



## ***Report to Cabinet***

**Subject: Quarterly Budget Monitoring, Performance Digest & Virement Report**

**Date: 4 November 2010**

**Author: Senior Management Team**

### **1. PURPOSE OF THE REPORT**

- To inform Cabinet of the position against Improvement Actions and Performance Indicators in the 2010/2011 Council Plan
- To seek Cabinet approval for changes to targets as set out in Section 3
- To update Cabinet on the likely outturn of the Revenue and Capital Budgets for the 2010/2011 financial year. The budgets include all carried forward amounts from the 2009/2010 financial year.
- To seek Cabinet approval where required for budget changes outlined in this report at Appendices 2 and 3
- To inform Cabinet of virements approved during quarter ended September 2010, as set out in Appendix 4

### **2. BACKGROUND**

- 2.1 The Council has made a commitment to more closely align budget and performance management. This is in line with accepted good practice.
- 2.2 To deliver this commitment, systems to monitor performance against revenue and capital budgets, improvement activity and performance indicators have been brought together and are now embedded in the way the Council works.
- 2.3 In addition, performance reports now focus more directly on the Council's priorities and offer an "early warning" system of instance where targets may not be secured.

### 3. **QUARTERLY PROGRESS REPORT**

- 3.1 Appendices 1-4 set out details of the summary financial and performance position.
- 3.2 The Financial Information section includes details of variances for the year to date against the originally approved budget for each portfolio area. Cabinet is recommended to approve these changes.
- 3.3 A summary setting out the implications of these changes for the overall financial position for the Council is set out in section 4 below.
- 3.4 Performance information is presented in the format derived from the Covalent Performance Management system, as agreed and implemented in 2009/10, after discussion and engagement with Performance Review Scrutiny Committee.
- 3.5 Attached at Appendix 1 are two summary reports from the Covalent system. They summarise progress towards Improvement Actions and Performance Indicators for the first half of 2010/11. For Cabinet, the reports are sorted by the Council's priority themes, to give an overview of progress towards these priorities (for Performance Review Scrutiny Committee, the information is sorted by portfolio, in accordance with that Committee's request). Summary reports, sorted by both portfolio and by theme, will in due course be made available on the Covalent system and on the Council's website.
- 3.6 As with previous reporting arrangements, these reports cover only those performance indicators suitable for quarterly monitoring. A symbol-based system similar in principle to a traffic light system is used to assess progress – details are explained at the front of each report and these show in colour on screen for easier viewing, retaining "traffic light" principles. There are also progress bars for Improvement Actions, and trend arrows for performance indicators (note that an upward arrow indicates improved performance, irrespective of whether improvement is represented by a higher or lower value).
- 3.7 In reporting performance, the following conventions are followed.

- Improvement actions must be on target against milestones set out in Covalent to be assessed as “completed” or “assigned; in progress”
  - Performance indicators must be in line with their profiled performance at this stage of the year to be assessed as on target.
  - Explanations should be included for any tasks or indicators assessed at Amber or Red (slightly or significantly below target for indicators; “unassigned” or “overdue” for tasks)
  - In cases where target amendments have been agreed by Cabinet, progress is assessed against that amended target rather than the original target date
- 3.8 For actions that are overdue and indicators significantly below target, recommendations for changes to targets may also be included where these are felt to be necessary.
- 3.9 There are five proposed changes to target dates for members’ consideration this quarter and one action is proposed to be deleted. Details of these are set out below.

### Improvement action changes

Portfolio Area	Task	Original Target	Proposed Revised/New Target	Reason for change
Strategic Planning	Explore possibility of significant regeneration in Newstead Village linked to delivery of Parish Plan	31 March 2011	31 October 2011	Some progress made in consultation with community but the issues involved are complex and realistically it is unlikely that the initial exploration of options can be completed by the original target date.
Leisure and Wellbeing	Improve sport and leisure facilities in Warren Hill area, in partnership with Nottingham City Council, providing for residents both sides of the City/Borough border	31 March 2012	Withdraw the project	Nottingham City Council and Bigwood School wish to reduce the Youth Facility provided on site. It is proposed that provision is not made at present as this would not meet the needs of the community, and the Borough funding withdrawn. Links will be retained with the school to develop other options for youth facilities in the future.

## Improvement action changes

Portfolio Area	Task	Original Target	Proposed Revised/New Target	Reason for change
				<p>The City is to request an amendment to the 106 agreement for the Youth provision but to ensure other facilities provided on site are available to the public.</p> <p>It is recommended that the scheme be withdrawn.</p>
Leisure and Wellbeing	Ensure that the Parks & Open Spaces Strategy reflects the cross-border issues with the City of Nottingham	31 December 2010	30 September 2011	Loss of staffing resource has delayed this work, it is proposed to target September 2011 for its completion. This will coincide with the revised deadline for reviewing the section 106 policy which will review and revise the Borough's recreational need.
Leisure and Wellbeing	Ensure appropriate facility and open space provision in development sites	31 March 2011	30 September 2011	Work on the review of the Borough section 106 for recreational provision has been delayed due to a loss of staffing resource. It is proposed to slip the target date to September 2011 which will allow the revised 106 policy to feed into Planning's Core Strategy work.
Customer and Member Services	Improve access to social housing	30 September 2010	31 March 2011	This project is continuing to progress, but involves more work than anticipated. A number of registered providers are now involved and the target now if for Homesearch to be launched in March 2011
Leisure and Wellbeing	Provide children's play and youth facility at Queensbower recreation ground	1 September 2010	28 February 2011	Though the project is substantially completed, it is requested that the project deadline is revised to allow for completion of landscaping works

- 3.10 In addition, there is a further action, relating to the Local Development Framework Core Strategy, for which a revised target date will need to be set in due course following changes to the planning system outlined by the Coalition Government. Details were reported to Cabinet on 5 August 2010 and are also set out in the attached Covalent summary report. A revised target date will be recommended as soon as practicable, with work to progress the strategy continuing in the meantime.
- 3.11 The Coalition Government continues to make changes to the national performance indicator regime. It has now been confirmed that the Place Survey has been cancelled, following its earlier postponement (as reported to Cabinet on 5 August). This means that there is no longer a requirement to report on the following National Indicators which will be deleted from the Covalent system: -

<b>NI ref</b>	<b>Title</b>	<b>In Council Plan? Y/N</b>
NI 1	% of people who believe people from different backgrounds get on well together in their local area	Y
NI 4	% of people who feel they can influence decisions in their locality	Y
NI 5	Overall/general satisfaction with local area	Y
NI 6	Participation in regular volunteering	N
NI 17	Perceptions of anti-social behaviour	Y
NI 21	Dealing with local concerns about anti-social behaviour and crime issues by the local council and police	N
NI 22	Perceptions of parents taking responsibility for the behaviour of their children in the area	N
NI 27	Understanding of local concerns about anti-social behaviour and crime issues by the local council and police	N
NI 41	Perceptions of drunk or rowdy behaviour as a problem	N
NI 42	Perceptions of drug use or drug dealing as a problem	N
NI 137	Healthy life expectancy at age 65	N
NI 138	Satisfaction of people over 65 with both home and neighbourhood	N
NI 139	The extent to which older people receive the support they need to live independently at home	N

It nevertheless remains important for the Council to gather data about public satisfaction with its services, with the area and with the Council overall. A new approach to this was agreed at Cabinet on 2 September 2010 and results are expected to be available shortly.

