

Agenda

Overview and Scrutiny Committee

Date: **Monday 5 September 2022**

Time: **5.30 pm**

Place: **Council Chamber**

For any further information please contact:

Democratic Services

committees@gedling.gov.uk

0115 901 3844

Overview and Scrutiny Committee

Membership

Chair Councillor Liz Clunie

Vice-Chair Councillor Paul Feeney

Councillor Michael Boyle
Councillor Jim Creamer
Councillor Andrew Dunkin
Councillor Rachael Ellis
Councillor Mike Hope
Councillor Meredith Lawrence
Councillor Simon Murray
Councillor Marje Paling
Councillor Lynda Pearson
Councillor Martin Smith
Councillor Sam Smith

WEBCASTING NOTICE

Please note that this meeting will be live streamed on the Council's YouTube channel and via the website (www.gedling.gov.uk). At the start of the meeting the Chair will confirm if all or part of the meeting is being broadcast.

You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this webcast will be retained in accordance with the Council's published policy.

For more information about how your personal data is collected and used please view our privacy notice <https://www.gedling.gov.uk/elections-privacy/>

AGENDA

Page

- | | | |
|----------|------------------------------------------------------------------------------------------------------------------------|----------------|
| 1 | Apologies for absence | |
| 2 | To approve, as a correct record, the minutes of the meeting held on 4 July 2022 | 5 - 6 |
| 3 | Declaration of interests | |
| 4 | Programme of portfolio holder attendance
Report of the Democratic Services Manager | 7 - 24 |
| 5 | Partnership review - South Nottinghamshire Place Based Partnership
Report of the Democratic Services Manager | 25 - 26 |
| 6 | Gedling Plan Q4 & year end performance report
Report of the Senior Leadership Team | 27 - 48 |
| 7 | Annual report 2021/22
Report of the Democratic Services Manager | 49 - 53 |
| 8 | Scrutiny work programme
Report of the Democratic Services Manager | 55 - 62 |
| 9 | Any other item which the Chair considers urgent | |

This page is intentionally left blank

MINUTES OVERVIEW AND SCRUTINY COMMITTEE

Monday 4 July 2022

Councillor Liz Clunie (Chair)

Councillor Paul Feeney	Councillor Marje Paling
Councillor Michael Boyle	Councillor Lynda Pearson
Councillor Jim Creamer	Councillor Martin Smith
Councillor Andrew Dunkin	Councillor Sam Smith
Councillor Mike Hope	

Apologies for absence: Councillor Sandra Barnes, Councillor Rachael Ellis and Councillor Simon Murray

Officers in Attendance: P Adcock, B Hopewell, E McGinlay and E Minogue

Guests in Attendance: None

38 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Barnes, Rachael Ellis and Murray. Councillor Pearson attended as substitute.

Councillor Lawrence did not attend the meeting.

39 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 25 APRIL 2022

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

40 DECLARATION OF INTERESTS

None.

41 CORPORATE RISK MANAGEMENT SCORECARD QUARTER 4 2021/22

The Head of Finance and ICT introduced a report, which had been circulated in advance of the meeting, updating members on the current level of assurance that can be provided against each corporate risk.

Members discussed the risks in the reports and noted concerns surrounding staff shortages in the Parks and Street Care (PASC) department and the auditing of council fuel consumption.

RESOLVED to:

Note the progress of actions identified within the corporate Risk Register.

42 SCRUTINY WORK PROGRAMME

The Democratic Services Manager introduced a report, which had been circulated in advance of the meeting, providing an update on the scrutiny work programme.

It was noted that miscommunication with portfolio holders and a lack of response from stakeholders were the reasons for the shorter agenda but that these items would be forwarded to another committee meeting.

RESOLVED to:

Note the information.

43 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT

None.

The meeting finished at 5.45 pm

Signed by Chair:
Date:



Report to Overview and Scrutiny Committee

Subject: Programme of portfolio holder attendance

Date: 5 September 2022

Author: Democratic Services Manager

Purpose

To consider the areas of responsibility of Councillor John Clarke and Councillor Michael Payne, Leader and Deputy Leader of the Council, as part of the programme of holding the executive to account.

Recommendation(s)

That the Overview and Scrutiny Committee:

- 1) Considers, asks questions and makes comment on the information provided and
- 2) Discusses any topics for potential inclusion in the future work programme;

1 Background

At the 26 April 2021 Overview and Scrutiny Committee, members agreed to continue with a programme of attendance by portfolio holders, and relevant officers, at committee. Areas of performance, within each portfolio for examination, would be identified, and questions for portfolio holder submitted in advance of each meeting. 'Ad hoc' questions could also be put forward at the meeting itself.

Non-executive members would also be invited to submit questions for the portfolio holder.

2. 2022/2023 programme of portfolio holder attendance

Councillor John Clarke and Councillor Michael Payne, Leader and Deputy Leader of the Council are attending the committee to give members the opportunity to examine their area of responsibility which includes the below:

Leader of the Council

Councillor John Clarke

- Overall strategy and delivery of agreed Council priorities and objectives.
- Oversight of all Cabinet responsibilities.
- Building and developing relationships with partners at a local, regional, national and international level to pursue matters of interest to the Council and the community.
- Representing the interests of the Council and the wider community on the Local Enterprise Partnership, East Midlands Councils, and other key strategic local, regional and national bodies.
- Oversight of the Council's Partnership and Collaboration Agreements with key partners.
- Building and maintaining positive relationships with and between elected Members and employees.
- Promoting and encouraging effective corporate governance and the highest standards of probity.
- Emergency planning.
- Responding to the 'Cost of Living' crisis.

Deputy Leader and Portfolio Holder – Corporate Resources and Performance

Councillor Michael Payne

- Budget strategy, financial management and local taxation.
- Housing benefits and homelessness.
- Asset management, including the Council's investment property, sales and purchase of land.
- Information and Communications Technology, including digitalisation.
- Human resources, staff development and welfare.
- Customer experience and insight.
- Democratic services and governance.
- Communications and Social Media relations.
- Commercialisation, marketing and promotion
- Transformation of Council services.

The report detailing performance indicators for quarter 1 of 2022-23 is attached at appendix 1 to the report.

3 Financial implications

There are no financial implications arising from this report.

4 Legal implications

There are no legal implications arising from this report.

5 Equalities implications

There are no equalities implications arising from this report

6 Carbon reduction/sustainability implications












There are no carbon reduction/sustainability implications arising from this report.

7 Appendices







Appendix 1: All portfolio performance information






This page is intentionally left blank

Quarter 1 indicator report



PI Status		Long Term Trends		Short Term Trends	
	Alert		Improving		Improving
	Warning		No Change		No Change
	OK		Getting Worse		Getting Worse
	Unknown				
	Data Only				

COHESIVE, DIVERSE AND SAFE COMMUNITIES

Page 11 PI Code & Short Name	Responsible OUs	Portfolio Owners	Q1 2022/23			Annual Target 2022/23	Trend compared to previous quarter	Quarterly Status	Latest Note
			Value	Target	Year to Date				
LI027f Number of attendances - Bonington Theatre	Communities and Leisure; Leisure	Health and Wellbeing Housing	8,727	7,935	8,727	40,000			
LI107 Number of litter and dog fouling Fixed Penalty Notices (FPN) served	Community Safety; Environment	Public Protection Portfolio	6	Tracking Indicator Only	6	Tracking Indicator Only			
LI131 Number of fly tipping and duty of care cases submitted to the	Community Safety; Environment	Public Protection Portfolio	0	Tracking Indicator Only	0	Tracking Indicator Only			

PI Code & Short Name	Responsible OUs	Portfolio Owners	Q1 2022/23			Annual Target 2022/23	Trend compared to previous quarter	Quarterly Status	Latest Note
			Value	Target	Year to Date				
Council's Legal Team (cumulative figure)									
LI133 Number of fly tipping incidents reported to Gedling Borough Council	Community Safety; Environment	Public Protection Portfolio	252	Tracking Indicator Only	252	Tracking Indicator Only	↑		
LI346 Percentage of fly tipping incidents removed within 4 working days	Community Safety; Environment	Public Protection Portfolio	99.6%	98%	99.6%	98%	↓		
LI076 Level of All Crime across Gedling Borough rate per 1000 population	Community Safety; Environment	Public Protection Portfolio	13.5	Tracking Indicator Only	13.5	Tracking Indicator Only	↑		
LI081 Level of recorded anti-social behaviour across Gedling Borough (per 1000 population)	Community Safety; Environment	Public Protection Portfolio	4.5	Tracking Indicator Only	4.5	Tracking Indicator Only	↑		
LI074 Average time to process new Housing Benefit	Economic Growth and Regeneration	Health and Wellbeing Housing	13.3 days	15 days	13.3 days	15 days	↑		

PI Code & Short Name	Responsible OUs	Portfolio Owners	Q1 2022/23			Annual Target 2022/23	Trend compared to previous quarter	Quarterly Status	Latest Note
			Value	Target	Year to Date				
claims (in calendar days)									
075 Average time to process Housing Benefit change in circumstances (in calendar days)	Economic Growth and Regeneration	Health and Wellbeing Housing	10.7 days	5 days	10.7 days	5 days	↓	🛑	Workloads for the team have increased significantly. In the months of March, April and May the team saw vast amounts of Universal Credit “change in circumstances” being received from the DWP. Officers have tried to keep on top of all these changes and process them in the usual manner, but given the quantities involved, a “batch process” was applied to certain document types to reduce backlogs. This approach is relatively new to the department but worked well and it is proposed to continue to utilise this option as and when workloads become unmanageable. However,

PI Code & Short Name	Responsible OUs	Portfolio Owners	Q1 2022/23			Annual Target 2022/23	Trend compared to previous quarter	Quarterly Status	Latest Note
			Value	Target	Year to Date				
									it took several weeks before applying this new methodology to the backlog, meaning that the processing days for Q1 remained high and above the target.
Page 14 LI086 Average length of time spent in temporary accommodation (in weeks)	Economic Growth and Regeneration	Health and Wellbeing Housing	23.3 wks	22 wks	23.3 wks	22 wks			There is still a great level of demand for temporary accommodation, and we continue to struggle to house large families, despite working with the Privately Rented Sector and Registered Social Landlords to seek suitable permanent accommodation. There are numerous building sites in development and it is hoped various property types will soon become available to the team, providing much needed affordable housing to accommodate all household composition

PI Code & Short Name	Responsible OUs	Portfolio Owners	Q1 2022/23			Annual Target 2022/23	Trend compared to previous quarter	Quarterly Status	Latest Note
			Value	Target	Year to Date				
									sizes currently placed in temporary accommodation.

