request a change of name at any point. This does not require a formal review and can be made at any point once the parishes are established.
- 1.13 The working group carefully considered comments about the boundary of the new parishes. In line with legislation and guidance, the group wanted to ensure community cohesion in any boundary decisions. They considered that including the Emmanuel Church within the larger parish of St Albans appropriately reflected the community of church goers. The boundary lines proposed within the draft recommendations did not include properties specifically raised in the consultation and as such a minor change to the boundary of the two new parishes was proposed and agreed by members.
- 1.14 The working group again considered the number of parish Councillors recommended and whilst there was a call for 4 Councillors for the Deer Park parish, the legal minimum is 5 and as such that number was considered correct by the working group. Similarly, given the slightly reduced size of the new St Albans parish, a reduction from 9 to 7 was considered appropriate as reflected in the original discussions shown at Appendix 2.
- 1.15 The members of the working group reflected on their previous recommendations and reasonings and concluded that for the reasons set out in Appendix 2 and within this

report and having considered the relevant legislation and guidance that their original recommendations should be re-affirmed, except for a minor boundary change to ensure that a few properties were not left isolated.

- 1.16 Members discussed the future viability of the Councils and the process for separation of assets and precept setting. It was recognised that it was for Gedling Borough Council (as detailed below) to support in the division of assets and budget setting for the new Councils and in that regard, at this time, the level of precept was unknown. Division of the existing precept in a 60:40 split as requested within the original petition was not necessarily accurate or proportionate.
- 1.17 The original recommendations agreed by the working group, except for the minor boundary changes, were re-affirmed as follows:
- 1) That a new Parish with a Parish Council is established to cover the Deer Park, Bestwood Lodge area of the St Albans Parish (as shown on the attached map) named "The Parish Council of Deer Park". The Parish Council should have five members.
  - 2) That a new Parish with a Parish Council is established to cover the area comprised of the Top Valley, Emmanuel Church area of the St Albans Parish (as shown on the attached map), named "The Parish Council of St Albans". The Parish Council should have seven members.
  - 3) That Elections shall be held in May 2026 for the new Parish councils, with further elections held the year after to return the parish councils to the appropriate cycle of elections for all other Gedling Parishes.
  - 4) The current Parish Council of St Albans should be dissolved, and the current Parish of St Albans be abolished.

The new proposed parishes would not be warded.

## **2 Proposal**

- 2.1 The Community Governance Review has been conducted in accordance with the Terms of Reference approved by Council in October 2024. This means that the Council is now required to make a decision on how to conclude the review.
- 2.2 Considering the relevant legislation, statutory guidance, consultation response and considerations of the working group it is proposed that Council approve the recommendations of the working group. It is considered that the creation of two parishes and the abolition and dissolution of the existing St Albans parish will be:
- Reflective of the identities and interests of the community in those areas; and
  - Effective and convenient.
- for the reasons set out in the report and in Appendix 2.
- 2.3 Consideration was given as to whether alternative arrangements could be made instead of the creation of two parishes, however this is not recommended. The 2007 Act requires a Parish council to be created for a new Parish where the parish has over 1000 electors, for this reason the new St Albans Parish would have to be a Parish

council. Whilst the Deer Park Parish has fewer than 1000 electors, it was considered that an alternative form of arrangements was not suitable and a Parish with this many electors was appropriate and aligned with other parish sizes across the borough operating effectively.

- 2.4 The Council is required to consider whether the parishes should be warded. It is proposed that the parishes are not warded as a single election would be practicable and convenient for the two new parishes and there is no desire for any area within the new parishes to be separately represented. Both new parishes would be coterminous with the boundaries of the district, county, and parliamentary boundaries. There is no concern that population growth within the two new parishes would suggest warding is required the estimated growth by 2030 is 62 electors in the existing St Albans parish area. The impacts of Local Government Reorganisation on boundaries is as yet unclear. There was no feedback from the consultation that suggested warding was recommended.
- 2.5 In terms of arrangements for the new parishes to come into operation, the proposals are that this happens in April 2026 with elections held in May 2026. A shortened first term of office is proposed to realign with the established cycle of local elections in May 2027.
- 2.6 Parish boundaries, and the number of Councillors has been carefully considered as highlighted within the report and have been drawn to ensure community cohesion.

## 2.7 **Reorganisation Order**

Once the Council has agreed the final recommendations, a Reorganisation Order will be made which sets out the mechanics of the establishment of the parishes and the parish councils. The Order will include the budget requirement for the parish councils for the financial year 2026/27 (further detail within financial implications section of this report) and any other provisions needed to bring the parish council into being including elections and transitional arrangements.

In view of the fact that this is a procedural matter it is proposed that the Chief Executive in consultation with the working group be given authority to approve the Order.

Once the Order is approved a copy must be deposited at the Borough Council offices along with a map showing the areas covered by the order. The Council must publicise the availability of those documents for inspection. The Council must also notify the relevant agencies including the Secretary of State for Ministry of Housing, Communities and Local Government, the Local Government Boundary Commission for England, the Office of National Statistics, the Director general of Ordnance Survey and the County Council.

## 2.8 **Timetable**

In accordance with the timetable below, it is proposed the new parishes will be established in May 2026

<b>Task</b>	<b>Timescale</b>
Final recommendations approved by Full Council	June 2025
Officers liaise with the current parish council to establish current property, rights, and liabilities	July – November 2025
Officers to liaise with existing parish council to identify funding requirements for new parish in order to set initial precept in March 2025	July – November 2025
Council makes reorganisation order	February 2026
Order comes into effect	1 April 2026
Election of Parish councillors (for one year term)	May 2026
Election of Parish councillors for four year term	May 2027

### **3 Alternative Options**

- 3.1 As part of the Community Governance Review process, the Council has a number of options in relation to action that can be taken including dissolution of both parishes, alternative forms of governance (for the smaller parish) or leaving the arrangements as they are. Having considered the evidence, legislation and guidance, the recommendations to Council have been formed and are recommended for the reasons set out within this report and in Appendix 2.
- 3.2 Whilst an alternative decision could be taken, any decision needs to have regard to all relevant legislation and guidance and the evidence presented through the petition and consultation responses.

### **4 Financial Implications**

- 4.1 At this point it is difficult to determine the potential impact of separate parish councils on any parish precept. This would depend on the budget requirement for each new parish council. The Borough Council would aim to work with existing St Albans Parish Councillors to get an understanding of the level of financing the new parishes may require. Once a budget requirement for the new parish councils is known, a precept and the council tax level can be calculated. It is for this reason that the level of precept cannot be given at this time nor any definitive answer as to how the precept will be “split” as requested in the original petition.
- 4.2 It is recognised that there is a process that would need be followed by the Borough

Council to “wind up” the assets and liabilities of the existing Parish Council in order to establish new councils. The Local Government (Parishes and Parish Councils) (England) Regulations 2008 sets out how this is achieved.

4.3 The Regulations make clear that:

- Any “fixed” assets would become the property of whichever council that they become part of. For example, a parish council owned village hall would remain where it is and become an asset of the new council for that area.
- Any assets that are not “fixed,” such as balances of bank accounts, would be split according to the electorate of each new area. So, for example if £100 was left in the bank account and new parish “A” had 60 electors and new parish “B” had 40 electors, Parish “A” would receive £60, and Parish “B” would receive £40. The same would apply to non-fixed assets such as equipment, although an approach to the division of assets such as office equipment would need to be agreed.

4.4 If separate parish councils were to be established the Borough Council is responsible for ensuring that budgets for the first year of operation are prepared and agreed for the parish councils to administer once they are elected. As such the Budget Council meeting in March 2026 would have to set and approve the initial parish precepts on behalf of the new parishes. This process would be done in consultation with the existing parish council.

4.5 The Borough Council is required to have regard to the running costs of any assets when setting a budget. The Borough Council would be obliged to ensure that a new council is in a strong enough financial position to “look after” the assets that they would be left with. There would be no direct financial implications for the Borough Council arising from this process other the administrative costs of the review and the behind the scenes processes involved in collecting council tax from any parished areas. Resources have already been identified to support this process.

## **5 Legal implications**

5.1 Under section 93 of the Local Government and Public Involvement in Health Act 2007, the Council must comply with various duties when undertaking a community governance review. It must have regard to the need to secure that community governance within the area under review:

- reflects the identities and interests of the community in that area; and
- is effective and convenient

5.2 In deciding what recommendations to make, the Council must consider any other arrangements, apart from those relating to parishes and their institutions that have already been made, or that could be made for the purposes of community representation or community engagement in respect of the area under review. The Council must take in to account any representations received during the course of the 2 consultation exercises when making a decision in connection with the review.

- 5.3 Under Section 100 of the 2007 Act, the Council must have regard to guidance issued by the Secretary of State [Community governance reviews: guidance - GOV.UK](https://www.gov.uk/government/guidance/community-governance-reviews).
- 5.4 Section 94 of Act provides that if the parish has 1,000 or more local government electors, the review must recommend that the parish should have a council. If the parish has 150 or fewer local government electors, the review must recommend that the parish should not have a council.
- 5.5 By virtue of section 89, if the Council decides that the parish should have a parish council, the review must also make recommendations about the electoral arrangements that will apply (such as year of ordinary elections, number of councillors, warding the parish). In agreeing the electoral arrangements set out in the report the Council will in effect be modifying or excluding the application of Sections 16(3) and 90 of the Local Government Act 1972 to provide for the first election to be held in May 2026 and for the Councillors to serve a shortened first term (1 Year) to allow the parish council's electoral cycle to return to the ordinary cycle of local elections in 2027. The Borough Council has the power to arrange and adopt the initial parish precept under regulation 3 of the Local Government Finance (New Parishes) Regulations 2008. The Local Government (Parishes and Parish Councils)(England) Regulations 2008 deal with the distribution of property, rights and liabilities of a parish council affected by a Reorganisation Order and set out other consequential and transitional arrangements.

## **6 Equalities Implications**

- 6.1 An equality impact assessment is shown at Appendix 5

## **7 Carbon Reduction/Environmental Sustainability Implications**

- 7.1 There are no specific carbon reduction/environmental sustainability implications arising from this report.

## **8 Appendices**

- 8.1 Appendix 1 –Terms of reference  
Appendix 2 – Report of Democratic Service Manager  
Appendix 3 – Summary of consultation stage 2  
Appendix 4 – Map of the proposed new parishes  
Appendix 5 – Equality Impact Assessment

## **9 Background papers**

None

## **10 Reasons for recommendations**

To conclude the Community Governance Review within statutory timescales and to determine the review in a way which has regard to all relevant legislation, guidance and consultation feedback as set out within the report.

# Terms of reference – Community Governance Review of St Albans Parish Council

## Introduction

Gedling Borough Council is carrying out a Community Governance Review (CGR) in the Parish of St. Albans in accordance with the Local Government and Public Involvement in Health Act 2007. The Council is required to have regard for the government guidance on CGR's and this guidance has been considered in drawing up these terms of reference.

## Why are we carrying out a CGR in the parish of St Albans?

Gedling Borough Council has received a valid petition asking for the formation of a separate Parish Council for the Bestwood Lodge and Deer Park area of the parish. The petition contained 211 signatures from people indicating that they were electors of the parish. At that time of receipt of the CGR, the parish of St. Albans had 2438 local electors (based on the 1 April 2024 electoral register). Following checking of the petition it was established that it contained 211 valid signatures for the purposes of a CGR.

The petition proposes the formation of a separate parish council for the Bestwood Lodge and Deer Park area which should keep the name of St Albans Parish council and suggests a 40/60 financial split with the wording as set out below:

*“Residents from the Bestwood Lodge and Deer Park Drive area are calling upon Gedling Borough Council to conduct a Community Governance Review. The purpose would be to establish a separate parish council for the immediate area.*

*The community recognise the distinct and different needs and aspirations living in a historic and rural country park to that of our more urban neighbours. Our residents feel that a more locally representative body would be best placed to act in the best interests of the residents and community as a whole.*

## Recommendation 1:

*The following addresses would form part of the new parish council area due to its historic links to the Duke of St Albans, Bestwood Country park and the Emmanuel Church:*

*Gaunts Hill (NG5 8NF):*

*Beauclark House, NG5 8NE, Bestwood Lodge Stables, NG5 8ND,  
Orchard Cottage, NG5 8NF, Park House, NG5 8NF,  
The Bothy Gaunts Hill, NG5 8NF The Briary, NG5 8NF  
Woodside Lodge, Woodside Liveries, NG5 8NE,  
Warren House, NG5 8NF, Park House, NG5 8NJ.*

*Bestwood Lodge:*

*Church View Close, NG5 9QP, Woodchurch Road, NG5 8NJ,  
Cedar Tree Road, NG5 8NN, Pavilion Road, NG5 8NL,  
Old Lodge, NG5 8NE, Heathcotes (Arnold), Redhill Farm, NG5 8NE,  
Robin Hood Road, NG5 8NP Nell Gwyn Crescent, NG5 8NQ.  
Bestwood Lodge Hotel, NG5 8NE,  
Nottinghamshire Fire & Rescue Bestwood lodge, NG5 8PD.*

*Deer Park:*

*Deer Park Drive, NG5 8SA, Deer Park Drive NG5 8SF,  
Roebuck Close, NG5 8RZ, Tree View Close, NG5 8SP,  
Larch Road, NG5 8SB, Moss Close, NG5 8SD,  
Bullins Close, NG5 8SE.*

*Recommendation 2:*

*New council will retain the name ‘St. Albans Parish Council’. The origins of the Saint Albans Parish Council can be traced back to the descendants of the landowners, the Duke of St Albans, and have a significant historical connection dating back to King Charles II. The Bestwood Lodge and Deer Park are located within the immediate area where this heritage is rooted in the rich and storied history of the area.*

*The name of the parish council is vital in our role in preserving the cultural heritage and maintaining the integrity of the parish. Today, under the proposed new establishment, the new council seeks to uphold this legacy while addressing the current challenges and improving governance practices.*

*Recommendation 3:*

*The financial reserves held by the current council should be split between the two emerging parish councils on a 40/60% rate. The new council in the Bestwood Lodge and Deer Park area would seek 40% of any relevant financial fund.*

*Previous financial assistance given to the Warren area of the parish has failed to recognise and support those residents living in the Bestwood Lodge and Deer Park area. The new council would be seeking some equitable settlement that would recognise the disparity of previous funding. This settlement would assist in delivering a key ambition in the form of a capital project for the community of the new parish.”*

**What is a CGR?**

The CGR is the process used to consider whether the existing parish council should be in any way modified. There are several options with regards to the outcome of the review depending on the results of the consultation. The review could recommend to Council that:

- a) There should be no change to the existing arrangements; or
- b) There should be changes to the electoral arrangements for the parish or an alteration to the number of seats; or
- c) The existing parish council should be abolished; or
- d) A Parish council should be established for one or both of the existing parish areas, and if so, the boundary, names, and the electoral arrangements for each, ie how many councillors on each and the election cycle; or

- e) An 'alternative style' for one or both of the areas should be established, eg. parish, neighbourhood, community, or village meeting.

There are two stages to the review: the first stage will gather opinions on whether St. Albans Parish Council should be divided into separate parishes for the area; the second stage will be the Council's recommendations on the way forward which the public will be able to comment on.

### **Who carries out the review?**

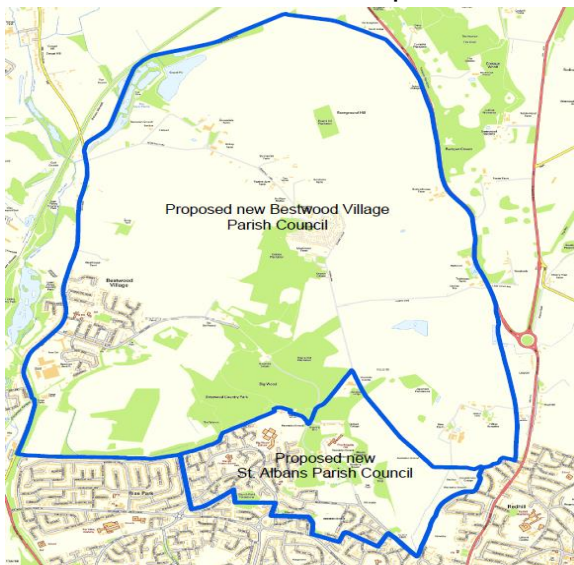
Gedling Borough Council is responsible for conducting the review. A decision on whether or not to change or replace the existing Parish Council will be taken by Gedling Borough Councillors at a meeting of Full Council in July 2025.

### **What area is being reviewed?**

The area under review is the current Parish of St. Albans, which comprises of the area known locally as the Warren Hill area which is a densely populated urban area. The parish is made up of Borough polling district GA3 which is part of the Bestwood St Albans ward and is part of the Gedling Parliamentary constituency.

This parish was made in July 2017 after undergoing a CGR which concluded to recommend a split from the previously named Bestwood St Albans Parish Council which encompassed the Bestwood Village area. The change saw the below recommendations implemented:

- Two new parishes and parish councils were created to replace the previous parish of Bestwood St Albans
- The parishes were named Bestwood Village and St Albans respectively
- The parishes were not warded
- The number of parish councillors was agreed to be 7 for Bestwood Village and 9 for St Albans
- The boundaries of the new parishes were as below



- Elections were held in May 2018 for the new parish councils, with further elections held the year after to return the parish councils to the appropriate cycle of elections for all other Gedling parishes.

In proposing any new parish arrangement for St. Albans, the Council is not bound by the area referred to in the petition, but the scope of the review can only extend to the Gedling Borough Council administrative area.

As part of the review the Council has to provide the number of electors in the area. If the Council recommends that a Parish Council/Councils should be set up, this information will be used to decide on the electoral arrangements, e.g. how many councillors on each parish council.

The Council has used the Register of electors of 1 April 2024 in providing the existing electorate figures which are:

<b>Area</b>	<b>Current electors</b>	<b>Number of Parish Councillors</b>	<b>Ratio of electors to Councillors</b>	<b>Estimated electors in 2030</b>
St Albans	2438	9	1:270	2550

### **Who will we consult?**

A full consultation process will form part of the review to take full account of the views of local people. The Act requires the Council to consult the local government electors for the area under review and any other person or body who has an interest in the review and to take the representations that are received into account.

The Council will also identify any other person or body who it feels may have an interest in the review and contact them inviting them to submit their views at both stages of consultation. These will include:

- Ward members
- Tenants and residents' associations
- Local groups and societies
- Schools and colleges
- Members of Parliament
- Nottinghamshire Association of Local Councils
- Local political parties
- The police
- Current parish council members
- Adjoining parish councils

The Council will also be pleased to receive comments from any other person or body that wishes to make representations; any such person that makes representations during the initial invitation to submit proposals will be invited to make comments in respect of the draft proposals.

As required by Section 79(3) of the Local Government and Public Involvement in Health Act 2007, the Borough Council will notify Nottinghamshire County Council that a review is to be undertaken, provide them with a copy of the terms of reference for the review and will consult them on the matters under review.

We will consult with the above participants in the following ways:

- Online surveys
- Personal letter
- Publishing details on our website
- Press releases and social media
- Ward member group meetings
- Email to relevant contacts

The Council intends to clearly publish all decisions taken and the reasons for taking those decisions and will work towards the Government's view that "Community Governance Reviews should be conducted transparently so that local people and other stakeholders who may have an interest are made aware of the outcome of the decisions taken on them and the reasons behind these decisions."

With this in mind a cross-party group of Councillors will be convened to consider the responses to both stages of the consultation. The views of this group will be considered before recommendations are made to the meeting of Council in July 2025.

### **What matters will the review focus on?**

The recommendations made in a CGR have two main objectives:

- 1) To improve community engagement and better local democracy; and
- 2) More effective and convenient delivery of local services.

The review must ensure that community governance within the area under review reflects the identities and interests of the community in that area and is effective and convenient. It must also consider any existing arrangements such as community or resident's associations or neighbourhood councils.

It may be the case that some or all of the area would be better served by other forms of community governance. The 2007 act states "In deciding what recommendations to make... the principal council must take into account any other arrangements ... that have already been made or could be made for the purposes of community representation or community engagements in respect of the area under review." Alternatives to a Parish Council include Community Associations, Residents'/Tenants Associations and Neighbourhood Forums.

The Council is anxious to ensure that electors should be able to identify clearly with the parish in which they are resident because it considers that this sense of identify and community lends strength and legitimacy to the parish structure, creates a common interest in parish affairs, encourages participation in elections to the parish council, leads to representative and accountable government, engenders visionary leadership and generates a strong, inclusive community with a sense of civic values, responsibility and pride.

## **Timetable for the review**

Publication of this terms of reference formally begins the review, and the review must be completed within twelve months.

<b>Action</b>	<b>Timescale</b>
Terms of reference presented to Council	17 October 2024
Publish Terms of Reference	28 October 2024
Initial Consultation period	28 October 2024 – 6 January 2025
Prepare draft proposals	By 21 February 2025
Consultation on draft proposals	21 February – 2 May 2025
Deadline for submissions	2 May 2025
Prepare final proposals	2 May – 27 May 2025
Report to Council	4 June 2025
If required: Organisation of Community Governance Order	After June 2025 council meeting

## **How to submit your views**

You can submit your views by

Going to: [www.gedling.gov.uk/haveyoursay](http://www.gedling.gov.uk/haveyoursay)

Writing to:

Community Governance Review (Elections)  
Gedling Borough Council  
Civic Centre  
Arnot Hill Park  
Arnold Nottingham  
NG5 6LU

Emailing: [elections@gedling.gov.uk](mailto:elections@gedling.gov.uk)

## **When will the review begin?**

The review will begin on 28 October 2024.

## **Report of Democratic Services Manager**

**Subject:** Community Governance Review of St Albans Parish Council

**Date:** 21 February 2024

**Author:** Democratic Services Manager

### **Purpose**

To set out recommendations for publication on the future governance arrangements for St Albans Parish Council following consideration by the Member Working Group.

### **Recommendations:**

- 1) That the draft proposals for the future governance arrangements of St Albans Parish Council as outlined within this report be published; and
- 2) Public consultation on the draft proposals takes place between 21 February 2025 and 2 May 2025 as set out in the Terms of Reference for the review; and
- 3) A report is submitted to Council in June 2025 as required by the Terms of Reference for the review, summarising consultation responses and bringing the Community Governance Review to its conclusion.

## **1 Background**

- 1.1 In June 2024 Gedling Borough Council received a valid community petition asking for the formation of a separate parish council for the Bestwood Lodge and Deer Park area of the parish of St Albans. At a meeting of Council in October 2024, a decision was taken to undertake a Community Governance Review (CGR) for the parish of St Albans.
- 1.2 At the meeting of Council, it was resolved to formally launch the review by agreeing terms of reference for the review and inviting comments from parishioners and other interested parties. From 28 October 2024 and 6 January 2025, a consultation exercise was undertaken, in line with the terms of reference document. The CGR is being undertaken in line with the Local Government and Public Involvement in Health Act 2007 and with regard to accompanying statutory guidance.

- 1.3 Consultation responses have now been received and as per the resolution of Council in October 2024, the Democratic Services Manager in consultation with a cross-party working group has authority from Council to publicise draft recommendations incorporating the view of the working group. These recommendations will then be subject to a further period of public consultation until 2 May 2025.

### **Consultation responses**

- 1.4 In total the Council received 266 responses to the consultation. 262 of those were via the Microsoft Teams online form, 4 were received via email. Of those responses 96% were from residents with the rest from councillors, local political parties, the County Council, and a local fundraiser. A summary of responses was as follows:

90% of responders agreed with recommendation 1 of the CGR, that a new parish should be established for the Deer Park, Bestwood Lodge area of the parish.

87% of responders agreed with recommendation 2 that the new parish should have the name "St Albans Parish council".

87% of responders agreed with recommendation 3 of the CGR, that the reserves be split 40/60 with 40 going to the new parish.

There were several comments put forward by those supporting and those objecting to the proposals, the comments are attached in full at Appendix 1 and have been considered by the cross-party working group.

## **2 Cross-party Working Group Deliberations**

- 2.1 The cross-party working group consisting of Councillors David Ellis and Paling (Labour Group), Councillors Bestwick and Maltby (Conservative) and Councillor Hughes and Dunkin (Liberal democrats) met on two occasions in February 2025 to review the consultation responses. At the meetings Members were advised of the responsibilities of the principal council when considering a CGR and were advised and provided with copies of the statutory guidance in relation to CGRs. Members were advised of the two main principles of formulating recommendations namely that any recommendations:

*Must reflect the identities and interests of people in the area under review and must secure that governance in that area is effective and convenient.*

- 2.2 The group reflected that the majority of responses were in favour of the recommendations but were also aware of a strong campaign within the Deer Park, Bestwood lodge area to secure support from local residents. There seemed to be limited responses from residents within the remaining parish

area of Warren Hill. It was reflected that the group had to consider the feedback before them that was in support of the separation of the parish, and it was also recognised that there would be further consultation prior to any final decision being taken. It was also noted that given the strong support from one area of the parish this represented a strong cohesive view from that section of the community. Members reflected that the consultation responses had to be given significant weight as this was the view of the community.

- 2.3 Members discussed the current operating environment of the existing St Albans Parish Council. Members were aware that there are ongoing tensions at the parish, this is evidenced through the volume of Code of Conduct complaints emanating from the parish and through public posts on social media where divisions within the parish council are referenced. It was also raised however that the recent parish election had resulted in the election of 3 new Councillors who campaigned to unite the parish. It was recognised by Members that whilst there were issues with the operation of the current parish council, which may now improve following the recent election, that this on its own was not sufficient to alter governance arrangements at the parish. It was also recognised that whilst the recent parish elections demonstrated some support from the electorate for a combined parish, this was not mirrored by the consultation responses to the CGR proposals.
- 2.4 Members considered the proposed boundary split of the two new parishes put forward for the CGR and considered the wider parish area of St Albans. Members also considered local geographic knowledge of the area and consultation responses. Members reflected that the two proposed areas of the parish, if divided, represented two fairly distinct areas. On one side of the boundary, locally known as the Warren Hill area of the parish, the area is more heavily populated, has a greater density of housing and has a more urban feel with good connectivity to Nottingham City. Within the proposed new parish area, a large part of the area is made up of park lands, the area has a more rural feel and is less densely populated.
- 2.5 It was noted that there is a natural boundary to the new proposed parish along the edge of the park, however the proposed area for the new parish also includes the Emmanuel Church. Members reflected that the majority of the congregation of St Emmanuel's live within the area outside the proposed new parish. In terms of drawing natural boundaries to ensure community cohesion members felt that the church should not be included in the proposed new parish. Access to the church falls within the Warren Hill area and is not accessed through the new proposed parish boundary.
- 2.6 Taking into account guidance in respect of community cohesion, members did feel that where there is already obvious cohesion through the church network on the Warren Hill side, this should not be divided.

- 2.7 Members discussed community cohesion more broadly, and the potential for further division within the wider community if the parish were to be further split. In particular the guidance states the following in relation to community cohesions:

*Community cohesion “is what must happen in all communities to enable different groups of people to get on well together. A key contributor to community cohesion is integration which is what must happen to enable new residents to adjust to one another.”*

- 2.8 Members considered whether the proposed division of the parish would promote or undermine community cohesion, Members reflected on the previous division of the parish in 2017 and how this had not necessarily resulted in the improved community cohesion expected. On one hand the proposals to split appear to be driven by a small proportion of the parish and affects the more rural area of the parish which Members reflected is generally considered more affluent with larger housing sizes. This separation from the more densely populated area which has greater need for support though local services could be viewed as a segregation of the community. Members also considered the responses they had received to the consultation and reflected that given the desire expressed from one section of the community to have a separate parish, this may actually enable better community cohesion and progression and effective application of community governance in a way that better supports those separate communities and apportions governance in a more effective and proportionate way to address the need of both areas.

- 2.9 Members considered the respective names of a proposed future parish and were not convinced that the new parish should retain the name of the existing parish of St Albans. Whilst recognising that there were historic links to the area which supported the use of the name St Albans, and historically this had been linked to the parish area, it was felt that the new parish would better reflect the area if it were named the Parish of Deer Park, and the remaining parish be re-established as St Albans Parish Council, still retaining historical links to the name in the area.

- 2.10 Members also considered the number of electorate on both the proposed new and remaining parish. The proposed split of electors across the new parishes would be 1878 in the remaining parish and 562 in the new parish. 562 is a smaller electorate but not the smallest for a parish area. The guidance does reflect that there is no maximum or minimum size for a parish council with populations served by parish councils ranging from 50 to over 40,000 electors. The guidance reflects that the size of the parish should reflect community identity and interest and be based on natural communities. Members did consider whether a parish meeting could be a

suitable system of governance for the new parish given its smaller electorate, but ultimately felt that given the history of a parish council in the area and the additional powers of a council as opposed to a meeting that to retain a Council in both areas was preferred and was a more effective form of governance.

- 2.11 The guidance addresses the size of parishes and the recommended number of Councillors. It was considered that 5 councillors for the new parish, the minimum number, would be agreeable with 7 councillors on the other remaining parish.
- 2.12 Members considered whether there needed to be reconsideration of ward boundaries to reflect the proposed changes and agreed this was not necessary and the existing parish ward boundaries made logical sense given alignment with parliamentary constituency boundaries.
- 2.13 Members considered the third recommendation proposed by the CGR which was to split the financial reserves of the current parish council between the two emerging parish councils at a 40/60% rate, with the new council in the Deer Park area receiving 40% of any relevant financial fund. Whilst the consultation responses favoured this approach, members did not consider that this was necessarily a fair split given the volume of the electorate in the new proposed parish and given the greater need for council services in the remaining parish area. Member reflected that an 80/20 split seemed more appropriate, and this did align more with current precept data for the parish although it was noted that any figure was not entirely accurate at this stage and further work would need to be undertaken to establish an appropriate budgetary split.
- 2.14 Members were advised that in terms of the future budget arrangements of two new parishes in the area, regulation provides that the principal council determine the budget split and at this stage there is insufficient evidence to demonstrate a 40/60% split. When considering budget, the principal council just consider what assets and liabilities exist in the respective areas and would need to ensure that any new parish council is in a strong enough financial position to look after the assets they would be left with.
- 2.15 At this stage members could not support recommendation three but recognised future budgets would be considered if the parish were divided. Concern was expressed about what services for the community the new parish would provide and whether this would be a financially viable organisation and effective. It was reflected that the majority of council support would be required in the other parish, however members did not have sufficient detail about assets and finances to conclude that the proposed separation would be unviable at this stage.

On balance, taking into account the information before them, the consultation responses and the views of the community, the legislation and guidance, members decided at this stage to recommend a dissolution of the current parish of St Albans and the establishment of two new parishes. Members were keen to hear the response to these recommendations and were hopeful that more views could be obtained from across the whole current parish.

### **3 Proposal**

3.1 In accordance with the recommendations of the working group it is proposed:

- 1) That a new Parish with a Parish Council is established to cover the Deer Park, Bestwood Lodge area of the St Albans Parish (as shown on the attached map) named "The Parish Council of Deer Park". The Parish Council should have five members.
- 2) That a new Parish with a Parish Council is established to cover the area comprised of the Top Valley, Emmanuel Church area of the St Albans Parish (as shown on the attached map), named "The Parish Council of St Albans". The Parish Council should have seven members.
- 3) That Elections shall be held in May 2026 for the new Parish councils, with further elections held the year after to return the parish councils to the appropriate cycle of elections for all other Gedling Parishes.
- 4) The current Parish Council of St Albans should be dissolved, and the current Parish of St Albans be abolished.
- 5) The new proposed parishes would not be warded.

The Act (s.93) requires community governance to be both reflective of identities and interests of the community of the area and effective and convenient.

#### Reflective of identities and interests of the community of the area

The proposals at this stage reflect the response of the community to the CGR. There is a strong will expressed from in particular the community within the Deer Park Bestwood lodge area that that community would be better served by its own separate parish. At this time there is no evidence from the consultation that there is strong objection to this proposal from outside that community.

From the consultation responses the residents clearly identify strongly with

the area they live but there does not appear to be a strong shared vision or alignment of objectives across the two proposed parish areas.

It is proposed that the community of the Emmanuel Church is aligned with the Warren Hill area of the parish and as such as a natural boundary and to ensure community cohesion it is proposed to include the church within the new St Albans parish.

