

Report to Cabinet

Subject: Quarterly Budget Monitoring, Performance Digest & Virement Report

Date: 6 September 2012

Author: Senior Leadership Team

1. **PURPOSE OF THE REPORT**

- To inform Cabinet of the position against Improvement Actions and Performance Indicators in the 2012/2013 Council Plan.
- To seek Cabinet approval for changes to targets as set out in Section 3.
- To update Cabinet on the likely outturn of the Revenue and Capital Budgets for the 2012/2013 financial year. The budgets include all carried forward amounts from the 2011/2012 financial year.
- To seek Cabinet approval where required for budget changes outlined in this report at Appendices 2 and 3.

2. **BACKGROUND**

- 2.1 The Council has made a commitment to more closely align budget and performance management. This is in line with accepted good practice.
- 2.2 To deliver this commitment, systems to monitor performance against revenue and capital budgets, improvement activity and performance indicators have been brought together and are now embedded in the way the Council works.
- 2.3 In addition, performance reports now focus more directly on the Council's priorities and offer an "early warning" system of instance where targets may not be secured.

3. **QUARTERLY PROGRESS REPORT**

- 3.1 Appendices 1-3 set out details of the summary financial and performance position.
- 3.2 The Financial Information section includes details of variances for the year to date against the originally approved budget for each portfolio area. Cabinet is recommended to approve these changes.
- 3.3 A summary setting out the implications of these changes for the overall financial position for the Council is set out in section 4 below.
- 3.4 Performance information is presented in the format derived from the Covalent Performance Management system. The information relates to improvement actions and performance indicator targets agreed by Cabinet and Council in March 2012, incorporating amendments to a number of targets agreed by Cabinet in June 2012.
- 3.5 Attached at Appendix 1 are two summary reports from the Covalent system. They summarise progress towards Improvement Actions and Performance Indicators for the first quarter of 2012/13. Also included as an appendix are details of outcomes achieved during the quarter.
- 3.6 At this stage in the year, these reports cover only those performance indicators suitable for quarterly monitoring. A symbol-based system similar in principle to a traffic light system is used to assess progress – details are explained at the front of each report and these show in colour on screen for easier viewing, retaining “traffic light” principles. There are also progress bars for Improvement Actions, and trend arrows for performance indicators (note that an upward arrow indicates improved performance, irrespective of whether improvement is represented by a higher or lower value).
- 3.7 In reporting performance, the following conventions are followed.
 - Improvement actions must be on target against milestones set out in Covalent to be assessed as “completed” or “assigned; in progress”

- Performance indicators must be in line with their profiled performance at this stage of the year to be assessed as on target.
- Explanations must be included for any tasks or indicators assessed at Amber or Red (slightly or significantly below target for indicators; “unassigned” or “overdue” for tasks) – comments may also be included for tasks or indicators assessed at Green.
- Where Cabinet has agreed to an amended target, progress is assessed against that amended target rather than the original target.

3.8 For actions that are overdue and indicators significantly below target, recommendations for changes to targets may also be recommended where these are felt to be necessary.

3.9 There are six actions for which changes to target dates are requested in the current quarter.

Portfolio Area	Action	Original Target	Proposed Target	Reason for change
Finance and Performance	Review all current corporate working groups and reconfigure to reflect new management arrangements	1 June 2012	31 December 2012	Conflicting priorities mean it has not been possible to progress this action as quickly as had originally been envisaged. There is also some advantage in allowing new management arrangements to bed in to see which current working groups are likely to be of most value going forward and which are not
Finance and Performance	Organise Peer Review of the Council	31 December 2012	31 March 2013	The due date for this action agreed as part of the Council Plan is inaccurate. Should the Council be included in the Peer Review programme, it is likely such a review will take place in Summer 2013 - therefore preparatory work will begin this year and run through until mid/late 2013. Therefore recommend that target date for the organisation of the review be amended to 31 March 2013, with an expectation that the work will carry on into 2013/14.
Health and Wellbeing	Produce homelessness and housing strategy addressing fluctuations of need in the borough, responding to legislation and good practice and options to further enhance the service	30 September 2012	31 March 2013	Due to demands on the service, the protracted timescales involved in partnership working and recently issued (29.06.2012) guidance from Communities and Local Government, stemming from the Localism Act 2012 an extension from the due date of the 30.09.2012 is requested to amend the target date to 31 March 2013

Portfolio Area	Action	Original Target	Proposed Target	Reason for change
Environment and Sustainability	Work with local organisations to provide environmental themed information at the Gedling Show	30 September 2012	N/a	Consideration is being given to how the Council engages with communities overall and whether a sustainability event in its own right should be undertaken.
Community Engagement and Employee Relations	Arrange and deliver a 'Freedom of the Borough' ceremony for the Mercian Regiment	31 October 2012	N/a	Recommend this action is therefore deleted
Community Engagement and Employee Relations	Deliver Member Charter Action Plan and achieve award	31 May 2012	31 March 2014	Correspondence has been received from the Mercian Regiment indicating that, due to operational commitments they will not be taking part in freedom parades in the foreseeable future. It is therefore recommended that this task is deleted for 2012/13
Community Engagement and Employee Relations	Deliver Member Charter Action Plan and achieve award	31 May 2012	31 March 2014	Preparations are underway to deliver a programme of member engagement and development in Autumn 2012. Activities include the "Gedling Conversation" - a series of community based events, Citizen of the Year Awards which are set for February 2013, and the autumn member training programme. Achievement of the member development charter has been deferred until March 2014 as it will involve a formal evidence gathering and assessment process against an agreed action plan. Target change requested to 31 March 2014.

3.10 Work is in progress to improve the way in which performance information is presented on the Council's website. The aim is for this to be live during Autumn 2012. As part of these developments, discussions are being held with Performance Review scrutiny members about whether it would be appropriate for all future performance reporting to be channelled through the website, rather than printed, with reports presented at Cabinet and Committee on web pages and through web links. Further updates will be presented to members in due course.

4. OVERALL FINANCIAL POSITION

4.1 The following summary brings together the overall financial position of the General Fund and the expected total spend for the year. Appendix 2 outlines how the General Fund Revenue budget and expected net expenditure is divided between the Portfolio areas of the Council and the summary of the changes reported.

4.2 This information has been compiled using the best information made available to Financial Services by the relevant spending officers as at 30th June 2012. The overall resource implication for the Council General Fund is a predicted under spend of £68,800.

4.3 **General Fund Revenue Budget 2012/2013 – Change Analysis at 30 June 2012**

	£
The original 2012/13 budget approved by Council on 5 March 2012 and Cabinets Maximum Budget	12,298,700
Up to the end of June 2012 expenditure less income totalled	2,919,804
In the remaining 9 months of year we expect net expenditure less income to be:	9,310,096
Total net revenue spend for the year is currently expected to be	12,229,900
Projected Revenue Variance 2012/13	(68,800)

4.4 Capital Budget 2012/2013 - Change Analysis at 30 June 2012

<u>Approved Capital Programme 2012/13</u>	£
Original 2012/13 budget approved by Council on 5 March 2012	3,958,200
Capital Carry Forwards from 2011/12 approved by Council on 7 June 2012.	895,700
The current total approved budget for 2012/2013	4,853,900
 <u>Proposed Quarter 1 Amendments to the 2012/13 Programme</u>	
 <u>Additional budget requirement:</u>	
Calverton Parish Council William Lee Memorial Park play equipment funded from S106 funding.	56,000
Total Proposed Amendments To Capital Programme	56,000
Proposed Revised Capital Programme 2012/13	4,909,900
Actual Expenditure to Quarter 1 2012/13	1,235,281
Estimated Expenditure Quarter 2-4 2012/13	3,674,619
Projected Outturn 2012/13	4,909,900
Projected Capital Programme Variance 2012/13	0

A Capital Programme monitoring summary is attached at Appendix 3.

There is currently sufficient funding available in 2012/2013 to finance the Capital Programme as outlined in paragraph 4.4.

6. **RECOMMENDATIONS**







Members are **recommended**:

- To approve the changes to Improvement Action targets (including the deletion of two actions) as detailed in paragraph 3.9 of the report, as an amendment to the agreed Council Plan;
- To note the General Fund Revenue Budget changes included within Appendix 2 and approve the budget changes of £50,000 & below;
- To note the budget change in the General Fund above £50,000 for the New Burdens Grant and expenditure for the Localisation of Council Tax of £84,000 and refer it to Council for approval;
- To agree an amendment to the capital programme of £56,000 for a contribution to Calverton Parish Council for play equipment funded by a S106 contribution and refer to Council for approval;
- To include details of budget and performance monitoring in a quarterly performance digest, to be published on the Council's website and Intranet in line with the recommendations of Performance Review Scrutiny Committee.

Quarter 1 indicator reports

PI Status		Long Term Trends		Short Term Trends	
	Alert		Improving		Improving
	Warning		No Change		No Change
	OK		Getting Worse		Getting Worse
	Unknown				
	Data Only				

Portfolio Owners Communications and Public Protection Portfolio

PI Code & Short Name	Managed By	Priority Theme	Q1 2012/13		Status	Trend compared to previous year	Trend compared to previous quarter	Latest Note
			Value	Target				
LI076 Level of All Crime across Gedling Borough rate per 1000 population	Andy Callingham	People	10.8	12.76				Year to date all recorded crime is 25% lower than the same period during 2011-2012 recording 1702 offences in quarter 1 2011-2012 compared to 1276 in 2012-2013, 426 less offences.
LI081 Level of recorded anti-social behaviour across Gedling Borough (per 1000 population) - quarterly cumulative figure	Andy Callingham	People	7.3	8.01				
LI080 Reduction in repeat domestic abuse victims	Andy Callingham	People	N/A		N/A	N/A	N/A	The Domestic Violence lead for Notts County Council has stated that the year end figures for 2011/12 are likely to be available in August 2011 at the earliest. There are no







PI Code & Short Name	Managed By	Priority Theme	Q1 2012/13		Status	Trend compared to previous year	Trend compared to previous quarter	Latest Note
			Value	Target				
								local data available to be able to report as a proxy measure.




