



Report to Cabinet

Subject: Quarterly Budget Monitoring, Performance Digest & Virement Report

Date: 2 February 2012

Author: Senior Management Team

1. PURPOSE OF THE REPORT

- To inform Cabinet of the position against Improvement Actions and Performance Indicators in the 2011/2012 Council Plan
- To seek Cabinet approval for changes to targets as set out in Section 3
- To update Cabinet on the likely outturn of the Revenue and Capital Budgets for the 2011/2012 financial year. The budgets include all carried forward amounts from the 2010/2011 financial year.
- To seek Cabinet approval where required for budget changes outlined in this report at Appendices 2 and 3
- To inform Cabinet of virements approved during quarter ended December 2011, as set out in Appendix 4

2. BACKGROUND

- 2.1 The Council has made a commitment to more closely align budget and performance management. This is in line with accepted good practice.
- 2.2 To deliver this commitment, systems to monitor performance against revenue and capital budgets, improvement activity and performance indicators have been brought together and are embedded in the way the Council works.
- 2.3 In addition, performance reports focus more directly on the Council's priorities and offer an "early warning" system of instance where targets may not be secured.

3. QUARTERLY PROGRESS REPORT

- 3.1 Appendices 1-4 set out details of the summary financial and performance position.
- 3.2 The Financial Information section includes details of variances for the year to date against the originally approved budget for each portfolio area. Cabinet is recommended to approve these changes.
- 3.3 A summary setting out the implications of these changes for the overall financial position for the Council is set out in section 4 below.
- 3.4 Performance information is presented in the format derived from the Covalent Performance Management system, as agreed and implemented in 2009/10, after discussion and engagement with Performance Review Scrutiny Committee. The information relates to improvement actions and performance indicator targets agreed by Cabinet and Council in March, April and June 2011, as amended at subsequent Cabinet meetings where applicable.
- 3.5 Attached at Appendix 1 are two summary reports from the Covalent system. They summarise progress towards Improvement Actions and Performance Indicators for the third quarter of 2011/12. These are sorted by Portfolio Holder responsibilities. Summary reports will in due course be made available on the Covalent system and on the Council's website. Also included as an appendix are details of outcomes achieved during the quarter.
- 3.6 At this stage in the year, these reports cover only those performance indicators suitable for quarterly monitoring. A symbol-based system similar in principle to a traffic light system is used to assess progress – details are explained at the front of each report and these show in colour on screen for easier viewing, retaining “traffic light” principles. There are also progress bars for Improvement Actions, and trend arrows for performance indicators (note that an upward arrow indicates improved performance, irrespective of whether improvement is represented by a higher or lower value).

3.7 In reporting performance, the following conventions are followed.

- Improvement actions must be on target against milestones set out in Covalent to be assessed as “completed” or “assigned; in progress”
- Performance indicators must be in line with their profiled performance at this stage of the year to be assessed as on target.
- Explanations should be included for any tasks or indicators assessed at Amber or Red (slightly or significantly below target for indicators; “unassigned” or “overdue” for tasks)
- Where Cabinet has agreed to an amended target, progress will be assessed against that amended target rather than the original target.

3.8 For actions that are overdue and indicators significantly below target, recommendations for changes to targets may also be recommended where these are felt to be necessary.

3.9 There are two actions for which changes to target dates are requested in the current quarter.

Portfolio Area	Action	Original Target	Proposed Target	Reason for change
Environment and Sustainability	Ensure appropriate facilities and open space provision in development sites	30 September 2011	31 July 2012	Following the recent Council restructure, responsibility in future will lie with Parks and Street Care Manager. Proposed to revise timescale following discussions with Planning Policy. Policy to be refreshed in the interim before full review alongside Community Infrastructure Levy review in Summer 2013
Community and Employee Relations	Review the opportunity to increase community involvement in the planning process	31 December 2011	31 December 2012	Launched Neighbourhood Plan process with Newstead Parish Council and partners in January 2012

3.10 There are also two performance indicators for which it is requested that reporting is suspended – these are the indicators for the number of new businesses surviving for 12 months and showing growth (LI 093) and the indicator for new businesses started in Gedling (LI 135). The data for these had been sourced from Business Link’s regional service, but that service ended in November 2011 so, at present, there is no other means of sourcing this information. It is however recognised that these measures are important for the Borough and relate closely to the Council’s priorities and steps are being taken to gather the data through alternative sources.

4. OVERALL FINANCIAL POSITION

4.1 The following summary brings together the overall financial position of the General Fund and the expected total spend for the year. Appendix 2 outlines how the General Fund Revenue budget and expected net expenditure is divided between the Portfolio areas of the Council and the summary of the changes reported.

4.2 This information has been compiled using the best information made available to Financial Services by the relevant Service Managers as at 31st December 2011. The overall resource implication for the Council General Fund is a predicted under spend of £14,500 against the Cabinet’s General Fund maximum budget.

4.3 General Fund Revenue Budget 2011/2012

Change Analysis at 31 December 2011	£
The original 2011/12 budget approved by Council on 2 March 2011	13,223,900
On 2 June 2011 Council approved carry forward schemes that had slipped from the 2010/11 Revenue Programme	178,900
Net increase in budget approved at Council 7 July 2011	10,400
Cabinet’s Maximum Budget	13,413,200
Changes approved at Quarter 1	(16,500)
Changes approved at Quarter 2	(9,800)
Changes for approval at Quarter 3	11,800
Projected under spend against the Cabinet’s Maximum Budget at the end of the year	(14,500)
The projected net expenditure at the year end and Approved Budget for 2011/12 will be	13,398,700

4.4 Members are asked to note a number of significant amendments to the revenue budgets which are detailed in Appendix 2 and summarised below:

- **Management Restructure**

The report to Council on 6 July 2011 estimated redundancy and retirement costs to be in the range of £325,000 to £570,000, with estimated ongoing annual savings of £160,000 to £225,000, once the new structure is in place.

Decisions already taken have resulted in first year one-off costs totalling £236,500, which were reflected in the quarter 2 budget monitoring report. Further net costs of £175,400 are included within this report, which to date, give total part year costs of £411,900. As the final staffing structure has yet to be fully implemented, there may be further costs which will be reported as they arise, but these will be contained within the overall estimate.

The full year effect of the Management Restructure has been included within the 2012/2013 budget, giving a net saving of £156,900 rising to £160,300 by 2016/2017.

- **Building Control**

The Building (Local Authority Charges) Regulations 2010 which came into force in 2010 state that where Local Authorities are in a position where there are no surpluses in the earmarked reserve to fund an in year deficit, the deficit should be met from unallocated General Fund balances. The Authority should subsequently set charges or reduce expenditure in the following year to replenish the General Fund unallocated balance.

The Council's Building Control reserve had a balance of (£8,407) as at April 2011 and this has now been fully utilised, meaning that a projected deficit at the 31 March 2012 of £119,300 will need to be met by General Fund balances.

The Building Control base budget has been reviewed as part of the current Budget process and together with the new management structure changes and fee increases, it is anticipated that the service will make a small surplus in 2012/2013 and in subsequent years, which will be used to replenish General Fund Balances.

- **Elections**

When the original budget for the Local Election was prepared, it had not been confirmed that a Referendum on the Alternative Voting System would be taking place and what costs and subsequent reimbursements would be allowed.

As a result of the Referendum being held on the same day as the Local Election, most costs were split approximately 50/50 between the Local Election and the Referendum and based on the claim submitted to the Election Claims unit, it will result in a net saving of around £65,000 to the Council, subject to the claim being settled.

- **Major Revenue Budget Change**

All Revenue Budget changes in excess of £50,000 are listed in the table below for information.

Public Land and Buildings - Income (Bestwood Lodge Hotel)	£143,200
Central Provisions (Bestwood Lodge Hotel)	(£143,200)
Elections (net)	(£65,000)
Net Management Restructure	£175,400
Rent Allowances payments	£94,900
Rent Allowances income	(£125,200)
Public Offices – Premises (Nottingham East Clinical Commissioning Group)	£130,000
Public Offices Income – Grant from NHS	(£130,000)

4.5 Capital Budget 2011/2012 - Change Analysis at 31 December 2011

<u>Approved Capital Programme 2011/12</u>	£
Original 2011/12 budget approved by Council on 2 March 2011	2,656,000
Capital Carry Forwards from 2010/11 approved by Council on 2 June 2011.	703,200
Changes approved at Quarter 1	96,500
Changes approved at Quarter 2	327,900
The current total approved budget for 2011/2012	3,783,600
 <u>Proposed Quarter 3 Amendments to the 2011/12 Programme</u>	
 <u>Schemes identified for deferral to 2012/2013</u>	
Relocation of Shopmobility	(50,000)
Arnold Town Centre Redevelopment	(600,000)
Asset Management Fund	(150,000)
<u>Savings identified:</u>	
Church Lane Play Area	(6,400)
<u>Additional budget requirement:</u>	
Burton Road Play Area Improvements funded by WREN grant	50,000
Disabled Facilities Grants funded by Government Grant	53,000
Total Proposed Amendments To Capital Programme	(703,400)
Proposed Revised Capital Programme 2011/12	3,080,200
Actual Expenditure to Quarter 3 2011/12	1,307,813
Estimated Expenditure Quarter 4 2011/12	1,772,387
Projected Outturn 2011/12	3,080,200
Projected Capital Programme Variance 2011/12	0

A Capital Programme monitoring summary is attached at Appendix 3.

There is currently sufficient funding available in 2011/2012 to finance the Capital Programme as outlined in appendix 3.

5. RESOURCE IMPLICATIONS

The nature of the report is such that it has significant resource implications across the Council. The report itself demonstrates how resources are being managed.

