










# Cabinet Quarter 3 Actions Report - by Theme

Action Status	
	Cancelled
	Overdue; No longer assigned
	Unassigned; Not Started; Check Progress
	Resuming; In Progress; Assigned
	Completed

## Theme A place of safe and strong communities

Title	Managed By	Portfolio Owners	Status	Completion Date	Progress Bar	Notes
Reduce levels of deprivation in priority neighbourhoods	Sue Sale	Safe and Sustainable Neighbourhoods		31 Mar 2010	<div style="border: 1px solid black; width: 100px; height: 20px; background-color: #add8e6; display: flex; align-items: center; justify-content: center;">50%</div>	
Promote consideration of s17 Crime and Disorder Issues in determination of planning applications	Peter Baguley	Development and Enterprise		31 Dec 2009	<div style="border: 1px solid black; width: 100px; height: 20px; background-color: #add8e6; display: flex; align-items: center; justify-content: center;">100%</div>	Review of process. Amended advice issued to officers in electronic format. Review progress against this in Jan 2010.
Develop CCTV system - expand geographical area covered	Peter Baguley	Development and Enterprise		31 Aug 2009	<div style="border: 1px solid black; width: 100px; height: 20px; background-color: #add8e6; display: flex; align-items: center; justify-content: center;">100%</div>	

Title	Managed By	Portfolio Owners	Status	Completion Date	Progress Bar	Notes
Develop Warden and Anti Social Behaviour Functions	Peter Baguley	Safe and Sustainable Neighbourhoods		31 Mar 2010	<div style="border: 1px solid black; width: 100px; height: 20px; background-color: #ADD8E6; display: flex; align-items: center; justify-content: center;"><span>70%</span></div>	Significant development work carried out to integrate our procedures with two new Neighbourhood Policing Inspectors. New early intervention procedures introduced with Gedling homes and the New Horizons project to address Anti Social Behaviour at an earlier stage. Revised processes to serve Acceptable Behaviour Contracts more quickly using Neighbourhood Wardens earlier and more effectively, further formalisation work to be carried out. Contract signed for access to neighbour mediation services. Revised case management procedures introduced to ensure that larger cases make it to court.






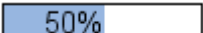







**Theme A place that contributes to a vibrant and prosperous Greater Nottingham**

Title	Managed By	Portfolio Owners	Status	Completion Date	Progress Bar	Notes
Process Gedling Colliery Planning Application	Peter Baguley	Development and Enterprise		31 Mar 2010	<div style="width: 100%;"><div style="width: 100%; background-color: #4f81bd; color: white; text-align: center;">100%</div></div>	
Develop Arnold Town Centre redevelopment project	Peter Baguley	Development and Enterprise		31 Mar 2010	<div style="width: 33%;"><div style="width: 33%; background-color: #4f81bd; color: white; text-align: center;">33%</div></div>	£850,000 has been secured from East Midlands Development Agency to assist with property acquisition to assemble a development site. In addition, discussions are continuing with the Primary Care Trust about the location for a new Arnold Health Centre. Project will go over 2009/10 period, target amendment to 31 March 2011 requested
Develop Local Development Framework Core Strategy	Stephen Bray	Strategic Planning		31 May 2012	<div style="width: 40%;"><div style="width: 40%; background-color: #4f81bd; color: white; text-align: center;">40%</div></div>	
Finalise and adopt Housing Strategy	Stephen Bray	Strategic Planning		31 Dec 2009	<div style="width: 61%;"><div style="width: 61%; background-color: #4f81bd; color: white; text-align: center;">61%</div></div>	Though good progress is being made, including improved alignment with Gedling Community Strategy and with issues arising from Homes and Communities Agency Single Conversation across Greater Nottingham, these further issues have led to a further delay in adopting the Strategy. Therefore its is recommended that the target date for completion is put back to 31 March 2010.
Prepare for Homes and Communities Agency Single Conversation in the Borough and support preparation across the Greater Nottingham Housing Market Area	Stephen Bray	Strategic Planning		30 Mar 2011	<div style="width: 50%;"><div style="width: 50%; background-color: #4f81bd; color: white; text-align: center;">50%</div></div>	Gedling is hosting and facilitating Steering Group covering whole Housing Market Area. Requirements are becoming clearer after discussions with Homes and Communities Agency. Should be in a position to set out milestones by end February 2010.

