

Agenda

Environment and Licensing Committee

Date: **Tuesday 21 March 2023**

Time: **4.15 pm**

Place: **Council Chamber**

For any further information please contact:

Democratic Services

committees@gedling.gov.uk

0115 901 3844

Environment and Licensing Committee

Membership

Chair Councillor Marje Paling

Vice-Chair Councillor Nicki Brooks

Councillor Pat Bosworth
Councillor Rachael Ellis
Councillor Des Gibbons
Councillor Julie Najuk
Councillor Alex Scroggie
Councillor Martin Smith
Councillor Sam Smith
Councillor Clive Towsey-Hinton
Councillor Paul Wilkinson

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AGENDA

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|----------|--|----------------|
| 1 | Apologies for Absence and Substitutions. | |
| 2 | To approve, as a correct record, the minutes of the meeting held on 7 March 2023. | 5 - 7 |
| 3 | Declaration of Interests. | |
| 4 | Proposed General Licensing Fees for 2023/24
Report of Head of Environment – Melvyn Cryer | 9 - 17 |
| 5 | Proposed Taxi Licensing Fees for 2023/24
Report of Head of Environment – Melvyn Cryer | 19 - 31 |
| 6 | Rates of Fares
Report of Head of Environment - Melvyn Cryer | 33 - 37 |
| 7 | Any other item which the Chair considers urgent. | |

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MINUTES ENVIRONMENT AND LICENSING COMMITTEE

Tuesday 7 March 2023

Councillor Marje Paling (Chair)

Present: Councillor Nicki Brooks Councillor Alex Scroggie
 Councillor Pat Bosworth Councillor Martin Smith
 Councillor Rachael Ellis Councillor Sam Smith
 Councillor Des Gibbons Councillor Clive Towsey-Hinton
 Councillor Meredith Lawrence Councillor Paul Wilkinson

Absent: Councillor Julie Najuk

Officers in J Brough, L Chaplin, B Hopewell and R Pentlow
Attendance:

22 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

Apologies for absence were received from Councillor Najuk. Councillor Lawrence attended as substitute.

23 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 7 FEBRUARY 2023

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

24 DECLARATION OF INTERESTS.

None.

25 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

None.

26 EXCLUSION OF THE PRESS AND PUBLIC.

RESOLVED:

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing reports on the grounds that the report involves the likely

disclosure of exempt information as defined in Paragraph 7 of Part 1 of Schedule 12A of the Local Government Act 1972.

27

APPLICATION FOR A ONE YEAR HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS LICENCE - AA

Councillor Lawrence joined the meeting.

Consideration was given to a report of the Head of Environment, which had been circulated prior to the meeting, regarding an application for a one year joint Hackney Carriage/Private Hire Driver's Licence for AA.

AA attended the meeting along with a family member and they both addressed the Committee.

In making the decision the Committee had regard to the Council's approved Policy and Guidelines.

RESOLVED:

To refuse AA's application for a Joint Hackney Carriage/Private Hire Driver's Licence.

AA was advised of the right of appeal against the decision of the Committee.

28

APPLICATION FOR A ONE YEAR HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS LICENCE - MRQ

The Committee was informed that MRQ's representative had requested that the matter be adjourned to another date to allow him enough time to consider the case.

RESOLVED:

To defer consideration of the application to the next available meeting of the committee.

29

APPLICATION FOR A ONE YEAR HACKNEY CARRIAGE/PRIVATE HIRE LICENCE - KM

The Committee was informed that KM was unable to attend the meeting and had requested that the matter be adjourned to another date.

RESOLVED:

To defer consideration of the application to the next available meeting of the committee.

The meeting finished at 5.15 pm

Signed by Chair:
Date:

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Report to Environment and Licensing Committee

Subject: Proposed General Licensing Fees for 2023/24

Date: 21 March 2023

Author: Head of Environment

Purpose

To approve the proposed general licensing fees for 2023/24 as shown at Appendix 1.

Recommendation(s)

THAT:

- 1. Members approve the general licensing fees attached at Appendix 1 for massage and special treatment, ear piercing, acupuncture, tattooing, electrolysis, animal licensing and mobile homes to come into force on 1st April 2023**

1 Background

- 1.1 The fixing of fees proposed in the attached fee schedule at Appendix 1 for 2023/24 is a function of the Environment and Licensing Committee as laid out in the Local

Authorities (Functions and Responsibilities) (England) Regulations 2000.

- 1.2 The power to charge the fee for each type of licence is provided by statute as detailed in paragraph 5.1 below. All fees with the exception of the application for animal licensing activities are solely to cover the reasonable costs of administering the application, whether the application is approved or not. For animal licensing applications, the fee is broken down into part A, paid by all for an application and part B, paid additionally by successful applicants to cover the extra costs of maintaining and enforcing the licensing scheme. This approach is in line with the Provision of Services Regulations 2009 and the Services Directive 2006/123
- 1.3 The Council cannot make a profit from licence fees and there must be a carry forward of any surplus/deficit. The deficit can be recovered through future year's fees. The reconciliation of any surplus and deficit to ensure the council is working towards full cost recovery in order to achieve a break even position.
- 1.4 An internal review of the general licensing fees has been carried out on each licence/registration process from point of application through to issuing the licence and any associated steps with the aim of working towards full cost recovery. The review took into account the costs incurred and the time taken for each step of the process of administering a licence application including inspection of any premise, the administration of recording the application and issuing the licence and advice given during the process to ensure that the legal requirements are met.
- 1.5 The proposed fees for 2023/24 are attached at Appendix 1. There are some increased costs included in the 2023/24 fees compared to 2022/23, for example, inflationary pressures and pay awards which have been consistently applied to all of the Council's services. Additionally the review of animal licensing fees following the experience of regulating these businesses since 2018 found that the council was under charging for the costs incurred administering these licences. The new animal licence fees have been split into 1 year, 2 year and 3 year licences. 1 year licences are generally 1 star businesses that require more resource to administer than 3 year (5 star) businesses who are fully compliant with their legal responsibilities – this is reflected in the new fee structure.

2 Proposal

- 2.1 It is proposed that the general licensing fees attached at Appendix 1 for massage and special treatment, ear piercing, acupuncture, tattooing, electrolysis, animal licensing, and mobile homes be approved to come into force from 1 April 2023.

3 Alternative Options

- 3.1 That the fee increase is not approved or the fees are not increased to the level requested. This is not recommended due to such options resulting in the Council not moving towards operating the service at full cost recovery requiring a higher subsidy from the Council Tax payer.

4 Financial Implications

- 4.1 The Council needs to aim for a break-even position using full cost recovery. The service is currently working towards full cost recovery and any surplus / deficit will be carried forward with the aim for a break-even position.

5 Legal Implications

- 5.1
- Section 11 (5) of the Nottinghamshire County Council Act 1985 allows the Council to charge a reasonable fee to cover the expense to the Council in dealing with an application for a licence to carry on an establishment for massage or special treatment.
 - Section 14(6) and 15(6) of the Local Government (Miscellaneous Provisions) Act 1982 allows the Council to charge such reasonable fees as they may determine for the registration of premises and persons carrying on the business of ear piercing, tattooing, electrolysis or acupuncture
 - The power to charge fees for the grant, transfer, alteration and annual licence fee for mobile home's applications comes from the Caravan Sites and Control of Development Act 1960 as amended. As in accordance with

the Act, the Council has prepared and published a Mobile Homes Fees policy which covers the fee setting regime. The council also adopted a Fit and Proper Person policy which includes a fee set for assessing applications from site operators to determine if they are fit and proper.

- Regulation 13 of the Animal Welfare (Licensing of Activities Involving Animals)(England) Regulations 2018 allows the Council to charge such fees as it considers necessary and reasonable for:
 - The consideration of an application for the grant, renewal or variation of a licence including any inspection required
 - The reasonable anticipated costs of consideration of a licence holder's compliance with the regulations and any conditions to which the licence holder is subject
 - The reasonable anticipated costs of enforcement in relation to unlicensed operators
 - The reasonable anticipated costs of providing the Secretary of State with specified information
- Case law considering the Provision of Services Regulations 2009 and the Services Directive 2006/123 affect upon fees charged by licensing authorities has confirmed that the fee for the application must only cover the costs for granting the licence. If the application is successful, a further fee can be charged to cover the running and enforcement costs of the licensing scheme, subject to such fees being proportionate.

Officers are satisfied that the fees at Appendix 1 have been calculated in line with the legislative powers.