6. RECOMMENDATIONS

Members are **recommended**:













- To approve the changes to Performance Indicator targets as detailed in paragraph 3.9 and 3.10 of the report, as amendments to the agreed Council Plan.
- To agree the General Fund Revenue Budget changes in appendix 2.
- To agree further amendments to the capital programme schemes totalling a reduction of £800,000 for deferral schemes; savings of £6,400 in respect of completed schemes and; the further addition of £50,000 for improvements to Burton Road play area funded by a grant contribution from WREN and the addition of £53,000 for Disabled Facilities Grants funded by additional Government Grant.
- To include details of budget and performance monitoring in a quarterly performance digest, to be published on the Council's website and Intranet; in line with the recommendations of Performance Review Scrutiny Committee.

Quarter 3 Actions Report















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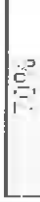










Action Status	
	Cancelled
	Overdue; Neglected
	Unassigned; Check Progress
	Not Started; Resuming; In Progress; Assigned
	Completed

Portfolio Owners Communications and Public Protection Portfolio


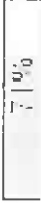














Title	Managed By	Status	Completion Date	Progress Bar	Notes
Continue to support South Nottinghamshire Community Safety Partnership and contribute to the implementation of agreed action plans	Keith Tansley		31-Mar-2012		
Design and implement measures to reduce business crime	Keith Tansley		31-Mar-2012		
Reduce incidents of fly tipping, graffiti and littering through education and enforcement	Peter Baguley		31-Mar-2012		
Explore means of improving engagement and communication with young people	Stephen Bray		31-Mar-2012		
Seek public views on priorities to inform future budget and service planning	Stephen Bray		31-Oct-2012		
Explore new ways for communication and promotion of services to customers	Stephen Bray		31-Mar-2012		















Portfolio Owners Community and Employee Relations Portfolio

Title	Managed By	Status	Completion Date	Progress Bar	Notes
Enhance performance through improvements to employee engagement	Stephen Bray		31-Mar-2012		
Reviewing Absence Management Policies and Procedures	Stephen Bray		31-Dec-2012		
Progress implementation of Fast4ward	Mark Kimberley		31-Mar-2012		
Improve understanding of our customers' needs and their views of our services	Stephen Bray		31-Mar-2012		
Progress opportunities for channel migration to improve customer choice and deliver services more efficiently	Mark Kimberley		31-Mar-2012		
Implement the requirements of the Equality Act	Stephen Bray		31-Mar-2012		
Explore the opportunities for improving skills by supporting and developing volunteers	Keith Tansley		31-Mar-2012		

Title	Managed By	Status	Completion Date	Progress Bar	Notes
Review the opportunity to increase community involvement in the planning process	Peter Baguley		30-Dec-2011		Launched Neighbourhood Plan process with Newstead Parish Council and partners in January 2012. Change to target date requested to 30 December 2012.
Continue to strengthen and develop links with and between Parish Councils	Peter Baguley		31-Mar-2012		
Explore the needs of the older population to help shape future service delivery	Stephen Bray		31-Mar-2012		
Manage election and post election process, including Members' Induction	Stephen Bray		31-Mar-2012		
Implement Member Charter Action Plan	Stephen Bray		31-Mar-2012		
Review and where necessary improve staff communication and engagement activity	Stephen Bray		31-Mar-2012		


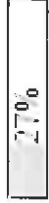


Portfolio Owners Economic and Strategic Development Portfolio





Title	Managed By	Status	Completion Date	Progress Bar	Notes
Progress proposals to re-develop Arnold Town Centre	Mark Kimberley		31-Mar-2012		
Develop and implement a local employment scheme delivering improvements to skills and employability	Stephen Bray		30-Sep-2012		
Implement regeneration plans in priority neighbourhoods including Killisick and Netherfield	Keith Tansley		31-Mar-2012		
Support local businesses through the Creative Greenhouse network	Keith Tansley		31-Mar-2012		
Progress development of the former Gedling Colliery/Chase Farm site	Peter Baguley		31-Mar-2012		Discussing options with Homes and Communities Agency
Implement a 'Development Management approach to all major planning proposals	Peter Baguley		31-Mar-2012		
Explore, and if appropriate, progress physical regeneration in Newstead Village	Stephen Bray		31-Mar-2012		
Progress the Local Development Framework including Core Strategy	Stephen Bray		31-Mar-2012		


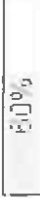






Title	Managed By	Status	Completion Date	Progress Bar	Notes
Agree and manage delivery of Gedling Local Investment Agreement and contribute to review of Nottingham Housing Market Area Local Investment Plan	Stephen Bray		31-Mar-2012		
Derive a robust and justifiable housing needs requirement for Gedling Borough to feed into the Core Strategy	Stephen Bray		31-Mar-2012		
Implement Housing Strategy Action Plan	Stephen Bray		31-Mar-2012		
Manage the delivery of affordable housing to meet the Borough's requirements through appropriate measures including provision of on-site or commuted sums	Stephen Bray		31-Mar-2012		Suitable opportunities have not arisen for the commuted sum, though there are potential sites in the borough. The overall issue of affordable housing provision is being addressed through the local delivery plan.
Review current health of shopping centres and deliver agreed improvement plan	Stephen Bray		31-Mar-2012		
Promote and support self employment	Stephen Bray		31-Mar-2012		
Co-ordinate and encourage local business training, seminars and networking events tailored to meet needs of local business	Stephen Bray		31-Mar-2012		







Title	Managed By	Status	Completion Date	Progress Bar	Notes
Review and assess local skills levels against current and future business/market needs	Stephen Bray		31-Mar-2012		
Strengthen school/business links through work placements, mentoring, job-shadowing programmes	Stephen Bray		31-Mar-2012		

Portfolio Owners Environment and Sustainability Portfolio

















Title	Managed By	Status	Completion Date	Progress Bar	Notes
Encourage and promote personal responsibility for the quality of the environment through education and enforcement activity	Dave Parton		31-Mar-2012		
Implement public toilet rationalisation and improvement plan	Dave Parton		31-Mar-2012		All seven toilets scheduled to be closed were locked on 1st April 2011. Calverton PC has now determined to re-open and maintain the toilets at St Wilfrid's Squire. The Estates Department are drawing up a licence. Burton Joyce Parish Council have now determined not to acquire these toilets which they were going to change use into Parish Council office accommodation so these remain closed. Carlton Hill auto-loo change of use request (possibly to ice cream sales) is being dealt with by the Estates Dept. Other auto-loos will be demolished over the next 18 - 24 months as funds become available.

Title	Managed By	Status	Completion Date	Progress Bar	Notes
Encourage and improve participation in existing recycling schemes	Dave Parton		31-Mar-2012		Attendance at Arnold Carnival and Gedling Show were well received and the love food hate waste recipes for left over food were popular. The new stand looked really good in prime locations. Further works planned following the implementation of our new waste software which will now start to build up a picture of where participation levels are low and these areas will then be targeted later this year.
Explore opportunities to recycle a wider range of materials	Dave Parton		31-Mar-2012		The County Council have recently advised us that the waste disposal contractor will shortly be submitting a planning application for a new facility that may enable the district councils to collect food waste in the future, this would give an opportunity to decrease our residual waste and enhance our recycling performance. Also investigating how much wood we collect from our customers and whether it is viable to collect separately for recycling.

Title	Managed By	Status	Completion Date	Progress Bar	Notes
Explore and implement procurement of more energy efficient vehicles and plant machinery	Dave Parton		30-Nov-2012		A capital development bid has now been made for the purchase of an electric vehicle in 2012/13.
Undertake feasibility study into future availability of cemetery land	Dave Parton		31-Mar-2012		The site identified may not now be available and the possibility of a Crematorium is also being discussed with the Planning Department, who have been approached by a contractor who builds and operates crematorium and as part of the package will also provide cemetery land that can be used by the residents of the borough. This project is ongoing but it is difficult to set clear milestones as a result at present.
Improve visibility of street cleaning service in town centres	Dave Parton		30-Sep-2012		Review undertaken, changes to be implemented Nov 2011 when the new vehicle is delivered enabling effective and efficient delivery of applied sweepers to the town centres thereby providing high profile presence in these areas.
Review Council's Emergency Plan	Dave Parton		31-Mar-2012		















Title	Managed By	Status	Completion Date	Progress Bar	Notes
Explore the opportunities to generate renewable energy on the Council's own buildings and land to take advantage of 'Feed in' Tariffs	Peter Baguley		31-Mar-2012		Reviewing proposals in light of changes to Feed in tariffs.
Continue partnership arrangement with 'Green Energy Doctor' to install energy saving measures in houses	Peter Baguley		31-Mar-2012		
Develop and manage Public Realm Works improvement programme with Gedling Homes	Stephen Bray		31-Mar-2012		



Portfolio Owners Finance and Performance Portfolio

Title	Managed By	Status	Completion Date	Progress Bar	Notes
Review current organisational arrangements to achieve reductions in management costs	John Robinson		31-Oct-2012		
Minimise incidents of benefit fraud	Mark Kimberley		31-Mar-2012		
Improve take up of Housing Benefits	Mark Kimberley		31-Mar-2012		
Improve benefit processing times	Mark Kimberley		31-Mar-2012		
Improve take up of Small Business Rate Relief	Mark Kimberley		31-Mar-2012		
Explore and exploit joint procurement/service delivery opportunities where these serve the best interests of Gedling	Mark Kimberley		31-Mar-2012		
Review payment methods for council services	Mark Kimberley		31-Mar-2012		
Improve management information through greater use of Information Technology within Direct Services	Dave Parton		30-Jun-2011		


Title	Managed By	Status	Completion Date	Progress Bar	Notes
Review and address the implications of the Localism Bill	Stephen Bray		31-Mar-2012		
Review and introduce new performance management framework to reflect Council's performance needs and any new Government requirements	Stephen Bray		31-Mar-2012		

Portfolio Owners Health and Wellbeing Portfolio


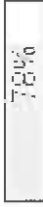












Title	Managed By	Status	Completion Date	Progress Bar	Notes
Review Choice Based Lettings	Stephen Bray		31-Mar-2012		
Work with health colleagues to seize opportunities for health improvement arising from NHS restructure	Jayne Cox; Keith Tansley		31-Mar-2012		Confirmation of representation on their Board still awaited from the Clinical commissioning Board.
Deliver health actions plans within Netherfield and Killisick wards	Keith Tansley		31-Mar-2012		
Deliver domestic abuse reduction strategy in partnership with the South Nottinghamshire Community Partnership	Keith Tansley		31-Mar-2012		Locality plans are in place in hot spot locations.
Decrease level of fuel poverty experienced in the Borough	Peter Baguley		31-Mar-2012		
Maximise spend on Disabled Facilities Grant adaptations to allow residents to stay in their own homes	Peter Baguley		31-Mar-2012		Spend on target for year end
Support private property owners to return empty and below standard housing into habitation	Peter Baguley		31-Mar-2012		New designation of when a property is vacant will influence the delivery of this.