**Theme A place where people are treated fairly and have an opportunity to get involved**

Title	Managed By	Portfolio Owners	Status	Completion Date	Progress Bar	Notes
Develop a Housing Benefit and Council Tax Benefit Take up Strategy	Mark Kimberley	Finance		31 Mar 2010	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4f81bd; position: relative;"> <span style="position: absolute; right: 5px; top: -5px;">66%</span> </div>	
Review the website to make it more customer focused	Janet Brothwell	Customer and Member Services		31 Mar 2010	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4f81bd; position: relative;"> <span style="position: absolute; right: 5px; top: -5px;">66%</span> </div>	
Improve equality of opportunity in terms of service delivery and employment	Janet Brothwell	Customer and Member Services		31 Mar 2010	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4f81bd; position: relative;"> <span style="position: absolute; right: 5px; top: -5px;">100%</span> </div>	
Assess the level of fuel poverty	Peter Baguley	Safe and Sustainable Neighbourhoods		31 Mar 2010	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4f81bd; position: relative;"> <span style="position: absolute; right: 5px; top: -5px;">87%</span> </div>	2010 fuel poverty survey commissioned from ESTac
Develop and manage delivery of new Gedling Partnership governance	Stephen Bray	Safe and Sustainable Neighbourhoods		30 Oct 2009	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4f81bd; position: relative;"> <span style="position: absolute; right: 5px; top: -5px;">97%</span> </div>	Project substantially completed. Governance arrangements and delivery structure in place. Implementation Plan agreed by Partnership Board 18 Jan 10. Performance management principles agreed as part of Implementation Plan - final details to be resolved through Implementation Team at its next meeting.









Theme A place where people can lead a healthy and active lifestyle

Title	Managed By	Portfolio Owners	Status	Completion Date	Progress Bar	Notes
Continue with work with Registered Social Landlords to develop nomination agreement with Registered Social Landlords in the Borough	Janet Brothwell	Customer and Member Services		31 Mar 2010		
Consider benefits and opportunities to join CBL scheme	Janet Brothwell	Customer and Member Services		31 Dec 2009		
Provide children's play and youth facility at Queensbower recreation ground	Keith Tansley	Leisure and Wellbeing		31 Mar 2010		
Increase participation in sport and exercise	Keith Tansley	Leisure and Wellbeing		31 Mar 2010		
Improve sport and leisure facilities in Warren Hill area	Keith Tansley	Leisure and Wellbeing		31 Mar 2010		This Build Schools for the Future scheme is delayed, our contribution to the City project will not be required until 2010/11. <b>Target date amendment requested to April 2011</b>
Develop and adopt new Supplementary Planning Document (SPD) for Affordable Housing	Stephen Bray	Strategic Planning		31 Dec 2009		
Replace Balmoral House as set out in Homelessness Strategy	Stephen Bray	Customer and Member Services		31 Dec 2011		Proposed strategy for future provision of Temporary Accommodation supported at SMT 1 Dec 09 for recommendation to Strategic Planning portfolio holder. Details currently being finalised, in liaison with other departments. Assuming this strategy is agreed, its delivery supersedes the original task to replace Balmoral House as it facilitates alternative provision.