COUNCIL - High performing

PI Code & Short Name	Responsible OUs	Portfolio Owners	Q1 2022/23			Annual Target 2022/23	Trend compared to previous quarter	Quarterly Status	Latest Note
			Value	Target	Year to Date				
LI052 Percentage of calls to the contact centre answered (or call back made) - 12 month rolling total	Governance and Customer Services	Deputy Leader Resources and Reputation	95.0%	94.0%	94.0%	94.0%	↑	✓	
<div>Page 16</div> LI006 Working Days Lost Due to Sickness Absence (rolling 12 month total)	HR, Performance and Service Planning	Leader Portfolio	11.32 days	9.00 days	11.32 days	9.00 days	↓	⛔	<p>The rolling year figure remains around 25% above target at 11.32 days average per person against the target of 9 days.</p> <p>Data and analysis has been provided to the Senior Leadership Team for Waste and PASC where absence levels continue to be high. Over the last six months there has been substantial amounts of short term absence attributed to Covid within these teams. There doesn't appear to be any other noticeable pattern of reason for absence. Long</p>

PI Code & Short Name	Responsible OUs	Portfolio Owners	Q1 2022/23			Annual Target 2022/23	Trend compared to previous quarter	Quarterly Status	Latest Note
			Value	Target	Year to Date				
									term absences continue to be actively managed. A “watching brief” is in place for the absence levels within PASC and Waste.
LI017 Percentage of Business Rates Collected	Finance and ICT	Deputy Leader Resources and Reputation	30.94%	27.22%	30.94%	99.00%	↓	✓	
LI018 Percentage of invoices paid within 30 days	Finance and ICT	Deputy Leader Resources and Reputation	97.13%	99.00%	97.13%	99.00%	↓	⚠	In Quarter 1 the total number of invoices not being paid within the 30 day target was 55 out of a total number of invoices of 1916. Many departments managed to achieve 100% payment of invoices within the 30 day target. Those departments who performance is not currently meeting the 30 day target of 99% will be contacted and reminded of the requirement to meet this standard.

PI Code & Short Name	Responsible OUs	Portfolio Owners	Q1 2022/23			Annual Target 2022/23	Trend compared to previous quarter	Quarterly Status	Latest Note
			Value	Target	Year to Date				
LI016 Percentage of Council Tax collected	Finance and ICT	Deputy Leader Resources and Reputation	28.19%	28.44%	28.19%	98.50%	↓	✅	







ECONOMY - Vibrant

PI Code & Short Name	Responsible OUs	Portfolio Owners	Q1 2022/23			Annual Target 2022/23	Trend compared to previous quarter	Quarterly Status	Latest Note
			Value	Target	Year to Date				
ECO12 Delivery of school based employability events	Economic Growth and Regeneration	Young people and Equalities	2	2	2	8	↑	✓	
LI363 Number of school-age work experience placements hosted by Gedling Borough Council	HR, Performance and Service Planning	Young people and Equalities	4	Tracking Indicator Only	4	Tracking Indicator Only	↑	📈	
LI 314 Number of rented households with health and safety hazards that fall below the minimum legal standard that have been remediated following the council's intervention	Public Protection	Public Protection Portfolio	32	5	32	20	↑	✓	









PI Code & Short Name	Responsible OUs	Portfolio Owners	Q1 2022/23			Annual Target 2022/23	Trend compared to previous quarter	Quarterly Status	Latest Note
			Value	Target	Year to Date				
LI118 Number of long term empty homes in the Borough returned to use as a result of Gedling Borough Council intervention	Environment; Public Protection	Public Protection Portfolio	39	10	39	40	↑	✓	
NI154 Net additional homes provided	Development and Place	Growth and Regeneration	154	115	154	458	↑	✓	
NI155 Number of affordable homes delivered (gross)	Development and Place	Growth and Regeneration	75	15	75	60	↑	✓	
NI157a Percentage of Major planning applications processed within 13 weeks	Development and Place	Growth and Regeneration	100%	92.0%	100%	92.0%	-	✓	
NI157b Percentage of Minor planning applications processed within 8 weeks	Development and Place	Growth and Regeneration	84.6%	86.0%	84.6%	86.0%	↑	⚠	The overall number of cases per officer and demands upon the service remain high. Performance against this indicator has been narrowly missed but it

PI Code & Short Name	Responsible OUs	Portfolio Owners	Q1 2022/23			Annual Target 2022/23	Trend compared to previous quarter	Quarterly Status	Latest Note
			Value	Target	Year to Date				
									has improved since Q4 and is expected to be on target in Q2.
NI157c Percentage of other planning applications processed within 8 weeks	Development and Place	Growth and Regeneration	85.45%	80.0%	85.45 %	80.0%	↓	✓	

ENVIRONMENT - Sustainable

PI Code & Short Name	Responsible OUs	Portfolio Owners	Q1 2022/23			Annual Target 2022/23	Trend compared to previous quarter	Quarterly Status	Latest Note
			Value	Target	Year to Date				
ENVi3 Net number of new garden waste customers in current year	Environment; Parks and Street Care	Environment Portfolio	775	125	775	500	New		
ENVi5 Net number of new trade waste customers in current year	Environment; Parks and Street Care	Environment Portfolio	28	5	28	20	New		
NI191 Residual household waste per household in Kg	Environment; Transport and Waste Services	Environment Portfolio	146kg	140kg	146kg	560kg			
NI192 Percentage of household waste sent for reuse, recycling and composting	Environment; Transport and Waste Services	Environment Portfolio	32%	36%	32%	36.00%			A new contamination and recycling campaign is underway to help increase this figure to ensure target outcomes are met in the future.

HEALTHY lifestyles

PI Code & Short Name	Responsible OUs	Portfolio Owners	Q1 2022/23			Annual Target 2022/23	Trend compared to previous quarter	Quarterly Status	Latest Note
			Value	Target	Year to Date				
LI276 Percentage of food premises scoring 4 or 5 in the national food hygiene rating scheme	Environment	Public Protection Portfolio	96%	95%	96%	95%			
LI379 Average number of Swim School Members (12 month rolling period)	Communities and Leisure; Leisure	Health and Wellbeing Housing	3,659	3,600	3,659	3,600			
LI027 Number of visits to leisure centres	Communities and Leisure; Leisure	Health and Wellbeing Housing	259,202	200,000	259,202	800,000			
LI085 Current number of DNA members	Communities and Leisure; Leisure	Health and Wellbeing Housing	3,670	3,812	3,670	4,160			There has been a net loss of 75 members during quarter 1. The main reason given for DNA cancellations is due to financial reasons. This could be due to a number of factors such as the

PI Code & Short Name	Responsible OUs	Portfolio Owners	Q1 2022/23			Annual Target 2022/23	Trend compared to previous quarter	Quarterly Status	Latest Note
			Value	Target	Year to Date				
									price increase of DNA memberships which came in to effect in April or the cost of living issues across fuel and groceries. Many families will have to prioritise where household income is spent. The Junior stress buster DNA promotion run during April and May brought in 118 new customers but not all of these have continued their membership after the free 30 days. During Q2 the sites will be focussing on raising the profile of the health schemes at sites which is unique to Gedling's facilities.



Report to Overview and Scrutiny Committee

Subject: Programme of partnership reviews

Date: 5 September 2022

Author: Democratic Services Manager

Purpose

To consider the work of the South Nottinghamshire Place Based Partnership, as part of the programme of reviewing the councils partners.

Recommendation(s)

That the Overview and Scrutiny Committee:

- 1) considers, asks questions and makes comment on the information provided

1 Background

At the 25 April 2022 Overview and Scrutiny Committee, members agreed to roll out a programme of attendance by external partners at committee. A few partners were identified that would be invited to future meetings, including health and housing providers across the borough.

Invited questions from members will be put to the partner at each meeting, along with 'Ad hoc' questions at the meeting itself.

2. 2022/2023 programme of partnership attendance

The first partner to be invited to the committee is a division of the Nottinghamshire Integrated Care Board (ICB), previously known as the Clinical Commissioning Group (CCG).