Title	Managed By	Status	Completion Date	Progress Bar	Notes
<p>Access funding to implement initiatives to prevent homelessness</p>	<p>Stephen Bray</p>	<p></p>	<p>31-Mar-2012</p>	<p></p>	<p>We are currently considering a range of options in response to the Localism Bill and our relationship with the private sector letting agents. An Accommodations Officer, funded via Nottingham County Council will be starting in October 2011 to work with 16 and 17 year olds, and we are planning on approaching local registered providers to discuss with them options to house 16 and 17 year olds.</p>

Portfolio Owners Leisure and Communities












Title	Managed By	Status	Completion Date	Progress Bar	Notes
Ensure appropriate facility and open space provision in development sites	Keith Tansley	●	30-Sep-2011		<p>Following the recent Council restructure, responsibility in future will lie with Parks and Street Care Manager.</p> <p>Proposed to revise timescale following discussions with Planning Policy. Policy to be refreshed in the interim before full review alongside Community Infrastructure Levy review in Summer 2013.</p> <p>Revised target date requested of 31 July 2012</p>

Portfolio Owners Leisure and Culture Portfolio

Title	Managed By	Status	Completion Date	Progress Bar	Notes
Ensure that the Parks & Open Spaces Strategy reflects the cross-border issues with the City of Nottingham	Keith Tansley		29-Feb-2012		
Develop planned programme of youth diversionary activities	Keith Tansley		31-Mar-2012		
Review with community groups ownership and management of Community Centres	Keith Tansley		31-Mar-2012		
Develop opportunities for public art in the borough	Keith Tansley		30-Sep-2012		
Co-ordinate delivery of Changing Lifestyles Action Plan focussing on priority neighbourhoods	Keith Tansley		31-Mar-2012		
Deliver a diverse range of events and projects, encouraging local organisations to participate in stage performances and community activities provided at the Arnold Carnival and Gedling Show	Keith Tansley		31-Mar-2012		
Develop sports coaches in the borough	Keith Tansley		31-Mar-2012		










Quarter 3 Indicator Report for Cabinet

Key

PI Status		Long Term Trends		Short Term Trends	
	Alert		Improving		Improving
	Warning		No Change		No Change
	OK		Getting Worse		Getting Worse
	Unknown				
	Data Only				






Portfolio Owners Communications and Public Protection Portfolio

PI Code & Short Name	Managed By	Priority Theme	Q3 2011/12		2011/12		Status	Trend compared to previous year	Trend compared to previous quarter	Latest Note
			Value	Target	Year to date Value	Annual Target				
LI076 Level of All Crime across Gedling Borough rate per 1000 population- quarterly cumulative figure	Keith Tansley	A place of safe and strong communities	12	12.75	40.9	38.25				There is a year to date reduction of 4.4% against the previous year. Targeted work in Partnership Plus areas has brought about 30% plus decreases in Carlton, however Netherfield & Colwick is still the priority target area. Over the past 3 months crime has reduced in Netherfield.
LI081 Level of recorded anti-social behaviour across Gedling Borough (per 1000 population) - quarterly cumulative figure	Keith Tansley	A place of safe and strong communities	8.8	8.21	27.8	24.64				Whilst performance did not not achieve the quarterly target, there is year to date reduction in ASB incidents of 9.5%, a total of 3135 incidents. Targeted work is taking place in identified hot spot locations along with mainstream delivery.

PI Code & Short Name	Managed By	Priority Theme	Q3 2011/12		2011/12		Status	Trend compared to previous year	Trend compared to previous quarter	Latest Note
			Value	Target	Year to date Value	Annual Target				
LI 131 Number of successful fly tipping and Duty of Care prosecutions (cumulative figure)	Peter Baguley	A place of Safe and Strong Communities	4	3	7	4				
LI 107 Number of litter and dog fouling penalty notices served	Peter Baguley	A place of Safe and Strong Communities	29	25	90	100				
LI 132 Proportion of litter and dog fouling penalty notices paid or prosecuted	Peter Baguley	A place of Safe and Strong Communities	89.7%	75%	80%	75%				

Portfolio Owners Community and Employee Relations Portfolio

PI Code & Short Name	Managed By	Priority Theme	Q3 2011/12		2011/12		Status	Trend compared to previous year	Trend compared to previous quarter	Latest Note
			Value	Target	Year to date Value	Annual Target				
L1006 Working Days Lost Due to Sickness Absence (rolling 12 month total)	Stephen Bray	Operational vision and strategy: Gedling as a top performing Council	10.58 days	9.50 days	10.58 days	9.50 days	●	↓	↑	The figure for the 12 months to December 2011 represent the best performance since May 2011 and reflects a downward cumulative trend evident over the past three months. However, results remain worse than target, so the need to introduce revisions to the current Absence Management policies remains and these will be brought forward for consultation with unions early in the new year. A revised return to work proforma has been introduced and has been well received by managers.

PI Code & Short Name	Managed By	Priority Theme	Q3 2011/12		2011/12		Status	Trend compared to previous year	Trend compared to previous quarter	Latest Note
			Value	Target	Year to date Value	Annual Target				
LI052 Percentage of calls to the contact centre answered (or call back made) - 12 month rolling total	Mark Kimberley	Operational vision and strategy: Gedling as a top performing Council	90.8%	85.0%	90.8%	85.0%				
LI055 Number of 'hits' on the website	Stephen Bray	Operational vision and strategy: Gedling as a top performing council	3,391,760	2,515,993	8,745,444	10,873,972		Target to be set	Target to be set	
LI097 Percentage of complaints upheld/part upheld	Mark Kimberley	Operational vision and strategy: Gedling as a top performing council	43.59%		46.96%			Target to be set	Target to be set	No target set for 2011/12, baseline data being gathered to set target in future years

Portfolio Owners Economic and Strategic Development Portfolio










PI Code & Short Name	Managed By	Priority Theme	Q3 2011/12		2011/12		Status	Trend compared to previous year	Trend compared to previous quarter	Latest Note
			Value	Target	Year to date Value	Annual Target				
NI 154 Net additional homes provided	Stephen Bray	A place where people can lead a healthy and active lifestyle	62	107	219	322				Figures for the quarter are in line with those for quarter 3 in previous years. The total for the year so far already exceeds the full year total for 2008/09. However, it is looking increasingly unlikely that the improvement seen in 2010/11 will be matched and it is possible that the full year figure will be below the total secured in 2009/10, reflecting continued difficult economic circumstances.
NI 157a Percentage of Major planning applications processed within 13 weeks	Peter Baguley	A place where we can take care of our environment	57.14%	76.00%	66.67%	76.00%				Due to the low numbers involved (7 applications) downturn in performance due to 3 applications taking over 13 weeks due to agent change, viability

PI Code & Short Name	Managed By	Priority Theme	Q3 2011/12		2011/12		Status	Trend compared to previous year	Trend compared to previous quarter	Latest Note
			Value	Target	Year to date Value	Annual Target				
NI 157b Percentage of Minor planning applications processed within 8 weeks	Peter Baguley	A place where we can take care of our environment	79.55%	78.00%	77.39%	78.00%				
NI 157c Percentage of Other planning applications within 8 weeks	Peter Baguley	A place where we can take care of our environment	85.00%	91.00%	87.99%	91.00%				Of the small number of applications in October, a high percentage proved to be contentious and were referred through other processes which delayed the applications.
NI 152 Working age people on Job Seeker Allowance	Stephen Bray	A place that contributes to a vibrant and prosperous Greater Nottingham	3.5%	Tracker indicator	3.5%	Tracker indicator		-	-	
LI093 Number of new business	Stephen Bray	A place that contributes to		90		120				Due to the Business Link regional service ending in

PI Code & Short Name	Managed By	Priority Theme	Q3 2011/12		2011/12		Status	Trend compared to previous year	Trend compared to previous quarter	Latest Note
			Value	Target	Year to date Value	Annual Target				
surviving for 12 months and showing growth		a vibrant and prosperous Greater Nottingham								November 2011, the data is no longer collected and circulated as before. It is hoped that a different source can be found for 2012/13 and it is requested that this indicator be suspended from being reported to Cabinet until then.
LI 135 Number of new businesses started in Gedling	Stephen Bray	A place that contributes to a vibrant and prosperous Greater Nottingham	£	38	£	50	£	£	£	Due to the Business Link regional service ending in November 2011, the data is no longer collected and circulated as before. It is hoped that a different source can be found for 2012/13 and it is requested that this indicator be suspended from being reported to Cabinet until then.