Portfolio Owners Community and Employee Relations Portfolio









PI Code & Short Name	Managed By	Priority Theme	Q1 2012/13		Status	Trend compared to previous year	Trend compared to previous quarter	Latest Note
			Value	Target				
LI006 Working Days Lost Due to Sickness Absence (rolling 12 month total)	David Archer	Performance	10.25 days	9.00 days				Ongoing policy review of absence management policies; consultation closed; final report to go to Appointments and Conditions of Service Committee.
LI052 Percentage of calls to the contact centre answered (or call back made) - 12 month rolling total	Mark Lane	Performance	92.5%	90.0%				
LI055 Number of 'hits' on the website	Caroline Newson; Carolyne Tasker	Performance	3,934,124	4,249,242				We have continued to increase our figures (apart from an exceptional quarter 4 last year), and are just shy of our 4m hit projection. We will continue to push online services and have plans to increase traffic through social media campaigns.

PI Code & Short Name	Managed By	Priority Theme	Q1 2012/13		Status	Trend compared to previous year	Trend compared to previous quarter	Latest Note
			Value	Target				
LI097 Percentage of complaints upheld/part upheld Corporately	Mark Lane	Performance	69.39%	Tracking indicator – no target set				

Portfolio Owners Economic and Strategic Development Portfolio

PI Code & Short Name	Managed By	Priority Theme	Q1 2012/13		Status	Trend compared to previous year	Trend compared to previous quarter	Latest Note
			Value	Target				
NI 154 Net additional homes provided	Peter Baguley	Homes	56	107				Figures for June are not yet available, but will be included when published. This figure relates to April and May. It is anticipated that the 'Get Gedling Building' project will contribute to the number of homes built.
NI 157a Percentage of Major planning applications processed within 13 weeks	Peter Baguley	Homes	75.00%	77.00%				In Quarter 1 there were a total of 4 major applications determined. In April there were 2, of which 1 was over 13 weeks because it raised significant issues relating to renewable energy, which generated significant local objections. These required further investigation and subsequent re-advertising of the application, not enabling it to be dealt with within the 13 week




PI Code & Short Name	Managed By	Priority Theme	Q1 2012/13		Status	Trend compared to previous year	Trend compared to previous quarter	Latest Note
			Value	Target				
NI 157b Percentage of Minor planning applications processed within 8 weeks	Peter Baguley	Homes	79.07%	85.00%				<p>timescale. The applicant was in agreement with the extension of the period for determination. The remaining two majors were determined in June within 13 weeks. There were no major applications determined in May.</p> <p>In Quarter 1 there were a total of 45 minor applications determined. In April there were 14, of which 3 were over 8 weeks because 1 needed a supporting application and 2 required amendments. In May there were 24 decided, of which 5 were over 8 weeks because 1 was referred to committee and 4 required amendments. In June there were 7 decided, of which 1 was over 8 weeks because it needed additional information. Work is underway to promote the</p>







PI Code & Short Name	Managed By	Priority Theme	Q1 2012/13		Status	Trend compared to previous year	Trend compared to previous quarter	Latest Note
			Value	Target				
								pre-application system to assist in meeting this target in the future.
NI 157c Percentage of Other planning applications within 8 weeks	Peter Baguley	Homes	91.84%	92.00%				The national target for determining other applications is 80% within 8 weeks. The local target is higher than this at 92% in 8 weeks. The section exceeded both targets in quarter 1 of 2012/13
NI 152 Working age people on Job Seeker Allowance	Peter Baguley	Jobs	3.6%	Tracking indicator – no target set				Q1 showing June 2012 figure, as data is now available.
LI 181 Number of Apprenticeships hosted in the workplace	David Archer	Jobs	6	6		N/A	N/A	
LI 221 Percentage of young people (18-24 year olds) claiming Job Seeker Allowance	Peter Baguley	Jobs	8.5%	Tracking indicator – no target set		N/A	N/A	Figure shown is June 2012 data. National average 7.3%. The figure is the number of Job Seekers Allowance claimants as a percentage of the working age population aged 18-24.




PI Code & Short Name	Managed By	Priority Theme	Q1 2012/13		Status	Trend compared to previous year	Trend compared to previous quarter	Latest Note
			Value	Target				
LI 225 Number of jobs created via Nottingham Business Venture (indicative measure)	Peter Baguley	Jobs	N/A	Tracking indicator – no target set		N/A	N/A	Following the demise of the regional Business Link service, the management information used to gather these figures has been lost. However, we are still working to try to source accurate information from elsewhere.
LI 226 Number of new start businesses via Nottingham Business Venture (indicative measure)	Peter Baguley	Jobs	N/A	Tracking indicator – no target set		N/A	N/A	Following the demise of the regional Business Link service, the management information used to gather these figures has been lost. However, we are still working to try to source accurate information from elsewhere.

Portfolio Owners Environment and Sustainability Portfolio

PI Code & Short Name	Managed By	Priority Theme	Q1 2012/13		Status	Trend compared to previous year	Trend compared to previous quarter	Latest Note
			Value	Target				
NI 191 Residual household waste per household in Kg	Caroline McKenzie	Place	130kg	128.75kg				Estimate only, trend is for first 2 quarters to be higher due to garden waste in residual waste bin.
NI 192 Percentage of household waste sent for reuse, recycling and composting	Caroline McKenzie	Place	38.65%	39.50%				Estimated figure only as awaiting 3rd party stats. Garden waste lower than anticipated in April due to poor weather. Anticipate that target will be met. The pilot scheme recently introduced to increase the recycling of small electrical appliances will contribute to this.
NI 195a Percentage of streets with unacceptable levels of litter	Melvyn Cryer	Place	1%	4%				
NI 195b Percentage of streets with unacceptable levels of detritus	Melvyn Cryer	Place	10.4%	11%				

PI Code & Short Name	Managed By	Priority Theme	Q1 2012/13		Status	Trend compared to previous year	Trend compared to previous quarter	Latest Note
			Value	Target				
NI 195c Percentage of streets with unacceptable levels of graffiti	Melvyn Cryer	Place	1.3%	1%				The slight rise in percentage from 1 to 1.3% was caused by repeated incidents of graffiti being applied to the new Skate Plaza at Burton Road Jubilee Park. The land in this park is close to the water table being in the Trent River valley, it floods with regularity and has remained waterlogged for much of this spring 2012 which has made it impossible at times to take vehicles onto the field to carry out cleansing tasks. As the concrete surface cannot be treated with solvent hand wipes, as soon as dry conditions have allowed the graffiti has been removed but this has caused operational delays with the cleansing of this facility.

PI Code & Short Name	Managed By	Priority Theme	Q1 2012/13		Status	Trend compared to previous year	Trend compared to previous quarter	Latest Note
			Value	Target				
LI 106 Percentage of fly tipping incidents removed within 2 working days	Caroline McKenzie	Place	86%	95%				There were several substantial loads (transit van size and 2 tipper lorry size) which require more resources to remove, a delay due to an area being flooded and a delay due to vehicle breakdown. Control measures have now been implemented to overcome the delays including training more staff to use lifting equipment.
LI 137 Percentage of incidents of offensive graffiti removed within 2 working days	Melvyn Cryer	Place	89%	100%				There were 9 incidents of offensive graffiti in the quarter, 8 were removed within the desired time frame, and 1 was not. This was an incident of graffiti on Burton Road Jubilee Park skate plaza. The land in this park is close to the water table being in the Trent River valley, it floods with regularity and has remained waterlogged for much of this spring 2012

PI Code & Short Name	Managed By	Priority Theme	Q1 2012/13		Status	Trend compared to previous year	Trend compared to previous quarter	Latest Note
			Value	Target				
LI 136 Percentage of incidents of high visibility graffiti removed within 10 working days	Melvyn Cryer	Place	83%	98%				<p>which has made it impossible at times to take vehicles onto the field to carry out cleansing tasks. As the concrete surface cannot be treated with solvent hand wipes, as soon as dry conditions allowed the incident of graffiti was removed.</p> <p>Persistent very wet weather has prevented graffiti removal taking place on some days, resulting in a lower % than the target. In addition, the number of high-visibility incidents has been much fewer this quarter than in 2010/11 - only two jobs were not completed within ten days. There were 12 incidents of high visibility graffiti in the quarter, 10 were removed within the desired time frame, and 2 were not. These were incidents of</p>

PI Code & Short Name	Managed By	Priority Theme	Q1 2012/13		Status	Trend compared to previous year	Trend compared to previous quarter	Latest Note
			Value	Target				
								<p>graffiti on Burton Road Jubilee Park skate plaza. The land in this park is close to the water table being in the Trent River valley, it floods with regularity and has remained waterlogged for much of this spring 2012 which has made it impossible at times to take vehicles onto the field to carry out cleansing tasks. As the concrete surface cannot be treated with solvent hand wipes, as soon as dry conditions allowed the incident of graffiti was removed.</p>










Portfolio Owners Finance and Performance Portfolio

PI Code & Short Name	Managed By	Priority Theme	Q1 2012/13		Status	Trend compared to previous year	Trend compared to previous quarter	Latest Note
			Value	Target				
LI017 Percentage of Business Rates Collected	John Vickers	Performance	32.5%	32.5%				
LI018 Percentage of invoices paid within 30 days	Alison Ball	Performance	98.89%	98.00%				
LI016 Percentage of Council Tax collected	John Vickers	Performance	29.70%	29.85%				
NI 181 Time taken to process Housing Benefit/Council Tax Benefit new claims and change events (in calendar days)	John Vickers	Homes	6.0 days	8.0 days				
LI053 Percentage of contacts face to face and telephone resolved in accordance with service levels - rolling 12 months	Mark Lane	Performance	82.13%	80.00%				