Initial discussions were had between officers at the ICB and the council and it was agreed that members of the South Nottinghamshire Place Based Partnership would attend the committee to provide members with an overview of the changes to the health structure in Nottinghamshire and how Gedling Borough Council are involved in this.

3 Financial implications

There are no financial implications arising from this report.

4 Legal implications

There are no legal implications arising from this report.

5 Equalities implications

There are no equalities implications arising from this report

6 Carbon reduction/sustainability implications

There are no carbon reduction/sustainability implications arising from this report.

7 Appendices

None



Report to Overview & Scrutiny Committee

Subject: Gedling Plan Q4 and Year End Performance Report

Date: 5 September 2022

Author: Senior Leadership Team

Wards Affected

Borough wide

Purpose

To inform members in summary of the position against Improvement Actions and Performance Indicators in the 2021/22 Gedling Plan at the end of quarter 4 and year end.

Key Decision

This is not a key decision.

Recommendation

THAT:

The progress against Improvement Actions and Performance Indicators for quarter 4 and the full year of 2021/22 Gedling Plan be noted.

1 Background

- 1.1 The Council has made a commitment to closely align budget and performance management. This is in line with accepted good practice.
- 1.2 To deliver this commitment, systems to monitor performance against revenue and capital budgets, improvement activity and performance indicators have all been brought together and are now embedded in the way the Council works. Whilst the budget and performance information are presented in two separate reports, they are and will be reported to Cabinet together and will appear on the same agenda.
- 1.3 In addition, performance reports now focus more directly on the Council's priorities and offer an "early warning" system of instances where targets may not be secured.

- 1.4 As usual, comprehensive details about current performance against the Gedling Plan can be accessed through the following link on the Council's website:-

<http://www.gedling.gov.uk/council/aboutus/prioritiesplansandperformance/howweredoing/>

Members are recommended to view this document which provides valuable background detail to this summary paper. It provides a more in-depth review of indicators, actions and outcomes for quarter 4/year end.

- 1.5 The assessment criteria used for actions and indicators is based on red, amber and green traffic light symbols. To be assessed as green performance indicators must be in line with their expected performance at this stage of the year, whilst actions must be on target against the “completed” or “in progress” milestones determined within the performance management system, Pentana.

2 Proposal

- 2.1 It is proposed that members note the current Performance Information for the Gedling Plan 2021/22 for quarter 4 and the year end as set out below. A presentation on year end performance will be provided at the meeting.

2.2 Actions

Of the 96 actions included in the Gedling Plan 2020-23 which were due for completion in 2021/22, twenty seven are complete. Of the 4 occasions where the target was missed, all were planned to have been completed in 2021/22 and have been carried forward into the new year.



The actions which were not progressed as anticipated during 2021/22 but are now nearing completion as at June 2022 are:

- Create a welcoming and vibrant reception at the Civic Centre

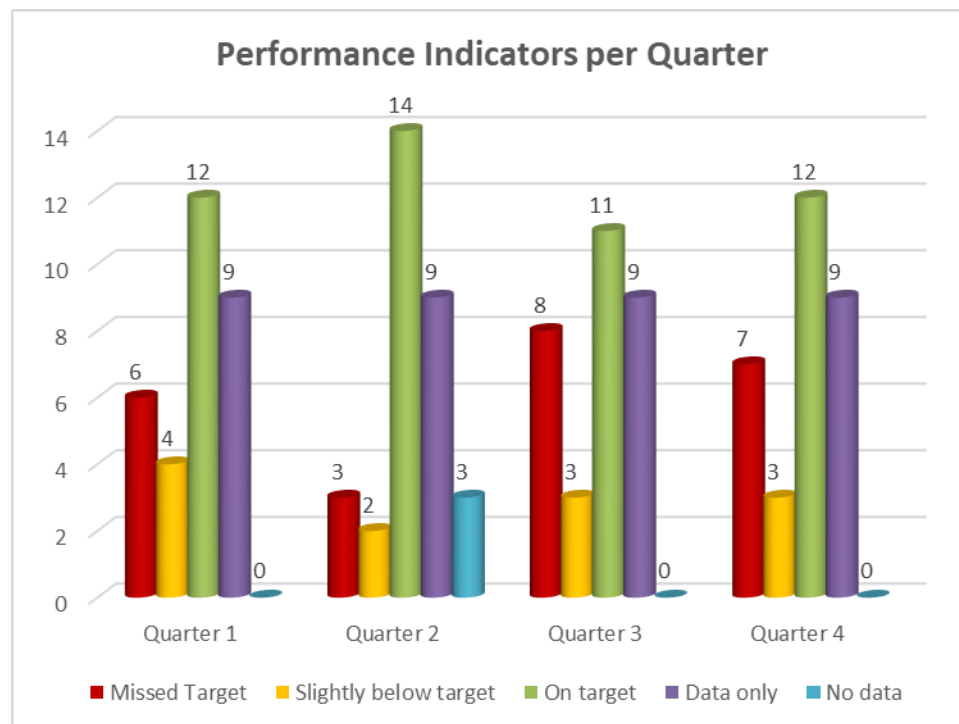
The actions which were not progressed as anticipated during 2021/22 are:

- Develop and implement a new ICT Strategy
- Explore and further develop plans for the Gedling Borough Heritage Way
- Work with owners to identify and secure opportunities for external funding for key historic assets

2.3 Indicators

Quarter 4

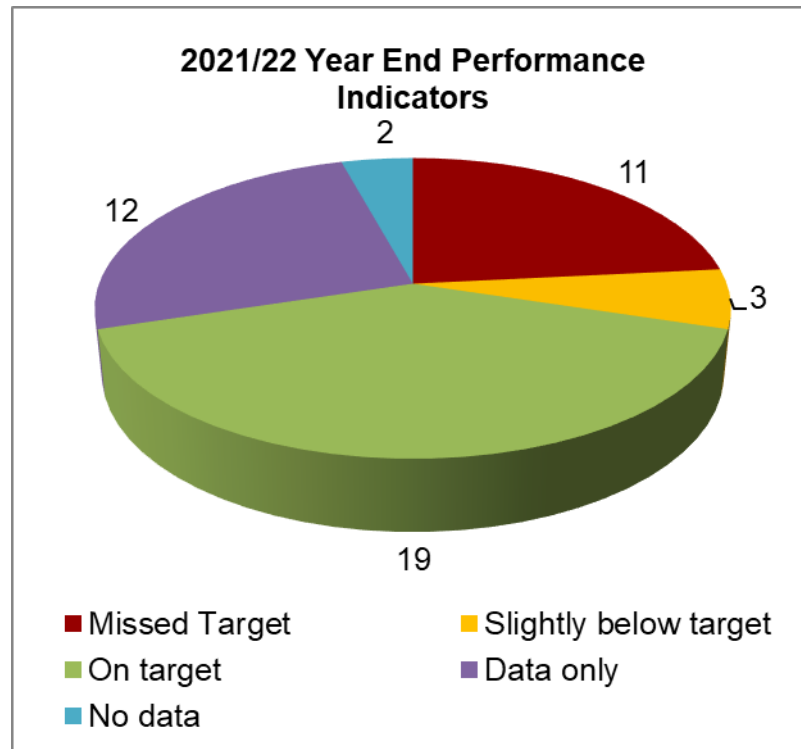
The following table shows the status of performance indicators appropriate for quarterly monitoring for each quarter throughout the year. During quarter 4, 12 of the 31 performance indicators that are appropriate for quarterly monitoring met or exceeded target and 3 were slightly below target. 7 indicators missed their target. 9 were tracking only indicators.



Year end

In addition to the performance indicators which are monitored on a quarterly basis, there are a number of indicators which are reported on an annual basis. The

diagram below shows the performance position at the end of the year in respect of all 47 indicators included in the Gedling Plan. Overall performance is satisfactory with 22 of the indicators either on target or slightly below target, and 11 behind target. 12 were tracking only indicators. No data was available for 2 indicators. These results were affected by addressing the various issues arising out of the Covid-19 pandemic, where a 'whole council' approach went into addressing these needs and caused capacity issues for some teams.



No data was available for the following 2 indicators:

- ECOI5 Amount of employment land developed for the delivery of jobs – Deleted for 2022/23.
- ENVi2 Level of CO2 emissions from Council Buildings – Deleted for 2022/23.

2.4 Examples of particularly positive performance over the year include:

Performance Indicator	Figure reported	Target
Average time to process new Housing Benefit claims (in calendar days)	13.5 days	15 days
Percentage of calls to the contact centre answered (or call back made) - 12 month rolling total	94.4%	94%
Percentage of customers seen within 15 minutes	100%	94%
Number of Keep Me Posted email newsletter subscribers	44,000	38,000
Number of long term empty homes in the Borough returned to use as a result of Gedling Borough Council intervention	81	40
Number of affordable homes delivered (gross)	37	20
Percentage of Major planning applications processed within 13 weeks	100%	90%
Percentage of fly tipping incidents removed within 4 working days	99.2%	98%
Residual household waste per household	535.3kg	560kg
Percentage of food premises scoring 4 or 5 in the national food hygiene rating scheme	96%	90%
Average number of Swim School Members (12 month rolling period)	3501	No target, but highest figure on record

2.5 The following performance indicators missed their target at the end of the year.

Net additional homes provided – Performance: 357 against an annual target of 458.