Portfolio Owners Environment and Sustainability Portfolio













PI Code & Short Name	Managed By	Priority Theme	Q3 2011/12		2011/12		Annual Status	Trend compared to previous year	Trend compared to previous quarter	Latest Note
			Value	Target	Year to date Value	Annual Target				
NI 191 Residual household waste per household in Kg	Dave Parton	A place where we can take care of our environment	131.27kg	133.75kg	398.12kg	535kg				This is an estimate only, all figures not yet available
NI 192 Percentage of household waste sent for reuse, recycling and composting	Dave Parton	A place where we can take care of our environment	38.47%	38.50%	38.47%	38.50%				Initiatives have been undertaken to help promote more recycling, further works are planned following the implementation of the new waste software which will now start to build up a picture of where participation levels are low and these areas will then be targeted later this year. Quarter 3 performance is only slightly beneath target by 0.3%
NI 195a Percentage of streets with unacceptable	Dave Parton	A place where we can take care of our	1%	4%	1%	4%				

PI Code & Short Name	Managed By	Priority Theme	Q3 2011/12		2011/12		Status	Trend compared to previous year	Trend compared to previous quarter	Latest Note
			Value	Target	Year to date Value	Annual Target				
levels of litter		environment								
NI 195b Percentage of streets with unacceptable levels of detritus	Dave Parton	A place where we can take care of our environment	3.9%	11%	10.4%	11%				
NI 195c Percentage of streets with unacceptable levels of graffiti	Dave Parton	A place where we can take care of our environment	3%	1%	3%	1%				Difficulties in staffing to deliver graffiti cleaning experienced during quarter 3 have now been addressed and service standards will improve in final quarter of the year. Negotiations in progress to allow this improvement to continue in 2012/13
LI 133 Number of fly tipping incidents reported to Gedling Borough Council	Dave Parton	A place where we can take care of our environment	610	Tracker indicator	1199	Tracker indicator				

PI Code & Short Name	Managed By	Priority Theme	Q3 2011/12		2011/12		Status	Trend compared to previous year	Trend compared to previous quarter	Latest Note
			Value	Target	Year to date Value	Annual Target				
LI 106 Percentage of fly tipping incidents removed within 2 working days	Dave Parton	A place where we can take care of our environment	97%	93%	96%	93%				
LI 137 Percentage of incidents of offensive graffiti removed within 2 working days	Dave Parton	A place where we can take care of our environment	85%	100%	94%	100%				Difficulties in staffing to deliver graffiti cleaning experienced during quarter 3 have now been addressed and service standards will improve in final quarter of the year. Negotiations in progress to allow this improvement to continue in 2012/13
LI 136 Percentage of incidents of high visibility graffiti removed within 10 working days	Dave Parton	A place where we can take care of our environment	92%	98%	95%	98%				Difficulties in staffing to deliver graffiti cleaning experienced during quarter 3 have now been addressed and service standards will improve in final quarter of the year. Negotiations in progress to allow this improvement to continue in 2012/13

Portfolio Owners Finance and Performance Portfolio

PI Code & Short Name	Managed By	Priority Theme	Q3 2011/12		2011/12		Status	Trend compared to previous year	Trend compared to previous quarter	Latest Note
			Value	Target	Year to date Value	Annual Target				
LI017 Percentage of Business Rates Collected	Mark Kimberley	Operational vision and strategy: Gedling as a top performing Council	88.6%	90.3%	60.6%	98.4%				The instalment period for payment has been extended from January to March, so individuals have two extra months to spread payment over. It is hoped that the final total for the year will be on target.
LI018 Percentage of invoices paid within 30 days	Mark Kimberley	Operational vision and strategy: Gedling as a top performing council	97.70%	98.00%	95.79%	98.00%				Systems problems have now been addressed and Qtr 3 performance now broadly in line with target. The percentage achieved is very marginally below target, but only by 0.3%.
LI016 Percentage of Council Tax collected	Mark Kimberley	Operational vision and strategy: Gedling as a top performing Council	86.90%	87.50%	58.30%	98.50%				




PI Code & Short Name	Managed by	Priority Theme	Q3 2011/12		2011/12		Status	Trend compared to previous year	Trend compared to previous quarter	Latest Note
			Value	Target	Year to date Value	Annual Target				
NI 181 Time taken to process Housing Benefit/Council Tax Benefit new claims and change events (in calendar days)	Mark Kimberley	A place of safe and strong communities	7.0 days	10.0 days	9.0 days	10.0 days				
LI047 Percentage of invoices paid within 10 days - local suppliers	Mark Kimberley	A place that contributes to a vibrant and prosperous Greater Nottingham	93.3%	90%	88.62%	90%				
LI074 Average time to process new Housing Benefit claims (in calendar days)	Mark Kimberley	A place of safe and strong communities	15 days	19 days	18 days	19 days				
LI075 Average time to process Housing Benefit change in circumstances (in calendar days)	Mark Kimberley	A place of safe and strong communities	5 days	8 days	7 days	8 days				

Portfolio Owners Health and Wellbeing Portfolio

PI Code & Short Name	Managed By	Priority Theme	Q3 2011/12		2011/12		Status	Trend compared to previous year	Trend compared to previous quarter	Latest Note
			Value	Target	Year to date Value	Annual Target				
LI051 Average time to process homeless applications (number of working days)	Stephen Bray	A place where people are treated fairly and have the opportunity to get involved; A place where people can lead a healthy and active lifestyle	21 days	25 days	15.83 days	25 days				
LI086 Average length of time spent in temporary accommodation (in weeks)	Stephen Bray	A place where people can lead a healthy and active lifestyle	10.5 wks	10 wks	10.3 wks	10 wks				The figures were adversely affected by four specific cases where there were difficulties in placing into permanent housing due to the following reasons: complicated eligibility issues, property suitability due to disability, shortage of 2 bedroom accommodation, unsuitable for rehousing due to unresolved rent arrears.

PI Code & Short Name	Managed By	Priority Theme	Q3 2011/12		2011/12		Status	Trend compared to previous year	Trend compared to previous quarter	Latest Note
			Value	Target	Year to date Value	Annual Target				
LI098 Percentage of those presenting for housing advice who submit a homeless application	Stephen Bray	A place where people can lead a healthy and active lifestyle	5%	10%	4%	10%				

Portfolio Owners Leisure and Culture Portfolio

PI Code & Short Name	Managed By	Priority Theme	Q3 2011/12		2011/12		Status	Trend compared to previous year	Trend compared to previous quarter	Latest Note
			Value	Target	Year to date Value	Annual Target				
LI027 Number of visits to leisure centres	Keith Tansley	A place where people can lead a healthy and active lifestyle	246,291	244,642	752,676	1,075,000				Quarter 3 performance is on target, however the final attendance figure for the full year is expected to be under target for the following reasons 1. The all weather pitch figures are down due to the quality of the pitches, local competition and a general decline in informal / team sport bookings. 2. The Big Splash campaign launched in December to try and stop the decline in public swimming (This is an issue both locally and nationally), however the effects of this promotion won't be known for a few months (as December is a notoriously quiet month and any

PI Code & Short Name	Managed By	Priority Theme	Q3 2011/12		2011/12		Status	Trend compared to previous year	Trend compared to previous quarter	Latest Note
			Value	Target	Year to date Value	Annual Target				
										<p>promotions during this period make little impact to the attendance figures and the campaign will take time to establish). We are also progressing work with a new swim scheme management system (CoursePro) which should help us improve the delivery of the swimming lessons</p> <p>3. Carlton Forum has closed the Shokk Youth Gym, whose attendance figures had dropped significantly over the last 12 months, and re-launched the upstairs fitness suite as a multi use facility. The new equipment and programming of the room is having positive effects for juniors, families and the exercise referral classes.</p>

PI Code & Short Name	Managed By	Priority Theme	Q3 2011/12		2011/12		Status	Trend compared to previous year	Trend compared to previous quarter	Latest Note
			value	Target	Year to date Value	Annual Target				
										4. Richard Herrord bar sales were doing slightly better than the national decline, but since prices went up in October they started to slip again. The Christmas period however has been positive in terms of bar sales, but unfortunately the Christmas parties in the Millennium Suite were down, thus affecting user figures.

A place of safe and strong communities

Crime and disorder continues to fall - Overall crime is down by 16% across Gedling Borough in the last 18 months. Last year's 12% fall has been followed by a further 4% reduction in the six months from April to September – this is 145 fewer offences so far this year. The success has been down to targeting hot spot areas.

Gedling Community Safety Partnership has worked closely with the Council to tackle particular areas and raise awareness among local residents. Key crimes showing major reductions so far this year (April to Sept) include: - **House burglary** – down 47% or 159 fewer offences **Robbery** – down 50% or 37 fewer offences.

Some wards in the borough have seen impressive results following targeted crime reduction campaigns. In the **Bonington ward**, crime fell by 51% between April and September (29 fewer offences). In **Carlton** crime fell by 34% (111 fewer offences). Reductions for particular crimes include: - A 61% fall in criminal damage (43 fewer offences), Car crime down by 56% (15 fewer offences).

In the **Netherfield & Colwick ward**, crime has risen by 6%, with an increase in recorded drugs offences through pro-active arrests and drug seizures. The area did however see a substantial fall in burglary with a 55% reduction (15 fewer offences). Crime reduction campaigns and targeted work will continue across the Borough.

Tackling littering and dog fouling - Nine Gedling residents have been successfully prosecuted by the council and found guilty – with a total of £2070 being imposed in fines and costs awarded amounted to £1150 .

Youth Alcohol Campaign - Teenagers in Sticky Situations - Following a series of photography and drama workshops with Samanya Theatre Company, a group of 14 young people from Calverton Youth Centre have produced a series of posters and postcards highlighting the dangers of alcohol abuse. The materials have been distributed across the borough by partners from Notts County Council Youth Service and Let's Build and will also be used with groups of young people from across the county. The project has been funded by NHS Notts County, South Notts Community Safety Partnership and Gedling Borough Council.

A place where we can take care of our environment

A Conservation Area Appraisal has been adopted for Linby village. The appraisal highlights the specific qualities of the village that contribute to its character and which are worthy of protection and enhancement. This provides a framework against which decisions about future development can be made. Once the character of an area is clearly understood then it is easier to draw up development proposals and to consider them in a way that ensures that they are sympathetic to the conservation area. The appraisal has resulted in the conservation area being extended to ensure that future development in this area is of a high quality and enhances that which is already present. The larger area also ensures that the

setting of the conservation area is properly protected and that any potential future development is of a design and scale appropriate to this setting.