6 Equalities Implications

6.1 There are no equalities implications arising from this report.

7 Carbon Reduction/Environmental Sustainability Implications

7.1 There are no carbon reduction/sustainability implications arising from this report.

8 Appendices

8.1 Appendix 1 – Proposed general licensing fees for 2023/24

9 Background Papers

9.1 None

Statutory Officer approval

Approved by the Chief Financial Officer
Date:

Approved by the Monitoring Officer
Date:

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Proposed Public Protection fees 2023/24

Type of Fee	2022/23 £	2023/24 £
Massage and Special Treatment		
Special treatment involving massage	248.50	£303
Special treatment (no massage – eg. only sunbed)	232	£324
Special treatment (no massage - e.g sauna, steam room, jacuzzi)	N/A	£315
Laser treatment - first application plus MST/ST fee	322.50	£337
Laser treatment-renewal plus	162.50	£207
Laser treatment-variation	322.50	£336
Registrations – Ear piercing/tattooing/electrolysis/acupuncture/cosmetic piercing/semi-permanent skin colouring		
Person	90.50	N/A
Premises	195	N/A
New application including one person and premises combined		302
Additional person fee		£97
Mobile Home		
New site licence	720.50	£757
Transfer/amendment	241.50	£254
Annual pitch	8	£8.40
Mobile Home Fit and Proper Person		
Application for inclusion on register	£230	£242
Annual Fee	£195	£205
Transfer fee	£135	£142

Type of Fee	2022/23 £	2023/24 £
Animal Activity		
Dog Breeding, 1 year licence Application / renewal fee		£280
Grant of licence fee		£130
Total fee	£358.50	£410
Dog Breeding, 2 year licence Application / renewal fee		£280
Grant of licence fee		£97
Total fee	£358.50	£377
Dog Breeding, 3 year licence Application / renewal fee		£280
Grant of licence fee		£88
Total fee	£358.50	£368
Cattery-Boarding Kennels, 1 year licence Application / renewal fee		£282
Grant of licence fee		£134
Total fee	£358.50	£416
Cattery-Boarding Kennels, 2 year licence Application / renewal fee		£282
Grant of licence fee		£101
Total fee	£358.50	£383
Cattery-Boarding Kennels, 3 year licence Application / renewal fee		£282
Grant of licence fee		£90
Total fee	£358.50	£372
Horse Riding, 1 year licence Application / renewal fee		£223
Grant of licence fee		£184
Total fee	£358.50	£407
Horse Riding, 2 year licence Application / renewal fee		£210
Grant of licence fee		£184
Total fee	£358.50	£394
Horse Riding, 3 year licence Application / renewal fee		£197
Grant of licence fee		£184
Total fee	£358.50	£381

Type of Fee	2022/23 £	2023/24 £
Home Boarding & Daycare		
1 year licence		
Application / renewal fee		£292
Grant of licence fee		£133
Total fee	£358.50	£425
Home Boarding & Daycare		
2 year licence		
Application / renewal fee		£292
Grant of licence fee		£90
Total fee	£358.50	£382
Home Boarding & Daycare		
3 year licence		
Application / renewal fee		£292
Grant of licence fee		£76
Total fee	£358.50	£368
Pet Shop, Year 1		
Application / renewal fee		£310
Grant of licence fee		£106
Total fee	£358.50	£416
Pet Shop, Year 2		
Application / renewal fee		£310
Grant of licence fee		£74
Total fee	£358.50	£384
Pet Shop, Year 3		
Application / renewal fee		£310
Grant of licence fee		£63
Total fee	£358.50	£373
Exhibiting animals		
Application / renewal fee		£311
Grant of licence fee		£68
Total fee	£358.50	£379
For dog breeding and horse riding establishments there will be an additional fee to cover the costs of the vet's fees for the inspection.		
Rescore fee	221	233
Licence variation fee	49	51

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Report to Environment and Licensing Committee

Subject: Proposed Taxi Licensing Fees for 2023/24

Date: 21 March 2023

Author: Head of Environment

Purpose

To approve the proposed increase of fees for taxi driver, operator and vehicle licences for 2023/24 as shown at Appendix 1, subject to consideration of the one objection received by the council, shown at appendix 2.

Recommendation(s)

THAT:

- 1. Members approve the fees for taxi driver, operators and vehicle licences as detailed at Appendix 1 for 2023/24 with effect from 1 April 2023.**

1 Background

- 1.1 Members will recall that at the meeting of the 24 January 2023 it was resolved to approve the fees for taxi driver, operators and vehicle licences for 2023/24 to go out for advertisement in accordance with the Local Government (Miscellaneous Provisions) Act 1976 (the 'Act'), with any objections to be referred back to Members for consideration.
- 1.2 The proposed fees for driver, operator and vehicle licences (Appendix 1) were published in accordance with the legislation and the consultation was open for 28 days. During this period, the Council received one objection to the proposed increases in the fees, which is attached at Appendix 2.
- 1.3 Where an objection is received, the Council must then consider the objection before determining the fee level and setting a further date, not later than two months after the first specified date, on which the new fees shall come into force.
- 1.4 Members will also recall, at the same meeting on the 24 January 2023, that the findings of the internal review and external assessment of the Council's taxi licensing fee setting were presented. The Council is satisfied that the proposed taxi licensing fee setting going forward is in line with methodology set out in the review which was assessed by the Chartered Institute of Public Finance and Accountancy ('CIPFA') to be logical and robust .

- 1.5 The content of the single objection essentially challenges the depth and conclusions of the review undertaken and the costs of licence administration and suggests a suspension in fee increase. The objection has been considered by officers who wish to reassure Members that the review undertaken was thorough and the methodology that has been adopted by the Council in its fee setting process going forward has been assessed as robust by CIPFA and as being relatable to the costs involved.
- 1.6 The CIPFA independent assessment, appended to the Review of Taxi Licence Fee Setting report on 24 January 2023, detailed their review of the cost and income charged to the service stating that in their view there was nothing they would not expect to find to support this activity and also concluded that chargeable activity categories included were appropriate. CIPFA also completed a comparative cost exercise and whilst identifying that Gedling do have a higher cost base, when taking into account the number of taxis, they concluded that the Council did not have the highest cost per taxi, nor was it found that our fees were the highest, indicating that the Council is not an outlier in terms of costs.
- 1.7 It can be confirmed that there has been some reduction in demand since the covid-19 pandemic and that the current volumes being experienced are reflected in the estimates and proposed fee setting for 2023/24. It is important to note, as highlighted in the original fee setting report, that whilst the estimates include underlying cost reductions due to service changes these have been offset by inflationary pressures, in particular pay award, which have increased service costs resulting in a budget that has remained static compared to the original budget for 2022/23. Inflationary pressures have been consistently applied to all of the Council's services.
- 1.8 As detailed in the Financial Implications at paragraph 4 any surplus or deficit arising in a financial year (which will be calculated on the basis of actual volumes and costs) will be taken into account when setting future fees as part of the three-year accounting cycle to ensure charges are limited to cost recovery by licence type over that period. However, Members are reminded that the proposal for 2023/24 fees does not propose full cost recovery for drivers licences, with increased charges being phased in over 3 years and therefore requiring a continuing subsidy from the taxpayer over that period.

2 Proposal

- 2.1 It is proposed that Members approve the increase of fees for taxi driver, operator and vehicle licences for 2023/24 as shown in Appendix 1, and that these fees will come into effect on 1 April 2023.

3 Alternative Options

- 3.1 That, after consideration of the objections, the fee increase is not approved resulting in the Council not moving towards operating the service at full cost recovery requiring a higher subsidy from the Council Tax payer.

- 3.2 That a lower fee increase be applied to that proposed. A lower fee increase or fee reduction would increase the estimated deficit on driver fees, and introduce an estimated deficit on vehicle and operator licences as these have been proposed to achieve cost recovery, the resulting deficit would then be carried forward as part of the three year accounting cycle and would potentially result in an increased fee for 2024/25. As the ultimate aim is to achieve full cost recovery without a Council Tax payer subsidy and to achieve some stability in fees for licence holders going forward, this option is not recommended.
- 3.3 That a higher fee increase be applied to drivers licence to reduce the estimated deficit and move more quickly towards full cost recovery. A higher increase is not recommended due to the potential impact on licence holders. The proposed phasing in over three years seeks to achieve a fair balance between tax payer subsidy and cost recovery from the licence holder.

