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Lead Officers		
Code	Title	Name
AHMN	Area Housing Manager North	Alison Bennett
AHMS	Area Housing Manager South	Audrey Measures
BCM	Building Control Manager	Dave Ewing
BSM	Business Support Manager	Caroline McKenzie
CE	Chief Executive	Peter Murdock
COM	Communications Manager	Carolynne Tasker
CPM	Community Partnerships Manager	David Jayne
DCE	Deputy Chief Executive	John Robinson
DCM	Development Control Manager	Nick Morley
DSM	Democratic Services Manager	David Graham
E&VM	Estates And Valuation Manager	Leanne Baines
EPM	Environmental Protection Manager	Andy Callingham
FLHM	Food, Licencing, Health&Safety Manager	Stephen Nickolls
FM	Facilities Manager	Steve Wiseman
FRM	Fleet And Refuse Manager	Richard Greenhalgh
FSM	Financial Services Manager	Alison Ball
HBM	Housing Benefits Manager	Viv Butler
HBSO	Housing Benefit Support Officer	Paul Whitworth
HCS	Head Of Corporate Services	Mark Kimberley
HDS	Head of Direct Services	Dave Parton
HHS	Temporary Head of Housing Service	Denise Harrison
HLS	Head of Leisure Services	Keith Tansley
HOCSOD	Head Of Customer Services & Organisational Development	Janet Brothwell
HDCS	Head Of Democratic and Community Services	Sue Sale
HOPE	Head Of Planning And Environment	Peter Baguley
HSP	Head Of Strategy and Performance	Stephen Bray
ITP MGR	IT Projects Manager	Mark Lane
ITT MGR	IT Technical Manager	Gary Bennett
LFAO	Leisure Finance And Administration Officer	Clare Spencer
LFO	Leisure Facilities Officer	Jayne Cox
LRO	Leisure Resources Officer	Andy Bowers
PA	Principal Accountant (Treasury)	Sue Healey
PAC	Principal Accountant (Capital)	Vacant
PAFP	Principal Accountant (Financial Planning)	Roger Downing
PM	Personnel Manager	David Archer
PMM	Property Maintenance Manager	Diane Grattage
PPM	Planning Policy Manager	Alison Gibson
PSCM	Parks and Street Care Manager	Vacant
Rev SM	Revenue Services Manager	John Vickers
Res SM	Resource Services Manager	Vince Rimmington
SAO	Safety Officer	Barry Saunders
SCO	Scrutiny Officer	Tracy Lack
SEO	Strategy and Enabling Officer	Anne Tomanek
SS	Senior Solicitor	Helen Barrington
TCM	Town Centre Manager	Vacant
TSM	Technical Services Manager	John Evens

**Grand Summary****Revenue Quarterly Budgetary Control Report Period 200806**

	<b>Current Approved Budget</b>	<b>Profiled Budget</b>	<b>Actual to date</b>	<b>Variance</b>	<b>%</b>	<b>Projected Outturn</b>	<b>Projected Annual Variance</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>		<b>£</b>	<b>£</b>
Leader Portfolio	1,890,800	1,059,970	1,107,151	47,181	4	1,912,000	21,200
Safe & Sustainable Neighbourhoods Portfolio	1,415,900	598,800	462,417	-136,383	-23	1,378,400	-37,500
Customer Services & Efficiency Portfolio	0	827,550	814,892	-12,658	0	0	0
Development & Econ Regen Portfolio	914,700	211,450	215,602	4,152	2	924,700	10,000
Direct Services & Property Portfolio	5,845,200	2,286,289	2,255,319	-30,970	-1	5,876,800	31,600
Housing & Health Portfolio	1,826,100	443,453	444,288	835	0	1,796,300	-29,800
Leisure & Youth Portfolio	3,042,100	827,627	493,038	-334,589	-40	3,020,300	-21,800
Finance Portfolio	1,145,100	2,700,270	5,009,371	2,309,102	86	1,116,700	-28,400
<b>Total General Fund</b>	<b>16,079,900</b>	<b>8,955,408</b>	<b>10,802,078</b>	<b>1,846,669</b>	<b>21</b>	<b>16,025,200</b>	<b>-54,700</b>
<b>Cabinets General Fund Maximum Budget</b>	<b>16,079,900</b>					<b>16,025,200</b>	<b>-54,700</b>
<b>Housing Revenue Account</b>	<b>-106,300</b>	<b>-254,373</b>	<b>2,877,588</b>	<b>3,131,961</b>	<b>-1231</b>	<b>-106,300</b>	<b>0</b>
<b>Cabinets HRA Maximum Budget</b>	<b>85,100</b>					<b>-106,300</b>	<b>-191,400</b>

**LEADER PORTFOLIO**

**BUDGETARY CONTROL REPORT - SEPTEMBER 2008**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable	Adverse	
	£'000	£'000	£'000	£'000	
<b><u>Democratic Mgt &amp; Representation</u></b>					
Employee Expenses	43.0	50.8		7.8	Increased Member's Superannuation £3,600 and National Insurance £1,100, based on current actuals. CPA course held for Member's £3,100.
Supplies & Services	359.8	373.2		9.0 2.0 2.4	Increased Chauffeur costs. Increase in base allowance for Co-Opted Members & Special Responsibility Allowance to be paid to Chair of Standards Committee. (£6,700 previously reported Qtr 1. Total variance £8,700). Increased Mayoral Civic Expenses due to Centenary Anniversary of Carlton Male Voice Choir.

**LEADER PORTFOLIO**

**BUDGETARY CONTROL REPORT - SEPTEMBER 2008**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable	Adverse	
	£'000	£'000	£'000	£'000	
<b><u>Strategy &amp; Performance</u></b>					
Supplies & Services Income	113.8 (403.9)	114.2 (404.3)	0.4	0.4	} Contribution received from NCC towards Growing Older in Gedling event.
<b><u>Registration of Electors</u></b>					
Supplies & Services Income	25.2 (1.4)	28.3 (4.5)	3.1	3.1	} Contribution from Department of Constitutional Affairs to assist with Data Matching.
<b><u>All other budget heads</u></b>					
Including items previously reported	1,754.3	1,754.3			
<b>PORTFOLIO TOTAL</b>	<b>1,890.8</b>	<b>1,912.0</b>	<b>3.5</b>	<b>24.7</b>	<b>Net Portfolio Total £21,200 Adverse</b>

## Tasks

## Leader Portfolio

TASK	Priorities Addressed	Portfolio	Dept/ Section	Lead Officer	OUTCOME /OUTPUT	TARGET	STATUS AT 30.9.08	COMMENTS
Implementing Resourcelink Self Service module	5	LDR	CSO	PM	Efficiencies in terms of processing of employment information reducing duplication. Improving access to employment information	31/03/2009	A	Project to start in the Autumn; site visits now planned. May be conflicting resource issues that will affect possibility of implementation
Coordinate development and delivery of Gedling Partnership Development Plan arising from Peer Challenge	All	LDR	SAP	HSP	A robust , refreshed and effective partnership, with ownership shared between partners, to deliver the Sustainable Community Strategy	Details to be confirmed	A	Provisional date for review day now set. Outcomes depend on discussions there.
Achieving level 2 of the revised National Equality Standards	5	LDR	CSO	HoCSO	To provide equality of access to all services and employment, ensuring that the diverse needs of our community are met	31/03/2009	A	Workshops with Consultant to develop plan start in July

Tasks

**Leader Portfolio**

<b>TASK</b>	<b>Priorities Addressed</b>	<b>Portfolio</b>	<b>Dept/ Section</b>	<b>Lead Officer</b>	<b>OUTCOME /OUTPUT</b>	<b>TARGET</b>	<b>STATUS AT 30.9.08</b>	<b>COMMENTS</b>
Review corporate Communications Strategy, to reflect issues arising from Council and LSP Peer Reviews and taking into account new "Duty to Involve"	All	LDR	SAP/COM	COM	Well understood and consistently applied communications policy and practice that ensures residents and stakeholders are well informed about the Council and its work.	Refresh GBC aspects by end June 08 Full review by end March 09	A	Delayed due to work on CPA and heavy workload generally. Timing now reviewed and final strategy still on target for March 2009, though specific early actions delayed.
Review performance management framework, to reflect latest guidance, LAA and related developments, and to incorporate transfer to new performance management software	5	LDR	SAP	HSP	Performance management embedded within the organisation allowing a pro-active approach to managing performance, identifying underperformance and enabling early corrective action to be implemented.	Live date - March 2009	A	Initial set up meeting held with system supplier 2 October. Discussions with departmental management team in progress. Potential issues flagged in CPA draft report, but not unexpected. All to be taken into account when developing Project Plan early November, at which point it will be clear whether target date remains achievable.



