

PERFORMANCE REVIEW SCRUTINY COMMITTEE

Monday, 6th July, 2009

4 COVALENT PERFORMANCE MANAGEMENT SYSTEM

The Head of Strategy and Performance submitted a report to inform members of the issues considered by the sub-group regarding implementation of the Covalent Performance Management system.

RESOLVED:

To recommend to Cabinet:

- 1) That a quarterly performance digest should continue to be produced.
- 2) That performance elements of the digest should be produced in two formats in future – the first (and primary) document sorted by priority theme; the second by portfolio
- 3) The default position for future performance digests should be that they are produced in electronic format, and that these are published on the Covalent system and on the Council's website. Printed hard copies (in colour) will only be made available to all members of the Council on request.
- 4) That Quarterly performance information to Cabinet and Scrutiny Committee should be presented as a summary report by priority theme and by portfolio, cross-referencing to the fuller performance information available for members' reference on the Covalent system, and be supported at each quarterly Cabinet and Performance Review Scrutiny Committee meeting by a presentation highlighting key performance information arising from the period in question
- 5) That a Covalent training and awareness session should be held for all elected members.