PI Code & Short Name	Managed By	Priority Theme	Q1 2012/13		Status	Trend compared to previous year	Trend compared to previous quarter	Latest Note
			Value	Target				
LI057 Percentage of One Stop shop customers seen within 15 minutes	Mark Lane	Performance	83.0%	81.0%				
LI047 Percentage of invoices paid within 10 days - local suppliers	Alison Ball	Jobs	96.04%	90%				
LI072 Improve take up rate of Housing Benefits - Number of additional claims related to benefits in "hard to reach" groups	John Vickers	Homes	50	37.5				
LI074 Average time to process new Housing Benefit claims (in calendar days)	John Vickers	Homes	15 days	17 days				
LI075 Average time to process Housing Benefit change in circumstances (in calendar days)	John Vickers	Homes	5 days	6 days				




PI Code & Short Name	Managed By	Priority Theme	Q1 2012/13		Status	Trend compared to previous year	Trend compared to previous quarter	Latest Note
			Value	Target				
LI 158 Percentage of Housing and Council Tax Benefit cases for which the calculation of the amount of benefit due is correct	John Vickers	Performance	86.29%	95%	<input type="radio"/>	N/A	N/A	Monitoring level and type of error for each assessor in order for patterns and trend to be identified and an appropriate improvement action plan to be put in place.
LI 165 Number of on line claim forms processed as a % of total new claims	John Vickers	Performance	14.57%	6%	<input checked="" type="radio"/>	N/A	N/A	

Portfolio Owners Health and Wellbeing Portfolio


PI Code & Short Name	Managed By	Priority Theme	Q1 2012/13		Status	Trend compared to previous year	Trend compared to previous quarter	Latest Note
			Value	Target				
LI046 Preventing Homelessness – number of households who considered themselves as homeless, who approached the Council, and for whom housing advice resolved their situation	Alison Bennett	Homes	80	Tracking indicator – no target set				
NI 156 Number of households living in temporary accommodation	Alison Bennett	Homes	14	12				There are 14 units of temporary accommodation available to the homeless team and the demand for them is consistently increasing. The current target will be kept under review to assess performance during quarter 2 2012.
LI086 Average	Alison	Homes	14.8 wks	10 wks				The average figure has been

PI Code & Short Name	Managed By	Priority Theme	Q1 2012/13		Status	Trend compared to previous year	Trend compared to previous quarter	Latest Note
			Value	Target				
length of time spent in temporary accommodation (in weeks)	Bennett							inflated by one case where a court order had to be obtained in order to remove a tenant











Portfolio Owners Leisure and Culture Portfolio









PI Code & Short Name	Managed By	Priority Theme	Q1 2012/13		Status	Trend compared to previous year	Trend compared to previous quarter	Latest Note
			Value	Target				
LI027 Number of visits to leisure centres	Jayne Cox	Recreation	242,075	246,700				Attendance figures are slightly behind target but it is too early to know if this is due to an ongoing trend or if it is a profiling issue. The areas that are under performing are: - Public swim - the Big Splash promotion in Spring did not have any long term impact on this area - Millennium Suite - this is a competitive market given the number of free venues available to hire in the area, and despite the alteration to the pricing structure in Q4 11/12, this has had little impact on getting new customers during the week - All weather pitch - we are failing to attract customers to this facility due to the local competition and superior facilities

Quarter 1 Actions Report











Action Status	
	Cancelled
	Overdue; Neglected
	Unassigned; Check Progress
	Not Started; In Progress; Assigned
	Completed















Portfolio Owners Communications and Public Protection Portfolio











Title	Managed By	Status	Completion Date	Progress Bar	Notes
Increase the number of online transactions of council services available through the new website	Caroline Newson; Carolynne Tasker		31-Mar-2013		
Review and improve intranet, drawing on lessons learned from website upgrade	Caroline Newson; Carolynne Tasker		31-Mar-2013		
Modernise the Borough Council's "brand"	Caroline Newson; Carolynne Tasker		31-Mar-2013		
Develop and deliver programme of diversionary activities for young people	Jayne Cox		31-Mar-2013		The GOALS project is successfully running at Carlton Forum LC, and targeted work on the Killisick estate is planned for later in the year to develop sports leaders. A bid has been submitted to access funding to improve participation by women and girls in 7 selected sports the outcome of the bid will be known by the end of July. A diverse range of sports and arts sessions has been put on for children at the carnival and play days
Review and develop Neighbourhood Warden Service in liaison with	Andy Callingham		30-Jun-2012		In consultation with portfolio holder have agreed revised warden uniforms. Continued development is covered under project plan for the Joint Service Hub.








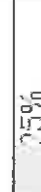
Title	Managed By	Status	Completion Date	Progress Bar	Notes
the Police Implement Community Safety Action Plans agreed through South Notts Crime and Disorder Reduction Partnership	Andy Callingham		31-Mar-2013		This is programmed for the Autumn
Work with Nottinghamshire Police to increase the number of police volunteers and special constables in the Borough	Andy Callingham		31-Mar-2013		6 specials were recruited previously; another 7 are going through the current course. In addition there are application forms in next week for another course in September. 2 recruitment events will also be held in the next two weeks and one in September. There are also adverts going out in the NG magazine.
Explore opportunities for co-locating police and Council enforcement staff	Andy Callingham		31-Mar-2013		Opportunities investigated. Corporate decision to pursue joint service hub (reported elsewhere) task complete
Increase the number of online transactions over a range of council services	Mark Kimberley		31-Mar-2013		





Portfolio Owners Community and Employee Relations Portfolio

Title	Managed By	Status	Completion Date	Progress Bar	Notes
Organise an employee Health Fair	Vince Rimmington		21-Mar-2013		
Review Absence Management Policies and Procedures	David Archer		31-Dec-2012		
Improve promotion of electoral registration targeted at areas of lower registration	Alec Dubberley		31-Mar-2013		
Deliver Member Charter Action Plan and achieve award	Alec Dubberley		31-May-2012		Preparations are underway to deliver a programme of member engagement and development in Autumn 2012. Activities include the "Gedling Conversation" - a series of community based events, Citizen of the Year Awards which are set for February 2013, and the autumn member training programme. Achievement of the member development charter has been deferred until March 2014 as it will involve a formal evidence gathering and assessment process against an agreed action plan. Target change requested to 31 March 2014
Arrange and deliver a 'Freedom of the Borough' ceremony for the Mercian Regiment'	Alec Dubberley		31-Oct-2012		Correspondence has been received from the Mercian Regiment indicating that, due to operational commitments they will not be taking part in freedom parades in the foreseeable future. It is therefore recommended that this task is deleted for

Title	Managed By	Status	Completion Date	Progress Bar	Notes
					2012/13
Develop and deliver programme of "Cabinet in the Community"	Alec Dubberley		31-Mar-2013		
Engage the public in scrutiny of our services	Alec Dubberley		31-Mar-2013		
Develop Community Awards to recognise and encourage volunteering	Alec Dubberley		31-Mar-2013		
Support the delivery of the Well@Work scheme to Gedling Borough Employees	Jayne Cox		31-Jan-2013		The Dr Bike session was delivered in April, with 11 GBC employees taking advantage of the service. The feedback from those involved was very positive. A pledge wall has also been developed, where employees are encouraged to make pledges about improving their health and well being
Provide greater opportunities for people to volunteer through arts, events and play activities	Jayne Cox		31-Mar-2013		There has been a greater involvement by volunteers at this year's events including: <ul style="list-style-type: none"> • 43 volunteers at Colwick Play Day, 26 May • 12 volunteers at Carlton Play Day, 6 June • 200+ volunteers at Arnold Carnival, 16 and 17 June
Introduce improvements to sickness management arrangements and review effectiveness	David Archer		31-Dec-2013		
Improve consistency and quality of Personal Development Review	David Archer		31-Mar-2013		

Title	Managed By	Status	Completion Date	Progress Bar	Notes
interviews – link to new priorities and their delivery					
Carry out general satisfaction survey of employees	David Archer		31-Mar-2013		
Review and progress corporate management leadership development to reflect new management arrangements	David Archer		30-Sep-2012		
Review the opportunity to increase community involvement in the planning process	Peter Baguley		30-Dec-2012		Parish Councils have been encouraged to participate in the Aligned Core Strategy consultation process.
Progress a Neighbourhood Plan (or alternative) for Newstead Village as part of the neighbourhood planning national pilot	Peter Baguley		31-Mar-2013		Newstead Parish declined offer to progress a Neighbourhood Plan.
Explore opportunities to develop neighbourhood plans with other communities	Peter Baguley		31-Mar-2013		Bestwood Parish Council have not responded, Ravenshead Parish Council have declined and Calverton Parish Council have made an application to pursue a Neighbourhood Plan. This will now be

Title	Managed By	Status	Completion Date	Progress Bar	Notes
Review the way in which the Council gathers, analyses and uses customer satisfaction information to drive performance improvement and implement changes arising from this	Stephen Bray		31-Mar-2013		progressed with the Parish Council.
Carry out an overall customer satisfaction survey focusing on universal services and wider quality of life	Stephen Bray		31-Mar-2013		Approach agreed following discussion with portfolio holder and Cabinet Members. Survey work likely Autumn 2012
Review approach to community engagement	Paula Darlington		31-Mar-2013		The review of Community Engagement is complete. The staff restructure has been through formal 30 days consultation and is in the implementation stage. Advertisements for Locality coordinators have been externally placed. Members briefings have been arranged.
Contribute to national Troubled Families initiative	David Wakelin		31-Mar-2013		The Council is committed to taking an active part in the Troubled Families Programme (TFP) because of its significance to the Councils vision and priorities for Gedling. This has been achieved by the Director of Public Protection being invited by senior management at NCC to be the chair of the county wide Executive Officers Group. The first meeting