From the evidence the Council has available, it has been concluded that two separate communities do exist within the parish, and this is evidenced most strongly by the responses of one of those communities to the CGR. Whilst it is recognised that there is other evidence which demonstrates a desire to unite the parish, this has not come through the consultation and is rather evidence gleaned from local knowledge.

The natural geographic boundaries between the two parishes from the park creates a natural split in the parishes which marks an identifiable break in communities.

On balance, and taking into account guidance, whilst overall cohesion across Bestwood may not be served by the separation of the parishes, the guidance does support looking at what people perceive as their community and how that community can be best supported, the evidence from the consultation suggests the Deer Park community can be best supported through their own parish, with the Warren Hill area having its own governance arrangements to best serve that community. The Warren Hill area has its own community action group which is highly active within that area which again reflects that distinct community.

#### Effective and Convenient Local Government

Another key consideration for the review is effective and convenient local government. The guidance in relation to this states that a parish council has two main roles: community representation and local administration. As indicated, members recognise that from the evidence before them there is a voice for a distinct community in the Deer Park area, with support for a split of reserves 40/60 to better support service needs of the Deer Park area.

Whilst it is recognised that the Deer Park community may be better served by their own governance arrangements and distinct resources, the level of those resources is to be determined. It is reflected that the needs of that community could be more effectively and efficiently served by its own council with the residents of the Warren Hill area, which has a separate community identity, then able to focus governance and administration on its own community needs.

The considerations of the potential for issues of viability of the proposed parish councils, due to their smaller size, needs to be taken into account. As

with all parish councils, they need a resource base sufficient to allow them to be effective in delivering services and local administration for the community. The proposals to create two new councils could lead to an increase in the overheads for each council, which may result in an increase in the parish precepts to aid both councils' viability.

In considering the names of the two proposed parishes, as highlighted members felt the St Albans name should be retained but noted there was strong historic links to the name on both sides of the proposed boundaries. Given the clear identity of community in Deer Park, it was proposed that that be the name given to the new parish.

When considering the number of Councillors within each proposed new parish, consideration was given to the statutory guidance and the 1992 research referenced therein. There is a minimum legal requirement of 5 Councillors for a parish council, which established that a typical parish Council up to 500 electors had between 5 and 8 councillors whilst councils with between 501 and 2500 electors had 6-12 Councillors.

Members considered that given the new parish in Deer Park would have just over 500 electors, that the lower bracket of 5 Councillors was adequate. For the larger parish, the number proposed was 7.

It is not proposed that the new parishes be warded to ensure alignment with district and county boundaries.

In line with the agreed Terms of reference it is proposed that these draft proposals be published for consultation with responses to be brought back to the working group for consideration prior to any final recommendation to Council.

#### **4 Financial Implications**

- 4.1 There are no direct financial implications arising from this report. Further financial implications will be considered following any final recommendations being presented to Council.

#### **5 Legal Implications**

- 5.1 The legal requirements and statutory guidance in respect of CGRs are referenced throughout the report and regard has been had to the relevant statutory requirements. The council must also ensure that the CGR aligns with the agreed terms of reference.

#### **6 Equalities Implications**

- 6.1 An equality impact assessment of any final proposals will be undertaken.

## **7 Carbon Reduction/Environmental Sustainability Implications**

7.1 There are no carbon reduction/environmental sustainability implications arising from this report.

## **8 Appendices**

8.1 Appendix 1 – Consultation response comments

Appendix 2 – Map showing proposed parish boundaries for new parishes.

Number	Comments
1	100% supportive of this proposal
2	100% support this work.
3	Any split of funding should be based on actual proportion of funding received from residences. The 40/60 split seems to be a spurious figure plucked out of the air with no information provided to justify it.
4	As a local Resident's Group, bordering Deer Park and Bestwood Country Park, we have provided mutual support to the similarly named Parish Council (councillors) to deal with ongoing ASB thus improving our local environment. We continue to communicate and support the Deer Park members and we have found them to be very inclusive as opposed to exclusive. We hope to continue working together to the benefit of our respective communities.
5	<p>CGR1: I think that Deer Park/Bestwood Lodge should be able to have their own Parish Council, but Emmanuel Church is on a street in the Warren area, and its hall is the only community facility for our area - The Deer Park councillors behind this push would leave us with none and them with at least two. The history of the area belongs to us all, not just those of us in detached houses. Emmanuel Church is our Community Church and almost all of the congregation are from the Warren area: it's our church, on our street, serving our community, the Deer Park councillors would take this from us just so they can say it's in their parish, while our residents pray there and even eat there (until the Deer Park councillors decided they didn't want to fund the excellent community kitchen any more).</p> <p>CGR2: The new parish should not be able to break away from the old and keep the name of the council - this would be removing the name from the majority of the parish and giving it to a small, more affluent group on their whim. If the larger parish can't keep the name, neither parish should have it in the interest of fairness. Why can't one parish be St. Albans Wood and one be St. Albans Hill?</p> <p>CGR3: The funding should be split in line with the precept. if 40% of the precept comes from Deer Park / Bestwood Lodge, then yes.</p> <p>Thank you.</p>
6	Councillors are there to serve the community, not to fall out amongst each other. Not to waste tax payers money by starting this process. People need to pull together not pull apart. This is all about self interest at the detriment of others. If the current councillors are incapable of doing this then they should resign.
7	Creating a small parish council will allow for improved services and representation in the area. I am aware that a small number of residents are providing support and representation regarding provisions of services and tackling ASB with positive links with local police.
8	Currently the parish council is reliant on a small number of councillors to help improve our area. The community groups are resistant to any involvement in our area despite the great work being undertaken. The planters flowered once but have been subjected to vandalism. We have

	a defibrillator for medical emergencies which is maintained by volunteers councillors. I think a split will be a chance for a decent service
9	Due to the smaller number of residents in our area of the park it feels like very little investment is made for our benefit. I feel having our own smaller parish would unit the residents and give a more positive feel about the ability to make things better amongst us.
10	fully support local work and representation in the area.
11	Great idea that all the council tax will be spent in our area
12	Great idea welcome representation in this area.
13	Happy to support the work and recommendations
14	Having gone through this process with the Bestwood Village I am appalled at the antics of the current majority Deer Park Councillors. I have noticed a distinct lack of action to maintain the Warren Hill area in the last few years. For example - I have been trying to get the local alleyways tidied for over 18 months. Despite numerous requests by email and at Parish Council meetings I have just been met by empty promises. Also, the lack of Christmas lights in this part of the Parish this year is really disappointing. This split appears to me to merely be a money grab and selfish way to improve a small proportion of what is a relatively small Parish already. Just disgusted!
15	High time residents in the Lodge area had an independant say on funding for projects in the area.
16	I am a part time referee supporting the youth football teams that use the Woodchurch and Pavilion Road pitches. I support a smaller parish council that will actively support youth activities in the area.
17	I am concerned that the St. Albans Parish Council has shown little regard to financial planning with no apparent spending strategy. A freedom of information request in November 2023 showed that public money is raised through resident Council tax precept by Gedling Borough Council. Over the past seven years and following the last community governance review (2017) Gedling Borough Council has collected £60,379 from residents in the Deer Park and Bestwood Lodge area on behalf of the St. Albans Parish Council. What investment have residents seen from this money?
18	I am deeply disappointed with the current parish council, as they continue to disregard the wants and wishes of the residents in the Deer Park area.
19	I am in full support of the split. Over the years, the meetings, minutes, and social media discussions have clearly demonstrated a difference of opinion between the Parish Council and the Warren Action Group. Upon further research, it is interesting to note that Bestwood Village separated from St Albans Council, citing similar issues related to the Warren Action Group. Since their split, Bestwood Village Council has gone from strength to strength, allowing them to focus on matters across their Parish that are not driven by individual agendas or egos.  From my observations of the minutes and my attendance at meetings, it is evident that the Parish Council is attempting to implement procedures, policies, and parity to ensure all parishioners are

represented. However, this is far from what the Warren Action Group desires. As a result, the Parish Council, in my opinion, has become ineffective, and limited progress has occurred over the years, as decisions are frequently blocked or cannot be agreed upon.

Another piece of evidence supporting the need for a split is the number of Parish Clerks that the Parish Council has gone through, many of whom have left due to bullying and harassment. This includes instances of meetings being recorded and uploaded onto YouTube with a defamatory context, which is absolutely unacceptable. From my observations, the only people during that period who recorded meetings was the chair of Warren Action Group. While there is no evidence that these recordings got into the hands of another party who intimidated and belittled, I think it is clear that this probability would be low if not at all and therefore likely to be the actions of members of, or associated with, the Warren Action Group.

Moreover, the chair of the Warren Action Group has publicly declared during Parishioners' time at the start of meetings that she does not support the Parish Council and that she only wants money for her group. This aligns with the behaviours and actions that this group has consistently demonstrated. By splitting and allowing the Warren Action Group to establish its own Parish, they would be able to adhere to their own values and standards.

It is disappointing and indicative of a lack of understanding that they argue that splitting the Parish will take money from the residents in the Warren area. As we know, the precept is not determined in that manner, and they will receive the precept for the residents within their area.

Additionally, there are several councillors exhibiting childish and bullying behaviours. These individuals do not reside in the Parish, yet they believe they should dictate what occurs within it. I am aware that current legislation regarding councillor appointments allows for individuals to be from outside the Parish. My point is that these Parish councillors have a vested interest in the Warren Action Group, so a split would enable them to participate in the Warren Parish.

Another concern I have is [REDACTED] is meddling in Parish council matters and is a member of Warren Action Group. I am aware [REDACTED] but it is clear that her agenda and personal interests are in conflict with the effective and harmonious running of the St Albans Parish Council. Therefore [REDACTED], or [REDACTED], [REDACTED], should not be allowed to vote or give any opinion on this review.

Hoping that by having the split, both areas of the Parish can go from strength to strength and serve the Parishioners within their curtilage. Both areas are different in their demographic and have different views. The Warren Area focus on their yearly firework display, while the St

	<p>Albans area are interested in conserving environmental heritage, history, culture and green spaces.</p> <p>I have previously been the victim of harassment on social media for supporting parity across the Parish and no doubt as this is on public record, I will do again.</p>
20	<p>I believe the current Parish council should split as after attending a lot of meetings I can clearly see some councillors are clearly biased, and the community funding and events is mainly given to one area of the parish only and excludes residents from the opposite side of the parish. Some of the councillors also go against their own rules and policies when it comes to funding. [REDACTED] are very rude and unprofessional, hence the reason why they have gone through 6 clerks in less than 2 years. there is a lack of community support with the exception of 3 councillors, who happily cover the whole parish, the others will only show support in the Warren area and disregards the rest of the parish. Basically, the council is dysfunctional, breaks their own rules, unorganised, biased and not fit for purpose.</p>
21	<p>I cannot thank the parish councillors in the area for everything they do. :)</p>
22	<p>I don't believe there should be a Parish Council for the area and that the existing Parish Council should be abolished. I don't believe that St Albans Parish Council is fit for purpose nor does it achieve it's duties to ensure the well-being of it's local community. Rather, the Council, Councillors and their relationships with local services and groups as well as each other creates divisiveness and discontent.</p> <p>St Albans Parish Council is not representative of the community it serves. There is no agreed set of priorities and no clear or transparent strategy of what it aims to deliver with it's finances to deliver services to improve the quality of life for residents. Creating a second Parish Council or keeping the status quo will not change this situation and will instead create additional disharmony.</p> <p>The desire to create a second Parish Council in such a small area only highlights the level of disruption a select amount of people are willing to do to protect their own personal agendas. The recent low turn out to vote for a Parish Councillor for St Albans Parish Council (4 July 2024) highlights the level of understanding residents have that there's even a Parish Council in existence and / or their overall apathy towards it.</p> <p>To conclude, my belief is that this area does not need any Parish Council. It certainly doesn't need the opportunity to have two dysfunctional ones. If St Albans Parish Council cannot be abolished, then it certainly needs an urgent review of it's purpose, a focus on the conduct of all of its current Councillors and a published strategy and delivery plan on what it's going to do for all of it's residents across the whole Parish area. It does not need to divide communities further than it already does with internal fightings and public misconduct on social media platforms.</p>

23	<p>I have responded previously but did not include any comments. Please also consider the following:</p> <p>Having attended many PC meetings as a resident it is my opinion that the current council does not function effectively, largely due to a small number of individuals who have deliberately tried to cause upset and division within the community through private Social Media groups. I have not seen any evidence to suggest that the Warren Area receives an unfair amount of funding compared to the Deer Park area. There is a part of the budget allocated for community groups to apply for. Warren Hill has an established community group with a very small number of volunteers that provides community activities within the Warren Area. Funding is applied for through the PC via the documented policies. However, funding for these events is also applied for via other means in addition to fund raising activities arranged by the group itself. There is nothing to stop Deer Park action group from applying for a PC grant in the same way, to support initiatives in the Deer Park area.</p> <p>If the review decides that a split is necessary I believe:</p> <p>Warren Hill area should retain the title of SAPC - as this is 80% of the Parish and the Dukes of St Albans are buried in the churchyard</p> <p>Any monies should be split 20/80% with Warren receiving 80%.</p> <p>The boundary should not be changed as the church is in the Warren Area, with the majority of the congregation being residents from the Warren Hill area. In addition the Rainbows, Brownies, Guides and Boys Brigade, that are based in the Church Hall, serve the wider community. The community kitchen is needed in this area, covering the most deprived and needy residents, and is the only publicly accessible community facility in this area. The suggested boundary does not make sense.</p> <p>Perhaps absorbing the Deerpark and Bestwood Lodge area would be better served by the Gedling Borough Council directly, rather than having it's own PC.</p>
24	<p>I like the work undertaken by Councillors in the area and I support the aspirations to deliver more for the community, Challenges recently regarding neighbouring development and unsafe practices is a great example of the commitment shown. Fully support anything that supports our area.</p>
25	<p>I support the work local councilors are achieving in the local area including tackling ASB.</p>
26	<p>I think it's about time we moved with the times and we had our own parish for Bestwood Lodge and Deerpark as there seems to be a clear divide between the areas the current parish covers. This will mean a much easier way to support our own parish without disputes from what I'd say is the other side. There is a clear divide with Warren Hill and that</p>

	shows with how much doesn't get done in the area as they never seem to agree on hardly anything and they always seem to be against each other.
27	I think that splitting the parish will better serve the communities as they are quite distinct in that one is much more rural and the other urban. Therefore their needs and expenditures are quite different.
28	I think this is a great idea.
29	I think this is a really good idea and can't happen quick enough.
30	I think this proposal has only been submitted as a result of infighting on the parish council and makes no logical sense whatsoever. Also, the idea that Woodchurch Road should fall under the "break-away" council seems completely illogical. Seems they are trying to include Emmanuel Church and cherry pick the "upmarket" areas.
31	I would be happy to support some of the proposed heritage projects
32	I would like the Parish Council to remain as it is.
33	Improved representation in the area would benefit the community
34	<p>In recommendation 1, the newly created council should not include Emmanuel Church or properties on Church View Close. According to the vicar at the church 75% of parishioners attending live in the Warren Area. This demonstrates a closer community link to this area than to Deer Park. Additionally, by including both Bestwood Lodge and the church in the new parish would mean that both community facilities will be in the Deer Park Parish, leaving the warren area with no usable community facilities as both schools have very limited availability and access. This would be disproportionate disadvantage the larger area.</p> <p>Regarding recommendation 2: The newly created council should have a new name. They are the smaller area and are requesting a split and therefore they should have a new name, with the warren area being able to retain the St Albans name if it desires.</p> <p>Recommendation 3 - the split of existing money should either be done on a population percentage basis or by actual precept percentage.</p>
35	Initially sounds like council estate Verses private. However having discussed the issues I would support
36	<p>It is a shame that GBC is having to spend time and money on this. Parish Councils should be a force for good but unfortunately at present individual egos and personal agendas are hindering this. It might have been more effective if the Parish had been Warded from the outset. Deer Park and Bestwood Lodge area account for only 20% of the current Parish. There is no evidence that money given to the Warren area has failed to recognise and support residents living in Bestwood Lodge and Deer Park areas.</p> <p>On the contrary, there is evidence that more assets have been provided to that area than the Warren area including benches, purchase of Christmas Lights just for that area, Poppies, a noticeboard purchased for the Warren area but re-allocated to the football field. Warren area currently only has 1 noticeboard serving 80% of the Parish, there are 3 for the 20% part of the parish.</p> <p>What may be being referred to is the number of community grants given</p>

	<p>to the Warren area which has active groups, e.g. WAG, STARs, PTA's etc., providing events, activities and making improvements (Muirfield Road Recreation Ground, bulb planting, tree planting.etc)</p> <p>The Bestwood Lodge Area has had community grants, including for the tennis club, the Japanese Gardens and events run by a private individual/commercial business (The Jolly Gardener/Jolly Gardener events). In addition, there is a Deer Park Action Group which could apply for grants but apparently it is not a group that does anything except have an online profile and talking shop. There has been a lot of chatter on that group lead by 2 Councillors about the residents of the Warren area being not worthy or deserving of 'nice things' and suggesting certain assets be moved out of the area.</p> <p>Unfortunately, there are a couple of Councillors who lack understanding of the role of community groups and the value that they bring. There view is that community groups work for them, should promote them and the council and any events and activities receiving community grants should be badged as a Parish Council event.</p> <p>This petition appears to be a "cash" and "land" grab with the leaders of that petition (2 Councillors) also wanting to take the name and the only community asset in the Warren area, Emmanuel Church and hall.</p> <p>If agreed, this would also create an unnatural boundary for the proposed new parish with parts of that land having residential parts of the Warren area on 3 sides of it (Warren Wood, Bewcastle Road and roads off, and Parklands Close).</p>
37	<p>It is clear the parish council hasn't been functioning with several clerks leaving. This would be a positive outcome for everybody.</p>
38	<p>It isn't clear why the residents of Deer Park want to create a separate parish. The current Parish council supports a range of community events that benefit the whole current parish area (including Deer Park residents), which includes a diverse range of activities that utilise the local schools, green spaces and facilities. Deer Park has no such public open areas and it is hard to see that they would do to benefit the community. All residents of the current parish (including Deer Park) benefit from the efforts made by the Parish council as it stands.</p> <p>The proposed 60/40 split is wholly disproportionate for the number of residents it would service.</p> <p>There is no benefit of a separate parish. It appears this has been proposed on the basis of false information and assertions regarding the conduct of the current parish and its council. Not only do I feel the spurious allegations have no grounds or basis in fact, I think, on the balance of probability, residents of the proposed new parish / residents of Deer Park are supporting the proposed new parish on the assertions and disinformation provided to them.</p> <p>As a member of the community for almost 20 years, I cannot fault the efforts of the current parish council and cannot praise the high enough.</p> <p>It is impossible to support such a proposal when it isn't clear exactly</p>

	what the new parish is trying to achieve. Contrary to popular conjecture, the current parish isn't broken and is totally fit for purpose. There should be no changes made.
39	It should be down to the wishes of the majority of the local residents.
40	It would be good to see more investment in this area
41	It would be good to see the local area improve on historic sites and green spaces.
42	Lengthy discussion with local parish Councillor on the all matters, I have seen local social media reports and would strongly support a new parish council.
43	Liked the poppies each year, they were missed on Larch Close this year.
44	No preference either way about creating a new parish council As they wish to create a new parish they should have a new name Funding should be split based on size of the areas Emmanuel church should remain as part of the existing parish as it falls more within the warren hill area and works well as a boundary indicator for a new parish
45	Please confirm the Bestwood Lodge Stables are recognised in the proposed new Parish
46	<p>Recommendation 1</p> <p>I have a concern that the proposed smaller Parish, being only 20% of the original Parish and just approximately 270 households and Council tax payers is not viable for a thriving Parish Council, after they have paid all their expenses for running the Council.</p> <p>Should the Parish be split, my view is that Church View Close, including Emmanuel Church and Emmanuel Church Hall, would more naturally form part of Warren Hill /Wood community and be part of the larger Parish. The Close comes off Bewcastle Road and therefore orients towards the Warren Hill / Wood Community. The only direct link to the Deer Park area is through a footpath. In addition, to include the Church Hall in the smaller proposed Parish would mean that the larger proposed Parish would have no meeting room available actually within the Parish, whereas the smaller proposed Parish Council would potentially be able to meet there, in the Bestwood Lodge Hotel, the classroom in the Park, or the Pavilion in Robin Hood Road Recreation Ground.</p> <p>Recommendation 2</p> <p>While I can understand the historic arguments for the use of the name St Albans Parish Council, I do not consider the argument to be sound. St Albans Parish Council is not historic, being just six years old. It could equally be argued that the proposed larger Parish Council has a claim on the name. It appears to me that the area seeking to leave a Parish should also leave the name. Alternatively, both the new Parishes should be given different names to avoid likely dispute over the original name.</p>

	<p>Recommendation 3</p> <p>I fail to see the argument that an area comprising 20% of the residents of the Parish should take 40% of the financial reserves. St Albans Parish Council as a whole, over the preceding six years has voted in full Council for the allocation of grant aid. Most grants given by the Parish Council have been for projects open to all residents. For example the Fireworks Display in Muirfield Park, the events run by The Jolly Gardener in Bestwood Lodge Hotel, the Community Kitchen and WarmHub in Emmanuel Church Hall, and the Refurbished Tennis Club in Pavilion Road. Where project have a restricted target population, for example the older persons Christmas Tea Party for residents of The Gardens and Warren Hill / Wood, run by Warren Action Group, it has always been open to other residents groups to do something similar and seek a Parish Council grant.</p> <p>It is only six short years, including the Covid-19 Pandemic years, since St Albans Parish Council was established. It is my view that to split the Parish yet again is not only premature, but also not viable. It is clear that there has been significant antagonism on the Council over some time which has led, in my view, to the recent resignation of three Parish Councillors. I believe that the drawing of lines and the call for this Governance Review has been unfortunate and has resulted in the Parish Council failing in some respects to function and to operate in the interests of the community as a whole. I do not however believe that the situation is irretrievable with a refund good will and cooperation from all parties.</p> <p>My preference would be that there should be no change to the existing arrangements and that the Parish Council be offered support to get things back on an even keel.</p> <p>Failing that, I would regretfully conclude that the existing Parish Council should be abolished.</p> <p>Should the Parish Council be abolished, then I would be in favour of an 'alternative style meeting be established for the Deer Park area with similar support for the existing Warren Action Group.</p>
47	Residents of the Lodge and DPD areas have been historically undervalued by the current St. Albans parish both in terms of funding and proposals being overridden and preference given to Bestwood Village area.
48	Strongly agree with the work undertaken to achieve new council.
49	Strongly agree with the settling up of the new parish. The local parish councillors do so much in the area, clearing the alleyways, helping neighbours. I would like the money collected to be accountable and spent locally
50	support a community parish council
51	support all the work that the consultation is achieving
52	support the establishment of a new parish council

53	Supportive
54	supportive of the idea
55	supportive of the work undertaken since signing the petition in the summer.
56	The Deer Park area always charge people to come to their events and it always revolves around Bestwood lodge hotel and benefits it too
57	The proposed new parish is totally separate from Bestwood Village and the current arrangements make no sense. This action should have been taken long ago. I have been a resident for more than 40 years and the current arrangement of a parish dominated by Bestwood Village is ridiculous.
58	The sooner this happens the better.
59	There is absolutely no appetite in the Parish for the split to take place. This CGR is promoted by a minority of Cllrs and does not come from the parishioners.
60	This feels like an attempt to land grab and create a new vanity project by a minority of people who wish to take the more up market parts of the parish with them. This seems to have become something of an obsession with them, when they are going round the country park wearing tabards and carrying laptops press-ganging people to fill in this survey, this smacks of dishonesty and not to say a hint of bullying. I fail to see that splitting the parish is going to produce any material benefit for anyone. Other than the small minority who seem to want to get their hands on the funding purely not agreeing with the vast majority of people on the council. If the Democratic process always worked like this, then any minority would split away on a whim. I feel this needs to be rejected as out of hand.
61	<p>This is a vanity exercise that has been engineered by one person to redirect money to his own very affluent area. His area contains no schools, no churches, no community hubs. He is asking for an historically significant district to be split up and it makes no sense.</p> <p>This exercise is a complete waste of Gedling Borough Council money and resources.</p> <p>What should happen instead is that all existing Parish Councillors should be made to attend training on what the role entails. They need to be taught about fairness, equal opportunities and made aware of the policies of their own parish. Most of all they ALL need to be taught how to act as adults.</p> <p>In the past year I have been at meetings as a resident, where they broke their own policy by voting to give funding of £3k to an individual who operates as a business, without any clear specification of what the money was to be spent and what precise benefits would be provided to the community. There has been lots of animosity with a local community group, Warren Action Group, with personal attacks on both sides.</p> <p>I think that the Parish Council is fit for purpose but some of the elected representatives are not.</p>

62	This is positive news
63	This must be supported, and GBC must acknowledge that this area clearly has different requirements from those of the Warren area.
64	This needs to happen so each part of the Parish can look after their own area without dispute.
65	This parish is already divided between these two zones so we may as well make it official
66	<p>This proposal is being promoted by 2 Parish Councillors who live in Deer Park/Bestwood Lodge. It appears to be based on jealousy and snobbery. The Warren area contains the most deprived area of the parish. The 2 Councillors have continually misled parishioners and other councillors with regard to what the current funding arrangements are. The information provided to Deer Park/Bestwood Lodge residents was recently fact checked and proven to be wrong.</p> <p>Comments have been made that Warren area residents 'do not deserve' nice things. There is little to no understanding of community work or community development, and no evidence at a 'levelling up' approach. There appears to be resentment that Warren area residents have been very proactive over many years leading to external funding being obtained for improvements such as on the Muirfield Recreation Ground. They also resent that local groups in the Warren area have applied for Section 137 grants to support local activities and events. In fact the Grants policy was changed in an attempt to prevent applications being considered. Their view is that everything funded by a grant must be advertised as a Parish event for the whole parish which is at odds with the law and regulations governing these grants and contrary to local groups' constitutions and objectives.</p> <p>If the decision is taken to split the Parish, then as Deer Park/Bestwood Lodge account for only 20% of the current Parish Council splitting of funding should be on a 20/80 basis in favour of the Warren area. The boundary of any new parish should not be altered to include Emmanuel Church and Church View Close in Deer Park/Bestwood Lodge. The Church clearly sits within the Warren area and the WAG area, The church provides the only community facility open to the public in the Warren area, provides the community kitchen and warm hub in an area very much in need of this provision, and the congregation is made up largely of residents of this area (said to be 75% but we have not verified this). The graveyard contains the resting place of members of the Duke of St Albans family and therefore, if there is a split, the title of St Albans Parish Council should stay with the 80% of the current parish.</p>
67	This will allow Parish taxes that are collected to be allocated in the area, allowing the Warren area to have the larger allocation of funding to be spent locally
68	We need our own separate parish council because we are never invited/ included in activities or events put on by St Albans parish Council its all about Warren Hill/ wood we should have our own community as it covers a big area.
69	We should have our own parish council to look after our area as we don't get included at the moment.

70	We welcome improved representation in this area. ASB off road bikes are being challenged.
71	Whilst in its present form the SAPC does not function for the whole Parish - due to personality clashes from the 'Deer Park' Councillors and the 'Warren Hill' Councillors. I do feel that the SAPC could be a real force for good with the right councillors in place.
72	Would be great to see some money invested into this area. Although it is a beautiful area with all the trees, it still needs some improvements for the community.
73	<p><b>Introduction</b> Residents of the Deer Park and Bestwood Lodge areas within the St Albans Parish Council successfully petitioned Gedling Borough Council to conduct a public consultation regarding the future of the parish council. It is important to understand that this is a further request for a Community Governance Review following a previous and successful application considered by Gedling Borough Council in 2017.</p> <p><b>Background</b> In April 2016, Gedling Borough Council received a valid community petition from residents of the Village Parish Ward of Bestwood St. Albans Parish Council, requesting the establishment of a separate parish council for that area. Following the consultation, it was recommended that the Bestwood St Albans Parish Council be dissolved. This paved way for the creation of two new parish councils: the <b>Bestwood Village Parish Council</b>, comprising the Village Parish Ward, and the <b>St. Albans Parish Council</b> representing what was then described as the Top Valley Parish Ward.</p> <p>In March 2017, a report to the Director Organisation Development and Democratic Services at Gedling Borough Council, outlining the consultation responses, and recommendations, was provided by the Service Manager, Elections and Members' Services within Gedling Borough Council. It is this decision document that should form part of the current consultation and reference to this report will form much of my submission.</p> <p>The responses to the 2017 consultation described a level of infighting and tensions between Parish Councillors with other responses stating that the Parish Council appears to be unprofessionally conducted with clear animosity between Councillors. A view was also shared that as there were more Councillors representing the Top Valley ward, it gave the appearance that decisions were made for the benefit of that area rather than the wider parish boundaries.</p> <p>It is accepted that since the previous community review the Bestwood Village Parish Council has become a successful parish council, providing the necessary leadership and community cohesion expected of any parish council. In the same period the St. Albans Parish Council has suffered a continuation of the poor behaviours indicated during the previous consultation. There is a lack of community cohesion, with community groups working in isolation of each other and the Parish Council. Councillors are often aligned to their chosen community group with others having no affiliation. This creates much of the conflict and animosity within the Parish Council which recently has been best</p>

described as dysfunctional. This has led to a lack of trust and confidence by residents living in the St. Albans Parish area. Becoming a Parish Councillor in May 2021 it immediately became evident to me at that time that there was a level of animosity between Councillors. At the very first meeting I attended I observed one Councillor engaged in a heated argument with the Parish Clerk. I then witnessed over a period of time, a culture of behaviour that lacked any respect or civility between members or community groups. Already at that time there appeared to be a high turnover of Councillors and Clerks. The Clerk that I first met on appointment resigned from the Parish Council citing bullying and intimidation. This was the fourth Clerk that the Parish Council had lost since its establishment in 2018. The current Parish Council have engaged their seventh Parish Clerk in November 2024 whilst sustaining a high turnover of Councillors. It is my view that following the split between the Top Valley and Village ward, it was not anticipated by Representatives of the Top Valley Ward that this would attract representation from residents living in the Deer Park or Bestwood Lodge area.

It has been expressed on many occasions by community groups that the Top Valley ward (Warren Hill, Warren Woods and Gardens) is deemed an area of deprivation. It is therefore expected that any precept collection awarded to the St. Albans Parish Council should only be spent in the Top Valley ward area. This is not a view I support; however, I accept that there may be pockets of the parish area that would welcome additional funding. This is where it is important that parish led projects identify such needs and that any investment, funding or otherwise should identify some measurable outcomes.

The current approach is to award large amounts of precept in the form of financial assistance to community groups which in my view is unsustainable. Monies are often allocated towards short term decisions that are not necessary needs led. Any allocation of funding or financial awards do not include any long term planning and there has been no evidence that any expenditure has had any impact on improving community wellbeing or providing better services. This approach relinquishes the Parish Council from their responsibilities of delivering a range of activities or services.

The current approach promotes a perspective that the Parish Councils single objective should be to provide financial assistance on request, rather than an ambition to deliver a range of activities and support that enhances the whole area for those who live and work here.

#### **Consultation 2024**

The current community consultation terms of reference seek to establish three key outcomes. Certain addresses forming a new parish council, the newly formed parish council retaining the current name of the parish council and lastly that there is an equitable split in financial funding that is representative of 40/60%.

**Recommendation One.**

I would strongly support addresses in the Deer Park and Bestwood Lodge area forming a separate Parish Council.

It is clearly evident that there is a level of animosity between community groups and the Parish Council in respect to any funding of activities or projects in the Deer Park and Bestwood Lodge area. Representative groups within the Top Valley ward maintain that their needs are greater in what they would describe as an area of deprivation, as opposed to those living in the more affluent part of the current parish (in their view the Deer Park area). This is not a view I share and feel that activities and projects should be provided to both areas, and I feel that this will not be achievable with the current Parish council, and therefore I support the forming of two separate Parish councils.

I am aware that the review must consider community cohesion and community integration, but feel that having two separate Parish Councils will support and promote community cohesion rather than undermine it.