- 3.12 In addition, the Secretary of State for Communities and Local Government wrote to all local authorities on 13 October 2010 confirming that the government is revoking all improvement targets in current Local Area Agreements (LAAs) and indicating that LAAs will not be renewed. No “reward” payments will be made for the 2008/11 LAAs. In this letter, the Secretary of State also indicates that the government intends to replace the current National Indicator set with “a single, comprehensive list of all the data we expect local government to provide to central government”. This list has not yet been determined, but the Secretary of State indicates his intention to involve local government in a review from which the list will be derived, and that the list, to be in place by April 2011, will “contain(s) only the minimum of data central government needs”.
- 3.13 The Council has already committed to review its own performance management arrangements in anticipation of changes such as these now confirmed (as agreed by Cabinet 5 August 2010). Managers are already being asked to critically review existing national performance indicators, specifically to consider whether they provide useful and relevant management information at reasonable cost. Where they do (and assuming the data is not part of the “national list” referred to above), it is likely that such measures will be retained as local performance indicators. Where they do not, it is likely that the indicators in question will no longer be measured or reported beyond March 2011.
- 3.14 Consistent with the Coalition Government’s aim to reduce waste and duplication, consideration is also being given to whether some national indicators might be dropped from the Borough Council’s monitoring arrangements where that information is already being gathered by another agency. With this in mind, it is proposed that the National Indicators listed below are no longer reported through the council’s performance monitoring arrangements. The data for these indicators, which relate to very specific types of crime, is gathered by Nottinghamshire Police, targets are set by the Police Authority and results are reported to the Crime and Disorder Reduction Partnership. It is therefore felt that further monitoring and reporting by the Borough Council is unnecessary and duplicative. The Council will however continue to monitor the two high level local indicators, relating to overall incidents of crime and overall incidents of anti-social behaviour respectively, as context measures impacting on quality of life in the Borough.

<b>NI ref</b>	<b>Title</b>	<b>In Council Plan? Y/N</b>
NI 15	Serious violent crime rate	N
NI 16	Serious acquisitive crime rate	Y
NI 20	Assault with injury crime rate	N

#### 4. **OVERALL FINANCIAL POSITION**

- 4.1 The following summary brings together the overall financial position of the General Fund. Appendix 2 outlines how the General Fund Revenue budget and expected net expenditure is divided between the Portfolio areas of the Council and the summary of the changes reported.
- 4.2 This information has been compiled using the best information made available to the Finance Department by the relevant spending officers as at 30<sup>th</sup> September 2010. The overall resource implication for the Council General Fund is a predicted over spend of £47,600 against current approved budget. Against Cabinets Maximum Budget, this is an over spend of £35,600.

#### 4.3 General Fund Revenue Budget 2010/2011 – Change Analysis at 30 September 2010

	£
The original 2010/11 budget approved by Council on 3 March 2010	14,671,300
On 7 July 2010 Council approved carry forward schemes that had slipped from the 2009/10 Revenue Programme	128,400
<b>Cabinets Maximum Budget</b>	<b>14,799,700</b>
Approved changes up to 30 September 2010	(12,000)
<b>The current approved budget for 2010/2011 is therefore</b>	<b>14,787,700</b>
Up to the end of September 2010 expenditure less income totalled	8,141,539
In the remaining 6 months of year net of income we expect expenditure to be	6,693,761
Budget reduction to be identified	(35,600)
<b>Total net revenue spend for the year is currently expected to be</b>	<b>14,799,700</b>

Efforts to achieve this required budget reduction are in place ,and by the end of the financial year we currently expect the revenue budget to be in line with Cabinet’s Maximum budget and therefore a supplementary estimate of £35,600 is not considered necessary at this stage.

Fees and charges are being increased for the trade waste scheme to ensure that external increases to waste disposal costs incurred by the Council are passed on to the users of the scheme. This should ensure that trade collections operate as a breakeven service.

Members are also asked to note that the first year one-off costs, arising from the SMT restructure significantly contribute to the current overspend position. However, as reported to Personnel and Resources Committee in September 2010, the net savings delivered by these changes over the next five years will be £695,600.

Following KPMG’s review of the Council’s income in the light of the “Fleming” case, three claims were made to HMRC for the recovery of VAT. The case involved the three-year cap for back adjustments of VAT, which according to the Fleming judgement was introduced by HMRC without the appropriate transitional arrangements.



A cultural claim was settled by HMRC in the sum of £26,763 plus simple interest of £23,243. After deduction of KPMG's fee, this benefits the Council by £42,505.

A sporting claim for 1990-1994 was settled in the sum of £367,382 plus simple interest of £338,210, which after deduction of the fee, benefits the Council by £599,753.

£50,000 of the VAT settlement has already been vired to offset the lower than anticipated car park income which leaves a net sum of around £592,300 to be transferred into General Fund Balances.

Legal action is currently being taken in the courts in respect of claims for compound interest on Fleming claims. KPMG have lodged appeals on behalf of the Council in respect of both the above settlements.

A sporting claim for pre 1990 was initially refused by HMRC, however a reconsideration letter was submitted by KPMG to protect the Council's interests, and it is still possible that a much reduced settlement may be forthcoming. This matter remains unresolved at the present time.

#### 4.4 Capital Budget 2010/2011 - Change Analysis at 30 September 2010

	£
<b><u>Approved Capital Programme 2010/11</u></b>	
Original 2010/11 budget approved by Council on 3 March 2010	4,442,000
Capital Carry Forwards from 2009/10 approved by Council on 7 July 2010.	693,000
Changes approved at Quarter 1	44,500
<b>The current total approved budget for 2010/2011</b>	<b>5,179,500</b>
<b><u>Proposed Quarter 2 Amendments to the 2010/11 Programme</u></b>	
<u>Reduction in budget requirement:</u>	
Reduction in grant from EMDA for Strategic Property Purchase	(500,000)
<b>Total reduction in budget requirement</b>	<b>(500,000)</b>
<u>Additional budget requirement:</u>	
Affordable Housing funded from S106 Commuted Sum	264,700
Addition Renovation grant funded from Revenue contribution	10,000
<b>Total additional budget requirement</b>	<b>274,700</b>
<b>Total Proposed Amendments To Capital Programme</b>	<b>(225,300)</b>
<b>Proposed Revised Capital Programme 2010/11</b>	<b>4,954,200</b>
Actual Expenditure to Quarter 2 2010/11	936,021
Estimated Expenditure Quarter 3-4 2010/11	4,018,179
Projected Outturn 2010/11	<b>4,954,200</b>
<b>Projected Capital Programme Variance 2010/11</b>	<b>0</b>

A Capital Programme monitoring summary is attached at Appendix 3.

There is currently sufficient funding available in 2010/2011 to finance the Capital Programme as outlined in paragraph 4.4.

## 5. **RESOURCE IMPLICATIONS**

The nature of the report is such that it has significant resource implications across the Council. The report itself demonstrates how resources are being managed.

## 6. **RECOMMENDATIONS**






Members are **recommended**:

- To approve the changes to Improvement Action targets as detailed in paragraph 3.9 of the report, as an amendment to the agreed Council Plan
- To approve the deletion of National Indicators derived from the Place Survey from the Covalent System, as listed at paragraph 3.11, following the cancellation of the Place Survey, and their deletion from the Council Plan where included in it
- To approve amended reporting arrangements for the National Indicators listed at paragraph 3.14 and their deletion from the Council Plan where included in it
- To note the General Fund Revenue Budget changes included within Appendix 2 and approve the budget changes of £50,000 & below
- To note the revenue budget changes in the General Fund above £50,000 as listed below, and refer them to Personnel and Resources Committee for approval:

• Crime Reduction grants to be administered by Broxtowe Offset by grant income transferring	(£117,900) £117,900
• East Midlands Improvement Efficiency Partnership Offset by corresponding income	£116,600 (£116,600)
• Land Charges reduced income	£55,200
• Senior Management Team restructure (one-off costs)	£86,000
• Settlement of VAT claim Offset by transfer to balances	(£592,300) £592,300