Title	Managed By	Status	Completion Date	Progress Bar	Notes
					<p>took place on the 15th June 2012 and was successful in bringing to other lead chief executives from Community Safety partnerships and senior managers from other agencies. A business plan for the countywide programme in draft form and a finance plan in under development. Action a currently are focused on recruiting district based coordinators who will manage the programme locally within community safety teams and with current Family Intervention Project Workers. The names of families are being finalised and close cooperation exists with police colleagues to ensure the right families are targeted. Once the coordinator for Gedling is in place the Council will start to identify the best possible way to engage with those families to achieve the objectives set by the programme team nationally.</p>
<p>Deliver and support programme of events to mark the Queen's Diamond Jubilee</p>	<p>Stephen Bray</p>		<p>31-Dec-2013</p>		
<p>Encourage increased participation in 'friends groups' of our parks and green spaces</p>	<p>Melvyn Cryer</p>		<p>31-Mar-2013</p>		<p>Officer engaging in the following friends groups and working to further develop them:</p> <ol style="list-style-type: none"> 1. Gedling House Woods Friends Of Group 2. Arnot Hill Park Friends Group 3. The Hobbucks Friend of Group <p>Of the three existing groups. Arnot Hill Park group is currently struggling membership wise as a result an advert for more recruits being placed in Contacts</p>

magazine July 2012.

New Groups:


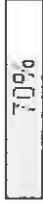










4. Bestwood Park Friends of Group











A new group to Gedling Borough Council, (April 2012) being joint supported between NCC & GBC








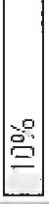


5. Burton Road Friends Group









A newly established group (June 2012) in their infancy. Supported by Officer as part of the attempt to obtain Green Flag status for Burton Road Jubilee Park




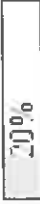




Portfolio Owners Economic and Strategic Development Portfolio



Title	Managed By	Status	Completion Date	Progress Bar	Notes
Promote the Local Authority Mortgage Scheme to help First Time Buyers	Alison Ball		31-Mar-2013		Launch event held at Lloyds in Arnold on the 17.04.2012 and article included in the Contacts magazine. During the first quarter of 2012/13 there were 11 mortgage offers, which is an excellent level of take up for such a new scheme.
Maximise the delivery of affordable housing in new developments	Alison Bennett		31-Mar-2013		Get Gedling Building project has been initiated, provisional project board meeting planned for the 19.07.12. This project will bring together the Council owned sites and the committed sums in order to lever in further investment from Housing Associations and the Homes and Communities Agency.
Work with Gedling Homes to improve housing and explore development opportunities	Alison Bennett		31-Mar-2013		Approach to development opportunities detailed in the Project Initiation Document. There have been discussions with Gedling Homes around their development plans and as the Project progresses development opportunities will be appraised.
Increase apprenticeship opportunities within the Council	David Archer		31-Mar-2013		
Develop Internship scheme and implement	David Archer		31-Mar-2013		
Implement new work experience scheme	David Archer		31-Mar-2013		

Title	Managed By	Status	Completion Date	Progress Bar	Notes
following national curriculum changes					
Progress development of the former Gedling Colliery/Chase Farm site	Peter Baguley		31-Mar-2013		The Aligned Core strategy consultation draft has not identified the site for housing delivery during the plan period.
Develop comprehensive pre-application service to speed up the planning process	Peter Baguley		31-Mar-2013		The principle was discussed at Planning Committee member training in June 2012, and there was enthusiasm for the idea. The draft charging schedule is being finalised.
Progress Aligned Core Strategy to adoption	Peter Baguley		31-Mar-2013		The public consultation on the Publication draft started on the 11th June and will run until the 23rd July 2012.
Develop and implement policies on design, sustainability, mix and tenure of housing	Peter Baguley		31-Mar-2013		The Aligned Core Strategy Publication version, out for consultation between June and July 2012, includes policies on design of new development, sustainability of the location and energy performance of new development, and appropriate mix and tenure of new housing. The responses to this will be considered in the autumn, and will be followed up with Site Specific Allocation documents and masterplans.
Progress the Community Infrastructure Levy in accordance with the Council's role as a Frontrunner authority	Peter Baguley		28-Feb-2013		Draft Preliminary Charging Schedule is to be considered, as a basis for the first round of consultation, at Cabinet 12th July 2012








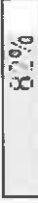
Title	Managed By	Status	Completion Date	Progress Bar	Notes
Progress the development brief for the Teal Close and north of Victoria Park allocations	Peter Baguley		31-Dec-2012		Reviewed the background information with the site owners, and agreed actions resulting from this. Brief now being updated to form part of response to Aligned Core Strategy or subsequent planning application.
Promote and support self employment	Peter Baguley		31-Mar-2013		South Nottingham College established base within Arnot Hill House and will deliver Enterprise support for local people as part of the overall offer. Biz Ex delivered at Richard Herrod centre on 28th March.
Deliver a range of events/training that meet the needs of local businesses	Peter Baguley		31-Mar-2013		Biz Ex event delivered at the end of March with 150 delegates attending. Next event being planned for November 2012 in partnership with Broxtowe Borough Council. The concept of a business forum for Colwick is currently being explored. Discussions with firms are ongoing. Forum aiming to be established in September 2012 through some form of open meeting.
Facilitate and encourage business to business trading	Peter Baguley		31-Mar-2013		The concept of a business forum for Colwick is currently being explored. Discussions with firms are ongoing. Forum aiming to be established in September 2012 through some form of open meeting. Get it in Gedling scheme continuing to operate.
Develop and promote improved offer to businesses planning to	Peter Baguley		31-Mar-2013		This is being progressed through the Grow Gedling project and the Business Prospectus, encouraging investment and growth within the Borough. These




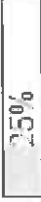



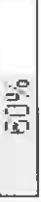
Title	Managed By	Status	Completion Date	Progress Bar	Notes
move to or expand in Borough					will highlight support the Borough Council and other organisations can offer to new and expanding businesses. Once drafted the strategy will be presented for member consideration.
Identify and tackle localised barriers to employment - with an emphasis on young people	Peter Baguley		30-Sep-2012		The Employment & Skills Partnership has prioritised youth unemployment and is developing initiatives to address the issue across the borough. South Nottingham College has moved into Arnot Hill House and will run a local Assessment Centre from the building, which will match local unemployed people to available opportunities with local employers. Skills development will also be delivered through the centre and all progress will be reported back to the Employment and Skills group.
Review current 'health' of local shopping centres long term vision and plans for the Borough's town centres "offer"	Peter Baguley		31-Mar-2013		The Aligned Core Strategy has identified a hierarchy of town centres within the borough. Planning & Economic Development Manager attended a regional event to look at how to shape the future of local town centres.
Identify and progress environmental improvements in town centres to include continued Shop Front Grant Scheme in partnership with Gedling Homes	Peter Baguley		31-Mar-2013		2012/13 scheme launched in April. Over 40 businesses have currently expressed an interest, with 6 bringing forward full applications. Many more are anticipated to follow, with a range of schemes coming forward.
Develop clear strategy	Peter Baguley		31-Mar-2013		A working group has been established to review











Title	Managed By	Status	Completion Date	Progress Bar	Notes
for efficiently collecting and applying Section 106 and Community Infrastructure Levy					existing procedures and develop proposals a revised system of monitoring agreements. This work will link with the adoption of the Community Infrastructure Levy.
Develop star ratings for food businesses to improve standards, and promote the scheme to give Gedling businesses a competitive edge	Andy Callingham		31-Mar-2013		Roll out of certificated inspections on target
Explore opportunities to improve front line contact with businesses to sign post to new advice/services	Andy Callingham		31-Mar-2013		
Explore feasibility of attracting further education college presence in the borough	Paula Darlington		31-Mar-2013		A permanent Further Education presence in the borough has been secured with South Nottingham College committed to providing a purpose built college facility within Gedling. In the interim the College are leasing accommodation in Arnot Hill House with effect from 2/7/12 to offer an assessment centre, support and apprenticeships for Gedling Boroughs young unemployed people .
Progress Arnold Town Centre regeneration plans	Mark Kimberley		31-Mar-2013		Following Druids pub land purchase, car park planning application is being progressed. Relocation of Shopmobility being explored. Further schemes currently being examined for feasibility by officers.















Title	Managed By	Status	Completion Date	Progress Bar	Notes
Develop proposals, with costs and funding sources, to deliver Gedling Country Park	Paula Darlington		31-Mar-2013		After considerable negotiation with UK Coal the land as green space allocated for a country park to Gedling Borough Council. Pre site acquisition surveys under due diligence are being undertaken at this first stage . Additional potential funding for development of the country park should land transfer be approved, are being worked up by officers.