**Recommendation Two**

I strongly support that the addresses within the Bestwood Lodge and Deer Park area retain the St. Albans Parish Council name. The consultation should have regard to those living and working in the area and be reflective of their identities and interests.

The Top Valley ward of the parish is largely built in the 1970's located adjacent the greater Nottingham area and Nottingham City conurbation. The Bestwood Lodge and land surrounding the Deer Park addresses forms part of the historical 'Bestwood Park Estate' dating back to the reign of Charles II.

The area holds historical significance with strong ties to the Duke of St. Albans, from whom much of the land in the 'Bestwood Park Estate' originally descends. Residents in the Deer Park area are eager to promote the history of the immediate area, which dates back to the notorious hunting lodge of Charles II and infamous Nell Gwynn. The enclosed park remained in Crown possession until the 17th century during the reign of King Charles II.

In addition to the heritage aspects of the area, it is an ambition to promote the biodiversity and habitat of the surrounding Bestwood Country Park which partially forms part of the existing parish council. This area is poorly maintained and it would likely be an objective of the new parish council to work with GBC and interested groups such as the Friends of Bestwood Country Park to improve this area.

**Recommendation Three.**

I strongly agree that any financial settlement should represent a 40/60% split of any outstanding funds. The new council in the Bestwood Lodge and Deer Park area seek 40% of any relevant financial fund should the St. Albans Parish Council be dissolved and two new Parish Councils be created.

The current St. Albans Parish Council represents 2464 electors, of which 571 reside in the Deer Park and Bestwood Lodge area (Electoral Register October 2024).

In terms residents, this represents a 23/77% split in the current representation of the St. Albans Parish Council.

In terms of financial contribution through the annual Council Tax demand by Gedling Borough Council, this equates to a **30.5/69.5% financial contribution.**

A Freedom of Information request (FOI November 2023) the financial year 2022/23 showed that £28,269 was collected in respect to St. Albans Parish Council precept. The collection of revenue from Deer Park and Bestwood Lodge addresses represented £8,625 of the gross amount. (30.5%)

Between March 2018 and March 2024, £60,379 was collected from the Deer Park and Bestwood Lodge residents. There has been very little financial assistance or investment in respect to the Bestwood Lodge and Deer area over an extended period of time. The new council would be seeking an equitable settlement that would recognise the disparity in the allocation of funding across the parish council. This settlement would likely assist in delivering key ambitions in the form of a capital project should a new parish council be formed.

**I believe a request for 40% of any funds is reasonable proportionate to what the public would expect.**

#### **Conclusion.**

I request that serious consideration is provided to the content of this report and that the Community Governance Review recommends that the current St. Albans Parish Council is dissolved.

Should the two new parish councils be created, consideration should be given to 5 councillors representing the Deer Park and Bestwood Lodge Council. I am aware that a typical Parish Council representing 501 to 2500 electors would have between 6 and 12 councillors, however there is no established 'best practice'.

Members of a cross-party committee within Gedling Borough Council will be invited to consider any recommendations proposed. District

	Councillors representing the Bestwood St, Albans or any Councillors with any form of interests in the ward should not be members of this committee in the interest of fairness and transparency.
74	Thank you for notifying Nottinghamshire County Council about the Community Governance Review that you are currently undertaking within the Borough. The Council appreciates that this is the first of two periods of consultation and that at this time other proposals are likely to come forward. At this stage Nottinghamshire County Council would like to acknowledge our interest in the review, but we do not wish to make comments at this time. The Council reserves the right to respond during the second consultation stage, after the final draft recommendations have been published. We can then consider these in conjunction with submissions and comments made by local communities during the first phase of consultation. We will therefore consider whether a formal response providing comments is required at that time.
75	<p>St Albans Parish councillor here, I know this is going through the consultation phase but as highlighted this review was brought about calling for a split, but I notice in the list of options the unparishing of the area was mentioned, this is quite concerning as neither party wants this outcome, as both areas still want a parish, and a parish can still work in the area I mean there a good example after bestwood village split off from this area they are now thriving.</p> <p>Also then there is the matter of all our reserves, our assets, all our community projects we all doing, all of this would go down the drain, like I know currently the parish are exploring the possibility of purchasing the land next to murfield park to develop as a community hub which would benefit everyone, but with our future in jeopardy a lot of people would miss out, same with our ongoing floral displays bestwood in bloom we are doing, the community orchards etc</p> <p>Please consider all of this, I know the council has been dysfunctional in the past but rest assured we are trying to do a massive overhaul to show Gedling and residents we can deliver and are worth keeping around, it is just awkward as we have some parties who called this review who are trying to undermine us getting things running how they should be</p>
76	<p>I am writing to you as we are planning to get residents signatures together in a petition for the parish to stay together which will form residents opinions for the governance review, how many signatures would we need for it to be considered legitimate.</p> <p>As others went out of their way to recruit 200 people to ask for the parish split so with warren being where most of the residents reside, and some of their demands not being fair for example they want both the church hall and bestwood lodge in their parish boundary which is not fair as that would mean warren would be without any community facility if they had their way.</p> <p>This me and Warren action group will be rallying residents to get their</p>

	<p>opinions out as we are stronger together as we finally have a permanent clerk who has accepted the position and have a lot in the pipeline, and as I have already asked a few people still want this area to have a parish council as it has been for decades it is part of the identity of the area and despite a lot of setbacks we have delivered on stuff we recently gave warren action group £2500 for the fireworks event which was quite enjoyed by the community and we now have established a events committee to coordinate events better.</p>
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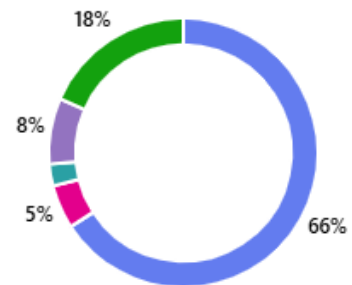
**Summary of stage 2 consultation comments on the St Albans Community Governance Review (CGR)**

We had 49 responses within the consultation window (21 February – 2 May 2025); 38 responded using the MS teams form and 11 were sent in via email.

The MS teams form asked four key questions, an overview of the responses to which are below:

- 1) Gedling Borough Council has recommended that the current parish is abolished, and two separate parish councils are formed - one for the Deer Park and Bestwood Lodge area to be named "The Parish Council of Deer Park" and one for the Top Valley and Emmanuel Church area to be named "The Parish of St Albans". Do you agree with the recommendation?

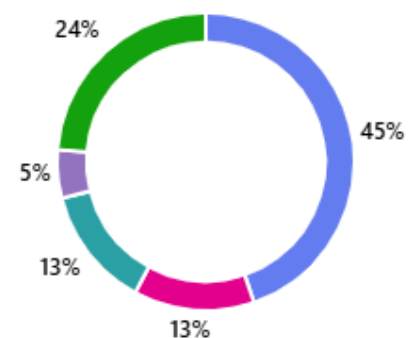
● Strongly agree	25
● Somewhat agree	2
● Neutral	1
● Somewhat disagree	3
● Strongly disagree	7



- Those that disagreed with the split noted they thought it was a waste of time and money.

- 2) Gedling Borough Council has recommended that the names of the new parishes should be "The Parish Council of Deer Park" - for the Deer Park and Bestwood Lodge area and "The Parish Council of St Albans" - for the Top Valley and Emmanuel Church area. Do you agree with the recommendation?

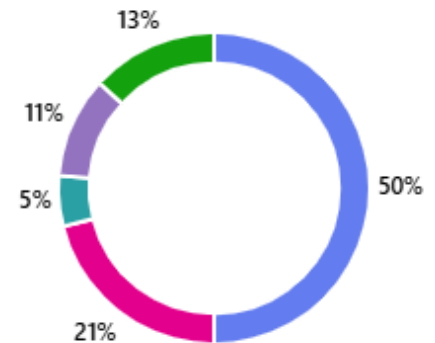
● Strongly agree	17
● Somewhat agree	5
● Neutral	5
● Somewhat disagree	2
● Strongly disagree	9



- Those that disagreed with the names of the parishes gave historical connection as a reasoning.

3) Gedling Borough Council has recommended that the number of councillors for the parishes should be five for the Parish Council of Deer Park and seven for the Parish Council of St Albans. Do you agree with the recommendation?

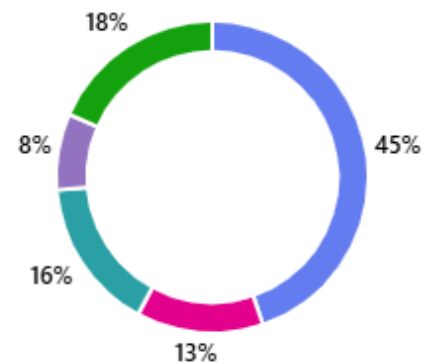
● Strongly agree	19
● Somewhat agree	8
● Neutral	2
● Somewhat disagree	4
● Strongly disagree	5



- Those that disagreed with the numbers thought they should be reduced for both areas.

4) Gedling Borough Council has slightly altered the boundary to the one in the original proposal. Do you agree with the proposed boundary?

● Strongly agree	17
● Somewhat agree	5
● Neutral	6
● Somewhat disagree	3
● Strongly disagree	7



- Those that disagreed with the boundary thought the church should be in the Deer Park parish due to historical links.

Respondents were then given a chance to give any other comment/views on the CGR, the themes of which are below:

- Financial split of the parishes
- Frustrations that the CGR was a waste of time and money
- Comments on the need for the split due to current administration of the parish

The 11 email responses we received varied in their comments but generally can be summarised as below:

1) Question - Should St Albans parish split?

For: 2/11 Against: 5/11 Abstained: 4/11

Comments – Generally, the email respondents were against the proposed split due to boundaries issues, lack of community cohesion and how outreach projects will continue in these areas due to the proposed changes.

2) Question - Do you support the renaming to Deer Park Parish?

Against: 1/11 Abstained: 10/11

Comments – One person was notably clear that they did not support the renaming to Deer Park, preferring the name Bestwood Lodge. The rest of the responses did not comment on the names of the parishes.

3) Question - Do you agree with the recommended number of Councillors for the split Parishes?

For: 1/11 Abstained: 10/11

Comments - One person confirmed they did support the number of proposed councillors; the rest of the responses did not comment on the number of councillors per parish.

Number	Comment
1	<p>For the purposes of this comment, I'll call the areas Warren Hill and Dear Park I strongly believe that the proposed 20% financial allocation to the remaining parish is unjustified and does not accurately reflect the financial contributions of residents. A 40% allocation is a fairer and more reasonable distribution, ensuring both areas remain financially sustainable after the split.</p> <p>1. Council Tax Contributions and Financial Responsibility</p> <p>A split based purely on population size does not take into account financial contributions from each area. The dear park parish includes a higher proportion of higher-band properties, meaning that residents contribute more in council tax revenue than those in the warren parish.</p> <p>A fair financial distribution should be based on:</p> <ul style="list-style-type: none"> <li>• The total number of properties contributing to council tax.</li> <li>• The average council tax banding in each area.</li> </ul>

	<ul style="list-style-type: none"> <li>• The proportion of local revenue generated by each section of the parish.</li> </ul> <p>If the dear park parish is paying more into the system, then it is only fair that it retains a larger share of the reserves to support its community services and infrastructure.</p> <p>2. Ongoing Costs and Community Assets</p> <p>The financial reserves directly fund essential services, maintenance, and local assets. If the split goes ahead, the dear park parish will still need to maintain:</p> <ul style="list-style-type: none"> <li>• Public spaces and infrastructure.</li> <li>• Local community initiatives and facilities.</li> <li>• Essential services that were funded under the unified parish.</li> </ul> <p>With fewer residents but a higher financial responsibility per household, a 20% allocation is insufficient to ensure the long-term financial health of the remaining parish. A 40% share is a balanced figure that reflects both population and financial contribution.</p> <p>3. Lack of Justification for the 20% Allocation</p> <p>The 20% figure appears to be arbitrary, without clear justification based on actual financial data. In contrast, a 40% allocation is based on logical and fair reasoning:</p> <ul style="list-style-type: none"> <li>• It acknowledges the financial contributions of residents in the dear park parish.</li> <li>• It ensures fairness in distributing assets.</li> <li>• It prevents financial instability in the remaining parish post-split.</li> </ul> <p>Without a clear rationale behind the proposed 20%, it raises concerns about fairness and transparency in decision-making.</p> <p>Conclusion: A Fair and Sustainable Split</p> <p>In my personal opinion, a 40% financial allocation for the dear park parish is the only fair solution. This figure is not randomly chosen—it is based on:</p> <ul style="list-style-type: none"> <li>• The higher financial contributions of residents in the remaining parish.</li> <li>• The need to fairly distribute funds for ongoing services and infrastructure.</li> <li>• The importance of ensuring financial sustainability for both parishes after the split.</li> </ul> <p>A 20% allocation is unfair and unsustainable. A 40% share is a fair and logical solution that better reflects the financial realities of the area. I urge Gedling Borough Council to reassess the financial allocation with full transparency and fairness before making a final decision.</p>
2	I will email my full response.

3	I think the danger here is that very few people can make a decision for the whole of the Parish.
4	It's a waste of time and money brought about by the inability of a few of the incumbent parish councillors' to behave like adults and get on with business for the benefit of the residents they have been elected to serve.
5	Emanuel church and and the hall / Emmanuel avenue should remain within the warren area as the church hall was built for the estate and did not exist pre 1970s, and without it the warren area which already lacks community facilities would lose out, while deer park have bestwood lodge which does allow groups to book out meeting rooms as the friends of bestwood country park have done in the best.
6	If feels like GBC have listened to the actual residents responding and not to the rabble roused by the two Deer Park councillors who have hidden their work behind a closed facebook group. Letting the church stay in Warren Hill is common sense, as is the rest of the proposal.
7	none
8	The management of Bestwood Country Park arguably is of real concern. At the moment parts of the park are managed well and the area falling into Deer Park parish have been neglected for years. The boundary change does not address this. A boundary giving one council responsibility for the whole park should be considered. Anything that operates against this is not in the best interests of residents bordering the Gedling side of the park.
9	Your all conning innocent people, your all are just joke!
10	Thank you for the time taken to undertake such a review Best wishes with the implentation of the new arrangements
11	Considering the much smaller population of the suggested 'new' area (which I'll call the Deer Park Area), as a resident of the Emmanuel Church & Top Valley area, I think the reserves should be split 35/65, with 35 going to the new Deer Park Parish. Although this new area has less houses, many more are in a higher council tax bracket (D or higher), so they will raise more money.
12	I have been a resident at this address for 39 years and during that time have not been aware of any activities carried out by the parish council. Having read all of the submissions received by the Borough Council it is apparent that the existing arrangement is not working satisfactorily for the benefit of all residents. The proposal to split the council into two separate councils will better support and promote community cohesion rather than undermining it. The name of the smaller parish council is not important. In the event of the Borough Council deciding that the present parish council should be split to create two parish councils, whilst accepting that the bigger entity should be granted the larger financial settlement it is important that the smaller one should have an amount of money that enables it to operate properly and therefore the 60/40 split is sensible.
13	i hope that by splitting the parish council into 2 smaller councils each area will feel as though they are being served better and having their interests promoted. I therefore support the proposal.
14	All residents should be equal

15	<p>To what extent will any future local government re-organisation. make this chang irrelevant? Is aboloshing both an option?</p>
16	<p>I do believe that the reserves be split 80/20 to the St Albans Parish Council, as there are more residents within the new parish of St Albans Parish Council. From what I understand of both areas, the Top Valley and Emmanuel Church area is certainly a more deprived area. Therefore more residents could benefit from activities, such as the afternoon tea that the Warren Action Group endeavour to organise at Christmas time.</p> <p>Having attended some of the recent current Parish Council meetings, I am relieved that it looks spike the split may be a reality. The treatment of certain Parish Councillors has been shocking and presumably must account for three councillors stepping down. The bullying and arguing is relentless, and because of this behaviour no decisions are made for the whole parish.</p>
17	<p>I do not see the point in splintering of parish councils. If Deer Park residents believe they have been poorly served by current PC they have the option of lobbying the PC or standing for PC. I suspect the majority did not even vote in PC elections.</p>
18	<p>None</p>
19	<p>Where can I find out any information regarding the reasons to suggest a split. What would be the main benefit for me, personally in a split as opposed to not ?</p>
20	<p>The division of the two parishes is essential for the local areas to progress. There is a clear and fundamental difference between the needs and priorities of the Deer Park area and the Warren area. This divide has been exacerbated by the domineering behavior of certain councillors and community group members. A look back at the issues surrounding the parish during the review that led to the creation of Bestwood Parish highlights these tensions.</p> <p>I am particularly disappointed to see the involvement of the [REDACTED] on an individual level. During the review, [REDACTED] declared in a Parish Council meeting that the situation was "take it or leave it." Such statements, which I consider to be misleading and unhealthy, only deepen the divide. The current Parish Council has been overwhelmed with issues, and financial resources are continually wasted on elections for new councillors instead of opting for co-option. For instance, I raised concerns at a previous Parish Council meeting about the £9,000 spent on an election for councillors who had previously been invited to be co-opted but refused.</p> <p>In the Warren area, a few key individuals have created, with evidence, a toxic environment. If the council believes that a co-option policy is undemocratic and prioritises spending on elections, then such a policy should not be implemented. However, as a parishioner, I see this as fuelling personal political agendas and egos. At a recent Parish Council meeting, when the necessity of another election was questioned,</p>

	<p>democracy was cited as the justification. Yet, I feel the representative failed to grasp that the nearly 300 residents of Deer Park hold the same democratic rights as the 300 who voted across the entire parish in the most recent election. This election, based on a 10-signature petition, costing £900 per signature—a figure I do not believe represents good value for money. This councillor, [REDACTED] was the one said that it was democratic right to hold an election based on a 10 person signature, yet when the Parish council went to vote to agree payment for Gedling Borough, [REDACTED] was against the motion. Furthermore, the same councillor, doesn't even live within the three miles radius!</p> <p>[REDACTED]</p> <p>If Gedling truly understands democracy and is committed to addressing the needs of the 300 residents of Deer Park—who are tired of the games and bullying from councillors residing outside the parish or affiliated with Warren community groups—it will make the right decision and split the council. While retaining the name of the Duke of St Albans Council for three Deer Park Area, committing to the historical links.</p>
21	<p>I agree entirely with the proposals made (especially the inclusion of the Church and Church View Close within the St Albans Parish boundary) with the exception of the proposed split of reserves.</p> <p>The financial split of reserves should be done along the lines of the current percentage of precept paid from each area. While Deer Park has properties that are on average in a higher tax band, the significant population difference does not warrant an automatic 40/60 split. I am not sure of the percentage of the current precept that is paid by Deer Park, but, even if it is greater than 40%, I feel this is the most equitable way to divide the significant reserves held by the current parish council.</p>
22	None
23	None. your forms don't work properly. If I have agreed with a question WHY am I then forced to complete the 'if you disagree' box ?
24	this is not in the best intrest of the people covered by the parish its wasting time resources and is effectively biotry of the highest order
25	The financial assets of the current St Albans Parish Council should be split on the basis of 80% to the new Parish covering the Warren and Top Valley Gardens area, and 20% to the new Parish covering the Deer Park area. An 80%/20% split aligns with current precept contributions data by areas and volume of electorate, so is a fair and reasonable split.
26	<p>The financial assets of the current St Albans Parish Council should be split on the basis of 80% to the new Parish covering the Warren and Top Valley Gardens area, and 20% to the new Parish covering the Deer Park area.</p> <p>Such an 80%/20% split aligns with current precept contributions data by areas and volume of electorate, so is a fair and reasonable split.</p>

27	I think by separating these areas and creating two Parish councils so long as the precept is split fairly both Parish councils would be able to concentrate on providing the best services to their residents without the hinderence of conflicting opinions which are affecting current Parish Council decisions.
28	This consultation does not address the issue of the financial split. This should be on a 60/40 basis, given the precept and how the funding has been previously disproportionately spent.
29	I would be happy to discuss anything further so feel free to contact me if necessary, by e-mail
30	Very much makes sense & should go ahead
31	Please make it be known that I fully support the petition to split Deer Park parish from the current parish. The residents of pavilion and Woodchurch and deer park never receive any help or funding for our community or support either.
32	Thank you for the response and the map. I can see the church and Church View Close within the boundary for St Albans's Parish. However, there is an issue with the 2 houses on Bewcastle Road which are at the corner with Church View Close (I think the numbers are 201 and 203). There is also an issue of Parklands Close, nos. 1 -9, which is off Bewcastle Road just before the Duke of St Albans pub. If these 2 houses and Parklands Close sit within Deer Park Parish Council they will be completely separate to and isolated from the rest of that Parish. There is no direct road access from those homes to that parish. They will also sit just outside the boundary of the St Albans Parish whilst they have always been included in WAG publicity distribution and some have attended WAG events and meetings. The solution would be for the St Albans Parish boundary not to be drawn along Bewcastle Road as it is currently shown on the map but to instead be drawn along the rear of the properties on Woodchurch Road and Pavilion Road. It would mean the St Albans Boundary being drawn from Church View Close to the rear of 201 and 203 Bewcastle Road and behind Parklands Close (possibly around Church Plantations) and then back along Bewcastle Road towards Emmanuel Close and the rest of the estate. If the boundary was drawn in this way it would ensure that all of the homes would have direct road access to the Parish which they are part of. Hope that makes sense.
33	Dear Sir/Madam I have enlarged the online parish map, but it is not clear if Emmanuel Church and Church View Close will remain in St Albans Parish. Please could you clarify this for me. There will be implications for the church's outreach project (St Albans Community Kitchen) if we are no longer in St Albans Parish. I sincerely hope we will remain a part of St Albans Parish.
34	I am a local resident responding to the recommendations. I fully support the creation of two parishes, the proposed number of councillors and the reserve split.

	<p>I have been resident in the area for 40+ years and do NOT support the name of Deer Park for the new parish.</p> <p>Deer Park is a relatively new development, and this name has not existed for very long. The Parish would be better named Bestwood Lodge, as this is the more historic name for this area. When I moved into the area Deer Park was a horse field with no specific name.</p> <p>All other recommendations are fine.</p>
35	<p>I would like to respond to the request for input to the governance review of the St Albans Parish but for me to make an informed response, I need some information. Having asked on the online chat on your website, I am advised that you may be able to provide the information I need. I would be very grateful if you could either send me the information or direct me to where I can find it.</p> <p>Q1. In the information sent to residents, it states that 266 responses were sent to the first stage consultation, 96% from residents. What percentage of the respondents were from the proposed new Deer Park parish, and what percentage were from the proposed new St Albans parish?</p> <p>Q2. What is the total number of properties and or residents in each of the two proposed new parishes, together with a breakdown of their council tax bands?</p> <p>Q3. What was the total of the parish precept received in 23/24 from each of the two new proposed parishes (i.e. what was the split in the current parish) ?</p> <p>Q4. The information sent to residents states that the suggested number of parish councillors for the proposed new parishes of Deer Park and St Albans would be five and seven respectively. I would be very grateful if you could enlighten me as to the basis on which these numbers were reached - respective populations, respective precept incomes, respective properties, respective council tax incomes, respective area, arbitrary number, statutory number or some other basis (what?).</p> <p>Q5. I would be grateful if you could confirm (or otherwise) that councillors had the above information and took it into account, when making a decision at the first stage.</p>
36	<p>Thank you for sharing the final recommendations for your Community Governance Review, which we understand are currently subject to consultation. When you are reaching your final decision, we ask that you give due consideration to any comments or concerns raised by members of the public, local organisations and other stakeholders.</p> <p>Nottinghamshire County Council notes the proposal to abolish the current Parish of St Albans and to establish the Parish Council of St Albans and the Parish Council of Deer Park and the positive initial consultation responses. Having shared the final recommendations with relevant County Councillors, no concerns have been raised about this proposal.</p>

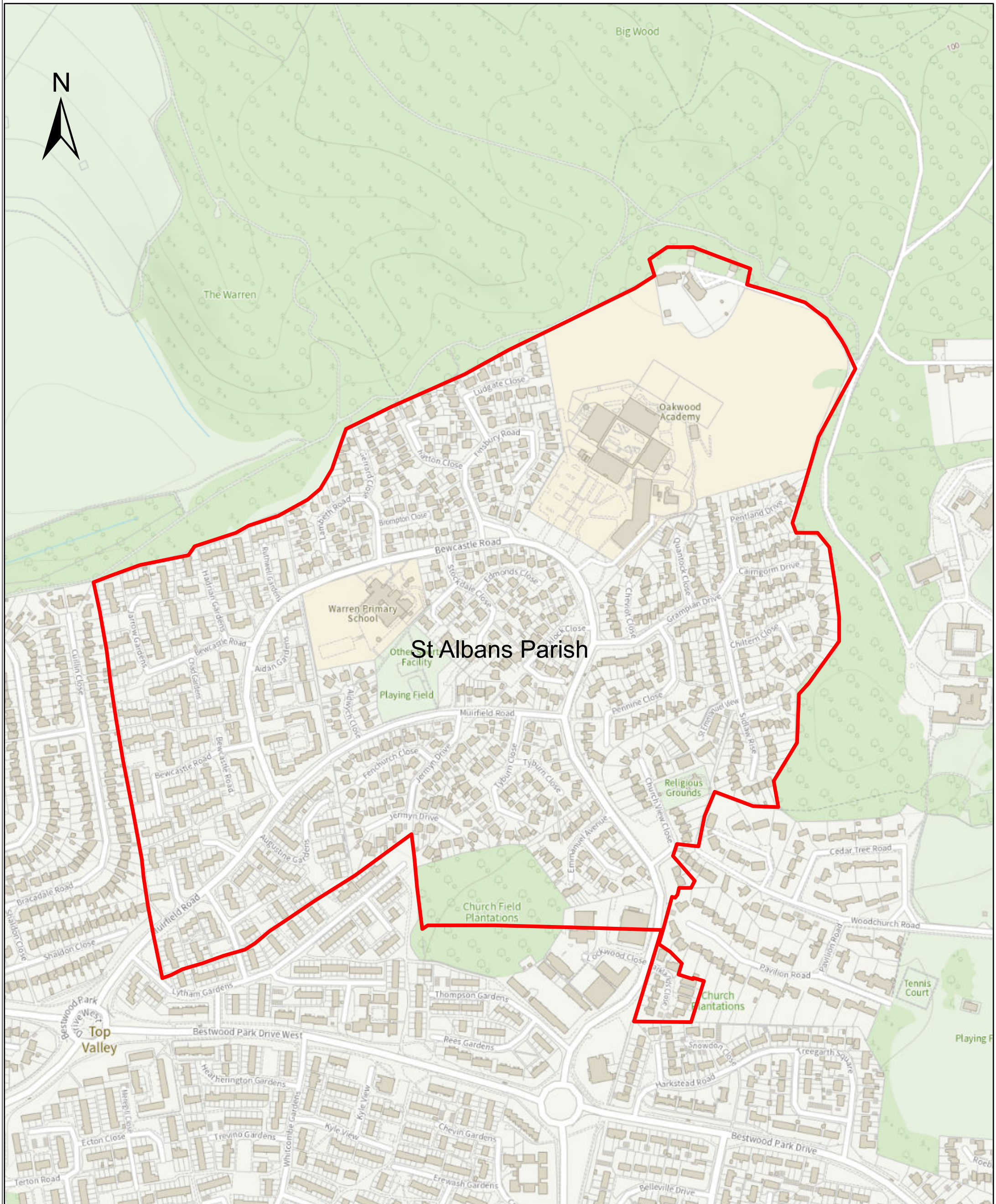
	Based on the final recommendations, should they proceed, Nottinghamshire County Council therefore supports you asking the Local Government Boundary Commission for England to make the related alterations to county boundaries where necessary.
37	<p>I am writing to express my strong opposition to the proposal to break up St Alban's Parish Council to form a second, smaller Parish Council, to be called Deer Park Parish. I believe this approach is fundamentally flawed and counterproductive for several reasons.</p> <p>Firstly, the current St Alban's Parish Council has consistently demonstrated a lack of transparency and accountability. It has been divisive and self-serving, failing to support community cohesion or improve services for its residents. The local community remains largely unaware or apathetic towards the Parish Council, as evidenced by the low voter turnout and minimal public attendance at meetings.</p> <p>Creating a second Parish Council will only exacerbate these issues, further diluting the already weak engagement and interest from the community. This fragmentation contradicts the government's efforts to streamline decision-making processes and enhance efficiency in local governance.</p> <p>Given these concerns, I urge the abolishment of the current St Alban's Parish Council. Instead, I propose that Gedling Borough Council take over its responsibilities. This would ensure a more unified and effective approach to local governance, better serving the needs of our community.</p> <p>Thank you for considering my views on this matter.</p>

# Proposed Deer Park Parish



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# Proposed St Albans Parish



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# Equality Impact Assessment

Name of project, policy, function, service or proposal being assessed:	Community Governance Review - St Albans Parish				
The main objective of (please insert the name of accessed document stated above):	Consider contents of petition in relation to governance of St Albans Parish and make decision on future governance arrangements				
<p>What impact will this (please insert the name) have on the following groups? Please note that you should consider both external and internal impact:</p> <ul style="list-style-type: none"> <li>• External (e.g. stakeholders, residents, local businesses etc.)</li> <li>• Internal (staff)</li> </ul>					
		<b>Negative</b>	<b>Positive</b>	<b>Neutral</b>	<b>Comments</b>
Please use only 'Yes' where applicable					
<b><u>Gender</u></b>	External			x	See comments below
	Internal			x	
<b><u>Gender Reassignment</u></b>	External			x	
	Internal			x	
<b><u>Age</u></b>	External			x	
	Internal			x	

<b><u>Marriage and civil partnership</u></b>	External			x	
	Internal			x	
<b><u>Disability</u></b>	External			x	
	Internal			x	
<b><u>Race &amp; Ethnicity</u></b>	External			x	
	Internal			x	
<b><u>Sexual Orientation</u></b>	External			x	
	Internal			x	
<b><u>Religion or Belief (or no Belief)</u></b>	External			x	
	Internal			x	
<b><u>Pregnancy &amp; Maternity</u></b>	External			x	
	Internal			x	
<b><u>Other Groups</u></b> (e.g. any other vulnerable groups, rural isolation, deprived areas, low income staff etc.)	External			x	
	Internal			x	
Please state the group/s:				x	

<p>Is there is any evidence of a high disproportionate adverse or positive impact on any groups?</p>	<p>Yes</p>	<p>No</p>	<p>Comment</p> <p>Data on the breakdown of specific protected characteristics within the proposed parishes is limited. Census and Ward data is more widely spread and reflective of a larger area no significant impacts noted. There was nothing specifically raised through consultation that referenced specific impacts.</p> <p>At this stage the financial impact of new precepts is unknown.</p>
<p>Is there an opportunity to mitigate or alleviate any such impacts?</p>	<p>Yes</p>	<p>No</p>	<p>Comment</p> <p>It will be for the new parishes to consider impacts on future operations and how impacts on protected characteristic groups can be minimised within the new parishes.</p>
<p>Are there any gaps in information available (e.g. evidence) so that a complete assessment of different impacts is not possible?</p>	<p>Yes</p>	<p>No</p>	<p>Comment</p> <p>There is limited data available on the specific make up of residents within the two new proposed parishes within protected characteristic groups. Once established, the two parishes will need to ensure they are considering the impacts of any decision/actions on their respective electorate having regard to any protected characteristics.</p>
<p>In response to the information provided above please provide a set of proposed action including any consultation that is going to be carried out:</p>			
<p>Planned Actions</p>	<p>Timeframe</p>	<p>Success Measure</p>	<p>Responsible Officer</p>

**Authorisation and Review**

<b>Completing Officer</b>	<b>Democratic Services Manager</b>
<b>Authorising Head of Service/Director</b>	
<b>Date</b>	<b>27/5/25</b>
<b>Review date ( if applicable)</b>	



## Report to Council

**Subject:** Disclosure and Barring Checks for Councillors

**Date:** 4 June 2025

**Author:** Monitoring Officer

### Purpose

To seek approval for a policy and process document in respect of Disclosure and Barring Services (DBS) checks for Councillors following recommendation from the Standards Committee.