4 Financial Implications

- 4.1 The report received by this Committee on 24 January 2023 set out the financial implications related to the proposed taxi licencing fees for 2023/24 and given that the proposal remains unchanged following consultation these are summarised here for completeness. The report presented on 24 January 2023 set out the method used when calculating the taxi and private hire fees and charges for 2023/24. The memorandum accounts for driver, vehicle and operator licences, detailing: the estimated costs of service provision by licence type; the calculated fee that would be required to achieve cost recovery based on projected volumes of licences; and the actual proposed fee including the consequent estimated deficit or surplus arising from the proposal to phase in the fee over 3 years is summarised in the table below:

Estimated Taxi Licence Memorandum Accounts 2023/24 (Drivers fee increase to be phased in over 3 years)

Projected Budget	Driver Licence £	Vehicle Licence £	Operator Licence £	Total £
Expenditure	223,700	352,800	1,500	578,000
Income	(180,200)	(352,800)	(1,500)	(534,500)
Deficit/Surplus	43,500	0	0	43,500

- 4.2 The Council cannot make a profit and must carry forward any surplus. Any deficit can also be carried forward and can be recovered in subsequent years. Surpluses or deficits will be considered when fee setting in future years with the aim of reconciliation occurring over a three year cycle. No carry forward of surplus or deficit from 2021/22 is assumed for 2023/24 fee setting, with the Council's preference being to refund the 2021/22 surplus to licence holders. Any surpluses or deficits arising from 2022/23 will be taken into account when setting fees for

2024/2025 as part of the three-year accounting cycle. This will be the approach taken going forward with any surplus or deficit arising due to changes in volumes and associated costs from those estimated in the fee setting process being taken into account when setting future fees as part of the three-year accounting cycle to ensure cost recovery. This process will factor in the objective to reduce the subsidy received from the taxpayer over the proposed three year period.

5 Legal Implications

- 5.1 Sections 53 and 70 of the Act allow the Council to charge fees for the grant of licences in respect of hackney carriage and private hire drivers, vehicles and operators. The legislation specifies the elements that can be included in the cost of the licence fee. The proposed fees for 2023/2024 have been calculated in accordance with the Act.
- 5.2 In accordance with section 70 of the Act a notice of the proposed variation of the fees was published in a local newspaper advising that objections may be made for a period of at least 28 days, closing on the 26 February 2023. As an objection has been received (Appendix 2) and not withdrawn, Members must consider it when determining appropriate fee levels. Members must set a further date on which any variation to fees shall come into force with or without modifications.

6 Equalities Implications

- 6.1 There are no equalities implications arising from this report.

7 Carbon Reduction/Environmental Sustainability Implications

- 7.1 There are no carbon reduction/sustainability implications arising from this report.

8 Appendices

- 8.1 Appendix 1 – Proposed taxi driver, operator and vehicle fees for 2023/2024
- 8.2 Appendix 2 –Objection received

9 Background Papers

- 9.1 CIPFA Independent Assessment of Taxi Licence Fee Setting

Statutory Officer approval

Approved by the Chief Financial Officer
Date: 10 March 2023

Approved by the Monitoring Officer
Date: 10 March 2023

Proposed Public Protection fees for Taxi Licensing 2023/24

Type of Fee	2022/23 (rates unchanged from 2021/22) £	Increase/ (Decrease) £	Proposed 2023/24 £
Taxi Licence			
Driver Licence Fee 1 year	158	48	206
Driver Licence Fee 3 year	409	26	435
Vehicle Licence Fee including inspection fee	247	5	252
Operator's Licence 1 year	117 plus 117 per additional vehicle		No longer proposing this fee structure
<u>Operator Licence 1 year</u> (comparative 2022/23 rates based on the mid-point vehicle numbers based on previous rates)			
1 Vehicle	117	14	131
2-5 Vehicles	351	(151)	200
6-10 Vehicles	936	(565)	371
11-25 Vehicles	2106	(1393)	713
26-50 Vehicles	4446	(3049)	1397
51+ Vehicles	8775	(6113)	2662
Operator Licence 5 year	620 plus 175 per additional vehicle		No longer proposing this fee structure
<u>Operator Licence 5 year</u> comparative 2022/23 rates based on the mid-point vehicle numbers based on previous rates)			
1 Vehicle	620	(89)	531
2-5 Vehicles	970	(97)	873
6-10 Vehicles	1845	(117)	1728
11-25 Vehicles	3595	(157)	3438
26-50 Vehicles	7095	(237)	6858
51+ Vehicles	13570	(385)	13185

**Taxi Licencing - Representations to
Environment and Licencing Committee**

Summary of the objections received
- See pdf file attached.

20th February 2023

'What have you got, at the end of the day? What have you got to take away? A bottle of whisky, and a new set of lies, blinds on the windows and a pain behind the eyes.'

1. In February 2022, I identified **unlawful activity**, and **maladministration** within Gedling Borough Council, this led to an internal and then an external review of the hackney carriage and private hire accounts, and the creation of **three sets of accounts** for the last six financial years, for each licencing regime, driver, vehicle and operator, as is required by Section 53 and 70 of the Local Government (Miscellaneous Provisions) Act 1976.
2. The two step process of firstly an internal and then secondly an external review, resulted also in two reports, one by Gedling Borough Council, and then a further report by the Chartered Institute of Professional Financial Accountants (CIPFA), their report was based purely on a 'face value' review, and did not go into any reasonable depth as to how the accounts had been created or calculated. Within these reports it has been clearly identified that unlawful activity and maladministration took place, and that **approximately £150,000 will be repaid** to hackney carriage and private hire vehicle proprietors and private hire operators.
3. I requested the accounts under Section 1 of the Freedom of Information Act 2000, that were created as a result of the internal review **before** the external review was completed, so I could look to assess them myself, and make any representations to CIPFA as to accuracy and legality, this request for the accounts was denied, on the grounds that they would be published to the public with the two reports, they were **not published** to the public, along with the reports.
4. Since the publication of the reports to the public, I have managed to now ascertain the accounts, and these accounts are attached at **Annex A** and they cover the financial years for 2016/2017 to 2022/2023.
5. I have reviewed the accounts, and have then submitted a request for further information, my concerns relate to the following:
 - The cost code for **Customer Services - 7350** increases almost each year, quite substantially, however the driver and vehicle licences issued by Gedling Borough Council, over the last three financial years has significantly decreased, I am waiting on exact figures from the council, however in one case that is well known, the number of hackney carriage vehicles licenced by the council, has decreased by over **fifty percent** in the last three financial years. To see that costs are increasing, when licences are decreasing, needs to be investigated further. Over the six year period, the cost code for customer services is over **£1.5 million**, this is obscene.
 - The cost code for **Vehicle Allocations – 3110** has been placed under the **driver's licence account**, I have asked for further details as to why this is the case, it would seem to be either a mistake, or a deliberate act, I intend to investigate further.
 - The cost code for **4575 – Contribution to Reserves and 8059 – Track and Trace Contain Funding**, is a concern, it shows funding received, perhaps in relation to the hackney carriage and private hire trade, which is then allocated to reserves, and this is not explained within the accounts, this will be investigated.
 - The cost code for **Licences – 4445** is quite substantial, and has remained static whilst the number of licences being issued and therefore administered by the council decrease substantially. I cannot see how this can be the case, and therefore needs to again be investigated further.

- The cost code for **Legal Services – 7080** and **Employee Salaries – 1000** also requires clarity and further investigation, if employees are allocated to the licencing team, they can of course must be charged, but the concern then becomes as to why customer services are being used, when employees are already provided for.
- The cost code for **Corporate Administration – 7390** would appear to need further analysis, why it is being charged needs to be looked at, and how it related to the licencing regime.

6. You were told, year after year, that everything was in order. I was told by your appointed officers, after I investigated your accounts and raised concerns, that everything was in order, it turned out not to be, it turned out to be what can only be described as, a mess. I offered to assist with the reviews, my offer was turned down, we didn't need to be where we are right now, with further investigations having to take place, however we are where we are.

7. I recommend that if I cannot get a full report to you, by the time you meet to discuss these representations, that you suspend the fees rise for another year, and leave them as they currently are, and allow me to then submit a report back to you, once I have finished my investigation. The only reason I will not be able to report back to you by the time you look at these representations, is if Gedling Borough Council delay my investigation. It is up to you, it is your choice.

Kind regards,

[Redacted signature block]

Taxi Licencing Memorandum Accounts

Summary (£)

	2021-22 Financial Year	62,500.12
	2020-21 Financial Year	56,541.23
	2019-20 Financial Year	-2,618.47
	2018-19 Financial Year	53,214.27
	2017-18 Financial Year	88,302.77
	2016-17 Financial Year	30,259.56
	Total	288,199.48

PLEASE NOTE: Under Income - The narrative states 'Hackney Carriage....' however these income lines also include Private Hire as they are in the main joint licences

£ Value				
Driver Licence	Vehicle Licence	Operators Licence	Non Licence Costs	Check
£	£	£	£	£
74,415.42	-11,691.85	-223.45	0.00	0.00
85,002.20	-21,936.51	-724.47	-5,800.00	0.00
61,476.59	-62,773.99	-1,321.07	0.00	0.00
70,430.87	-14,407.03	-2,809.57	0.00	0.00
83,470.70	6,925.12	-2,093.05	0.00	0.00
55,931.95	-20,302.18	-5,370.21	0.00	0.00
430,727.73	-124,186.44	-12,541.81	-5,800.00	0.00

In the table above, if the figure is negative (-) then this is a surplus position (income exceeds expenditure, whereas if the figure is positive (+) then this is a deficit position (expenditure exceeds income)

Non Licence Costs - This relates to expenditure/income that is not directly attributable to the licencing fees.