Portfolio Owners Environment and Sustainability Portfolio

Title	Managed By	Status	Completion Date	Progress Bar	Notes
Improve visibility of street cleaning service in town centres	Melvyn Cryer		30-Sep-2012		New ramp back vehicle purchased to efficiently deliver the pedestrian applied sweeper into the boroughs town centres. This will ensure the effective delivery of cleansing in our town centres and continue to give cleansing services a high visibility profile.
Review Council's Emergency Plan	John Evens		30-Sep-2012		Approval was granted for the 2012/13 programme of works on the 26.06.2012 since then the apprenticeship scheme is progressing and applications have been received from local businesses for funding under the Shop Front Grant Scheme. Leisure are progressing with the consultation stage of their schemes.
Manage delivery of agreed schedule of Public Realm Works	Alison Bennett		31-Mar-2013		There has been significant work completed on the Olympic/Paralympic legacy plan including: <ul style="list-style-type: none"> • 1200+ local people registered in the "Go Gedling" programme, which informs of opportunities for getting active in Gedling and records levels of physical activity in the community. • Phoenix Boxing Club Show Night – 28 May • Sport Makers Funding Workshop for local clubs – 6 June • Flames Festival at Redhill Leisure Centre – 14
Deliver the Gedling's Olympic and Paralympics Legacy Plan	Jayne Cox		31-Mar-2013		













Title	Managed By	Status	Completion Date	Progress Bar	Notes
					<p>June</p> <ul style="list-style-type: none"> Arnold Carnival Sports Zone and 1948 Torch parade – 16 and 17 June Gedling Sports Leaders Academy launched – 25 June
<p>Deliver and support a diverse range of play and events in the Borough (including Gedling Show, Arnold Carnival etc)</p>	<p>Jayne Cox</p>		<p>28-Feb-2013</p>		<p>The Arnold Carnival was a great success with an estimated 20,000 people attending. Entertainment included: an Olympic themed area, kids entertainment, big stage acts including local schools and dance groups and charity stalls. The Play days have also been a huge success this year, delivered in partnership with the Gedling Play Forum. Discussions are under way regarding the introduction of a third big event, now the community engagement work has been concluded.</p>
<p>Progress regeneration of Arnold Leisure Centre</p>	<p>Jayne Cox</p>		<p>31-Mar-2013</p>		<p>Feasibility of options review is ongoing</p>
<p>Improve the energy efficiency and reduction in carbon footprint at the Council's leisure and community centres</p>	<p>Jayne Cox</p>		<p>31-Mar-2013</p>		<p>Improvements being worked on across the leisure facilities include:</p> <ul style="list-style-type: none"> voltage optimisation at Richard Herrod installation of smart meters exploration of solar panels at Richard Herrod Centre
<p>Work with local organisations to provide environmental themed information at the Gedling Show</p>	<p>Jayne Cox</p>		<p>30-Sep-2012</p>		<p>Consideration is being given to how the Council engages with communities overall and whether a sustainability event in its own right should be undertaken. Recommend this action is therefore deleted</p>







Title	Managed By	Status	Completion Date	Progress Bar	Notes
Develop 'Love Where You Live' Keep Britain Tidy initiatives including community cleanups	Melvyn Cryer		31-Mar-2013		Love Where You Live Campaign Launched April 2012. Article in Contacts magazine promoting the national initiative - April/May 2012. 5 x Community 'Love Where You Live' Clean Up initiatives arranged 2012 to date:
Deliver programme of delivery for new and to improve existing play areas and facilities	Melvyn Cryer		31-Mar-2013		Funding bid has been unsuccessful, other options being pursued
Explore the potential to secure more Green Flags and Green Flag Community Awards for parks and open spaces	Melvyn Cryer		31-Mar-2013		Work is in progress to establish a Friends of Group at Burton Road Jubilee Park. Working to establish core members Apr - June 2012. 1st meeting June 2012, second meeting July 2012. Site Management Plan to be drafted Autumn/Winter 2012 Should the establishment of the 'Friends of group be successful, it is intended to submit an application for Green Flag status in January 2013.
Adopt new Parks and Open Spaces Strategy and progress implementation	Melvyn Cryer		31-Mar-2015		Review of existing parks audit document June 2012 Write executive summary and action plan July 2012 Target Completion date September 2012.
Explore the opportunities to generate renewable energy on the Council's own buildings and land to take advantage of	Peter Baguley		30-Sep-2012		Reviewing the viability of Photo Voltaic solar panels on Richard Herrod leisure Centre

Title	Managed By	Status	Completion Date	Progress Bar	Notes
'Feed in' Tariffs					
Review the Council's Energy Plan to establish targets for reduction in energy usage and carbon emissions	Peter Baguley		31-Mar-2013		
Actively enforce against environmental crime in priority areas	Andy Callingham		31-Mar-2013		
Develop and implement a sustainability action plan	Stephen Bray		31-Mar-2015		Sustainability Officer now in post and discussions held with Portfolio Holder and Policy Adviser. Action Plan and strategy document likely in Autumn 2012
Bring forward proposals for a new Gedling Crematorium	David Wakelin		31-Oct-2013		Significant progress has been made on this by the service manager for Planning and Economic Development. Applications have now been made by the Westerleigh Group (submitted 16 May 2012) and a second from Lymns (submitted 29 June 2012) to develop a crematorium in the Borough on Catfoot Lane, Mapperley.
Extend use of electric vehicles and improve fuel efficiency of Council's refuse fleet	Mark Hurst		31-Mar-2013		
Maximise participation in reusing and recycling waste material	Caroline McKenzie		31-Mar-2013		
Investigate widening the	Caroline		31-Mar-2013		Investigating installing more carton banks at other







Title	Managed By	Status	Completion Date	Progress Bar	Notes
range of materials that can be recycled within the Borough	McKenzie				recycling bring sites. Plans to introduce battery recycling later in year and other waste streams being investigated with the County Council. The small electrical banks installed have started to produce a small amount of recycling, being advertised in July Contacts.
Identify opportunities in both new builds and existing sites with partners and promote the installation of underground recycling bins	Caroline McKenzie		31-Mar-2013		









Portfolio Owners Finance and Performance Portfolio











Title	Managed By	Status	Completion Date	Progress Bar	Notes
Widen the scope of the Value for Money aspect of audit programmes to incorporate outline service reviews	Vince Rimmington		31-Mar-2013		
Review charging policies including the introduction of locally set planning fees	Alison Ball		31-Mar-2013		
Reduce customer waiting times in the Civic Centre Reception	Mark Lane		31-Mar-2013		
Investigate and implement appropriate automated cashier services	Mark Lane		31-Mar-2013		
Investigate purchase of Street Cleansing and Grounds Maintenance computerised package to enable more efficient operation	Melvyn Cryer		31-Mar-2013		
Respond to changes to housing benefit and	John Vickers		31-Mar-2013		



Title	Managed By	Status	Completion Date	Progress Bar	Notes
council tax such as the introduction of Universal Credits					
Pursue potential co-location of GP Consortium Staff in the Civic Centre and explore opportunities for joint working	Mark Kimberley		31-Mar-2013		All alteration work and draft lease complete. Awaiting lease completion, with expected occupation by end of July
Organise Peer Review of the Council	Stephen Bray		31-Dec-2012		The due date for this action agreed as part of the Council Plan is inaccurate. Should the Council be included in the Peer Review programme, it is likely such a review will take place in Summer 2013 - therefore preparatory work will begin this year and run through until mid/late 2013. Therefore recommend that target date for the organisation of the review be amended to 31 March 2013 , with an expectation that the work will carry on into 2013/14.
Review all current corporate working groups and reconfigure to reflect new management arrangements	Stephen Bray		01-Jun-2012		Conflicting priorities mean it has not been possible to progress this action as quickly as had originally been envisaged. There is also some advantage in allowing new management arrangements to bed in to see which current working groups are likely to be of most value going forward and which are not. Recommend amending target date to 31 December 2012.

Portfolio Owners Health and Wellbeing Portfolio


Title	Managed By	Status	Completion Date	Progress Bar	Notes
Produce homelessness and housing strategy addressing fluctuations of need in the borough, responding to legislation and good practice and options to further enhance the service	Alison Bennett		30-Sep-2012		Due to demands on the service, the protracted timescales involved in partnership working and recently issued (29.06.2012) guidance from Communities and Local Government, stemming from the Localism Act 2012 an extension from the due date of the 30.09.2012 is requested to amend the target date to 31 March 2013
Maintain and undertake review of the choice based lettings and Choice Based Lettings web system to improve housing stock	Alison Bennett		31-Mar-2013		Work against the project is progressing with two completed, relating to the assistance the Housing Needs Team received from the One Stop and the ability to advertise private properties on the Council's Choice Based Lettings system. The annual review is underway. The survey for the customer satisfaction survey has been piloted and is ready for implementation. The main challenge has been in progressing the review of the common allocations policy, and in light of recent guidance issued by CLG further consideration is required.
Ensure Temporary Accommodation response is accessible on 24 hour basis with access to appropriate accommodation	Alison Bennett		31-Mar-2013		All scheduled reviews of temporary accommodation have been completed, work against this project is progressing

Title	Managed By	Status	Completion Date	Progress Bar	Notes
Raise awareness of the range of homelessness services available	Alison Bennett		31-Mar-2013		A number of initiatives are being undertaken to raise awareness.
Deliver 'Changing Lifestyles' Sports and Physical Activity	Jayne Cox		31-Mar-2013		The health schemes will run until March, but there is a need to have discussions with the joint commissioning body to determine what the priorities are and to ascertain if there will be funding made available for the continuation of the schemes. Significant work has been completed to raise awareness of the benefits of physical activity through joint ventures such as marketing and promotion.
Develop programme of health activities including target areas of deprivation	Jayne Cox		31-Mar-2013		A large number of health initiatives are being promoted within Killisick such as Health Walks, Young People's sexual health services and fitness in the community sessions.
Target under-represented groups to encourage greater involvement in physical activity and culture	Jayne Cox		31-Mar-2013		So far we have:- - re-established the link with our 50+ forum group, using them to suggest improvements to the programme and 50+ brochure - we have a programmed fortnight of free activities (physical and arts based) aimed at the 50yrs+ residents to help raise awareness of the opportunities on offer and the benefits of being active - we have set up more targeted activities at the leisure centres for older customers - funding sourced from Gedling Homes for Sports Development team to deliver summer holiday schemes in Daybrook, Newstead and Netherfield -