### Recommendation

THAT Council:

- 1) Note the contents of this report.
- 2) Agrees the Policy and Procedure for Disclosure and Barring Services checks for Councillors at Appendix 1

## 1 Background

1.1 In January 2025, Council agreed a motion in the following terms:

*We the Council recognise that the safety of staff, fellow councillors and residents alike currently is not completely represented within this chamber.*

*As a result of this we would like to see all of the 2023-2027 intake of councillors and all in the future to undergo an enhanced DBS check.*

*The cost will be met by the council.*

*This will not only ensure better transparency but also ensure that any risk of harm or untoward behaviour is minimised.*

*In light of the independent Bailey Review of the Disclosure and Barring Regime and the subsequent letter from the then Minister for Local Government to council leaders of 18th January 2024, Council refers the matter to the Standards Committee to give consideration to the policy and procedural issues raised and report back to Council.*

- 1.2 The Bailey Review, completed in May 2023, was an independent review of the disclosure and barring regime by Simon Bailey CBE, QPM. The review was to identify key issues of concern about the current regime; to consider current responses to them; assess and advise on risks and opportunities; and make recommendations for improvement. One of the nine resulting recommendations of that review was as follows:

*“An enhanced criminal record check is made mandatory for all councillors in Unitary and Single Tier Authorities who are being considered for appointment to any committee involved in decisions on the provisions of children’s services or services for vulnerable adults. I accept that this would require legislation and therefore some inevitable delay, so I further recommend that these authorities are encouraged to adopt this procedure as best practice pending legislation.”*

- 1.3 Within the review it was reflected that Councillors can cover a number of Councils from large unitary to parish councils. It was acknowledged that only Unitary Authorities and Upper Tier Authorities have responsibility for social services, including children’s services and the work of elected members within those councils may involve them taking decisions about the care of children and vulnerable adults, as such, it was felt those roles fell within the area of safeguarding with which the review was concerned.
- 1.4 Following on from the review and recommendations, in January 2024, a letter was sent to the Leaders of all Unitary and Upper Tier Authorities encouraging the recommendation set out in paragraph 1.2 be adopted as best practice.
- 1.5 Whilst it is not a legal requirement for Councillors to undertake DBS checks, Council have expressed a wish that enhanced checks are further explored for all Councillors, irrespective of roles they may hold in the Council. It should be noted that the disqualification of persons from standing for election to, or being members of, councils is governed by the provisions of the Local Government Act 1972 and the Local Government (Disqualification) Act 2022 which is outside the DBS regime.
- 1.6 At the meeting of the Standards Committee on 20<sup>th</sup> March, it was agreed that a working group would be established to support the Monitoring Officer to develop proposals for DBS checks as there were some complexity over the level of checks that could be undertaken. The working group met on 7<sup>th</sup> May 2025 and considered the legal implications and process in relation to enhanced DBS checks for Councillors as set out within this report.
- 1.7 There are four different levels of DBS check:
- a basic check, which shows unspent convictions and conditional cautions – there are no eligibility requirements for such a check and the applicant can request a check for themselves.

- a standard check, which shows spent and unspent convictions and adult cautions, from the Police National Computer which have not been [filtered in line with legislation](#) – there are eligibility requirements for a standard check, specifically this check relates to prescribed roles of which Councillor is not one.
  - an enhanced check, which shows the same as a standard check plus any information held by local police that's considered relevant to the role – there are eligibility requirements for an enhanced check prescribed by statute and generally the requirement for an enhanced check relates to the performance of certain regulated activities
  - an enhanced check with a check of the barred lists, which shows the same as an enhanced check plus whether the applicant is on the adults' barred list, children's barred list or both – there are eligibility requirements for this level of check.
- 1.8 An individual Councillor can request a basic check DBS check for themselves. Anything above this level can only be obtained through an employer or regulator and registered body. The registered body (in this case the Council) has to ensure that they have the legal ability to submit applications. This is not simply based on the consent of the applicant being given, but on the eligibility criteria set out in statute. If an individual does not meet the criteria for an enhanced DBS check, the Council as a registered body cannot perform the check, nor can an individual request one for themselves independently.
- 1.9 Specifically in relation to the office of Councillor, there is no specific legal requirement for Councillors to undertake any level of DBS check. It is not an office that is listed as requiring such checks. The Police Act 1997 (Criminal Records) Regulations 2002 provide that members of a local authority are eligible for an enhanced check if the authority discharges any social services functions which relate wholly or mainly to adults who receive health or social care services. As this Council does not discharge such functions, these criteria are not met.
- 1.10 In relation to working with children, there is no specific reference to local authority members in the regulations, but the regulated activities in relation to children cover a range of activities and enhanced checks are required for some activities predominantly when individuals are caring for children or making decisions about their care or placement. In general terms, none of the Councillors at Gedling, as part of their roles have unsupervised contact with children or are making decisions about their placement, this is a decision at County level.
- 1.11 Having considered the functions and roles of district Councillors, it is not clear that the regulated activities requiring an enhanced DBS check are satisfied.

- 1.12 Having considered the approach taken at other authorities, whilst the County Council require enhanced checks, this is in line with legislation and some Councillors certainly in specific roles will indeed be carrying out regulated activity. At a district level, the approach varies, some councils do undertake basic checks (Ashfield and Mansfield), other authorities have no policy in relation to DBS checks.
- 1.13 Having considered information in relation to the legal requirements of DBS enhanced checks, the working group recommended that all Councillors undergo basic DBS checks. As such, the group discussed the policy and process in respect of such checks and agreed the draft policy and process document at Appendix 1 be brought to Standards Committee. On 22<sup>nd</sup> May 2025, the Standards Committee considered the report, findings of the working group and the draft policy and procedure at Appendix 1 and recommended the policy be forwarded to council for approval.

## **2 Proposal**

- 2.1 It is proposed that having regard to the legal position and the views of the working group and Standards Committee that Council agree the policy and procedure document at Appendix 1.
- 2.2 The policy confirms that basic DBS checks will be obtained by all Councillors within two months of the policy being agreed, or within two months for any new Councillor being elected. The cost of the checks will be met by the Council.
- 2.3 In order to ease the administrative burden for the Council, the checks will be requested by Councillors and copies of the check provided to the Monitoring Officer within 28 days of receipt by the Councillor.
- 2.4 The Monitoring Officer will keep a record of the dates checks have been requested and received and copies of any disclosure information contained within the checks. These will be kept securely and destroyed within 6 months in line with the DBS Code of Practice.
- 2.5 Where any information revealed within a DBS check raises cause for concern the Monitoring Officer will discuss this with the individual councillor, Chief Executive and Group Leader if applicable. It may be agreed that a particular Councillor is not to carry out specific roles depending on the nature of the information disclosed. To be clear, under this policy there is no power to disqualify an individual Councillor.
- 2.6 If a Councillor's circumstances should change, in that they are convicted of an offence, the Monitoring officer should be notified within 28 days of conviction.
- 2.7 It is proposed within the policy that failure to comply with the policy could

amount to a Code of Conduct breach.

### **3 Alternative Options**

3.1 Standards Committee have been tasked with looking at a policy and procedural issues in relation to all Councillors undertaking an enhanced DBS check. Council could determine not to recommend any level of DBS check, but this would be contrary to the intention of the agreed motion.

3.2 Council could also consider other policy or procedural approaches than that set out in the attached Appendix 1, however this document is based on a similar approach taken by other authorities and complies with DBS Code of Practice and eligibility requirements for DBS checks.

### **4 Financial Implications**

4.1 The costs associated with DBS checks for Councillors, it is proposed, are met by Council. The current cost of DBS checks for the Council is £21.50. Councillors will be re-imbursed for the cost of the check.

### **5 Legal Implications**

5.1 Nothing in the Police Act 1997 (Criminal records) Regulations 2002 specifically requires Councillors to undertake enhanced DBS checks to perform their roles. District Councillors do not have specific social care responsibilities. Whilst there is currently no policy or legal requirement for enhanced DBS checks to be undertaken, basic checks can be undertaken.

5.2 In order to ensure compliance with information security and DBS Codes of Practice, a policy and process document has been prepared to support basic DBS checks. Ultimate approval of the document would be for Council.

### **6 Equalities Implications**

6.1 The Bailey review was specifically concerned with the protection of children and vulnerable adults. There are no direct equality implications relating to the undertaking of the checks, should councillors require support with the process this can be provided by the Monitoring Officer.

### **7 Carbon Reduction/Environmental Sustainability Implications**

7.1 There are no carbon reduction/environmental sustainability implications arising from this report.

### **8 Appendices**

8.1 Appendix 1 – Draft Policy and Procedure for Basic DBS checks for Councillors

## **9 Background papers**

9.1 [Independent Review of the Disclosure and Barring Regime - GOV.UK](#)

[Letter from Minister for Local Government to leaders of unitary and upper tier authorities in England](#)

[Revised Code of Practice for Disclosure and Barring Service Registered Persons](#)

## **10 Reasons for Recommendation**

10.1 To provide a framework for DBS checks for Council to consider.

**Statutory Officer approval**

**Approved by the Chief Financial Officer**

**Date:**

**Drafted by the Monitoring Officer**

## **Policy on Disclosure and Barring Service (“DBS”) Checks for Councillors**

### **Background**

1. This policy is introduced to support the resolution by Councillors passed on..... to introduce Disclosure and Barring Service (DBS) Checks for all Councillors.
2. This policy replaces all previous policies, decisions and/or precedents relating to criminal records checks for Gedling Borough Councillors.
3. All Councillors have resolved to obtain a basic DBS check. This policy sets out the process for such checks and how information will be processed.

### **The Process**

4. Within two months of the date of this Policy being approved and thereafter within two months of taking office following election or re-election, Councillors will be required to apply for a basic DBS check.
5. Members will request a DBS check themselves and the cost of the check will be met by the Council.
6. The relevant Councillor will be provided directly with a DBS certificate issued by the DBS. The Councillor will be required to provide a full copy of the DBS certificate to the Monitoring Officer within 28 days of the date of issue of the DBS certificate, unless the content of the DBS certificate is disputed and the dispute is raised with the DBS within 3 months of the date of issue, in which case the certificate must be provided to the Monitoring Officer within 28 days following the outcome of the dispute.
7. The Monitoring Officer will maintain a record of the date a check was requested, and the date a response was received.
8. The DBS certificate and information therein (Disclosure Information) will only be used for the specific purpose of compliance with this policy.
9. Where Disclosure Information is made available this will be stored securely and destroyed within six months in line with the DBS Code of Practice.
10. Once the retention period has elapsed, any Disclosure Information will be destroyed by secure means. While awaiting destruction, Disclosure Information will remain secure. No photocopy or other image of the disclosure or any copy or representation of the contents of a disclosure will be kept. As stated above however, the Monitoring Officer will maintain a

register of the date of the request for, and issue of a disclosure, the name of the subject and the detail of any decision taken as a result of the disclosure.

### **The Use of Disclosure Information**

11. The existence of a criminal record or other information revealed as a result of a basic DBS check will not debar a Councillor from holding office.
12. In the event that the disclosure information received raises issues of concern, the Chief Executive advised by the Monitoring Officer and in consultation with the relevant Group Leader (where applicable), will discuss with the individual Councillor whether any changes to the individual Councillor's role may be required.
13. This policy will be reviewed following every borough election and/or updated as and when required as a result of changes in the law.
14. Failure to comply with this policy may amount to a breach of the Code of Conduct.

### **Change in Circumstances**

15. Where there is any change of circumstances of a Councillor between obtaining a DBS check and the next election, in that the Councillor is convicted of an offence which would appear on a basic DBS check. The Councillor should notify the Monitoring Officer of the conviction within 28 days. Any information obtained will be treated as Disclosure Information for the purposes of this policy.

## **MINUTES APPOINTMENTS AND CONDITIONS OF SERVICE COMMITTEE**

**Wednesday 11 December 2024**

Councillor John Clarke (Chair)

Councillor Paul Hughes                      Councillor Marje Paling  
Councillor Jenny Hollingsworth

Absent:                      Councillor Michael Adams

Officers in                      M Hill, M Avery, J Lovett, E McGinlay and A Snodin  
Attendance:

### **6                      APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

Apologies for absence were received from Councillor Adams.

### **7                      TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 14 OCTOBER 2024.**

#### **RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

### **8                      DECLARATION OF INTERESTS.**

The Chief Executive declared an interest in Item 8 of the agenda.

### **9                      PAY POLICY STATEMENT - 2024-25.**

The assistant director of workforce introduced a report, which had been circulated in advance of the meeting, seeking approval of the proposed Pay Policy Statement and method of implementation. The report also sought approval for its referral to, and adoption by Council for subsequent publication on the Council's website.

#### **RESOLVED:**

- 1) To approve the proposed Pay Policy Statement and method of implementation; and
- 2) To refer the general content of the new Pay Policy Statement to Council for approval and subsequent publication on the Council's website.

### **10                      ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

None.

**11 EXCLUSION OF THE PRESS AND PUBLIC.**

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(a)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing report on the grounds that the report involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12a of the Local Government Act 1972.

**12 CONSULTATION FEEDBACK: STRUCTURE CHANGES TO HOUSING, GROWTH AND REGENERATION SERVICE AND REVENUES WELFARE SERVICE.**

Consideration was given to a report of the Director of Place, which had been circulated in advance of the meeting, which provided feedback on the consultation received from employees and the Joint Consultative and Safety Committee (JCSC) on proposals to alter the structure of the Housing, Growth and Regeneration Service and Revenues and Welfare Service.

**RESOLVED to:**

- 1) Receive the consultation comments from affected employees and trade unions and comments and recommendations from the JCSC of 26 November as detailed in Appendix 1 to the report;
- 2) Having considered consultation feedback from trade unions, affected employees and the JCSC, implement the revised proposals made for rationalisation of the Council's senior management structure as detailed in the 14 October Appointments and Conditions of Service (ACSC) report detailed in Appendix 2; and
- 3) Recognise that once the structure had been determined then the Committee would be responsible for appointment to all JNC Chief Officer posts through the methods identified in the proposals detailed in the 14 October ACSC report detailed in Appendix 2 to the report.

**13 ANNUAL PERFORMANCE REPORT - CHIEF EXECUTIVE.**

Consideration was given to a report of the Assistant Director of Workforce, which had been circulated in advance of the meeting, which introduced the annual performance review of the Chief Executive.

**RESOLVED to:**

- 1) To consider the annual performance review of the Chief Executive within the framework template shown in Appendix A and to determine appropriate action relating to pay progression; and
- 2) To authorise the Leader, Deputy Leader and Opposition Leader (or other Members of the committee determined by the Committee) to

deliver feedback to the Chief Executive in accordance with the pay policy shown at Appendix 1 and to implement any actions arising from the content of the feedback.

**14 CONSULTATION FEEDBACK: ELECTRIC CAR SCHEME.**

Consideration was given to a report of the Assistant Director of Workforce, which had been circulated in advance of the meeting, which provided feedback on the consultation received from trade unions and the JCSC on a proposed policy for an employee-funded, electric only, salary sacrifice car lease scheme and to progress the adoption of the policy through the relevant committees of the council.

**RESOLVED to:**

- 1) Receive the consultation comments from trade unions and recommendations from the JCSC held on 26 November; and
- 2) Having considered consultation feedback from trade unions and the JCSC, the ACSC gave final approval for implementation.

**15 CONSULTATION FEEDBACK ON PROPOSAL TO CREATE A NEW CARER'S LEAVE POLICY AND REVISE THE FLEXIBLE WORKING AND STATUTORY PATERNITY LEAVE PROCEDURES.**

Consideration was given to a report of the HR & Training Manager, which had been circulated in advance of the meeting, detailing the consultation response received from trade unions and from the JCSC held on 26 November and to ask Members to approve the recommendation to implement the proposals for policy change.

**RESOLVED to:**

- 1) Receive the consultation comments and recommendations from the JCSC and from unions as detailed in Appendix 6 to the report; and
- 2) Having considered consultation feedback, implemented the proposals made to policy in respect to the:
  - Flexible Working (Amendment) Regulations 2023 (the Regulations) – Appendix 2
  - Paternity Leave (Amendment) Regulations 2024 – Appendix 4
  - Carer's Leave Act 2023 – Appendix 5

The meeting finished at 11.03 am

Signed by Chair:  
Date:

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## MINUTES CABINET

Thursday 9 January 2025

Councillor John Clarke (Chair)

Present: Councillor David Ellis                      Councillor Marje Paling  
          Councillor Jenny Hollingsworth        Councillor Lynda Pearson  
          Councillor Viv McCrossen                Councillor Henry Wheeler

Absent: Councillor Kathryn Fox

Officers in Attendance: M Hill, T Adams, M Avery, L Chaplin, B Hopewell, F Whyley,  
                                  L Widdowson and E Wimble

### 152            **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Fox.

### 153            **TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 12 DECEMBER 2024**

#### **RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

### 154            **DECLARATION OF INTERESTS**

Councillor Hollingsworth and Pearson declared a non-pecuniary interest in item 7 as Councillors for the Gedling ward.

### 155            **FORWARD PLAN**

Consideration was given to a report of the Democratic Services Manager, which had been circulated prior to the meeting, detailing the Executive's draft Forward Plan for the next four month period.

#### **RESOLVED:**

To note the report.

### 156            **REGULATION OF INVESTIGATORY POWERS ACT 2000 (RIPA) ANNUAL AUDIT**

The Legal Services Manager introduced a report, which had been circulated in advance of the meeting, updating Members as to the use of the Council's use of powers under RIPA from 1 April 2023 to 31 March

2024 in line with the Council's RIPA Policy and to seek approval of minor amendments to the Council's RIPA policy to reflect changes in roles following restructure.

**RESOLVED to:**

- 1) Note the report; and
- 2) Approve the amendments to the Council's Regulation of Investigatory Powers Policy document at Appendix 1 to the report.

**157 COMMUNITY INFRASTRUCTURE LEVY (CIL) NON- PARISH FUNDING – LOCAL INFRASTRUCTURE SCHEDULE, PROJECT ASSESSMENTS AND PROPOSED FUNDING ALLOCATIONS 2024/25**

The Community Infrastructure Levy Officer introduced a report, which had been circulated in advance of the meeting, seeking approval for the commencement of a four-week public consultation on the projects shortlisted to receive CIL Neighbourhood Funding in the 'CIL Non-Parish Funding – Local Infrastructure Schedule, Project Assessments and Proposed Funding Allocations' document.

**RESOLVED to:**

Approve the commencement of a public consultation to commence in early 2025 for a period of 4 weeks on the projects nominated for CIL Non-Parish Funding.

**158 CAR PARK CHARGES CONSULTATION AND MAKING OF A NEW CAR PARK ORDER**

The Property Services Manager introduced a report, which had been circulated in advance of the meeting, seeking approval to commence the procedure to amend the Council's current Civil Enforcement Off Street Parking Places Order 2020.

**RESOLVED to:**

- 1) Approve the commencement of the statutory procedure to amend the Gedling Borough Council (Civil Enforcement Off Street Parking Places) Order 2020 in order to:
  - i. Introduce parking charges at Gedling Country Park between 8am and 6pm daily.
  - ii. Introduce a cashless payment option across all Gedling Borough Council's Car Parks.

- 2) Approve a permitting system for a fee, for regular users of the park, the fee and administration of the scheme to be agreed by the Chief Executive in consultation with the relevant Portfolio Holder.

**159 BUDGET MONITORING AND VIREMENT REPORT – APRIL TO NOVEMBER 2024**

The Chief Financial and Section 151 Officer introduced a report, which had been circulated in advance of the meeting, updating Cabinet on the forecast outturn for Revenues and Capital Budgets for 2024/25 and to request approval from Cabinet for the changes to the budget as set out in the report.

**RESOLVED to:**

- 1) Approve the general Fund Budget virements set out in Appendix 1;
- 2) Note the use of reserves and funds during quarter two as detailed in appendix 2; and
- 3) Approve the changes to the capital programme included in paragraph 2.3 to the report.

**160 PRUDENTIAL CODE INDICATOR MONITORING 2024/25 AND TREASURY ACTIVITY REPORT FOR THE PERIOD ENDED 30 NOVEMBER 2024**

The Chief Financial and Section 151 Officer introduced a report, which had been circulated in advance of the meeting, informing Members of the performance of the 2024/25 Prudential Code Indicators, and to advise Members of the Treasury activity as required by the Treasury Management Strategy.

**RESOLVED to:**

- 1) Note the report, together with the Treasury Activity Report 2024/25 for the period ended 30 November 2024 (Appendix 1); and
- 2) Note the Prudential and Treasury Indicator Monitoring 2024/25 for the period ended 30 November 2024 (Appendix 2).

**161 ANY OTHER ITEMS THE CHAIR CONSIDERS URGENT**

The Leader highlighted the government's plans for Local Government Reform as part of the devolution proposals and suggested it should be included as an item for a future meeting of Cabinet.

**RESOLVED:**

Members agreed that they would like the Council to seek the views of the public on the upcoming plans, and after considering their feedback, would like to debate the issue and submit their views on the proposals to government.

The meeting finished at 2.47 pm

Signed by Chair:  
Date:

## MINUTES APPOINTMENTS AND CONDITIONS OF SERVICE COMMITTEE

Thursday 13 February 2025

Councillor Jenny Hollingsworth      Councillor Paul Hughes  
Councillor Sandra Barnes              Councillor Marje Paling

Absent:                      Councillor John Clarke, Councillor Michael Payne, Councillor Michael Adams and Councillor Viv McCrossen

Officers in                C Goodall, M Hill, S Troman and F Whyley  
Attendance:

### **16                      APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

Apologies for absence were received from Councillors Clarke and McCrossen.

Councillor Barnes and Paling attended as substitutes.

### **17                      TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 11 DECEMBER 2024.**

#### **RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

### **18                      DECLARATION OF INTERESTS.**

None.

### **19                      EXCLUSION OF THE PRESS AND PUBLIC.**

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(a)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing report on the grounds that the report involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12a of the Local Government Act 1972.

20

**STAFFING REVIEW- WASTE, PARKS, FLEET AND STREET CARE.**

Consideration was given to a report of the Deputy Chief Executive, which had been circulated in advance of the meeting, recommending staffing structure changes to the Waste, Parks, Fleet and Street Care Services, at a management and supervisory level, ensuring delivery of services in an appropriate and effective way and seeking authorisation for the proposals to go out for appropriate consultation.

**RESOLVED to:**

1. Support the proposals set out in this report and as detailed below for resourcing Waste, Parks, Fleet and Street Care and to confirm authority to commence consultation.
2. Authorise commencement of a formal consultation process comprising consultation with affected employees and recognised trade unions and a closure of consultation at a meeting of the Joint Consultative and Safety Committee.
3. Ask that the results of the consultation exercise are brought back to this Committee for consideration to inform the Committee's decision in relation to the implementation of a revised structure.
4. Recognise that once the structure has been determined then this Committee will also be responsible for appointment to Chief Officer posts through the methods identified in the proposals of this report.
5. Note the background summary and financial impact of this report.

21

**ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

None.

The meeting finished at 11.30 am

Signed by Chair:  
Date:

## MINUTES OVERVIEW AND SCRUTINY COMMITTEE

Monday 13 January 2025

Councillor Catherine Pope (Chair)

Councillor David Brocklebank	Councillor Grahame Pope
Councillor Roy Allan	Councillor Kyle Robinson-Payne
Councillor Jim Creamer	Councillor Sam Smith
Councillor Andrew Dunkin	Councillor Michelle Welsh
Councillor Rachael Ellis	Councillor Russell Whiting
Councillor Darren Maltby	

Apologies for absence: Councillor Lorraine Brown

Officers in Attendance: B Hopewell, E McGinlay and F Whyley

Guests in Attendance: S Cox

### 81 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Roxanne Ellis. Councillor Welsh attended as substitute.

### 82 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 18 NOVEMBER 2024

#### RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

### 83 DECLARATION OF INTERESTS

Councillor Maltby declared a non-pecuniary interest in item 5 as a tenant of Jigsaw Homes.

### 84 PROGRAMME OF PORTFOLIO HOLDER ATTENDANCE

The Chair notified Members that Councillor Hollingsworth had sent apologies and was unable to attend the meeting due to a family emergency.

### 85 PARTNERSHIP REVIEW - JIGSAW HOMES

The Chair welcomed Sue Cox from Jigsaw Homes to the committee as part of the Council's partnership review programme.

Sue delivered a presentation which provided an overview on the key areas of their work at Jigsaw Homes, highlights of which were as follows:

Jigsaw Homes is one of the largest social landlords in the country building, renovating and managing low-cost homes for rent and sale. The core of their business has been centred around the management of 37,500 homes, primarily being social housing for rent. It was noted that 3,297 of those were in the Midlands in Gedling Borough.

Members noted that Jigsaw operated a choice-based lettings scheme administered by Gedling Borough Council's Home Search system for the borough. It was noted that they assess housing need at the point of registration where applicants are given a banding. Available homes were advertised weekly, where all registered applicants could bid for properties.

Members noted that Jigsaw offered assistance for those struggling financially through a Money Advice Team, assisting tenants with financial health checks and income/expenditure forms, helping to prevent tenants from getting into debt with their rent. Members noted that Jigsaw also offered hardship funds, energy advice, fuel vouchers, employment and training clubs as well as low-cost food provision and more, helping residents with the cost-of-living crisis.

Members noted that as part of Jigsaw's Asset Management, they conduct regular assessments, training and provision of fire and building safety, Damp and Mould prevention, carbon footprint reduction, reactive repairs and planned prevention as well as regular grounds maintenance.

Members noted that Jigsaw Homes' Jigsaw foundation had provided grant funding of £45,000 per year to fund projects submitted by community groups, charities and residents to benefit communities. Members noted that all projects under £25,000 were voted on by residents through a Jigsaw Rewards portal and all projects over £25,000 were decided on by Jigsaw's Operational Directors team.

The Chair then allowed Members to ask questions.

Members noted that there could be some improvement in communication and partnership working between Gedling borough Councillors and Jigsaw Homes. It was noted that Members could help spotlight various community events hosted by Jigsaw Homes.

Members queried whether Jigsaw could provide some statistics on the timeframes when a resident contacts them, how the issue is categorised and when the issue has been resolved.

Jigsaw Homes agreed to provide some information on contact centre statistics in due course.

Members queried how many empty Jigsaw properties there were at present in the borough, the average time a property would remain empty and how many applicants an empty property would receive on average.

Jigsaw Homes agreed to provide some information on empty properties in due course.

It was noted that of the 3,297 Jigsaw properties in the borough, roughly 1% of those had been fitted with solar panels. Members queried whether Jigsaw had timeframes planned for when the other properties in the borough would be fitted with solar panels.

Jigsaw Homes agreed to provide some information on solar panels in due course.

Members suggested that joint drop-in sessions could be held by Jigsaw in partnership with local Councillors to allow residents to raise the issues they face in their properties and areas.

Members noted that tenants applying for disabled facilities grants had been given significant waiting times before the work could begin and were concerned that those waiting might struggle with retaining their independence throughout that time.

**RESOLVED to:**

- 1) Thank Jigsaw for attending the meeting and the information provided; and
- 2) Circulate additional information and answers to the questions asked by Members.

**86 CORPORATE RISK MANAGEMENT SCORECARD Q2 2024-25**

The Chief Finance and Section 151 Officer introduced a report, which had been circulated in advance of the meeting, updating members on the current risk level and actions identified within the Corporate Risk Register.

**RESOLVED:**

To note the current risk level and actions identified within the Corporate Risk Register.

**87 GEDLING PLAN Q2 PERFORMANCE 2024/25 REPORT**

The Chief Executive introduced a report, which had been circulated in advance of the meeting, informing members in summary of the position against Improvement Actions and Performance Indicators in the 2023-27 Gedling Plan at the end of Quarter 2 of 2024/25.

**RESOLVED:**

To note the progress against the Improvement Actions and Performance Indicators in the 2023-27 Gedling Plan for the end of Quarter 2 of 2024/25.

**88**

**COMPLAINTS UPDATE**

The Deputy Chief Executive and Monitoring Officer introduced a report, which had been circulated in advance of the meeting, informing Members of the receipt of the Annual review letter from the office of the Local Government and Social Care Ombudsman (LGSCO) and the complaints dealt with by the Council through the internal complaint's procedure during the year 2023/24. The report also sought to update Members on amendments made to the Council's Complaints, Compliments and Comments Policy to align with the LGSCO Complaint Handling Code.

**RESOLVED to:**

- 1) Note the details of the Annal Review letter from the Local government and Social Care Ombudsman and the information in relation to the number of complaints dealt with by the Council through the internal Complaint's procedure in 2023/24; and
- 2) Note the amendments to the Council's Complaints, Compliments and Comments Policy at appendix 2 to the report, which aligned with the Local Government and Social care Ombudsman's complaint code.

**89**

**UPDATE REPORT AND INTERIM RECOMMENDATIONS OF THE FUNDING REVIEW WORKING GROUP**

The Democratic Services Manager introduced a report, which had been circulated in advance of the meeting, providing and update and interim recommendations of the Funding Review working group.

**RESOLVED to:**

- 1) Note the report; and
- 2) Approve the report's submission to Cabinet.

**90**

**SCRUTINY WORK PROGRAMME**

The Democratic Services Manager introduced a report, which had been circulated in advance of the meeting, providing an update on the scrutiny work programme.

Members expressed an interest in receiving an annual report on warm home hubs.

**RESOLVED to:**

Note the report.

**91**

**ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT**

None.

The meeting finished at 6.48 pm

Signed by Chair:

Date:

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- 2) Agree and authorise officers to publish a notice in the Gazette and local newspaper for two weeks notifying of the council's intention to revoke all existing post 1980 smoke control orders, allowing six weeks for any objections to be received;
- 3) Receive a report to the next suitable meeting of the committee for a decision whether to make such an order revoking the existing post 1980 smoke control orders, having regard to any objections inside which are not subsequently withdrawn;
- 4) Delegate authority to the Director of Place, in consultation with the Chair to make any minor amendments to the orders prior to their publication as may be seemed necessary;
- 5) Delegate authority to the Director of Place in consultation with the Chair, subject to no objections being received, to make the order revoking the post 1980 smoke control orders (Appendix II); and
- 6) Subject to confirmation from the Secretary of State regarding the revoking of the pre 1980 smoke control orders and no objections being received regarding the revocation of the post 1980 smoke control orders, delegate authority to Director of Place, in consultation with the Chair to make the borough wide smoke control order attached at Appendix III to come into force in line with revocations.

60

## **DEPARTMENT OF TRANSPORT STATUTORY TAXI & PRIVATE HIRE VEHICLE STANDARDS**

Councillor Rachael Ellis joined the meeting.

The Community Protection Manager introduced a report, which had been circulated in advance of the meeting, informing Members of the results of the consultation carried out in 2021 regarding the impact of the Department of Transport's Statutory Taxi & Private Hire Vehicle Standards on the Council's policies, procedures and conditions. The report also sought to advise Members of the recommendations of the working group, appointed at the meeting held in August 2020, following their consideration of the results of the consultation carried out in 2021 and to request that the revised policy document containing the working group's recommendations be subject to a further 4-week consultation.

### **RESOLVED to:**

- 1) Note the results of the consultation carried out in 2021 and the recommendations of the working group at appendices 1 & 2 that are now contained in the revised policy document at Appendix 3;

- 2) Approve that the revised policy document at Appendix 3 be subject to a further 4-week consultation;
- 3) Authorise the Director, in consultation with the Chair, to consider any responses to the consultation and should they consider that the responses require any proposed amendments to the Policy or Conditions, they be referred back to Committee for consideration; and
- 4) Authorise officers to implement the necessary changes to the taxi licensing policy, conditions and procedures to meet the recommendations of the Working Group if no responses are received to the consultation or, if the Director in consultation with the Chair does not consider any responses received require referral back to the Committee.

**61 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

None.

The meeting finished at 4.38 pm

Signed by Chair:  
Date:

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## **MINUTES ENVIRONMENT AND LICENSING COMMITTEE**

**Tuesday 21 January 2025**

Councillor Alison Hunt (Chair)

Present: Councillor Marje Paling Councillor Julie Najuk  
Councillor Boyd Elliott Councillor Sue Pickering  
Councillor Rachael Ellis Councillor Alex Scroggie  
Councillor Roxanne Ellis Councillor Martin Smith  
Councillor Paul Hughes Councillor Paul Wilkinson

Absent: Councillor Clive Towsey-Hinton

Officers in Attendance: C Allcock, J Brough, B Hopewell and A Hutchinson

### **62 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

Apologies for absence were received from Councillors Roxanne Ellis and Towsey-Hinton. Councillor Hughes attended as substitute.