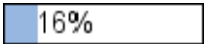
- To note the reduction in the Capital Programme due to the grant from EMDA for the Strategic Property Purchase being reduced by (£500,000) and refer to P&R for approval.
- To note the addition of the Affordable Housing Scheme in the Capital Programme for £264,700 funded by a S106 commuted sum and refer to P&R for approval.
- To note the virements as detailed in Appendix 4
- To include details of budget and performance monitoring in a quarterly performance digest, to be published on the Council's website and Intranet; in line with the recommendations of Performance Review Scrutiny Committee
- To forward the Quarterly Budget Monitoring Information to the Personnel and Resources Committee

# Cabinet Quarter 2 Actions Report - by Theme





Action Status	
	Cancelled
	Overdue; No longer assigned
	Unassigned; Not Started; Check Progress
	Resuming; In Progress; Assigned
	Completed




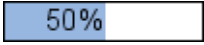
## Theme A place of safe and strong communities

Title	Managed By	Portfolio Owners	Status	Completion Date	Progress Bar	Notes
Improve the take-up of Housing Benefits	Mark Kimberley	Finance		31 Mar 2011	<div style="width: 30%;"><div style="background-color: #4F81BD; height: 10px; width: 100%;"></div></div> 30%	
Undertake regeneration activity within Priority Neighbourhoods	David Jayne; Sue Sale	Safe and Sustainable Neighbourhoods		31 Mar 2011	<div style="width: 46%;"><div style="background-color: #4F81BD; height: 10px; width: 100%;"></div></div> 46%	
Continue to support and develop the Crime and Disorder Reduction Partnership	David Jayne; Sue Sale	Safe and Sustainable Neighbourhoods		31 Mar 2011	<div style="width: 19%;"><div style="background-color: #4F81BD; height: 10px; width: 100%;"></div></div> 19%	
Reduce graffiti, litter and fly tipping in target areas	Dave Parton	Direct Services		31 Mar 2011	<div style="width: 10%;"><div style="background-color: #4F81BD; height: 10px; width: 100%;"></div></div> 10%	
Improve the security of the built environment through reducing the opportunity for crime	Peter Baguley	Safe and Sustainable Neighbourhoods		31 Mar 2011	<div style="width: 87%;"><div style="background-color: #4F81BD; height: 10px; width: 100%;"></div></div> 87%	

Title	Managed By	Portfolio Owners	Status	Completion Date	Progress Bar	Notes
Explore possibility of significant regeneration in Newstead Village linked to delivery of Parish Plan	Stephen Bray	Strategic Planning		31 Mar 2011		Some progress made but realistically completion of all elements will not achieve original target. Amendment target date requested of 31 October 2011.

**Theme** A place that contributes to a vibrant and prosperous Greater Nottingham

Title	Managed By	Portfolio Owners	Status	Completion Date	Progress Bar	Notes
Improve employment prospects/employability of local unemployed residents through participating in the County wide Future Jobs Fund programme running to June 2011	Janet Brothwell	Development and Enterprise		31 Mar 2011	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4F81BD; position: relative;"> <span style="position: absolute; right: 5px; top: -5px;">45%</span> </div>	
Ensure that the Parks & Open Spaces Strategy reflects the cross-border issues with the City of Nottingham	Keith Tansley	Leisure and Wellbeing		31 Dec 2010	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4F81BD; position: relative;"> <span style="position: absolute; right: 5px; top: -5px;">0%</span> </div>	Loss of staffing resource has delayed this work, it is proposed to target September 2011 for its completion. This will coincide with the revised deadline for reviewing the section 106 policy which will review and revise the Borough's recreational need.
Progress redevelopment of Arnold town centre	John Robinson	Development and Enterprise		31 Dec 2011	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4F81BD; position: relative;"> <span style="position: absolute; right: 5px; top: -5px;">41%</span> </div>	Following recent changes within the NHS, plans are being progressed with local GPs to re-develop the site of the existing health centre. Formal approvals will still be required from the Primary Care Trust and the Strategic Health Authority and these are hoped to be obtained by February 2011
More aligned land use planning across Greater Nottingham	Stephen Bray	Strategic Planning		31 Mar 2011	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4F81BD; position: relative;"> <span style="position: absolute; right: 5px; top: -5px;">25%</span> </div>	Consideration is being given to a joint Supplementary Planning Document on car parking, to be progressed in 2010. A joint supplementary planning document is being prepared with Ashfield and Broxtowe Councils on residential extensions.








<p>Prepare for Homes and Communities Agency Single Conversation in the Borough and support preparation across the Greater Nottingham Housing Market Area to ensure continued external investment to meet future housing need</p>	<p>Stephen Bray</p>	<p>Strategic Planning</p>		<p>31 Mar 2011</p>		<p>Long list of priority themes identified drawn from agreed Housing Strategies; support to draft Local Investment Plan commissioned and in place. Continued uncertainty over long-term funding available. Aim to report Local Investment Plan to October Cabinet.</p>
<p>Develop and agree long term vision and plans for local shopping Centres</p>	<p>Stephen Bray</p>	<p>Strategic Planning</p>		<p>31 Mar 2011</p>		



**Theme** A place where people are treated fairly and have the opportunity to get involved






Title	Managed By	Portfolio Owners	Status	Completion Date	Progress Bar	Notes
Implement Equality Framework Action Plan	Janet Brothwell	Customer and Member Services		30 Jun 2010	<div style="width: 100%;"><div style="width: 100%; background-color: #4f81bd; color: white; text-align: center;">100%</div></div>	
Implement Fairer Gedling Strategy	Janet Brothwell	Customer and Member Services		30 Jun 2010	<div style="width: 100%;"><div style="width: 100%; background-color: #4f81bd; color: white; text-align: center;">100%</div></div>	
Reduce Homelessness applications and presentations	Janet Brothwell	Customer and Member Services		31 Mar 2011	<div style="width: 100%;"><div style="width: 100%; background-color: #4f81bd; color: white; text-align: center;">100%</div></div>	
Evaluate and implement the requirements of the Local Democracy, Economic Development and Construction Act 2009	Sue Sale	Leader		31 Mar 2011	<div style="width: 80%;"><div style="width: 80%; background-color: #4f81bd; color: white; text-align: center;">80%</div></div>	
Review the opportunity and improve the choice/range of physical activity for the over 50's.	Keith Tansley	Leisure and Wellbeing		31 Mar 2011	<div style="width: 66%;"><div style="width: 66%; background-color: #4f81bd; color: white; text-align: center;">66%</div></div>	
Review the opportunity to increase community involvement in the planning process	Peter Baguley	Safe and Sustainable Neighbourhoods		31 Mar 2011	<div style="width: 50%;"><div style="width: 50%; background-color: #4f81bd; color: white; text-align: center;">50%</div></div>	Met with parish clerks to discuss planning issues and how they can become more involved. Any other planning issues can be raised at future meetings.
Ensure temporary accommodation of an appropriate standard and quantity is provided in the Borough	Stephen Bray	Strategic Planning		31 Mar 2012	<div style="width: 65%;"><div style="width: 65%; background-color: #4f81bd; color: white; text-align: center;">65%</div></div>	






