











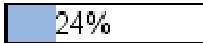
Cabinet Quarter 2 Actions Report

Action Status	
	Cancelled
	Overdue; No longer assigned
	Unassigned; Not Started; Check Progress
	Resuming; In Progress; Assigned
	Completed









Portfolio Owner Communications and Public Protection Portfolio




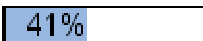



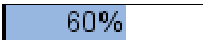

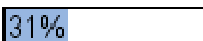
Title	Managed By	Status	Completion Date	Progress Bar	Notes
Continue to support South Nottinghamshire Community Safety Partnership and contribute to the implementation of agreed action plans	Keith Tansley		31-Mar-2012	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4f81bd; position: relative;"> 61% </div>	
Design and implement measures to reduce business crime	Keith Tansley		31-Mar-2012	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4f81bd; position: relative;"> 50% </div>	
Reduce incidents of fly tipping, graffiti and littering	Peter Baguley		31-Mar-2012	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4f81bd; position: relative;"> 50% </div>	

Appendix 1





Title	Managed By	Status	Completion Date	Progress Bar	Notes
through education and enforcement					
Explore means of improving engagement and communication with young people	Stephen Bray		31-Mar-2012		
Seek public views on priorities to inform future budget and service planning	Stephen Bray		31-Oct-2012		
Explore new ways for communication and promotion of services to customers	Stephen Bray		31-Mar-2012		














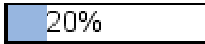
Portfolio Owner Community and Employee Relations Portfolio

Title	Managed By	Status	Completion Date	Progress Bar	Notes
Enhance performance through improvements to employee engagement	Stephen Bray		31-Mar-2012	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #e0e0e0; position: relative;"><div style="background-color: #4f81bd; width: 33%; position: absolute; left: 0;"></div>33%</div>	
Reviewing Absence Management Policies and Procedures	Janet Brothwell		31-Dec-2012	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #e0e0e0; position: relative;"><div style="background-color: #4f81bd; width: 90%; position: absolute; left: 0;"></div>90%</div>	
Progress implementation of Fast4ward	Mark Kimberley		31-Mar-2012	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #e0e0e0; position: relative;"><div style="background-color: #4f81bd; width: 45%; position: absolute; left: 0;"></div>45%</div>	
Improve understanding of our customers' needs and their views of our services	Stephen Bray		31-Mar-2012	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #e0e0e0; position: relative;"><div style="background-color: #4f81bd; width: 12%; position: absolute; left: 0;"></div>12%</div>	
Progress opportunities for channel migration to improve customer choice and deliver services more efficiently	Mark Kimberley		31-Mar-2012	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #e0e0e0; position: relative;"><div style="background-color: #4f81bd; width: 50%; position: absolute; left: 0;"></div>50%</div>	
Implement the requirements of the Equality Act	Stephen Bray		31-Mar-2012	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #e0e0e0; position: relative;"><div style="background-color: #4f81bd; width: 6%; position: absolute; left: 0;"></div>6%</div>	
Explore the opportunities for improving skills by supporting and developing volunteers	Keith Tansley		31-Mar-2012	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #e0e0e0; position: relative;"><div style="background-color: #4f81bd; width: 4%; position: absolute; left: 0;"></div>4%</div>	
Review the opportunity to increase community involvement in the planning	Peter Baguley		30-Dec-2011	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #e0e0e0; position: relative;"><div style="background-color: #4f81bd; width: 70%; position: absolute; left: 0;"></div>70%</div>	

Title	Managed By	Status	Completion Date	Progress Bar	Notes
process					
Continue to strengthen and develop links with and between Parish Councils	Peter Baguley		31-Mar-2012		
Explore the needs of the older population to help shape future service delivery	Stephen Bray		31-Mar-2012		Approach to requirements of the Equality Act agreed at SMT 14 June has potential to provide valuable information to progress this project. Therefore sensible to put this project on hold until that information has been gathered, expected end September 2011.
Manage election and post election process, including Members' Induction	Stephen Bray		31-Mar-2012		
Implement Member Charter Action Plan	Stephen Bray		31-Mar-2012		
Review and where necessary improve staff communication and engagement activity	Stephen Bray		31-Mar-2012		Carried out survey of opinion on the Staff Briefings





Portfolio Owner Economic and Strategic Development Portfolio




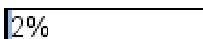




Title	Managed By	Status	Completion Date	Progress Bar	Notes
Progress proposals to re-develop Arnold Town Centre	Mark Kimberley		31-Mar-2012	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #e0e0e0; position: relative;"><div style="background-color: #4f81bd; width: 53%; position: absolute; left: 0;"></div>53%</div>	
Develop and implement a local employment scheme delivering improvements to skills and employability	Janet Brothwell		30-Sep-2012	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #e0e0e0; position: relative;"><div style="background-color: #4f81bd; width: 50%; position: absolute; left: 0;"></div>50%</div>	
Support local businesses through the Creative Greenhouse network	Keith Tansley		31-Mar-2012	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #e0e0e0; position: relative;"><div style="background-color: #4f81bd; width: 62%; position: absolute; left: 0;"></div>62%</div>	
Progress development of the former Gedling Colliery/Chase Farm site	Peter Baguley		31-Mar-2012	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #e0e0e0; position: relative;"><div style="background-color: #4f81bd; width: 29%; position: absolute; left: 0;"></div>29%</div>	Discussing options with Homes and Communities Agency
Implement a 'Development Management approach to all major planning proposals	Peter Baguley		31-Mar-2012	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #e0e0e0; position: relative;"><div style="background-color: #4f81bd; width: 66%; position: absolute; left: 0;"></div>66%</div>	
Progress the Local Development Framework including Core Strategy	Stephen Bray		31-Mar-2012	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #e0e0e0; position: relative;"><div style="background-color: #4f81bd; width: 57%; position: absolute; left: 0;"></div>57%</div>	
Agree and manage delivery of Gedling Local Investment Agreement and contribute to review of Nottingham Housing Market Area Local Investment Plan	Stephen Bray		31-Mar-2012	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #e0e0e0; position: relative;"><div style="background-color: #4f81bd; width: 35%; position: absolute; left: 0;"></div>35%</div>	
Derive a robust and justifiable housing needs requirement for Gedling Borough to feed into the Core Strategy	Stephen Bray		31-Mar-2012	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4f81bd; position: relative;">100%</div>	







Title	Managed By	Status	Completion Date	Progress Bar	Notes
Implement Housing Strategy Action Plan	Stephen Bray		31-Mar-2012		
Manage the delivery of affordable housing to meet the Borough's requirements through appropriate measures including provision of on-site or commuted sums	Stephen Bray		31-Mar-2012		Suitable opportunities have not arisen for the commuted sum, though there are potential sites in the borough. The overall issue of affordable housing provision is being addressed through the local delivery plan.
Review current health of shopping centres and deliver agreed improvement plan	Stephen Bray		31-Mar-2012		
Promote and support self employment	Stephen Bray		31-Mar-2012		
Co-ordinate and encourage local business training, seminars and networking events tailored to meet needs of local business	Stephen Bray		31-Mar-2012		
Review and assess local skills levels against current and future business/market needs	Stephen Bray		31-Mar-2012		
Strengthen school/business links through work placements, mentoring, job-shadowing programmes	Stephen Bray		31-Mar-2012		

Portfolio Owners Environment and Sustainability Portfolio




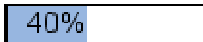

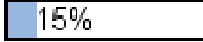









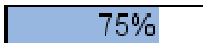
Title	Managed By	Status	Completion Date	Progress Bar	Notes
Encourage and promote personal responsibility for the quality of the environment through education and enforcement activity	Dave Parton	▶	31-Mar-2012	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4f81bd; position: relative;"> 48% </div>	
Implement public toilet rationalisation and improvement plan	Dave Parton	▶	31-Mar-2012	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4f81bd; position: relative;"> 83% </div>	<p>All seven toilets scheduled to be closed were locked on 1st April 2011. Calverton PC has now determined to re-open and maintain the toilets at St Wilfrid's Squire. The Estates Department are drawing up a licence. Burton Joyce Parish Council and have now determined not to acquire these toilets which they were going to change use into Parish Council office accommodation so these remain closed. Carlton Hill auto-loo change of use request (possibly to ice cream sales) is being dealt with by the Estates Dept. Other auto-loos will be demolished over the next 18 - 24 months as funds become available.</p>





Title	Managed By	Status	Completion Date	Progress Bar	Notes
Encourage and improve participation in existing recycling schemes	Dave Parton		31-Mar-2012		Attendance at Arnold Carnival and Gedling Show were well received and the love food hate waste recipes for leftover food were popular. The new stand looked really good in prime locations. Further works planned following the implementation of our new waste software which will now start to build up a picture of where participation levels are low and these areas will then be targeted later this year.
Explore opportunities to recycle a wider range of materials	Dave Parton		31-Mar-2012		The County Council have recently advised us that the waste disposal contractor will shortly be submitting a planning application for a new facility that may enable the district councils to collect food waste in the future; this would give an opportunity to decrease our residual waste and enhance our recycling performance. Also investigating how much wood we collect from our customers and whether it is viable to collect separately for recycling.

Title	Managed By	Status	Completion Date	Progress Bar	Notes
Explore and implement procurement of more energy efficient vehicles and plant machinery	Dave Parton		30-Nov-2012		A capital development bid has now been made for the purchase of an electric vehicle in 2012/13.
Undertake feasibility study into future availability of cemetery land	Dave Parton		31-Mar-2012		The site identified may not now be available and the possibility of a Crematorium is also being discussed with the Planning Department, who have been approached by a contractor who builds and operates crematorium and as part of the package will also provide cemetery land that can be used by the residents of the borough. This project is ongoing but it is difficult to set clear milestones as a result at present.
Improve visibility of street cleaning service in town centres	Dave Parton		30-Sep-2012		Review undertaken, changes to be implemented Nov 2011 when the new vehicle is delivered enabling effective and efficient delivery of applied sweepers to the town centres thereby providing high profile presence in these areas.
Review Council's Emergency Plan	Dave Parton		31-Mar-2012		

Title	Managed By	Status	Completion Date	Progress Bar	Notes
Explore the opportunities to generate renewable energy on the Council's own buildings and land to take advantage of 'Feed in' Tariffs	Peter Baguley		31-Mar-2012		Full Council agreed funding for solar power panels (Photovoltaics)
Continue partnership arrangement with 'Green Energy Doctor' to install energy saving measures in houses	Peter Baguley		31-Mar-2012		Green Energy Doctor arrangements expired; however, a new arrangement has been negotiated with a new contractor (APEX carbon) through County wide agreement. Installations re-commenced in September 2011.
Develop and manage Public Realm Works improvement programme with Gedling Homes	Stephen Bray		31-Mar-2012		

Portfolio Owners Finance and Performance Portfolio








Title	Managed By	Status	Completion Date	Progress Bar	Notes
Review current organisational arrangements to achieve reductions in management costs	John Robinson		31-Oct-2012		Corporate Director interviews took place on 7 October 2011 completing the first phase of the re-structure. Further recruitment will take place before the end of 2011 to populate the new structure
Minimise incidents of benefit fraud	Mark Kimberley		31-Mar-2012		
Improve take up of Housing Benefits	Mark Kimberley		31-Mar-2012		
Improve benefit processing times	Mark Kimberley		31-Mar-2012		
Improve take up of Small Business Rate Relief	Mark Kimberley		31-Mar-2012		
Review charging policies including the introduction of locally set planning fees	Mark Kimberley		31-Mar-2012		Scheme delayed at national level. Target date amendment from 31 March 2012 to 31 March 2013 requested.
Explore and exploit joint procurement/service delivery opportunities where these serve the best interests of Gedling	Mark Kimberley		31-Mar-2012		
Review payment methods for council services	Mark Kimberley		31-Mar-2012		


Title	Managed By	Status	Completion Date	Progress Bar	Notes
<p>Improve management information through greater use of Information Technology within Direct Services</p>	<p>Dave Parton</p>		<p>30-Jun-2011</p>		<p>Both waste management and fleet management systems are now operational and over time, history of participation levels and vehicle maintenance will improve management information and help make key decisions on future vehicle procurement and on recycling incentives/initiatives.</p>
<p>Review and introduce new performance management framework to reflect Council's performance needs and any new Government requirements</p>	<p>Stephen Bray</p>		<p>31-Mar-2012</p>		

Portfolio Owners Leader







Title	Managed By	Status	Completion Date	Progress Bar	Notes
Implement regeneration plans in priority neighbourhoods including Killisick and Netherfield	Keith Tansley		31-Mar-2012		
Explore, and if appropriate, progress physical regeneration in Newstead Village	Stephen Bray		31-Mar-2012		
Review and address the implications of the Localism Bill	Stephen Bray		31-Mar-2012		