### **63 DECLARATION OF INTERESTS.**

None.

### **64 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

None.

### **65 EXCLUSION OF THE PRESS AND PUBLIC.**

#### **RESOLVED:**

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing reports on the grounds that the report involves the likely disclosure of exempt information as defined in Paragraph 7 of Part 1 of Schedule 12A of the Local Government Act 1972.

### **66 CHANGE OF CIRCUMSTANCE OF JOINT HACKNEY CARRIAGE / PRIVATE HIRE DRIVERS LICENCE NO 3513 - FHA**

Consideration was given to a report of the Director of Place, which had been circulated in advance of the meeting, regarding a change of

circumstances following information received about the holder of a Joint Hackney Carriage/ Private Hire Driver's Licence.

FA attended the meeting and addressed the Committee.

In making the decision the Committee applied the Council's approved Policy and Guidelines.

**RESOLVED to:**

Issue a warning to FA that such conduct fell short of the expected standard for Hackney Carriage Drivers and that further such incidents would result in another appearance before the Committee.

**67 CHANGE OF CIRCUMSTANCE OF JOINT HACKNEY CARRIAGE / PRIVATE HIRE DRIVERS LICENCE NO 3645- AQN**

Consideration was given to a report of the Director of Place, which had been circulated in advance of the meeting, regarding a change of circumstances following information received about the holder of a Joint Hackney Carriage/ Private Hire Driver's Licence.

AN attended the meeting and addressed the Committee.

In making the decision the Committee applied the Council's approved Policy and Guidelines.

**RESOLVED to:**

Issue a warning to AN that such conduct fell short of the expected standard for Hackney Carriage Drivers and that further such incidents would result in another appearance before the Committee.

**68 CHANGE OF CIRCUMSTANCE OF JOINT HACKNEY CARRIAGE / PRIVATE HIRE DRIVERS LICENCE NO 4042 - AA**

Consideration was given to a report of the Director of place, which had been circulated in advance of the meeting, regarding a change of circumstances following information received about the holder of a Joint Hackney Carriage/ Private Hire Driver's Licence.

AA attended the meeting.

It was noted that the interpreter for AA had been unable to attend the meeting.

**RESOLVED:**

To defer the decision to the next available committee.

The meeting finished at 5.49 pm

Signed by Chair:  
Date:

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## **MINUTES ENVIRONMENT AND LICENSING COMMITTEE**

**Tuesday 4 February 2025**

Councillor Alison Hunt (Chair)

Present: Councillor Marje Paling Councillor Julie Najuk  
Councillor Boyd Elliott Councillor Sue Pickering  
Councillor Rachael Ellis Councillor Martin Smith  
Councillor Paul Hughes Councillor Ruth Strong

Absent: Councillor Roxanne Ellis, Councillor Alex Scroggie, Councillor Clive  
Towsey-Hinton and Councillor Paul Wilkinson

Officers in Attendance: L Chaplin, B Hopewell, A Hutchinson and R Towlson

### **69 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

Apologies for absence were received from Councillors Roxanne Ellis, Scroggie, Towsey-Hinton and Wilkinson. Councillors Hughes and Strong attended as substitutes.

### **70 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETINGS HELD ON 14 AND 21 JANUARY 2025.**

#### **RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

### **71 DECLARATION OF INTERESTS.**

None.

### **72 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

None.

### **73 EXCLUSION OF THE PRESS AND PUBLIC.**

#### **RESOLVED:**

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing reports on the grounds that the report involves the likely

disclosure of exempt information as defined in Paragraph 7 of Part 1 of Schedule 12A of the Local Government Act 1972.

**74 CHANGE OF CIRCUMSTANCE OF JOINT HACKNEY CARRIAGE / PRIVATE HIRE DRIVERS LICENCE NO 4042- AA**

Consideration was given to a report of the Director of Place, which had been circulated in advance of the meeting, regarding a change of circumstances following information received about the holder of a Joint Hackney Carriage/ Private Hire Driver's Licence.

AA attended the meeting along with his interpreter who addressed the committee on AA's behalf.

In making the decision the Committee applied the Council's approved Policy and Guidelines.

**RESOLVED:**

To revoke the Hackney Carriage/Private Hire Driver's Licence held by AA, with immediate effect.

AA was advised of the right of appeal against the decision of the Committee.

**75 APPLICATION FOR A ONE YEAR JOINT HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS LICENCE - OE**

Consideration was given to a report of the Corporate Director of Place which had been circulated prior to the meeting, regarding an application for a one year joint Hackney Carriage/Private Hire Driver's Licence for OE.

OE attended the meeting and addressed the Committee.

In making the decision the Committee applied the Council's approved Policy and Guidelines.

**RESOLVED to:**

Approve OE's application for a one Joint Hackney Carriage/Private Hire Driver's Licence.

**76 APPLICATION FOR A ONE YEAR JOINT HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS LICENCE - AQ**

Consideration was given to a report of the Corporate Director of Place, which had been circulated prior to the meeting, regarding an application for a one joint Hackney Carriage/Private Hire Driver's Licence for AQ.

AQ attended the meeting and addressed the Committee.

In making the decision the Committee applied the Council's approved Policy and Guidelines.

**RESOLVED:**

To refuse AQ's application for a Joint Hackney Carriage/Private Hire Driver's Licence.

AQ was advised of the right of appeal against the decision of the Committee.

The meeting finished at 6.43 pm

Signed by Chair:  
Date:

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## MINUTES PLANNING COMMITTEE

Wednesday 12 February 2025

In Attendance: Councillor Paul Wilkinson  
Councillor Sandra Barnes  
Councillor Stuart Bestwick  
Councillor David Ellis  
Councillor Rachael Ellis  
Councillor Andrew Ellwood  
Councillor Helen Greensmith  
Councillor Julie Najuk  
Councillor Marje Paling  
Councillor Lynda Pearson  
Councillor Catherine Pope  
Councillor Sam Smith  
Councillor Ruth Strong  
Councillor Jane Walker  
Councillor Henry Wheeler  
Councillor Russell Whiting

Absent: Councillor Roy Allan and Councillor Grahame Pope

Officers in Attendance: N Bryan, C Goodall, J Krawczyk, N Osei, H Stylianou  
and C Turton

### 46 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Apologies for absence were received from Councillors Allan and Grahame Pope.

Councillors Rachael Ellis and Paling attended as substitutes.

### 47 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 27 NOVEMBER 2024

#### RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

### 48 DECLARATION OF INTERESTS

Councillor Najuk declared a non-pecuniary interest in item 4 on the agenda, and confirmed they would leave the meeting during consideration of the item and would not participate in the discussion or vote.

Councillor Rachael Ellis declared a non-pecuniary interest in item 9 on the agenda, and confirmed they would leave the meeting during consideration of the item and would not participate in the discussion or vote.

The Chair declared a collective non-pecuniary interest on behalf of all members of the committee in items 5, 7 and 8 on the agenda, as the Council owned either part of or all the land on these applications.

**49 APPLICATION NO. 2024/0526 - FRIAR TUCK, GEDLING ROAD, ARNOLD**

*Councillor Najuk left the meeting.*

Demolition of existing buildings and erection of a 51 no. apartment retirement living development (Use Class C3), landscaping, car parking and associated works.

Carole Ball, a local resident, spoke against the application.

Matthew Serginson, Development Director of McCarthy & Stone Retirement Lifestyle Ltd (The Applicant), spoke in support of the application.

The Development Manager introduced the report.

**RESOLVED to:**

**Grant Planning Permission:** Subject to the owner(s) entering into a planning obligation secured through a Section 106 legal agreement with the Borough Council as the Local Planning Authority and the County Council to secure an affordable housing contribution, a contribution towards bus stop infrastructure and travel plan monitoring, a healthcare contribution and a Local Labour Agreement; and the conditions listed for the reasons set out within the report.

**Conditions**

1. The development must be begun not later than the expiration of three years beginning with the date of this permission.
2. The development authorised by this permission shall be carried out in complete accordance with the approved drawings and report specification listed below:

0100	P03	–	Site	Location	Plan
0101	P02	–	Existing	Site	Plan
0102	P08	–	Proposed	Site	Plan
0104	P03	–	Ground	Floor	Plan
0105	P02	–	Upper	Floors	Plan
0106	P02	–		Roof	Plan
0107	P05	–	Boundary	Treatment	Plan
0108	P02	–	Buggy	and Bin	Store

0120	P06	–	North	and	West	Elevations
0121	P04	–	South	and	East	Elevations
0122		P06		–		Streetscenes
0130		P04	–		Site	Sections
0140 P03 - Design and Access Statement						
Existing			Drainage		Plan	P01
Existing			Impermeable	Area	Plan	P01
Proposed			Foul Water	Drainage	Plan	P02
Proposed			Surface Water	Drainage	Plan	P02
Proposed			Impermeable	Area	Plan	P02
Proposed			Cut and	Fill	Layout	P01
Proposed			Levels		Layout	P04
R/2778/1B		–		Landscape		Masterplan
Site			Access		Plan	P05
Swept Path Plan P04						
Travel	Plan		(pb	associates,		2024)
Air	Quality		Assessment	(NoiseAir,		2024)
Arboricultural	Impact		Assessment	Middlemarch,		2024)
Arboricultural	Method		Statement	(Middlemarch,		2024)
Biodiversity Statement and Metric assessment (Middlemarch, 2024)						
Preliminary	Ecological		Appraisal	(Middlemarch,		2024)
Energy			Statement	(Focus,		2024)
Flood Risk and Drainage Impact Assessment (GGP Consult, 2024)						
Phase I	Site		Appraisal	(Patrick Parsons,		2024)
Phase II	Site		Appraisal	(Patrick Parsons,		2024)
Preliminary	Arboricultural		Assessment	(Middlemarch,		2024)
Preliminary	Bat Roost		Assessment	(Middlemarch,		2024)
Transport			Statement	(pb associates,		2024)
Planning			Statement	(Planning Potential		2024)
Preliminary Bat Roost Assessment, Ground Level Tree Assessment and Aerial Inspection Survey (Rev A) (Middlemarch, 2024)						

3. Occupation of the proposed development shall not take place until the parking layout as shown for indicative purposes on drawing EVS2964-BSA-ARC-00-DR-A-0102 has been provided. The parking layout shall be maintained in accordance with the approved details for the lifetime of the development.
4. Occupation of the proposed development shall not take place until the existing site access has been permanently closed and the crossing has been reinstated to footway with full height kerbs.
5. Occupation of the proposed development shall not take place until the site access is fronted by a dropped kerb vehicular crossing.

6. Occupation of the proposed development shall not take place until the site access has been constructed with provision to prevent the discharge of surface water from the access to the public highway. The provision to prevent the discharge of surface water from the access to the public highway shall be retained for the lifetime of the development.
7. No development shall take place, including any works of demolition, until a Construction Method Statement has been submitted to, and approved in writing by, the local planning authority. The approved Statement shall be adhered to throughout the construction period. The Statement shall provide for:
  - the parking of vehicles of site operatives and visitors
  - loading and unloading of plant and materials
  - storage of plant and materials used in constructing the development
  - the erection and maintenance of security hoarding including decorative displays and facilities for public viewing, where appropriate
  - wheel washing facilities
  - measures to control the emission of dust and dirt during construction
  - a scheme for recycling/disposing of waste resulting from demolition and construction works
8. No part of the development hereby permitted shall be occupied until a Travel Plan has been submitted to and approved in writing by the local planning authority. The Travel Plan shall set out proposals (including targets, a timetable and enforcement mechanism) to promote travel by sustainable modes which are acceptable to the local planning authority and shall include arrangements for monitoring of progress of the proposals. The Travel Plan shall be implemented in accordance with the timetable set out in that plan unless otherwise agreed in writing by the local planning authority.
9. Prior to first occupation the agreed eleven (11) EV charging points should be operational and available for residents and staff. All EV charging points shall meet relevant safety and accessibility requirements and be clearly marked with their purpose; which should be drawn to the attention of new residents in their new home welcome pack / travel planning advice.

10. Prior to commencement of the development a Construction Emission Management Plan (CEMP) for minimising the emission of dust and other emissions to air during the site preparation and construction shall be submitted to and approved in writing by the Local Planning Authority. The CEMP must be prepared with due regard to the guidance produced by the Council on the assessment of dust from demolition and construction and include a site specific dust risk assessment. All works on site shall be undertaken in accordance with the approved CEMP unless otherwise agreed in writing by the Local Planning Authority.
11. Unless otherwise agreed by the Local Planning Authority, development must not commence until a detailed remediation scheme (to bring the site to a condition suitable for the intended use by removing unacceptable risks to critical receptors) is submitted to and approved in writing by the Local Planning Authority. The scheme must include all works to be undertaken, proposed remediation objectives and remediation criteria, an appraisal of remedial options, and proposal of the preferred option(s), and a timetable of works and site management procedures. The agreed remediation scheme shall be implemented in accordance with the approved timetable of works.
12. Prior to occupation of any building(s) a Verification Report (that demonstrates the effectiveness of the remediation carried out) must be submitted and approved in writing by the Local Planning Authority.
13. In the event that contamination is found at any time when carrying out the approved development that was not previously identified it must be reported in writing immediately to the Local Planning Authority and once the Local Planning Authority has identified the part of the site affected by the unexpected contamination development must be halted on that part of the site. An assessment must be undertaken in accordance with good practice and where remediation is necessary a remediation scheme, together with a timetable for its implementation and verification reporting, must be submitted to and approved in writing by the Local Planning Authority.
14. Development may not be begun unless:
  - a) a biodiversity gain plan has been submitted to the planning authority; and
  - b) The planning authority has approved the plan.

Development shall thereafter be carried out in accordance with the approved biodiversity gain plan, in accordance with the timings agreed by the biodiversity gain plan.

15. The development shall not commence until a Habitat Management and Monitoring Plan (the HMMP), prepared in accordance with the approved Biodiversity Gain Plan and including:

- a) a non-technical summary;
- b) the roles and responsibilities of the people or organisation(s) delivering the HMMP;
- c) the planned habitat creation and enhancement works to create or improve habitat to achieve the biodiversity net gain in accordance with the approved Biodiversity Gain Plan;
- d) the management measures to maintain habitat in accordance with the approved Biodiversity Gain Plan for a period of 30 years from the completion of development; and
- e) the monitoring methodology and frequency in respect of the created or enhanced habitat to be submitted to the local planning authority,

has been submitted to, and approved in writing by, the Local Planning Authority. Development shall thereafter be carried out in accordance with the approved details.

16. The development hereby approved shall be carried out in strict accordance with the recommendations set out in the Preliminary Ecological Appraisal (PEA) report (Middlemarch, 2024a), recommendations R3-R6 within the Preliminary Bat Roost Assessment report – Rev A (Middlemarch, 2024b), and the mitigation strategy and recommendations within the Bat Surveys & Mitigation Strategy report (Middlemarch, 2024c).

17. Prior to the commencement of development, in accordance with the recommendations of the submitted Preliminary Ecological Appraisal (Middlemarch, 2024) a Construction Ecological Management Plan shall be submitted to and approved in writing by the Local Planning Authority, the development shall be carried out in accordance with the approved details thereafter.

18. Prior to the commencement of development, in accordance with the recommendations of the submitted Preliminary Ecological Appraisal (Middlemarch, 2024) a Landscape and Ecology Management Plan shall be submitted to and approved in writing by the Local Planning Authority, the development shall be carried out in accordance with the approved details thereafter.

19. All soft landscaping comprised in the approved details of landscaping shall be carried out in the first planting and seeding season following the first use of the site or the completion of the development whichever is the sooner; All shrubs, trees and hedge planting shall be maintained free from weeds and shall be protected from damage by vermin and stock. Any trees or plants which, within a period of five years, die, are removed, or become seriously damaged or diseased shall be replaced in the next planting season with others of a similar size and species, unless otherwise agreed in writing by the local planning authority. All hard landscaping shall also be carried out in accordance with the approved details prior to the occupation of any part of the development or in accordance with a programme to be agreed in writing with the Local Planning Authority.

20. No part of the development hereby approved shall commence until a detailed surface water drainage scheme based on the principles set forward by the approved Flood Risk Assessment (FRA) and Drainage Strategy 30097/DIA/WOB 19th July 2014, GGP Consult, has been submitted to and approved in writing by the Local Planning Authority in consultation with the Lead Local Flood Authority. The scheme shall be implemented in accordance with the approved details prior to completion of the development. The scheme to be submitted shall:

- Demonstrate that the development will use SuDS throughout the site as a primary means of surface water management and that design is in accordance with CIRIA C753 and NPPF Paragraph 169.
- Limit the discharge generated by all rainfall events up to the 100 year plus 40% (climate change) critical rain storm to QBar rates for the developable area.
- Provide detailed design (plans, network details, calculations and supporting summary documentation) in support of any surface water drainage scheme, including details on any attenuation system, the outfall arrangements and any private drainage assets.
- Calculations should demonstrate the performance of the designed system for a range of return periods and storm durations inclusive of the 1 in 1 year, 1 in 30 year and 1 in 100 year plus climate change return periods.
  - No surcharge shown in a 1 in 1 year.
  - No flooding shown in a 1 in 30 year.

- For all exceedance to be contained within the site boundary without flooding properties in a 100 year plus 40% storm.
- Evidence to demonstrate the viability (e.g Condition, Capacity and positive onward connection) of any receiving watercourse to accept and convey all surface water from the site.
- Details of STW approval for connections to existing network and any adoption of site drainage infrastructure.
- Evidence of approval for drainage infrastructure crossing third party land where applicable.
- Provide a surface water management plan demonstrating how surface water flows will be managed during construction to ensure no increase in flood risk off site.
- Evidence of how the on-site surface water drainage systems shall be maintained and managed after completion and for the lifetime of the development to ensure long term effectiveness.

21. No development shall commence until such time as a Waste Audit has been submitted and approved in writing by the Local Planning Authority, which shall demonstrate in both construction and operational phases of a proposed development, waste will be minimised as far as possible and that such waste as is generated will be managed in an appropriate manner in accordance with the Waste Hierarchy. In particular, the waste audit could cover the following:

- a) the anticipated nature and volumes of waste that the development will generate;
- b) where appropriate, the steps to be taken to ensure the maximum amount of waste arising from development on previously developed land is incorporated within the new development;
- c) the steps to be taken to ensure effective segregation of wastes at source including, as appropriate, the provision of waste sorting, storage, recovery and recycling facilities; and
- d) any other steps to be taken to manage the waste that cannot be incorporated within the new development or that arises once development is complete

Thereafter, development shall proceed in accordance with the approved Waste Audit.

22. Each Unit of the development hereby permitted shall be occupied only by:

- a) at least one person over the age of 60 years;
  - b) persons living as part of a single household with such a person or persons;
  - c) persons who where living in the unit as part of a single household with such a person or persons who have since died.
23. Samples of all materials to be used in the construction of the external surfaces of the proposed development shall be submitted to and approved in writing by the Local Planning Authority before any work to any external surface is carried out. The development shall thereafter be constructed in accordance with the approved details.
24. The development hereby approved shall be carried out in accordance with the recommendations set out in the part 3 of the submitted Arboricultural Method Statement (Middlemarch, 2024).
25. Prior to demolition of the existing building on site details of a programme of historic building recording (including elevations, floor plans and internal features in the form of measured drawings and photographs and any relevant elements of architectural/historical analysis) shall first be submitted to and approved in writing by the local planning authority. Recording shall thereafter be carried out prior to the demolition, in accordance with the approved details. The recording shall be presented in format as agreed in the approved programme, and a copy lodged with the Local Planning Authority and Nottinghamshire Historic Environment Record.

## **Reasons**

- 1) To comply with Section 91 of the Town and Country Planning Act 1990, as amended by the Planning & Compulsory Purchase Act 2004.
- 2) For the avoidance of doubt and to define the permission.
- 3) In the interest of highway safety in accordance with policy LPD61.
- 4) In the interest of highway safety in accordance with policy LPD61.
- 5) To ensure drivers can cross the footway in a safe and controlled manner in accordance with policy LPD61.
- 6) In the interest of highway safety in accordance with policy LPD61.
- 7) In the interest of highway safety in accordance with policy LPD61.

- 8) To ensure that the development encourages forms of travel other than the private motor vehicle and to comply with guidance within the NPPF.
- 9) To ensure the development is constructed in an appropriate sustainable manner which takes into consideration air quality within the Borough, and takes into consideration the National Planning Policy Framework and policy LPD11 of the Councils Local Plan.
- 10) To ensure the development is constructed in an appropriate sustainable manner which takes into consideration air quality within the Borough, and takes into consideration the National Planning Policy Framework and policy LPD11 of the Councils Local Plan.
- 11) To ensure the development is safe and suitable for use, thereby taking into consideration paragraph 196 of the National Planning Policy Framework and policy LPD7 of the Councils Local Plan.
- 12) To ensure the development is safe and suitable for use, thereby taking into consideration paragraph 196 of the National Planning Policy Framework and policy LPD7 of the Councils Local Plan.
- 13) To ensure the development is safe and suitable for use, thereby taking into consideration paragraph 196 of the National Planning Policy Framework and policy LPD7 of the Councils Local Plan.
- 14) To ensure that 10% BNG is achieved at the site in accordance with The Environment Act (2021) - Biodiversity Net Gain and Schedule 7A of the Town and Country Planning Act 1990 (as amended).
- 15) To ensure that 10% BNG is achieved at the site in accordance with The Environment Act (2021) - Biodiversity Net Gain and Schedule 7A of the Town and Country Planning Act 1990 (as amended).
- 16) In the interest of preserving protected habitats and species in accordance with policy LPD18 of the Local Planning Document (2018).
- 17) In the interest of preserving biodiversity in accordance with policy LPD18 of the Local Planning Document (2018).
- 18) In the interest of preserving biodiversity in accordance with policy LPD18 of the Local Planning Document (2018).

- 19) To ensure a satisfactory standard of landscaping in the interests of amenity in accordance with policy 10 of the Aligned Core Strategy LPD19 of the Local Planning Document (2018)
- 20) A detailed surface water management plan is required to ensure that the development is in accordance with NPPF and local planning policies. It should be ensured that all major developments have sufficient surface water management, are not at increased risk of flooding and do not increase flood risk off-site.
- 21) To accord with Policy WCS2 'Waste awareness, prevention and re-use' of the Waste Core Strategy and paragraph 049 of the Planning Practice Guidance.
- 22) In order to support the considerations of the viability assessment which effectively reduced the level of financial obligations required from this development based on the demographic of the proposed occupiers and given the lower level of parking provided, and subsequently to prevent the sale of these units on the open market to any individual and to comply with policies LPD36, LPD37 and LPD57.
- 23) To ensure that the character of the area is respected and to comply with policies ACS10 and LPD40.
- 24) To protect the retained trees throughout the development in accordance with policy LPD19 of the Local Planning Document (2018).
- 25) To ensure and safeguard the recording and inspection of matters of archaeological and historical importance associated with the building, in accordance with Policy LPD 26 and 31

### **Informatives**

In accordance with the requirements of Article 31 of the Town and Country Planning (Development Management Procedure) (England) (Order) 2010, as amended, and the National Planning Policy Framework 2024, the Council has worked in a positive and proactive way in determining the application and has granted planning permission.

The development makes it necessary to construct/reinstate a vehicular crossing of the public highway, which is land subject to the

provisions of the Highways Act 1980 (as amended) and therefore land over which you have no control In order to undertake the works you are required to obtain a licence. Please contact [licences@viaem.co.uk](mailto:licences@viaem.co.uk) for further details.

The applicants should consult Severn Trent Water Limited who should be satisfied that the sewerage and sewage disposal systems serving the development have sufficient capacity to accommodate additional flows, generated as a result of the development, without causing pollution.

The applicant is advised that all planning permissions granted on or after 16th October 2015 may be subject to the Community Infrastructure Levy (CIL). Full details of CIL are available on the Council's website. The proposed development has been assessed and it is the Council's view that CIL IS PAYABLE on the development hereby approved as is detailed below. Full details about the CIL Charge including amount and process for payment will be set out in the Regulation 65 Liability Notice which will be sent to you as soon as possible after this decision notice has been issued. If the development hereby approved is for a self-build dwelling, residential extension or residential annex you may be able to apply for relief from CIL. Further details about CIL are available on the Council's website or from the Planning Portal: [www.planningportal.gov.uk/planning/applications/howtoapply/whattosubmit/cil](http://www.planningportal.gov.uk/planning/applications/howtoapply/whattosubmit/cil)

All electrical circuits/installations shall comply with the electrical requirements of BS7671:2008 as well as conform to the IET code of practice on Electrical Vehicle Charging Equipment installation (2015) and The Electric Vehicles (Smart Charge Points) Regulations 2021.

Please note that this grant of planning permission does not override the need to comply with the Wildlife and Countryside Act or need to ensure protected species are not detrimentally impacted.

**50 APPLICATION NO. 2024/0708 - NOTTINGHAMSHIRE FIRE AND RESCUE HEADQUARTERS, BESTWOOD LODGE DRIVE**

*Councillor Najuk re-joined the meeting.*

Full planning application to demolish existing buildings and develop a new private residential therapy and treatment centre, together with associated infrastructure and landscaping.

Martin Preston - CEO of Delamere Health (The Applicant), spoke in support of the application.

The Principal Planning Officer provided an update in respect of the wording of conditions 5, 15, 20, 27, 30 and 32 the wording of which should be altered from 'no development should be commenced until certain further details are submitted to and approved in writing by the local planning authority', to 'no development other than demolition and remediation shall be commenced until certain further details are submitted'.

They added that an additional condition was recommended to secure a construction ecological management plan at the request of the Council's Ecological Officer.

They concluded that there had been a late consultation response by The Environment Agency, who had requested that conditions be attached to the grant of any planning permission, not regarding flooding but regarding land contamination, and recommended that these conditions be attached should planning permission be granted.

They then went on to introduce the report.

**RESOLVED:**

**To GRANT PLANNING PERMISSION** subject to the signing of a Legal Agreement with the Borough Council as the Local Planning Authority and the County Council to secure Travel Plan monitoring and a local labour agreement, and the following updated conditions:

- 1 The development must be begun not later than three years beginning with the date of this permission.
- 2 The development hereby permitted shall be completed in accordance with the submitted documents;-

Existing Plans, received 18<sup>th</sup> November 2024  
Proposed Elevation Plans, 23<sup>rd</sup> October 2024  
Proposed Floor Plans, received 3<sup>rd</sup> October 2024  
Proposed Site Plan, received 3<sup>rd</sup> October 2024  
Site Location Plan, received 3<sup>rd</sup> October 2024  
Application Form, received 3<sup>rd</sup> October 2024  
Drawing no. PBL5-BSP-ZZ-ZZ-DR-D-0001 Rev P02, received 23rd January 2025

- 3 No above ground construction works shall commence until samples of the proposed external facing materials to be used in the construction of the development have been submitted to, and approved in writing by, the Local Planning Authority and the development shall only be undertaken in accordance with the materials so approved and shall be retained as such thereafter.

- 4 The development shall not be occupied until a detailed scheme for the boundary treatment of the site, including position, design and materials, and to include all boundaries, cycle storage area and bin storage area, has been submitted to and approved in writing by the Local Planning Authority. The approved scheme shall be completed before the development is first brought into use.
- 5 No development (other than demolition and remediation) shall be commenced until full details of hard landscape works have been submitted to and approved in writing by the local planning authority. The scheme as approved shall be carried prior to the first occupation of the development.
- 6 No part of the development hereby approved shall commence until a detailed surface water drainage scheme based on the principles set forward by the approved Flood Risk Assessment (FRA) and Drainage Strategy has been submitted to and approved in writing by the Local Planning Authority in consultation with the Lead Local Flood Authority. The scheme shall be implemented in accordance with the approved details prior to completion of the development. The scheme to be submitted shall:
- Demonstrate that the development will use SuDS throughout the site as a primary means of surface water management and that design is in accordance with CIRIA C753 and NPPF Paragraph 175.
  - Limit the discharge generated by all rainfall events up to the 100 year plus 40% (climate change) critical rain storm to QBar rates for the developable area.
  - Provide detailed design (plans, network details, calculations and supporting summary documentation) in support of any surface water drainage scheme, including details on any attenuation system, the outfall arrangements and any private drainage assets.

Calculations should demonstrate the performance of the designed system for a range of return periods and storm durations inclusive of the 1 in 1 year, 1 in 30 year and 1 in 100 year plus climate change return periods.

○ No surcharge shown in a 1 in 1 year.

○ No flooding shown in a 1 in 30 year.

○ For all exceedance to be contained within the site boundary without flooding properties in a 100 year plus 40% storm.

- Evidence to demonstrate the viability (e.g Condition, Capacity and positive onward connection) of any receiving watercourse to accept and convey all surface water from the site.
  - Details of STW approval for connections to existing network and any adoption of site drainage infrastructure.
  - Evidence of approval for drainage infrastructure crossing third party land where applicable.
  - Provide a surface water management plan demonstrating how surface water flows will be managed during construction to ensure no increase in flood risk off site.
  - Evidence of how the on-site surface water drainage systems shall be maintained and managed after completion and for the lifetime of the development to ensure long term effectiveness.
  - Details of the proposed Swales and Soakaways are required prior to the discharge of condition stage.
- 7 From the date of first occupation the development shall be provided with access to electric vehicle (EV) charge point(s) in line with Part S of the Building Regulations. A minimum of three (3) active chargepoints and, cable routes installed to at least one-fifth of the remaining number of parking spaces. All EV charging points shall meet relevant safety and accessibility requirements and be clearly marked with their purpose; which should be drawn to the attention of site users.
- 8 No part of the development hereby permitted shall be brought into use until the cycle parking store as indicated on the submitted site plan, has been provided and that area shall not thereafter be used for any purpose other than the parking of cycles.
- 9 Prior to commencement of the development a Construction Emission Management Plan (CEMP) for minimising the emission of dust and other emissions to air during the site preparation and construction shall be submitted to and approved in writing by the Local Planning Authority. The CEMP must be prepared with due regard to the guidance produced by the Council on the assessment of dust from demolition and construction and include a site specific dust risk assessment. The CEMP should include detailed plans for all relevant mitigation recommendations set out within the EclA report. All works on site shall be undertaken in accordance with the approved CEMP unless otherwise agreed in writing by the Local Planning Authority.

- 10 Development may not be begun unless:
- (a) a biodiversity gain plan has been submitted to the planning authority; and
  - (b) The planning authority has approved the plan.

Development shall thereafter be carried out in accordance with the approved biodiversity gain plan, in accordance with the timings agreed by the biodiversity gain plan.

- 11 The Biodiversity Gain Plan shall be prepared in accordance with the Ecological Impact Assessment, received 3<sup>rd</sup> October 2024 and the BNG Metric, received by the Local Planning Authority 3<sup>rd</sup> October 2024.

- 12 The development shall not commence until a Habitat Management and Monitoring Plan (the HMMP), prepared in accordance with the approved Biodiversity Gain Plan and including:

- (a) a non-technical summary;
- (b) the roles and responsibilities of the people or organisation(s) delivering the HMMP;
- (c) the planned habitat creation and enhancement works to create or improve habitat to achieve the biodiversity net gain in accordance with the approved Biodiversity Gain Plan;
- (d) the management measures to maintain habitat in accordance with the approved Biodiversity Gain Plan for a period of 30 years from the completion of development; and
- (e) the monitoring methodology and frequency in respect of the created or enhanced habitat to be submitted to the local planning authority,

has been submitted to, and approved in writing by, the Local Planning Authority. Development shall thereafter be carried out in accordance with the approved details.