## Tasks

## Leader Portfolio

TASK	Priorities Addressed	Portfolio	Dept/ Section	Lead Officer	OUTCOME /OUTPUT	TARGET	STATUS AT 30.9.08	COMMENTS
Carry out audit of Data Protection Act procedures	5	LDR	LDS-LS	HDCS	To ensure probity within the council's processes	Mar-09	G	Not yet commenced
Determine the Council's approach to issues arising from the Local Government and Public Involvement in Health Act and subsequent legislation and implement	All	LDR	DCS	CE	Programme of activities that address relevant White Paper issues including, leadership, community engagement, place shaping, shared services and customer focus	Various - to be confirmed	G	Scrutiny Committee reference
Coordinate arrangements for CPA Corporate Reassessment	All	LDR	SAP	HSP	Fair assessment of the Council's performance, based on high quality, accurate evidence submitted, resulting in excellent rating for Council	Self-assessment complete by end May 08 On site reassessment - July 08 Decision due - November 08	G	Completed

## Tasks

**Leader Portfolio**

<b>TASK</b>	<b>Priorities Addressed</b>	<b>Portfolio</b>	<b>Dept/ Section</b>	<b>Lead Officer</b>	<b>OUTCOME /OUTPUT</b>	<b>TARGET</b>	<b>STATUS AT 30.9.08</b>	<b>COMMENTS</b>
Lead contribution to future conurbation working, potentially including alignment of Core Strategies, alignment of GBC issues in Local Area Agreements and any future development of Multi-Area Agreement, linked to Nottingham as a Core City	All	LDR	SAP	HSP	To contribute to economic, social and environmental vitality of Greater Nottingham overall, while ensuring specific needs of the Borough are addressed	Details to be confirmed	G	Work in progress but no firm timetable yet agreed
<b>Review and publish new Gedling Sustainable Community Strategy</b>	All	LDR	SAP	HSP	Clearly expressed vision and priorities to drive future work of Gedling Partnership, through which quality of life will be improved	Complete review by December 2008	G	
Co-ordinate Gedling input into progression of Local Area Agreement, to include arrangements for first biannual "Place Survey"	All	LDR	SAP	HSP	To contribute to a robust, effective LAA that is reflective of Borough needs and aspirations while contributing to wider county-wide outcomes	LAA for sign off June 08 Place shaping survey - Autumn 08	G	

## Performance Indicators

**Leader Portfolio**

Performance Indicator	Ref	Portfolio	Dept/ Section	Lead Officer	Actual 2007/08	Target 2008/09	Monitoring Frequency	Progress At 30.09.08	STATUS AT 30.09.08	COMMENTS
Value for Money – total net value of ongoing cash-releasing value for money gains that have impacted since the start of the 2008-09 financial year	NI 179	LDR	CSV	FSM	New indicator 08/09	£500,000.00	1/2 yearly	£260,000	G	

Tasks

**Non-Executive Functions**

<b>TASK</b>	<b>Priorities Addressed</b>	<b>Portfolio</b>	<b>Dept/ Section</b>	<b>Lead Officer</b>	<b>OUTCOME /OUTPUT</b>	<b>TARGET</b>	<b>STATUS AT 30.9.08</b>	<b>COMMENTS</b>
Assessment of pay and grading structure for continued fit for purpose	5	NEX	CSO	HoCSO	To ensure that the council's job evaluation scheme is updated to take account of changes in job roles and demands which are then reflected in a fair pay and grading policy.	31/03/2010	G	
Review of Car User Scheme	5	NEX	CSO	HoCSO	A scheme for paying car user allowances that is cost effective and recognises the need for some employees to have access to a vehicle.	31/03/2009	G	Project to start in the Autumn

## Performance Indicators

**Non-Executive Functions**

Performance Indicator	Ref	Portfolio	Dept/ Section	Lead Officer	Actual 2007/08	Target 2008/09	Monitoring Frequency	Progress At 30.09.08	STATUS AT 30.09.08	COMMENTS
Processing of planning applications (Minor)	NI 157b	NEX	PEN	HOPE	81%	77.00%	Q	70.00%	A	Downturn due to staff vacancies earlier in year & ongoing training for new staff with less experience.
Processing of planning applications (other)	NI 157c	NEX	PEN	HOPE	91%	91.00%	Q	86.00%	A	Downturn due to staff vacancies earlier in year & ongoing training for new staff with less experience.
The number of working days/shifts per employee lost due to sickness absence	LI 006 (BV 012)	NEX	CSO	PM	10.85	10.30	Q	10.18	A	
Annual employee turnover (rolling 12 months)	LI 007	NEX	CSO	PM	9.85%	9.70%	Q		A	
Processing of planning applications (Major)	NI 157a	NEX	PEN	HOPE	83%	71.00%	Q	85.00%	G	
Financial cost of sickness Absence	LI 006a	NEX	CSO	PM	New indicator 08/09	set baseline	Q	£268,319.04 (Year to date)		Reported for information only
Total full time equivalent days lost to date (rolling 12 month period)	LI 006b	NEX	CSO	PM	New indicator 08/09	set baseline	Q	5190.95		Reported for information only

Performance Indicators

**Non-Executive Functions**

Performance Indicator	Ref	Portfolio	Dept/ Section	Lead Officer	Actual 2007/08	Target 2008/09	Monitoring Frequency	Progress At 30.09.08	STATUS AT 30.09.08	COMMENTS
Total full time equivalent days lost per month	LI 006c	NEX	CSO	PM	New indicator 08/09	set baseline	Q	0.67		Reported for information only
Percentage change of total full time equivalent days lost to date (rolling 12 month period)	LI 006d	NEX	CSO	PM	New indicator 08/09	set baseline	Q	6.17		Reported for information only

**SAFE & SUSTAINABLE NEIGHBOURHOODS PORTFOLIO**

**BUDGETARY CONTROL REPORT - SEPTEMBER 2008**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable	Adverse	
	£'000	£'000	£'000	£'000	
<b><u>Comm Protection &amp; Dog Control</u></b>					
Employee Expenses	208.4	198.4	10.0		Salary savings due to vacant Neighbourhood Warden posts.
Third Party Payments	102.0	87.0	15.0		Reduced cost of overnight dog kennelling contract.
<b><u>Community Development</u></b>					
Employee Expenses	31.7	19.2	12.5		Vacant town Centre Manager post.
<b><u>All other budget heads</u></b>					
Including items previously reported	1,073.8	1,073.8			
<b>PORTFOLIO TOTAL</b>	<b>1,415.9</b>	<b>1,378.4</b>	<b>37.5</b>	<b>-</b>	<b>Net Portfolio Total £37,500 Favourable</b>

## Tasks

## Safe and Sustainable Neighbourhoods Portfolio

TASK	Priorities Addressed	Portfolio	Dept/ Section	Lead Officer	OUTCOME /OUTPUT	TARGET	STATUS AT 30.09.08	COMMENTS
Develop and manage the delivery of the Neighbourhoods agenda	All	SSN	DCS	CPM	A coherent and inclusive approach to implementation	Action Plan by end of September 08	G	Staffing structure to be submitted to P&R for approval November
Introduce any new arrangements resulting from movement towards merged Crime & Disorder Reduction Partnership and revised Crime & Disorder Act	1.2.5	SSN	DCS	CPM	More efficient and effective partnership working to address crime and fear of crime	75% of action plan implemented by October 09	G	Partnership now formally merged.
Manage Area Based Initiative programme to include exit strategies where appropriate and in line with the emerging neighbourhoods strategy	1, 2, 3	SSN	DCS	CPM	Improved quality of life in Borough's most deprived areas, focussing on issues of most concern to local residents, and capacity within communities to address these issues.	Exit strategy for Bonington in place by October 2008	G	Exit strategy commenced for Bonington



