



Report to Licensing Act Committee

Date: 17 January 2012

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Subject: CHANGES TO THE DELEGATION SCHEME FOLLOWING THE MANAGEMENT RESTRUCTURE

1. Purpose of the Report

To seek approval to amend all current delegations from this Committee to Officers following the Management Restructure.

2. Background

- 2.1 On 31 August 2011, the Appointments and Conditions of Service Committee agreed to delete the six posts of Head of Service from the establishment and replace them with four new posts of Corporate Director. The new structure became effective on 1 January 2012.
- 2.2 The current delegation scheme refers to posts existing in the outgoing structure and therefore will need to be amended to take account of the new structural arrangements.

3. Proposal

- 3.1 It is proposed that the current delegations to Heads of Service should be exercised by the Corporate Director with responsibility for the relevant power or function (or the Council Solicitor and Monitoring Officer in relation to Legal Services).
- 3.2 It is also proposed that any reference to Head of Service in any Policy or procedure approved by this Committee be substituted for Corporate Director (or the Council Solicitor and Monitoring Officer in relation to Legal Services).
- 3.3 Any delegations to statutory officers (Head of Paid Service, Chief Financial Officer and Monitoring Officer) are unaffected and will remain.

4. Recommendation

It is therefore **recommended** that:

a) the current delegations from this Committee to Heads of Service be exercised by the Corporate Director with responsibility for the relevant power or function (or the Council Solicitor and Monitoring Officer in relation to Legal Services); and

b) any reference to Head of Service in any Policy or procedure approved by this Committee is substituted for Corporate Director with responsibility for the relevant power or function (or the Council Solicitor and Monitoring Officer in relation to Legal Services).