- 13 Notice in writing shall be given to the Council when the:

- (a) HMMP has been implemented; and
  - (b) habitat creation and enhancement works as set out in the HMMP have been completed.
- 14 Monitoring reports shall be submitted to and approved in writing by local planning authority in accordance with the methodology and frequency specified in the approved HMMP.
- 15 a) Development (other than demolition) must not commence until the following has been complied with:

#### Site Characterisation

An assessment of the nature and extent of any potential contamination has been submitted to and approved in writing by the Local Planning Authority. This assessment must be undertaken by a competent person, and shall assess any contamination on the site, whether or not it originates on the site. Moreover, it must include; a survey of the extent, scale and nature of contamination and; an assessment of the potential risks to: human health, property, adjoining land, controlled waters, ecological systems, archaeological sites and ancient monuments.

#### Submission of Remediation Scheme

Where required, a detailed remediation scheme (to bring the site to a condition suitable for the intended use by removing unacceptable risks to critical receptors) should be submitted to and approved in writing by the Local Planning Authority. The scheme must include all works to be undertaken, proposed remediation objectives and remediation criteria, an appraisal of remedial options, and proposal of the preferred option(s), and a timetable of works and site management procedures.

b) In the event that remediation is required to render the development suitable for use, the agreed remediation scheme shall be implemented in accordance with the approved timetable of works. Prior to occupation of any building(s) a Verification Report (that demonstrates the effectiveness of the remediation carried out) must be submitted and approved in writing by the Local Planning Authority.

c) In the event that contamination is found at any time when carrying out the approved development that was not previously identified it must be reported in writing immediately to the Local Planning Authority and once the Local Planning Authority has identified the part of the site affected by the unexpected contamination development must be halted on that part of the site.

An assessment must be undertaken in accordance with the requirements above, and where remediation is necessary a remediation scheme, together with a timetable for its implementation and verification reporting, must be submitted to and approved in writing by the Local Planning Authority.

- 16 No development shall commence until a Waste Audit has been submitted to and approved in writing by the Local Planning Authority. Development shall thereafter be carried out in accordance with the approved details. Specific guidance on what should be covered within a waste audit is provided within paragraph 049 of the National Planning Practice Guidance.
- 17 Development shall not commence until a pre-commencement badger survey has been submitted to and approved in writing by the Local Planning Authority. Development shall thereafter be undertaken in accordance with the approved details.
- 18 Development shall not commence until precise details of wildlife friendly lighting both during and post-development have been submitted to and approved in writing by the Local Planning Authority. Development shall thereafter be carried out in accordance with the approved details.
- 19 If protected species are encountered during development then works should halt, the scheme ecologist should be consulted and the Local Planning Authority informed. Works should not re-commence until any required mitigation measures to ensure no adverse impact to that species have been submitted to the Local Planning Authority and approved in writing. Development shall then re-commence in accordance with the approved details.
- 20 Development (other than demolition and remediation) shall not commence until an ecological enhancement plan, including enhancement recommendations made within the EclA report, such as installation of a variety of bat and bird boxes on retained site trees within the site has been submitted to and approved in writing by the Local Planning Authority. Development shall thereafter be carried out in accordance with the approved details.
- 21 All retained trees, and hedges must be protected in accordance with the submitted tree survey and implemented before and during construction phases.
- 22 If the tree protection fencing layout is altered from what is shown within the Tree Protection Plan - site location plan Tree Protection Plan RSE\_8329\_TPP then the Council's Arboricultural Officer must be notified and must agree in writing to any such alterations prior to any works being carried out within the root protection area

of retained trees. Development shall thereafter be carried out in accordance with the approved details.

- 23 No development shall take place until a date for the Council's Arboricultural Officer to inspect the installed tree protection fencing in accordance with tree survey as part of the pre-development preparations has been agreed in writing by the Local Planning Authority.
- 24 Any structures built on the site should comply with current building regulations and NHBC Chapter 4.2 - Building near Trees (2022) 6. Foundation depths for buildings near or adjacent to trees should consider the potential size of the trees at maturity and their subsequent water demand. The soil types throughout the site should be fully investigated and appropriate measures taken. If trees are removed across the site, the potential for soil heave should be assessed and foundations designed accordingly.
- 25 No development shall be commenced until the following details have been submitted to and approved in writing by the Local Planning Authority. Development shall thereafter be carried out in accordance with the approved details.
  1. a scaled plan showing all existing vegetation and landscape features to be retained and trees and plants to be planted
  2. a schedule detailing sizes and numbers/densities of all proposed trees/plants
  3. specifications for operations associated with plant establishment and maintenance that are compliant with best practise
  4. a written five-year maintenance programme following planting. Any new tree(s) that die(s), are/is removed or become(s) severely damaged or diseased shall be replaced and any new planting (other than trees) which dies, is removed, becomes severely damaged or diseased within five years of planting shall be replaced. Replacement planting shall be in accordance with the approved details.
- 26 There shall be no excavation or raising or lowering of levels within the prescribed root protection area of retained trees.
- 27 Development shall not commence (other than demolition and remediation) until precise details of the following have been submitted to and approved in writing by the Local Planning Authority. Development shall thereafter be carried out in accordance with the approved details.

Samples and details of the finish of all lighting

Parking delineation  
Details of the cycle store  
Details of the external pavilion  
Location and details of any plant required

- 28 The proposed development hereby permitted shall not be brought into use until a Travel Plan has been submitted to and approved in writing by the local planning authority. The Travel Plan shall set out proposals (including targets, a timetable and enforcement mechanism) to promote travel by sustainable modes which are acceptable to the local planning authority and shall include arrangements for monitoring of progress of the proposals. The Travel Plan shall be implemented in accordance with the timetable set out in that plan.
- 29 The proposed development hereby permitted shall not be brought into use until the highway works as shown on drawing number PBL5-BSP-ZZ-ZZ-DR-D-0001 Rev P02, received by the Local Planning Authority, 23rd January 2025, have been provided.
- 30 No part of the development shall be commenced (other than demolition and remediation) until details of the existing and proposed ground and finished floor levels of the site and approved building[s] have been submitted to and approved in writing by the local planning authority. The development shall be carried out thereafter in accordance with the approved details.
- 31 No development (other than demolition and remediation) shall be commenced until a Construction Ecological Management Plan to protect retained habitats and protected or priority species during the planned works has been submitted to and agreed in writing by the Local Planning Authority. The CEMP should include detailed plans for all relevant mitigation recommendations set out within the EclA report. Development shall thereafter commence in accordance with the approved details.
- 32 No drainage systems for the infiltration of surface water to the ground are permitted unless precise details have been submitted to and agreed in writing by the Local Planning Authority. Any proposals for such systems must be supported by an assessment of the risks to controlled waters. The development shall thereafter be carried out in accordance with the approved details.
- 33 No piling or any other foundation designs using penetrative methods shall be carried out unless precise details have been submitted to and approved in writing by the local planning authority. The development shall be carried out in accordance with the approved details. A site-specific piling risk assessment

must be provided for review and approval by LPA / EA prior to commencing piling activities on the site.

**Reasons**

- 1 In order to comply with Section 51 of the Planning and Compulsory Purchase Act 2004.
- 2 For the avoidance of doubt.
- 3 In the interests of visual amenity and heritage.
- 4 In the interests of visual amenity and heritage.
- 5 In the interests of visual amenity and heritage.
- 6 A detailed surface water management plan is required to ensure that the development is in accordance with NPPF and local planning policies. It should be ensured that all major developments have sufficient surface water management, are not at increased risk of flooding and do not increase flood risk off-site.
- 7 To ensure the development is constructed in an appropriate sustainable manner which takes into consideration air quality within the Borough, and takes into consideration the National Planning Policy Framework and policy LPD11 of the Councils Local Plan.
- 8 To ensure that adequate cycle provision has been provided.
- 9 To ensure the development is constructed in an appropriate sustainable manner which takes into consideration air quality within the Borough, and takes into consideration the National Planning Policy Framework and policy LPD11 of the Councils Local Plan and in the interest of biodiversity.
- 10 To ensure that 10% BNG is achieved at the site in accordance with The Environment Act (2021) – Biodiversity Net Gain and Schedule 7A of the Town and Country Planning Act 1990 (as amended).
- 11 To ensure that 10% BNG is achieved at the site in accordance with The Environment Act (2021) – Biodiversity Net Gain and Schedule 7A of the Town and Country Planning Act 1990 (as amended).
- 12 To ensure that 10% BNG is achieved at the site in accordance with The Environment Act (2021) – Biodiversity Net Gain and

Schedule 7A of the Town and Country Planning Act 1990 (as amended).

- 13 To ensure that 10% BNG is achieved at the site in accordance with The Environment Act (2021) – Biodiversity Net Gain and Schedule 7A of the Town and Country Planning Act 1990 (as amended).
- 14 To ensure that 10% BNG is achieved at the site in accordance with The Environment Act (2021) – Biodiversity Net Gain and Schedule 7A of the Town and Country Planning Act 1990 (as amended).
- 15 To ensure the development is safe and suitable for use, thereby taking into consideration the National Planning Policy Framework and Policy LPD7 of the Councils Local Plan.
- 16 To minimise the creation of waste.
- 17 In the interests of biodiversity and in order to comply with Policies ACS17 LPD18.
- 18 In the interests of biodiversity and in order to comply with Policies ACS17 LPD18.
- 19 In the interests of biodiversity and in order to comply with Policies ACS17 LPD18.
- 20 In the interests of biodiversity and in order to comply with Policies ACS17 LPD18.
- 21 In the interests of visual amenity and biodiversity.
- 22 In the interests of visual amenity and biodiversity.
- 23 In the interests of visual amenity and biodiversity.
- 24 In the interests of visual amenity and biodiversity.
- 25 In the interests of visual amenity and biodiversity.
- 26 In the interests of visual amenity and biodiversity.
- 27 In the interests of visual amenity and heritage.
- 28 To promote sustainable travel.
- 29 To promote sustainable travel, in the general interest of highway safety.

- 30 In the interests of visual amenity and in order to preserve the openness of the Green Belt.
- 31 In the interests of biodiversity and in order to comply with Policies ACS17 LPD18.
- 32 To ensure that the development does not contribute to and is not put at unacceptable risk from or adversely affected by, unacceptable levels of water pollution caused by mobilised contaminants. This is in line with paragraph 180 of the NPPF.
- 33 To ensure that any proposed penetrative foundation solutions do not harm groundwater resources in line with paragraph 180 of the National Planning Policy.

#### Informatives

- 1 The applicant is advised that all planning permissions granted on or after 16th October 2015 may be subject to the Community Infrastructure Levy (CIL). Full details of CIL are available on the Council's website.

The proposed development has been assessed and it is the Council's view that CIL is not payable on the development hereby approved as the development type proposed is zero rated in this location.

- 2 An informative should be added advising the applicant that any new signage may require advertisement consent.
- 3 The Borough Council has worked positively and proactively with the applicant in accordance with paragraph 38 of the National Planning Policy Framework (2023). Negotiations have taken place during the determination of the application to address adverse impacts identified by officers. Amendments have subsequently been made to the proposal, addressing the identified adverse impacts, thereby resulting in a more acceptable scheme and a favourable recommendation.
- 4 With regards to condition 10, the biodiversity gain plan must include :
  - (a) information about the steps taken or to be taken to minimise the
  - (b) adverse effect of the development on the biodiversity of the onsite habitat and any other habitat;
  - (b) the pre-development biodiversity value of the onsite habitat;

- (c) the post-development biodiversity value of the onsite habitat;
  - (d) any registered offsite biodiversity gain allocated to the development and the biodiversity and the biodiversity value of that gain in relation to the development;
  - (e) any biodiversity credits purchased for the development; and
  - (f) any such other matters as the Secretary of State may by regulations specify.
  - (g) timings for implementation
- 5 With regards to condition 7, all electrical circuits/installations shall comply with the electrical requirements of BS7671:2008 as well as conform to the IET code of practice on Electrical Vehicle Charging Equipment installation (2015) and The Electric Vehicles (Smart Charge Points) Regulations 2021
- 6 A claim for a bridleway has been made along the track that the applicant proposes to use for access. The applicant is strongly advised to contact countryside.access@nottsc.gov.uk for further information regarding the status of the claim and the impact that this may have on the proposal. If the claim for a bridleway is successful, this will need to be accommodated within the development.
- 7 It is recommended that the Secured by Design standard is adopted as part of this property redevelopment. Nottinghamshire Police Designing Out Crime Officers will be available to provide ongoing guidance to the developer in the adoption of the SBD standards, Further information can be found at:  
  
[https://www.securedbydesign.com/images/COMMERCIAL\\_GUIDE\\_2023\\_v4.pdf](https://www.securedbydesign.com/images/COMMERCIAL_GUIDE_2023_v4.pdf)
- 8 The developer is encouraged to consider site security during construction and review the relevant guide:  
  
[https://www.securedbydesign.com/images/CONSTRUCTION\\_SITE\\_SECURITY\\_GUIDE\\_A4\\_8pp.pdf](https://www.securedbydesign.com/images/CONSTRUCTION_SITE_SECURITY_GUIDE_A4_8pp.pdf)
- 9 The proposed development lies within an area that has been defined by the Mining Remediation Authority as containing coal mining features at surface or shallow depth. These features may include: mine entries (shafts and adits); shallow coal workings; geological features (fissures and break lines); mine gas and former surface mining sites. Although such features are seldom readily visible, they can often be present and problems can occur, particularly as a result of new development taking place.

Any form of development over or within the influencing distance of a mine entry can be dangerous and raises significant land stability and public safety risks. As a general precautionary principle, the Mining Remediation Authority considers that the building over or within the influencing distance of a mine entry should be avoided. In exceptional circumstance where this is unavoidable, expert advice must be sought to ensure a suitable engineering design which takes account of all relevant safety and environmental risk factors, including mine gas and mine-water. Your attention is drawn to the Mining Remediation Authority Policy in relation to new development and mine entries available at:

<https://www.gov.uk/government/publications/building-on-or-within-the-influencing-distance-of-mine-entries>

Any intrusive activities which disturb or enter any coal seams, coal mine workings or coal mine entries (shafts and adits) requires a Mining Remediation Authority Permit. Such activities could include site investigation boreholes, excavations for foundations, piling activities, other ground works and any subsequent treatment of coal mine workings and coal mine entries for ground stability purposes. Application forms for Mining Remediation Authority permission and further guidance can be obtained from The Mining Remediation Authority's website at: [www.gov.uk/get-a-permit-to-deal-with-a-coal-mine-on-your-property](http://www.gov.uk/get-a-permit-to-deal-with-a-coal-mine-on-your-property)

What is a permit and how to get one? - GOV.UK ([www.gov.uk](http://www.gov.uk))

In areas where shallow coal seams are present caution should be taken when carrying out any on site burning or heat focused activities.

If any future development has the potential to encounter coal seams which require excavating, for example excavation of building foundations, service trenches, development platforms, earthworks, non-coal mineral operations, an Incidental Coal Agreement will be required. Further information regarding Incidental Coal Agreements can be found here – <https://www.gov.uk/government/publications/incidental-coal-agreement/guidance-notes-for-applicants-for-incidental-coal-agreements>

If any coal mining features are unexpectedly encountered during development, this should be reported immediately to the Mining Remediation Authority on 0800 288 4242. Further information is available on the Mining Remediation Authority website at: Mining Remediation Authority - GOV.UK

- 10 There may be a gas pipeline close to the site. The applicant is advised to contact Cadent Gas for further information.

**51 APPLICATION NO. 2023/0851 - LEIVERS COURT, DOURO DRIVE, ARNOLD**

Demolition of existing care home and construction of a 3-storey building to incorporate 22 flats providing supported accommodation, staff office, and communal hub, and the erection of 8 semi-detached dwellings including access, parking and turning.

The Development Manager introduced the report.

**RESOLVED:**

**To Grant Planning Permission:** Subject to the owner(s) entering into a planning obligation secured through a Section 106 legal agreement with the Borough Council as the Local Planning Authority and the County Council to secure an affordable housing, parks and public open space enhancements, bus stop infrastructure, a healthcare contribution and a local labour agreement; and the conditions listed for the reasons set out within the report

**Conditions**

1. The development must be begun not later than the expiration of three years beginning with the date of this permission.
2. The development authorised by this permission shall be carried out in complete accordance with the approved drawings and report specification listed below:
  - Design and Access Statement
  - Phase 1 Geo-Environmental Desk Study (GI Associates)
  - Existing Tree Survey Report (Paul Hicking Associates)
  - Drainage Strategy (BSP Consulting)
  - Flood Risk Statement (BSP Consulting)
  - Levels Strategy (BSP Consulting)
  - Swept Path Analysis (BSP Consulting)
  - Protected Species Survey (Paul Hicking Associates)
  - Emergence Survey (Thompson Ecology)
  - Technical Note (Thompson Ecology)
  - 47492\_T – Topographical Survey
  - 2339-01 – Tree Survey and Root Protection Areas
  - 2759/P 100 – Site Location Plan
  - 2759/P 102D – Proposed Site Plan
  - 2759/P 103 – Proposed Site Section
  - 2759/P 200A – Plots 1-4

2759/P 201A – Plots 5-6  
2759/P 202A – Plots 7-8  
2759/P 203C GF Plans – Flats  
2759/P 204C FF Plans – Flats  
2759/P 205C SF Plans – Flats  
2759/P 206B Elevations – Flats

3. Prior to occupation, details of the proposed arrangements and plan for future management and maintenance of the private road including associated drainage should be submitted to and approved in writing by the Local Planning Authority. The private road and drainage shall thereafter be maintained in accordance with the approved management and maintenance details, until such time that a private Management and Maintenance Company has been established.
4. The access into the site shall remain hard surfaced in a bound material. The surfaced drive shall then be maintained in such hard-bound material for the life of the development.
5. No part of the development hereby approved shall commence until a detailed surface water drainage scheme based on the principles set forward by the approved Flood Risk Assessment (FRA) and Drainage Strategy LCDD-BSP-XX-XX-T-W-0001-P01\_Drainage\_Strategy, 25th October 2023, BSP Consulting., has been submitted to and approved in writing by the Local Planning Authority in consultation with the Lead Local Flood Authority. The scheme shall be implemented in accordance with the approved details prior to completion of the development. The scheme to be submitted shall:
  - Demonstrate that the development will use SuDS throughout the site as a primary means of surface water management and that design is in accordance with CIRIA C753 and NPPF Paragraph 169.
  - Limit the discharge generated by all rainfall events up to the 100 year plus 40% (climate change) critical rain storm to QBar rates for the developable area.
  - Provide detailed design (plans, network details, calculations and supporting summary documentation) in support of any surface water drainage scheme, including details on any attenuation system, the outfall arrangements and any private drainage assets.

- Calculations should demonstrate the performance of the designed system for a range of return periods and storm durations inclusive of the 1 in 1 year, 1 in 30 year and 1 in 100 year plus climate change return periods.
    - No surcharge shown in a 1 in 1 year.
    - No flooding shown in a 1 in 30 year.
    - For all exceedance to be contained within the site boundary without flooding properties in a 100 year plus 40% storm.
  - Evidence to demonstrate the viability (e.g Condition, Capacity and positive onward connection) of any receiving watercourse to accept and convey all surface water from the site.
  - Details of STW approval for connections to existing network and any adoption of site drainage infrastructure.
  - Evidence of approval for drainage infrastructure crossing third party land where applicable.
  - Provide a surface water management plan demonstrating how surface water flows will be managed during construction to ensure no increase in flood risk off site.
  - Evidence of how the on-site surface water drainage systems shall be maintained and managed after completion and for the lifetime of the development to ensure long term effectiveness.
6. From the date of first occupation every property built on the site shall be provided with access to electric vehicle (EV) charge point(s) in line with Part S of the Building Regulations. All EV charging points shall meet relevant safety and accessibility requirements and be clearly marked with their purpose; which should be drawn to the attention of new residents in their new home welcome pack / travel planning advice.
7. Prior to commencement of the development a Construction Emission Management Plan (CEMP) for minimising the emission of dust and other emissions to air during the site preparation and construction shall be submitted to and approved in writing by the Local Planning Authority. The CEMP must be prepared with due regard to the guidance

produced by the Council on the assessment of dust from demolition and construction and include a site specific dust risk assessment. All works on site shall be undertaken in accordance with the approved CEMP.

8. No development shall commence until such time as a Waste Audit has been submitted and approved in writing by the Local Planning Authority, which shall demonstrate in both construction and operational phases of a proposed development, waste will be minimised as far as possible and that such waste as is generated will be managed in an appropriate manner in accordance with the Waste Hierarchy. In particular, the waste audit could cover the following:
  - a) the anticipated nature and volumes of waste that the development will generate;
  - b) where appropriate, the steps to be taken to ensure the maximum amount of waste arising from development on previously developed land is incorporated within the new development;
  - c) the steps to be taken to ensure effective segregation of wastes at source including, as appropriate, the provision of waste sorting, storage, recovery and recycling facilities; and
  - d) any other steps to be taken to manage the waste that cannot be incorporated within the new development or that arises once development is complete

Thereafter, development shall proceed in accordance with the approved Waste Audit.

9. Prior to commencement of development, a Tree Protection Plan (TPP) and Arboricultural Method Statement (AMS) shall be submitted to and approved in writing by the Local Planning Authority. The development shall then be carried out in accordance with the approved details.
10. Samples of all materials to be used in the construction of the external surfaces of the proposed development shall be submitted to and approved in writing by the Local Planning Authority before any work to any external surface is carried out. The development shall thereafter be constructed in accordance with the approved details.
11. Prior to the commencement of development, a scheme of landscaping showing the location, species and size of

specimens to be planted shall be submitted to and approved in writing by the Local Planning Authority.

12. All soft landscaping comprised in the approved details of landscaping shall be carried out in the first planting and seeding season following the first occupation of the building(s) or the completion of the development whichever is the sooner; All shrubs, trees and hedge planting shall be maintained free from weeds and shall be protected from damage by vermin and stock. Any trees or plants which, within a period of five years, die, are removed, or become seriously damaged or diseased shall be replaced in the next planting season with others of a similar size and species, unless otherwise agreed in writing by the local planning authority. All hard landscaping shall also be carried out in accordance with the approved details prior to the occupation of any part of the development or in accordance with a programme to be agreed in writing with the Local Planning Authority.

13. Prior to the commencement of development, the following shall be complied with:

A) Site Characterisation

An assessment of the nature and extent of any potential contamination has been submitted to and approved in writing by the Local Planning Authority. This assessment must be undertaken by a competent person, and shall assess any contamination on the site, whether or not it originates on the site. Moreover, it must include; a survey of the extent, scale and nature of contamination and; an assessment of the potential risks to: human health, property, adjoining land, controlled waters, ecological systems, archaeological sites and ancient monuments.

B) Submission of Remediation Scheme

Where required, a detailed remediation scheme (to bring the site to a condition suitable for the intended use by removing unacceptable risks to critical receptors) should be submitted to and approved in writing by the Local Planning Authority. The scheme must include all works to be undertaken, proposed remediation objectives and remediation criteria, an appraisal of remedial options, and proposal of the preferred option(s), and a timetable of works and site management procedures.

14. In the event that remediation is required to render the development suitable for use, the agreed remediation scheme shall be implemented in accordance with the approved timetable of works. Prior to occupation of any building(s) a Verification Report (that demonstrates the effectiveness of the remediation carried out) must be submitted and approved in writing by the Local Planning Authority.
15. In the event that contamination is found at any time when carrying out the approved development that was not previously identified it must be reported in writing immediately to the Local Planning Authority and once the Local Planning Authority has identified the part of the site affected by the unexpected contamination development must be halted on that part of the site. An assessment must be undertaken in accordance with the requirements above, and where remediation is necessary a remediation scheme, together with a timetable for its implementation and verification reporting, must be submitted to and approved in writing by the Local Planning Authority.

## **Reasons**

- 26) To comply with Section 91 of the Town and Country Planning Act 1990, as amended by the Planning & Compulsory Purchase Act 2004.
- 27) For the avoidance of doubt and to define the permission.
- 28) To ensure that the road infrastructure is maintained to an appropriate standard in accordance with policy LPD61 of the Local Planning Document (2018).
- 29) To reduce the possibility of deleterious material being deposited on the public highway in the interest of highway safety in accordance with policy LPD61 of the Local Planning Document (2018).
- 30) A detailed surface water management plan is required to ensure that the development is in accordance with NPPF and local planning policies. It should be ensured that all major developments have sufficient surface water management, are not at increased risk of flooding and do not increase flood risk off-site.
- 31) To ensure the development is constructed in an appropriate sustainable manner which takes into consideration air quality with

in the Borough, and takes into consideration the National Planning Policy Framework and policy LPD11 of the Councils Local Plan.

32)To ensure the development is constructed in an appropriate sustainable manner which takes into consideration air quality with in the Borough, and takes into consideration the National Planning Policy Framework and policy LPD11 of the Councils Local Plan.

33)To accord with Policy WCS2 'Waste awareness, prevention and re-use' of the Waste Core Strategy and paragraph 049 of the Planning Practice Guidance.

34)To protect the retained trees throughout the development in accordance with policy LPD19 of the Local Planning Document (2018).

35)To ensure that the character of the area is respected and to comply with policies ACS10 and LPD40.

36)To ensure a satisfactory standard of landscaping in the interests of amenity in accordance with policy 10 of the Aligned Core Strategy LPD19 of the Local Planning Document (2018)

37)To ensure a satisfactory standard of landscaping in the interests of amenity in accordance with policy 10 of the Aligned Core Strategy LPD19 of the Local Planning Document (2018)

38)To ensure the development is safe and suitable for use, thereby taking into consideration paragraph 196 of the National Planning Policy Framework and policy LPD7 of the Councils Local Plan.

39)To ensure the development is safe and suitable for use, thereby taking into consideration paragraph 196 of the National Planning Policy Framework and policy LPD7 of the Councils Local Plan.

40)To ensure the development is safe and suitable for use, thereby taking into consideration paragraph 196 of the National Planning Policy Framework and policy LPD7 of the Councils Local Plan.

## **Informatives**

In accordance with the requirements of Article 31 of the Town and Country Planning (Development Management Procedure) (England) (Order) 2015, as amended, and the National Planning Policy Framework 2024, the Council has worked in a positive and proactive way in determining the application and has granted planning permission.

Works to the public highway are subject to the approval of the Highway Authority. For the new accesses works to be carried out to the satisfaction of the Highway Authority, you should contact Via (in partnership with Nottinghamshire County Council) on 0300 500 8080 or at [Licences@viaem.co.uk](mailto:Licences@viaem.co.uk) to arrange for these works to take place.

The applicants should consult Severn Trent Water Limited who should be satisfied that the sewerage and sewage disposal systems serving the development have sufficient capacity to accommodate additional flows, generated as a result of the development, without causing pollution.

The applicant is advised that all planning permissions granted on or after 16th October 2015 may be subject to the Community Infrastructure Levy (CIL). Full details of CIL are available on the Council's website. The proposed development has been assessed and it is the Council's view that CIL IS PAYABLE on the development hereby approved as is detailed below. Full details about the CIL Charge including amount and process for payment will be set out in the Regulation 65 Liability Notice which will be sent to you as soon as possible after this decision notice has been issued. If the development hereby approved is for a self-build dwelling, residential extension or residential annex you may be able to apply for relief from CIL. Further details about CIL are available on the Council's website or from the Planning Portal: [www.planningportal.gov.uk/planning/applications/howtoapply/whattosubmit/cil](http://www.planningportal.gov.uk/planning/applications/howtoapply/whattosubmit/cil)

All electrical circuits/installations shall comply with the electrical requirements of BS7671:2008 as well as conform to the IET code of practice on Electrical Vehicle Charging Equipment installation (2015) and The Electric Vehicles (Smart Charge Points) Regulations 2021. The submitted Tree Protection Plan and Arboricultural Impact Assessment required by condition 10 shall detail include the following:

- a) Location and installation of services/ utilities/ drainage.
- b) Details of construction within the RPA or anything that may impact on the retained trees.
- c) A full specification for the installation of boundary treatment works.
- d) A full specification for the construction of any new roads, parking areas and driveways, including details of the no-dig specification and extent of the areas of the roads, parking areas and driveways to be constructed using a no-dig specification. Details shall include relevant sections through them.

- e) Detailed levels and cross-sections to show that the raised levels of surfacing, where the installation of no-dig surfacing within Root Protection Areas is proposed, demonstrating that they can be accommodated where they meet with any adjacent building damp proof courses.
- f) A specification for protective fencing to safeguard trees during both demolition and construction phases and a plan indicating the alignment of the protective fencing.
- g) A specification for scaffolding and ground protection within tree protection zones.
- h) Tree protection during construction indicated on a TPP and construction and construction activities clearly identified as prohibited in this area.
- i) Details of site access, temporary parking, on site welfare facilities, loading, unloading and storage of equipment, materials, fuels and waste as well concrete mixing and use of fires
- j) Boundary treatments within the RPA
- k) Methodology and detailed assessment of root pruning
- l) Arboricultural supervision and inspection by a suitably qualified tree specialist
- m) Reporting of inspection and supervision
- n) Methods to improve the rooting environment for retained and proposed trees and landscaping

**52 APPLICATION NO.2024/0910 - SOLAR FARM, ARNOLD LANE, GEDLING**

Solar Farm – Variation of condition 16 of planning permission 2014/0633 to allow retention of solar farm for 40 rather than 25 years.

The Principal Planning Officer introduced the report.

**RESOLVED:**

**To GRANT PLANNING PERMISSION** subject to the signing of a Legal Agreement and the following conditions:

- 1 The development hereby permitted shall be read in accordance with the following approved plans and documents submitted as part of planning application 2014/0633:

Extended Phase I Habitat Survey, including Desk Study, (SLR Ref: 424-04114-00003), June 2013 Rev 01, received on 28th June 2013; Technical Details 1 (4020 1069-69.2), received on 23rd July 2013; PV Array Elevation and Section (000903\_09 Rev A), Technical Details 2 (4020 1069-69.2), DNO Substation and Customer Switchgear Enclosure (000903\_10 Rev A), LV Station

Arrangement (3 no.) (000903\_08 Rev A), deposited on 19th May 2014; Site Location Plan (000903\_04 Rev D) received on 29th May 2014; and the revised Site Layout - Planning (000903\_01\_PL Rev B), received on 18th August 2014.

- 2 The surface water drainage scheme approved on 4th September 2014, under application no: 2014/0619DOC shall be retained for the lifetime of the development.
- 3 The CCTV cameras shown on the details approved on 4th September 2014, under application no: 2014/0619DOC shall be retained for the lifetime of the development.
- 4 The sub-station adjacent to the western boundary shall remain a dark green finish for the lifetime of the development.
- 5 The proposed Solar Farm and associated works hereby permitted shall be dismantled and removed from the site within 6 months at the end of 40 years from it first being brought into use or in the event of it becoming non-operational, whichever is the sooner, and the site re-instated and returned to its original condition.
- 6 The measures contained within the Habitat Management Plan reference 424.05075.00002, version No. 1, October 2016, submitted as part of planning application 2014/0633 shall be maintained and retained for the lifetime of the development.

Within three months of the development hereby permitted first being brought into use, there shall be submitted to and approved in writing by the Borough Council a Habitat Management Plan, detailing works to enhance the retained grassland beneath the solar arrays, including a sensitive mowing regime, the re-seeding of disturbed areas, and the over-seeding of the whole compound site with a wildflower seed mix to raise its botanical diversity (further details of which, including species mixes, should be submitted within the Habitat Management Plan). The Habitat Management Plan shall be complied with and implemented as approved and shall thereafter be maintained or retained for the lifetime of the development, unless otherwise prior agreed in writing by the Borough Council.

### **Reasons**

- 1 Reason: For the avoidance of doubt.
- 2 Reason: To prevent the increased risk of flooding; to improve and protect water quality; to improve habitat and amenity; and to ensure the future maintenance of the sustainable drainage structures

- 3 Reason: In the interests of amenity
- 4 Reason: In the interests of visual amenity
- 5 Reason: In the interests of visual amenity
- 6 Reason: To enhance biodiversity

### **Informatives**

The Borough Council has worked positively and proactively with the applicant, in accordance with paragraphs 39 of the National Planning Policy Framework based on seeking solutions to problems arising in relation to dealing with the planning application.

## **53 APPLICATION NO.2024/0802 - EAGLE SQUARE, FRONT STREET, ARNOLD**

Use of land for siting 12 market stalls.

The Development Manager introduced the report.