Gedling Borough Council Housing Delivery Action Plan, published in July 2021, [HDAP 2021.pdf \(gedling.gov.uk\)](https://www.gedling.gov.uk/media/1000/HDAP_2021.pdf), analyses the key reasons for the under delivery of the Council's housing requirement and identifies measures the Council intends to undertake to increase delivery of new housing.

The Action Plan looks at the planning policy context, provides an analysis of past housing delivery (with regards to past performance, progress on Local Plan housing allocations, engaging with developers and viability and infrastructure issues) and identifies a number of key actions which aim to improve housing delivery. A number of the actions identified in the Action Plan fall within the remit of the Council, whilst other actions will need to be supported by other stakeholders involved in delivering housing, in particular landowners and house builders. The number of additional homes provided in Q4 is now only 3 below the target and further improvement is expected as development has now commenced on a number of new sites.

Working Days Lost Due to Sickness Absence (rolling 12 month total) –

Performance: 11.22 days against target of 9 days.

The full year outturn is almost 25% above target. Although earlier in the year absence due to Covid was not particularly significant, it has become more so in recent months. In March the number of working days lost due to Covid-19 was 103 out of a total of 386 (26.7% of days lost were due to Covid-19). In addition, in March 80 days were lost due to "operations/ post op recovery" and this represents almost 21% of all absences in that month. The number of long-term cases has reduced slightly from earlier in the year and is now down to six; some of those cases have now been resolved and will not be going forward into 2022/23.

Over the whole year Covid-19 accounted for 13.5% of all working days lost (538 days lost out of 3969.5 days). It is currently expected that the impact of Covid-19 on sickness levels will be lower in 2022/23.

Number of working age work placements provided over the year across the Council – Performance: 12 placements against an annual target of 16.

The target of achieving 16 working age work experience placements was always unlikely to be achieved this year due to opportunities being restricted by Covid-19. What is encouraging is that of the 12 placements provided we had five starters in our KickStart Programme, the national scheme to encourage young people aged under 25 into work and to give them genuine paid experience that will help them later to secure permanent work.

Delivery of school based employability events – Performance: 3 events against target of 8.

Due to Covid-19 we have been unable to run a full programme of school employability events. We have continued to engage with schools and offer online support and signposting to career services & partners. We are in the process of planning a full schedule of 2022/23 events.

Number of school-age work experience placements hosted in Gedling Borough Council – Performance: 3 placements against an annual target of 6.

Placements have not been available from schools due to Covid-19 restrictions.

Average time to process Housing Benefit change in circumstances (in calendar days) – Performance: 5.3 days against an annual target of 4 days.

The abolition the £20 Universal Credit 'top-up' coupled with a significant increase in Universal Credit 'change in circumstances', has meant that the team have had to process thousands of changes to housing benefit this quarter. Officers have continued to prioritise new claims but with a shrinking team it has been difficult to meet the 4 day target. The team have also continued to successfully deliver the Test and Trace scheme within existing resources.

Average length of time spent in temporary accommodation (in weeks) - Performance: 24.3 weeks against an annual target of 22 weeks.

During the Covid-19 pandemic officers have had to deliver the "everyone in campaign". This was aimed at ensuring nobody was rough sleeping or homeless despite their circumstances, meaning the overall number of clients entitled to temporary accommodation increased. The team have also continued to support 'extremely vulnerable' clients as well as supporting several large families who require a larger property. Finding housing in the private rented sector continues to be a challenge as current rent levels far exceed the Local Housing Allowance rates awarded for those on benefits, and this gap increases for the larger properties. As a consequence, clients have to be housed in temporary accommodation.

Percentage of Minor planning applications processed within 8 weeks – Performance: 82% against an annual target of 86%.

The overall number of cases per officer and demands upon the service remain high. The target has therefore narrowly been missed. Targets exceeded for major and other applications.

Percentage of household waste sent for reuse, recycling and composting – Performance: 33.9% against an annual target of 36%

The garden waste collection service does not operate during the winter months, therefore collections which contribute towards the recycling/composting figure only apply for one month i.e. March of Q4.

Annually in 2020/21 it was 30.72% and 2021/22 was 34.62% this is a 3.9% annual increase improvement in rates.

In March of Q4 2021/22 we reached 41.15% recycling rate on a 36% target compared with March 2021 which was only 29.25%.

To continue the marked increase in recycling we have a media campaign to promote recycling utilising the website, social media, advertising on refuse vehicles, the bin calendar distributed to all households, leafleting, and the bin reminder email service.

Number of Green Flag status parks – Performance: 4 parks against an annual target of 5.

Our 4 previously entered parks (Gedling Country Park, Arnot Hill Park, Burton Road Jubilee Park, Bestwood Country Park) entered in Jan 2020/21 all achieved Green Flag status in 2021/22 in Jul 2021.

5 parks (Breckhill Recreation Ground Park, in addition to the 4 parks from 2021/22) have been entered for Green Flag awards in 2021/22 but the results do not come in until July 2022. So will not be reported until 2022/23.

Number of activities undertaken in our Parks including those that take place – Performance: 959 activities against an annual target of 1,200 activities.

The target was missed due to the impact of the Covid-19 epidemic during the early part of the year, but Q3 and Q4 exceeded the target.

2.6 **Compliments and Complaints**

The compliments and complaints for 2021/22 show the following:

- In 2021/22 the council received 234 compliments, which is 47% fewer compliments received than in the previous year.

89% of the complaints received in 2021/22 were processed in time, which is just 8% lower rate of complaints processed in time than in the previous year.

- 173 MP letters were received in 2021/22 which is almost the same as in the previous year.
- 505 complaints were received in 2021/22, which is only 3 fewer complaints received than in the previous year.
- 33% of all complaints received in 2021/22 were classified as justified.

2.7 **Achievements**

A separate report is produced highlighting key achievements delivered during quarter 4, focusing on areas where the Council has made a real difference to people's lives. This is attached as Appendix 1 and is available on the Council's website. The following outcomes are identified for particular attention:

Community Heroes Award 2022 - The Richard Herrod site and its humanitarian efforts, through its transformation into a public health response unit throughout the pandemic, have been shortlisted for the Local Government Awards. The slick, co-ordinated, whole-systems effort from our council officers, partners and volunteers ensured that we worked quickly and met all of our milestones. We helped 1,200 families with food parcels and supported the NHS to vaccinate 150,000 people.

Agile Working – All of the IT equipment required to allow staff to work in an agile manner was provided by 31 March 2022. This included the provision of over 100 new laptops plus other equipment to allow a further 100 (approximately) existing laptop users to work in a fully agile manner.

The Gedling Access Road (GAR) – the GAR now named Colliery Way opened to traffic on the 22nd March 2022. The road now links the A612 with Mapperley Plains and has improved journey times, reduced congestion through Gedling village and facilitated the delivery of new homes and businesses to the Borough. Gedling has worked collaboratively with partners to secure development funding and the delivery of the project.

Arnold Market Place (the AMP) - The site works are in the final stages of completion (Week 44/54). The last quarter has seen a noticeable progression of the physical building and its outer brickwork being completed. External works to create the new public realm have begun on the market place. Utilities and services are being installed with agreements being finalised between providers. Promotion and marketing is underway. The agent continues to receive a steady number of letting enquires and continues to support the property team on discussions with interested tenants. The role of the High Street Retail Business Advisor has been repurposed to focus on supporting the marketing / promotion of the units and handling general enquires as well as providing early business support to new start-ups.

Carbon Management Strategy & Action Plan - following consultation, the Carbon Management Strategy and action plan were approved by Cabinet in March. With over 100 actions, which have now been prioritised to deliver from 2022 onwards, this will require all departments to act to drive the council forward to achieve our ambitious net zero target by 2030.

The Great British Spring Clean | Keep Britain Tidy event - Once again our Community Litter Heroes have joined us in taking action to protect the environment. Litter not only blights the environment and makes areas look untidy, it also affects natural habitats and wildlife. Our Gedling Big Spring Clean encourages and supports residents, businesses and volunteers to organise litter pick activities or events to help tidy their local environment be it a village or town. The Big Spring Clean event and others that we organise throughout the year are an ideal time to join one of our Community Litter Volunteer Groups - new members are always welcome. The Council provide litter picking equipment for anyone or any group wishing to take part in a litter pick and the Street Cleansing team will collect the bags of litter afterwards too. With many volunteers taking part in previous events and throughout the year, we are proud of all our remarkable volunteers as each one of them is making a real difference to our environment. Some very positive comments were received after the events from headmasters of local schools.

Swimming Passport Scheme - A new swimming scheme has been launched to help people in the borough to be more active and enjoy swimming. The Swimming Passport scheme is open to Gedling residents aged under 16 and over 65. These age groups are able to swim at dedicated weekly sessions for free at Arnold,

Calverton and Carlton Forum leisure centres. The Swimming Passport scheme was developed as part of the Gedling Borough Council's priorities to improve the health and well-being of residents, as well as reduce health inequalities across the borough.

Audit of 2020/21 Accounts - The external auditors (Mazars) have concluded their work on the Council's accounts for 2020/21 and the audited Statement of Accounts 2020/21 can be found on the Council's website. The Council received an unqualified audit opinion and no internal control recommendations were identified.

3 Alternative Options

- 3.1 Not to present an update on quarterly performance, in which case members will not be aware of performance against the current Gedling Plan.