2021-22 Financial Year - Actuals

Account	Account(T)	Sum of Amount
1000	Employee Salaries	82,252.81
1300	Employer National Insurance	8,382.36
1310	Employer Superannuation	18,574.41
1630	Professional Fees(ret.incentv)	152.00
3130	Vehicle Allocations	3,477.00
4290	Telephones	0.02
4385	Criminal Records Bureau Pay'ts	6,280.00
4445	Licences	43,698.40
4446	Vehicle Inspection Costs	110,582.56
4518	Miscellaneous Insurances	1,256.72
7000	IT Administration	5,096.59
7001	IT Network	2,210.55
7003	IT Direct Licences	1,792.50
7010	Safety Officer	726.23
7020	Personnel Services	1,469.41
7070	Print Room	76.58
7080	Legal Services	13,472.72
7270	Civic Centre	3,315.97
7271	Jubilee House	2,249.98
7310	Accountancy	5,138.41
7320	Payroll	422.16
7330	Creditors	352.68
7350	Customer Services	258,942.26
7413	Director - Pub. Prot, Health & Wellbeing	3,982.50
8160	Fees & Charges Refunds	1,435.85
8172	Miscellaneous Fees & Charges	-597.02
8240	Hackney Car. CRB Checks	-6,655.00
8246	Hackney Car.Vehicle Inspection	-139,504.00
8250	Hackney Carr. Topography	-5,553.00
8255	Hackney Carr.Driving Lic.Fee	-122,419.50
8264	Hackney Carr.Operators Licence	-17,783.00
8267	Hackney Carr.Vehicle Lic.Fee	-224,860.00
Agress - Financial Year General Leger Total		57,969.15
1000	Employee Salaries	3,599.30
4445b	Licences - Safeguarding	7,462.00

£ Value				
Driver Licence	Vehicle Licence	Operators Licence	Non Licence Costs	Check
£	£	£	£	£
33,690.75	38,973.85	9,588.21	0.00	0.00
3,433.41	3,971.81	977.13	0.00	0.00
7,608.08	8,801.11	2,165.22	0.00	0.00
62.26	72.02	17.72	0.00	0.00
1,424.18	1,647.51	405.31	0.00	0.00
0.01	0.01	0.00	0.00	0.00
6,280.00	0.00	0.00	0.00	0.00
11,750.50	31,489.07	458.83	0.00	0.00
0.00	110,582.56	0.00	0.00	0.00
514.75	595.47	146.50	0.00	0.00
2,087.56	2,414.92	594.11	0.00	0.00
905.44	1,047.42	257.68	0.00	0.00
734.21	849.34	208.95	0.00	0.00
297.46	344.11	84.66	0.00	0.00
601.87	696.25	171.29	0.00	0.00
31.37	36.29	8.93	0.00	0.00
8,380.03	5,092.69	0.00	0.00	0.00
1,358.22	1,571.21	386.54	0.00	0.00
921.59	1,066.11	262.28	0.00	0.00
2,104.69	2,434.73	598.98	0.00	0.00
172.92	200.03	49.21	0.00	0.00
144.46	167.11	41.11	0.00	0.00
117,438.08	141,278.90	225.28	0.00	0.00
1,631.23	1,887.03	464.24	0.00	0.00
588.12	680.35	167.38	0.00	0.00
-244.54	-282.89	-69.59	0.00	0.00
-6,655.00	0.00	0.00	0.00	0.00
0.00	-139,504.00	0.00	0.00	0.00
-5,553.00	0.00	0.00	0.00	0.00
-122,419.50	0.00	0.00	0.00	0.00
0.00	0.00	-17,783.00	0.00	0.00
0.00	-224,860.00	0.00	0.00	0.00
67,289.17	-8,746.99	-573.03	0.00	0.00
1,474.27	1,705.46	419.57	0.00	0.00
7,462.00	0.00	0.00	0.00	0.00

Analysis %				
Driver Licence	Vehicle Licence	Operators Licence	Non Allocated	Total
%	%	%	%	%
40.96%	47.38%	11.66%	0.00%	100.00%
40.96%	47.38%	11.66%	0.00%	100.00%
40.96%	47.38%	11.66%	0.00%	100.00%
40.96%	47.38%	11.66%	0.00%	100.00%
40.96%	47.38%	11.66%	0.00%	100.00%
100.00%	0.00%	0.00%	0.00%	100.00%
26.89%	72.06%	1.05%	0.00%	100.00%
0.00%	100.00%	0.00%	0.00%	100.00%
40.96%	47.38%	11.66%	0.00%	100.00%
40.96%	47.38%	11.66%	0.00%	100.00%
40.96%	47.38%	11.66%	0.00%	100.00%
40.96%	47.38%	11.66%	0.00%	100.00%
40.96%	47.38%	11.66%	0.00%	100.00%
40.96%	47.38%	11.66%	0.00%	100.00%
40.96%	47.38%	11.66%	0.00%	100.00%
62.20%	37.80%	0.00%	0.00%	100.00%
40.96%	47.38%	11.66%	0.00%	100.00%
40.96%	47.38%	11.66%	0.00%	100.00%
40.96%	47.38%	11.66%	0.00%	100.00%
40.96%	47.38%	11.66%	0.00%	100.00%
40.96%	47.38%	11.66%	0.00%	100.00%
45.35%	54.56%	0.09%	0.00%	100.00%
40.96%	47.38%	11.66%	0.00%	100.00%
40.96%	47.38%	11.66%	0.00%	100.00%
100.00%	0.00%	0.00%	0.00%	100.00%
0.00%	100.00%	0.00%	0.00%	100.00%
100.00%	0.00%	0.00%	0.00%	100.00%
100.00%	0.00%	0.00%	0.00%	100.00%
0.00%	0.00%	100.00%	0.00%	100.00%
0.00%	100.00%	0.00%	0.00%	100.00%
40.96%	47.38%	11.66%	0.00%	100.00%
100.00%	0.00%	0.00%	0.00%	100.00%

4445a	Licences - Stock Adjustment	-9,388.40
7060	Postages	2,858.07
Grand Total including Legal Charge (Central Support)		62,500.12
Source - Agresso		57,969.15
Difference - Agresso		0.00
Source - Overall Total		62,500.12
Difference - Overall		0.00

2020-21 Financial Year - Actuals

Account	Account Narrative	Amount
1000	Employee Salaries	74,835.00
1300	Employer National Insurance	7,331.40
1310	Employer Superannuation	16,779.86
1530	Course Fees	130.00
3150	Public Transport Employees	7.75
3190	Car Allowances - Employees	8.35
4290	Telephones	4.43
4385	Criminal Records Bureau Pay'ts	5,760.00
4445	Licences	23,880.19
4446	Vehicle Inspection Costs	105,753.80
4518	Miscellaneous Insurances	1,136.81
4575	Contribution to Reserves	22,600.00
7000	IT Administration	5,264.24
7001	IT Network	1,102.26
7003	IT Direct Licences	2,295.73
7010	Safety Officer	535.22
7020	Personnel Services	1,283.49
7070	Print Room	66.21
7270	Civic Centre	3,359.93
7271	Jubilee House	2,248.62
7310	Accountancy	5,475.74
7320	Payroll	551.14
7330	Creditors	339.87
7350	Customer Services	261,417.24
7413	Director - Pub. Prot. Health & Wellbeing	2,984.55
7430	Resources	103.57
8059	Track & Trace Contain Funding	-28,400.00
8160	Fees & Charges Refunds	424.33
8172	Miscellaneous Fees & Charges	-597.02
8240	Hackney Car. CRB Checks	-6,138.00
8246	Hackney Car.Vehicle Inspection	-140,036.00
8250	Hackney Carr. Topography	-1,055.00
8255	Hackney Carr.Driving Lic.Fee	-117,976.00
8264	Hackney Carr.Operators Licence	-2,596.20
8267	Hackney Carr.Vehicle Lic.Fee	-225,647.00
Agress - Financial Year General Ledger Total		23,234.51
3130	Vehicle Allocations	3,323.71
7060	Postages	2,189.29
7080	Legal Services	16,593.72
8255	Hackney Carr.Driving Lic.Fee Safeguarding	11,200.00
Grand Total including Legal Charge (Central Support)		56,541.23
Source - Agresso		23,234.51
Difference - Agresso		0.00
Source - Overall Total		56,541.23
Difference - Overall		0.00