Title	Managed By	Status	Completion Date	Progress Bar	Notes
					investigated links with the adult social care provision, identifying potential future opportunities
Decrease level of fuel poverty experienced in the Borough	Andy Callingham		31-Oct-2012		
Produce and implement an Air Quality Action Plan	Andy Callingham		30-Sep-2012		Consultation carried out, draft plan being produced
Develop Strategy to support vulnerable people to target the Council's activities to protect those most at need within our communities	Andy Callingham		31-Mar-2013		
Investigate the feasibility of developing an Equity Release Scheme - providing people the opportunity to release small amounts of finance from houses they own working in partnership a charitable trust	Andy Callingham		31-Mar-2013		An internal report and presentation was made to cabinet members and the Senior Leadership team. Awaiting decision
Develop and implement, with partner agencies, an action plan in line	Andy Callingham		31-Mar-2013		

Title	Managed By	Status	Completion Date	Progress Bar	Notes
with the authority pledge to tackle child poverty					Gedling Borough Council have been fully engaged with the Nottinghamshire County Council Health and Wellbeing Board not only in supporting the Cabinet member, Councillor Hollingsworth but by actively contributing to the County wide Housing and Well Being strategy that was published in May 2012. Gedling Borough Council submitted useful feedback on the strategy that was taken on board by the writing team and included. We remain actively involved in the Boards quarterly meetings and have also established a Gedling Borough Council Health and Well Being cross Council officer group to develop our own action plan to implement the County Health and Well Being strategy. This places the Council in a good and progressive position with the Clinical Commissioning Group and the district based health partnership group as it has enabled us to articulate what activities we are currently involved in to deliver the agenda and what more we need to do. The next Clinical Commissioning Group partnership meeting is to be held in July 2012 to progress the local plan. A meeting has also been arranged for July 2012 to meet the Clinical Commissioning Group's lead Health and Well Being's GP Dr Nyatsuro.
Ensure active engagement with County Health and Wellbeing Board	David Wakein		31-Mar-2013		

Portfolio Owners Leisure and Culture

Title	Managed By	Status	Completion Date	Progress Bar	Notes
Deliver the 'Everyone Should Benefit...' Arts Strategy	Jayne Cox		31-Mar-2013	<input type="text" value="0%"/>	There has been an orientation session for volunteers interested in getting involved with the Bonington Theatre.

Portfolio Owners Leisure and Culture Portfolio

Title	Managed By	Status	Completion Date	Progress Bar	Notes
Support and enable groups to develop sport within the borough	Jayne Cox		31-Mar-2013		A small grants bid has been submitted, to help develop 7 sports in the borough for females. Also working on developing female and disability team for the new Handball club in the borough. Also working to bring basketball back into the borough
Ensure appropriate facility and open space provision in development sites	Melvyn Cryer		31-Jul-2012		Parks and Open Spaces strategy has been revised and consulted on. The proposed Section 106 Policy refresh expected to begin March 2012. Task now allocated to Parks and Street Care Service Area
Review with community groups ownership and management of Community Centres	Jayne Cox		31-Mar-2013		

Grand Summary**Revenue Quarterly Budgetary Control Report** Period 201203

	Current Approved Budget	Profiled Budget	Actual to date	Variance	%	Projected Outturn	Projected Annual Variance
	£	£	£	£		£	£
Community & Employee Relations	1,078,100	428,700	495,946	67,246	16	1,069,200	-8,900
Health & Wellbeing	1,363,900	160,700	83,408	-77,292	-48	1,327,600	-36,300
Communication & Public Protection	787,100	463,625	437,622	-26,003	-6	794,100	7,000
Economic & Strategic Development	1,011,800	111,750	68,455	-43,295	-39	1,019,500	7,700
Environment & Sustainability	5,094,600	865,650	787,223	-78,427	-9	5,136,400	41,800
Leisure & Culture	2,368,900	514,877	314,872	-200,005	-39	2,371,800	2,900
Finance & Performance	594,300	633,050	732,278	99,228	16	511,300	-83,000
Total General Fund	12,298,700	3,178,352	2,919,804	-258,548	-8	12,229,900	-68,800
Cabinets General Fund Maximum Budget	12,298,700					12,229,900	-68,800

COMMUNITY & EMPLOYEE RELATIONS PORTFOLIO

BUDGETARY CONTROL REPORT - JUNE 2012

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Customer Services</u>	£'000	£'000			
Employee Expenses	595.9	587.9	8.0		Savings due to vacant posts and non cover of maternity leave.
<u>Parish Aid</u>	80.0	85.6		5.6	To match Parish Aid grant commitment to pay 50% of 2011/12 grant.
Income	(0.5)	(7.0)	6.5		Refund from Bestwood St Albans due to revenue grant 11/12 being in excess of their net expenditure.
<u>All other budget heads</u> Including items previously reported	402.7	402.7			
PORTFOLIO TOTAL	1,078.1	1,069.2	14.5	5.6	Net Portfolio Total £8,900 Favourable

HEALTH & WELLBEING PORTFOLIO

BUDGETARY CONTROL REPORT - JUNE 2012

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Licencing & Hackney Carriages</u> Income	£'000 (285.5)	£'000 (303.5)	18.0		Increase in Driver Licencing and Vehicle Licencing fees due to continued rise in volumes.
<u>Food, Health & Safety</u> Employee Expenses	232.5	209.0	23.5		Savings due to vacant Environmental Health Officer post and non cover of maternity leave.
<u>Renovation Grants</u> Supplies & Services	15.5	40.0		3.0	Continuation of Local Authority Energy Partnership membership.
Income	(0.7)	(33.2)	21.5	21.5	Keep Warm Project and Independent Living grant expenditure offset by income received from Notts County Council.
Capital Financing Charges	0.0	11.0	11.0	11.0	Improvement Grants repayments. Revenue contribution to capital financing.

HEALTH & WELLBEING PORTFOLIO

BUDGETARY CONTROL REPORT - JUNE 2012

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable	Adverse	
<u>Housing Needs</u>					
Employee Expenses	240.4	265.9		25.5	Cost of 2 temporary part-time Housing Needs Officers to provide cover whilst the Senior Housing Needs Officer is seconded to Gedling Homes. This is offset by the income reported below.
Supplies & Services	122.9	132.9		10.0	Additional Bed & Breakfast costs to accommodate larger families.
Income	(173.8)	(207.1)	33.3		£27.6K income from the Secondment of the Senior Housing Needs Officer from Gedling Homes.
<u>All other budget heads</u> Including items previously reported	1,212.6	1,212.6			£5.7K increase in Housing Benefit due to low void levels to date for people put into temporary accommodation.
PORTFOLIO TOTAL	1,363.9	1,327.6	107.3	71.0	Net Portfolio Total £36,300 Favourable

COMMUNICATION & PUBLIC PROTECTION PORTFOLIO

BUDGETARY CONTROL REPORT - JUNE 2012

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
	£'000	£'000			
<u>Comm. Protection & Dog Control</u>					
Employee Expenses	293.1	287.1	6.0		Salary savings on vacant Neighbourhood Warden post.
Supplies & Services	141.0	158.9		6.0	Backscanning of live files.
				9.9	Delay in installation of CCTV camera from 2011/12 offset by contribution from reserve below.
Income	(11.7)	(23.6)	2.0		Income received from Gedling Homes for Crime & Anti-Social Behaviour Youth Engagement projects.
			9.9		Contribution from reserve for CCTV Camera
<u>Localities</u>					
Supplies and Services	25.7	33.0		3.4	Set up costs for Community Engagement Locality Managers agreed at Cabinet 3rd May 2012.
				2.4	Delay in the commencement of the Community Recycle and Waste Project from 2011/12
				1.5	Delay in the commencement of Community Speed Camera Project from 2011/12

COMMUNICATION & PUBLIC PROTECTION PORTFOLIO

BUDGETARY CONTROL REPORT - JUNE 2012

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Information Technology</u>	£'000	£'000			
Employee Expenses	269.3	260.3	9.0		Salary Savings on on vacant Senior ICT support officer.
Supplies & Services	564.2	572.9		8.7	Software to comply with payment card industry credit / debit card data security standard.
All other budget heads Including items previously reported	(494.5)	(494.5)			
PORTFOLIO TOTAL	787.1	794.1	26.9	33.9	Net Portfolio Total £7,000 Adverse

ECONOMIC & STRATEGIC DEVELOPMENT PORTFOLIO

BUDGETARY CONTROL REPORT - JUNE 2012

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Housing Strategy</u>	£'000	£'000			
Employee Expenses	100.0	102.2		2.2	Additional increment awarded following the Community Engagement restructure.
<u>Business Units</u>					
Premises Related Expenses	122.9	114.5	10.0	1.6	Additional NNDR due to reduced occupancy levels as vacant units are the landlords liability.
Income	(193.7)	(179.8)		13.9	Partnership payments are anticipated to be lower than budget and there is an anticipated shortfall of rental income.
All other budget heads Including items previously reported	982.6	982.6			
PORTFOLIO TOTAL	1,011.8	1,019.5	10.0	17.7	Net Portfolio Total £7,700 Adverse

ENVIRONMENT & SUSTAINABILITY PORTFOLIO

BUDGETARY CONTROL REPORT - JUNE 2012

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Waste Management</u> Employee Expenses	£'000 1,460.0	£'000 1,462.3		2.3	Increased Bank Holiday payment rate.
<u>Street Cleansing</u> Employee Expenses	454.2	449.8	4.4		Savings due to vacant posts.
<u>Car Parks</u> Premises Related Expenses	95.1	103.6		8.5	Car Park signage delayed from 2011-12 due to internal and member consultation.
Income	(65.3)	(51.5)		13.8	Variance due to overstated reserve from 11/12 due to system reporting issues.
<u>Fleet Management</u> Transport Related Expenses	667.3	686.3		19.0	Variance due to pricing fluctuations and the delay in the acquisition of the fuel tanks and electric vehicle which were anticipated to deliver efficiencies.