## Performance Indicators

**Safe and Sustainable Neighbourhoods Portfolio**

Performance Indicator	Ref	Port folio	Dept/ Section	Lead Officer	Actual 2007/08	Target 2008/9	Monitoring frequency	Progress At 30.09.08	STATUS AT 30.09.08	COMMENTS
Serious acquisitive crime rate LAA	NI 016 LAA	SSN	DCS –CP	CPM	19.18	16.3	Q	7.92 offences per 1000 population	A	
Assault with injury crime rate	NI 020 LAA	SSN	DCS –CP	CPM	New indicator 08/09	cdrp target	Q	3.03 offences per 1000 population	A	
Number of fly-tipping incidents (weighted measure using flycapture database this means the larger the load the higher the weighting)	LAA S 5.2	SSN	DSV	BSM	4431	3180	Q	2038	A	Whilst the actual no. of flytips has reduced the load size has increased, it is difficult to predict however it is now unlikely we will reach the target originally set
Serious violent crime rate LAA	NI 015	SSN	DCS –CP	CPM	New indicator 08/09	5%	Q	0.09 offences per 1000 population	G	

**CUSTOMER SERVICES & EFFICIENCY PORTFOLIO**

**BUDGETARY CONTROL REPORT - SEPTEMBER 2008**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
	£'000	£'000			
<b><u>All other budget heads</u></b> Including items previously reported	0.0	0.0			
<b>PORTFOLIO TOTAL</b>	-	-	-	-	<b>Net Portfolio Total Adverse/Favourable</b>

## Tasks

**Customer Services and Efficiency**

<b>TASK</b>	<b>Priorities Addressed</b>	<b>Portfolio</b>	<b>Dept/ Section</b>	<b>Lead Officer</b>	<b>OUTCOME /OUTPUT</b>	<b>TARGET</b>	<b>STATUS AT 30.9.08</b>	<b>COMMENTS</b>
Develop Service Level Agreements for Housing Benefits and Council Tax with Gedling 1 Stop	ALL	CSE	CSV -RV	RSM	Improved customer experience by having clear hand over points and definition of responsibilities	Jun-08	R	We are currently working with the DWP Performance Development Team on this and work should be completed by December 08/January 09. This was not known when the original target was set and I would suggest a revised target date of January 09.
Expansion of Document Management Systems	ALL	CSE	CSV-ITP	ITPM	Contributes to efficient working practice	Ongoing	A	Plan in place for acquisition and deployment of facilities. Anticipate next stage of rollout to commence during 2009/10
Website development	5	CSE	All	HoPE	To improve access to services and information	End March 2009	A	Recommend that task be included in the overall re-development of the website within Customer Services and Organisational Development
Establishing a 'broad and deep' customer services function	5	CSE	CSO	HoCSO	To deliver excellent customer services, that meets customer needs for any service and as far as possible for first time resolution	31/03/2009	A	GTP progress being made, anticipate transfer of P&E services by November 2008

## Tasks

## Customer Services and Efficiency

TASK	Priorities Addressed	Portfolio	Dept/ Section	Lead Officer	OUTCOME /OUTPUT	TARGET	STATUS AT 30.9.08	COMMENTS
Expansion of Remote Access	ALL	CSE	CSV-ITP	ITPM	Support for officers in the field, mobile office and home working	Ongoing	A	Plans in place for deployment of Remote and Mobile working facilities which will harmonise with the Councils compliance with external security requirements
Implementation of the Gedling Transformation Programme	ALL	CSE	CSV-ITP	DCE	Achievement of the outcomes detailed in the Council's blue print for future service delivery	Ongoing	A	A recruitment exercise is currently taking place to allocate staff to new jobs within Planning and Environment, Customer Services and Corporate Services. Subject to the outcomes of the recruitment exercise, staff will be trained in new job roles during November with a view to taking up new positions in December 2008. These new jobs will include additional Customer Service Advisers within the One Stop to improve response times
Co-ordination and delivery of the Council's Data Quality Action Plan	ALL	CSE	CSV-AUD	Res SM	Achievement of an improvement in the Council's Data	Mar-09	G	Draft Data Quality report outlined an improved score of 3.

## Tasks

**Customer Services and Efficiency**

<b>TASK</b>	<b>Priorities Addressed</b>	<b>Portfolio</b>	<b>Dept/ Section</b>	<b>Lead Officer</b>	<b>OUTCOME /OUTPUT</b>	<b>TARGET</b>	<b>STATUS AT 30.9.08</b>	<b>COMMENTS</b>
Investigating the business case for the Council's approach to investment in a Customer Relationship Management system	ALL	CSE	CSV-ITP	ITPM	Enhanced Customer Service and more efficient Back Office interaction	Phased programme over 2007-2009. Agreed to defer for one year (Cabinet 2/8/07)	G	Project moved
Development of Efficiency Monitoring arrangements	ALL	CSE	CSV-ITP	ITPM	To ensure the Council meets the	TBD	G	Draft Efficiency Strategy produced. Current Corporate
Introduce and adopt the revised Model Publication Scheme	5	CSE	LDS-LS	HDCS	To improve citizen access to the council's documents	Mar-09	G	Consultation commenced
Devise and implement a training and capacity building programme for members	All	CSE	DCS	HDCS	Increased member capacity	Mar-09	G	Cross party working group established.

## Performance Indicators

**Customer Services and Efficiency**

Performance Indicator	Ref	Portfolio	Dept/ Section	Lead Officer	Actual 2007/08	Target 2008/09	Monitoring Frequency	Progress At 30.09.08	STATUS AT 30.09.08	COMMENTS
Percentage of calls to the contact centre answered (or call back made)	LI 052	CSE	CSO	PM	62.00%	70.00%	Q	67.92%	G	
1 Stop customers seen within 15 minutes	LI 057	CSE	CSO	PM	78.00%	79.00%	Q	80%	G	
Number of calls received in contact centre (no targets to be set - a tracking indicator)	LI 056	CSE	CSO	PM	New indicator 08/09	set baseline	Q	42457		Reported for information only

**DEVELOPMENT & ECONOMIC REGENERATION PORTFOLIO**

**BUDGETARY CONTROL REPORT - SEPTEMBER 2008**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<b><u>Planning Policy</u></b>	<b>£'000</b>	<b>£'000</b>			
Employee Expenses	258.4	242.6	15.8		Principal Planning Officer post reduction in working hours leading to cessation of recharge to Rushcliffe BC. £36,700 reduction in income previously reported qtr 1. Total variance £52,500.
Income	(131.3)	(115.5)		15.8	
<b><u>Land Charges</u></b>					
Supplies & Services	31.7	28.7	3.0		Reduced charges from NCC and NLIS owing to fewer searches £36,600 reduction in expenditure previously reported qtr 1 Total variance £39,600.
Income	(131.1)	(118.1)		13.0	Further reduction in the number of searches owing to the economic climate. £160,100 reduction in income previously reported qtr 1. Total variance £173,100.

**DEVELOPMENT & ECONOMIC REGENERATION PORTFOLIO**

**BUDGETARY CONTROL REPORT - SEPTEMBER 2008**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<b><u>Building Control Fee Earning Account</u></b>	£'000	£'000			
Income	(436.1)	(403.8)		32.3	Reduction in the number of Inspection Applications
Transfer to Surplus/Deficiency Account	(10.0)	(42.3)	32.3		
<b><u>All other budget heads</u></b>	1,333.1	1,333.1			
Including items previously reported					
<b>PORTFOLIO TOTAL</b>	<b>914.7</b>	<b>924.7</b>	<b>51.1</b>	<b>61.1</b>	<b>Net Portfolio Total £10,000 Adverse</b>



## Tasks

## Development and Economic Regeneration Portfolio

TASK	Priorities Addressed	Portfolio	Dept/ Section	Lead Officer	OUTCOME /OUTPUT	TARGET	STATUS AT 30.9.08	COMMENTS
Complete and review the implementation of total land charges system	1,5	DE	PEN	HOPE	To improve the service and retain competitiveness	Sep-08	R	Linked with GTP
<b>Continued implementation of Arnold Town Centre Masterplan</b>	1	DE	HoS	DCE	Facilitate the regeneration of Arnold Town Centre	End of March 2009	R	Legal and Property Advisers have been appointed and a Market Review has been undertaken to establish current activity and potential developer interest. Discussions are currently taking place with various landowners with a view to drawing up initial options by the end of the year. Recommend amending target to "Select preferred developer by December 2009"

## Development and Economic Regeneration Portfolio

TASK	Priorities Addressed	Portfolio	Dept/ Section	Lead Officer	OUTCOME /OUTPUT	TARGET	STATUS AT 30.9.08	COMMENTS
Progress development of Gedling Colliery site for residential and related development as set out in Local Plan	All	DE	DC	HoPE	Development Brief to steer strategic development of site. Site developed sustainably and in line with Local Plan and related requirements.	Development Brief - Apr 08 Consider planning application - Spring 08 Anticipated completion of site by 2013	A	Development Brief adopted June 08. Planning application was received later than expected and is now being considered. Long term completion target will depend on a range of external factors, including market conditions, but negotiations with stakeholders are continuing.
Development of Local Development Framework Core Strategy	All	DE	SAP-PP	PPM	Clear strategy to direct future spatial development of the Borough that ensure that Borough secures development it wants, where it wants it, consistent with Sustainable Community Strategy.	July 08 (Cabinet - Aug 06) Revised to March 2010 as part of review of LDS overall timetable- (Mar 07)	A	Local Development Scheme, including timescale for Core Strategy, will need to be reviewed in the light of Regional Spatial Strategy recommendations, specifically relating to issues around conurbation working.

## Tasks

## Development and Economic Regeneration Portfolio

TASK	Priorities Addressed	Portfolio	Dept/ Section	Lead Officer	OUTCOME /OUTPUT	TARGET	STATUS AT 30.9.08	COMMENTS
Progress Building Control merger and develop residual client function	1,5	DE	BC	HoPE	To develop resilience within the service and maintain statutory services	Oct-08	A	Blue Marble consultant engaged as project manager, recommend timescale extended to April 09 for completion
Develop S106 Monitoring.	1	DER	PEN - DC/HS, SP, LS, CS, DCS	DCM	To improve existing arrangements & secure effective delivery.	By end March 2009.	A	Slow progress as a result of other demands on officer time, including a number of large applications and appeals to be processed.
Review Building services (see transformation process)		DE	DS	HDS	To enhance quality of service provision looking at opportunities of partnership working etc	Nov 08 revised to March 09 (Cabinet Aug 08)	G	
Implement the recommendations of the Planning Improvement Plan	1,5	DE	DC	HoPE	To secure improvements to the operation and reputation of the planning service.	Ongoing	G	

Tasks

**Development and Economic Regeneration Portfolio**

<b>TASK</b>	<b>Priorities Addressed</b>	<b>Portfolio</b>	<b>Dept/ Section</b>	<b>Lead Officer</b>	<b>OUTCOME /OUTPUT</b>	<b>TARGET</b>	<b>STATUS AT 30.9.08</b>	<b>COMMENTS</b>
Integrate Private Sector Housing into P&E	1,2	HH, DER	All	HoPE	Provision of an integrated service	by end March 2009	G	
Development Team approach to pre-applications	1,5	DE, HH, SSN	All	DCM	To improve the service offered to prospective applicants	Oct-08	G	Ongoing.

## Performance Indicators

**Development and Economic Regeneration Portfolio**

Performance Indicator	Ref	Portfolio	Dept/ Section	Lead Officer	Actual 2007/08	Target 2008/09	Monitoring Frequency	Progress At 30.09.08	STATUS AT 30.09.08	COMMENTS
Satisfaction of business with local authority regulation services	NI 182	DE	PEN	HOPE	New indicator 08/09	set baseline	Q	Quarter questionnaires sent out	<b>G</b>	Return rate of questionnaires (Food Service) to date 51%.

**DIRECT SERVICES & PROPERTY PORTFOLIO**

**BUDGETARY CONTROL REPORT - SEPTEMBER 2008**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
	<b>£'000</b>	<b>£'000</b>			
<b><u>Public Land &amp; Buildings</u></b>					
Income	(21.6)	(10.8)		10.8	Reduction in income due to reduced number of retrospective consent fees and vacancies in property lets.
<b><u>Business Centres</u></b>					
Premises Related Expenses	126.3	130.0		3.7	Previous years' Landlord Electricity Supply at Ph I Newstead Units
Income	(161.3)	(162.2)	0.9		Additional Service Charge income received
<b><u>Waste Management</u></b>					
Employee Expenses	2,001.5	1,991.6	9.9		} Delayed opening of Material Recovering Facility (MRF), now expected 2 Jan 09. Associated costs and income reduced accordingly.
Transport Related Expenditure	1,297.1	1,281.7	15.4		
Supplies and Services	385.7	385.2	0.5		
Income	(997.7)	(985.2)		12.5	
<b><u>Trade Recycling Scheme</u></b>					
Employee Expenses	11.0	-	11.0		} Trade recycling scheme to be launched 1 April 2009. Delay previously reported at quarter 1: expenditure reduced by £35,300, income reduced by £50,000. Total net variance = £16,900 adverse.
Transport Related Expenditure	10.0	-	10.0		
Supplies and Services	12.6	-	12.6		
Third Party Payments	11.7	-	11.7		
Income	(50.5)	(3.0)		47.5	

**DIRECT SERVICES & PROPERTY PORTFOLIO**  
**BUDGETARY CONTROL REPORT - SEPTEMBER 2008**  
**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
	£'000	£'000			
<b><u>Other Waste Management</u></b>					
Employee Expenses	2,001.5	2,031.5		20.7	Due to tip closures, freighters have been diverted and additional overtime has been incurred. 9.3 Ill health retirement payments. 9.4 Reduced demand for bulky household waste collections
Income	(59.7)	(50.3)			
<b><u>Car Parks</u></b>					
Employee Expenses	20.4	10.9	9.5		} Following decriminalisation legislation, parking inspections and fine income to be retained by NCC. This is in addition to £10,500 additional Licence Fee income reported at quarter 1. Net income variance £3,300.
Income	(38.4)	(24.6)		13.8	
<b><u>Public Offices</u></b>					
Supplies & Services	100.5	92.5	8.0		Savings have been identified on Security contract due to change of service provider.
<b><u>Depot &amp; Fleet Management</u></b>					
Employee Expenses	217.4	226.2		8.8	} Increased taxi inspections resulting in additional overtime and outsourcing of jobs. Met by additional income.
Third Party Payments	15.9	24.7		8.8	
Income	(1,881.1)	(1,902.8)	21.7		

**DIRECT SERVICES & PROPERTY PORTFOLIO**  
**BUDGETARY CONTROL REPORT - SEPTEMBER 2008**  
**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<b><u>Landscape</u></b>	£'000	£'000			
Employee Expenses			} 88.1	} 88.1	} Shortfall in income on highways contract to be met by savings within the division.
Transport Related Expenditure					
Supplies and Services					
Third Party Payments Income					
Third Party Payments	320.8	318.3	2.5		Queensbower Ball Court due to complete next year, therefore ongoing revenue effects slipped.
<b><u>All other budget heads</u></b> (including items previously reported)	2,523.1	2,523.1			
<b>PORTFOLIO TOTAL</b>	<b>5,845.2</b>	<b>5,876.8</b>	<b>201.8</b>	<b>233.4</b>	<b>Net Portfolio Total</b> <b>£31,600 Adverse</b>



## Tasks

## Direct Services and Property Portfolio

TASK	Priorities Addressed	Portfolio	Dept/ Section	Lead Officer	OUTCOME /OUTPUT	TARGET	STATUS AT 30.9.08	COMMENTS
Review of joint refuse collection opportunities following outcomes of project phases 1 & 2 with neighbouring district councils. Outcome will either be (a) (below) or (b) Prepare to implement cross boundary working by 1st April 2009		DS	DS	HDS	To provide the most efficient refuse and recycling services.	April-09	R	Due to delay caused by other parties this will depend on final agreement of other districts but proposals show significant changes. Proposed new date should be April 2010 - please amend. Changes will need to be carefully project managed.
Implementation of trade waste recycling scheme for commercial glass.		DS	DS	HDS	To divert waste from landfill and comply with demand of customers	October-08	R	Vehicle not yet received - industry lead time for build increased significantly for these types of vehicles. Project will therefore not start until May 09 - recommend amending target date
Implement energy initiatives to reduce usage and carbon footprint.		DS	DS	HDS	To reduce energy costs within public buildings and the Authority's carbon footprint.	December-08	R	Works to be undertaken following display energy certificate assessments - amend to April 09
Implementation of trade waste service for co-mingled recycling materials (including from local schools)		DS	DS	HDS	To divert waste from landfill and comply with demand of customers	October-08	A	Already started at schools 1st April - started a business trial in September and propose to implement full scheme from April 09

Tasks

**Direct Services and Property Portfolio**

<b>TASK</b>	<b>Priorities Addressed</b>	<b>Portfolio</b>	<b>Dept/ Section</b>	<b>Lead Officer</b>	<b>OUTCOME /OUTPUT</b>	<b>TARGET</b>	<b>STATUS AT 30.9.08</b>	<b>COMMENTS</b>
Launch new waste strategy to ensure statutory targets are achieved		DS	DS	HDS	To comply with new statutory targets including waste minimisation.	October-08	A	Draft being considered for December Cabinet
Review of joint refuse collection opportunities following outcomes of project phases 1 & 2 with neighbouring district councils. Outcome will either be (a) Implement Phase 1 changes within the borough by 31st December 2008 or option (b) (above)		DS	DS	HDS	To provide the most efficient refuse and recycling services.	December-08	G	Results now provided
Implementation of summer service for the collection of domestic waste on a weekly basis for a period of 12 weeks.		DS	DS	HDS	To comply with consultation outcome and in accordance with Members priorities.	To commence late June 2008 pending budget approval	G	Completed on time
Implement new office cleaning arrangements following full tender process		DS	DS	HDS	New contractual arrangements	June-08	G	Completed on time
Implementation of new decriminalised parking arrangements with Notts. County Council for both on-street and off-street parking		DS	DS	HDS	To comply with new regulations	June-08	G	Started May 12th

Tasks

**Direct Services and Property Portfolio**

TASK	Priorities Addressed	Portfolio	Dept/ Section	Lead Officer	OUTCOME /OUTPUT	TARGET	STATUS AT 30.9.08	COMMENTS
Review of Taxi Plating Service, including use of contractor		DS	DS	HDS	To ensure best use of resources	June 08 revised to March 09 (Cabinet August 08)	G	

Performance Indicators

**Direct Services and Property Portfolio**

Performance Indicator	Ref	Portfolio	Dept/Section	Lead Officer	Actual 2007/08	Target 2008/09	Monitoring Frequency	Progress At 30.09.08	STATUS AT 30.09.08	COMMENTS
Improved street and environmental cleanliness (levels of graffiti) baseline bv199b	NI 195c	DSP	DSV	BSM	1%	2%	Q	2%	A	4 monthly periods will be reported next quarter. Graffiti has been recorded differently this year and is being removed as soon as possible. May decrease during Winter.
Improved street and environmental cleanliness (levels of litter)	NI 195a	DSP	DSV	BSM	New indicator 08/09	8%	Q	2%	G	
Improved street and environmental cleanliness (levels of detritus)	NI 195b	DSP	DSV	BSM	New indicator 08/09	8%	Q	2%	G	

## Performance Indicators

**Direct Services and Property Portfolio**

Performance Indicator	Ref	Portfolio	Dept/ Section	Lead Officer	Actual 2007/08	Target 2008/09	Monitoring Frequency	Progress At 30.09.08	STATUS AT 30.09.08	COMMENTS
Improved street and environmental cleanliness (fly posting) baseline bv199c	NI 195d	DSP	DSV	BSM	0%	1%	Q	0%	G	
Residual household waste per head	NI 191	DSP	DSV	BSM	New indicator 08/09	260kg	Q	130.5kg	G	
Household waste recycled and composted baseline bv82ai+bv82bi	NI 192 LAA	DSP	DSV	BSM	35.74%	37%	Q	36.61%	G	
Recyclable waste per head	LI 037	DSP	DSV	BSM	New indicator 08/09	set baseline	Q	75.38kg	G	

**HOUSING & HEALTH PORTFOLIO**

**BUDGETARY CONTROL REPORT - SEPTEMBER 2008**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<b><u>Licencing &amp; Hackney</u></b>	<b>£'000</b>	<b>£'000</b>			
<b><u>Carriages</u></b>					
Supplies & Services	44.9	69.6		24.7	Increased costs due to new legislation.
Income	(180.5)	(227.1)	45.7		Increased income due to new legislation.
			0.9		Gambling course held by GBC, recharged to participants.
<b><u>Homelessness</u></b>					
Supplies & Services	63.5	101.5		38.0	Increased expenditure on Bed & Breakfast accomodation.
Income	(78.7)	(100.7)	22.0		Additional Housing Benefit income to partly offset increased expenditure.

**HOUSING & HEALTH PORTFOLIO**

**BUDGETARY CONTROL REPORT - SEPTEMBER 2008**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<b><u>LSVT</u></b>	<b>£'000</b>	<b>£'000</b>			
Gedling B.C.					
Expenditure	359.0	490.0		131.0	LSVT expenditure costs Contribution from New Charter (£359,000 previously reported in Quarter 1. Total variance £490,000 on both Expenditure and Income).
Income	(359.0)	(490.0)	131.0		
<b><u>Housing Strategy</u></b>					
Supplies & Services	71.6	47.7	23.9		Less than anticipated uptake of Sanctuary Scheme.
<b><u>All other budget heads</u></b> (including items previously reported)	1,905.3	1,905.3			
<b>PORTFOLIO TOTAL</b>	<b>1,826.1</b>	<b>1,796.3</b>	<b>223.5</b>	<b>193.7</b>	<b>Net Portfolio Total £29,800 Favourable</b>

## Tasks

## Housing and Health Portfolio

TASK	Priorities Addressed	Portfolio	Dept/ Section	Lead Officer	OUTCOME /OUTPUT	TARGET	STATUS AT 30.9.08	COMMENTS
To implement the council's decision with regard to stock transfer in accordance with DCLG guidance, subject to result of tenants' ballot	1,2,3,4	HH	HSG-CHM	HHS	To develop and deliver a Housing Management Service in accordance with tenants wishes	Dec-08	G	Work is progressing on the stock transfer to Gedling Homes, which completes in November 2008.
Implementation of a 'Scores on the Doors' scheme for food businesses in the Borough.	3	HH	PEN-FLH	FLHM	To improve the service offered to the public and businesses	By end March 2009	G	Food Standards Agency consulting on national scheme. IT package purchased from supplier.
Provision of an electronic end-to -end licensing system	5	HH	PEN-FLH	FLHM	To improve the service offered.	Mar-09	G	Implementation linked with progress of GTP



## Tasks

**Housing and Health Portfolio**

<b>TASK</b>	<b>Priorities Addressed</b>	<b>Portfolio</b>	<b>Dept/ Section</b>	<b>Lead Officer</b>	<b>OUTCOME /OUTPUT</b>	<b>TARGET</b>	<b>STATUS AT 30.9.08</b>	<b>COMMENTS</b>
Decide upon procurement and delivery of future Homelessness function and implement decision, subject to result of tenants' ballot	All	HH	SAP	HSP	To ensure the Council's statutory obligations towards Homelessness under The Housing Act are discharged whilst demonstrating cost effectiveness, customer responsiveness, potential for service improvement, strategic fit and deliverability.	Jun-08	G	
Produce a revised Housing Strategy, submit to GOEM and implement	All	HH	SAP	SEO	Clear strategy that ensures Borough Housing needs are identified and met, consistent with Sustainable Community Strategy.	Submit by end Dec 08	G	

## Performance Indicators

**Housing and Health Portfolio**

Performance Indicator	Ref	Portfolio	Dept/ Section	Lead Officer	Actual 2007/08	Target 2008/09	Monitoring Frequency	Progress At 30.09.08	STATUS AT 30.09.08	COMMENTS
Number of households living in temporary accommodation	NI 156	HH	HSG		30	49	Q	30	G	
Local Authority rent collection and arrears: proportion of rent collected	LI 047 (BV 066a)	HH	HSG-DR	HMDR	99.40%	99.10%	Q	98.57%	G	This is a cumulative figure, at this point in 07/08 the collection rate was 98.5% which led to a final outturn of 99.4%
Average time to process homelessness applications	LI 051 (Local 006b)	HH	HSG	AHMS	21 days	21 days	Q	18 days	G	
Average time to re-let local authority housing	LI 048 (BV 212)	HH	HSG-PM	PMM	39 days	28 days	Q	26 days	G	
Number of Households who consider themselves as homeless, who approached the local housing authority's housing advice service(s), and for whom housing advice casework intervention resolved their situation	LI 046 (BV 213)	HH	HSG	AHM	1.80%	1.9%	Q	1.18%	G	This figure represents 58 interventions where homelessness has been averted

## Performance Indicators

**Housing and Health Portfolio**

Performance Indicator	Ref	Portfolio	Dept/ Section	Lead Officer	Actual 2007/08	Target 2008/09	Monitoring Frequency	Progress At 30.09.08	STATUS AT 30.09.08	COMMENTS
Average re-let times for Local Authority dwellings let in the financial year exc. Difficult to Lets	LI 049 (Local 007b)	HH	HSG	AHMN	21 days	20 days	Q	18 days	G	
Number of homeless prevented through improved access to private rented sector (First Lets)	LI 045	HH	CSO	CSM	23	24	half yearly	15	G	
Number of private sector dwellings improved through First Lets.	LI 043	HH	CSO	CSM	13	14	half yearly	9	G	
Number of empty properties brought back into use (First Lets).	LI 044	HH	CSO	CSM	1	2	half yearly	1	G	

**LEISURE & YOUTH PORTFOLIO**

**BUDGETARY CONTROL REPORT - SEPTEMBER 2008**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable	Adverse	
	£'000	£'000	£'000	£'000	
<b><u>Leisure Misc.Expenses</u></b>					
Supplies & Services	235.7	205.7	40.0	10.0	Gedling Colliery Grant of £40,000 deferred until 2009/10, offset by £10,000 emergency tree works undertaken by NCC at Bestwood Country Park during 2007/08.
<b><u>Leisure Areas</u></b>					
Premises	15.0	16.4		1.4	Cost of 4 Memorial benches offset by corresponding income.
Supplies & Services	66.0	73.5	15.0	22.5	Cost of works at Lambley Lane play area £1,800 and grant given to Papplewick Parish Council for a play area £20,700, met by corresponding income. Due to delays on the Bigwood School capital scheme, £15,000 revenue expenditure has been deferred until 2009/10.
Income	(198.1)	(225.1)	27.0		£22,500 from the Big Lottery Fund for 'Making Play Matter' schemes. £1,400 received for benches and £3,100 from additional rent income at Burton Road Pavillion and a new grazing land agreement. £14,300 additional income reported in Qtr 1. Total variance £41,300.

**LEISURE & YOUTH PORTFOLIO**

**BUDGETARY CONTROL REPORT - SEPTEMBER 2008**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable	Adverse	
	£'000	£'000	£'000	£'000	
<b><u>Calverton Leisure Centre</u></b>					
Premises	113.8	114.9		1.1	Increased NNDR charges
<b><u>Carlton Forum Leisure Ctre</u></b>					
Employee Expenses	797.5	810.4		12.9	Overspend due to high sickness levels and high recruitment and induction/training costs as a result of a large number of vacant posts.
Premises	174.6	177.8		3.2	Cost of ongoing works to the access road offset by corresponding income.
Income	(1,176.3)	(1,153.5)	3.2	26.0	£3,200 contribution from the NCC 'Joint Use Maintenance Fund' as per above. A shortfall of £26,000 on DNA Membership due to the cancellations in favour of JJB Sports, Netherfield.
<b><u>Redhill Leisure Centre</u></b>					
Premises	81.9	90.3		8.4	} Cost of repairs to the All Weather Pitch offset by a contribution from the NCC 'Joint Use Maintenance Fund'
Income	(606.4)	(614.8)	8.4		
<b><u>Arnold Leisure Centre</u></b>					
Income	(321.8)	(324.3)	2.5		Increased usage at the general public swimming sessions, creating a anticipated £2,500 increase.

**LEISURE & YOUTH PORTFOLIO**

**BUDGETARY CONTROL REPORT - SEPTEMBER 2008**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable	Adverse	
	£'000	£'000	£'000	£'000	
<b><u>Richard Herrod Centre</u></b>					
Employee Expenses	295.3	311.5		16.2	<p>The temporary secondment of the Assistant Manager to Rushcliffe Borough Council has been extended by 6 months. £16,900 was previously reported in Qtr1. Total variance £33,100.</p> <p>Based on the 07/08 outturn figures, it is anticipated there will be a £10,000 saving on electricity.</p> <p>Essential user car allowance for the seconded post.</p> <p>A £900 reduction in pavillion rental income, due to only one group now using the site. £16,900 charges to Rushcliffe Borough Council for secondment costs. £16,900 was reported in Qtr.1 also for secondment costs. Total variance £32,900.</p> <p>A reduction in fees &amp; charges income of £325,000 was reported in Qtr.1. Including fees &amp; charges income reported this quarter, the total variance is now £349,400 adverse.</p>
Premises	140.6	130.6	10.0		
Transport	0.2	0.9		0.7	
Income	(380.4)	(396.4)	16.9	0.9	
<b><u>Income</u></b>					
Leisure Centre Fees & Charges					

**LEISURE & YOUTH PORTFOLIO**

**BUDGETARY CONTROL REPORT - SEPTEMBER 2008**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable	Adverse	
	£'000	£'000	£'000	£'000	
<b><u>Events &amp; The Arts</u></b>					
Employee Expenses	38.2	32.4	5.8		Savings from 3.5 months vacant Arts Development Officer post.
Transport	1.9	1.0	0.9		
<b><u>Leisure Development</u></b>					
Employee Expenses	128.1	131.1		3.0	Cost of 4 months School Sports Partnering Sessions, carried out by the Sports Development Officer, offset by a corresponding recharge to the Wheldon School. Cost of delivering and extending the sporting activities programme for children and young adults, funded by a grant from Sports Nottinghamshire. Funding received to offset the above two schemes. £17,000 expenditure offset by £17,000 income was reported in Qtr.1. Total variance on employee expenses £7,600, on supplies & services £24,800 offset by total income of £32,400.
Supplies & Services	135.7	148.1		12.4	
Income	(97.4)	(112.8)	15.4		

**LEISURE & YOUTH PORTFOLIO**

**BUDGETARY CONTROL REPORT - SEPTEMBER 2008**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<b><u>Community Centres</u></b>	<b>£'000</b>	<b>£'000</b>			
Income	(125.1)	(120.5)		4.6	Due to the cancellation of some group bookings and the transfer of others to the new facilities at the Gedling School later in the year, there is an anticipated shortfall of £4,600 on room hire.
<b><u>All other budget heads</u></b> (including items previously reported)	3,723.1	3,723.1			
<b>PORTFOLIO TOTAL</b>	<b>3,042.1</b>	<b>3,020.3</b>	<b>145.1</b>	<b>123.3</b>	



Tasks

**Leisure and Youth Portfolio**

<b>TASK</b>	<b>Priorities Addressed</b>	<b>Portfolio</b>	<b>Dept/ Section</b>	<b>Lead Officer</b>	<b>OUTCOME /OUTPUT</b>	<b>TARGET</b>	<b>STATUS AT 30.9.08</b>	<b>COMMENTS</b>
Leisure Strategy Review of facilities.	All	LS	LSV-FAC	LFO	Clearly expressed vision and priorities to drive the future partnership work of Gedling Leisure enhancing the lives of residents.	Mar-09	R	Consultation undertaken later than anticipated, results not available until December. Request target be amended to July 2009.
Leisure Strategy Review of the Arts Strategy	All	LS	LSV-RS	LRO	Clearly expressed vision and priorities to drive the future partnership work of Gedling Leisure enhancing the lives of residents.	Mar-09	R	Consultation undertaken later than anticipated, results not available until December. New Arts Officer appointed Sept 08. Request target be amended to July 2009.
Leisure strategy review of the Parks and Open Spaces Strategy.	All	LS	LSV-RS	LRO	Clearly expressed vision and priorities to drive the future partnership work of	Mar-09	R	Project three months behind schedule due to staff shortage and delay in consultation. Request amended target date
Identify and source new burial land	1	LS	LSV-RS	LRO	Provision of a new cemetery to replace Redhill, providing burial space for the next 75 years.	Sep-08	R	Meeting arranged to discuss possible sites. Loss of Development Officer has delayed project. Request amended target date of March 2009.

## Tasks

## Leisure and Youth Portfolio

TASK	Priorities Addressed	Portfolio	Dept/ Section	Lead Officer	OUTCOME /OUTPUT	TARGET	STATUS AT 30.9.08	COMMENTS
Green Flag application for Onchan Drive Park	1,2,4	LS	LSV-RS	LRO	Achieve green flag status for Onchan Drive Park	Sep-08	R	Onchan Drive failed - awaiting comments from judges
Landscape works to King George V Park , Arnold.	1,2,3,4	LS	LSV-RS	LRO	Reinstatement and improvement of the park following the departure of Arnold Town F.C.	Mar-09	A	Temporary hold on works due to possible temporary location of Arnold Health Centre to this site.
To relocate Teal Close recreational area, working in partnership with Gedling Town Football Club	1,2,3	LS	LSV-RS	LRO	Increased provision of grass and synthetic pitches for community use. A stadium for higher league football with community access and activities.	To be confirmed	A	Awaiting further negotiations with Severn Trent Water following revised definition of the flood plain. Funding for project deferred until 2009/10
Develop Key Performance Indicatorss for Culture and Sport in partnership with the County Council and Nottinghamshire Districts	5	LS	LSV-FAC	HLS	Measurement and analysis of activities and projects.	Mar-09	G	Task and Target reviewed (Cabinet Aug 08)

## Tasks

## Leisure and Youth Portfolio

TASK	Priorities Addressed	Portfolio	Dept/ Section	Lead Officer	OUTCOME /OUTPUT	TARGET	STATUS AT 30.9.08	COMMENTS
Apply the quality measurement and self improvement tool, 'Towards an Excellent Service'. to the section functions.	5	LS	LSV-FAC	LFO-LRO - LFAO	Staff trained in self measurement and an improvement plan for the department.	Sep-08	G	
Review department's roles, responsibilities and resource requirements following the findings of the transformation process.	5	LS	LSV-FAC	LFAO	To achieve the outcomes set out in the Gedling Transformation blueprint.	Mar-09	G	
Provision of Community facilities at Bigwood School.	All	LS	LSV-RS	LRO	Partnership work with the school and Nottingham City Council to provide community facilities on the school site.	Mar-09	G	

Tasks

**Leisure and Youth Portfolio**

TASK	Priorities Addressed	Portfolio	Dept/ Section	Lead Officer	OUTCOME /OUTPUT	TARGET	STATUS AT 30.9.08	COMMENTS
Provide procurement options for the future management of the Borough's leisure centres.	5	LS	LSV-FAC	LFO	A range of options for consideration for the future management of the Borough's leisure facilities with the recommendation for the best way of delivering leisure services to the community.	Mar-09	G	

Performance Indicators

**Leisure and Youth Portfolio**

Performance Indicator	Ref	Portfolio	Dept/ Section	Lead Officer	Actual 2007/08	Target 2008/09	Monitoring Frequency	Progress At 30.09.08	STATUS AT 30.09.08	COMMENTS
Number of visits to leisure centres	LI 027	LYS	LSV	HLS	970,769	1,066,970	Q	500,856	G	

**FINANCE PORTFOLIO**

**BUDGETARY CONTROL REPORT - SEPTEMBER 2008**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<b><u>Revenue - Incomes</u></b>	<b>£'000</b>	<b>£'000</b>			
Employee Expenses	425.1	419.1	6.0		Savings on National Insurance due to vacancies being covered by Agency staff.
Supplies & Services Income	119.2 (406.3)	128.7 (419.0)	9.5 3.2	9.5	} Upgrade of Electronic Records Document Management System offset by contribution from Valid. Contribution from Dept for Communitites and Local Government for implementation of NNDR empty property rates changes.
<b><u>Housing Benefits</u></b>					
Supplies & Services Income	137.2 (703.7)	139.1 (705.6)	1.9	1.9	} Impact set up costs of new Employment & Support Allowance offset by grant received from Dept. of Works and Pensions.

**FINANCE PORTFOLIO**

**BUDGETARY CONTROL REPORT - SEPTEMBER 2008**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<b><u>Corporate Income &amp; Expenditure</u></b>	<b>£'000</b>	<b>£'000</b>			
Capital Financing Charges	515.5	605.5		90.0	Additional PWLB interest payable due to full year effect of additional borrowing in March 2008
Income	(820.2)	(929.4)	100.0		Additional Investment Interest received due to favourable interest rates
			9.2		Additional interest received in respect of a 'return' on a purchased debenture.
<b><u>All other budget heads</u></b> (including items previously reported)	1,878.3	1,878.3			
<b>PORTFOLIO TOTAL</b>	<b>1,145.1</b>	<b>1,116.7</b>	<b>129.8</b>	<b>101.4</b>	<b>Net Portfolio Total £28,400 Favourable</b>

## Tasks

## Finance Portfolio

TASK	Priorities Addressed	Portfolio	Dept/ Section	Lead Officer	OUTCOME /OUTPUT	TARGET	STATUS AT 30.9.08	COMMENTS
Introduce Direct Debit payments for Sundry Debtor Housing Benefit Overpayments	3,5	FIN	CSV -RV	RSM	Improved recovery rates	Sep-08	R	There is currently a delay with HSBC issuing a direct debit originator number and no further progress can be made until this is received. I would suggest a revised target date of January 09 would now be achievable.
Housing Stock Transfer - Benefit related Issues - Service Level Agreement	3,5	FIN	CSV -RV	RSM	Post housing stock transfer management of service	Aug-08	G	Completed, awaiting approval
Housing Stock Transfer-IT Connectivity	5	FIN	CSV -RV	RSM	Data transfer protocol between Gedling Homes and GBC established	Aug-08	G	Completed
Housing Stock Transfer-Staffing implications of case load change	5	FIN	CSV -RV	RSM	Revised staffing requirements determined	Dec-08	G	
Review impact of the introduction of Local Housing Allowance	3,5	FIN	CSV -RV	RSM	Report outlining current progress and any funding, staffing and customer service issues	Mar-09	G	



## Tasks

## Finance Portfolio

TASK	Priorities Addressed	Portfolio	Dept/ Section	Lead Officer	OUTCOME /OUTPUT	TARGET	STATUS AT 30.9.08	COMMENTS
Impact assessment of the Nottinghamshire wide based Single Occupier Discount Review	5	FIN	CSV -RV	RSM	Increased income	Mar-09	G	
Achieve compliance with Benefits Self Assessment to Level 4 (Highest Level)	3,5	FIN	CSV -RV	RSM	Highest rated performance	Mar-09	G	
Produce Final Accounts for 2008/2009	ALL	FIN	CSV-FS	FSM	Clear and timely overview of the Council's financial health in line with whole of Government accounts	By end June 08	G	
Produce budget estimates for 2009/10	ALL	FIN	CSV-FS	FSM	Robust estimates that enable the council to set the annual level of council tax to be levied	Cabinet Feb 09	G	
Annual Assurance statement and Statement of Internal Control for previous year	ALL	FIN	CSV-AUD	Res SM	Assurances given in respect of previous years financial statements	Jun-08	G	Completed

## Tasks

## Finance Portfolio

TASK	Priorities Addressed	Portfolio	Dept/ Section	Lead Officer	OUTCOME /OUTPUT	TARGET	STATUS AT 30.9.08	COMMENTS
Determine the Council's approach to issues arising from the Local Government and Public Involvement in Health Act and subsequent legislation and implement	All	LDR	DCS	CE	Programme of activities that address relevant White Paper issues including, leadership, community engagement, place shaping, shared services and customer focus	Various - to be confirmed	G	Scrutiny Committee reference
Coordinate arrangements for CPA Corporate Reassessment	All	LDR	SAP	HSP	Fair assessment of the Council's performance, based on high quality, accurate evidence submitted, resulting in excellent rating for Council	Self-assessment complete by end May 08 On site reassessment - July 08 Decision due - November 08	G	Completed

## Tasks

## Finance Portfolio

TASK	Priorities Addressed	Portfolio	Dept/ Section	Lead Officer	OUTCOME /OUTPUT	TARGET	STATUS AT 30.9.08	COMMENTS
Lead contribution to future conurbation working, potentially including alignment of Core Strategies, alignment of GBC issues in Local Area Agreements and any future development of Multi-Area Agreement, linked to Nottingham as a Core City	All	LDR	SAP	HSP	To contribute to economic, social and environmental vitality of Greater Nottingham overall, while ensuring specific needs of the Borough are addressed	Details to be confirmed	G	Work in progress but no firm timetable yet agreed
<b>Review and publish new Gedling Sustainable Community Strategy</b>	All	LDR	SAP	HSP	Clearly expressed vision and priorities to drive future work of Gedling Partnership, through which quality of life will be improved	Complete review by December 2008	G	
Co-ordinate Gedling input into progression of Local Area Agreement, to include arrangements for first biannual "Place Survey"	All	LDR	SAP	HSP	To contribute to a robust, effective LAA that is reflective of Borough needs and aspirations while contributing to wider county-wide outcomes	LAA for sign off June 08 Place shaping survey - Autumn 08	G	

## Performance Indicators

**Finance Portfolio**

Performance Indicator	Ref	Portfolio	Dept/ Section	Lead Officer	Actual 2007/08	Target 2008/09	Monitoring Frequency	Progress At 30.09.08	STATUS AT 30.09.08	COMMENTS
The number of changes of circumstances which affect customers' Housing Benefit/Council Tax Benefit entitlement within the year	NI 180	FIN	CSV	RSM	New indicator 08/09	130% of caseload	Q	100%	A	Estimated as no accurate data available from HOBOD
The percentage of invoices for commercial goods and services which were paid by the authority within 30 days of such invoices being received by the authority.	LI 018 (Local 003)	FIN	CSV	FSM	97.23%	98%	Q	97.42%	A	Down on target due to Housing repair system problems.
Time taken to process Housing Benefit/Council Tax Benefit new claims and change events	NI 181	FIN	CSV	RSM	New indicator 08/09	<13.25 days	Q	9.5	G	
The percentage of business rates due for the financial year which were received by the authority	LI 017 (BV 010*)	FIN	CSV	FSM	98.80%	99.00%	Q	60.30%	R	Down on target possibly due to empty rate changes from 1st April 08 and financial climate
Percentage of Council Tax collected	LI 016 (BV 009*)	FIN	CSV	RSM	98.10%	98.30%	Q	59.10%	G	
The number of Housing Benefit and Council Tax Benefit (HB/CTB) prosecutions and sanctions, per year, per 1000 caseload, in the local authority area.	LI 019 (BV 076d)	FIN	CSV	RSM	4.50	4.50	Q	3.50	G	Resources concentrated on large prosecution case. Target for year should be achieved.

**HRA PORTFOLIO**

**BUDGETARY CONTROL REPORT - SEPTEMBER 2008**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable	Adverse	
	£'000	£'000	£'000	£'000	
<b><u>All other budget heads</u></b> (including items previously reported)	(106.3)	(106.3)			<p>It is currently anticipated that expenditure/income will be in line with the budget.</p> <p>Further information will be available on Quarter 3 monitoring report following stock transfer.</p>
<b>PORTFOLIO TOTAL</b>	<b>(106.3)</b>	<b>(106.3)</b>	-	-	

**FINANCIAL MANAGEMENT REPORT - CAPITAL BUDGET MONITORING**
**PERIOD 6 SEPTEMBER 2008**

	Original Capital Programme	Carry Forwards	Virements, Supplements	Quarter 1 Cabinet	Revised Cap Prog inc c/f & supp	Actual To Date	Committed	Latest Projected Outturn	Projected Annual Variance	
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	%+/-
<b>EXPENDITURE</b>										
Leader	106.0	6.0	0.0	0.0	112.0	6.3	6.3	87.0	(25.0)	-22.3
Safe & Sustainable Neighbourhoods	20.0	0.0	0.0	0.0	20.0	0.0	0.0	20.0	0.0	0.0
Customer Services & Efficiency	330.1	1.4	0.0	(283.9)	47.6	0.0	0.0	47.6	0.0	0.0
Development & Economic Regeneration	69.0	0.0	0.0	0.0	69.0	19.0	0.0	19.0	(50.0)	-72.5
Direct Services	1,072.0	237.8	(28.9)	0.0	1,280.9	371.4	670.0	1,282.3	1.4	0.1
Housing & Health	3,923.5	115.8	(936.6)	(310.0)	2,792.7	1,172.8	747.0	2,792.7	0.0	0.0
Leisure	2,766.4	217.1	61.0	67.8	3,112.3	237.6	471.2	1,263.4	(1,848.9)	-59.4
Finance	57.1	63.6	0.0	0.0	120.7	23.6	25.4	120.7	0.0	0.0
<b>TOTAL EXPENDITURE</b>	<b>8,344.1</b>	<b>641.7</b>	<b>(904.5)</b>	<b>(526.1)</b>	<b>7,555.2</b>	<b>1,830.7</b>	<b>1,919.8</b>	<b>5,632.7</b>	<b>(1,922.5)</b>	<b>-25.4</b>
<b>RESOURCES</b>										
Major Repairs Allowance	2,090.3	0.0	0.0	(843.9)	1,246.4			1,246.4	0.0	0.0
Specific Capital Grant - Disabled Facilities	240.0	0.0	0.0	84.0	324.0			324.0	0.0	0.0
Borrowing	642.0	0.0	0.0	1,133.5	1,775.5			1,775.5	0.0	0.0
East Midland Regional Housing Board Grant	313.7	0.0	0.0	52.7	366.4			366.4	0.0	0.0
New Charter LSVT Contribution	310.0	0.0	0.0	(310.0)	0.0			0.0	0.0	-
Other Contributions to Leisure Programme	0.0	0.0	0.0	35.6	35.6			35.6	0.0	0.0
S106 Contributions	30.0	0.0	0.0	(30.0)	0.0			0.0	0.0	-
Flood Recovery Grant	0.0	0.0	0.0	11.5	11.5			11.5	0.0	0.0
Big Lottery Fund	0.0	0.0	0.0	53.3	53.3			53.3	0.0	0.0
WRAP - Trade Waste Glass	30.0	0.0	0.0	(30.0)	0.0			0.0	0.0	-
Waste Infrastructure Grant	0.0	0.0	0.0	83.4	83.4			83.4	0.0	0.0
Football Foundation - Relocate Teal Close	300.0	0.0	0.0	(300.0)	0.0			0.0	0.0	-
Capital Receipts	3,988.1	0.0	0.0	(2,364.6)	1,623.5			1,623.5	0.0	0.0
Revenue Contribution from HRA	400.0	0.0	0.0	(321.5)	78.5			78.5	0.0	0.0
Revenue Contribution from Reserves/Funds	0.0	0.0	0.0	32.1	32.1			32.1	0.0	0.0
<b>TOTAL RESOURCES</b>	<b>8,344.1</b>	<b>0.0</b>	<b>0.0</b>	<b>(2,713.9)</b>	<b>5,630.2</b>	<b>0.0</b>	<b>0.0</b>	<b>5,630.2</b>	<b>0.0</b>	<b>0.0</b>
<b>UNDER/(OVER RESOURCED)</b>	<b>0.0</b>	<b>641.7</b>	<b>(904.5)</b>	<b>2,187.8</b>	<b>1,925.0</b>			<b>2.5</b>		

**NOTES :-**

- All budgets are grossed up with any contribution from outside bodies shown as income in the Resources section.

**CABINET****List Of Virements Approved By Portfolio Holders For The****Quarter Ended September 2008**

<b><u>REVENUE</u></b>	<b>£</b>
<b><u>General Fund</u></b>	
<b><u>Safe &amp; Sustainable Neighbourhoods</u></b>	
Crime Reduction - Transferred to HRA	(1,500)
ABI - Transferred to Direct Services	(2,400)
Disabled Access Grants	(8,000)
Revenue contribution to Capital - Arnot Hill Bowls Pavillion	8,000
Disabled Adaption Grants	(5,000)
<b><u>Direct Services</u></b>	
Street Cleansing/Litter & Dog Bins - Transferred from ABI	2,400
Landscapes - external contractors, security and maintenance work for Leisure Services.	6,400
<b><u>Housing &amp; Health</u></b>	
Installation of air conditioning in Homeless accomodation	5,000
<b><u>Leisure</u></b>	
Recreation Grounds - Licences	(600)
Recreation Grounds - Projects and Activities	600
Facilities - Superannuation savings	(4,900)
Redhill Leisure Centre - superannuation.	4,900
Exercise Promotions, Activity Friends scheme	(5,300)
Exercise Promotions, Young Persons Positive scheme	(2,600)
Sports Development - funding received for 5 months temporary employment and 8 months overtime of the Community Physical Activities Officer.	7,900
Youth Co-ordination - security services and maintenance work to be undertaken by DSD	(6,400)
<b><u>Development &amp; Economic Regeneration</u></b>	
Development Control Salaries	(3,700)
To fund legal expenses re: public enquiry	3,700
<b>General Fund Total</b>	<b><u><u>(1,500)</u></u></b>
<b><u>HRA</u></b>	
Revenue Planned Repairs - Transferred from Crime Prevention	<b>1,500</b>
<b><u>CAPITAL</u></b>	
<b><u>Leisure</u></b>	
Replacement of Artificail Wickets	(5,000)
Rutland Road / Turpin Road play area	5,000
Gedling Comprehensive - Multi Games provision	(5,000)
Green Flag / Park Ranger	5,000
	<b><u><u>0</u></u></b>