A place where people can lead a healthy and active lifestyle

Help for first time Buyers - First time buyers in Gedling are being encouraged to take advantage of a government scheme to help people onto the property ladder. FirstBuy allows individuals to buy a new home on selected developments with a deposit of as little as 5%. A mortgage for 75% is taken out with the remainder borrowed in the form of equity loans from the government and the house builder. FirstBuy is available on many new housing developments in Gedling Borough

Homesearch grows - Nearly 6,000 people have registered their application to find a new home since the introduction of the Homesearch Choice Based Lettings scheme in March. The scheme improves the way social housing is allocated by giving people more choice about where they want to live. It is a partnership between Gedling, Broxtowe and Rushcliffe Councils. More than 2,200 of those registered so far are in Gedling and 1,442 properties have been advertised to date. The new system allows applicants to consider the details of available properties from all three boroughs, and to bid for those which they are interested in. The scheme moved from fortnightly to weekly bidding cycles in August, to further improve the service, and our Housing Needs team is planning to launch a new 'Enhanced Housing Options Model' shortly which will provide a comprehensive advice service to applicants.

Gym refurbished - The £20,000 upgrade to the Arthur Palmer suite incorporates brand new resistance machines, suitable for young people and specialist groups as well as all other centre users.

QUEST Awards - Carlton Forum achieved an assessment as being 'good' under the redesigned Quest external audit which was launched in 2011. (Quest is a tool for continuous improvement, designed to assess good practice and encourage leisure facilities to develop within a customer focused management framework).

Spin Bikes installed - As part of the ongoing replacement of fitness equipment at the leisure centres new spin bikes were installed at Carlton Forum and Redhill during December. The new spin bikes have created a buzz with customers with some very positive comments being made to members of staff. Spinning is one of the most popular exercise classes provided by the centres with up to 27,000 people taking part in classes each year.

Carlton Forum Leisure Centre Level 2 - In October Carlton Forum re-launched their upstairs fitness suite with brand new resistance machines, which are specifically designed to be used by all sections of the community. Due to the revolutionary design of the equipment specialist groups such as juniors and the Positive Moves classes can use the machines easily and safely. The room is also used by the general public as well as encouraging family training as part of leisure's commitment to get more people active.

Positive Moves Scheme - We have recently had confirmation that the scheme will be extended for a further year until 31st March 2013. There are also due to be discussions about a longer term contract during this time. This will involve the designing of a service specification that is likely to involve other districts of Nottinghamshire. The scheme has over 300 participants per year.

Heartbeats Health Referral scheme extended - The Heartbeats scheme has been extended until October 2012, with the funding provided by the Nottingham North and East Clinical Commissioning Group. Discussions are currently underway to develop the service specification and restructure the programme slightly.

Health Walks re-launched - The Calverton community health walk has been re-established and as a result numbers attending the weekly walk have risen from 6 months ago when only one or two people were attending to over 10 people each week. The Killisick walk has launched in July and already has at least 10-12 walkers each week. We have also more volunteers involved who are helping to lead the walks.

Express Yourself - A group of young people involved in the Express Yourself arts and health project have worked with local artist Sandy Bywater to produce a series of permanent brick sculptures/seats for Arnot Hill Park. Express Yourself is a joint project between City Arts Nottingham and Gedling Borough Council which allows young people to develop their skills and self confidence through arts experiences facilitated by professional artists. The seating will be used at events throughout the year to create a story telling area for the park. The materials for the project were donated free of charge by local manufacturers Ibstocks.

First Steps into Dance - First Steps into Dance ran for its fourth year in November 2011 with support from the Carlton Academy. The event provided an opportunity for local dance groups to showcase their work and perform, in many instances for the first time to their peers, friends and families. Fourteen groups (about 250 children) from Gedling performed including infant, junior, secondary and special schools and local community groups, and about 400 people attended the event. First Steps into Dance forms part of the Youth Dance England, U; Dance Framework at Level 1. A number of local groups will go on to perform at the County Youth Dance Platform 'Episodes', a Level 2 event at Nottingham Playhouse early in 2012.

'We all loved it and it was a fantastic experience for the children!' Quote from teacher at Priory Junior School

A place where people are treated fairly and have an opportunity to get involved

Youth Champions appointed - Three Youth Champions at the Council have been appointed to promote young people's issues within the Borough. The Youth Champions also sought views on how best the Council can communicate with young people. The aim is for this to be the first of many events to be held in the future.

The Champions are now exploring future work to engage with "at risk" young people and possibly establish a Youth Council for the Borough.

Gedling Youth Conference - In October 33 young people attended the first Gedling Youth Conference organised by Gedling Borough Council. The Council working alongside Gedling Homes, Notts County Youth Service, Let's Build, Women's Aid, Arnold Hill Academy, Gedling School and Carlton-le-Willows Academy to organise interactive workshops for the young people on some of the key issues currently facing them such as alcohol, domestic abuse and anti-social behaviour. On the day they also had the opportunity partake in fun fitness challenges and feedback their views through the production of a 12 metre long piece of artwork.

Increasing percentage of households completing electoral registration forms – the number of households returning their electoral registration forms entitling them to vote in elections has improved, rising from 92.7% in 2010 to 93.1% in 2011. Gedling Borough has the third highest return rate within all districts in Nottinghamshire, and is higher than the county average of 91.64%.

Halloween Arts and Craft - The Friends of Arnot Hill Park hosted an arts and craft afternoon with a Halloween theme on 29 October. Families joined in with spooky arts and crafts at Arnot Hill Park, including face painting, mask making, spider and bat crafts and making their own owl lanterns. Children were also able to listen to traditional Spooky Halloween stories during the afternoon. The day was completed with a grand lantern parade around the lake with local families parading the creative art they had produced during the afternoon.

A place that contributes to a vibrant and prosperous Greater Nottingham

Free car parking introduced - In October 2011 a two hour free parking period was introduced in all of the Council car parks. The aim is to stimulate the local economy by encouraging shoppers into the shopping areas.

Apprenticeships expanded - The Council taken on three new apprentices this Autumn within Customer Services and Business Admin. The two year apprenticeships started on 10 October. All three are Borough residents and will attend college on day-release and work towards achieving NVQ levels 2 and 3 in either Business Admin or Customer Services.

This follows recruitment of three apprentices in the Council's Parks and Street Care team earlier this year who are also working towards NVQ qualifications while gaining real and practical work experience.

Christmas Lights Events - Four Christmas Lights events were held in Arnold, Mapperley, Carlton Hill and Netherfield during November and December that were organised or supported by the Council. Gedling Homes provided financial support to help run those led by the Borough Council in Arnold and Carlton Hill which involved nearly 150 local primary school children singing carols and other Christmas songs around the trees at these two events. Each child who participated received a certificate of appreciation thanking them for their contribution to the switch on events.

Gedling Employment and Skills Group - In November, a summit was hosted by the council to highlight some of the recent trends around employment and skills in the borough and engage partners at a strategic level on both current and potential activity to address rising concerns. The meeting was well attended and key action points have been subsequently progressed, with individual partnership working emerging as a result. The next meeting is scheduled for February, at which point projects will be developed further.

October Biz Ex a success - The latest South Nottinghamshire Biz Ex took place in October at the Nottingham Gateway Hotel. Run in partnership with Broxtowe Borough Council and Nottinghamshire Business Venture, the event attracted over 150 delegates, with overwhelmingly positive feedback from the day. The large scale business networking was complemented by a seminar on Social Media, which was also well received. The next event is being planned for March and will take place at the Richard Herrod centre.

Operational vision and strategy: Gedling as a top performing Council

APSE Award for Arnold Hill Community Centre - The APSE (Association of Public Service Excellence) recently awarded Arnold Hill winner of the 'Most Improved Performer' for the category of 'most improved and best performer of the Civic, Cultural and Community Venues'.

Apse were told of the improvements that have been seen in Income and Expenditure following a review of the centre's pricing policy, increasing price flexibility against the current economic climate. This enabled increased discounts for non-profit organisations that delivered to the Council's priority audiences. 2010/11 saw a slight increase in income.

Improvements to the facilities were also introduced with the kitchen being upgraded. Net operational expenditure was reduced between 2009/10 and 2010/11 in spite of increased staffing expenditure during 2010/11.

Despite the continued downturn in the economy, usage levels at the community centre have been maintained.

The diversity of usage at the centre successfully represents the priorities of the local area and the corporate priorities of Gedling Borough Council, with children and young people's activities being at the highest level at the centre for some time, closely followed by activities for the 50+ audience.

Westdale Lane Community Centre was also a finalist in the category 'Best Overall performance' but on this occasion was not successful. This is the second year the Westdale Lane has been shortlisted as a national finalist and it is still positive for the centre to be acknowledged for its outstanding performance.

The Annual Monitoring Report has been prepared for Gedling Borough. This Report is produced annually and covers the period 1st April 2010 to 31st March 2011. The Report sets out progress on the implementation of the Local Development Framework and the extent to which planning policies are being successfully implemented. The Report also provides a baseline of information for the Borough. The Report is therefore a useful way of assessing progress against a variety of national and contextual indicators on an ongoing basis.