**Theme** A place where people can lead a healthy and active lifestyle

Title	Managed By	Portfolio Owners	Status	Completion Date	Progress Bar	Notes
Improve access to social housing	Janet Brothwell	Customer and Member Services		30 Sep 2010	<div style="width: 53%;"><div style="background-color: #4F81BD; color: white; padding: 2px;">53%</div></div>	This project is continuing to progress, but involves more work than anticipated. A number of registered providers are now involved and the target now is for Homesearch to be launched in March 2011
Improve quality of Council owned housing stock, specifically the six flats above shops, bringing them to Decent Homes standard by 2012	Janet Brothwell	Customer and Member Services		31 Mar 2011	<div style="width: 30%;"><div style="background-color: #4F81BD; color: white; padding: 2px;">30%</div></div>	
Review and Implement a revised Changing Lifestyles Strategy	Keith Tansley	Leisure and Wellbeing		31 Mar 2011	<div style="width: 44%;"><div style="background-color: #4F81BD; color: white; padding: 2px;">44%</div></div>	
Implement the new Arts Strategy relevant to 2010/11	Keith Tansley	Leisure and Wellbeing		31 Mar 2011	<div style="width: 40%;"><div style="background-color: #4F81BD; color: white; padding: 2px;">40%</div></div>	
Increase the number of accredited sports clubs operating within Gedling Borough	Keith Tansley	Leisure and Wellbeing		31 Mar 2011	<div style="width: 33%;"><div style="background-color: #4F81BD; color: white; padding: 2px;">33%</div></div>	
Provide children's play and youth facility at Queensbower recreation ground	Keith Tansley	Leisure and Wellbeing		01 Sep 2010	<div style="width: 96%;"><div style="background-color: #4F81BD; color: white; padding: 2px;">96%</div></div>	Request to revise project deadline date to February 2011 to allow for completion of landscaping works
Decrease level of fuel poverty experienced in the Borough	Peter Baguley	Safe and Sustainable Neighbourhoods		31 Mar 2011	<div style="width: 50%;"><div style="background-color: #4F81BD; color: white; padding: 2px;">50%</div></div>	County wide fuel poverty group met September 2010 to discuss the drafting of a County-wide Fuel Poverty



Title	Managed By	Portfolio Owners	Status	Completion Date	Progress Bar	Notes
						strategy. Workshops set up for November and January. National Energy Programme resource secured to support this.
Improve the quality of private sector housing through the allocation of renovation grants	Peter Baguley	Safe and Sustainable Neighbourhoods		31 Mar 2011		All grant funding allocated; additional grant resourced for the remainder of 2010/11. The level of support from BC has been changed to reflect the funding available and resultant assessment work required.
Ensure affordable housing is available according to defined needs within the Borough	Stephen Bray	Strategic Planning		31 Mar 2011		

**Theme** A place where we can take care of our environment









Title	Managed By	Portfolio Owners	Status	Completion Date	Progress Bar	Notes
Minimise waste levels and increase recycling	Dave Parton	Direct Services		31 Mar 2011	<div style="border: 1px solid black; width: 100px; height: 20px; background-color: white; display: flex; align-items: center; justify-content: center;">0%</div>	
Maintain high standard of environmental cleanliness	Dave Parton	Direct Services		31 Mar 2011	<div style="border: 1px solid black; width: 100px; height: 20px; background-color: #4F81BD; display: flex; align-items: center; justify-content: center;">47%</div>	
Ensure appropriate facility and open space provision in development sites	Keith Tansley	Leisure and Wellbeing		31 Mar 2011	<div style="border: 1px solid black; width: 100px; height: 20px; background-color: #4F81BD; display: flex; align-items: center; justify-content: center;">33%</div>	Work on the review of the Borough section 106 for recreational provision has been delayed due to a loss of staffing resource. It is proposed to slip the target date to September 2011 which will allow the revised 106 policy to feed into Planning's Core Strategy work.
Improve quality of parks/play areas by ensuring all categories A, B and C parks have been assessed against the Nottinghamshire Standard	Keith Tansley	Leisure and Wellbeing		31 Mar 2011	<div style="border: 1px solid black; width: 100px; height: 20px; background-color: #4F81BD; display: flex; align-items: center; justify-content: center;">33%</div>	
Improve sport and leisure facilities in Warren Hill area, in partnership with Nottingham City Council, providing for residents both sides of the City/Borough border	Keith Tansley	Leisure and Wellbeing		31 Mar 2012	<div style="border: 1px solid black; width: 100px; height: 20px; background-color: white; display: flex; align-items: center; justify-content: center;">0%</div>	Nottingham City Council and Bigwood School wish to reduce the Youth Facility provided on site, it is proposed that provision is not made at present as this would not meet the needs of the community, and the Borough funding withdrawn. Links will be retained with the school to develop other options for youth facilities in the future. The City are to request an

Title	Managed By	Portfolio Owners	Status	Completion Date	Progress Bar	Notes
						amendment to the 106 agreement for the Youth provision but to ensure other facilities provided on site are available to the public. It is recommended that the scheme be withdrawn from performance monitoring.
Co-ordinate reduction of CO2 emissions in the Borough	Peter Baguley	Safe and Sustainable Neighbourhoods		30 Sep 2011	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #e0e0e0; position: relative;"><div style="background-color: #4f81bd; width: 61%; position: absolute; left: 0;"></div><span style="position: absolute; right: 5px; top: 50%; transform: translateY(-50%); font-weight: bold;">61%</span></div>	Revised CO2 emissions figures published by DECC. These have used an amended method of reporting and so will need to be assessed before comparing with previous years.
Modernise the approach for dealing with planning applications through the introduction of 'Development Management'	Peter Baguley	Development and Enterprise		31 Dec 2010	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #e0e0e0; position: relative;"><div style="background-color: #4f81bd; width: 50%; position: absolute; left: 0;"></div><span style="position: absolute; right: 5px; top: 50%; transform: translateY(-50%); font-weight: bold;">50%</span></div>	ATLAS training event March 2010
Continue to press for the development of the Former Gedling Colliery/Chase Farm site	Peter Baguley	Development and Enterprise		30 Apr 2011	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #e0e0e0; position: relative;"><div style="background-color: #4f81bd; width: 5%; position: absolute; left: 0;"></div><span style="position: absolute; right: 5px; top: 50%; transform: translateY(-50%); font-weight: bold;">5%</span></div>	Staff workshop held Oct and further meetings scheduled with the Homes and Communities Agency in November 2010.
Adaptation measures to climate change	Peter Baguley	Safe and Sustainable Neighbourhoods		31 Mar 2011	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #e0e0e0; position: relative;"><div style="background-color: #4f81bd; width: 90%; position: absolute; left: 0;"></div><span style="position: absolute; right: 5px; top: 50%; transform: translateY(-50%); font-weight: bold;">90%</span></div>	Following SMT report, departmental responses due on risks by 30.6.10
Develop Local Development Framework Core Strategy	Stephen Bray	Strategic Planning		31 Dec 2011	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #e0e0e0; position: relative;"><div style="background-color: #4f81bd; width: 5%; position: absolute; left: 0;"></div><span style="position: absolute; right: 5px; top: 50%; transform: translateY(-50%); font-weight: bold;">5%</span></div>	The report to Cabinet dated 5th August 2010 informed members of recent and anticipated changes to strategic planning implemented by the new government, in particular the revocation of Regional Spatial Strategies and the requirement

Title	Managed By	Portfolio Owners	Status	Completion Date	Progress Bar	Notes
						<p>for local planning authorities to be responsible for establishing the right level of local housing provision in their area and identifying a long term supply of housing land. These changes give Gedling Council an opportunity to review the Core Strategy to take account of these changes and to work on deriving an assessment of housing need for the Borough.</p> <p>It was therefore agreed to continue working on collating the evidence base and supporting information for the Aligned Core Strategies, where this remains relevant. It was also agreed to delay the publication of the next version of the Aligned Core Strategies, pending further guidance on strategic planning.</p> <p>A timetable is currently being worked up for the next stages of work and it is possible that work will be complete on housing projections by early 2011 and possible that the next consultation stage of the Core Strategy will be published in Autumn 2011. Once these dates are confirmed it will be necessary to amend the target dates set out in Covalent.</p>

Title	Managed By	Portfolio Owners	Status	Completion Date	Progress Bar	Notes
Coordinate and manage overall delivery of Public Realm Works programme of environmental improvements	Stephen Bray	Strategic Planning		31 Mar 2011		