Portfolio Owners Health and Wellbeing Portfolio

Title	Managed By	Status	Completion Date	Progress Bar	Notes
Review Choice Based Lettings	Stephen Bray		31-Mar-2012	<div style="width: 100%;"><div style="width: 100%; background-color: #4F81BD; color: white; text-align: center;">100%</div></div>	
Work with health colleagues to seize opportunities for health improvement arising from NHS reforms	Keith Tansley		31-Mar-2012	<div style="width: 45%;"><div style="width: 45%; background-color: #4F81BD; color: white; text-align: center;">45%</div></div>	Confirmation of representation on their Board still awaited from the Clinical Commissioning Board.
Deliver health actions plans within Netherfield and Killisick wards	Keith Tansley		31-Mar-2012	<div style="width: 71%;"><div style="width: 71%; background-color: #4F81BD; color: white; text-align: center;">71%</div></div>	
Deliver domestic abuse reduction strategy in partnership with the South Nottinghamshire Community Partnership	Keith Tansley		31-Mar-2012	<div style="width: 84%;"><div style="width: 84%; background-color: #4F81BD; color: white; text-align: center;">84%</div></div>	Locality plans are in place in hot spot locations.
Decrease level of fuel poverty experienced in the Borough	Peter Baguley		31-Mar-2012	<div style="width: 50%;"><div style="width: 50%; background-color: #4F81BD; color: white; text-align: center;">50%</div></div>	
Maximise spend on Disabled Facilities Grant adaptations to allow residents to stay in their own homes	Peter Baguley		31-Mar-2012	<div style="width: 50%;"><div style="width: 50%; background-color: #4F81BD; color: white; text-align: center;">50%</div></div>	Spend is on target for full commitment by the end of the financial year.
Support private property owners to return empty and below standard housing into habitation	Peter Baguley		31-Mar-2012	<div style="width: 75%;"><div style="width: 75%; background-color: #4F81BD; color: white; text-align: center;">75%</div></div>	New designation of when a property is vacant will influence the delivery of this.

Title	Managed By	Status	Completion Date	Progress Bar	Notes
Access funding to implement initiatives to prevent homelessness	Stephen Bray	▶	31-Mar-2012		<p>We are currently considering a range of options in response to the Localism Bill and our relationship with the private sector letting agents. An accommodations officer, funded via Nottingham County Council will be starting in October 2011 to work with 16 and 17 year olds, and we are planning on approaching local registered providers to discuss with them options to house 16 and 17 year olds.</p>

Portfolio Owners Leisure and Culture Portfolio

Title	Managed By	Status	Completion Date	Progress Bar	Notes
Develop planned programme of youth diversionary activities	Keith Tansley		31-Mar-2012	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #e0e0e0; position: relative;"><div style="background-color: #4f81bd; width: 62%; position: absolute; left: 0;"></div>62%</div>	
Review with community groups ownership and management of Community Centres	Keith Tansley		31-Mar-2012	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #e0e0e0; position: relative;"><div style="background-color: #4f81bd; width: 36%; position: absolute; left: 0;"></div>36%</div>	
Develop opportunities for public art in the borough	Keith Tansley		30-Sep-2012	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #e0e0e0; position: relative;"><div style="background-color: #4f81bd; width: 16%; position: absolute; left: 0;"></div>16%</div>	
Co-ordinate delivery of Changing Lifestyles Action Plan focussing on priority neighbourhoods	Keith Tansley		31-Mar-2012	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #e0e0e0; position: relative;"><div style="background-color: #4f81bd; width: 37%; position: absolute; left: 0;"></div>37%</div>	
Deliver a diverse range of events and projects, encouraging local organisations to participate in stage performances and community activities provided at the Arnold Carnival and Gedling Show	Keith Tansley		31-Mar-2012	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #e0e0e0; position: relative;"><div style="background-color: #4f81bd; width: 83%; position: absolute; left: 0;"></div>83%</div>	
Develop sports coaches in the borough	Keith Tansley		31-Mar-2012	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #e0e0e0; position: relative;"><div style="background-color: #4f81bd; width: 82%; position: absolute; left: 0;"></div>82%</div>	

Title	Managed By	Status	Completion Date	Progress Bar	Notes
Ensure that the Parks & Open Spaces Strategy reflects the cross-border issues with the City of Nottingham	Keith Tansley		30-Sep-2011		To ensure the Parks and Open Strategy aligns and informs the Aligned Core Strategy process it is requested that the due date be amended from 30th September 2011 to 29 February 2012