## Theme A place where we can take care of our environment




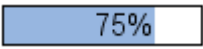



Title	Managed By	Portfolio Owners	Status	Completion Date	Progress Bar	Notes
Reduce Carbon footprint and improve energy efficiency of council buildings	Mark Kimberley	Safe and Sustainable Neighbourhoods		31 Mar 2010	<div style="width: 100%;"><div style="width: 100%; background-color: #4F81BD; color: white; text-align: center;">100%</div></div>	
Reduce graffiti, litter and fly tipping in areas needing to improve local environment	Dave Parton	Direct Services		31 Mar 2010	<div style="width: 50%;"><div style="width: 50%; background-color: #4F81BD; color: white; text-align: center;">50%</div></div>	
Action the Carbon Trust Report within Leisure Services	Keith Tansley	Safe and Sustainable Neighbourhoods		30 Nov 2009	<div style="width: 100%;"><div style="width: 100%; background-color: #4F81BD; color: white; text-align: center;">100%</div></div>	Draft report information included as part of the Leisure Facilities Strategy Review
Revise and implement Section 106 guidance Document	Keith Tansley	Leisure and Wellbeing		31 Mar 2010	<div style="width: 50%;"><div style="width: 50%; background-color: #4F81BD; color: white; text-align: center;">50%</div></div>	The current document has been revised but needs to reflect the Parks and Open Space Strategy and therefore will slip to next year, completion <b>target date change. requested to March 2011</b>
Assess the carbon impact of activity within the Borough	Peter Baguley	Safe and Sustainable Neighbourhoods		31 Mar 2010	<div style="width: 68%;"><div style="width: 68%; background-color: #4F81BD; color: white; text-align: center;">68%</div></div>	New advice issued in Planning Policy statement 4 on assessing the impact of development and sustainability of locations. Officers aware.
Assess the impact of adaptation measures to reduce the impact of climate change	Peter Baguley	Safe and Sustainable Neighbourhoods		31 Mar 2010	<div style="width: 50%;"><div style="width: 50%; background-color: #4F81BD; color: white; text-align: center;">50%</div></div>	
Reduce level of pollutants from use of fleet vehicles	Peter Baguley	Safe and Sustainable Neighbourhoods		31 Mar 2010	<div style="width: 50%;"><div style="width: 50%; background-color: #4F81BD; color: white; text-align: center;">50%</div></div>	Baseline information collected
Achieve top quartile performance for processing planning applications	Peter Baguley	Development and Enterprise		31 Mar 2010	<div style="width: 75%;"><div style="width: 75%; background-color: #4F81BD; color: white; text-align: center;">75%</div></div>	
Reduce number of planning appeals allowed	Peter Baguley	Development and Enterprise		30 Sep 2009	<div style="width: 100%;"><div style="width: 100%; background-color: #4F81BD; color: white; text-align: center;">100%</div></div>	
Raising awareness of Planning Services	Peter Baguley	Development and Enterprise		31 Oct 2009	<div style="width: 100%;"><div style="width: 100%; background-color: #4F81BD; color: white; text-align: center;">100%</div></div>	Member training sessions covering enforcement, probity issues and permitted development rights completed. Information items on committee agendas re Local Development Framework progress. Pre-committee briefing sessions on significant applications including nitrate plant and sub station proposals.
Coordinate and manage overall delivery of Public Realm Works programme	Stephen Bray	Strategic Planning		31 Mar 2010	<div style="width: 40%;"><div style="width: 40%; background-color: #4F81BD; color: white; text-align: center;">40%</div></div>	

Theme **Operational vision and strategy: Gedling as a top performing Council**

Title	Managed By	Portfolio Owners	Status	Completion Date	Progress Bar	Notes
Investment in new technology	Mark Kimberley	Customer and Member Services		30 Sep 2009	<div style="width: 100%;"><div style="background-color: #4f81bd; height: 10px; width: 100%;"></div></div> 100%	30/09/2009 - Complete
Measurement and comparison of internal rate of return compared to alternatives	Mark Kimberley	Finance		31 Oct 2009	<div style="width: 0%;"><div style="background-color: #4f81bd; height: 10px; width: 0%;"></div></div> 0%	The internal rate of return comparison is used to measure the benefits of continuing to hold investment assets, e.g. business units, shops etc. compared to the investment opportunity of the capital receipt if we decided to sell the asset on the open market. For comparison purposes we would use an appropriate investment rate as advised by our Treasury Management Advisors. There is unlikely to be a comparative exercise this year as interest rates are so low that the cost of asset sale would outweigh any investment gains even if there were any. It is recommended to remove this task for this year.
Implement employee self service of personal information through Resourcelink	Janet Brothwell	Customer and Member Services		31 Mar 2010	<div style="width: 66%;"><div style="background-color: #4f81bd; height: 10px; width: 66%;"></div></div> 66%	
Transfer resources to Contact Centre through GTP	Janet Brothwell	Customer and Member Services		31 Mar 2010	<div style="width: 75%;"><div style="background-color: #4f81bd; height: 10px; width: 75%;"></div></div> 75%	
Improve Employee satisfaction and morale	Janet Brothwell	Customer and Member Services		31 Mar 2010	<div style="width: 42%;"><div style="background-color: #4f81bd; height: 10px; width: 42%;"></div></div> 42%	
Improve effectiveness of the Scrutiny Function	Sue Sale	Customer and Member Services		31 Mar 2010	<div style="width: 100%;"><div style="background-color: #4f81bd; height: 10px; width: 100%;"></div></div> 100%	
Develop capacity and profile of elected members	Sue Sale	Customer and Member Services		31 Mar 2010	<div style="width: 100%;"><div style="background-color: #4f81bd; height: 10px; width: 100%;"></div></div> 100%	
Implementation of new structure within Direct Services Department	Dave Parton	Direct Services		30 Nov 2009	<div style="width: 100%;"><div style="background-color: #4f81bd; height: 10px; width: 100%;"></div></div> 100%	Report submitted to P&R Committee on 23rd November 2009. All recommendations approved and recruitment process has commenced.

