

**MINUTES
CABINET**

Thursday 2 August 2018

Councillor John Clarke (Chair)

Councillor Michael Payne
Councillor Peter Barnes
Councillor David Ellis

Councillor Gary Gregory
Councillor Jenny Hollingsworth

Absent: Councillor Henry Wheeler and Councillor Chris Barnfather

Officers in Attendance: M Hill, R Caddy, C Dean, A Dubberley, D Wakelin and F Whyley

30 APOLOGIES FOR ABSENCE.

Apologies for absence were received from Councillors Wheeler and Barnfather (observer).

31 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETINGS HELD ON 28 JUNE AND 10 JULY 2018.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

32 DECLARATION OF INTERESTS.

None

33 PRUDENTIAL CODE INDICATOR MONITORING 2018/19 AND QUARTERLY TREASURY ACTIVITY REPORT FOR QUARTER ENDED 30 JUNE 2018

The Assistant Director Finance introduced a report, which had been circulated prior to the meeting, informing Members of the performance monitoring of the 2018/19 Prudential Code Indicators, and advising Members of the quarterly treasury activity, as required by the Treasury Management Strategy.

RESOLVED:

To note the report, together with the Treasury Activity Report 2018/19 for Quarter 1, at Appendix 1, and the Prudential and Treasury Indicator Monitoring 2018/19 for Quarter 1, at Appendix 3 to the report.

34 QUARTERLY BUDGET MONITORING, PERFORMANCE DIGEST & VIREMENT REPORT

The Assistant Director Finance introduced a report providing details of the likely year-end financial position as at the end of quarter 1 of the 2018/19 financial year. The Acting Chief Executive provided some details of performance during the same period.

RESOLVED to:

- 1) Note the progress against Improvement Actions and Performance Indicators in the 2018/19 Gedling Plan;
- 2) Agree the amendments to the performance indicator targets set out in paragraph 2.1.4 of the report;
- 3) Approve the General Fund Revenue Budget virements included in Appendix 1 to the report;
- 4) Note the use of reserves and funds during quarter one as detailed in Appendix 2 to the report; and
- 5) Approve the changes to the capital programme included in paragraph 2.2.3 of the report and refer to Council for approval the following amendment to the capital programme:
 - The removal of the Calverton Soft Play scheme (£140,000).

35 COMMUNITY INFRASTRUCTURE LEVY ANNUAL REPORT

The Acting Chief Executive introduced a report, which had been circulated prior to the meeting, reporting on monies collected through the community infrastructure levy.

RESOLVED to:

- 1) Note the report; and
- 2) Agree to the publication of the Community Infrastructure Levy Annual Report for 2017/18 as detailed in the report.

36 UPDATES TO THE COMPLAINTS, COMPLIMENTS AND COMMENTS POLICY

The Service Manager Customer Services and Communications introduced a report, which had been circulated prior to the meeting, seeking approval to change Complaints, Compliments and Comments Policy.

RESOLVED to approve:

- 1) The Complaints, Compliments and Comments Policy at Appendix 1 to the report; and
- 2) The Unreasonably Persistent Complainants Policy at Appendix 2 to the report.

37 ADVERTISING AND SPONSORSHIP POLICY

The Sales and Marketing Manager introduced a report, which had been circulated prior to the meeting, seeking approval for the introduction of an advertising and sponsorship policy.

RESOLVED to:

- 1) Approve advertising of the council's services on council-owned assets and media, including those not currently used for advertising, enabling the Council to run more effective promotional campaigns;
- 2) Approve the advertising on and sponsorship of Council-owned assets from third parties, thereby providing an effective platform for businesses and public organisations to promote their services;
- 3) Authorise the Director responsible for Sales and Marketing to put formal processes in place for the booking, management and delivery of advertising and sponsorship, including the preparation of appropriate terms and conditions for advertisers and sponsors;
- 4) Approve the Advertising and Sponsorship Policy at Appendix A to the report which provides a framework for future advertising and sponsorship activity; and
- 5) Delegate authority for managing and approving advertisement and sponsorship proposals to the Director responsible for the relevant service area, in consultation with the Sales and Marketing Manager. Where the advertising or sponsorship proposal relates to a number of services areas authority is delegated to the Director responsible for Sales & Marketing, in consultation with the Director(s) of the relevant service

38 GEDLING CONVERSATION 2018

The Service Manager Customer Services and Communications introduced a report which had been circulated prior to the meeting, seeking agreement for the programme of activities for the Gedling Conversation 2018.

RESOLVED:

To approve the programme of activities for the Gedling Conversation 2018.

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ANY OTHER ITEMS THE CHAIR CONSIDERS URGENT.

None.

The meeting finished at Time Not Specified

Signed by Chair:
Date: