

**MINUTES
AUDIT COMMITTEE**

Tuesday 12 September 2017

Councillor Paul Feeney (Chair)

Councillor Bob Collis	Councillor Helen Greensmith
Councillor Sandra Barnes	Councillor Viv McCrossen
Councillor Boyd Elliott	Councillor Alan Bexon

Apologies for absence: Councillor Chris Barnfather

Officers in Attendance: A Ball, M Hill and L Parnell

Also in Attendance: A Bush (KPMG), I Daire (RSM), A Khela (KPMG), T. Tandy (KPMG) and C. Williams (RSM)

33 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

Apologies for absence were received from Councillor Barnfather, who was substituted by Councillor Bexon.

34 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 21 MARCH 2017.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

35 DECLARATION OF INTERESTS.

None.

36 ANNUAL INTERNAL AUDIT REPORT 2016/17

The Deputy Chief Executive and Director of Finance presented a report, which had been circulated prior to the meeting, informing Members of the activities of Internal Audit during the 2016/17 financial year and providing an opinion on the overall adequacy and effectiveness of the Council's internal control environment.

RESOLVED:

To note the report.

37 KPMG EXTERNAL AUDIT REPORT 2016/17

Representatives of KPMG, the Council's external auditor, presented a report, which had been circulated prior to the meeting, informing Members of the key findings arising from their audit work in 2016/17.

RESOLVED:

To note the information.

38 ANNUAL GOVERNANCE STATEMENT 2016/17 AND STATEMENT OF ACCOUNTS 2016/17

The Deputy Chief Executive and Director of Finance presented a report, which had been circulated prior to the meeting, seeking Committee's approval of the Council's Annual Governance Statement 2016/17 and the Statement of Accounts 2016/17.

RESOLVED to:

1. Approve the Annual Governance Statement 2016/17;
2. Approve the Statement of Accounts for 2016/17;
3. Note the Narrative Statement of the Statement of Accounts; and
4. Agree the Letter of Representation.

39 KPMG ANNUAL AUDIT FEE LETTER 2017/18

Representatives of KPMG, the Council's external auditors, presented a report which had been circulated prior to the meeting, informing Members of their proposed audit work and fee in respect of the 2017/18 financial year.

RESOLVED:

To note the information.

40 INTERNAL AUDIT PROGRESS REPORT 2017/18

The Head of Internal Audit from RSM, the Council's internal audit provider, presented a report which had been circulated prior to the meeting, summarising the outcome of the internal audit activity completed between April and August 2017.

RESOLVED:

To note the report.

41 CORPORATE RISK MANAGEMENT SCORECARD

The Deputy Chief Executive and Director of Financial Services presented a report, which had been circulated prior to the meeting, updating Members on the current level of assurance that can be provided against each corporate risk.

RESOLVED:

To note the report.

42 LOCAL CODE OF CORPORATE GOVERNANCE 2017/18

The Deputy Chief Executive and Director of Finance presented a report, which had been circulated prior to the meeting, seeking approval of the updated Local Code of Corporate Governance and process for review.

RESOLVED:

To approve the Local Code of Corporate Governance for 2017/18 and to implement the procedures set out in the report.

43 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

None.

The meeting finished at 6.15 pm

Signed by Chair:
Date: