

**MINUTES  
JOINT CONSULTATIVE AND SAFETY COMMITTEE**

**Tuesday 14 November 2023**

Present:           Councillor Jim Creamer                               Councillor Alex Scroggie  
                  Councillor Paul Hughes                           Councillor Jane Walker  
                  Councillor Catherine Pope

Unison:           Alison Hunt   Craig Thomson (GMB)

Absent:           Councillor Michelle Welsh and Councillor Russell Whiting

Officers in       D Archer and B Hopewell  
Attendance:

**19           APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

Apologies for absence were received from Councillors Welsh and whiting.

In the absence of Councillor Welsh, Vice-Chair Councillor Creamer chaired the meeting.

**20           TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 29 AUGUST.**

**RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

**21           DECLARATION OF INTERESTS.**

None.

**22           SICKNESS ABSENCE**

The Head of HR, Performance and Service Planning introduced a report, which had been circulated in advance of the meeting, informing Members of the current levels of sickness absence in the organisation and to examine trends.

**RESOLVED:**

To note the report.

**23 MINOR ESTABLISHMENT CHANGES**

The Head of HR, Performance and Service Planning introduced a report, which had been circulated in advance of the meeting, highlighting any minor changes to the establishment proposed by the Senior Leadership Team for implementation outside the formal full JCSC process but following consultation with trade unions.

**RESOLVED:**

To note the report.

**24 CURRENT STAFFING ISSUES**

The Head of HR, Performance and Service Planning introduced a report, which had been circulated in advance of the meeting, highlighting to the committee any issues of particular interest that relate to the Council's workforce.

**RESOLVED:**

To note the report.

**25 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

None.

The meeting finished at 5.45 pm

Signed by Chair:  
Date: