



**Report to:** Cabinet

**Subject:** Performance Plan and Budget Outturn 2007/08

**Date:** 5 June 2008

**Author:** Senior Management Team

### **Purpose of the Report**

- 1.1 This report presents the Performance Plan and Budget Outturn for 2007/08. The outturn reports, grouped by Portfolio, are attached at Appendix 1.
- 1.2 Cabinet is asked to note the final outturn position and to recommend to Council the method of financing the 2007/08 capital expenditure which includes making the Capital Determinations required by the Local Government and Housing Act 1989.

## **2. Financial Overview**

Financial outturn for 2007/08 shows the Council underspending against Capital, General Fund and Housing Revenue Account budgets. It is pleasing to note that improvements with regard to capital and revenue monitoring have been maintained.

The Council's financial processes allow carry forward of underspends, where certain conditions are met. These are the subject of a separate report, elsewhere on this agenda.

Detailed explanations of major variations at individual portfolio holder level are included in the Appendix 1, however, global changes in respect of the treatment of Pension Fund deficit, asset rentals, amortisation and central support allocations can mask the detail of performance in individual areas.

It is considered that the following areas require highlighting in this overview:

- Overall the improvements in out-turn financial performance have been maintained.

- In 2006/2007, there was a £105,000 savings on employee expenses after taking into account the vacancy provision of £122,000. The vacancy provision was reviewed for 2007/2008 and increased to £162,400. Actual employment costs in 2007/2008 were £9,000 more than budget and therefore the increased vacancy provision was almost fully achieved.
- Fees and charges income is still showing signs of customer resistance, which may have a further impact in the medium term. Income budgets for 2008/2009 were increased by an average 3% with a nil increase on the Leisure DNA scheme and garden waste collection, which should improve the position in future years. However, outturn shows further erosion of leisure centre income compared to quarter three budget monitoring. This requires leisure to increase customer usage sufficiently to generate a further £350,000 in order to achieve 2008/09 income estimates. This will be a significant challenge given the current economic climate.

Overall the Council has again produced a robust financial outturn, in line with the medium term financial plan projections for 2007/08. General Fund and HRA balances both remain above minimum levels and, although some individual areas will require greater attention in the future, notably leisure centre income, the Council's financial performance remains strong.

### 3. **Performance Plan**

- 3.1 The Performance Information section for each Portfolio included in Appendix 1 includes details of achievement against Improvement Tasks and Performance Indicators for 2007/08.
- 3.2 Achievement against each task and indicator is measured by a "traffic light" system (the "Status" column on the forms). This uses the letters (R) Red, (A) Amber and (G) Green to assess progress where: -
  - G = Task or indicator is on target and/or completed.
  - A = There is slight slippage against the target for the task or indicator but it is expected that the target will be secured in line with the target date, with appropriate minor adjustments to resourcing as required.
  - R = There is significant slippage against the task or target and it is unlikely that the original target will be secured without a shift in resources. In some cases, the target may need to be changed.
- 3.3 To be assessed as Green at the end of the fourth quarter (i.e. end of year): -
  - An Improvement Task must be completed, or be on target compared with where it should be if the project straddles more than one financial year, as set out in its Project Plan.
  - A performance indicator must be in line with target for the year.

- 3.4 Explanations are included for any tasks or indicators assessed at Amber or Red.
- 3.5 Where Cabinet has previously agreed an amendment to a target date, progress is assessed against the amended date rather than the original date.
- 3.6. Progress against Improvement Tasks over the year has been good, with the vast majority completed on target and with outcomes secured. For the few Improvement Tasks assessed as Red, changes to targets are also included where these are felt to be necessary. In all instances, these tasks have been rolled forward into 2008/09 (in some cases as part of wider programmes) and revised target dates included in the Budget/Service Plan agreed at Council in March. Therefore there are no tasks for which revised target dates are proposed for cabinet consideration at this time. Tasks with a projected completion date beyond 31 March 2008 are automatically rolled forward and included in the 2008/09 Budget/Service Plan.
- 3.7 Progress against performance indicators overall is also generally good. Initial analysis shows that targets against 67% of indicators have been secured (improving on 63% in 2006/07) and that performance against 54% of indicators has improved (compared with 51% in 2006/07). This is a key measure in demonstrating a continued positive direction of travel for the council overall. Comparisons with other councils suggest that 40% of indicators are in the upper quartile (top 25% for these measures) based on those indicators for which quartile data is available. This quartile data relates to national PI results for 2006/07, the latest date for which quartile data is available.
- 3.8 Where targets have not been secured, explanations have been included in the comments column of the relevant spreadsheets.
- 3.9 2007/08 is the last year of operation of the national Best Value Performance Indicator (BVPI) regime – these have been replaced by a slimmed down set of national performance indicators (NIs) as previously reported to Cabinet. In agreeing the Budget/Service Plan for 2008/09, Council has already incorporated the new NIs within its performance management framework and has also agreed to retain a selection of former BVPIs as local performance indicators where these add value to the management of the Council's performance.
- 3.10 Government does not require targets to be set against NIs, but it is clearly good practice to do so wherever practicable. Previous practice has been to set targets for a three-year period, in line with what were Best Value requirements. It is felt that this good practice should continue – it will also be consistent with the timescale for targets set for indicators included in the Nottinghamshire Local Area Agreement (LAA).
- 3.11 Proposed Borough Council targets for National and Local Performance Indicators for the three years from 2008/09 to 2010/11 are attached for members' consideration at Appendix 5. Though the Council had set targets

for former BVPIs for 2008/09 and 2009/10 previously, it is felt that, with the introduction of the new regime, it makes more sense to start afresh and agree targets for all relevant PIs for the full three-year period. Due regard has however been given to targets previously set for former BVPIs when proposing 2008/09 and 2009/10 targets.