4 Financial Implications

- 4.1 There are no financial implications arising out of this report.

5 Legal Implications

- 5.1 There are no legal implications arising out of this report.

6 Equalities Implications

- 6.1 There are no equalities implications arising out of this report.

7 Carbon Reduction/Sustainability Implications

- 7.1 There are no carbon reduction/sustainability implications arising out of this report.

8 Appendices

- 8.1 Appendix 1 – Examples of Outcomes achieved during Quarter 4 2021/22.

9 Background Papers

- 9.1 None identified.

10 Reasons for Recommendations

- 10.1 To ensure members are informed of the performance against the 2020-23 Gedling Plan.

**GEDLING
PLAN
2020-2023**

**Examples of Achievements and
Activities**

During

Quarter 4 - 2021/22

Cohesive, Diverse and Safe COMMUNITIES

Promote and encourage pride, good citizenship and participation

Queens Platinum Jubilee - Plans are being developed for a weekend of events and activities to celebrate the Queens Platinum Jubilee. The Communities Team have been scoping these events alongside colleagues in Parks, Property and Legal Services. We have also engaged a number of community organisations in shaping events including Gedling Play Forum, Arnold and Mapperley Rotary Club and faith and community leaders through the well-established Community Hubs network.

Bestwood Village Play Event - Successful play event delivered at Bestwood Village Hall in partnership with Gedling Play Forum and with support from Bestwood Miners Welfare. The event had a Chinese New Year theme with craft activities and a traditional Lion Dance. This event has taken place at a number of venues in the borough and this is the first time it has been delivered in Bestwood Village. The event attracted 22 adults and 40 children with over half coming from Bestwood Village, and others attending from Arnold and Gedling Village who were made aware of the event through Gedling Play Forum. The Play Forum are committed to delivering further events in Bestwood Village and are seeking funding to employ a Community Development Play Worker who can train volunteers in the village to deliver more regular events and activities.

Gedling Holiday Activity and Food programme 2021 - Gedling has been highly successful in working with Community Activity Providers to deliver Holiday Activities and Food (HAF) programmes over Easter, Summer and Winter 2021. The programme has also been maximised by additional HAF delivery at Family Events, resulting in over 1000 FSM and SEND eligible children and young people aged 5 - 16 in Gedling and their families benefiting from the scheme.

Mapping of the Borough's Voluntary and Community Sector - A full mapping exercise of local grass roots community organisations has been completed and this is being used to inform partnership work programmes supporting voluntary and community sector development.

Community web platform - Communities and Leisure colleagues are exploring opportunities for additional information to be added to the Gedling Leisure webpage. During and post Covid, the Communities Team has successfully developed the following assets and approaches to further an engagement strategy to support the Council when working with communities:

- **Community and Health and Wellbeing E Newsletters** - Funding, Services, Council-wide and Commissioned Partner opportunities are regularly shared with over 10,000 community and VCS contacts on a monthly basis, resulting in increased take up and extended reach investment in Gedling.

- **Community Hubs and Partners Network Quarterly meetings:** The Council's Community Relations, Housing, Benefits, Climate Change and Customer Services Teams are working collaboratively with over 60 community facilities to coproduce essential support, events, outreach and resilience opportunities to further the Council's aims.
- **Ward by Ward VCS services database** - Over 100 community based services are logged on this database and promoted to commissioned partners, SP Link Workers and via E-Newsletters and Helping Hands directory.
- **Members Community Initiatives Fund 21/22: 100** grants in the region of £46k have been awarded to a wide range of community groups.
- **Giving For Gedling Helping Hands directory** - services delivered by the Gedling VCS are promoted with the directory being circulated bi annually in 22/23 to public outlets including supermarkets, libraries, Post Offices and Community hubs across the Borough.
- **GBC CSC Outreaches in community hubs** - Current outreach support in Carlton Food Bank Hub, Calverton Core Centre and Netherfield. Plans underway for a blended approach with CA Nottm and District and improved promotion/system booking arrangements to increase take up in some areas and manage demand.
- **Covid - 19 VCS Recovery Grant** - 14 community hubs and services benefited from this one off £50k grant fund and are delivering outcomes in line with the Council's aims. Monitoring reports will be shared in Q1 2022/23.

Reduce poverty and inequality and provide support to the most vulnerable

Approval of new Fireworks Policy - Firework displays across Gedling Borough will be changing as part of a new council policy to protect vulnerable people and animals. In January, councillors unanimously agreed to introduce a number of changes to reduce the impact of fireworks. Following this decision, the Leader of Gedling Borough Council, Councillor John Clarke, and Deputy Leader, Councillor Michael Payne, wrote to the government asking them to introduce legislation to limit the maximum noise level from fireworks sold to the public to 90dB and to support the RSPCA with their #BangOutOfOrder campaign to protect animals.

All public displays on council owned land now need to be advertised in advance to allow residents to take precautions where needed, and the council will be promoting the RSPCA #BangOutOfOrder campaign to raise awareness of the impact of fireworks on animals and vulnerable people, highlighting precautions that can be taken.

Local fireworks suppliers will be encouraged to stock quieter fireworks to help minimise the disruptions and the council will be working with other relevant authorities to ensure the

current rules around the purchase and setting off of fireworks is enforced across the borough and county.

Household support grant referrals - Customer Services have continued to refer and issue vouchers to residents who are experiencing financial hardship this winter. Residents can receive £49 towards help with energy bills, £80 towards help with water bills and £30 per resident in supermarket vouchers of their choice. 1000 referrals have been made since November 2021.

Community Heroes Award 2022 - The Richard Herrod site and its humanitarian efforts, through its transformation into a public health response unit throughout the pandemic, have been shortlisted for the Local Government Awards. The slick, co-ordinated, whole-systems effort from our council officers, partners and volunteers ensured that we worked quickly and met all of our milestones. We helped 1,200 families with food parcels and supported the NHS to vaccinate 150,000 people.

Temporary Accommodation - since Cabinet approval in January 2021 for the temporary accommodation options appraisal, officers have been tirelessly viewing suitable accommodation within the borough. The Council has now taken ownership of 5 properties located within the Borough and aims to have all of these available in the oncoming weeks to those households who are homeless or at risk of being homeless, following the completion of some essential works.

A further two bedroom property located in Top Valley is due for completion in April and officers will continue to pursue and secure the 2 remaining properties required.

Further progress is also being made to secure several Nottinghamshire County Council caretaker bungalow properties on a 2 year lease. These properties have remained vacant for several years and therefore a detailed inspection of each unit is required to identify what building works need to be undertaken before they can be considered habitable and safe for temporary accommodation use. These inspections are scheduled for April.

Reduce anti-social behaviour, crime and the fear of crime

New CCTV at Carlton Square - A new £15,000 CCTV camera has been installed to monitor the recently redeveloped Carlton Square car park and surrounding area, thanks to funding from the Nottinghamshire Police and Crime Commissioner. The camera, which has been fitted at the top of a 10-metre column to improve its coverage, has been installed as part of the council's commitment to reduce crime and anti-social behaviour and to invest in new and existing CCTV in priority hot spots. The camera provides high quality images which can help assist the Police investigating criminal activities taking place in or around the area.

Improved CCTV equipment in Arnold Town Centre - Four new digital cameras have been installed on Front Street, Arnold, using existing CCTV infrastructure and upgrading the cameras themselves. The cameras are able to provide high quality images to help improve facial recognition and identify number plates, which will help assist the Police investigating criminal activities taking place in or around the town centre. The cameras have been installed as part of the council's commitment to reduce crime and anti-social

behaviour and to invest in new and existing CCTV in priority hot spots such as Arnold Town Centre.

High Performing COUNCIL

Improve the customer experience of engaging with the Council

Community outreach sessions – Customer Services have continued to receive excellent uptake at community outreach sessions this quarter, with a weekly session now in Carlton.

Provide efficient and effective services

Gedling Plan - Production of the third and final year of the Gedling Plan. This is the document that sets out the Council's ambitions for the coming year and the actions that will achieve these. The plan is now adopted and will determine our work streams for 2022-23.

Insurance Contract - Following an extensive tender exercise, a new insurance contract has been put into effect from 31 March 2022. The tender consisted of nine separate lots and these have been awarded to four different insurers. The new contract will result in savings on the cost of premiums when compared to the 2022/23 budget and will last for a minimum of three years with the potential to increase it for a further two years if considered appropriate.

Audit of 2020/21 Accounts - The external auditors (Mazars) have concluded their work on the Council's accounts for 2020/21 and the audited Statement of Accounts 2020/21 can be found on the Council's website. The Council received an unqualified audit opinion and no internal control recommendations were identified.

Energy Bills Rebate | Planning and Modelling - The Revenues team will lead on the energy bills rebate scheme (valued at around £7.2m) to be paid from April 2022 onwards. Extensive planning and scheme modelling has already been undertaken and is ongoing. Significant resource will be required to complete this project and the results will be reported as appropriate.

Legal Services – completed a number of successful court cases during Quarter 4 including successfully defending 2 licence revocation decisions in the magistrates' court and crown court and prosecution of breach of a tree preservation order. The legal team delivered taxi licensing training through EM Lawshare to licensing lawyers across the country. Legal Services also won LLG Community Champion and public health award for their work during Covid.

Health and Safety – a review of Health and Safety Policies was undertaken and we developed successful working relations with Bolsover for Health and Safety provision with an inspection programme rolled out for sites.