### **RESOLVED:**

**To Grant full Planning Permission** subject to the conditions listed for the reasons set out in the report.

### **Conditions**

- 1 The development hereby permitted shall be completed in accordance with the following plans, received by the Local Planning Authority on 31 January 2024:

2020\_1042-BLOCK\_PLAN-916940; and  
Layout Plan – Bin Storage.

### **Reasons**

- 1 For the avoidance of doubt.

### **Notes to Applicant**

The Borough Council has worked positively and proactively with the applicant in accordance with paragraph 39 of the National Planning Policy Framework. During the processing of the application there was no problems for which the Local Planning Authority had to seek a solution in relation to this application.

Additionally, your attention is drawn to the following:-Sufficient electric supply should be provided for the stalls. The trees in the area and the in situ seating area should be protected when installing the market stalls to prevent damage. Access must be allowed from High Street into the precinct for shop deliveries, emergency vehicles and disable blue badge holders. As a public right of way it should not be blocked - unless an alternative route is arranged with Nottinghamshire County Council highways. The flood relief water storage tank under the Eagles Square shall remain accessible at all times. The applicant is advised that all planning permissions granted on or 16th October 2015 may be subject to the Community Infrastructure Levy (CIL). Full details of CIL are available on the Council's website. The proposed development has been assessed and it is the Council's view that CIL is not payable on the development given that there is no net additional increase of floorspace as a result of the development.

**54 APPLICATION NO. 2024/0752TPO - BESTWOOD COUNTRY PARK, BESTWOOD LODGE DRIVE**

*Councillor Rachael Ellis left the meeting.*

**Removal of 14 Sycamore trees (G1)- Remove trees due to poor structural condition and damage caused by squirrels.**

The Development Manager introduced the report.

**RESOLVED:**

To Grant permission subject to the following conditions:

**Conditions**

- 1 The works must be carried out within 2 years beginning of the date of this permission.
- 2 The works are to be carried out in accordance with the submitted Site Plan and Application Form received: 18/10/2024
- 3 All works are carried out in accordance with BS 3998 2010 and by good arboriculture practice.

**Reasons**

- 1 In order to comply with Section 17 2(d) of Part 4 of the Town and Country Planning (Tree Preservation) (England) Regulations 2012.

2 For the avoidance of doubt and to define the terms of this permission.

3 In the interests of safety and good tree husbandry.

### **Notes to Applicant**

When considering carrying out any work to trees it is important to consider the provisions made in the Wildlife and Countryside Act 1981, Conservation (natural habitats) Regulations 1994 and the Countryside Rights of Way Act 2000, which mean it is an offence to intentionally or recklessly kill, injure or take a bat, Intentionally or recklessly damage, destroy or obstruct access to any structure or place used for shelter or protection by a bat, Intentionally or recklessly disturb a bat while it is occupying a structure or place that it uses for shelter or protection, damage, destroy or block access to the resting place of any bat, Intentionally or recklessly kill, injure or take a wild bird, Intentionally or recklessly take, damage or destroy the nest of any wild bird when it is in use or being built, Intentionally or recklessly take, damage or destroy the egg of any wild bird. These points outline the main parts of the above legislation. If you are unsure about these issues, it would be advisable to contact an ecological consultant before undertaking any tree work operations.

Planning Statement - The Borough Council has worked positively and proactively with the applicant in accordance with paragraph 38 of the National Planning Policy Framework (2019).

## **55 AUTHORITY MONITORING REPORT APRIL 2023 - MARCH 2024**

*Councillor Rachael Ellis re-joined the meeting.*

The Assistant Director of Place introduced a report, which had been circulated in advance of the meeting, asking Members to note the Gedling Borough Council Authority Monitoring Report April 2023 – March 2024.

### **RESOLVED:**

To note the Gedling Borough Council Authority Monitoring Report April 2023 - March 2024 attached as Appendix A.

## **56 FIVE YEAR HOUSING LAND SUPPLY ASSESSMENT 2024**

The Assistant Director of Place introduced a report, which had been circulated in advance of the meeting, asking Members to note the latest year housing land supply assessment.

**RESOLVED:**

To note the Gedling Borough Five Year Housing Land Supply Assessment 2024 published in December 2024, attached as Appendix 1.

**57 FUTURE PLANNING APPLICATIONS**

**RESOLVED:**

To note the information.

**58 PLANNING DELEGATION PANEL ACTION SHEETS**

**RESOLVED:**

To note the information.

**59 ANY OTHER ITEMS WHICH THE CHAIR CONSIDERS URGENT.**

None.

The meeting finished at 7.00 pm

Signed by Chair:

Date:

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## MINUTES CABINET

Thursday 13 February 2025

Councillor John Clarke (Chair)

Councillor David Ellis	Councillor Marje Paling
Councillor Kathryn Fox	Councillor Lynda Pearson
Councillor Jenny Hollingsworth	Councillor Henry Wheeler

Absent: Councillor Viv McCrossen

Officers in Attendance: T Adams, M Avery, C Goodall, M Hill, S Troman and F Whyley

### 162 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Viv McCrossen.

### 163 DECLARATION OF INTERESTS

None.

### 164 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 9 JANUARY 2025

#### RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

### 165 FORWARD PLAN

Consideration was given to a report of the Democratic Services Manager, which had been circulated prior to the meeting, detailing the Executive's draft Forward Plan for the next four-month period.

#### RESOLVED:

To note the report.

### 166 PRUDENTIAL AND TREASURY INDICATORS AND TREASURY MANAGEMENT STRATEGY STATEMENT 2025/26

The Chief Finance & Section 151 Officer introduced a report, which had been circulated in advance of the meeting, presenting for Members' approval the Council's Prudential Code Indicators and Treasury Strategy for 2025/26, for referral to Full Council on 5 March 2025.

**RESOLVED to:**

1. Approve the Prudential and Treasury Indicators and Treasury Management Strategy Statement (TMSS) 2025/26, which includes the key elements below, and refer it to Full Council on 5 March 2024 for approval as required by the Regulations:
  - a. The Minimum Revenue Provision (MRP) Policy Statement (2.2);
  - b. The Borrowing Strategy (2.3.4).
  - c. The Annual Investment Strategy (2.3.8).
  - d. Capital Affordability Prudential Indicators for 2025/26 through to 2027/28 (Appendix 1).
  - e. Treasury Indicators including affordability limits to borrowing for 2025/26 through to 2027/28 (Appendix 1).
2. Note the indicative Prudential Indicators for 2028/29 and 2029/30 (Appendix 1).
3. Approve the Treasury Management Policy Statement and Treasury Management Practices (Combined Principles & Schedules) as set out in Appendix 5.

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**CAPITAL PROGRAMME AND CAPITAL INVESTMENT STRATEGY  
2025/26 TO 2029/30**

The Chief Finance & Section 151 Officer introduced a report, which had been circulated in advance of the meeting, summarising:

- a) The proposed Capital Investment Strategy for 2025/26 to 2029/30.
- b) The proposed Capital Programme for 2025/26 through to 2027/28 for approval, and the indicative Capital Programme for 2028/29 and 2029/30, in light of the Council's priorities and the resources available; and
- c) The Flexible Use of Capital Receipts Strategy 2025/26.

The Capital Investment Strategy, the Capital Programme and the Flexible Use of Capital Receipts Strategy determined by Cabinet at this meeting will be referred to Full Council on 5 March 2025 for final approval. The detailed capital programme proposals are shown in Appendix 2 to this report.

**RESOLVED to:**

1. Agree the estimated capital financing available for 2025/26 through to 2029/30.

2. Agree the Capital Investment Strategy 2025/26 through to 2029/30 detailed at Appendix 1 and refer it to Full Council for approval on 5 March 2025.
3. Agree the Capital Programme for 2025/26 through to 2027/28 detailed at Appendix 2 and refer it to Full Council for approval on 5 March 2025.
4. Note the indicative Capital Programme for 2028/29 and 2029/30.

**168**

### **GENERAL FUND REVENUE BUDGET**

The Chief Finance & Section 151 Officer introduced a report, which had been circulated in advance of the meeting, setting out the revenue budget aligning with the Gedling Plan priorities, objectives and priority actions for the Council for the forthcoming year.

#### **RESOLVED to:**

- i. Approve a 5% discretionary income inflation increase for the individual portfolios as shown in the table at paragraph 2.4.5.
- ii. Note the Annual Delivery Plan set out in Appendix 5. and recommend to Council on 5 March 2025.
- iii. Agree that the financial threshold above which decisions will be regarded as Key Decisions be set at £0.5m for 2025/26.
- iv. Approve a provisional Council Tax increase of 2.988% (£5.65) which balances the financing of a Net Council Tax Requirement of £7,714,750 in 2025/26.
- v. Approve the detailed budget for 2025/26, as detailed in Appendix 1.

**169**

### **GEDLING PLAN QUARTER 3 PERFORMANCE 2024/25 REPORT**

The Chief Executive introduced a report to Cabinet, which had been circulated in advance of the meeting, summarising the position against Improvement Actions and Performance Indicators in the 2023-27 Gedling Plan at the end of Quarter 3 of 2024/25.

#### **RESOLVED to:**

Note the progress against the Improvement Actions and Performance Indicators in the 2023-27 Gedling Plan for the end of Quarter 3 of 2024/25.

170

**IMPLICATIONS OF THE REVISED NPPF FOR LOCAL PLAN PREPARATION AND APPROVAL OF REVISED LOCAL DEVELOPMENT SCHEME**

The Director of Place introduced a report, which had been circulated in advance of the meeting, informing members of the revised NPPF published on 12<sup>th</sup> December 2024, seeking approval to withdraw from the preparation of the Greater Nottingham Strategic Plan and instead commencing the preparation of the Gedling Local Development Plan, replacing the Aligned Core Strategy which was adopted in September 2014 and the Local Planning Document which was adopted in July 2018.

**RESOLVED to:**

- 1) Note the summary of changes to the NPPF arising from the publication of the revised NPPF on 12<sup>th</sup> December 2024 appended to this report at Appendix 1.
- 2) Recommend that Council approves withdrawal from the preparation of the Greater Nottingham Strategic Plan and commence the preparation of the Gedling Local Development Plan covering strategic and non-strategic matters.
- 3) Recommend that Council approves the revised Local Development Scheme (LDS) appended to this report at Appendix 2.

171

**ANY OTHER ITEMS THE CHAIR CONSIDERS URGENT**

None.

The meeting finished at 3.00 pm

Signed by Chair:  
Date:

## MINUTES AUDIT COMMITTEE

**Tuesday 25 February 2025**

Councillor Kyle Robinson-Payne (Chair)

Councillor Sandra Barnes	Councillor Paul Hughes
Councillor Stuart Bestwick	Councillor Alison Hunt
Councillor Helen Greensmith	Jonathan Causton

Absent: Councillor Ruth Strong

Officers in Attendance: T Adams, C Goodall and F Whyley

Guests in Attendance: Jennifer Normal – External Auditor, Mazars

### **32 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

Apologies were received from Councillor Strong.

### **33 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 10 DECEMBER 2024**

#### **RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

### **34 DECLARATION OF INTERESTS**

None.

### **35 MAZARS EXTERNAL AUDITORS ANNUAL REPORT AND AUDIT STRATEGY AND COMPLETIONS REPORT FOR THE YEAR ENDED 31 MARCH 2024**

The Chief Finance and Section 151 Officer gave an overview of a report, informing members of the key findings arising from Mazars' (the Council's external auditors) audit work in respect of 2023/24.

The Internal Auditor then introduced the report.

**RESOLVED to:**

- 1) Note the Mazars External Audit Report for 2023/24 and refer the report to Full Council for information.
- 2) Note the Audit Strategy and Completion Report for 2023/24 and refer to Full Council for information.

**36 ANNUAL GOVERNANCE STATEMENT AND THE STATEMENT OF ACCOUNTS 2023/24**

The Chief Finance and Section 151 Officer gave an overview of a report, seeking approval of the Council's Annual Governance Statement and the Statement of Accounts for 2023/24.

The External Auditor then introduced the report.

**RESOLVED to:**

- 1) Approve the Annual Governance Statement for 2023/24 (Appendix 1).
- 2) Approve The Statement of Accounts for 2023/24 (Appendix 2).
- 3) Note the Narrative Statement on pages 3 to 18 of The Statement of Accounts for 2023/24 (Appendix 2).
- 4) Agree The Draft Letter of Representation (Appendix 3).

**37 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

None.

The meeting finished at 6.25 pm

Signed by Chair:  
Date:

## **MINUTES ENVIRONMENT AND LICENSING COMMITTEE**

**Tuesday 11 March 2025**

Councillor Marje Paling (Chair)

Present: Councillor Stuart Bestwick                      Councillor Martin Smith  
            Councillor Rachael Ellis                      Councillor Clive Towsey-Hinton  
            Councillor Julie Najuk                          Councillor Paul Wilkinson  
            Councillor Alex Scroggie

Absent: Councillor Alison Hunt, Councillor Boyd Elliott, Councillor Roxanne Ellis and Councillor Sue Pickering

Officers in Attendance: C Allcock, J Brough and B Hopewell

### **77 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

Apologies for absence were received from Councillors Elliot, Roxanne Ellis, Hunt and Pickering. Councillors Bestwick and Maltby attended as substitute.

Councillor Paling, as Vice-Chair, chaired the meeting in Councilor Hunt's absence.

### **78 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 4 FEBRUARY 2025.**

#### **RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

### **79 DECLARATION OF INTERESTS.**

Councillor Wilkinson declared an interest in Item 7 of the agenda.

### **80 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

None.

### **81 EXCLUSION OF THE PRESS AND PUBLIC.**

#### **RESOLVED:**

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information

that under Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing reports on the grounds that the report involves the likely disclosure of exempt information as defined in Paragraph 7 of Part 1 of Schedule 12A of the Local Government Act 1972.

**82 APPLICATION FOR A ONE-YEAR JOINT HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS LICENCE - BSS**

Consideration was given to a report of the Corporate Director of Place, which had been circulated prior to the meeting, regarding an application for a one year joint Hackney Carriage/Private Hire Driver's Licence for BSS.

BSS attended the meeting along with a solicitor and they both addressed the Committee.

In making the decision the Committee applied the Council's approved Policy and Guidelines.

**RESOLVED:**

To refuse BSS's application for a Joint Hackney Carriage/Private Hire Driver's Licence.

BSS was advised of the right of appeal against the decision of the Committee.

**83 APPLICATION FOR A ONE-YEAR JOINT HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS LICENCE - MZ**

Councillor Wilkinson left the meeting.

Consideration was given to a report of the Corporate Director of Place, which had been circulated prior to the meeting, regarding an application for a one year joint Hackney Carriage/Private Hire Driver's Licence for MZ.

MZ attended the meeting along with a representative and they both addressed the Committee.

In making the decision the Committee applied the Council's approved Policy and Guidelines.

**RESOLVED:**

To refuse MZ's application for a Joint Hackney Carriage/Private Hire Driver's Licence.

MZ was advised of the right of appeal against the decision of the Committee.

The meeting finished at Time Not Specified

Signed by Chair:  
Date:

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## MINUTES JOINT CONSULTATIVE AND SAFETY COMMITTEE

Wednesday 12 March 2025

Councillor Jim Creamer (Chair)

Present: Councillor Roxanne Ellis                      Councillor Catherine Pope  
            Councillor Paul Hughes                      Councillor Jane Walker  
            Councillor Darren Maltby

Unison: Craig Thomson

Absent: Councillor Alex Scroggie

Officers in Attendance: B Hopewell, J Lovett and S Troman

### **63 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

None.

### **64 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 26 NOVEMBER 2025.**

#### **RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

### **65 DECLARATION OF INTERESTS.**

None.

### **66 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

None.

### **67 EXCLUSION OF THE PUBLIC AND PRESS.**

#### **RESOLVED:**

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing report on the grounds that the report involves the likely disclosure of exempt information as defined in Paragraph 4 of Part 1 of Schedule 12A of the Local Government Act 1972.

68

**CONSULTATION CLOSURE: WASTE STAFFING REPORT**

The Operations Director introduced a report, which had been circulated in advance of the meeting, seeking approval to close formal consultation on proposals to alter the structure of the Waste Department.

**RESOLVED to:**

Recommend to the ACSC the approval of the new structure and requested that matters concerning existing cover arrangements are further discussed between GMB and Management/HR.

The meeting finished at 5.53 pm

Signed by Chair:  
Date:

## **MINUTES AUDIT COMMITTEE**

**Tuesday 18 March 2025**

Councillor Kyle Robinson-Payne (Chair)

Councillor Sandra Barnes	Councillor Paul Hughes
Councillor Stuart Bestwick	Councillor Alison Hunt
Councillor Helen Greensmith	Jonathan Causton

Absent: Councillor Ruth Strong

Officers in Attendance: T Adams, C Goodall, P Whitworth and F Whyley

Guests in Attendance: G Dulay – Internal Audit Partner (BDO) and F Orton – Internal Auditor (BDO)

**37 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

Apologies for absence were received from Councillor Strong.

**38 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 25 FEBRUARY 2025**

**RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record, subject to a correction at item 35 which should have read that The External Auditor then introduced the report, rather than the Internal Auditor.

**39 DECLARATION OF INTERESTS.**

None.

**40 LOCAL CODE OF CORPORATE GOVERNANCE**

The Chair brought this item forward on the agenda.

The Monitoring Officer introduced a report seeking approval for the updated Local Code of Corporate Governance 2025/26.

**RESOLVED to:**

Approve The Local Code of Corporate Governance for 2025/26.

**41 BDO PROGRESS REPORT 2024-25**

The Internal Audit Partner (BDO) introduced a report, summarising the outcome of internal audit activity completed by the BDO Internal Audit Team, for the period January to March 2025.

*Councillor Greensmith joined the meeting.*

**RESOLVED to:**

Note the progress of the delivery against the 2024/25 Internal Audit Plan, including the Executive Summary for the following audit reports: Temporary Accommodation and Equality, Diversity and Inclusion.

**42 BDO INTERNAL AUDIT PLAN 2025/26 - 2027-28**

The Internal Audit Partner (BDO) introduced a report, detailing the three-year Internal Audit Plan for 2025/26 – 2027/28, for Gedling Borough Council.

*Councillor Hunt left the meeting.*

**RESOLVED to:**

Approve the Internal Audit Plan for 2025/26 – 2027/28.

**43 RISK SCORECARD QUARTER 3 2024/25**

The Monitoring Officer introduced a report of the Chief Finance and Section 151 Officer, updating members of the Audit Committee on the current level of assurance that can be provided against each corporate risk.

*Councillor Hunt re-joined the meeting.*

**RESOLVED:**

To note the current risk level and actions identified within the Corporate Risk Register.

**44 TREASURY MANAGEMENT POLICY AND TREASURY MANAGEMENT PRACTICES**

The Chief Finance and Section 151 Officer introduced a report, requesting that Audit Committee agree to set up a working group to

review the newly adopted Treasury Management Policy Statement and the Treasury Management Practices.

*Councillor Hughes left the meeting.*

*Councillor Hughes re-joined the meeting.*

**RESOLVED to:**

Agree to set up a working group to review the Treasury Management Policy Statement and Treasury Management Practices set out in Appendix 1, and bring back any recommendations to the Audit Committee in June.

**45 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

None.

The meeting finished at 7.04 pm

Signed by Chair:  
Date:

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## **MINUTES APPOINTMENTS AND CONDITIONS OF SERVICE COMMITTEE**

**Wednesday 19 March 2025**

Councillor John Clarke (Chair)

Councillor Michael Adams

Councillor Paul Hughes

Councillor Jenny Hollingsworth

Councillor Marje Paling

Councillor Viv McCrossen

Officers in Attendance: M Hill, S Troman, F Whyley, J Lovett and E McGinlay

### **22 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

None.

### **23 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 13 FEBRUARY 2025**

#### **RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

### **24 DECLARATION OF INTERESTS**

None.

### **25 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT**

None.

### **26 EXCLUSION OF THE PRESS AND PUBLIC**

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(a)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing report on the grounds that the report involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12a of the Local Government Act 1972.

### **27 CONSULTATION FEEDBACK: STAFFING REVIEW - WASTE, PARKS, FLEET AND STREET CARE**

Consideration was given to a report presented by the Deputy Chief Executive which provided feedback to the Committee received from employees and trade unions following the consultation period on the

Staffing Review.

**RESOLVED:**

- 1) That the consultation comments from affected employees and trade unions were reviewed; and
- 2) To note that due to timing of the JCSC meeting ahead of the issuing of papers for this ACSC meeting, any last-minute comments for the JCSC were shared with the ACSC meeting for consideration, before final approval of the staffing review is granted; and
- 3) To note following the approval of the ACSC committee of the staffing review, the Appeals & Retirements Committee may approve any redundancy payments which trigger early retirements and pension strains.

The meeting finished at 10.34 am

Signed by Chair:  
Date:

## MINUTES CABINET

Wednesday 19 March 2025

Councillor John Clarke (Chair)

Present: Councillor David Ellis Councillor Marje Paling  
Councillor Kathryn Fox Councillor Lynda Pearson  
Councillor Jenny Hollingsworth Councillor Henry Wheeler  
Councillor Viv McCrossen

Absent:

Officers in Attendance: M Hill, F Whyley, N Osei, M Avery, T Adams,  
S Troman, E McGinlay, S Anderson, C Goodall and  
Moore

### 172 APOLOGIES FOR ABSENCE

There were no apologies for absence.

### 173 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 13 FEBRUARY 2025

#### RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

### 174 DECLARATION OF INTERESTS

None.

### 175 FORWARD PLAN

Consideration was given to a report of the Democratic Services Manager, which had been circulated prior to the meeting, detailing the Executive's draft Forward Plan for the next six month period.

#### RESOLVED:

To note the report.

### 176 UPDATE REPORT AND INTERIM RECOMMENDATIONS OF THE FUNDING REVIEW WORKING GROUP

The Democratic Services Manager introduced a report which had been circulated in advance of the meeting, presenting for Members approval

the updated report and interim recommendation of the funding review working group.

**RESOLVED:**

To approve the updated report and interim recommendation of the funding review working group to be paused to comply with Executive governance arrangements.

**177      PROCUREMENT STRATEGY**

The Deputy Chief Executive and Monitoring Officer introduced a report, which had been circulated in advance of the meeting, presenting for approval the Council's Procurement Strategy 2025-27 summarising:

- 1- To seek approval of the Council's Procurement Strategy 2025-27.
- 2- To seek delegation to the Council's s.151 Officer and Chief Finance Officer to make minor amendments to the Strategy to reflect changes to the Council's procurement function from 1st April 2025..

**RESOLVED:**

- 1- To approve the adoption of the Council's Procurement Strategy 2025-27 at Appendix 1.
- 2- To authorise the Chief Financial Officer to make minor amendments to the Strategy to reflect changes to the Council's procurement function from 1st April 2025 as detailed in the report.

**178      FEES & CHARGES REPORT 2025/26**

The Chief Financial Officer introduced a report, which had been circulated in advance of the meeting, summarising:

- 1- The new Corporate Charging Policy in Appendix 1.
- 2- To determine the level of fees and charges for the 25-26 financial year in accordance with the Corporate Charging Policy.

**RESOLVED:**

- 1- To approve and adopt the new Corporate Charging Policy.
- 2- To approve the individual fees and charges as set out in the Fees and Charges schedule 2025/26 appended to the report.
- 3- For the level of any new charges, concessions or discounts to be applied to any new or amended charges be delegated to the relevant Assistant Director in consultation with the Chief Finance Officer.

**179 ESTABLISH A BUDGET FOR YEAR 4 OF THE UK SHARED PROSPERITY FUND**

The Director of Place introduced a report, which had been circulated in advance of the meeting, to obtain approval to establish a revenue and capital budget for the new allocation of £1.172m from the EMCCA Mayor of the UK Shared Prosperity Fund in accordance with the brochure of key projects held in Appendix A.

**RESOLVED:**

- 1) To approve a revenue budget of £658,548 during 2025/26.
- 2) To approve a capital budget of £513,506 to enable expenditure of the £1.172m allocation during 2025/26.

**180 PLAN FOR NEIGHBOURHOODS: GREATER CARLTON**

The Director of Place introduced a report, which had been circulated in advance of the meeting, to seek approval as the accountable body to put in place arrangements for the creation of a Greater Carlton Neighbourhood Board and to ensure that appropriate processes are in place to ensure compliance with the Plan for Neighbourhoods £20 million funding award.

**RESOLUTION:**

- 1) To accept the £20 million Plan for Neighbourhoods funding over 10 years and the conditions of the funding.
- 2) Establish a Revenue Budget of £200,000 for the capacity funding expected in 2025/26.
- 3) Delegate the finalised membership of the Greater Carlton Neighbourhood Board and any proposals to alter the boundaries to the Chief Executive.
- 4) Delegate the establishment of governance arrangements for the Board to the Chief Executive working in partnership with the Independent Chair.
- 5) Authorise consultation and engagement to be undertaken to inform the development of a 10-year Greater Carlton Neighbourhood Plan and 4-year Investment Plan.

**181 ANY OTHER ITEMS THE CHAIR CONSIDERS URGENT**

None.

The meeting finished at 2.31 pm

Signed by Chair:  
Date:

## MINUTES STANDARDS COMMITTEE

Thursday 20 March 2025

Councillor Paul Feeney (Chair)

Councillor David Brocklebank	Councillor Clive Towsey-Hinton
Councillor Andrew Ellwood	Rosalie Hawks
Councillor Darren Maltby	Louise Kopyrko
Councillor Martin Smith	

Officers in Attendance: B Hopewell, N Osei and F Whyley

### 14 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Elliot, Councillor Maltby attended as substitute.

### 15 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 28 NOVEMBER 2024

#### RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

### 16 DECLARATION OF INTERESTS

None.

### 17 REVIEW THE OPTIONS FOR ARRANGEMENTS FOR DEALING WITH ENHANCED DISCLOSURE AND BARRING CHECKS FOR COUNCILLORS

The Deputy Chief Executive and Monitoring Officer introduced a report, which had been circulated in advance of the meeting, seeking support through a cross-party working group review to create a policy and process document in respect of Enhanced DBS checks for Councillors.

#### RESOLVED to:

- 1) Note the report; and
- 2) Agree to establish a cross-party working group to assist the Monitoring Officer in the creation of a Policy and Procedure for Enhanced Disclosure and Barring Services Checks for Councillors.

**18 ARRANGEMENT FOR DEALING WITH CODE OF CONDUCT COMPLAINTS**

The Deputy Chief Executive and Monitoring Officer introduced a report, which had been circulated in advance of the meeting, seeking approval of amendments to the Council's Arrangements for dealing with Code of Conduct complaints, following review by the working group.

**RESOLVED to:**

Agree to the amendments to the Council's Arrangements for Dealing with Code of Conduct Complaints.

**19 CODE OF CONDUCT COMPLAINTS UPDATE**

The Deputy Chief Executive and Monitoring Officer introduced a report, which had been circulated in advance of the meeting, informing Members of the Standards Committee of complaints received between 28 November 2024 and 20 March 2025.

**RESOLVED to:**

Note the report.

**20 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT**

None.

The meeting finished at 6.20 pm

Signed by Chair:

Date:

## MINUTES PLANNING COMMITTEE

Wednesday 26 March 2025

Councillor Roy Allan (Chair)

In Attendance: Councillor Paul Wilkinson Councillor Catherine Pope  
Councillor Sandra Barnes Councillor Grahame Pope  
Councillor Stuart Bestwick Councillor Sam Smith  
Councillor David Ellis Councillor Ruth Strong  
Councillor Andrew Ellwood Councillor Jane Walker  
Councillor Helen Greensmith Councillor Henry Wheeler  
Councillor Julie Najuk Councillor Russell Whiting  
Councillor Lynda Pearson

Absent: None

Officers in Attendance: N Bryan, C Goodall, J Krawczyk, N Osei, L Squires, H Stylianou and C Turton

### 60 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

No apologies for absence were received.

### 61 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 12 FEBRUARY 2025

#### RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

### 62 DECLARATION OF INTERESTS

None.

### 63 APPLICATION NO. 2024/0269 - LAND AT BURTON WOOD FARM, SPRING LANE, LAMBLEY

Proposed Battery Energy Storage System (BESS) and associated infrastructure.

Ian Taylor, a local resident, spoke against the application on behalf of a group of local residents.

Jonathan Cooper, Senior Development Manager of Greenergy (The Applicant), spoke in support of the application.

The Principal Planning Officer gave an update to the committee, summarised as follows:

The measurements of the battery units stated in paragraph 3.3 of the report were incorrect and should have read that the battery units proposed were 2.795 metres in height, 1.72 metres in width and 7.81 metres in length and that the skids were raised 0.15 metres above ground level.

She added that with regards to Section 5 of the report, Policy LPD10 (Pollution) was also relevant as it stated that planning permission would not be granted for development which would result in an unacceptable level of pollution or was likely to result in exposure to sources of pollution or risks to safety.

The Principal Planning Officer added that further correspondence had been received from neighbours, which had also been sent directly to members of the Planning Committee. She then went on to introduce the report.

A request for a recorded vote was moved by Councillor Greensmith and seconded by Councillor Smith.

**For the application:**

Councillors Allan, Ellwood, Ellis, Najuk, Pearson, C Pope, G Pope, Strong and Wilkinson.

**Against the application:**

Councillors Barnes, Bestwick, Greensmith, Smith, Walker, Wheeler and Whiting.

**Abstentions:**

None.

The application was carried, and it was therefore

**RESOLVED:**

**To Grant Planning Permission subject to the following conditions:**

**Conditions**

- 1 The development must not be begun later than three years beginning with the date of this permission.

- 2 The development hereby permitted shall be carried out in strict accordance with the following approved plans and the submitted application form:

GRE001-SP-01\_rev04- Site Location Plan received 6 March 2025  
GRE001-PL-00\_rev04 - Existing Site Layout Plan received 18 April 2024

GRE001-PL-01\_rev08 - Site Layout Plan received 27 November 2024

GRE001-PL-02\_rev08 - Site Layout Plan 1 to 500 received 27 November 2024

GRE001-FS-01\_rev07 - Fire Strategy Plan received 27 November 2024

EW-001 Rev. 00 – Earthworks Layout received 18 April 2024

GRE001-EL-01\_rev05 - Contextual Elevations (Sheet 1 of 3) received 18 April 2024

GRE001-EL-02\_rev02 - Contextual Elevations (Sheet 2 of 3) received 18 April 2024

GRE001-EL-03\_rev02 - Contextual Elevations (Sheet 3 of 3) received 18 April 2024

GRE001-SD-01\_rev03 - 132kV Substation (Plan) received 18 April 2024

GRE001-SD-02\_rev03 - 132kV Substation (Section) received 18 April 2024

GRE001-SD-03\_rev02 - 2.4m Palisade Fence and Security Gate received 18 April 2024

GRE001-SD-04\_rev02 - 20ft Welfare office or Spares container or SCADA Centre received 18 April 2024

GRE001-SD-05\_rev03 - DNO Control Room received 18 April 2024

GRE001-SD-06\_rev02 - CCTV Camera And Pole received 18 April 2024

GRE001-SD-07\_rev02 - Access Track received 18 April 2024

GRE001-SD-08\_rev02 - Aux Transformer received 18 April 2024

GRE001-SD-09\_rev02 - Battery Unit received 18 April 2024

GRE001-SD-10\_rev02 - Twin Skid (TX) received 18 April 2024

GRE001-SD-11\_rev02 - PCSK Inverter received 18 April 2024

GRE001-SD-12\_rev02 - Battery Interface Cabinet received 18 April 2024

- 3 Prior to above grounds works commencing details including colour of external finishes of the battery containers, transformers, substation structures and type and height of fencing and CCTV installation equipment shall be submitted to and approved in writing by the Local Planning Authority.  
Development shall, thereafter, proceed in accordance with details as approved.

- 4 Works to form the Battery Energy Storage System shall not commence until a Battery Safety Management Plan (BSMP) and Emergency Response Plan have been submitted to and approved in writing by the Local Planning Authority. The BSMP shall prescribe measures to facilitate safety during the construction, operation and decommissioning of the battery storage system. These plans shall be developed in conjunction with Nottinghamshire Fire and Rescue Service using the best practice guidance as detailed and required in the published Grid Scale Battery Energy Storage System planning - Guidance for FRS published by NFCC National Fire Chiefs Council. The Battery Energy Storage System shall be operated in accordance with the approved BSMP at all times.
  