**Theme** Operational vision and strategy: Gedling as a top performing Council

Title	Managed By	Portfolio Owners	Status	Completion Date	Progress Bar	Notes
Upgrade the Council's Financial Management System, Agresso	Mark Kimberley	Finance		31 Mar 2011	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4f81bd; position: relative;"><span style="position: absolute; right: 5px; top: -5px;">45%</span></div>	
Ensure the Council's Financial Management System, Agresso, is used to promote sound financial management	Mark Kimberley	Finance		31 Mar 2011	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4f81bd; position: relative;"><span style="position: absolute; right: 5px; top: -5px;">25%</span></div>	
Implement International Financial Reporting Standards	Mark Kimberley	Finance		31 Mar 2011	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4f81bd; position: relative;"><span style="position: absolute; right: 5px; top: -5px;">33%</span></div>	
Facilitate transfer of more transactions to the website to improve speed and efficiency of those transactions	Stephen Bray; Janet Brothwell	Customer and Member Services		31 Mar 2011	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4f81bd; position: relative;"><span style="position: absolute; right: 5px; top: -5px;">23%</span></div>	
Launch and implement part 2 of the Council's Transformation Programme relevant to 2010/11	Janet Brothwell	Customer and Member Services		31 Mar 2011	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4f81bd; position: relative;"><span style="position: absolute; right: 5px; top: -5px;">50%</span></div>	
Develop better understanding of customer views about our services	Janet Brothwell	Customer and Member Services		30 Sep 2010	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4f81bd; position: relative;"><span style="position: absolute; right: 5px; top: -5px;">100%</span></div>	
Improve Employee satisfaction and morale which will lead to improvements in productivity and efficiency	Janet Brothwell	Customer and Member Services		31 Dec 2010	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4f81bd; position: relative;"><span style="position: absolute; right: 5px; top: -5px;">58%</span></div>	
Improve management information through greater use of Information Technology within Direct Services	Dave Parton	Direct Services		31 Mar 2011	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4f81bd; position: relative;"><span style="position: absolute; right: 5px; top: -5px;">0%</span></div>	









Title	Managed By	Portfolio Owners	Status	Completion Date	Progress Bar	Notes
Review and Improve the efficiency of leisure centre provision	Keith Tansley	Leisure and Wellbeing		31 Mar 2010	<div style="border: 1px solid black; background-color: #ADD8E6; width: 100%; text-align: center;">100%</div>	
Improve overall efficiency of the leisure service	Keith Tansley	Leisure and Wellbeing		31 Mar 2010	<div style="border: 1px solid black; background-color: #ADD8E6; width: 100%; text-align: center;">100%</div>	The working group fed into the corporate review and a report is due to be taken to Senior Management Team on 27th July 2010
Manage delivery of Communication Strategy and keep under review	Stephen Bray	Customer and Member Services		31 Mar 2011	<div style="border: 1px solid black; background-color: #ADD8E6; width: 56%; text-align: center;">56%</div>	
Review and agree new performance management framework to ensure Borough Council's performance management needs are met and to reflect new national frameworks and new freedoms	Stephen Bray	Strategic Planning		30 Jun 2011	<div style="border: 1px solid black; background-color: #ADD8E6; width: 33%; text-align: center;">33%</div>	









## Cabinet Quarter 2 Indicator Report - by Theme



PI Status		Long Term Trends		Short Term Trends	
	Alert		Improving		Improving
	Warning		No Change		No Change
	OK		Getting Worse		Getting Worse
	Unknown				
	Data Only				

### Theme A place of safe and strong communities




PI Code & Short Name	Managed By	Portfolio Owners	Q2 2010/11		Year to date		Quarterly Status	Trend compared to previous quarter	Latest Note
			Value	Target	Value	Target			
NI 181 Time taken in days to process Housing Benefit/Council Tax Benefit new claims and change events	Mark Kimberley	Finance; Leader	8.0 days	11.0 days	9.0 days	11.0 days			
NI 15 Serious violent crime rate per 1000 population - quarterly cumulative total	Sue Sale	Safe and Sustainable Neighbourhoods	0.19	0.22	0.19	0.22			Most serious violence continues to reduce in the Borough down 18.5% for the period

									April to September compared to the previous year.
NI 16 Serious acquisitive crime rate per 1000 population-quarterly cumulative total	Sue Sale	Safe and Sustainable Neighbourhoods	10	5.6	10	5.6			Serious Acquisitive Crime is down 13.8% for April to September when compared to 2009. The targets set are Police Authority targets and are stretching. These have been adopted by the community safety partnership.
NI 20 Assault with injury crime rate per 1000 population-quarterly cumulative total	Sue Sale	Safe and Sustainable Neighbourhoods	2.41	2.42	2.41	2.42			Figures reflect a 26.8% reduction comparing April to September 2010 to the same period in 2009. This is a Police Authority set target that is stretching and adopted by the community safety partnership.
LI072 Improve take up rate of Housing Benefits - Number of additional claims related to benefits in	Mark Kimberley	Customer and Member Services	132	75	186	150			




“hard to reach” groups									
LI074 Average time to process new Housing Benefit claims (in days)	Mark Kimberley	Finance	19	20	18.5	20			
LI075 Average time to process Housing Benefit change in circumstances (Days)	Mark Kimberley	Finance	6	8	6.5	8			
LI076 Level of All Crime across Gedling Borough per 1000 population - quarterly cumulative figure	Sue Sale	Safe and Sustainable Neighbourhoods	30.55	29.7	30.55	29.7			All crime level is down for the first 6 months although slightly above target. Partnership plans are being delivered and monitoring of monthly performance and targeted work is being delivered in key locations
LI081 Level of recorded anti-social behaviour across Gedling Borough (per 1000 population) - quarterly cumulative figure	Sue Sale	Safe and Sustainable Neighbourhoods	19	16.52	19	16.52			Levels of ASB have continued to reduce over the first 6 months achieving a 4.2% reduction. This is however above target. Plans are in place to seek further improved reductions.

LI080 Reduction in repeat domestic abuse victims	Sue Sale	Safe and Sustainable Neighbourhoods		13.7%		13.7%			Nottinghamshire County Council provide the performance data for this indicator and it is currently unavailable.
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**Theme A place that contributes to a vibrant and prosperous Greater Nottingham**

PI Code & Short Name	Managed By	Portfolio Owners	Q2 2010/11		Year to date		Quarterly Status	Trend compared to previous quarter	Latest Note
			Value	Target	Value	Target			
NI 152 Working age people on out of work benefits - locally reported only	Stephen Bray	Development and Enterprise	3.0%		3.0%			↓	This is a tracking measure only and has no target
LI047 % of invoices paid within 10 working days - local suppliers	Mark Kimberley	Finance; Leader	92.5%	90%	91.68%	90%		↑	
LI069 Number of Future Jobs Funds Participants	Janet Brothwell	Development and Enterprise	8	7	8	9		↑	







**Theme A place where people are treated fairly and have the opportunity to get involved**

PI Code & Short Name	Managed By	Portfolio Owners	Q2 2010/11		Year to date		Quarterly Status	Trend compared to previous quarter	Latest Note
			Value	Target	Value	Target			
LI046 Preventing Homelessness – number of households who considered themselves as homeless, who approached the Council, and for whom housing advice resolved their situation	Janet Brothwell	Customer and Member Services	81		81			↑	This is a tracking measure only and has no target
LI051 Average time to process homelessness applications (working days)	Janet Brothwell	Customer and Member Services	19.2 days	20 days	20.35 days	20 days		↑	
LI086 Average length of time spent in temporary accommodation (in weeks)	Janet Brothwell	Customer and Member Services	7 weeks	14 weeks	10.5 weeks	14 weeks		↑	





**Theme A place where people can lead a healthy and active lifestyle**











PI Code & Short Name	Managed By	Portfolio Owners	Q2 2010/11		Year to date		Quarterly Status	Trend compared to previous quarter	Latest Note
			Value	Target	Value	Target			
NI 154 Net additional homes provided	Stephen Bray	Strategic Planning	41	130	144	269			Quarter 2 data represents July and August figures, September data will be available at a later date. Targets likely to be reviewed in 2011/12, following abolition of Regional Spatial Strategy. Government is indicating that local housing targets need to be evidence based and underpinned by local assessment of housing need. Work has started with partner authorities to commission this work. Annual target currently 518







