

Appointment of Licensing Enforcement Officer

Purpose of this Report

To inform Members of progress with the appointment of the Licensing Enforcement Officer post and provide details of the areas of work that the post holder will be carrying out in the Gedling area.

Information

Members will be pleased to note that the part time post (15 hours per week) of Licensing Enforcement Officer has been filled and the post holder commenced Licensing Act work in the Section during the early part of November.

The officer has been authorised under the legislation and will be attending a licensing training event being organised by the National Association of Licensing and Enforcement Officers at Daventry over the 23rd to 25th January 2007.

The post holder will be involved with a range of licensing duties including -

- Investigating complaints at licensed premises.
- Undertaking risk-based inspections of premises:
 - which have been the subject of a representation requiring a decision by a Licensing Panel (including reviews);
 - for all new applications for premises licences;
 - at unlicensed takeaway premises to check on the hours of operation and the need for a premises licence;
 - that have been the subject of a complaint or locally led intelligence concerning contraventions relating to the four Licensing Objectives and/or licence conditions;
 - having licensed activities for greater than 500 persons (includes Temporary Event Notices); and
 - at 20% of other licensed business premises each year.
- Visits to premises to ensure continuing compliance and to build up working relations with owners and managers.
- Joint visits to premises with the local Police, Trading Standards and other officers from the Food/Health & Safety Section and Environmental Protection Section on complaints and enforcement initiatives.

- Attending local Pub Watch meetings.
- Liaison with colleagues both within this authority and external organisations over licensing matters.
- Assisting with the roll out and enforcement of the future gambling and no smoking legislation.

Periodic reports will be provided to Committee detailing the range of work undertaken.

Recommendation

Members are recommended to note the appointment of the Licensing Enforcement Officer and the range of licensing work involved.