2019-20 Financial Year - Actuals

Account	Account Narrative	Amount
1000	Employee Salaries	96,637.91
1300	Employer National Insurance	8,464.20
1310	Employer Superannuation	16,587.06
1530	Course Fees	176.90
1630	Professional Fees{ret.incentv}	250.00
2170	Premises Rents	258.00

-2,524.54	-6,765.28	-98.58	0.00	0.00
714.52	2,114.97	28.58	0.00	0.00
74,415.42	-11,691.85	-223.45	0.00	0.00

£ Value				
Driver Licence	Vehicle Licence	Operators Licence	Non Licence Costs	Check
£	£	£	£	£
34,655.34	39,439.54	740.12	0.00	0.00
3,395.10	3,863.79	72.51	0.00	0.00
7,770.59	8,843.32	165.95	0.00	0.00
60.20	68.51	1.29	0.00	0.00
3.59	4.08	0.08	0.00	0.00
3.87	4.40	0.08	0.00	0.00
2.05	2.33	0.04	0.00	0.00
5,760.00	0.00	0.00	0.00	0.00
2,079.96	21,375.16	425.07	0.00	0.00
0.00	105,753.80	0.00	0.00	0.00
526.45	599.12	11.24	0.00	0.00
0.00	0.00	0.00	22,600.00	0.00
2,437.82	2,774.36	52.06	0.00	0.00
510.45	580.91	10.90	0.00	0.00
1,063.13	1,209.90	22.70	0.00	0.00
247.86	282.07	5.29	0.00	0.00
594.37	676.42	12.69	0.00	0.00
30.66	34.89	0.65	0.00	0.00
1,555.95	1,770.75	33.23	0.00	0.00
1,041.31	1,185.07	22.24	0.00	0.00
2,535.76	2,885.82	54.16	0.00	0.00
255.23	290.46	5.45	0.00	0.00
157.39	179.12	3.36	0.00	0.00
116,754.17	144,514.06	149.01	0.00	0.00
1,382.12	1,572.92	29.52	0.00	0.00
47.96	54.58	1.02	0.00	0.00
0.00	0.00	0.00	-28,400.00	0.00
196.50	223.63	4.20	0.00	0.00
-276.47	-314.64	-5.90	0.00	0.00
-6,138.00	0.00	0.00	0.00	0.00
0.00	-140,036.00	0.00	0.00	0.00
-1,055.00	0.00	0.00	0.00	0.00
-117,976.00	0.00	0.00	0.00	0.00
0.00	0.00	-2,596.20	0.00	0.00
0.00	-225,647.00	0.00	0.00	0.00
57,622.34	-27,808.59	-779.23	-5,800.00	0.00
1,539.18	1,751.66	32.87	0.00	0.00
569.22	1,598.18	21.89	0.00	0.00
14,071.47	2,522.25	0.00	0.00	0.00
11,200.00	0.00	0.00	0.00	0.00
85,002.20	-21,936.51	-724.47	-5,800.00	0.00

£ Value				
Driver Licence	Vehicle Licence	Operators Licence	Non Licence Costs	Check
£	£	£	£	£
49,631.30	45,834.39	1,172.22	0.00	0.00
4,347.04	4,014.49	102.67	0.00	0.00
8,518.78	7,867.08	201.20	0.00	0.00
90.85	83.90	2.15	0.00	0.00
128.40	118.57	3.03	0.00	0.00
132.50	122.37	3.13	0.00	0.00

26.89%	72.06%	1.05%	0.00%	100.00%
25.00%	74.00%	1.00%	0.00%	100.00%

Analysis %				
Driver Licence	Vehicle Licence	Operators Licence	Non Allocated	Total
%	%	%	%	%
46.31%	52.70%	0.99%	0.00%	100.00%
46.31%	52.70%	0.99%	0.00%	100.00%
46.31%	52.70%	0.99%	0.00%	100.00%
46.31%	52.70%	0.99%	0.00%	100.00%
46.31%	52.70%	0.99%	0.00%	100.00%
46.31%	52.70%	0.99%	0.00%	100.00%
100.00%	0.00%	0.00%	0.00%	100.00%
8.71%	89.51%	1.78%	0.00%	100.00%
0.00%	100.00%	0.00%	0.00%	100.00%
46.31%	52.70%	0.99%	0.00%	100.00%
0.00%	0.00%	0.00%	100.00%	100.00%
46.31%	52.70%	0.99%	0.00%	100.00%
46.31%	52.70%	0.99%	0.00%	100.00%
46.31%	52.70%	0.99%	0.00%	100.00%
46.31%	52.70%	0.99%	0.00%	100.00%
46.31%	52.70%	0.99%	0.00%	100.00%
46.31%	52.70%	0.99%	0.00%	100.00%
46.31%	52.70%	0.99%	0.00%	100.00%
46.31%	52.70%	0.99%	0.00%	100.00%
44.66%	55.28%	0.06%	0.00%	100.00%
46.31%	52.70%	0.99%	0.00%	100.00%
46.31%	52.70%	0.99%	0.00%	100.00%
0.00%	0.00%	0.00%	100.00%	100.00%
46.31%	52.70%	0.99%	0.00%	100.00%
46.31%	52.70%	0.99%	0.00%	100.00%
100.00%	0.00%	0.00%	0.00%	100.00%
0.00%	100.00%	0.00%	0.00%	100.00%
100.00%	0.00%	0.00%	0.00%	100.00%
100.00%	0.00%	0.00%	0.00%	100.00%
0.00%	0.00%	100.00%	0.00%	100.00%
0.00%	100.00%	0.00%	0.00%	100.00%
46.31%	52.70%	0.99%	0.00%	100.00%
26.00%	73.00%	1.00%	0.00%	100.00%
84.80%	15.20%	0.00%	0.00%	100.00%
100.00%	0.00%	0.00%	0.00%	100.00%

Analysis %				
Driver Licence	Vehicle Licence	Operators Licence	Non Allocated	Total
%	%	%	%	%
51.36%	47.43%	1.21%	0.00%	100.00%
51.36%	47.43%	1.21%	0.00%	100.00%
51.36%	47.43%	1.21%	0.00%	100.00%
51.36%	47.43%	1.21%	0.00%	100.00%
51.36%	47.43%	1.21%	0.00%	100.00%
51.36%	47.43%	1.21%	0.00%	100.00%

3150	Public Transport Employees	2.64
3190	Car Allowances - Employees	14.04
4290	Telephones	14.03
4304	Subsistence-Employees	1.49
4385	Criminal Records Bureau Pay'ts	10,916.00
4445	Licences	23,521.51
4446	Vehicle Inspection Costs	121,239.20
4518	Miscellaneous Insurances	1,039.12
7000	IT Administration	4,661.33
7001	IT Network	3,335.45
7003	IT Direct Licences	4,818.82
7010	Safety Officer	617.74
7020	Personnel Services	1,358.15
7070	Print Room	79.79
7270	Civic Centre	4,068.17
7271	Jubilee House	1,800.71
7310	Accountancy	5,029.64
7320	Payroll	485.71
7330	Creditors	351.76
7350	Customer Services	239,217.04
7413	Director - Pub. Prot, Health & Wellbeing	2,857.15
7430	Resources	98.18
8160	Fees & Charges Refunds	1,093.41
8240	Hackney Car. CRB Checks	-11,190.00
8246	Hackney Car.Vehicle Inspection	-155,514.50
8250	Hackney Carr. Topography	-14,430.00
8255	Hackney Carr.Driving Lic.Fee	-137,274.00
8264	Hackney Carr.Operators Licence	-3,735.00
8267	Hackney Carr.Vehicle Lic.Fee	-249,864.00
Agress - Financial Year General Leger Total		-23,012.35
3130	Vehicle Allocations	1,849.70
7060	Postages	2,509.16
7080	Legal Services	16,035.02
Grand Total including Legal Charge (Central Support)		-2,618.47
Source - Agresso		-23,012.35
Difference - Agresso		0.00
Source - Overall Total		-2,618.47
Difference - Overall		0.00

