

JOINT CONSULTATIVE AND SAFETY COMMITTEE

Tuesday, 23rd October, 2012

Councillor Steve Ainley(Chair)

Councillors:	Emily Bailey	Paul Key(a)
	John Parr(a)	Roland Spencer
	Sarah Tomlinson	John Truscott
	UNISON	
	Gill Morley	Julie Knowles
	Alison Markowski(a)	

Officers in Attendance: D. Archer, P. Darlington, M. Kimberley, L. Parnell

21 APOLOGIES FOR ABSENCE.

Apologies for absence were received from Councillor Key and UNISON representative Alison Markowski.

22 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 29 AUGUST 2012.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

23 DECLARATION OF INTERESTS.

None.

24 REVIEW OF ECONOMIC DEVELOPMENT

Paula Darlington, Corporate Director, presented a report, which had been circulated previously, informing the Committee of the outcome of the review of the secondment of the Policy and Research officer to the economic development service and informing members of the proposals to provide appropriate resources to Economic Development Section in the future to enable major growth programmes to be delivered.

RESOLVED:

1. To consider the detailed report listed as Appendix A;

2. To receive comments from employees and union representatives; and
3. Subsequently to make any initial recommendations for consideration by the Chief Executive under whose delegated authority a final staffing structure will be implemented;
4. To invite interested parties to consider the proposal further and to make any final comments at the formal close of consultation at the JCSC meeting of 28 November 2012.

25 RESTRUCTURE OF CUSTOMER SERVICES AND IT

Corporate Director, Mark Kimberley presented a report of the Service Manager, Customer Services and IT, which had been circulated previously, proposing a minor staffing restructure within the Customer Services & IT functions which can be accommodated within existing staffing costs.

RESOLVED:

1. To note the detailed report;
2. To receive initial comments from employees and union representatives; and
3. To invite employees affected by the proposal, and trade union representatives, to consider the proposal and to forward comment or suggestion to the Corporate Director that will be reported back to, and considered by this JCSC towards the end of the formal consultation period.

26 STAFFING REPORT- REVENUE SERVICES

Corporate Director, Mark Kimberley, presented a report, which had been circulated previously, recommending staffing structure changes intended to deliver revenue services in an appropriate and effective way, recognising the changing demands that are anticipated and which will also result in efficiency savings.

RESOLVED:

1. To note the detailed report;
2. To receive initial comments from employees and union representatives; and

3. To invite employees affected by the proposal, and trade union representatives, to consider the proposal and to forward comment or suggestion to the Corporate Director that will be reported back to, and considered by this JCSC towards the end of the formal consultation period.

27 APPOINTMENT OF ADDITIONAL TECHNICAL ADMINISTRATION ASSISTANT IN LICENSING

Members were asked to note the appointment of an additional Technical Administration Assistant and the changes to the staffing structure as approved by the Chief Executive.

RESOLVED:

To note the report.

28 RESTRUCTURE OF FINANCIAL SERVICES TEAM AND SERVICE DEVELOPMENT PROPOSALS

Members were asked to note minor changes to the staffing structure of the Financial Service Team as approved by the Chief Executive.

RESOLVED:

To note the report.

29 ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS URGENT.

None.