NI 156 Number of households living in temporary accommodation	Janet Brothwell	Customer and Member Services	7	24	12	24			
LI027 Number of visits to leisure centres	Keith Tansley	Leisure and Wellbeing	274,180	270,391	529,848	536,641			We have not been accurately reporting on the number of spectators using the leisure centres. This has now been corrected. The P6 user figure is inflated as it includes all spectators year to date. Reporting for Period 7 onwards will include spectators on a period basis.
LI070 Number of affordable homes delivered, NI 155 mid year monitoring figure	Stephen Bray	Development and Enterprise		38		19			Data not yet available







**Theme A place where we can take care of our environment**











PI Code & Short Name	Managed By	Portfolio Owners	Q2 2010/11		Year to date		Quarterly Status	Trend compared to previous quarter	Latest Note
			Value	Target	Value	Target			
NI 157a Percentage of Major planning applications processed within 13 weeks - quarterly cumulative figure	Peter Baguley	Development and Enterprise	69%	73.0%	84.5%	73.0%			Downturn due to a number of decisions being issued in September following completion of long-standing S106 Agreement, referral of application to GOEM & determination of two complex residential schemes. Value now reflects long term trend, as Q1 included high number of extensions of time.
NI 157b Processing of Minor planning applications processed within 8 weeks - quarterly cumulative figure	Peter Baguley	Development and Enterprise	78.00%	79.00%	75.5%	79.00%			Improvement due to high volume of minor applications dealt with on target during September, just slightly below target for quarter.

NI 157c Processing of Other planning applications within 8 weeks - quarterly cumulative figure	Peter Baguley	Development and Enterprise	89.00%	90%	90%	90%			Slight downward trend during Q2, but value can be affected by only minimal number of decisions.
NI 191 Residual household waste per household in Kg	Dave Parton	Direct Services	148kg	135kg	285kg	270kg			Annual target is 540kg
NI 192 Percentage of household waste sent for reuse, recycling and composting	Dave Parton	Direct Services	36.27%	35.70%	37.25%	35.70%			
NI 195a Improved street and environmental cleanliness (levels of litter, detritus, graffiti and fly posting): Litter	Dave Parton	Direct Services	2%	4%	2%	4%			This is for the inspection period April to July 2010, the period is stipulated by central government as part of the indicator to take into account seasonal variations etc.
NI 195b Improved street and environmental cleanliness (levels of litter, detritus, graffiti and fly posting): Detritus	Dave Parton	Direct Services	11%	11%	11%	11%			This is for the inspection period April to July 2010, the period is stipulated by central government as part of the indicator to

									take into account seasonal variations etc.
NI 195c Improved street and environmental cleanliness (levels of litter, detritus, graffiti and fly posting): Graffiti	Dave Parton	Direct Services	2%	1%	2%	1%			This is for the inspection period April to July 2010, the period is stipulated by central government as part of the indicator to take into account seasonal variations etc. Slight increase in graffiti but this is being tackled on a weekly basis by the future jobs fund enviroteam.
NI 195d Improved street and environmental cleanliness (levels of litter, detritus, graffiti and fly posting): Fly-posting	Dave Parton	Direct Services	0%	0%	0%	0%			This is for the inspection period April to July 2010, the period is stipulated by central government as part of the indicator to take into account seasonal variations etc.

**Theme Operational vision and strategy: Gedling as a top performing Council**

PI Code & Short Name	Managed By	Portfolio Owners	Q2 2010/11		Year to date		Quarterly Status	Trend compared to previous quarter	Latest Note
			Value	Target	Value	Target			
LI017 Percentage of Non-domestic Rates Collected	Mark Kimberley	Finance	29.2%	28.1%	61.9%	52.6%			
LI006 Working Days Lost Due to Sickness Absence (rolling 12 month total)	Janet Brothwell	Customer and Member Services	9.43 days	9.00 days	9.43 days	9.00 days			Absence levels have been relatively stable over the past 3 months, however attention continues to be paid to a number of long term absence cases, and applying the absence management procedure for short term absence
LI022 Planning appeals allowed against the authority's planning refusals as a % of all planning applications received - cumulative quarterly figure	Peter Baguley	Development and Enterprise	.0%	33.0%	.0%	33.0%			Value will remain at 0% until an appeal allowed, when it will increase significantly due to low volume of appeals to date this year. Current figure represents best

									possible performance.
LI018 % of invoices paid within 30 days	Mark Kimberley	Finance; Leader	97.55%	98.00%	97.71%	98.00%			
LI016 % of Council Tax collected	Mark Kimberley	Finance	28.5%	24.6%	58.8%	49.2%			
LI030 Pest Control request for service responded to on time (within 2 working days)	Peter Baguley	Safe and Sustainable Neighbourhoods	99%	97%	99.5%	97%			
LI031 Public protection requests for service responded to on time (within 2 working days)	Peter Baguley	Safe and Sustainable Neighbourhoods	97%	94%	93%	94%			
LI049 Achievement of Gedling Transformation Programme target savings	Mark Kimberley	Customer and Member Services	£108,000	£79,500	£108,000	£79,500			

**Grand Summary**

Revenue Quarterly Budgetary Control Report Period 201006

	Current Approved					Projected	Projected Annual
	Budget	Profiled Budget	Actual to date	Variance	%	Outturn	Variance
	£	£	£	£		£	£
Leader Portfolio	2,166,000	936,350	892,788	-43,562	-5	2,182,300	16,300
Safe & Sustainable Portfolio	2,340,700	811,840	757,620	-54,220	-7	2,334,600	-6,100
Customer & Member Services Portfolio	426,400	1,035,943	1,028,563	-7,380	-1	418,600	-7,800
Development & Enterprise Portfolio	579,800	78,825	18,556	-60,269	-76	575,800	-4,000
Direct Services Portfolio	4,981,900	2,862,258	2,126,863	-735,395	-26	5,005,500	23,600
Strategic Planning Portfolio	459,800	274,400	276,383	1,983	1	451,800	-8,000
Leisure & Wellbeing Portfolio	2,949,300	879,539	431,645	-447,894	-51	2,915,200	-34,100
Finance Portfolio	883,800	3,068,363	2,609,121	-459,242	-15	951,500	67,700
<b>Total General Fund</b>	<b>14,787,700</b>	<b>9,947,519</b>	<b>8,141,539</b>	<b>-1,805,980</b>	<b>-18</b>	<b>14,835,300</b>	<b>47,600</b>
<b>Cabinets General Fund Maximum Budget</b>	<b>14,799,700</b>					<b>14,835,300</b>	<b>35,600</b>

**LEADER PORTFOLIO**

**BUDGETARY CONTROL REPORT - SEPTEMBER 2010**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable	Adverse	
	£'000	£'000	£'000	£'000	
<b><u>Corporate Management</u></b>					
Supplies & Services	175.1	171.5	3.6		Saving due to the cancellation of Better Governance subscription.
<b><u>Democratic &amp; Management Representation</u></b>					
Supplies & Services	370.4	375.3	1.7	6.6	It is anticipated that there will be an overspend on civic travel costs, offset by a saving of £1,400 on Member's Basic Allowances and £300 on the Standing Remuneration Panel.
<b><u>Democratic &amp; Community Services</u></b>					
Employee Expenses	424.4	439.4		15.0	Anticipated cost of Election Consultant in preparation of the Local Elections in May 2011.
<b><u>All other budget heads</u></b>					
Including items previously reported	1,196.1	1,196.1			
<b>PORTFOLIO TOTAL</b>	<b>2,166.0</b>	<b>2,182.3</b>	<b>5.3</b>	<b>21.6</b>	<b>Net Portfolio Total £16,300 Adverse</b>



**SAFE & SUSTAINABLE NEIGHBOURHOODS PORTFOLIO**

**BUDGETARY CONTROL REPORT - SEPTEMBER 2010**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<b><u>Licensing &amp; Hackney Carriages</u></b>	<b>£'000</b>	<b>£'000</b>			
Income	(238.4)	(239.4)	1.0		Additional premises licences received.
<b><u>Crime Reduction</u></b>					
Supplies & Services	254.4	136.5	117.9		Administration of the Safer & Stronger Communities budget £103,900 and the South Notts Police Analyst funding £14,000, has now transferred to Broxtowe B.C, Contribution from Nottinghamshire Police towards Crime Reduction administration has been withdrawn.
Income	(164.0)	(40.1)		117.9 6.0	
<b><u>Community Grants</u></b>					
Supplies & Services	146.1	140.9	5.2		Reduced grant aid for CVS due to discontinued use of Council property, offset by reduced rental income in in Direct Services.

**SAFE & SUSTAINABLE NEIGHBOURHOODS PORTFOLIO**

**BUDGETARY CONTROL REPORT - SEPTEMBER 2010**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable	Adverse	
	£'000	£'000	£'000	£'000	
<b><u>Renovation Grant</u></b>					
Capital Financing Charges				21.2	Revenue contribution to Capital Programme Financing due to receipt of Improvement Grant repayments.
Income			21.2		Income from Improvement Grants repayments less than £10K.
<b><u>Parish Aid</u></b>					
Supplies & Services	198.6	192.7	5.9		2009/10 grant allocation not claimed in full.
<b><u>All other budget heads</u></b>	2,144.0	2,144.0			
Including items previously reported					
<b>PORTFOLIO TOTAL</b>	<b>2,340.7</b>	<b>2,334.6</b>	<b>151.2</b>	<b>145.1</b>	<b>Net Portfolio Total £6,100 Favourable</b>

**CUSTOMER & MEMBER SERVICES PORTFOLIO**

**BUDGETARY CONTROL REPORT - SEPTEMBER 2010**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable	Adverse	
	£'000	£'000	£'000	£'000	
<b><u>Residual Housing Revenue Account</u></b>					
Premises	-	(7.8)	7.8		Housing Repairs final settlement agreed.
<b><u>All other budget heads</u></b>	426.4	426.4			
Including items previously reported					
<b>PORTFOLIO TOTAL</b>	<b>426.4</b>	<b>418.6</b>	<b>7.8</b>	<b>-</b>	<b>Net Portfolio Total £7,800 Favourable</b>

**DEVELOPMENT & ENTERPRISE PORTFOLIO**

**BUDGETARY CONTROL REPORT - SEPTEMBER 2010**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable	Adverse	
	£'000	£'000	£'000	£'000	
<b><u>Dev &amp; Econ Regn Service Support</u></b>					
Supplies & Services	36.8	153.4		116.6	East Midlands Improvement Efficiency Partnership expenditure to be offset by corresponding income. Funding is for work undertaken by Notts Partnership, not Gedling Borough Council.
Income	(18.7)	(135.3)	116.6		
<b><u>Development Control</u></b>					
Income	(344.4)	(394.4)	50.0		Receipt of two major planning applications.
<b><u>Land Charges</u></b>					
Supplies & Services	23.5	15.9	7.6		Reduced number of search requests will result in lower service charges from Notts County Council & National Land & Property Information Service. However, this is offset by a corresponding loss of income, which is exacerbated by the abolition of the personal search fee from August 2010.
Income	(158.0)	(102.8)		55.2	
<b><u>Business Units</u></b>					
Premises	113.9	119.5		5.6	Increased Partnership payments, offset by increased rent income due to higher occupancy levels.
Income	(175.5)	(182.7)	7.2		
<b><u>All other budget heads</u></b>	1,102.2	1,102.2			
Including items previously reported					
<b>PORTFOLIO TOTAL</b>	<b>579.8</b>	<b>575.8</b>	<b>181.4</b>	<b>177.4</b>	<b>Net Portfolio Total £4,000 Favourable</b>

**DIRECT SERVICES PORTFOLIO**

**BUDGETARY CONTROL REPORT - SEPTEMBER 2010**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable	Adverse	
	£'000	£'000	£'000	£'000	
<b><u>Car Parks</u></b>					
Premises Related Expenses	158.3	152.9	4.6	0.8	Utilities budget for drainage charges not required. GPS charges in ticket machines reduced.
Revenue Income	(397.4)	(391.9)		5.5	Miscellaneous Licences income was a one off transaction in a prior year no longer ongoing.
<b><u>Service Support</u></b>					
Employee Expenses	127.2	132.2		5.0	Delayed implementation of Waste Management System - Reduced Efficiency Savings.
<b><u>Fleet Management</u></b>					
Transport Related Expenses	683.8	693.8		10.0	Projected overspend on tyres due to new vehicles purchased having 8 tyres instead of 6.
Supplies & Services	57.4	61.4		4.0	Purchase of air gun necessary to comply with health and safety risk assessments regarding hand held vibration.
<b><u>Depot</u></b>					
Premises Related Expenses	64.4	61.8	2.6		Utilities budget for Water Charges not required.
Revenue Income	(146.9)	(148.2)	1.3		Actual income received for sale of scrap & salvage.

**DIRECT SERVICES PORTFOLIO**

**BUDGETARY CONTROL REPORT - SEPTEMBER 2010**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable	Adverse	
	£'000	£'000	£'000	£'000	
<b><u>Public Offices</u></b>					
Premises Related Expenses	377.7	368.6	3.7 2.0 3.4		Efficiency Savings on Electricity for new Civic Centre lighting. Utilities budget for Electricity not required for Arnot Hill House. Backdated refund on NNDR rates payable due to the rateable value reducing.
Supplies & Services	81.4	77.5	1.8 2.1		Miscellaneous Grant budget for Civic Centre not required. Miscellaneous budget for Civic Centre not required.
Revenue Income	(721.2)	(716.0)		5.2	CVS lease terminating end of September (offset in Safe & Sustainable Portfolio).
<b><u>Waste Management</u></b>					
Supplies & Services	326.1	359.3		7.5 25.7	Delayed implementation of Waste Management System - Reduced Efficiency Savings. Increased waste disposal costs due to lower than expected takeup of trade recycling scheme resulting in higher tonnages sent to landfill. Increased rates charged by NCC.
Revenue Income	(1,032.9)	(1,085.3)	29.0 25.4	4.0	Higher uptake of garden waste scheme. Forecast additional income for price increase on trade waste & recycling to offset price increase in landfill tax and NCC fee's Lower than anticipated sales on glass recycling. Increased level of paper recycling.
			2.0		

**DIRECT SERVICES PORTFOLIO**

**BUDGETARY CONTROL REPORT - SEPTEMBER 2010**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable	Adverse	
	£'000	£'000	£'000	£'000	
<b><u>Street Cleansing</u></b>					
Employee Expenses	485.8	498.5		6.7	Increase in standby allowance due to increased call outs and number of staff receiving standby allowance.
				6.0	Overspend on National Insurance due to difference in rate from budget estimate owing to changes in working practices.
Revenue Income	(26.9)	(17.9)		9.0	Reduced work load from private sector contracts.
<b><u>Landscapes</u></b>					
Employee Expenses	811.8	825.5	3.0		Savings on Standby Allowance.
				6.7	Additional overtime per week for 4 x PASC supervisors.
				10.0	Overspend on National Insurance due to difference in rate from budget estimate owing to changes in working practices.
<b><u>All other budget heads</u></b> (including items previously reported)	4,133.3	4,133.3			
<b>PORTFOLIO TOTAL</b>	<b>4,981.9</b>	<b>5,005.5</b>	<b>81.7</b>	<b>105.3</b>	<b>Net Portfolio Total £23,600 Adverse</b>