Maintain a positive and supportive working environment and strong employee morale

Agile Working – All of the IT equipment required to allow staff to work in an agile manner was provided by 31 March 2022. This included the provision of over 100 new laptops plus other equipment to allow a further 100 (approximately) existing laptop users to work in a fully agile manner.

Senior Leadership Team/Heads of Service development - The wider Senior Leadership/Heads of Service Team participated in an in-house development workshop to identify practical actions to help establish and determine team cultural norms and expectations.

Completion of the Constitution review - Following an extensive review by both members and officers, the new constitution was approved by council on 3 March 2022. The review was required to ensure that the council's constitution was as robust and up to date as possible to allow for effective governance. The constitution has been amended to provide clearer narrative around the functions, make up and responsibilities of committees and the executive. These changes make it easier for all to understand the different decision making bodies within the council. A training programme will shortly be rolled out to officers to confirm the amended rules.

Improve use of digital technologies

Projects and Upgrades - A number of projects and upgrades have been completed in this quarter.

A new Microsoft Enterprise Agreement came into operation on 1 January 2022 that will run until 31 December 2024. The replacement mobile device management system (InTune) has been rolled out for Android and Apple devices (phones and tablets) used by members and officers. On line application forms for housing benefits have gone live with all accompanying documentation completed.

The Microsoft Exchange Phase 2 project has been completed with the removal of the Sophos e-mail appliance. Some old printers have been replaced and the replacement programme (including monitors) has continued. Continuous external vulnerability scanning is now in place and operating as intended.

Vibrant ECONOMY

Provide more homes

Adoption of a revised residential and non-residential car parking standards – sets out the national and local policy context relating to parking provision for new development in Gedling Borough, and provides a clear framework to set out how parking provision is to be provided. The new policy is now used to assess car parking requirements when determining planning applications.

Authority Monitoring Report – the report covering a number of planning topics is prepared annually with the latest version considered by Cabinet in January. In relation to housing, it should be noted that the number of commencements and completions across the borough are increasing.

Design Code funding award – the planning team have received a significant grant award of **£160,000** to produce a residential design guidance, following the submission of an expression of interest for the National Design Code Phase 2 pilots in September 2021. The emerging design guide will be used to negotiate future planning applications and will promote higher design standards.

The Gedling Access Road (GAR) – the GAR now named Colliery Way opened to traffic on the 22nd March 2022. The road now links the A612 with Mapperley Plains and has improved journey times, reduced congestion through Gedling village and facilitated the delivery of new homes and businesses to the Borough. Gedling has worked collaboratively with partners to secure development funding and the delivery of the project.

Drive business growth, workforce development and job opportunities

Continued Grant Payments - The Revenues team continues to play a vital part in the Business Grants team that administers the ever changing Covid-19 business grants throughout the varying tiers, lockdowns and re-opening periods. The team has worked with 20 different grant schemes to date which have all been managed and administered to support businesses in the community. The latest iteration of these grant schemes is the Omicron grant and the final ARG grant. The Revenues Services team and the Financial Services team are administering these grants whilst still meeting statutory deadlines and maintaining performance in the day to day functions.

Grant Reconciliation and Post Payment Assurance - As well as managing the final outgoing payments of grant funding before the end of the financial year, reconciliations and post payment assurance exercises are ongoing to ensure accurate spending of Government funds.

Changes to RHL Relief / Transitional Relief and SSB Relief - In advance of the annual billing project, significant alterations have been made by Government to the following business rates reliefs:

- Transitional relief
- Supporting small business relief for small and medium properties
- Retail, hospitality and leisure relief

These reliefs have all been amended accordingly in time for annual billing and the maintenance and administration of these reliefs is ongoing.

Covid Additional Relief Fund (CARF) - Distribution payments for the CARF scheme (valued at nearly £1.2m) have been extensively modelled and will be paid to businesses in April 2022.

Support to small and medium businesses across the Borough – our business advisors have supported 29 businesses this quarter. Other support work has included

representing the Council at two events: Help to Grow Business Adviser Briefing and the launch event of the North Nottinghamshire Manufacturing Network, and hosting a series of digital and practical skill building sessions for businesses over a 6 week period with between 14 and 36 people attending each session.

Create thriving and vibrant town and local centres

Arnold Market Place (the AMP) - The site works are in the final stages of completion (Week 44/54). The last quarter has seen a noticeable progression of the physical building and its outer brickwork being completed. External works to create the new public realm have begun on the market place. Utilities and services are being installed with agreements being finalised between providers. Promotion and marketing is underway. The agent continues to receive a steady number of letting enquires and continues to support the property team on discussions with interested tenants. The role of the High Street Retail Business Advisor has been repurposed to focus on supporting the marketing / promotion of the units and handling general enquires as well as providing early business support to new start-ups.

Carlton Square Car Park Improvement Scheme - This project is practically complete and the car park has now fully reopened. The remaining snagging items and landscaping work are due to be completed shortly. The main contract and landscaping works have a 12 month defects period therefore Final Completion will be in November 2022 / April 2023. Our Regeneration team will prepare a final report for completion of project monitoring for N2TC funding purposes and bring the project team together as part of the project closure process to report any lessons learnt.

Sustainable ENVIRONMENT

Provide an attractive and sustainable local environment that local people can enjoy

The Great British Spring Clean | Keep Britain Tidy event - Once again our Community Litter Heroes have joined us in taking action to protect the environment. Litter not only blights the environment and makes areas look untidy, it also affects natural habitats and wildlife. Our Gedling Big Spring Clean encourages and supports residents, businesses and volunteers to organise litter pick activities or events to help tidy their local environment be it a village or town. The Big Spring Clean event and others that we organise throughout the year are an ideal time to join one of our Community Litter Volunteer Groups - new members are always welcome. The Council provide litter pickers, hoops, bibs and bags for anyone or any group wishing to take part in a litter pick and the Street Cleansing team will collect the bags of litter afterwards too. With many volunteers taking part in previous events and throughout the year, we are proud of all our remarkable volunteers as each one of them is making a real difference to our environment. Some very positive comments were received after the events from headmasters of local schools.

Green Lung Project – since October 2021 approximately 1200 trees have now been planted in total, at both Gedling Country Park and Digby Park. Additional trees have been planted to complete the Digby Park Tree Trail (previously known at the Arboretum Tree Trail)

Colwick Rectory Recreation Ground Play Area Refurbishment – the project is currently out to tender and work is progressing on the funding application.

King George V Recreation Ground Play Area - Work with partners to access external funding was progressed and £10,000 was awarded to the Carlton Hill Action Group to provide a fence around the play area to prevent out of hours access due to regular antisocial behaviour and vandalism.

New footpath works at Willow Park, Gedling – Since works were identified last quarter to create an extension to the footpath in the park, £25,000 Community Infrastructure Levy funding was approved this quarter. The footpath will allow all users to travel between both accesses at Willow Lane and Jessops Lane and will be installed later this year.

Arnot Hill Park Fountain – The fountain at Arnot Hill Park was replaced and is once again working. Illuminated at night it provides a much recognised feature in the park.

Conserve, enhance, promote and celebrate our heritage

The Heritage Way - One of the actions from the Gedling Heritage Strategy is to develop a borough wide heritage way, a recreational route that highlights the many locations and iconic places across the borough. Work has begun on the draft with some details of the potential route it could take. We are working with City Arts on a pilot of green social prescribing activities on local green spaces which will incorporate walking with creative and mindful activities and which can also include links to Gedling heritage. The evaluation of this work will be helpful to reflect as planning for the Heritage Way development continues.

Promote and protect the environment by minimising pollution and waste and becoming carbon neutral

Carbon Management Strategy & Action Plan - following consultation, the Carbon Management Strategy and action plan were approved by Cabinet in March. With over 100 actions, which have now been prioritised to deliver 2022 onwards, this will require all departments to act to drive the council forward to achieve our ambitious net zero target by 2030.

Chase Farm housing development - detailed plans have been approved for 433 dwellings. Thirty-three of the dwellings will include air source heat pumps and solar panels to reduce car carbon emissions. All of the approved homes will include high levels of thermal insulation and electric vehicle charging points. The development fully supports the emerging "Green Lung Project" by providing direct footpath connectivity between the Mapperley Golf Course and Gedling Country Park.

Green Homes retrofit scheme - The Council's Green Homes retrofit scheme is progressing in Netherfield and works are underway to install external wall insulation and solar panel arrays to over 80 low energy performance homes. The council is working in partnership with

EON, Nottingham Energy Partnership, Jigsaw and residents in the ward. The scheme aims to reduce carbon emission and help protect low income households who could be vulnerable to rising energy costs and at risk of fuel poverty. Further progress and installations are planned for Q1 2022/23.

Climate Change Officer - The council's new climate change officer started in December 2021 and has been busy engaging with the community to help achieve the council's ambition of Net Zero carbon emissions by 2030.

She said 'I am passionate about climate change and to achieve net-zero emissions by 2030, we have to work collaboratively with the community and partners to reduce our carbon emissions, everyone has a part to play'.

She has held meetings with the two local climate groups in Gedling and is actively supporting both groups. She is also engaging with schools, for example she organised a bin lorry to visit Robert Mellors Primary Academy, where 56 children got the opportunity to see how a recycling bin lorry works. The children got to find out more about what happens to their waste and what materials can go into the recycling bin.