1.36	1.25	0.03	0.00	0.00
7.21	6.66	0.17	0.00	0.00
7.21	6.65	0.17	0.00	0.00
0.77	0.71	0.02	0.00	0.00
10,916.00	0.00	0.00	0.00	0.00
1,535.95	21,679.78	305.78	0.00	0.00
0.00	121,239.20	0.00	0.00	0.00
533.67	492.84	12.60	0.00	0.00
2,393.97	2,210.82	56.54	0.00	0.00
1,713.02	1,581.97	40.46	0.00	0.00
2,474.85	2,285.52	58.45	0.00	0.00
317.26	292.99	7.49	0.00	0.00
697.52	644.16	16.47	0.00	0.00
40.98	37.84	0.97	0.00	0.00
2,089.33	1,929.49	49.35	0.00	0.00
924.81	854.06	21.84	0.00	0.00
2,583.12	2,385.51	61.01	0.00	0.00
249.45	230.37	5.89	0.00	0.00
180.66	166.84	4.27	0.00	0.00
115,417.44	123,608.23	191.37	0.00	0.00
1,467.38	1,355.12	34.66	0.00	0.00
50.42	46.57	1.19	0.00	0.00
561.55	518.59	13.26	0.00	0.00
-11,190.00	0.00	0.00	0.00	0.00
0.00	-155,514.50	0.00	0.00	0.00
-14,430.00	0.00	0.00	0.00	0.00
-137,274.00	0.00	0.00	0.00	0.00
0.00	0.00	-3,735.00	0.00	0.00
0.00	-249,864.00	0.00	0.00	0.00
44,118.79	-65,762.54	-1,368.60	0.00	0.00
949.97	877.29	22.44	0.00	0.00
677.47	1,806.60	25.09	0.00	0.00
15,730.35	304.67	0.00	0.00	0.00
61,476.59	-62,773.99	-1,321.07	0.00	0.00

51.36%	47.43%	1.21%	0.00%	100.00%
51.36%	47.43%	1.21%	0.00%	100.00%
51.36%	47.43%	1.21%	0.00%	100.00%
51.36%	47.43%	1.21%	0.00%	100.00%
100.00%	0.00%	0.00%	0.00%	100.00%
6.53%	92.17%	1.30%	0.00%	100.00%
0.00%	100.00%	0.00%	0.00%	100.00%
51.36%	47.43%	1.21%	0.00%	100.00%
51.36%	47.43%	1.21%	0.00%	100.00%
51.36%	47.43%	1.21%	0.00%	100.00%
51.36%	47.43%	1.21%	0.00%	100.00%
51.36%	47.43%	1.21%	0.00%	100.00%
51.36%	47.43%	1.21%	0.00%	100.00%
51.36%	47.43%	1.21%	0.00%	100.00%
51.36%	47.43%	1.21%	0.00%	100.00%
51.36%	47.43%	1.21%	0.00%	100.00%
51.36%	47.43%	1.21%	0.00%	100.00%
48.25%	51.67%	0.08%	0.00%	100.00%
51.36%	47.43%	1.21%	0.00%	100.00%
51.36%	47.43%	1.21%	0.00%	100.00%
51.36%	47.43%	1.21%	0.00%	100.00%
100.00%	0.00%	0.00%	0.00%	100.00%
0.00%	100.00%	0.00%	0.00%	100.00%
100.00%	0.00%	0.00%	0.00%	100.00%
100.00%	0.00%	0.00%	0.00%	100.00%
0.00%	0.00%	100.00%	0.00%	100.00%
0.00%	100.00%	0.00%	0.00%	100.00%
51.36%	47.43%	1.21%	0.00%	100.00%
27.00%	72.00%	1.00%	0.00%	100.00%
98.10%	1.90%	0.00%	0.00%	100.00%

2018-19 Financial Year - Actuals

Account	Account Narrative	Amount
1000	Employee Salaries	75,298.93
1300	Employer National Insurance	7,704.95
1310	Employer Superannuation	15,900.36
1530	Course Fees	222.10
2170	Premises Rents	0.00
3150	Public Transport Employees	10.70
3190	Car Allowances - Employees	55.25
4215	Stationery	121.49
4290	Telephones	3.83
4385	Criminal Records Bureau Pay'ts	17,292.00
4445	Licences	27,335.92
4446	Vehicle Inspection Costs	122,654.40
4518	Miscellaneous Insurances	1,452.11
7000	IT Administration	5,741.62
7001	IT Network	1,765.43
7002	IT Telephones	270.10
7003	IT Direct Licences	2,079.05
7010	Safety Officer	725.94
7020	Personnel Services	1,884.97
7060	Postages	2,938.69
7070	Print Room	84.76
7270	Civic Centre	7,053.34
7271	Jubilee House	2,558.92
7310	Accountancy	4,780.84
7320	Payroll	629.73
7330	Creditors	770.83

£ Value				
Driver Licence	Vehicle Licence	Operators Licence	Non Licence Costs	Check
£	£	£	£	£
35,526.79	38,163.76	1,608.39	0.00	0.00
3,635.27	3,905.10	164.58	0.00	0.00
7,501.95	8,058.78	339.63	0.00	0.00
104.79	112.57	4.74	0.00	0.00
0.00	0.00	0.00	0.00	0.00
5.05	5.42	0.23	0.00	0.00
26.07	28.00	1.18	0.00	0.00
57.32	61.57	2.60	0.00	0.00
1.81	1.94	0.08	0.00	0.00
17,292.00	0.00	0.00	0.00	0.00
2,476.63	24,342.64	516.65	0.00	0.00
0.00	122,654.40	0.00	0.00	0.00
685.12	735.97	31.02	0.00	0.00
2,708.95	2,910.03	122.64	0.00	0.00
832.95	894.77	37.71	0.00	0.00
127.44	136.89	5.77	0.00	0.00
980.92	1,053.72	44.41	0.00	0.00
342.51	367.93	15.51	0.00	0.00
889.35	955.36	40.26	0.00	0.00
778.75	2,101.16	58.77	0.00	0.00
39.99	42.96	1.81	0.00	0.00
3,327.84	3,574.84	150.66	0.00	0.00
1,207.32	1,296.94	54.66	0.00	0.00
2,255.65	2,423.07	102.12	0.00	0.00
297.11	319.17	13.45	0.00	0.00
363.69	390.68	16.46	0.00	0.00

[illegible]

7350	Customer Services	259,509.61
7390	Corporate Admin	3,384.17
7413	Director - Pub. Prot, Health & Wellbeing	5,670.31
7430	Resources	93.40
8160	Fees & Charges Refunds	2,485.96
8240	Hackney Car. CRB Checks	-15,842.00
8246	Hackney Car.Vehicle Inspection	-146,152.00
8250	Hackney Carr. Topography	-18,260.00
8255	Hackney Carr.Driving Lic.Fee	-114,904.00
8264	Hackney Carr.Operators Licence	-6,608.00
8267	Hackney Carr.Vehicle Lic.Fee	-230,365.00
8272	DVLA Income	-135.00
Agress - Financial Year General Leger Total		38,213.71
7080	Legal Services	15,000.56
Grand Total including Legal Charge (Central Support)		53,214.27
Source - Agresso		38,213.71
Difference - Agresso		0.00
Source - Overall Total		53,214.27
Difference - Overall		0.00

120,259.35	138,962.21	288.06	0.00	0.00
1,568.22	1,812.22	3.72	0.00	0.00
2,675.31	2,873.88	121.12	0.00	0.00
44.07	47.34	2.00	0.00	0.00
1,172.90	1,259.96	53.10	0.00	0.00
-15,842.00	0.00	0.00	0.00	0.00
0.00	-146,152.00	0.00	0.00	0.00
-18,260.00	0.00	0.00	0.00	0.00
-114,904.00	0.00	0.00	0.00	0.00
0.00	0.00	-6,608.00	0.00	0.00
0.00	-230,365.00	0.00	0.00	0.00
-63.69	68.42	-2.88	0.00	0.00
58,115.41	-17,092.13	-2,809.57	0.00	0.00
12,315.46	2,685.10	0.00	0.00	0.00
70,430.87	-14,407.03	-2,809.57	0.00	0.00

46.34%	53.55%	0.11%	0.00%	100.00%
46.34%	53.55%	0.11%	0.00%	100.00%
47.18%	50.68%	2.14%	0.00%	100.00%
47.18%	50.68%	2.14%	0.00%	100.00%
47.18%	50.68%	2.14%	0.00%	100.00%
100.00%	0.00%	0.00%	0.00%	100.00%
0.00%	100.00%	0.00%	0.00%	100.00%
100.00%	0.00%	0.00%	0.00%	100.00%
100.00%	0.00%	0.00%	0.00%	100.00%
0.00%	0.00%	100.00%	0.00%	100.00%
0.00%	100.00%	0.00%	0.00%	100.00%
47.18%	50.68%	2.14%	0.00%	100.00%
82.10%	17.90%	0.00%	0.00%	100.00%