FINANCIAL MANAGEMENT REPORT - CAPITAL BUDGET MONITORING

EXPENDITURE	Original Capital Programme	Carry Forwards	Quarter 1 Cabinet	Quarter 2 Cabinet	Revised Cap Prog inc c/f & supp	Qtr 3 Proposals to Cabinet	Revised Cap Prog inc Qtr 1 Proposals	Actual To Date	Estimate for Qtr 2-4	Latest Projected Outturn
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Community & Employee Relations	0.0	28.5	0.0	28.5	28.5		28.5	2.7	25.8	28.5
Health & Wellbeing	567.0	52.5	26.0	645.5	645.5	53.0	698.5	498.3	200.2	698.5
Communication & Public Protection	48.6	22.5	-30.0	41.1	41.1		41.1	38.6	2.5	41.1
Economic & Strategic Development	1000.0	264.7	100.0	1364.7	1364.7	-650.0	714.7	0.0	714.7	714.7
Environment & Sustainability	805.0	183.1	16.3	1352.3	1352.3	43.6	1375.9	634.0	741.9	1375.9
Leisure & Culture	85.4	46.9	-15.8	116.5	116.5		116.5	79.0	37.5	116.5
Finance & Performance	150.0	105.0	0.0	255.0	255.0	-150.0	105.0	55.1	49.9	105.0
TOTAL EXPENDITURE	2656.0	703.2	96.5	327.9	3783.6	-703.4	3080.2	1307.8	1772.4	3080.2
RESOURCES										
Specific Capital Grant - Disabled Facilities Grant	327.0	293.0	26.0	353.0	353.0	53.0	406.0	353.0	53.0	406.0
Borrowing	978.9		-15.8	1574.8	1574.8	-206.4	1368.4		1368.6	1368.6
Growth Point Grant	950.0			950.0	950.0	-600.0	350.0		350.0	350.0
East Midland Regional Housing Board Grant			70	70.0	70.0		70.0	69.8	0.0	69.8
LAA Performance Reward Grant	400.1	20.4	-30.0	307.5	307.5		307.5	0.0	307.5	307.5
Capital Receipts				0.0	0.0		0.0			0.0
Rushcliffe Borough Council			30.0	30.0	30.0		30.0		30.0	30.0
Revenue Contribution		19.1		19.1	19.1		19.1		19.1	19.1
NEIP funding Modern Website		100.0		100.0	100.0		100.0		100.0	100.0
NEIP funding Waste Mgmt System		6.0		6.0	6.0		6.0	6.0	6.0	6.0
NEIP funding Fleet Mgmt System										
Wren grant						50.0	50.0		50.0	50.0
S106 Funding		264.7	16.3	108.5	108.5		108.5		108.5	108.5
S106 Commuted Sum				264.7	264.7		264.7		264.7	264.7
TOTAL RESOURCES	2656.0	703.2	96.5	327.9	3783.6	-703.4	3080.2	428.8	2651.4	3080.2
UNDER/(OVER RESOURCED)	0.0	0.0	0.0	0.0	0.0	0.0	0.0			0.0

NOTES :-

1. All budgets are grossed up with any contribution from outside bodies shown as income in the Resources section.

CABINET**List Of Virements Approved By Portfolio Holders For The
Quarter Ended December 2011****REVENUE**

£

General Fund**Community & Employee Relations**

Merge Scrutiny & Committee Services Divisions as run as one service	(41,600)
Merge Scrutiny & Committee Services Divisions as run as one service	41,600

Leisure & Culture

Transfer budget for 'Gedling Youth Alcohol Campaign' from Sports Development to Arts Development.	(1,500)
	1,500

Additional Twinning grant paid to Carlton Forum Swimming Club met from savings in Leisure Resources training budget.	(500)
	500

General Fund Total	0
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CAPITAL

£

General Fund Capital Total	0
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Grand Summary**Revenue Quarterly Budgetary Control Report**

Period 201109

	Current Approved Budget	Profiled Budget	Actual to date	Variance	%	Projected Outturn	Projected Annual Variance
	£	£	£	£		£	£
Community & Employee Relations	1,113,900	1,359,141	1,392,610	33,469	2	1,108,900	-5,000
Health & Wellbeing	1,524,000	639,463	582,639	-56,824	-9	1,516,300	-7,700
Communication & Public Protection	890,300	1,194,714	1,254,002	59,288	5	863,400	-26,900
Economic & Strategic Development	1,086,000	555,793	807,472	251,679	45	1,260,300	174,300
Environment & Sustainability	5,328,800	2,911,790	2,610,484	-301,305	-10	5,390,500	61,700
Leisure & Culture	2,446,200	1,358,330	1,208,270	-150,060	-11	2,448,300	2,100
Finance & Performance	997,700	3,506,714	2,855,257	-651,457	-19	811,000	-186,700
Total General Fund	13,386,900	11,525,944	10,710,734	-815,210	-7	13,398,700	11,800
Cabinets General Fund Maximum Budget	13,413,200					13,398,700	-14,500

COMMUNITY & EMPLOYEE RELATIONS PORTFOLIO

BUDGETARY CONTROL REPORT - DECEMBER 2011

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Democratic Mgmt & Representation</u>					
Employee Expenses	37.3	36.3	1.0		Reduced uptake of external Courses by Members.
Transport Related Expenses	7.2	5.3	1.9		Reduced Members' Mileage.
Supplies & Services	360.1	361.5		1.4	Members' Charter expenditure offset by Contribution from Reserves (NIEG funding).
Income	(3.3)	(3.7)	1.4		Reduced Refreshment income.
<u>Personnel Services</u>					
Employee Expenses	213.7	231.6		17.9	Management restructure - net redundancy payment and 5% Service Manager pay enhancement.

COMMUNITY & EMPLOYEE RELATIONS PORTFOLIO

BUDGETARY CONTROL REPORT - DECEMBER 2011

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
Supplies and Services	£'000 54.0	£'000 44.0	10.0		Reduced advertising expenditure due to fewer external vacancies.
<u>Community Grants</u> Other Transfer Payments	75.0	71.0	4.0		Reappraisal of NNDR Charitable Relief.
<u>Committee Services</u> Employee Expenses	109.6	115.9		1.8	Senior Management re-structure and 5% Service Manager pay enhancement.
				4.5	Members' Charter expenditure offset by Contribution from Reserves (NIEG funding) see below.
Supplies & Services	6.0	5.0	1.0		Savings on Stationery.

COMMUNITY & EMPLOYEE RELATIONS PORTFOLIO

BUDGETARY CONTROL REPORT - DECEMBER 2011

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
Income	£'000 (119.4)	£'000 (123.9)	4.5		Members' Charter expenditure offset by Contribution from Reserves (NIEG funding) see above.
<u>Customer Services</u> Employee Expenses	676.3	668.5		17.2	Management restructure - net redundancy payment. Salary savings due to vacant posts and reduced hours.
<u>All other budget heads</u> Including items previously reported	(302.6)	(302.6)			
PORTFOLIO TOTAL	1,113.9	1,108.9	48.8	43.8	Net Portfolio Total £5,000 Favourable

HEALTH & WELLBEING PORTFOLIO

BUDGETARY CONTROL REPORT - DECEMBER 2011

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Housing Needs</u> Employee Expenses	£'000 252.0	£'000 271.5		8.6	Management restructure - net redundancy payment.
				12.1	Agency Staff and Non Contractual Overtime overspend due to Housing Allocation System implementation. Offset by Projects & Activities, First Lets and Medical Supplies.
Transport Related Expenses			3.1		Secondment cover ended earlier than anticipated. Offset by reduced recharge income.
	6.9	5.4	1.5	1.9	Future Job Fund expenditure. Offset by income. Reduced mileage due to sickness and lower than anticipated usage.

HEALTH & WELLBEING PORTFOLIO

BUDGETARY CONTROL REPORT - DECEMBER 2011

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
Premises Related Expenses	£'000 23.0	£'000 26.8		3.8	Lease payments for additional rental properties. Offset by corresponding income.
Supplies & Services	116.3	129.6	10.1	15.3	Additional Bed & Breakfast expenditure due to increased Homeless cases to Period 9 plus projected costs in Quarter 4, funded by reserve contribution. Projects and Activities £7,000 and First Lets £3,100 budgets not required this financial year.
			2.0	2.0	Repair budget required for additional Council owned property. Medical Supplies budget not required this financial year.

HEALTH & WELLBEING PORTFOLIO

BUDGETARY CONTROL REPORT - DECEMBER 2011

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)	
			Favourable £'000	Adverse £'000		
Supplies & Services continued	£'000	£'000				
					2.8	Repossession Prevention expenditure. Offset by grant income.
Income	(148.5)	(170.5)			4.0	Increased Sanctuary Scheme demand.
					1.3	Electrical safety tests and maintenance costs of additional lease properties. Offset by income.
					3.1	Secondment ended earlier than anticipated. Offset by reduced salary costs for cover.
			1.9		Future Job Fund Income. Offset by expenditure.	
			2.8		Repossession Prevention Grant. Offset by expenditure.	

HEALTH & WELLBEING PORTFOLIO

BUDGETARY CONTROL REPORT - DECEMBER 2011

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
Income continued	£'000	£'000	5.1		Rental income for additional leased properties. Offset by corresponding expenditure.
<u>Residual HRA</u>			15.3		Contribution from Housing Benefit Reserve for Bed & Breakfast.
Income	-	(1.2)	1.2		Write in of former Housing Revenue rent accounts in credit balance.
<u>Licensing & Hackney Carriages</u>	70.2	85.1		14.9	Increased CRB checks, Vehicle Inspection costs and Driving Test costs due to increased volumes, offset by corresponding increases in fees income.
Supplies & Services			18.2		
Income	(269.7)	(287.9)			

HEALTH & WELLBEING PORTFOLIO

BUDGETARY CONTROL REPORT - DECEMBER 2011

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Environmental Protection</u> Supplies & Services	£'000 52.3	£'000 80.3	1.0	30.0	Air Quality Grant expenditure offset by corresponding Government Grant. Savings on Miscellaneous materials due to transfer of works to Severn trent Water, offset by reduction in rechargeable income. 2.1 Search fee charges to establish ownerships. Vapour Recovery Inspections not being undertaken. Licence from Local Government Information House no longer required.