**STRATEGIC PLANNING PORTFOLIO**

**BUDGETARY CONTROL REPORT - SEPTEMBER 2010**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable	Adverse	
	£'000	£'000	£'000	£'000	
<b><u>Strategy &amp; Performance</u></b>					
Income	(13.3)	(21.3)	8.0		Additional income received from Rushcliffe for secondment from Housing Strategy.
<b><u>All other budget heads</u></b> (including items previously reported)	473.1	473.1			
<b>PORTFOLIO TOTAL</b>	<b>459.8</b>	<b>451.8</b>	<b>8.0</b>	<b>-</b>	



**LEISURE & WELLBEING PORTFOLIO**

**BUDGETARY CONTROL REPORT - SEPTEMBER 2010**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable	Adverse	
	£'000	£'000	£'000	£'000	
<b><u>Leisure Services</u></b>					
Supplies & Services	89.9	109.9		20.0	2010/11 grant from the Big Lottery Fund for 'Making Play Matter In Gedling' project. Management Fee for Big Lottery Fund
Income	(704.4)	(725.4)	20.0	1.0	
<b><u>Leisure Areas</u></b>					
Supplies & Services	161.2	146.2	15.0		Bigwood School grant deferred due to capital scheme delay
<b><u>Cemeteries</u></b>					
Income	(392.3)	(382.2)		10.1	Purchases of grave plots at Redhill and Carlton down on estimate, scatterings and burials of ashes increased
<b><u>Calverton Leisure Centre</u></b>					
Income	(231.0)	(235.3)	4.3		Increase in membership income as more people joining. Pay and Play income in the Fitness Suite and Aerobics classes is down as memberships increased
<b><u>Carlton Forum Leisure Centre</u></b>					
Income	(1,026.4)	(1,049.3)	22.9		Holiday activity income increased due to attendance. Increase in membership income as more people joining. Pay and Play income in the Fitness Suite and Aerobics classes are down as memberships increased Condition of All weather pitch has seen a drop in bookings

**LEISURE & WELLBEING PORTFOLIO**

**BUDGETARY CONTROL REPORT - SEPTEMBER 2010**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<b><u>Redhill Leisure Centre</u></b>	<b>£'000</b>	<b>£'000</b>			
Income	(520.7)	(536.5)	15.8		DNA membership numbers have risen increasing income Loss of bookings on All Weather Pitch, loss of income. The Fitness Suite and Aerobics classes have seen a decline in pay and play users.
<b><u>Richard Herrod Centre</u></b>					
Income	(361.1)	(351.5)		9.6	Conference bookings in Millennium Suite are below estimate, this has affected both room hire and catering
<b><u>Leisure Development</u></b>					
Supplies & Services	175.6	187.2		11.6	External funding for Youth Diversion project, Extending Services project and Youth Alcohol campaign
Income	(183.3)	(194.9)	11.6		
<b><u>Community Centres</u></b>					
Employee Expenses	151.6	147.9	3.7		Reduced bookings at Brickyard Community Centre, resulting in loss of income and reduction in staffing costs Bookings at Pondhills Lane and Burton Road down
Income	(104.2)	(95.3)		4.0 4.9	
<b><u>All other budget heads</u></b> (including items previously reported)	5,894.4	5,894.4			
<b>PORTFOLIO TOTAL</b>	<b>2,949.3</b>	<b>2,915.2</b>	<b>94.3</b>	<b>60.2</b>	<b>Net Portfolio Total £34,100 Favourable</b>

**FINANCE PORTFOLIO**

**BUDGETARY CONTROL REPORT - SEPTEMBER 2010**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<b><u>Non Distributed Costs</u></b>	<b>£'000</b>	<b>£'000</b>			
Employee Expenses	130.8	216.8		86.0	SMT restructure as approved at Personnel & Resources Committee 13th September 2010.
<b><u>Corporate Income &amp; Expenditure</u></b>					
Supplies & Services	304.2	896.5		592.3	VAT Settlement to be transferred to balances (below)
Capital Financing Charges	347.9	373.3		25.4	Interest payments on new PWLB debt.
Income	(446.6)	(1,082.6)	43.7		Additional interest due to interim investment of PWLB borrowing and favourable investment rates.
			592.3		Settlement in respect of VAT claim (above)
<b><u>Revenues - Incomes</u></b>					
Supplies & Services	117.2	126.7		9.5	Consultancy required for changing debtors provider.
Income	(529.8)	(539.3)	9.5		Funding from prior year provision for above.
<b><u>Financial Services</u></b>					
Supplies & Services	49.8	90.3		40.5	Consultancy required to upgrade the financial management system. Funding from prior year provision for above.
Income	(871.6)	(912.1)	40.5		
<b><u>All other budget heads</u></b> (including items previously reported)	1,781.9	1,781.9			
<b>PORTFOLIO TOTAL</b>	<b>883.8</b>	<b>951.5</b>	<b>686.0</b>	<b>753.7</b>	<b>Net Portfolio Total £67,700 Adverse</b>

FINANCIAL MANAGEMENT REPORT - CAPITAL BUDGET MONITORING

PERIOD 6 September 2010

	Original Capital Programme	Carry Forwards	Virements, Supplements	Quarter 1 Cabinet	Quarter 2 Cabinet	Revised Capital Programme	Actual To Date	Committed	Latest Projected Outturn	Projected Annual Variance	
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£+ / (-)	%+ / (-)
<b>EXPENDITURE</b>											
Safe & Sustainable Neighbourhoods	1,129	45		16	10	1,200	457		1,200	0	0
Customer & Member Services	319	46		90		454	116		455	1	0
Development & Enterprise	1,450	0		(50)	(500)	900	0		900	0	0
Direct Services	703	37		(11)		729	140		729	0	0
Leisure & Wellbeing	487	530				1,018	127		1,019	1	0
Finance	354	35				389	95		387	-2	10
Strategic Planning	0	0	0	0	265	265	0	0	265	0	0
<b>TOTAL EXPENDITURE</b>	<b>4,442</b>	<b>693</b>	<b>0</b>	<b>45</b>	<b>-225</b>	<b>4,954</b>	<b>936</b>	<b>0</b>	<b>4,954</b>	<b>0</b>	<b>0</b>
<b>RESOURCES</b>											
Specific Capital Grant - Disabled Facilities	327			15		342	342		342	0	0
Borrowing	1,901	518		85		2,504			2,504	0	0
East Midland Regional Housing Board Grant				1		506	506		506	0	0
LAA Reward Grant				(151)		174	174		174	0	0
EMDA	850				(500)	350			350	0	0
Playbuild Grant		56				56			56	0	0
Flood Recovery Grant		10				10			10	0	0
Big Lottery Fund		4				4			4	0	0
Capital Receipts	533	106		41		680			680	0	0
Rushcliffe Bourough Council				54		54			54	0	0
Revenue Contribution					10	10			10	0	0
S106 Commuted Sum					265	265			265	0	0
<b>TOTAL RESOURCES</b>	<b>4,442</b>	<b>693</b>	<b>0</b>	<b>45</b>	<b>-225</b>	<b>4,955</b>	<b>1,022</b>	<b>0</b>	<b>4,955</b>	<b>0</b>	<b>0</b>
<b>UNDER/(OVER RESOURCED)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

NOTES :-

- All budgets are grossed up with any contribution from outside bodies shown as income in the Resources section.

**CABINET****List Of Virements Approved By Portfolio Holders****Quarter Ending Sept 2010****REVENUE**

£

**Direct Services**

Reduced income on Car Parks due to tariff amendment & free parking period 50,000

**Finance**

VAT cultural claim settlement, to offset car park income above (50,000)

**General Fund Total**

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**0**

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