Title	Managed By	Portfolio Owners	Status	Completion Date	Progress Bar	Notes
Implementation of new IT System within Direct Services	Dave Parton	Direct Services		01 Oct 2010	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: white;">0%</div>	Funding through the Nottinghamshire Improvement and Efficiency Partnership (NIEP) was approved in December 2009 for the procurement of a new IT Waste Management System. The process required a partnering Authority and the procurement, in accordance with EU regulations will be undertaken early 2010 with the system to be implemented by 1st October 2010. Our partnering Authority is Ashfield DC.
Implement transfer from Wollaton Avenue Centre to Brickyard Community Centre	Keith Tansley	Customer and Member Services		31 Jul 2009	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4F81BD; color: white; text-align: center;">100%</div>	
Review and Improve the efficiency of leisure centre provision	Keith Tansley	Leisure and Wellbeing		31 Mar 2010	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4F81BD; color: white; text-align: center;">96%</div>	Reprogramming Report for Carlton Forum agreed September 2007- fully implemented Reprogramming Report for Arnold agreed July 09- fully implemented Reprogramming Report for Calverton agreed July 09- fully implemented Reprogramming Report for Richard Herrod agreed October 09- fully implemented Reprogramming Report for Redhill agreed December 09- under final consultation- potential implementation Feb/ March 10
Improve usage of and customer satisfaction with parks and open spaces throughout the Borough	Keith Tansley	Leisure and Wellbeing		31 Mar 2010	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4F81BD; color: white; text-align: center;">41%</div>	A request to slip this target to next year has been made. The first draft is nearing completion but will require consultation with the City Council to ensure our assessment of need and future delivery reflect the fact that we border with them and should avoid duplication or over provision. <b>Change of target to November 2010 requested</b>
Improve overall efficiency of the leisure service	Keith Tansley	Leisure and Wellbeing		31 Mar 2010	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4F81BD; color: white; text-align: center;">50%</div>	
Implement Gedling Transformation Programme within Planning and Environment	Peter Baguley	Customer and Member Services		30 Jun 2009	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4F81BD; color: white; text-align: center;">100%</div>	GTP has been implemented and new structures are in place.
Continued introduction of Covalent Performance Management system	Stephen Bray	Customer and Member Services		31 Aug 2009	<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4F81BD; color: white; text-align: center;">100%</div>	



Title	Managed By	Portfolio Owners	Status	Completion Date	Progress Bar	Notes
Co-ordinate Use of Resources self-assessment (joint with Corporate Services)	Stephen Bray	Customer and Member Services		11 Dec 2009		
Improve employee understanding of Council vision, priorities and values	Stephen Bray	Customer and Member Services		31 Mar 2010		
Review State of the Borough and links with HSSA and AMR	Stephen Bray	Strategic Planning		31 Mar 2010		
Carry out Place Survey and analyse results data	Stephen Bray	Safe and Sustainable Neighbourhoods		31 Mar 2010	