

**DRAFT MINUTES
AUDIT COMMITTEE**

Tuesday, 26th March, 2013

Councillor P. McCauley(Chair)

Councillors:	M. Lawrence	C.P. Barnfather
	A.J. Gillam	R.J. Nicholson
	M.R. Payne	D.E. Pulk

29 APOLOGIES FOR ABSENCE.

No apologies for absence were received.

30 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 11 DECEMBER 2012.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

31 DECLARATION OF INTERESTS.

None.

32 EXTERNAL REPORTS

Consideration was given to reports of the external auditors, KPMG, which had been circulated previously.

RESOLVED:

To thank KPMG for their work and to note the reports.

33 COMPLIANCE WITH INTERNATIONAL AUDITING STANDARDS

Consideration was given to a report of the Chair of the Audit Committee. which has been previously circulated, outlining the Audit Committee's response to the standard questions raised by KPMG.

RESOLVED:

To endorse the Chair's response.

34 CORPORATE RISK SCORECARD

Consideration was given to a report of the Service Manager, Audit and Risk Management, which had been circulated previously, updating members of the Audit Committee on the current level of assurance that can be provided against each corporate risk.

RESOLVED:

To note the report.

35 FOLLOW-UP OF PREVIOUS AUDIT RECOMMENDATIONS

Consideration was given to a report of the Service Manager, Audit and Risk Management, which had been circulated previously, monitoring departmental progress in the implementation of Internal Audit recommendations and identifying to Members where additional action needs to be considered in relation to any outstanding recommendations.

RESOLVED:

To note the report.

36 INTERNAL AUDIT REPORTS ISSUED JANUARY – MARCH 2013

Consideration was given to a report of the Service Manager, Audit and Risk Management, which had been circulated previously, summarising the outcome of Internal Audit activity for the period January to March 2013.

RESOLVED:

To note the report and, in particular, that the level of assurance provided in each audit assignment will be taken into account when Internal Audit provide an overall opinion on assurance in the Annual Report at the end of the financial year.

37 ANNUAL INTERNAL AUDIT PLAN 2013/14

Consideration was given to a report of the Service Manager, Audit and Risk Management, which had been circulated previously, reporting the planned Audit activity for 2013-14.

RESOLVED:

To note the contents of this draft report to be passed to the Chief Financial Officer for approval.

38

ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS URGENT.

Members discussed current levels of sickness absence in light of a recent change to the policies governing staff sickness. Members were advised that as the policy had been implemented in January 2013, it was too early to assess any impact it may have on sickness levels.