ENVIRONMENT & SUSTAINABILITY PORTFOLIO

BUDGETARY CONTROL REPORT - JUNE 2012

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Public Conveniences</u>	£'000	£'000			
Premises Related Expenses	11.0	13.5		2.5	Demolition of public conveniences offset by contribution from reserve.
Income	-	(2.5)	2.5		
<u>Public Offices</u>					
Premises Related Expenses	381.5	406.4		31.1	Completion of Civic Centre Alteration works.
Income	(34.0)	(60.7)	6.2		Reduced NNDR due to empty offices during Civic Centre alteration works.
<u>Leisure Areas</u>					
Employee Expenses	780.8	760.8	20.0		Rental income from CCG for Civic Centre.
Premises Related Expenses	154.8	166.5	2.3		Reduced costs following reduction in Calverton grounds maintenance contract (see below). Reduced NNDR based on actuals.

ENVIRONMENT & SUSTAINABILITY PORTFOLIO

BUDGETARY CONTROL REPORT - JUNE 2012

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Leisure Areas</u>	£'000	£'000			
Premises Related Expenses continued				14.0	Repairs to Bestwood Lodge Drive, partly offset by a contribution from Nottinghamshire County Council (see below)
Supplies & Services	243.7	271.7		28.0	S106 funding for Calverton Parish Council William Lee Memorial Park play equipment.
Income	(269.5)	(284.8)	28.0	20.0	Reduction in the Calverton grounds maintenance contract (see above).
			1.5		Additional income for lease on land at Dorkett Head
			1.8		Leasing of recreation grounds for bootcamp exercise classes.
			4.0		Contribution from Nottinghamshire County Council towards the repair of Bestwood Lodge Drive.
<u>All other budget heads</u> (including items previously reported)	1,215.0	1,215.0			
PORTFOLIO TOTAL	5,094.6	5,136.4	97.4	139.2	Net Portfolio Total £41,800 Adverse

LEISURE & CULTURE PORTFOLIO

BUDGETARY CONTROL REPORT - JUNE 2012

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget £'000	Latest Projected Outturn £'000	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Leisure Services</u>					
Employee Expenses	319.5	308.5	11.0		The newly established Community Leisure Manager post is currently vacant awaiting an appointment.
<u>Calverton Leisure Centre</u>					
Income	(285.3)	(283.3)		2.0	Reduction in party bookings.
<u>Carton Forum Leisure Centre</u>					
Employee Expenses	722.8	719.8	3.0		Saving on Instructors fees.
Supplies and Services	237.8	248.3		10.5	Installation of Swim Course Pro Software.
Income	(1,091.1)	(1,084.4)		6.7	Sports hall and squash income lower than budgeted, due to reduced usage in first quarter.

LEISURE & CULTURE PORTFOLIO

BUDGETARY CONTROL REPORT - JUNE 2012

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Redhill Leisure Centre</u> Employee Expenses	£'000 355.3	£'000 349.7	5.6		Part year vacancy on the Fitness Development Officer post which is now filled.
<u>Richard Herrod Centre</u> Income	(358.2)	(354.9)		3.3	Delay in the installation of the solar panels has resulted in a reduction in income from the sale of electricity.
<u>Leisure Development</u> Supplies & Services Income	148.7 (184.7)	163.3 (199.3)	14.6	14.6	Grants received from NCC for Strokability scheme £1.8K and Notts County Training PCT for the Heartbeats project £12.8K
<u>All other budget heads</u> (including items previously reported)	2,504.1	2,504.1			
PORTFOLIO TOTAL	2,368.9	2,371.8	34.2	37.1	Net Portfolio Total £2,900 adverse

FINANCE & PERFORMANCE PORTFOLIO

BUDGETARY CONTROL REPORT - JUNE 2012

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Corporate Management</u> Employee Expenses	592.6	579.9	12.7		Reduced participation in Superannuation scheme. £32,800 saving from reduced audit fees and £4,300 saving from the reappraisal of banking charges.
Supplies & Services	209.8	172.7	37.1		
<u>Registration of Electors</u> Employee Expenses	67.2	61.6	5.6		Saving due to delay in recruitment of Elections Assistant.
<u>Revenues-Income</u> Supplies & Services	124.9	208.9		84.0	Additional one off expenditure arising as a result of the Localisation of Council Tax, funded from New Burdens Grant.
Income	(373.4)	(457.4)	84.0		

FINANCE & PERFORMANCE PORTFOLIO

BUDGETARY CONTROL REPORT - JUNE 2012

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Central Provisions</u> Employee Expenses	£'000 (5.0)	£'000 -		5.0	The Community Engagement structure was approved by Cabinet on 3rd May 2012 on the basis that the funding shortfall of £5,000 was identified during the year. As anticipated sufficient ongoing savings are contained in this report to enable full funding and reversal of this central provision.
<u>Corporate Income & Expenditure</u> Premises Related Expenses	17.3	15.7	1.6		Saving regarding Drainage Board Levy based upon payment to date.
<u>Movement in Reserves</u> Capital	512.5	481.5	31.0		Reduction in the Minimum Revenue Provision (MRP) payment due to anticipated slippages within the 2012/13 Capital Programme.

FINANCE & PERFORMANCE PORTFOLIO

BUDGETARY CONTROL REPORT - JUNE 2012

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>All other budget heads</u> (including items previously reported)	£'000 (551.6)	£'000 (551.6)	£'000	£'000	
PORTFOLIO TOTAL	594.3	511.3	172.0	89.0	Net Portfolio Total £83,000 Favourable

FINANCIAL MANAGEMENT REPORT - CAPITAL BUDGET MONITORING									
	Original Capital Programme	Carry Forwards	Revised Cap Prog inc c/f & supp	Proposals to Cabinet	Revised Cap Prog inc Qtr 1 Proposals	Actual To Date	Estimate for Qtr 2-4	Latest Projected Outturn	
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	
EXPENDITURE									
Community & Employee Relations	0.0	21.2	21.2		21.2	0.0	21.2	21.2	
Health & Wellbeing	593.0	12.8	605.8		605.8	86.4	519.4	605.8	
Communication & Public Protection	62.9	7.2	70.1		70.1	5.8	64.3	70.1	
Economic & Strategic Development	650.0	414.7	1064.7		1064.7	0.0	1064.7	1064.7	
Environment & Sustainability	1352.3	404.9	1757.2	56.0	1813.2	132.9	1680.3	1813.2	
Leisure & Culture	0.0	0.0	0.0		0.0	-9.6	9.6	0.0	
Finance & Performance	1300.0	34.9	1334.9		1334.9	1019.7	315.2	1334.9	
TOTAL EXPENDITURE	3958.2	895.7	4853.9	56.0	4909.9	1235.3	3674.6	4909.9	
RESOURCES									
Specific Capital Grant - Disabled Facilities Grant	353.0	377.3	353.0		353.0	353.0	3250.7	353.0	
Borrowing	2873.4	120.0	3250.7		3250.7		720.0	3250.7	
Growth Point Grant	600.0	116.3	720.0		720.0		248.1	720.0	
Capital Receipts	131.8	0.0	248.1		248.1		0.0	248.1	
Revenue Contribution		8.1	8.1		8.1	8.1	0.0	8.1	
NEIP funding Waste Mgmt System		9.3	9.3	56.0	65.3	65.3	0.0	65.3	
S106 Funding		264.7	264.7		264.7	264.7	0.0	264.7	
S106 Commuted Sum									
TOTAL RESOURCES	3958.2	895.7	4853.9	56.0	4909.9	691.1	4218.8	4909.9	
UNDER/(OVER RESOURCED)	0.0	0.0	0.0	0.0	0.0			0.0	

NOTES :-

1. All budgets are grossed up with any contribution from outside bodies shown as income in the Resources section.

CAPITAL PROGRAMME MONITORING AS PER BUDGET OFFICERS - 2011/12
 PERIOD 3 April 2012

CLASS ARE:

Portfolio	Budget Officer	Cost Centre	Project	Original Capital Programme £000's	Carry Fwds £000's	Vire / Supps £000's	Revised Capital Programme £000's	Actual To Date £000's	Committed £000's	Latest Projected Outturn £000's	Annual Variance £-/+ £000's	Projected Variance % +/-	COMMENTS	CLASS ARE
Community and Employees Relations	Sue Healey	C8100 Parish Aid	C22000 Aid to parishes	0.0	21.2		21.2	0.0		21.2	0	0	Full spend anticipated - awaiting (aim) from Parish Councils	GRANT
Health and Wellbeing	Sam Palmer	C8100 Housing General Fund	C16017 Home Repair Assis.		3.0	5.0	8.0	-0.4		8.0	0	0	Full spend anticipated	GRANT
Health and Wellbeing	Sam Palmer	C8100 Housing General Fund	C16016 Disabled Facilities Grant	593.0		-102.3	489.7	57.0		489.7	0	0	Full spend anticipated	GRANT
Health and Wellbeing	Sam Palmer	C8100 Housing General Fund	C18019 Renovation Grants		8.8	10.0	19.8	7.8		19.8	0	0	Full spend anticipated	GRANT
Health and Wellbeing	Sam Palmer	C8100 Housing General Fund	C16016 Renovation Grants - Landlords			88.3	88.3	22.0		88.3	0	0	Full spend anticipated	GRANT
Health and Wellbeing	Mark Lane	C3100 Information Technology	C11601 Electronic Records Document Management	30.0	3.4		33.4	4.0		33.4	0	0	Full spend anticipated	VPEM
Public Protection	Mark Lane	C3100 Information Technology	C11606 Citizen Access Facilities				0.0	0.1		0.0	0	0	Full spend anticipated	IFA
Public Protection	Mark Lane	C3100 Information Technology	C11609 Northgate Payroll/HR		3.8		3.8	0.0		3.8	0	0	Full spend anticipated	IFA
Public Protection	Mark Lane	C3100 Information Technology	C11614 Resource Link HR				0.0	1.8		0.0	0	0	Expenditure to be offset by income from Ruth cliffs	IFA
Public Protection	Mark Lane	C3100 Information Technology	C22002 Self Service Kiosk	32.9			32.9	0.0		32.9	0	0	Full spend anticipated	CCR
Public Protection	Mark Lane	C1101 Planning	C10104 Relocation of Stoppability	50.0			50.0	0.0		50.0	0	0	Full spend anticipated in conjunction with Arnold Town Centre re-development	CCR
Economic and Strategic Development	Amanda Lacey	C1304 Estates & Valuation	C10702 Arnold Town Centre Redevelopment	600.0	150.0		750.0	0.0		750.0	0	0	Full spend anticipated once projects approved	CCR
Economic and Strategic Development	Colleen Warren	C1200 Strategy and Performance	C10201 Affordable Housing		264.7		264.7	0.0		264.7	0	0		CCR
Economic and Strategic Development	Stephen Bray	C1303 Public Offices	C10601 Photovoltaic Panels		267.6		267.6	2.8		267.6	0	0	Full spend anticipated once projects approved	CCR
Environment and Sustainability	Steve Wiseman	C1303 Public Offices	C10602 Office Accommodation Joint Working	200.0			200.0	0.0		200.0	0	0	Awaiting final contracts from suppliers - could be a couple of potential scenarios to be identified at Qtr 2	CCR
Environment and Sustainability	Steve Wiseman	C1303 Public Offices	C13000 Safety Surface Renewal	28.0			26.0	1.2		26.0	0	0	Full spend anticipated	CCR
Environment and Sustainability	Steve Wiseman	C5100 Grounds Maintenance	C15111 Replace FN56UBG Body		10.9		10.9	10.9		10.9	0	0	Completed replaced with YTL 12 YHK	CCR
Environment and Sustainability	Melvyn Cryer	C5103 Vehicles	C15114 Replace VJ52SVS Dennis Rigid narrow		1.4		1.4			1.4	0	0	Vehicle spare awaiting artwork	VPEM
Environment and Sustainability	Mark Hurst	C5103 Vehicles	C15115 Replace FJ04BNF Seddon Atkinson Rigid		1.4		1.4			1.4	0	0	Vehicle spare awaiting artwork	VPEM
Environment and Sustainability	Mark Hurst	C5103 Vehicles	C15116 Replace FJ05YFY Seddon Garden Waste		1.4		1.4			1.4	0	0	Vehicle spare awaiting artwork	VPEM
Environment and Sustainability	Mark Hurst	C5103 Vehicles	C15117 Replace AE07DMZ Schmidt Sweeper	84.0			64.0	64.9		64.0	0	0	Vehicle spare awaiting artwork	VPEM
Environment and Sustainability	Mark Hurst	C5103 Vehicles	C15120 Replace Applied Sweeper 1	13.0			13.0			13.0	0	0	Replaced with 3112EKL	VPEM
Environment and Sustainability	Melvyn Cryer	C5103 Vehicles	C15121 Replace Applied Sweeper 2	13.0			13.0			13.0	0	0	Full spend anticipated. Vehicle still to be ordered	VPEM
Environment and Sustainability	Mark Hurst	C5103 Vehicles	C15122 Replace Fuel Tanks	35.0			35.0			35.0	0	0	Full spend anticipated. Vehicle still to be ordered	VPEM
Environment and Sustainability	Mark Hurst	C5103 Vehicles	C15122 Replace Fuel Tanks	35.0			35.0			35.0	0	0	Arrival expected mid August - full spend anticipated	VPEM
Environment and Sustainability	Melvyn Cryer	C5103 Vehicles	C15123 Replace Ford Transit FP55CYL	32.0			32.0			32.0	0	0	Full spend anticipated. Vehicle still to be ordered	VPEM
Environment and Sustainability	Melvyn Cryer	C5103 Vehicles	C15124 Replace Seddon Atkinson Rigid FJ55KAO	170.0			170.0			170.0	0	0	Full spend anticipated. Vehicle still to be ordered	VPEM
Environment and Sustainability	Melvyn Cryer	C5103 Vehicles	C15125 Replace Seddon Atkinson Rigid FJ55KAK	160.0			160.0			160.0	0	0	Full spend anticipated. Vehicle still to be ordered	VPEM
Environment and Sustainability	Melvyn Cryer	C5103 Vehicles	C15126 Replace Dennis kerbsider VX05FVH	140.0			140.0			140.0	0	0	Full spend anticipated. Vehicle still to be ordered	VPEM
Environment and Sustainability	Melvyn Cryer	C5103 Vehicles	C15127 replace kerbsider body VK56JUFY	35.0			35.0			35.0	0	0	Work to start by 16/07/12	VPEM
Environment and Sustainability	Melvyn Cryer	C5103 Vehicles	C15128 Replace Astra Van X221YAL	42.0			42.0			42.0	0	0	Full spend anticipated. Vehicle still to be ordered	IFA
Environment and Sustainability	Caroline McKenzie	C5103 Vehicles	C15129 replace Exhaust Fans in workshop	10.0			10.0			10.0	0	0	Full spend anticipated	IFA
Environment and Sustainability	Mark Hurst	C5103 Vehicles	C15130 Replace Rover Freelander FD04FFB	17.0			17.0			17.0	0	0	Full spend anticipated. Vehicle still to be ordered	CCR
Environment and Sustainability	Kerry Hart	C5103 Vehicles	C13506 Waste Mgmt System	8.1			8.1			8.1	0	0	Full spend anticipated	CCR

Portfolio	Budget Officer	Cost Centre	Project	Original Capital Programme £000's	Carry Forwards £000's	Vire / Supps £000's	Revised Capital Programme £000's	Actual To Date £000's	Committed £000's	Latest Projected Cutturn £000's	Annual £+(-) £000's	Projected Variance %	COMMENT 3	
Environment and Sustainability	Kerry Hart	C7100 Recreation Grounds	C17000 Reinstale KGV	34.3			34.3		3.0	34.3	0	0	Full spend anticipated	CCR
Environment and Sustainability	Kerry Hart	C7100 Recreation Grounds	C17026 Salkop Street youth Facility	65.0			65.0			65.0	0	0	Outstanding planning development decision	CCR
Environment and Sustainability	Kerry Hart	C7100 Recreation Grounds	C17027 Queenslower Ball Court & Play Area	10.1	10.1		10.1	5.0	4.0	10.1	0	0	Outstanding retention	CCR
Environment and Sustainability	Kerry Hart	C7100 Recreation Grounds	C17028 Amot Hill Park - Replace Bows Pavillion	6.7	6.7		6.7		7.7	0.0	0	0	Plant work being reviewed currently	CCR
Environment and Sustainability	Kerry Hart	C7100 Recreation Grounds	C17036 Woodlands Sites Safety Improvements				0.0	-7.6		0.0	0	0	Outstanding finances	CCR
Environment and Sustainability	Kerry Hart	C7100 Recreation Grounds	C17037 Church Lane Play Area	4.0	4.0		4.0		4.0	4.0	0	0	Outstanding retention	CCR
Environment and Sustainability	Kerry Hart	C7100 Recreation Grounds	C17039 Burton Road Play area S106	9.3	9.3		9.3		11.8	9.3	0	0	Outstanding retention and final works balance of 1.5	CCR
Environment and Sustainability	Kerry Hart	C7100 Recreation Grounds	C17040 Celverton parish council S106				0.0	56.0		56.0	56	56	To be taken down from section 106 funding	CCR
Environment and Sustainability	Kerry Hart	C7101 Recreation Grounds	C17050 Monument Repairs	20.0	20.0		20.0		20.4	20.0	0	0	Full spend anticipated	CCR
Environment and Sustainability	Kerry Hart	C7100 Recreation Grounds	C17503 Cemeletes Land Purchase	360.0	360.0		360.0			360.0	0	0	Ongoing scheme	ALB
Leisure and Culture	Clare Spencer	C7107 Richard Herrod Leisure	C20500 R Herrod Changing Pavillion				0.0	-9.6			0	0	Full spend anticipated	CCR
Finance & Performance	Colleen Warren	C8150 Finance	C22003 Local Authority Mortgage Scheme	1000.0			1000.0	1000.0		1000.0	0	0	Spend complete	Loan
Finance & Performance	Colleen Warren	C8200 Asset Management Fund	C11102 Asset Management Fund	300.0	15.1		315.1			315.1	0	0	Full spend anticipated since projects approved	CCR
Finance & Performance	Jayne Cox	C8200 Asset Management Fund	C22207 AMF ALC Water Tanks		11.6		11.6	11.6		11.6	0	0	Spend complete	CCR
Finance & Performance	Lesley Stalon	C8200 Asset Management Fund	C22211 AMF - Decent Homes				0.0			0.0	0	0	Spend complete	CCR
Finance & Performance	Jayne Cox	C8200 Asset Management Fund	C22214 AMF - Voltage Optimisation Unit		8.2		8.2	8.2		8.2	0	0	Spend complete	VPEM
Total Capital Programme				3958.2	895.7	0.0	4853.9	1235.3	50.9	4909.9	56.0	0.0		