






Cabinet Quarterly Actions Report - by Theme

Action Status	
	Cancelled
	Overdue; No longer assigned
	Unassigned; Not Started; Check Progress
	Resuming; In Progress; Assigned
	Completed


Theme A place of safe and strong communities

Title	Managed By	Portfolio Owners	Status	Completion Date	Progress Bar	Notes
Reduce levels of deprivation in priority neighbourhoods	Sue Sale	Safe and Sustainable Neighbourhoods		31 Mar 2010		
Promote consideration of s17 Crime and Disorder Issues in determination of planning applications	Peter Baguley	Development and Enterprise		31 Dec 2009		
Develop CCTV system - expand geographical area covered	Peter Baguley	Development and Enterprise		31 Aug 2009		
Develop Warden and Anti Social Behaviour Functions	Peter Baguley	Safe and Sustainable Neighbourhoods		31 Mar 2010		Introduced mediation service to resolve neighbour disputes. Regular attendance of Neighbourhood Wardens and ASB Coordinator at Police Tasking and Coordination meetings. Arrangements being finalised for ASB Coordinator to work out of Arnold Police Station one day a week








Theme A place that contributes to a vibrant and prosperous Greater Nottingham

Title	Managed By	Portfolio Owners	Status	Completion Date	Progress Bar	Notes
Process Gedling Colliery Planning Application	Peter Baguley	Development and Enterprise		31 Mar 2010	<div style="width: 100%;"><div style="width: 100%; background-color: #4f81bd; color: white; text-align: center;">100%</div></div>	
Develop Arnold Town Centre redevelopment project	Peter Baguley	Development and Enterprise		31 Mar 2011	<div style="width: 33%;"><div style="width: 33%; background-color: #4f81bd; color: white; text-align: center;">33%</div></div>	The Primary Care Trust have delayed making a decision on the provision of a new health centre until after the General Election. In the meantime the Borough Council is continuing to progress redevelopment options.
Develop Local Development Framework Core Strategy	Stephen Bray	Strategic Planning		31 Dec 2011	<div style="width: 44%;"><div style="width: 44%; background-color: #4f81bd; color: white; text-align: center;">44%</div></div>	A revised Local Development Scheme was agreed in March 2010 which shows that the Core Strategy will be adopted in December 2011 (previously May 2010). The Local Development Scheme was revised in order to take account of progress towards aligning the Core Strategy with the other districts that make up the Greater Nottingham Housing Market Area.
Finalise and adopt Housing Strategy	Stephen Bray	Strategic Planning		31 Mar 2010	<div style="width: 100%;"><div style="width: 100%; background-color: #4f81bd; color: white; text-align: center;">100%</div></div>	Strategy adopted 25 March 2010
Prepare for Homes and Communities Agency Single Conversation in the Borough and support preparation across the Greater Nottingham Housing Market Area	Stephen Bray	Strategic Planning		30 Mar 2011	<div style="width: 100%;"><div style="width: 100%; background-color: #4f81bd; color: white; text-align: center;">100%</div></div>	Action progressed as far as possible in 2009/10. Rolls forward into 2010/11 and included in Council Plan.


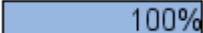




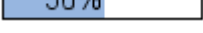












Theme A place where people are treated fairly and have an opportunity to get involved


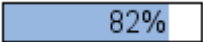
Title	Managed By	Portfolio Owners	Status	Completion Date	Progress Bar	Notes
Develop a Housing Benefit and Council Tax Benefit Take up Strategy	Mark Kimberley	Finance; Leader		31 Mar 2010		The draft strategy has been completed and we are working with Policy Scrutiny Committee to review the strategy. It is anticipated that the completed strategy will be put to July cabinet for formal adoption.
Review the website to make it more customer focused	Janet Brothwell	Customer and Member Services		31 Mar 2010		
Improve equality of opportunity in terms of service delivery and employment	Janet Brothwell	Customer and Member Services		31 Mar 2010		
Assess the level of fuel poverty	Peter Baguley	Safe and Sustainable Neighbourhoods		31 Mar 2010		
Develop and manage delivery of new Gedling Partnership governance	Stephen Bray	Safe and Sustainable Neighbourhoods		30 Oct 2009		Project substantially completed. Governance arrangements and delivery structure in place. Implementation Plan agreed by Partnership Board 18 Jan 10. Performance management principles agreed as part of Implementation Plan - final details to be resolved through Implementation Team at its next meeting.

Theme A place where people can lead a healthy and active lifestyle










Title	Managed By	Portfolio Owners	Status	Completion Date	Progress Bar	Notes
Continue with work with Registered Social Landlords to develop nomination agreement with Registered Social Landlords in the Borough	Janet Brothwell	Customer and Member Services		31 Mar 2010	<div style="width: 100%;"><div style="width: 100%; background-color: #4f81bd; color: white; text-align: center;">100%</div></div>	
Consider benefits and opportunities to join CBL scheme	Janet Brothwell	Customer and Member Services		31 Dec 2009	<div style="width: 100%;"><div style="width: 100%; background-color: #4f81bd; color: white; text-align: center;">100%</div></div>	
Provide children's play and youth facility at Queensbower recreation ground	Keith Tansley	Leisure and Wellbeing		31 Mar 2010	<div style="width: 77%;"><div style="width: 77%; background-color: #4f81bd; color: white; text-align: center;">77%</div></div>	Completion date for the Scheme has slipped to the 28 May 2010, access onto site for two separate contractors has been a problem when avoiding the nearby school access.
Increase participation in sport and exercise	Keith Tansley	Leisure and Wellbeing		31 Mar 2010	<div style="width: 100%;"><div style="width: 100%; background-color: #4f81bd; color: white; text-align: center;">100%</div></div>	
Improve sport and leisure facilities in Warren Hill area	Keith Tansley	Leisure and Wellbeing		30 Apr 2011	<div style="width: 0%;"><div style="width: 0%; background-color: #4f81bd; color: white; text-align: center;">0%</div></div>	
Develop and adopt new Supplementary Planning Document (SPD) for Affordable Housing	Stephen Bray	Strategic Planning		31 Dec 2009	<div style="width: 100%;"><div style="width: 100%; background-color: #4f81bd; color: white; text-align: center;">100%</div></div>	Supplementary Planning Document adopted 3 December 2009. Given planning permissions already in place and the continued slow housing market, it may take up to 3 years for the full effect of the new policy to take effect in terms of delivering additional affordable housing.
Replace Balmoral House as set out in Homelessness Strategy	Stephen Bray	Customer and Member Services		31 Dec 2011	<div style="width: 100%;"><div style="width: 100%; background-color: #4f81bd; color: white; text-align: center;">100%</div></div>	Strategy for future provision of Temporary Accommodation developed during the year and adopted 4 May 2010 effectively supersedes the original task to replace Balmoral House as it facilitates alternative provision and recommends disposal of Balmoral House.




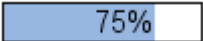



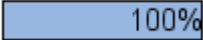










Theme A place where we can take care of our environment

Title	Managed By	Portfolio Owners	Status	Completion Date	Progress Bar	Notes
Reduce Carbon footprint and improve energy efficiency of council buildings	Mark Kimberley	Safe and Sustainable Neighbourhoods		31 Mar 2010		
Reduce graffiti, litter and fly tipping in areas needing to improve local environment	Dave Parton	Direct Services		31 Mar 2010		
Action the Carbon Trust Report within Leisure Services	Keith Tansley	Safe and Sustainable Neighbourhoods		30 Nov 2009		Draft report information included as part of the Leisure Facilities Strategy Review
Revise and implement Section 106 guidance Document	Keith Tansley	Leisure and Wellbeing		31 Mar 2011		Target amended from 31 March 2010 to 31 March 2011 at Cabinet 18 February 2010
Assess the carbon impact of activity within the Borough	Peter Baguley	Safe and Sustainable Neighbourhoods		31 Mar 2010		SMT noted provisional target for 2010/11
Assess the impact of adaptation measures to reduce the impact of climate change	Peter Baguley	Safe and Sustainable Neighbourhoods		31 Mar 2010		
Reduce level of pollutants from use of fleet vehicles	Peter Baguley	Safe and Sustainable Neighbourhoods		31 Mar 2010		As the information is collected as part of the NI 185 submission (carbon emissions from local authority activity) in July of each year, the measure is always in arrears of the activity being recorded. It is intended therefore to establish a target as part of the 2010/11 target setting process and monitor progress against this in the 2010 NI 185 submission.
Achieve top quartile performance for processing planning applications	Peter Baguley	Development and Enterprise		31 Mar 2010		
Reduce number of planning appeals allowed	Peter Baguley	Development and Enterprise		30 Sep 2009		
Raising awareness of Planning Services	Peter Baguley	Development and Enterprise		31 Oct 2009		Member training sessions covering enforcement, probity issues and permitted development rights completed. Information items on committee agendas re Local Development Framework progress. Pre-committee briefing sessions on significant applications including nitrate plant and sub station proposals.

Title	Managed By	Portfolio Owners	Status	Completion Date	Progress Bar	Notes
Coordinate and manage overall delivery of Public Realm Works programme	Stephen Bray	Strategic Planning		31 Dec 2011		Of £350,000 funded (after £200,000 allowance for dry rot properties taken out) £237,000 worth of works have either been completed or are in progress @ 31/3/10; a further £37,000 are planned but delayed. Further schemes have been identified for the remaining unallocated sums.