HEALTH & WELLBEING PORTFOLIO

BUDGETARY CONTROL REPORT - DECEMBER 2011

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable	Adverse	
Income	£'000 (60.0)	£'000 (90.1)	£'000 30.0	£'000	Air Quality Grant income.
			2.1		Additional Pollution Prevention Control licence.
				1.0	Reduction in Rechargeable Works Admin Recharges .
				1.0	Reduction in Sale of Ordnance Survey Maps.
Food, Health & Safety	265.4	251.2	14.2		Savings due to maternity cover not being required.
All other budget heads Including items previously reported	1,216.1	1,216.1			
PORTFOLIO TOTAL	1,524.0	1,516.3	111.6	103.9	Net Portfolio Total £7,700 Favourable

COMMUNICATION & PUBLIC PROTECTION PORTFOLIO

BUDGETARY CONTROL REPORT - DECEMBER 2011

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget £'000	Latest Projected Outturn £'000	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Communications & Publicity</u>					
Employee Expenses	116.8	121.8		4.6	Increased uptake of Superannuation scheme
Supplies & Services	56.0	53.0	3.0	0.4	5% Service Manager enhancement Savings on the Council Newspaper.
<u>Central Print Room</u>					
Supplies & Services	29.1	14.1	15.0		Saving in Operational Equipment due to the introduction of new Corporate Printing Arrangements.
<u>Community Protection & Dog Control</u>					
Employee Expenses	189.9	187.5	2.4	0.5	Saving on vacant Neighbourhood Warden post. 5% Service Manager enhancement Savings on Overtime.
Third Party Payments	82.2	77.2	5.0		Savings on CCTV Monitoring contract.

COMMUNICATION & PUBLIC PROTECTION PORTFOLIO

BUDGETARY CONTROL REPORT - DECEMBER 2011

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Information Technology</u> Employee Expenses	341.7	335.2	7.5		Anticipated salary savings
<u>All other budget heads</u> Including items previously reported	74.6	74.6		1.0	5% Service Manager enhancement
PORTFOLIO TOTAL	890.3	863.4	33.4	6.5	Net Portfolio Total £26,900 Favourable

ECONOMIC & STRATEGIC DEVELOPMENT PORTFOLIO

BUDGETARY CONTROL REPORT - DECEMBER 2011

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Development Control</u>	£'000	£'000			
Employee Expenses	367.8	348.2	19.6		Savings due to vacant post.
Supplies & Services	55.0	55.1	0.8	0.9	Increase in Subscription costs mainly due to changes in legislation. Savings on Conference attendance.
Income	(249.7)	(220.5)		8.5 23.2	Reduction in minor planning applications and delay in major application submissions due to current economic climate. Increased number of Non-Material Amendments.
<u>Housing Strategy</u>					
Employee Expenses	106.4	103.0	3.9	0.5	Management Restructure - Deletion of Head of Service offset by new Director within Corporate Management. 5% Service Manager pay enhancement.

ECONOMIC & STRATEGIC DEVELOPMENT PORTFOLIO

BUDGETARY CONTROL REPORT - DECEMBER 2011

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Strategy & Performance</u> Employee Expenses	£'000 102.3	£'000 90.8	11.5		Management Restructure - Deletion of Head of Service offset by new Director within Corporate Management.
<u>Planning Policy</u> Employee Expenses	218.2	209.3	3.9		Management Restructure - Deletion of Head of Service offset by new Director within Corporate Management.
			5.0		Savings due to vacant post and reduced working hours.
Supplies and Services	39.3	62.4		23.1	Review of Local Development Framework expenditure offset by Contribution from Reserves
Income	(32.9)	(56.0)	23.1		

ECONOMIC & STRATEGIC DEVELOPMENT PORTFOLIO

BUDGETARY CONTROL REPORT - DECEMBER 2011

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget £'000	Latest Projected Outturn £'000	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Building Control - Fee Earning Account</u>					
Employee Expenses	261.2	274.4	23.3	36.5	Management restructure - net redundancy payment Savings on salary, professional fees and mileage for vacant Building Control Officer offset by corresponding reduction in secondment income from Nottm City Council.
Transport Expenses	15.2	16.4	1.2		
				2.4	Essential car allowances greater than estimated.
	(314.3)	(290.2)		25.7	End of secondment arrangement (as above).
Income				4.4	Reduction in number of inspections due to current economic climate.
			2.4		Increase in Building Regularisation fees.
			3.6		Contribution from Building Control Reserve.

ECONOMIC & STRATEGIC DEVELOPMENT PORTFOLIO

BUDGETARY CONTROL REPORT - DECEMBER 2011

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Strategy & Performance</u> Employee Expenses	£'000 102.3	£'000 90.8	11.5		Management Restructure - Deletion of Head of Service offset by new Director within Corporate Management.
<u>Planning Policy</u> Employee Expenses	218.2	209.3	3.9		Management Restructure - Deletion of Head of Service offset by new Director within Corporate Management.
Supplies and Services	39.3	62.4			Savings due to vacant post and reduced working hours.
Income	(32.9)	(56.0)	23.1	23.1	Review of Local Development Framework expenditure offset by Contribution from Reserves

ECONOMIC & STRATEGIC DEVELOPMENT PORTFOLIO

BUDGETARY CONTROL REPORT - DECEMBER 2011

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Building Control - Fee Earning Account</u>	£'000	£'000			
Employee Expenses	261.2	274.4	23.3	36.5	Management restructure - net redundancy payment Savings on salary, professional fees and mileage for vacant Building Control Officer offset by corresponding reduction in secondment income from Nottm City Council.
Transport Expenses	15.2	16.4	1.2		
				2.4	Essential car allowances greater than estimated.
	(314.3)	(290.2)		25.7	End of secondment arrangement (as above).
Income				4.4	Reduction in number of inspections due to current economic climate.
			2.4		Increase in Building Regularisation fees.
			3.6		Contribution from Building Control Reserve.

ECONOMIC & STRATEGIC DEVELOPMENT PORTFOLIO

BUDGETARY CONTROL REPORT - DECEMBER 2011

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Economic Development</u>	£'000	£'000			
Employee Expenses	37.4	35.0	2.4		Salary savings due to Paternity leave.
<u>Land Charges</u>					
Income	(118.0)	(112.9)		5.1	Decrease in number of Search enquiries received.
<u>Estates & Valuation</u>					
Supplies & Services	1.3	5.3		4.0	Bestwood Lodge Hotel rent arbitration costs.
<u>Public Land & Buildings</u>					
Income	(146.4)	(3.2)		143.2	Loss of income due to the back dated rent review of Bestwood Lodge Hotel. This will be offset by corresponding reduction to the Bad Debts Provision within the Finance & Performance Portfolio.
<u>All other budget heads</u> Including items previously reported	743.2	743.2			
PORTFOLIO TOTAL	1,086.0	1,260.3	103.2	277.5	Net Portfolio Total £174,300 Adverse

ENVIRONMENT & SUSTAINABILITY PORTFOLIO

BUDGETARY CONTROL REPORT - DECEMBER 2011

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget £'000	Latest Projected Outturn £'000	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Street Cleansing</u> Employee Expenses	491.0	502.4		11.4	Salary savings reported at quarter 1 realised within Leisure Areas (see below).
<u>Public Conveniences</u> Premises related Expenses	17.5	12.7	4.5		Reduced NNDR. Costs required for the demolition of Haywood Road public convenience. Renting of Shops/Cafes toilets not materialised.
<u>Depot</u> Premises Related Expenses	58.2	55.7	2.5		Savings anticipated on Electricity.
Income	(122.8)	(125.7)	2.9		Increased Sales of Scrap & Salvage.

ENVIRONMENT & SUSTAINABILITY PORTFOLIO

BUDGETARY CONTROL REPORT - DECEMBER 2011

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Public Offices</u>					
Premises Related Expenses	384.0	511.8	4.7		Anticipated savings on Gas due to milder weather conditions.
				2.5	Accrual re previous years electricity greater than estimated(saving reported in 2010/11)
Income	(631.4)	(760.2)	130.0	130.0	Office alterations for the Nottingham East Clinical Commissioning Group (PCT), matched by grant from NHS.
<u>Allotments</u>				1.2	Reduction in the uptake of Civic Centre Hire.
Employee Expenses	6.7	9.9		3.2	Salary savings reported at quarter 1 realised within Leisure Areas (see below).
Premises Related Expenses	8.6	13.2		4.6	Anticipated overspend on Water Charges based on actuals to date.

ENVIRONMENT & SUSTAINABILITY PORTFOLIO

BUDGETARY CONTROL REPORT - DECEMBER 2011

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
Third Party Payments	1.5	0.0	1.5		Reduction in Allotments External Contractors.
<u>Leisure Areas</u> Employee Expenses	761.0	734.9	14.6		Salary savings reported in Street Cleansing and Allotments at quarter 1 realised with Leisure Areas (see above).
			12.0		Savings on Agency.
				0.5	5% Section Manager pay enhancement.
Third Party Payments	98.7	100.2		1.5	Increased External Contractors on Gedling Homes contract due to contractual variation orders.
Income	(325.0)	(321.4)		3.6	Reduced Attendant hours, therefore less income collected.

ENVIRONMENT & SUSTAINABILITY PORTFOLIO

BUDGETARY CONTROL REPORT - DECEMBER 2011

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Programmed Maintenance</u> Supplies and Services	50.2	57.9		7.7	Increased Christmas Lighting expenditure due to health & safety guidance changes and additional works funded by Gedling Homes sponsorship income.
Income	(2.9)	(7.5)	6.0		Gedling Homes Christmas lighting sponsorship income.
<u>Waste Management</u> Employee Expenses	1,464.7	1,465.1		0.4	1.4 Reduction in tree erection service for Nottinghamshire County Council. 5% Service Managers enhancement.
Supplies & Services	359.9	353.2	11.3		Waste Disposal saving due to lower than estimated price per tonnage.
			1.2		General Material and Stationery budgets no longer required.