New Waste and Recycling policy - Consultation on a new waste and recycling policy that sets out our ambition to increase recycling rates and create a more sustainable way of disposing waste, was approved this quarter.

The proposals include ensuring all households have large 240 litre recycling bins as standard and access to additional recycling bins, free of charge, if there's a proven need. We will also offer additional glass recycling boxes to households who need them and a large 240 litre residual waste bin as standard to all households consisting of one to five residents. Further residual waste capacity will be offered to households where there are six or more residents.

Gedling has seen rates of contamination in recycling bins increase and the new policy will look at ways it can reduce the issue. The policy will also aim to strengthen our working relationship with Nottinghamshire County Council to look at ways to improve recycling rates, setting out some key principles around communication and advice to residents and, as a last resort, enforcement for continued contamination of bins.

Annual free bulky waste collection - We extended our annual free bulky waste collection for a sixth year, running from December 2021 until February 2022, offering a free collection of large household items to all residents, subject to availability and on a first come, first served basis. The offer contributes towards the removal of bulky waste for the entire Borough's residents to ensure equity of service provision. Residents were given the option to select weekday collections up until the scheme ends in February. All slots were allocated and the offer was open to all. The free service will also have the potential to reduce the number of items fly tipped across the Borough.

HEALTHY lifestyles

Improve health and wellbeing and reduce health inequalities

Swimming Passport Scheme - A new swimming scheme has been launched to help people in the borough to be more active and enjoy swimming. The Swimming Passport scheme is open to Gedling residents aged under 16 and over 65. These age groups are able to swim at dedicated weekly sessions for free at Arnold, Calverton and Carlton Forum leisure centres. The Swimming Passport scheme was developed as part of the Gedling Borough Council's priorities to improve the health and well-being of residents, as well as reduce health inequalities across the borough.

Learn to Swim Scheme - The learn to swim scheme has grown from 2,426 members pre Covid to 3501 by the end of March 2022, which is growth of 140%.

Redhill re-upholstering - The gym equipment at Redhill has been re-upholstered from black to yellow to help the facility become more accessible for customers with a visual impairment.

Support physically active lifestyles

Personal Training at our Leisure Centres – Working in partnership with YOUR Personal Training, we are now providing members of the public the opportunity to book a qualified personal trainer at Calverton, Redhill and Carlton Forum leisure centres to help stay on track and motivated to stay fit and healthy. This not only provides additional services for the customer but also creates an income stream for the Council. Further information can be found at [YOUR Personal Training website](#).

Virtual Aqua Classes - New equipment has been purchased this quarter to provide virtual aqua classes at Arnold Leisure Centre. These will launch to the public in Q1 22/23.

Armed Forces Leisure Card - The free access to the fitness suites for serving or retired armed forces personnel has proven really popular since its launch. There are now 279 registered Gedling residents that have access to the scheme and these customers have utilised the fitness suites 4,136 times in 21/22.

Increase recreational activities

Bonington Theatre and Cinema - A new theatre/cinema system has been identified which will be implemented during summer 2022. The system will provide improved online functionality and support audience growth. The BFI scheme continues to grow and its success is feeding into the development of the Bonington business plan.

Playing Pitch Strategy - The Football Foundation application for £90,000 has now been awarded to deliver the facility improvement at Lambley Lane. A potential project at the Play Football Site - Arnold Hill Academy has been identified and the Football Foundation have

been to visit the site. Further sites have been successful in investment from the Football Foundation - these include Ravenshead, Arnold Town FC and Goosedale. We are now waiting for the FA to produce their updated Local Football Facilities Plan (LFFP) and will synchronise a published update of Gedling Playing Pitch Strategy Action Plan with this. It is likely that this will now be in 22/23.



Report to Overview & Scrutiny Committee

Subject: Overview & Scrutiny annual report

Date: 5 September 2022

Author: Democratic Services Manager

Purpose

To present the Overview & Scrutiny annual report to the committee

Recommendation(s)

That the Overview and Scrutiny Committee:

- 1) Consider and discuss the report and agree its submission to Council.

1 Background

As part of its work programme the Overview & Scrutiny Committee is required to prepare an annual report, which highlights work undertaken by the committee over the preceding year, for submission to Council.

The Overview & Scrutiny annual report attached at **Appendix 1**. This includes a summary of work undertaken by the committee during 2021/22. Members of the committee are asked to consider the report and make amendments to the report as appropriate.

2 Financial implications

There are no financial implications arising from this report.

3 Legal implications

There are no legal implication arising from this report.

4 Equalities implications

There are no equality implications arising from this report.

5 Carbon Reduction/Environmental Sustainability implications

There are no carbon reduction/environmental sustainability implications arising from this report.

6 Appendices

Appendix 1 - Overview & Scrutiny Committee annual report

OVERVIEW AND SCRUTINY ANNUAL REPORT 2021/22



The Overview & Scrutiny annual report highlights activity and the work of the committee and its working groups during the preceding year.

What does the Overview & Scrutiny Committee do?

All local authorities operating a cabinet system will have at least one Overview & Scrutiny Committee. The overview and scrutiny role is carried out by non-cabinet members, Gedling has one politically balanced committee of thirteen. The committee meets roughly every eight weeks and like most council meetings it is open to the public.

The committee is not a decision making body but one which monitors and influences those that do it, is a mechanism for achieving open and democratic accountability.

The role of the Overview & Scrutiny Committee is to ask questions, to assure themselves that issues are being addressed and emerging risks are recognised and acted upon. Effective scrutiny utilises information and ideas from a wide range of sources and involves holding the Council and other organisations to account, providing 'critical friend' challenge to the councils' executive and other service providers. In doing this members seek to reflect the aspirations and concerns of local residents and communities.

Scrutiny is a flexible process and can be carried out in a variety of ways. Areas of enquiry can be drawn from:

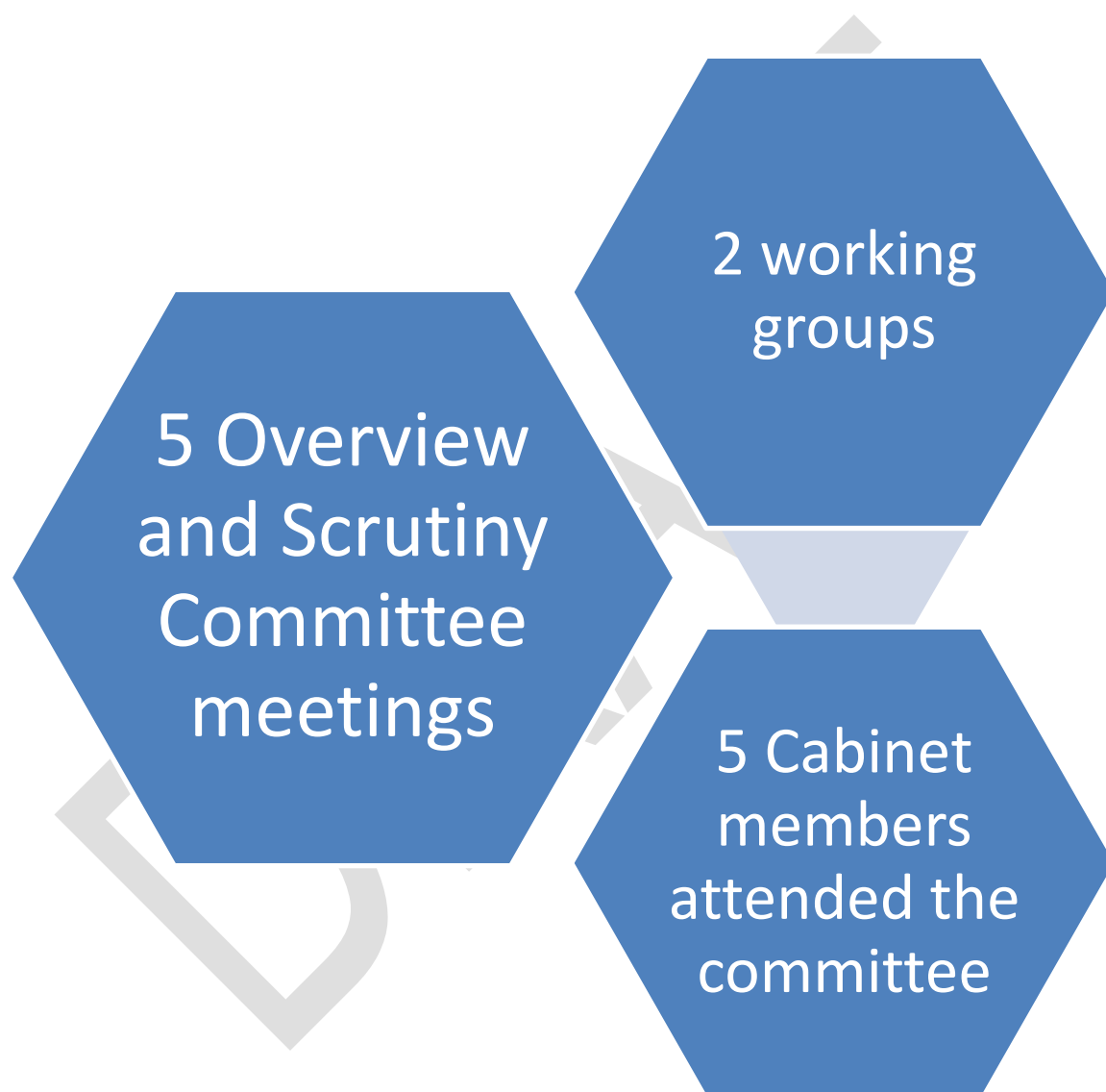
- Performance reports
- The Corporate Risk Scorecard
- Compliments and Complaints data
- The results of the Gedling Conversation
- Matters of local interest raised by members of the committee
- Issues raised by the wider Council membership
- Public and community engagement

At Gedling, the Overview & Scrutiny Committee's role in performance monitoring enables members to scrutinise detailed performance information on a quarterly basis to help identify areas of performance that require improvement. The committee also considers the Council's Forward Plan. The Forward Plan is a document that contains details of key executive decisions the Cabinet, cabinet members and officers are likely to take over a six month period, this enables the committee to monitor the executive decision making programme and undertake pre decision scrutiny if they consider there is an issue of concern.