Theme **Operational vision and strategy: Gedling as a top performing Council**

Title	Managed By	Portfolio Owners	Status	Completion Date	Progress Bar	Notes
Investment in new technology	Mark Kimberley	Customer and Member Services		30 Sep 2009	<div style="width: 100%;"><div style="background-color: #4f81bd; height: 10px; width: 100%;"></div></div> 100%	30/09/2009 - Complete
Implement employee self service of personal information through Resourcelink	Janet Brothwell	Customer and Member Services		31 Mar 2010	<div style="width: 100%;"><div style="background-color: #4f81bd; height: 10px; width: 100%;"></div></div> 100%	
Transfer resources to Contact Centre through GTP	Janet Brothwell	Customer and Member Services		31 Mar 2010	<div style="width: 100%;"><div style="background-color: #4f81bd; height: 10px; width: 100%;"></div></div> 100%	
Improve Employee satisfaction and morale	Janet Brothwell	Customer and Member Services		31 Mar 2010	<div style="width: 83%;"><div style="background-color: #4f81bd; height: 10px; width: 83%;"></div></div> 83%	A significant amount of progress has been made towards this objective, as reflected in the feedback from the Investment in People (IIP) assessment during February 2010. Budget constraints and other commitments have meant that some actions scheduled for completion in 2009/10 will be rolled forward to future years.
Improve effectiveness of the Scrutiny Function	Sue Sale	Customer and Member Services		31 Mar 2010	<div style="width: 100%;"><div style="background-color: #4f81bd; height: 10px; width: 100%;"></div></div> 100%	
Develop capacity and profile of elected members	Sue Sale	Customer and Member Services		31 Mar 2010	<div style="width: 100%;"><div style="background-color: #4f81bd; height: 10px; width: 100%;"></div></div> 100%	
Implementation of new structure within Direct Services Department	Dave Parton	Direct Services		30 Nov 2009	<div style="width: 100%;"><div style="background-color: #4f81bd; height: 10px; width: 100%;"></div></div> 100%	Report submitted to P&R Committee on 23rd November 2009. All recommendations approved and recruitment process has commenced.
Implementation of new IT System within Direct Services	Dave Parton	Direct Services		01 Oct 2010	<div style="width: 0%;"><div style="background-color: #4f81bd; height: 10px; width: 0%;"></div></div> 0%	Funding through the Nottinghamshire Improvement and Efficiency Partnership (NIEP) was approved in December 2009 for the procurement of a new IT Waste Management System. The process required a partnering Authority and the procurement, in accordance with EU regulations will be undertaken early 2010 with the system to be implemented by 1st October 2010. Our partnering Authority is Ashfield DC.
Implement transfer from Wollaton Avenue Centre to Brickyard Community Centre	Keith Tansley	Customer and Member Services		31 Jul 2009	<div style="width: 100%;"><div style="background-color: #4f81bd; height: 10px; width: 100%;"></div></div> 100%	

Title	Managed By	Portfolio Owners	Status	Completion Date	Progress Bar	Notes
Review and Improve the efficiency of leisure centre provision	Keith Tansley	Leisure and Wellbeing		31 Mar 2010		The swimming pools needs survey has been delayed due to the consultants illness, the completion date is September 2010.
Improve usage of and customer satisfaction with parks and open spaces throughout the Borough	Keith Tansley	Leisure and Wellbeing		30 Nov 2010		Target date amended from 31 March 2010 to 30 November 2010 at Cabinet 18 February 2010
Improve overall efficiency of the leisure service	Keith Tansley	Leisure and Wellbeing		31 Mar 2010		Task to review the Corporate Complaints and Compliments system has slipped due to staff sickness. All other sub actions have been completed on schedule.
Implement Gedling Transformation Programme within Planning and Environment	Peter Baguley	Customer and Member Services		30 Jun 2009		GTP has been implemented and new structures are in place.
Continued introduction of Covalent Performance Management system	Stephen Bray	Customer and Member Services		31 Aug 2009		
Co-ordinate Use of Resources self-assessment (joint with Corporate Services)	Stephen Bray	Customer and Member Services		11 Dec 2009		
Improve employee understanding of Council vision, priorities and values	Stephen Bray	Customer and Member Services		31 Mar 2010		
Review State of the Borough and links with HSSA and AMR	Stephen Bray	Strategic Planning		31 Mar 2010		
Carry out Place Survey and analyse results data	Stephen Bray	Safe and Sustainable Neighbourhoods		31 Mar 2010		Place survey is mandatory in alternate years, voluntary any more frequently. Decided for 2009/10 that, due to financial constraints, voluntary survey will not be carried out in 2009/10, but outcome to be pursued through other consultations, including appropriate use of Nottinghamshire Citizen's Panel.