ENVIRONMENT & SUSTAINABILITY PORTFOLIO

BUDGETARY CONTROL REPORT - DECEMBER 2011

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget £'000	Latest Projected Outturn £'000	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
Supplies & Services continued			8.3	14.1	Garden Waste bin purchases, offset by additional income reported at Quarter 2.
					Reduced Domestic Waste bin issues based on current trends.
Income	(1,039.5)	(1,038.8)	7.7	5.4	Trade Waste income reduced by £7,000 due to an increase in customers recycling. Offset partly by a £1,600 increase in Trade Recycling income.
					Additional Trade income expected due to price increase from 1st January 2012.
			1.2		Increased garden waste income due to higher take up to the scheme than anticipated.
			4.2		Reduced Bulk Waste income due to scrappage collectors.

ENVIRONMENT & SUSTAINABILITY PORTFOLIO

BUDGETARY CONTROL REPORT - DECEMBER 2011

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Direct Services Admin</u> Employee Expenses	£'000 123.5	£'000 174.5		4.5	Efficiency salary saving not fully achieved due to delay in implementing the Waste Management system and no vacancies occurring until Period 7.
<u>Car Parks</u> Supplies and Services	27.2	30.4		46.5	Management restructure - net redundancy payment.
Income	(221.6)	(208.1)		3.2	Increased Pay and Display ticket expenditure due to the introduction of the free parking period.
<u>Fleet</u> Transport Related Expenses	699.3	710.7	12.0	13.5	Reduced Pay and Display income due to lower than anticipated usage, bank holidays in the period and projected reduced income in Quarter 4.
				23.4	Reduced tyre expenditure due to lower than anticipated tyre replacements. Increased fuel costs due to price increase and projected additional cost in Quarter 4.

ENVIRONMENT & SUSTAINABILITY PORTFOLIO

BUDGETARY CONTROL REPORT - DECEMBER 2011

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget £'000	Latest Projected Outturn £'000	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
Supplies and Services	60.8	72.8		12.0	Increased Operational Equipment costs due to higher than anticipated repairs and increased prices.
Income	(1,738.7)	(1,751.1)	8.1		Increased income from vehicle sales, road tax refunds and additional sale of small parks equipment.
			4.3		Additional Taxi Testing income due to increased number of tests.
<u>All other budget heads</u> (including items previously reported)	4,797.9	4,797.9			
PORTFOLIO TOTAL	5,328.8	5,390.5	235.6	297.3	Net Portfolio Total £61,700 Adverse

LEISURE & CULTURE PORTFOLIO

BUDGETARY CONTROL REPORT - DECEMBER 2011

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Leisure Services</u> Employee Expenses	472.3	472.9		0.6	5% Service Manager enhancement
<u>Calverton Leisure Centre</u> Employee Expenses	271.4	264.9	6.5		Savings on salaries and instructors due to some activities being cancelled or undertaken by casual staff, partly offset by reduced income.
Premises	118.2	111.2	7.0		Electricity charges lower than anticipated.
Income	(275.9)	(258.7)		17.2	Income still declining, areas mostly effected are Fitness Room, Holiday Activities, Public Swimming and Swimming Lessons.
<u>Carlton Forum Leisure Centre</u> Employee Expenses	763.0	759.0	4.0		Saving due to reduction in classes due to low capacity classes being cancelled, partly offset by cost of sickness cover.

LEISURE & CULTURE PORTFOLIO

BUDGETARY CONTROL REPORT - DECEMBER 2011

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
Supplies & Services	£'000 237.7	£'000 231.9	5.8	£'000	Increased coverage of CCTV on site as allowed for a reduction in patrolling.
Income	(1,082.7)	(1,060.3)		6.0	Loss of Sport Unlimited grant and lower usage in Youth Gym.
Redhill Leisure Centre					
Employee Expenses	341.3	329.7	8.5	24.9	Income and users remain in decline in some areas, Fitness Room, Public Swimming and Squash. Swimming Lesson income has increased as classes are almost full.
			11.6		Salary savings due to temporary secondments being extended into new year, costs incurred on Arnold Master Plan. Saving on instructor budget due to reorganisation of classes.
Income	(533.2)	(509.1)		24.1	Reorganisation of classes has led to a reduction in income in the Aerobics Studio but an increase in the Main Hall, some savings on Instructors to offset this.. Fitness Suite and All Weather Pitch income continues to fall.

LEISURE & CULTURE PORTFOLIO

BUDGETARY CONTROL REPORT - DECEMBER 2011

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Arnold Leisure Centre</u>	£'000	£'000			
Employee Expenses	389.2	361.5	27.7		Savings due to temporary secondment costs incurred on Arnold Master Plan, casual staff covering vacancies and appointments at bottom of band. Classes reduced over Christmas period.
Income	(344.6)	(332.6)		12.0	Swimming Lesson income reduced due to a lower number of users.
<u>Richard Herrod</u>	279.7	270.3	9.4		Savings mainly due to lower number of functions, less cover required. Some exercise classes cancelled.
Income	(334.1)	(329.3)		4.8	Bar takings reduced due to lower number of functions.
<u>Community Centres</u>	77.3	70.3	7.0		Savings anticipated on electricity.
<u>All other budget heads</u> (including items previously reported)	2,066.6	2,066.6			
PORTFOLIO TOTAL	2,446.2	2,448.3	87.5	89.6	Net Portfolio Total £2,100 Adverse

FINANCE & PERFORMANCE PORTFOLIO

BUDGETARY CONTROL REPORT - DECEMBER 2011

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Audit, Risk Mngt & Health</u> Employee Expenses	£'000 162.6	£'000 163.1		0.5	5% Service Manager enhancement
<u>Corporate Management</u> Employee Expenses	172.9	256.5		83.6	Management Restructure - appointment of new Directors, partly offset within other portfolios.
<u>Legal Services</u> Employee Expenses	347.9	347.5	0.4		Saving of £1,000 on Training, offset by 5% Service Manager pay enhancement.
<u>Registration of Electors</u> Employee Expenses	50.1	37.2	12.9		Initial canvass forms sent out by post.
Supplies & Services	23.4	41.4		12.9	Postal Vote Identifier Refresh due for renewal.
<u>Elections</u> Income	(34.0)	(99.0)	65.0		Net saving on combined Election and referendum following completion of claim to Elections Claim Unit, this maybe subject to further changes.

FINANCE & PERFORMANCE PORTFOLIO

BUDGETARY CONTROL REPORT - DECEMBER 2011

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Postages</u> Supplies & Services	53.2	49.0	4.2		Saving on Postages, Admin Equipment and Stationery
<u>Corporate Administration</u> Employee Expenses	87.2	85.9	1.3		Anticipated salary savings.
<u>Financial Services</u> Employee Expenses	550.0	548.5	2.0		Anticipated salary saving costs.
Supplies & Services	34.8	34.3	0.5		5% Section Manager enhancement Stationery saving.
Income	(860.6)	(863.2)	2.6		Rushcliffe Payroll increased charge.
<u>Corporate Finance</u> Employee Expenses	92.4	69.0	23.4		Management Restructure - Deletion of Head of Service offset by new Director within Corporate Management.

FINANCE & PERFORMANCE PORTFOLIO

BUDGETARY CONTROL REPORT - DECEMBER 2011

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Insurance Premiums</u>	£'000	£'000			
Supplies & Services	321.4	331.1		9.7	
Income	(323.9)	(333.6)	9.7		Increase in Insurance Premium Tax and inflation to be met from Insurance Fund.
<u>Revenues - Incomes</u>	423.6	413.1	11.0		Salary savings due to vacant posts and reduced hours. Reduction of £1,000 in Course Fees.
Employee Expenses				0.5	5% Service Manager enhancement
Supplies & Services	140.7	126.2	14.5		Savings in printing and stationery and reduction in court costs
Income	(512.2)	(493.2)		19.0	Reduction in income due to less court fees.
<u>Central Provisions Account</u>	478.7	335.5	143.2		Reduction in Bad Debts Provision owing to removal of provision for Bestwood Lodge Hotel rent arrears, offset by corresponding loss on income within the Economic & Strategic Development Portfolio.
Supplies & Services					

FINANCE & PERFORMANCE PORTFOLIO

BUDGETARY CONTROL REPORT - DECEMBER 2011

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Council Tax Benefits</u>	£'000	£'000			
Transfer Payments	9,389.7	9,348.7	41.0		Reduction in CTB Payments.
Income	(9,507.4)	(9,461.1)		46.3	Reduced Over Payments Recovery Income.
<u>Rent Allowances</u>					
Transfer Payments	23,899.4	23,994.3		94.9	Increase in Rent Allowances Payments offset by increased Grant and Over Payment recoveries
Income	(24,098.9)	(24,224.1)	125.2		
<u>Housing Benefit Admin</u>					
Employee Expenses	799.7	808.7	1.0		Reduction in Course Fees.
				10.0	Increase in salary costs to be offset by contribution from Reserves
Supplies & Services	69.9	94.2		4.5	Phase 2 Atlas Project funded by reserve contribution
				19.8	£18,300 for software on Risk Based Verification to be funded from Housing Benefit Reserve and minor savings in Stationery and Operational Equipment.

FINANCE & PERFORMANCE PORTFOLIO

BUDGETARY CONTROL REPORT - DECEMBER 2011

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
Income	£'000 (846.4)	£'000 (879.5)	33.1		Contribution of £28,300 from HB Reserve to fund Employee Expenses, Risk Based Verification Software and Phase 2 Atlas
Rent Rebates					
Transfer Payments	67.5	55.5	12.0		
Income	(58.5)	(49.5)		9.0	Reduced Rent Rebates. Reduction in Grants Claimed.
<u>All other budget heads</u> (including items previously reported)	74.5	74.5			
PORTFOLIO TOTAL	997.7	811.0	503.0	316.3	Net Portfolio Total £186,700 Favourable