What Overview & Scrutiny does not do?

The committee is not a mechanism for the investigation of individual complaints, the Council has a separate process for this. It is also not able to look at individual planning or licensing decisions.

Work carried out during 2021/22



Scrutiny Working Groups

Working groups do much of the work of the committee by providing members' with the opportunity to investigate issues in depth and recommend improvements through the gathering, and consideration, of evidence from a broad range of sources. This enables robust and effective challenge, as well as an increased likelihood of

delivering outcomes. The Overview and Scrutiny Committee reports its recommendations to the Cabinet which then decides whether the recommendations will be accepted and acted upon, and if not, why not.

The sewerage review working group

This working group was established to examine the impact of sewerage discharge into the rivers and waterways in the area and to review options and make recommendations to better the situation.

The group has met 3 times and has heard from key organisations and sources such as the River Trust, Planning Officers and Climate Change Officers. Partners scheduled to come to the upcoming meetings are below:

- Environment Agency
- Severn Trent
- Wildlife Trust
- County Council officers
- Housing developers

The review is expected to end in October 2022, when a report detailing recommendations will be sent to Cabinet.

Future Work Programme 2022/23

The committee has recently agreed a new work programme for the forthcoming municipal year. Key to developing the overview and scrutiny work programme is ensuring that the issues that really matter to local residents are reflected in the work for the year ahead. Scrutiny of cabinet members will remain central to the work of the committee and working with external organisations will play an important part of the committee's work as it looks to find improvements to important local issues. The work programme will be considered at each committee to enable it to remain flexible and to respond to current issues. The committee will strive to continue to deliver an interesting, varied and challenging work programme.

This page is intentionally left blank



Report to Overview and Scrutiny Committee

Subject: Scrutiny work programme

Date: 5 September 2022

Author: Democratic Services Manager

1 Purpose of the Report

To provide an update on the scrutiny work programme.

Recommendation(s)

That the overview and scrutiny committee:

- 1) Identifies any further areas for examination in the 2022/23 work programme

2 Work programme

A draft programme was discussed at the previous meeting and has been updated and attached as appendix 1.

As discussed at previous meetings, there will be future examination of the following areas which has been added into the programme:

- partner performance
- public parks
- facilities at recreational grounds
- relationships with friends groups

The programme of portfolio holder attendance will continue, as will other standing items such as performance, and members are invited to put forward any additional ideas for inclusion in the work programme.

To aid the committee, a copy of the updated cabinet portfolios are attached at appendix 2.

3 Financial implications

There are no financial implications arising from this report.

4 Legal implications

There are no legal implication arising from this report.

5 Equalities implications

There are no equality implications arising from this report.

6 Carbon Reduction/Environmental Sustainability implications

There are no carbon reduction/environmental sustainability implications arising from this report.

7 Appendices

Appendix 1 – Draft work programme

Appendix 2 – Cabinet portfolios

Overview and Scrutiny Committee work programme 2022/23 - DRAFT

	Programme of portfolio holding to account	Performance review	Reports/items at committee	Current reviews/responses	Suggestions for partner performance reviews
25 Apr 22	Cllr H Wheeler (confirmed)		Carbon reduction plan update Sewerage review report		
4 Jul 22	None	Risk scorecard – Q4 2021			
5 Sep 22	Cllr Clarke & Payne	Annual report of committee Q4 performance & Gedling Plan			South Nottinghamshire place based partnership
7 Nov 22	Cllr Viv & Ron McCrossen	Risk scorecard – Q1 2022 Traffic regulation orders review Q1 performance		Review of public parks Review of implementation of domestic abuse report	Gedling play forum Jigsaw Homes
16 Jan 23	Cllr D Ellis (to confirm)	Q2 performance		Review of implementation of the waste policy	We R Here (to confirm)
6 Mar 23	Cllr Hollingsworth (to confirm)	Q3 performance		Review of facilities at recreational grounds	CA Notts & District (to confirm)
Rolling issues			Procurement policy Complaints		

This page is intentionally left blank

Gedling Borough Council 2022/23

Composition of Cabinet

Leader of the Council

Councillor John Clarke

- Overall strategy and delivery of agreed Council priorities and objectives.
- Oversight of all Cabinet responsibilities.
- Building and developing relationships with partners at a local, regional, national and international level to pursue matters of interest to the Council and the community.
- Representing the interests of the Council and the wider community on the Local Enterprise Partnership, East Midlands Councils, and other key strategic local, regional and national bodies.
- Oversight of the Council's Partnership and Collaboration Agreements with key partners.
- Building and maintaining positive relationships with and between elected Members and employees.
- Promoting and encouraging effective corporate governance and the highest standards of probity.
- Emergency planning.
- Responding to the 'Cost of Living' crisis.

Deputy Leader and Portfolio Holder – Corporate Resources and Performance

Councillor Michael Payne

- Budget strategy, financial management and local taxation.
- Housing benefits and homelessness.
- Asset management, including the Council's investment property, sales and purchase of land.
- Information and Communications Technology, including digitalisation.
- Human resources, staff development and welfare.
- Customer experience and insight.
- Democratic services and governance.
- Communications and Social Media relations.
- Commercialisation, marketing and promotion
- Transformation of Council services.

Portfolio Holder – Local Pride and Community Engagement

Councillor David Ellis

- Crime reduction and safeguarding, including representation at the Crime Panel.
- Heritage.
- Community events.
- Engagement with the voluntary sector.
- Localities and neighbourhood working.
- Parish Council liaison.
- Senior's Council and Interfaith Forum.
- Member training and development.

Portfolio Holder - Diverse Communities and Life Chances

Councillor Kathryn Fox

- Refugees and resettlement.
- Member champion for women and the disabled.
- Domestic violence, abuse and hate crime.
- Rural affairs.
- Social mobility, including linkages to its markers of health, education, housing, income, race and gender.

Portfolio Holder - Sustainable Growth and Economy

Councillor Jenny Hollingsworth

- Planning policy, development management, building control and land charges.
- Strategic development framework, including transport and community infrastructure.
- Private sector housing, social housing, and addressing empty homes.
- Business growth, economic development, and inward investment.
- Workforce development, employment and skills opportunities.
- Town and local centre economy.

Portfolio Holder – Lifestyles, Health and Wellbeing

Councillor Henry Wheeler

- Leisure Centres.
- Sports Development and physical activity.
- Arts and culture, including Bonington theatre/cinema.
- Health promotion and development.
- Social prescribing partnerships.
- Loneliness and isolation.
- Mental health, including dementia support.

Portfolio Holder - Environment

Councillor Ron McCrossen

- Maintenance and development of parks, open spaces, cemeteries and allotments.
- Provision of play parks, pitches and other play facilities.
- Air quality, walkways and cycle-paths.
- Waste Management, recycling and street cleansing.
- Carbon management and climate change.
- Food, health and housing standards.
- Environmental prosecutions and enforcement.
- Climate Change Member Champion.

Portfolio Holder - Young People and Equalities

Councillor Viv McCrossen

- Play and events for young people.
- Holiday activities and food programme (HAF).
- Addressing child poverty.
- Youth Council and Youth Mayor.
- Engagement and consultation with young people.
- Youth unemployment and apprenticeships, including working with schools.
- Equalities, diversity and inclusion.

All Portfolio holders have the authority to:

1. Make all executive decisions, within their area of responsibility, on matters which are not reserved to Cabinet and within the limitations of the Financial Regulations.
2. Monitor service performance, within their area of responsibility and take action to improve performance where necessary, in conjunction with the relevant Director.
3. Respond to consultation documents received by the Council within their area of responsibility.
4. Approve policies and procedures within their area of responsibility.
5. Authorise the commencement of any proceedings in connection with any offences within their area of responsibility.
6. Determine fees and charges within their area of responsibility.
7. Make recommendations to the Cabinet, within their area of responsibility, on matters reserved to Cabinet.

When taking decisions, professional advice from officers, including the statutory officers, should be taken into account.

The Cabinet will be supported by the following Policy Advisors:

Policy Advisor for Heritage and Homelessness – Councillor Des Gibbons
Policy Advisor for Environment – Councillor Sandra Barnes

Policy Advisors will not hold delegated responsibility but will support their respective Cabinet member on development and progression of specific Gedling Plan actions as appropriate. The precise focus for the work of each Policy Advisor will be agreed by the Leader, Deputy Leader and relevant Cabinet member in discussion with the Policy Advisor.