

**DRAFT MINUTES
PERFORMANCE REVIEW SCRUTINY COMMITTEE**

Tuesday, 19th February, 2013

Councillor P.A. Hughes(Chair)

Councillors:	S. Ainley	B.M. Andrews
	S.J. Barnes(a) G.V. Clarke	M.S. Glover
	M. Lawrence	M. Paling
	S.J. Tomlinson	J. Truscott(a)
	M. Weisz	

Officers in Attendance: S. Bray, L. Parnell

25 APOLOGIES FOR ABSENCE.

Apologies for absence were received from Councillors S. Barnes and Truscott.

26 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 19 NOVEMBER 2012.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record and signed by the Chair.

27 DECLARATION OF INTERESTS (INCLUDING WHIPPING DECLARATIONS)

None.

28 SATISFACTION SURVEY

Corporate Director, Stephen Bray, presented the findings of a recent Satisfaction Survey carries out as part of the "Gedling Conversation". He outlined the format of the survey, how it different from surveys undertaken by the authority previously, the conclusions and what the authority could draw from the information.

RESOLVED:

To note the information.

29 PERFORMANCE, STRENGTHS AND CHALLENGES.

Stephen Bray, Corporate Director, discussed a number of areas that presented potential challenges to service delivery in his service area. He explained his role, outlined key projects for which he has the strategic lead and outlined the challenges to performance within his three service areas Communications, Personnel and Elections and Members' Services.

RESOLVED:

To note the information and thank Stephen Bray for attending the meeting.

30 SCRUTINY STRATEGIC PLAN

Councillor Hope presented a report, which had been circulated previously, informing Members of the Scrutiny Strategic Plan 2013/14 as approved by Overview Scrutiny Committee and to set out the process for establishing a work programme for the 2013/14 financial year.

RESOLVED:

To note the information.

31 WORK PROGRAMME REVIEW

Councillor Hughes presented a report, which had been circulated previously, updating Members on current Performance Scrutiny Activity.

RESOLVED:

1. To thank the Service Manager, Revenue Services for his response and to request his attendance at a future meeting of the Performance Review Scrutiny Committee.
2. To note that Councillors Ainley, B Andrews and Tomlinson should be listed as members of the Inclusion and Equalities working group (Page 28 and 31).

32 COVALENT PERFORMANCE MONITORING REPORT: QUARTER 3

Corporate Director, Stephen Bray, provided Members with the Quarter 3 Performance Information. The Action and Indicator Performance

reports were analysed using the Performance web pages. Currently twenty three, out of thirty three, Performance Indicators are on target, one is amber and the rest red. Members considered the indicators that were not meeting the target and which required further information.

RESOLVED:

1. To congratulate the Service Manager, Revenue Services and his team for their good work in surpassing their targets for Indicators NI181, LI072, LI074 and LI075.
2. To ask the Service Manager, Planning and Economic Development, to provide further information regarding Indicators NI157a, NI157b and NI157c which are below target and any measures that have been put in place to meet the target.

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ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS URGENT.

None.