

## PERFORMANCE REVIEW SCRUTINY COMMITTEE

**Monday 19 November**  
Councillor P A Hughes (Chair)

Councillors:

M Weisz (Vice Chair) (a)	M Glover
S Ainley	M Lawrence
B Andrews (a)	M Paling
S Barnes	S J Tomlinson (a)
G V Clarke (a)	J Truscott
M Hope	

Officers in attendance: S Bray, P Darlington, H Lee

### **17 APOLOGIES FOR ABSENCE WERE RECEIVED FROM:**

Apologies for absence were received from Councillors Weisz, B Andrews, Tomlinson, G Clarke

### **18 TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON 17 SEPTEMEBR 2012.**

#### **RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record and signed by the Chair

### **19 DECLARATIONS OF INTEREST (including whipping declarations)**

None

### **20 PERFORMANCE STRENGTHS AND CHALLENGES**

Paula Darlington, Corporate Director, discussed a number of areas that presented potential challenges to service delivery in her service area. She explained her role, outlined key projects for which she has the strategic lead and outlined the challenges to performance within her four service areas Housing, Planning, Leisure and Economic Development.

#### **RESOLVED:**

- 1) to thank Paula Darlington for attending the meeting and presenting a very useful and informative presentation.

## **21 COVALENT PERFORMANCE MONITORING REPORT 2 QUARTER 2012/13**

The Head of Strategy and Performance provided Members with the Quarter 2 Performance Information. The Action and Indicator Performance reports were analysed using the Performance WebPages. Currently twenty-three out of thirty-three Performance Indicators are on target, two are amber and the rest red. Members considered the indicators that were not meeting the target and which required further information.

### **RESOLVED**

- 1) To make the following request for clarification from Corporate Directors/Officers as appropriate:

#### **Matters arising from responses requested to Q2 performance reports:**

- i) **Page 32: LI 158 Percentage of Housing and Council tax Benefit cases for which the calculation of the amount of benefit due is correct.**

The Service Manager to be asked to provide more detail about why performance was below target and what measures that have been put in place to meet the target.

## **22 OVERVIEW SCRUTINY REPORT**

The Member Services Team Leader updated Members on the actions and recommendations of the Overview Scrutiny Committee on 19 November 2012.

### **RESOLVED:**

To note the report

## **23 PERFORMANCE SCRUTINY WORK PLAN REPORT**

The Chair updated Members on the current and proposed Scrutiny work programme.

Additional information requested by Members following the Quarter 1 performance information to the Performance Review Committee on 19 November was presented.

### **RESOLVED:**

- 1) to note the responses to clarification on Q1 performance
- 2) to note the Scrutiny work programme.

**24 ANY OTHER MATTERS CONSIDERED URGENT BY THE CHAIR**

None