- 5 Within 40 years following completion of construction of the development hereby permitted, or within 12 months of the cessation of operational use, or within six months following a permanent cessation of construction works prior to the battery facility coming into operational use, whichever is the sooner, the batteries, transformer units, inverters, all associated structures and fencing approved shall be dismantled and removed from the site. The developer shall notify the local planning authority in writing no later than twenty-eight working days following cessation of power production. The site shall subsequently be restored in accordance with a scheme and timescale, the details of which shall be first submitted to and approved in writing by the local planning authority no later than six months following the cessation of power production. For the purposes of this condition, a permanent cessation shall be taken as a period of at least 24 months where no development has been carried out to any substantial extent anywhere on the site.
  
- 6 No development shall take place, including any ground works or demolition, until a Construction Management Plan (CMP) has been submitted to and approved in writing by the local planning authority. The CMP shall be adhered to throughout the construction period and shall provide for:
  - a) the parking of vehicles of site operatives and visitors;
  - b) routing of construction vehicles;
  - c) loading and unloading of plant and materials;
  - d) storage of plant and materials used in constructing the development;
  - e) wheel and underbody washing facilities;
  - f) measures to mitigate the risk of flooding of the battery containers; and
  - g) measures to minimise the risk of offsite flooding caused by surface water run-off and groundwater during construction works and to prevent pollution.

- 7 Prior to above ground works commencing, a scheme of both soft and hard landscaping showing the location, species and size of specimens to be planted shall be submitted to and approved in writing by the Local Planning Authority. The scheme as approved shall be carried out in the first planting season following the completion of each development phase. Any trees, shrubs or plants that die within a period of five years from the completion of each development phase, or are removed and/or become seriously damaged or diseased in that period, shall be replaced (and if necessary continue to be replaced) in the first available planting season with others of similar size and species.
- 8 Prior to the erection of any external lighting on site, a lighting plan, shall be submitted to and approved in writing by the local planning authority. The submitted plan should include details of the specification and design of the fixtures to be erected and should be accompanied by contour diagrams that demonstrate minimal levels of lighting on receptor habitats, including trees and hedges. The lighting should be designed in accordance with Bat Conservation Trust/ Institution of Lighting Professionals Guidance Note 08/23 'Bats and Artificial Lighting in the UK'. Development shall be carried out in accordance with the approved details and retained for the lifetime of the development.
- 9 No part of the development hereby approved shall commence until a detailed surface water drainage scheme based on the principles set forward by the approved Flood Risk Assessment (FRA) and Drainage Strategy GON.0384.0222, 28/03/2024, Gondolin Land and Water., has been submitted to and approved in writing by the Local Planning Authority in consultation with the Lead Local Flood Authority. The scheme shall be implemented in accordance with the approved details prior to completion of the development. The scheme to be submitted shall:
  - Demonstrate that the development will use SuDS throughout the site as a primary means of surface water management and that design is in accordance with CIRIA C753 and NPPF Paragraph 169.
  - Limit the discharge generated by all rainfall events up to the 100 year plus 40% (climate change) critical rain storm to QBar rates for the developable area.
  - Provide detailed design (plans, network details, calculations and supporting summary documentation) in support of any surface water drainage scheme, including details on any attenuation system, the outfall arrangements and any private drainage assets. Calculations should demonstrate the performance of the designed system for a range of return periods and storm durations inclusive of the 1 in 1 year, 1 in 30 year and 1 in 100 year plus climate change return periods.

- No surcharge shown in a 1 in 1 year
- No flooding shown in a 1 in 30 year.
- For all exceedance to be contained within the site boundary without flooding properties in a 100 year plus 40% storm.
  - Evidence to demonstrate the viability (e.g Condition, Capacity and positive onward connection) of any receiving watercourse to accept and convey all surface water from the site.
  - Details of STW approval for connections to existing network and any adoption of site drainage infrastructure.
  - Evidence of approval for drainage infrastructure crossing third party land where applicable.
  - Provide a surface water management plan demonstrating how surface water flows will be managed during construction to ensure no increase in flood risk off site.
  - Evidence of how the on-site surface water drainage systems shall be maintained and managed after completion and for the lifetime of the development to ensure long term effectiveness.

10 No development or demolition shall take place until an Archaeological Mitigation Strategy for the protection of archaeological remains is submitted to and approved by the Local Planning Authority. The mitigation strategy will include appropriate Written Schemes of Investigation for evaluation trenching and provision for further mitigation work. These schemes shall include the following:

1. An assessment of significance and proposed mitigation strategy (i.e. preservation by record, preservation in situ or a mix of these elements).
2. A methodology and timetable of site investigation and recording
3. Provision for site analysis
4. Provision for publication and dissemination of analysis and records
5. Provision for archive deposition
6. Nomination of a competent person/organisation to undertake the work

The scheme of archaeological investigation must only be undertaken in accordance with the approved details.

11 The archaeological site work must be undertaken only in full accordance with the approved written schemes referred to in the above Condition. The applicant will notify the Local Planning Authority of the intention to commence at least fourteen days before the start of archaeological work in order to facilitate adequate monitoring arrangements. No variation shall take place without prior consent of the Local Planning Authority.

- 12 A report of the archaeologist's findings shall be submitted to the Local Planning Authority and the Historic Environment Record Officer at Nottinghamshire County Council within 3 months of the works hereby given consent being commenced unless otherwise agreed in writing by the Local Planning Authority; and the condition shall not be discharged until the archive of all archaeological work undertaken hitherto has been deposited with the County Museum Service, or another public depository willing to receive it.
- 13 Development may not be begun unless:
- (a) a biodiversity gain plan has been submitted to the planning authority; and
  - (b) The planning authority has approved the plan.

Development shall thereafter be carried out in accordance with the approved biodiversity gain plan, in accordance with the timings agreed by the biodiversity gain plan.

- 14 The Biodiversity Gain Plan shall be prepared in accordance with the BNG Condition Assessment Sheet and Metric, received 7<sup>th</sup> March 2025 and the BNG Assessment and Bio-enhancement scheme, received 10<sup>th</sup> March 2025.
- 15 The development shall not commence until a Habitat Management and Monitoring Plan (the HMMP), prepared in accordance with the approved Biodiversity Gain Plan and including:
- (a) a non-technical summary;
  - (b) the roles and responsibilities of the people or organisation(s) delivering the HMMP;
  - (c) the planned habitat creation and enhancement works to create or improve habitat to achieve the biodiversity net gain in accordance with the approved Biodiversity Gain Plan;
  - (d) the management measures to maintain habitat in accordance with the approved Biodiversity Gain Plan for a period of 30 years from the completion of development; and
  - (e) the monitoring methodology and frequency in respect of the created or enhanced habitat to be submitted to the local planning authority,

has been submitted to, and approved in writing by, the Local Planning Authority. Development shall thereafter be carried out in accordance with the approved details.

- 16 Notice in writing shall be given to the Council when the:
- (a) HMMP has been implemented; and
  - (b) habitat creation and enhancement works as set out in the HMMP have been completed.
- 17 Monitoring reports shall be submitted to and approved in writing by local planning authority in accordance with the methodology and frequency specified in the approved HMMP.
- 18 The development must be carried out in accordance with all recommendations of the following documents;-
- Biodiversity Net Gain (BNG) and Enhancement Scheme, received 10<sup>th</sup> March 2025
  - Spring Lane BESS Preliminary Ecological Assessment (PEA), (v1.4, received 6<sup>th</sup> March 2025)
  - EEL752 Land At Burton Wood Farm, Spring Lane, Lambley, Nottinghamshire – Nesting and Ground Nesting Bird Mitigation Technical Note (V1.1 received on 5<sup>th</sup> March 2025)
  - EEL752 Land At Burton Wood Farm, Spring Lane, Lambley, Nottinghamshire - Great Crested Newt Mitigation (GCN) Addendum (Version received on 29<sup>th</sup> January 2025)
- 19 No development shall be commenced until a Construction Ecological Management Plan to protect retained habitats and protected or priority species during the planned works has been submitted to and agreed in writing by the Local Planning Authority. The CEMP should include detailed plans for all relevant mitigation recommendations set out within the EclA report. Development shall thereafter commence in accordance with the approved details.
- 20 No development shall take place, including any works of demolition, until a Construction Method Statement has been submitted to, and approved in writing by, the local planning authority. The approved Statement shall be adhered to throughout the construction period. The Statement shall provide for:
- i. the parking of vehicles of site operatives and visitors
  - ii. loading and unloading of plant and materials

- iii. storage of plant and materials used in constructing the development
  - iv. the erection and maintenance of security hoarding including decorative displays and facilities for public viewing, where appropriate
  - v. wheel washing facilities
  - vi. hours of operation
  - vii. a scheme for recycling/disposing of waste resulting from demolition and construction works
- 21 No development shall be commenced until a detailed Biodiversity enhancement Plan, setting out the details and locations of all enhancements recommended in the submitted ecological documents as well as timescales, received as part of the planning application, have been submitted to and approved in writing by the Local Planning Authority. Development shall thereafter be carried out in accordance with the approved details and retained for the lifetime of the development.
- 22 The development shall not be operational until a detailed report to evidence implementation of the Biodiversity Enhancement Plan features has been submitted to and approved in writing by the Local Planning Authority.
- 23 Development shall not commence until precise details of 6 no. replacement ground nesting bird plots have been submitted to and approved in writing by the Local Planning Authority. These shall be implemented in full prior to the development commencing and shall be retained for the lifetime of the development.
- 24 Prior to commencement of the development a Construction Emission Management Plan (CEMP) for minimising the emission of dust and other emissions to air during the site preparation and construction shall be submitted to and approved in writing by the Local Planning Authority. The CEMP must be prepared with due regard to the guidance produced by the Council on the assessment of dust from demolition and construction and include a site-specific dust risk assessment. All works on site shall be undertaken in accordance with the approved CEMP unless otherwise agreed in writing by the Local Planning Authority.

### **Reasons**

- 1 In order to comply with Section 51 of the Planning and Compulsory Purchase Act 2004.

- 2 To define the specific works that have been granted permission.
- 3 In the interests of visual amenity.
- 4 In the interests of fire safety, visual amenity and environmental protection.
- 5 In the interests of fire safety, visual amenity and environmental protection.
- 6 In the interests of highway safety.
- 7 In the interest of visual amenity and to ensure that the development has an adequate level of screening from its surroundings.
- 8 In the interests of residential amenity.
- 9 A detailed surface water management plan is required to ensure that the development is in accordance with NPPF and local planning policies. It should be ensured that all major developments have sufficient surface water management, are not at increased risk of flooding and do not increase flood risk off-site.
- 10 To ensure the preparation and implementation of an appropriate scheme of archaeological mitigation in accordance with the National Planning Policy Framework.
- 11 In order to ensure that satisfactory arrangements are made for the investigation, retrieval and recording of any possible archaeological remains on the site in accordance with the National Planning Policy Framework.
- 12 In order to ensure that satisfactory arrangements are made for the reporting, archiving and dissemination of the results of the investigation in accordance with the National Planning Policy Framework.
- 13 Reason: To ensure that 10% BNG is achieved at the site in accordance with The Environment Act (2021) – Biodiversity Net Gain and Schedule 7A of the Town and Country Planning Act 1990 (as amended).
- 14 Reason: To ensure that 10% BNG is achieved at the site in accordance with The Environment Act (2021) – Biodiversity Net Gain and Schedule 7A of the Town and Country Planning Act 1990 (as amended).

- 15 Reason: To ensure that 10% BNG is achieved at the site in accordance with The Environment Act (2021) – Biodiversity Net Gain and Schedule 7A of the Town and Country Planning Act 1990 (as amended).
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- 17 Reason: To ensure that 10% BNG is achieved at the site in accordance with The Environment Act (2021) – Biodiversity Net Gain and Schedule 7A of the Town and Country Planning Act 1990 (as amended).
- 18 In the interests of biodiversity and in order to comply with Policies ACS17 LPD18.
- 19 In the interests of biodiversity and in order to comply with Policies ACS17 LPD18.
- 20 In the interests of biodiversity and in order to comply with Policies ACS17 LPD18.
- 21 In the interests of biodiversity and in order to comply with Policies ACS17 LPD18.
- 22 In the interests of biodiversity and in order to comply with Policies ACS17 LPD18.
- 23 In the interests of biodiversity and in order to comply with Policies ACS17 LPD18.
- 24 To ensure the development is constructed in an appropriate sustainable manner which takes into consideration air quality within the Borough and takes into consideration the National Planning Policy Framework and policy LPD11 of the Councils Local Plan.

### **Reasons for Decision**

The proposed development is consistent with Gedling Borough planning policies, and the design and dimensions are not considered to have potentially detrimental effects on surrounding amenity with no undue overlooking, overbearing or overshadowing impact. Neither would the proposal have an adverse impact upon highway safety. It is considered that the proposal is appropriate for its context and is in accordance with the NPPF (Sections 2, 4, 11, 13, 14, 15, 16), Policies A, 1, 3, 11, and 17 of the GBACS (2014), the Gedling Part 2 Local Plan (2018) Policies LPD

2, 4, 18, 19, 26, 27, 32, 58, and 61, and the relevant provisions of the Gedling Design Code Framework (2024) and Burton Joyce Neighbourhood Plan (2018), as well as those of the Environment Act (2021).

### **Notes to Applicant**

The Borough Council has worked positively and proactively with the applicant in accordance with paragraph 39 of the National Planning Policy Framework. During the processing of the application there was no problems for which the Local Planning Authority had to seek a solution in relation to this application.

The applicant is advised that all planning permissions granted on or after 16th October 2015 may be subject to the Community Infrastructure Levy (CIL). Full details of CIL are available on the Council's website. Where the Council's view is that CIL is payable, full details about the CIL Charge including, amount and process for payment will be set out in the Regulation 65 Liability Notice which will be sent to you as soon as possible after this decision notice has been issued. If the development hereby approved is for a self-build dwelling, residential extension or residential annex you may be able to apply for relief from CIL. Further details about CIL are available on the Council's website or from the Planning Portal: [www.planningportal.gov.uk](http://www.planningportal.gov.uk)

There should be no disturbance to the surface of the footpath without prior authorisation from the Rights of Way team.

The safety of the public using the path should be observed at all times. A Temporary Closure of the Footpath may be granted to facilitate public safety during the construction phase subject to certain conditions. Further information and costs may be obtained by contacting the Rights of Way section. The applicant should be made aware that at least 5 weeks' notice is required to process the closure and an alternative route on should be provided if possible.

If the route is to be fenced, ensure that the appropriate width is given to the path and that the fence is low level and open aspect to meet good design principles.

If a structure is to be built adjacent to the public footpath, the width of the right of way is not to be encroached upon.

Structures cannot be constructed on the line of the right of way without the prior authorisation of the Rights of way team. It should be noted that structures can only be authorised under certain criteria and such permission is not guaranteed.

No materials or contractor's vehicles should be stored/parked on the path prevent access to or along the path at any time (unless a temporary closure of the path has been applied for and granted)

Should vehicles run over the path during the development, the applicant must ensure that the surface is repaired and made safe for the users of the path, be that pedestrian, equestrian or cyclists.

Should scaffold be required on or over the RoW then the applicant should apply for a license and ensure that the scaffold is constructed so as to allow the public use without interruption. [licences@viaem.co.uk](mailto:licences@viaem.co.uk)

If this is not possible then an application to temporarily close the path for the duration should also be applied for (6 weeks' notice is required), email [countryside.access@nottsc.gov.uk](mailto:countryside.access@nottsc.gov.uk)

If a skip is required and is sited on a highway, which includes a RoW then the company supplying the skip must apply for a permit. <http://www.nottinghamshire.gov.uk/transport/licences-and-permits/skip-permit> and also ensure that the RoW can still be accessed appropriately by the users permitted by its status i.e. equestrians if a on bridleway, motorised vehicles if on a byway open to all traffic

Applicants should engage with Local Fire & Rescue Services issues of siting and location of BESS are dealt with before applications are made. Ideally this should be done before submitting a planning application.

Local planning authorities to refer to guidance produced by the National Fire Chiefs Council for consideration when determining applications and consult with local Fire & Rescue Services before issuing decisions. Applicants will also need to comply with relevant Building Regulations in Part B. They require applicants to provide suitable access for the fire service.

Battery energy storage systems (BESS) facilities are not regulated under the Environmental Permitting Regulations regime. However, battery storage falls within the scope of the UK's producer responsibility regime for batteries and other waste legislation. This creates additional lifecycle liabilities which must be understood and factored into project costs.

Batteries have the potential to cause harm to the environment if stored inappropriately e.g. subject to a fire as the chemical contents escape from the casing. When a battery within a battery storage unit ceases to operate, it will need to be removed from site and dealt with in compliance with waste legislation. The party discarding the battery will have a waste duty of care under the Environmental Protection Act 1990 to ensure that this takes place.

The Waste Batteries and Accumulators Regulations 2009 also introduced a prohibition on the disposal of batteries to landfill and incineration. Batteries must be recycled or recovered by approved battery treatment operators or exported for treatment by approved battery exporters only.

Many types of batteries are classed as hazardous waste which creates additional requirements for storage and transport.

The landscaping scheme to be approved under condition 7 shall broadly comply with the INDICATIVE LANDSCAPE MASTERPLAN received 16 July 2024.

**64 POSITION STATEMENT ON GREEN BELT POLICY LPD 13**

The Development Manager introduced the report, which had been circulated in advance of the meeting, asking members to consider the Position Statement.

**RESOLVED:**

To support the interpretation of Policies LPD 13 and 14 as set out in the appendix.

**65 APPEAL SUMMARY REF:APP/N3020/Z/24/3349807 - GEOLAND HOUSE, 178 ST ALBANS ROAD, ARNOLD**

Replacement of gable end externally illuminated poster with digital display.

**RESOLVED:**

To note the information.

**66 APPEAL SUMMARY REF: APP/N3020/Z/24/3354719 - 238 MANSFIELD ROAD, REDHILL**

Erection of D48 (digital) advertisement display.

**RESOLVED:**

To note the information.

**67 FUTURE PLANNING APPLICATIONS**

**RESOLVED:**

To note the information.

**68 DELEGATION PANEL ACTION SHEETS**

**RESOLVED:**

To note the information.

**69 ANY OTHER ITEMS WHICH THE CHAIR CONSIDERS URGENT.**

None.

The meeting finished at 7.37 pm

Signed by Chair:  
Date:

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## MINUTES ENVIRONMENT AND LICENSING COMMITTEE

Tuesday 15 April 2025

Councillor Alison Hunt (Chair)

Present: Councillor Marje Paling Councillor Sue Pickering  
Councillor Rachael Ellis Councillor Martin Smith  
Councillor Roxanne Ellis Councillor Clive Towsey-Hinton  
Councillor Julie Najuk Councillor Paul Wilkinson

Absent: Councillor Boyd Elliott and Councillor Alex Scroggie

Officers in Attendance: C Allcock, J Brough, J Goodall, B Hopewell, A Hutchinson,  
K Nealon and R Towlson

### 84 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

None received.

### 85 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 11 MARCH 2025.

#### RESOLVED:

That the minutes of the above meeting, having been circulated, be approved, pending an agreed amendment to the attendance, as a correct record.

### 86 DECLARATION OF INTERESTS.

None.

### 87 PROPOSED TAXI LICENSING FEES FOR 2025/26

The Community Protection Manager introduced a report, which had been circulated in advance of the meeting, seeking approval for the proposed fees for taxi driver, operator and vehicle licensing for 2025/26 as shown at Appendix 1 (a), subject to advertisement requirements being satisfied. The report also sought approval of a proposed increase to the general taxi licensing fees for 2025/26 shown at Appendix 1 (b).

#### RESOLVED to:

- 1) Approve the fees for taxi driver, operators and vehicle licences as detailed at Appendix 1 (a) for 2025/26 for advertisement in accordance with the Local Government (Miscellaneous Provisions) Act 1976, such fees to automatically come into force on 1<sup>st</sup> June 2025 if no objections

are received within the statutory period. If any objections would be received within the statutory period that they be referred back to Committee for consideration in accordance with the legislation; and

- 2) Approve the fees for General Taxi licensing for 2025/26 as detailed at Appendix 1 (b) with effect from 1 June 2025.

**88 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

None.

**89 EXCLUSION OF THE PRESS AND PUBLIC.**

**RESOLVED:**

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing reports on the grounds that the report involves the likely disclosure of exempt information as defined in Paragraph 7 of Part 1 of Schedule 12A of the Local Government Act 1972.

**90 APPLICATION FOR A ONE YEAR JOINT HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS LICENCE- KS**

Consideration was given to a report of the Corporate Director of Place which had been circulated prior to the meeting, regarding an application for a one year joint Hackney Carriage/Private Hire Driver's Licence for KS.

KS attended the meeting along with a family member and he addressed the Committee.

In making the decision the Committee applied the Council's approved Policy and Guidelines.

**RESOLVED to:**

To refuse KS's application for a Joint Hackney Carriage/Private Hire Driver's Licence.

KS was advised of the right of appeal against the decision of the Committee.

**91 APPLICATION FOR A ONE YEAR JOINT HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS LICENCE- MR**

Consideration was given to a report of the Corporate Director of Place, which had been circulated prior to the meeting, regarding an application

for a one year joint Hackney Carriage/Private Hire Driver's Licence for MR.

MR attended the meeting along with a friend and they both addressed the Committee.

In making its decision, the Committee found that there were exceptional circumstances which allowed for departure from the Council's approved Policy and Guidelines.

**RESOLVED:**

To refuse MR's application for a Joint Hackney Carriage/Private Hire Driver's Licence.

MR was advised of the right of appeal against the decision of the Committee.

92

**APPLICATION FOR A ONE-YEAR JOINT HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS LICENCE- BJ**

Consideration was given to a report of the Corporate Director of Place which had been circulated prior to the meeting, regarding an application for a one year joint Hackney Carriage/Private Hire Driver's Licence for BJ.

BJ attended the meeting along with a friend and he addressed the Committee.

In making the decision the Committee applied the Council's approved Policy and Guidelines.

**RESOLVED to:**

Approve BJ's application for a one year Joint Hackney Carriage/Private Hire Driver's Licence.

Issue a warning to BJ that such conduct fell short of the expected standard for Hackney Carriage Drivers and that further such incidents would result in another appearance before the Committee.

The meeting finished at 6.31 pm

Signed by Chair:  
Date:

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## MINUTES JOINT CONSULTATIVE AND SAFETY COMMITTEE

Tuesday 22 April 2025

Councillor Jim Creamer (Chair)

Present: Councillor Roxanne Ellis                      Councillor Catherine Pope  
            Councillor Paul Hughes                      Councillor Jane Walker  
            Councillor Darren Maltby

Unison: Susan Buchanan  
            Alison Hunt

GMB: Craig Thomson

Absent: Councillor Alex Scroggie

Officers in Attendance: M Avery, B Hopewell, J Lovett and L Squires

### **69            APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

None received.

### **70            TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 12 MARCH 2024.**

#### **RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved, pending a minor amendment to the attendance details, as a correct record.

### **71            DECLARATION OF INTERESTS.**

None.

### **72            ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

None.

### **73            EXCLUSION OF THE PRESS AND PUBLIC.**

#### **RESOLVED:**

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(A)(4) of the Local Government Act 1972, the

public and press be excluded from the meeting during the consideration of the ensuing report on the grounds that the report involves the likely disclosure of exempt information as defined in Paragraphs 3 and 4 of Part 1 of Schedule 12A of the Local Government Act 1972.

**74            CONSULTATION            CLOSURE:            PUBLIC            PROTECTION  
                 RESTRUCTURE.**

The Director of Place introduced a report, which had been circulated in advance of the meeting, seeking to close formal consultation on proposals to alter the structure of the Public Protection Department.

Councillor Ellis joined the meeting.

Members made comments and sought clarification on the implications of the proposals from the Director of Place.

Members expressed concern that GMB had not been consulted on the proposed Public Protection restructure.

The Director of Place explained that it was an unfortunate oversight and that GMB had been granted an additional 14 days to make comment on the proposed restructure.

**RESOLVED to:**

- 1) Receive comments from employees and the Unison trade union;
- 2) Submit the comments and comments made by the Joint Consultative and Safety Committee to the Chief Executive for consideration, prior to the implementation of any changes; and
- 3) Allow a further 14 days for the GMB trade Union to make comments. On receipt of any comments, the Chief Executive shall determine whether the comments raised any materially different issues which should be considered at a future meeting of the JCSC, prior to the implementation of any changes.

The meeting finished at 6.10 pm

Signed by Chair:  
Date:

## MINUTES CABINET

Thursday 22 May 2025

Present: Councillor Jenny Hollingsworth Councillor Marje Paling  
Councillor David Ellis Councillor Lynda Pearson  
Councillor Kathryn Fox Councillor Henry Wheeler  
Councillor Viv McCrossen

Absent: Councillor John Clarke

Officers in Attendance: M Hill, F Whyley, T Adams, J Krawczyk, N Wall, J Gray and L Squires

### 182 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors John Clarke MBE.

### 183 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 19/03/2025

#### RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

### 184 DECLARATION OF INTERESTS

None.

### 185 FORWARD PLAN

Consideration was given to a report of the Democratic Services Manager, which had been circulated prior to the meeting, detailing the Executive's draft Forward Plan for the next six month period.

#### RESOLVED:

To note the report.

### 186 MURALS GUIDANCE

The Planning Policy Manager introduced a report, which had been circulated prior to the meeting, to seek Cabinet approval to publish informal guidance relating to the provision of murals.

**RESOLVED:**

That Cabinet approves the Murals guidance appended to the report.

**187 ADOPTION OF REVISED LOCAL REQUIREMENTS LIST FOR PLANNING APPLICATIONS**

The Assistant Director for Development introduced a report, which had been circulated prior to the meeting, to seek Cabinet approval to adopt the revised Local Requirements List.

**RESOLVED:**

THAT:

- 1) The revised Local Requirements List for planning related applications be adopted;
- 2) Authorise the Assistant Director – Development to publish the document; and
- 3) Delegate Authority to John Krawczyk, Assistant Director – Development, to make any minor typographical, formatting or factual amendments to the Local Requirements List for planning related applications.

**188 SHOPFRONT SUPPLEMENTARY PLANNING DOCUMENT**

The Planning Policy Manager introduced a report, which had been circulated prior to the meeting, to seek Cabinet approval to publish the Shopfront Supplementary Planning Document (SPD).

**RESOLVED:**

THAT Cabinet:

- 1) Adopts the Shopfront Supplementary Planning Document;
- 2) Delegates authority to the Planning Policy Manager to make any minor typographical, formatting or factual amendments to the Shopfront Supplementary Planning Document.

**189 UKSPF Y4 ACTIVITY UPDATE**

The Assistant Director for Economic Growth & Regeneration introduced a report, which had been circulated prior to the meeting, to provide an update on activity and plans for projects associated with the extension of the UK Shared Prosperity Fund to Year 4 (2025/2026).

**RESOLVED:**

THAT:

- 1) Cabinet approves expenditure of the established capital and revenue budget on projects identified at Appendix 2.

**190 ANNUAL EQUALITY, DIVERSITY AND INCLUSION UPDATE**

The Deputy Chief Executive and Monitoring Officer introduced a report, which had been circulated prior to the meeting, to update members on the progress made across the Council on Equality, Diversity and Inclusion actions as well as other work undertaken in relation to improving equality, diversity and inclusion in the provision of Council services since the adoption of the Equality, Diversity and Inclusion Policy in 2024/25.

**RESOLVED:**

THAT Cabinet:

- 1) Notes the work undertaken on the Equality, Diversity and Inclusion Action Plan and the wider work undertaken by officers and members to strengthen the Council's approach to equality, diversity and inclusion in the performance of its functions.

**191 ANY OTHER ITEMS THE CHAIR CONSIDERS URGENT**

None.

The meeting finished at 2.45 pm

Signed by Chair:  
Date:

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**Decisions made under delegated authority**

<b>Business (click to view decision)</b>	<b>Summary</b>	<b>Ref</b>	<b>Date</b>	<b>Portfolio</b>	<b>Was decision made under urgency provisions?</b>
Leisure transformation consultation	Approval to commence a public and stakeholder consultation programme for the development of a new Carlton Leisure, and Community Wellbeing Centre	D1619	27/05/2025	Leader of the Council	No
Ambition Arnold, RIBA Stage 02 public consultation	Approval to undertake public and stakeholder consultation to inform the development of Ambition Arnold's RIBA Stage 02 plans for Arnold North	D1617	27/05/2025	Portfolio Holder for Sustainable Growth and Economy	No
Food and Health & Safety Service Delivery Plans 2025/26	Approval of the Food and Health & Safety Service Delivery Plans 2025/26	D1614	22/05/2025	Portfolio Holder for Public Protection	No
Transfer of Section 106 Open Space Contribution from Development at Land at Wighay Road to Linby Colliery Welfare FC	Approval to transfer the remaining Section 106 Open Space Capital Contribution to Linby Colliery Welfare FC for expenditure on capital projects which meet the requirements of said Section 106 Agreement. To establish by virement the capital programme budgets for the delivery of open space development projects by Linby Colliery Welfare FC, funded by Section 106 Open Space Contributions.	D1592	10/04/2025	Leader of the Council	No

National Non-Domestic Rates - Discretionary Relief Application – Phenomenal Futures CIC	Approval for discretionary relief under section 47 of the Local Government Finance Act 1988	D1583	10/04/2025	Leader of the Council	No
Annual grant agreements with Phenomenal Futures, Citizens Advice Nottingham and District, Rural Community Action Nottinghamshire (RCAN) and Gedling Play Forum for 2025/26	Approval to provide a grant of £10,000 to Phenomenal Futures, a grant of £40,000 to Citizens Advice Nottingham and District, a grant of £2,500 to RCAN and a grant of £5,000 to Gedling Play Forum	D1598	08/04/2025	Portfolio Holder for Communities and Place	No
Land East, Killisick Lane, Arnold	Approval for the following street names to be used: Cowslip Grove, Borage Drive, Burdock Lane, Willowherb Grove, Siverweed Drive, Bittercross Lane, Cardamine Clos	D1600	03/04/2025	Portfolio Holder for Sustainable Growth and Economy	No
Bank Holiday Opening for Leisure Facilities 2025	Approval for opening hours for the Council's leisure facilities for bank holidays in 2025, up to and including the August Bank Holiday	D1602	01/04/2025	Portfolio Holder for Lifestyles, Health and Wellbeing	No
To agree a direct award to HSBC for Banking Services	Approval for a direct award to HSBC for Banking Services	D1603	20/03/2025	Leader of the Council	No
Car Park Permits – Gedling County Park	Approval of the revised pricing arrangements for car parking permits at Gedling Country Park car park	D1596	05/03/2025	Leader of the Council	No
Permanent Closure of Wood Street Public Conveniences	Approval to close Wood Street Public Toilets due to ongoing anti-social behaviour	D1587	14/02/2025	Leader of the Council	No

Trade Waste Service Expansion	Approval for the expansion of trade waste services in line with legislative changes and to agree fees for Trade Waste 2025/26	D1585	10/02/2025	Portfolio Holder for Environmental Services (Operations)	No
Gedling Village Conservation Area and Management Plan	Approval to publish and consult on proposals for the designation of a new Conservation Area at Gedling Village as set out in the draft Conservation Area Appraisal and Management Plan	D1581	05/02/2025	Leader of the Council	No
Consultation Draft Shopfront Supplementary Planning Document (SPD)	Approval of the attached Consultation Draft Shopfront Supplementary Planning Document (SPD) for the purposes of public consultation	D1582	04/02/2025	Portfolio Holder for Climate Change and Natural Habitat and Portfolio Holder for Sustainable Growth and Economy	No
Local Requirements List for planning related applications	Approval of the attached consultation draft – Updated Local Requirements List for planning and related applications for the purposes of public consultation	D1576	04/02/2025	Portfolio Holder for Sustainable Growth and Economy	No
Garden Waste Fees and Charges 2025/26	Approval for changes to the fees and charges in respect of garden waste from 1st April 2025	D1579	23/01/2025	Portfolio Holder for Environmental Services (Operations)	No

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