2017-18 Financial Year - Actuals	
1	2017-18 Financial Year - Actuals

Account	Account Narrative	Amount
1000	Employee Salaries	80,336.33
1300	Employer National Insurance	8,056.75
1310	Employer Superannuation	16,898.24
1590	Training Expenses	0.00
1630	Professional Fees(ret.incentv)	100.00
2170	Premises Rents	0.00
3150	Public Transport Employees	19.95
3190	Car Allowances - Employees	30.33
4290	Telephones	10.71
4304	Subsistence-Employees	2.37
4385	Criminal Records Bureau Pay'ts	29,700.00
4445	Licences	25,379.38
4446	Vehicle Inspection Costs	118,122.40
4517	Misc Insurance Excess Payments	150.00
4518	Miscellaneous Insurances	1,442.92
7000	IT Administration	5,921.22
7001	IT Network	1,855.51
7002	IT Telephones	318.02
7003	IT Direct Licences	2,203.47
7010	Safety Officer	735.59
7020	Personnel Services	2,123.76
7060	Postages	2,151.25
7070	Print Room	87.74
7270	Civic Centre	7,036.57
7271	Jubilee House	4,915.33
7274	Home Brewery	-1,347.11
7310	Accountancy	4,866.21
7320	Payroll	599.31
7330	Creditors	775.31
7350	Customer Services	260,418.67
7390	Corporate Admin	5,696.39
7413	Director - Pub. Prot, Health & Wellbeing	5,629.31
7430	Resources	88.74
8160	Fees & Charges Refunds	3,733.29
8240	Hackney Car. CRB Checks	-27,454.00
8246	Hackney Car.Vehicle Inspection	-132,919.00
8250	Hackney Carr. Topography	-24,783.00
8255	Hackney Carr.Driving Lic.Fee	-117,843.00
8264	Hackney Carr.Operators Licence	-6,616.00
8267	Hackney Carr.Vehicle Lic.Fee	-203,178.50
Agress - Financial Year General Leger Total		75,264.46
7080	Legal Services	13,038.31
Grand Total including Legal Charge (Central Support)		88,302.77
Source - Agresso		75,264.46
Difference - Agresso		0.00

£ Value				
Driver Licence	Vehicle Licence	Operators Licence	Non Licence Costs	Check
£	£	£	£	£
41,446.32	36,665.50	2,224.51	0.00	0.00
4,156.56	3,677.10	223.09	0.00	0.00
8,717.97	7,712.36	467.91	0.00	0.00
0.00	0.00	0.00	0.00	0.00
51.59	45.64	2.77	0.00	0.00
0.00	0.00	0.00	0.00	0.00
10.29	9.11	0.55	0.00	0.00
15.65	13.84	0.84	0.00	0.00
5.53	4.89	0.30	0.00	0.00
1.22	1.08	0.07	0.00	0.00
29,700.00	0.00	0.00	0.00	0.00
616.72	24,661.14	101.52	0.00	0.00
0.00	118,122.40	0.00	0.00	0.00
77.39	68.46	4.15	0.00	0.00
744.42	658.55	39.95	0.00	0.00
3,054.82	2,702.44	163.96	0.00	0.00
957.28	846.85	51.38	0.00	0.00
164.07	145.14	8.81	0.00	0.00
1,136.79	1,005.66	61.01	0.00	0.00
379.50	335.72	20.37	0.00	0.00
1,095.67	969.28	58.81	0.00	0.00
580.84	1,527.39	43.03	0.00	0.00
45.27	40.04	2.43	0.00	0.00
3,630.24	3,211.49	194.84	0.00	0.00
2,535.87	2,243.36	136.11	0.00	0.00
-694.99	-614.82	-37.30	0.00	0.00
2,510.53	2,220.94	134.75	0.00	0.00
309.19	273.53	16.59	0.00	0.00
399.99	353.85	21.47	0.00	0.00
132,714.56	127,391.60	312.50	0.00	0.00
2,902.88	2,786.67	6.84	0.00	0.00
2,904.22	2,569.22	155.88	0.00	0.00
45.78	40.50	2.46	0.00	0.00
1,926.04	1,703.87	103.37	0.00	0.00
-27,454.00	0.00	0.00	0.00	0.00
0.00	-132,919.00	0.00	0.00	0.00
-24,783.00	0.00	0.00	0.00	0.00
-117,843.00	0.00	0.00	0.00	0.00
0.00	0.00	-6,616.00	0.00	0.00
0.00	-203,178.50	0.00	0.00	0.00
72,062.18	5,295.33	-2,093.05	0.00	0.00
11,408.52	1,629.79	0.00	0.00	0.00
83,470.70	6,925.12	-2,093.05	0.00	0.00

Analysis %				
Driver Licence	Vehicle Licence	Operators Licence	Non Allocated	Total
%	%	%	%	%
51.59%	45.64%	2.77%	0.00%	100.00%
51.59%	45.64%	2.77%	0.00%	100.00%
51.59%	45.64%	2.77%	0.00%	100.00%
51.59%	45.64%	2.77%	0.00%	100.00%
51.59%	45.64%	2.77%	0.00%	100.00%
51.59%	45.64%	2.77%	0.00%	100.00%
51.59%	45.64%	2.77%	0.00%	100.00%
51.59%	45.64%	2.77%	0.00%	100.00%
100.00%	0.00%	0.00%	0.00%	100.00%
2.43%	97.17%	0.40%	0.00%	100.00%
0.00%	100.00%	0.00%	0.00%	100.00%
51.59%	45.64%	2.77%	0.00%	100.00%
51.59%	45.64%	2.77%	0.00%	100.00%
51.59%	45.64%	2.77%	0.00%	100.00%
51.59%	45.64%	2.77%	0.00%	100.00%
51.59%	45.64%	2.77%	0.00%	100.00%
51.59%	45.64%	2.77%	0.00%	100.00%
51.59%	45.64%	2.77%	0.00%	100.00%
27.00%	71.00%	2.00%	0.00%	100.00%
51.59%	45.64%	2.77%	0.00%	100.00%
51.59%	45.64%	2.77%	0.00%	100.00%
51.59%	45.64%	2.77%	0.00%	100.00%
51.59%	45.64%	2.77%	0.00%	100.00%
51.59%	45.64%	2.77%	0.00%	100.00%
51.59%	45.64%	2.77%	0.00%	100.00%
51.59%	45.64%	2.77%	0.00%	100.00%
51.59%	45.64%	2.77%	0.00%	100.00%
51.59%	45.64%	2.77%	0.00%	100.00%
50.96%	48.92%	0.12%	0.00%	100.00%
51.59%	48.92%	0.12%	0.00%	100.00%
51.59%	45.64%	2.77%	0.00%	100.00%
51.59%	45.64%	2.77%	0.00%	100.00%
100.00%	0.00%	0.00%	0.00%	100.00%
0.00%	100.00%	0.00%	0.00%	100.00%
100.00%	0.00%	0.00%	0.00%	100.00%
100.00%	0.00%	0.00%	0.00%	100.00%
0.00%	0.00%	100.00%	0.00%	100.00%
0.00%	100.00%	0.00%	0.00%	100.00%
87.50%	12.50%	0.00%	0.00%	100.00%

Account	Account Narrative	Amount
1000	Employee Salaries	81,806.73
1300	Employer National Insurance	7,859.90
1310	Employer Superannuation	15,342.01
1530	Course Fees	10.00
1590	Training Expenses	92.00
2170	Premises Rents	0.00
3150	Public Transport Employees	15.00
3190	Car Allowances - Employees	71.93
4230	Legal & Professional Services	1,234.20
4290	Telephones	10.89
4385	Criminal Records Bureau Pay'ts	16,104.00
4445	Licences	24,205.46
4446	Vehicle Inspection Costs	118,419.00
4518	Miscellaneous Insurances	2,013.93
7000	IT Administration	5,482.68
7001	IT Network	3,580.71
7002	IT Telephones	224.86
7003	IT Direct Licences	2,160.16
7010	Safety Officer	629.21
7020	Personnel Services	2,036.79
7060	Postages	2,780.83
7070	Print Room	720.30
7080	Legal Services	13,752.57
7270	Civic Centre	8,718.01
7274	Home Brewery	2,837.63
7310	Accountancy	4,984.35
7320	Payroll	555.24
7330	Creditors	2,461.71
7350	Customer Services	185,089.12
7390	Corporate Admin	6,072.36
7413	Director - Pub. Prot, Health & Wellbeing	6,263.43
7430	Resources	560.85
8160	Fees & Charges Refunds	4,509.50
8240	Hackney Car. CRB Checks	-15,009.00
8246	Hackney Car.Vehicle Inspection	-124,648.10
8250	Hackney Carr. Topography	-18,596.20
8255	Hackney Carr.Driving Lic.Fee	-121,272.00
8264	Hackney Carr.Operators Licence	-20,871.00
8267	Hackney Carr.Vehicle Lic.Fee	-189,949.50
Aggress - Financial Year General Leger Total		30,259.56
1000	No Other Adjustments	0.00
Grand Total including Legal Charge (Central Support)		30,259.56
Source - Aggresso		30,259.56
Difference - Aggresso		0.00
Source - Overall Total		30,259.56
Difference - Overall		0.00

Analysis %				
Driver Licence	Vehicle Licence	Operators Licence	Non Allocated	Total
%	%	%	%	%
51.07%	39.04%	9.89%	0.00%	100.00%
51.07%	39.04%	9.89%	0.00%	100.00%
51.07%	39.04%	9.89%	0.00%	100.00%
51.07%	39.04%	9.89%	0.00%	100.00%
51.07%	39.04%	9.89%	0.00%	100.00%
51.07%	39.04%	9.89%	0.00%	100.00%
51.07%	39.04%	9.89%	0.00%	100.00%
51.07%	39.04%	9.89%	0.00%	100.00%
100.00%	0.00%	0.00%	0.00%	100.00%
0.71%	99.26%	0.03%	0.00%	100.00%
0.00%	100.00%	0.00%	0.00%	100.00%
51.07%	39.04%	9.89%	0.00%	100.00%
51.07%	39.04%	9.89%	0.00%	100.00%
51.07%	39.04%	9.89%	0.00%	100.00%
51.07%	39.04%	9.89%	0.00%	100.00%
51.07%	39.04%	9.89%	0.00%	100.00%
51.07%	39.04%	9.89%	0.00%	100.00%
31.00%	67.00%	2.00%	0.00%	100.00%
51.07%	39.04%	9.89%	0.00%	100.00%
87.50%	12.50%	0.00%	0.00%	100.00%
51.07%	39.04%	9.89%	0.00%	100.00%
51.07%	39.04%	9.89%	0.00%	100.00%
51.07%	39.04%	9.89%	0.00%	100.00%
51.07%	39.04%	9.89%	0.00%	100.00%
53.83%	46.07%	0.10%	0.00%	100.00%
53.83%	46.07%	0.10%	0.00%	100.00%
51.07%	39.04%	9.89%	0.00%	100.00%
51.07%	39.04%	9.89%	0.00%	100.00%
51.07%	39.04%	9.89%	0.00%	100.00%
100.00%	0.00%	0.00%	0.00%	100.00%
0.00%	100.00%	0.00%	0.00%	100.00%
100.00%	0.00%	0.00%	0.00%	100.00%
100.00%	0.00%	0.00%	0.00%	100.00%
0.00%	0.00%	100.00%	0.00%	100.00%
0.00%	100.00%	0.00%	0.00%	100.00%
51.07%	39.04%	9.89%	0.00%	100.00%

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Report to Environment and Licensing Committee

Subject: Rates of Fares

Date: Tuesday 21st March 2023

Author: Report of Head of Environment

Purpose

To request Members to make changes and amendments to the current Hackney Carriage Rates of Fares

Recommendation(s)

THAT:

- 1) That Members do not approve the proposed changes to the times in which a 25% surcharge will be applied between 23:00 and 06:00 hours, as set out in Appendix A.
- 2) That Members retain the current times the 25% surcharge apply – Additional fare for each hiring commencing between 00:01 hours and 06:00 hour.
- 3) That Members approve all the other proposed Rates of Fares detailed below,

Current		Proposed	
If the whole distance does not exceed 1 mile for the whole distance	£3.50	£3.90	
If the distance exceeds 1 mile for the first mile	£3.50	£3.90	
For each subsequent 80 yards or part thereof	10p	10p	For each subsequent 70 yards
Waiting time – for each period of 20 seconds	10p	10p	Waiting time – for each period of 15 seconds
Surcharges			
Additional fare for each hiring commencing between 00:01 hours and 6.00	25%	25%	
Additional fare for each hiring commencing on a Bank Holiday	25%	25%	
Additional fare for each hiring commencing between 18:00 hours 24 December and 6:00 hours on 27 December	50%	50%	
Additional fare for each hiring commencing between 18:00 hours 31 December and 6:00 hours on 2	50%	50%	

January				
For the carriage of animals (Guide Dogs, Hearing Dogs and Assistance Dogs exempt)	£2		£3	
Soiling Charge	£50		£50	

4) That Members approve the Rates of Fares detailed above are advertised in accordance with Local Government (Miscellaneous Provisions) Act 1976 Section 65 for a minimum period of 14 days;

5) That Members approve that the Director, in consultation with the Chair of the Environment & Licensing Committee be authorised to agree the final Rates of Fares, after taking into account any comments received during the consultation period.

And

6) That following approval, Members approve final Rates of Fares become effective from 1st May 2023.

1 Background

1.1 Under Section 65 of the Local Government (Miscellaneous Provisions) Act 1976 a district council may fix and vary the rates or fares within the district. This is the maximum amount of fare that the driver can charge a passenger. The current Rates of Fares have been in place since 1st January 2020.

1.2 Following a request from the taxi trade a meeting was held with the trade representatives who have proposed changes to the current rates of fares are attached at Appendix 1.

1.3 Officers are of the opinion that the majority of the proposed fees requested by the trade representatives are reasonable. However officers feel that the request to extend the hours where a 25% surcharge will be applied to each fare should not be extended. The current times where the additional 25% surcharge applied to each fare is between the hours of 00:01 and 06:00. It is felt that extending those hours to between 23:00 and 06:00 would not be reasonable as 23:00 is considered to be too early for the surcharge to be applied.

2 Proposal

2.1 That Members approve the Rates of Fares as set out at Recommendation 3

2.2 Under the above legislation there has to be a consultation of not less than 14 days by publishing a notice in a local newspaper. If the proposed rates of fares is approved the proposed Rates of Fares will commence on 1st May

2023.

3 Resource Implications

3.1 None

4 Appendices

4.1 Appendix A – Proposal to change the current Rates of Fare

APPENDIX A

We would like to thank Members of the Licensing Committee for their time in considering the proposal listed below:

Rates of Fares

In view of the Cost of Living Crisis and the subsequent hardship falling on drivers.

For instance:

1. Since 2020 general inflation has been rising and currently stands at around 10% with food and home cost even higher.
2. The energy costs cap, despite government intervention, has risen from around £1,200 in 2019 to £2,500 in 2022
3. Diesel was £1.30 per litre in 2019 and now stands close to £1.90, an increase of 46%
4. Parts and servicing have also increased, in some cases as much as 50%.
5. There have also been moderate increases in licensing charges.

We request that members of the Licensing Committee consider our proposal for a new Rate of Fares to reflect the increase in costs. Proposed changes are shown in bold.

Current		Proposed	
If the whole distance does not exceed 1 mile for the whole distance	£3.50	£3.90	
If the distance exceeds 1 mile for the first mile	£3.50	£3.90	
For each subsequent 80 yards or part thereof	10p	10p	For each subsequent 70 yards
Waiting time – for each period of 20 seconds	10p	10p	Waiting time – for each period of 15 seconds
Surcharges			
Additional fare for each hiring commencing between 00:01 hours and 6.00	25%	25%	Additional fare for each hiring commencing between 23:00 hours and 6.00
Additional fare for each hiring commencing on a Bank Holiday	25%	25%	
Additional fare for each hiring commencing between 18:00 hours 24 December and 6:00 hours on 27 December	50%	50%	
Additional fare for each hiring commencing between 18:00 hours 31 December and 6:00 hours on 2 January	50%	50%	
For the carriage of animals (Guide Dogs, Page 236	£2.36	£3	

Hearing Dogs and Assistance Dogs exempt)			
Soiling Charge	£50	£50	

Please find below a worked example comparing typical journeys.

Current			Proposed		Increase
2 Mile Trip	Base	£3.50	2 Mile Trip	Base	£3.90
	1 x £2.20	£2.20	1 x £2.50	£2.50	
	Total	£5.70	Total	£6.40	12%
3 Mile Trip	Base	£3.50	3 Mile Trip	Base	£3.90
	2 x £2.20	£4.40	2 x £2.50	£5.00	
	Total	£7.90	Total	£8.90	12%
5 Mile Trip	Base	£3.50	5 Mile Trip	Base	£3.90
	4 x £2.20	£8.80	4 x £2.50	£10.00	
	Total	£12.30	Total	£13.90	13%

Although we need an increase in fares, we have been careful to balance our needs with those of the customers that we serve. Therefore we have kept the increases very reasonable.

We trust members of the Licensing Committee will approve our proposals.

Jon Tarke

Gedling Licensed Drivers Association

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