- 3.12 As many of the NIs are new for 2008/09, it has not been possible to propose targets for all performance indicators. The accepted practice for new indicators is to set a baseline during the first year with a view to setting targets for future years based on that first year baseline. In these instances, work is in hand to gather baseline information during 2008/09, with a view to setting 2009/10 and 2010/11 targets in 2009.
- 3.13 Some of the NIs are included in the Nottinghamshire LAA (these are clearly marked as such in the tables). For these, a county-wide target has been set and agreed with the Government, in discussion with partner districts through the Nottinghamshire Partnership. The district targets included here correspond with the contribution required from the Borough Council to secure those county-wide targets over the three years. This ensures alignment between Borough Council targets and LAA targets. District contributions towards these LAA targets will be managed through the Nottinghamshire Partnership's performance management arrangements.
- 3.14 It is proposed that specific targets are no longer set for satisfaction survey measures. Recent experience suggests that undue weight can be placed on comparatively small differences against target (often within the margin of error on the survey sample size) which can result in unwarranted criticism. Results for some measures can also be influenced significantly by factors outside the Council's control. The Council does however remain committed to the use of satisfaction surveys to gauge public satisfaction and will seek to secure statistically significant increases in satisfaction over the three-year period. Targets are included for the limited number of satisfaction measures that are also in the LAA, in line with LAA requirements.
- 3.15 The recent IDeA Peer Review suggested that the Council could improve its performance management arrangements by adopting a clearer focus on a limited number of strategically significant measures to allow it to more effectively review progress against its priorities. These indicators may be drawn from within the NI set or more widely, and may also include cross-cutting measures outside the Council's immediate control. Consideration is being given to appropriate measures for adoption that best assess progress towards priorities and a report will be presented to an early future Cabinet meeting.
- 3.16 For the final time as part of the Best Value regime, the Council is required to produce a Best Value Performance Plan by 30 June, albeit in a much slimmed down form. This must include year-end performance against all BVPIs for 2007/08, explanations of significant variations in performance compared with previous years and a Statement on Contracts. These details will be collated from this report and published on the Council's website by 30 June to fulfil this

requirement. As in 2007/08, it is intended that a fuller Annual Report, setting performance in a wider context and including details of progress towards wider outcomes, will be published in the Autumn, also include a Summary Statement of Accounts.

#### 4. Capital Outturn 2007/08

4.1 Capital outturn figures for 2007/08 and capital budgets to be carried forward to 2008/09 are the subject of a separate item on this agenda.

4.2. A summary of the capital outturn is presented in the table below. Capital outturn totals £6,179,416 compared to an approved budget of £7,266,900. This represents a net underspending of £1,087,484. It should be noted that the underspend figure includes £290,000 in respect of the Large Scale Voluntary Transfer of housing, which is now being funded from revenue. There is also a £132,000 saving on the vehicle replacement programme within Direct Services. Requests for carry forwards into 2008/09 total £641,800. Details of the outturn for individual schemes by Portfolio area are included at Appendix 1.

| Portfolio                                     | Revised Estimate<br>2007/2008<br>£ | Final Outturn<br>2007/2008<br>£ | Variation<br>£     | Carry Forward<br>£ |
|---|------------------------------------|---------------------------------|--------------------|--------------------|
| Leader  | 6,000                              | 0                               | (6,000)            | 6,000              |
| Safe & Sustainable<br>Neighbourhoods          | 10,500                             | 9,596                           | (904)              | 0                  |
| Customer Services &<br>Efficiency             | 118,900                            | 117,499                         | (1,401)            | 1,400              |
| Development & Economic<br>Regeneration        | 0                                  | 0                               | 0                  | 0                  |
| Direct Services & Property                    | 1,480,300                          | 1,107,154                       | (373,146)          | 237,800            |
| Leisure                                       | 860,400                            | 622,952                         | (237,448)          | 217,100            |
| Finance                                       | 90,600                             | 26,936                          | (63,664)           | 63,600             |
| <b>Sub Total</b>                              | <b>2,566,700</b>                   | <b>1,884,137</b>                | <b>(682,563)</b>   | <b>525,900</b>     |
| Housing Investment<br>Programme               | 4,700,200                          | 4,295,279                       | (404,921)          | 115,800            |
| <b>Amount Requiring Capital<br/>Financing</b> | <b>7,266,900</b>                   | <b>6,179,416</b>                | <b>(1,087,484)</b> | <b>641,700</b>     |

#### 4.3. Capital Financing 2007/08

4.3.1 Appendix 2 sets out the proposed method of financing the £6,179,416 capital expenditure incurred in 2007/08. It shows that after applying external capital

resources, and contributions from the HRA and General Fund approved for specific schemes, the programme is fully funded.

- 4.3.2 In 2007/08 the Council had available a Major Repairs Allowance, which can only be used to finance investment in housing stock, of £2,024,311. It is proposed that £2,010,962 of this be used to finance expenditure in 2007/08, with the remaining £13,349 carried forward to 2008/09.

#### 4.4 Capital Determinations 2007/08

- 4.4.1 The Local Government and Housing Act 1989 requires each Local Authority to determine how its capital expenditure has been financed together with the amounts set aside from revenue as provision for credit liabilities (repayment of debt).

- 4.4.2 (i) Section 42(2)(g) of the Local Government and Housing Act 1989 requires the Authority to determine the amount of expenditure which has been met out of money provided by other persons. This is:

|                           | £       |
|---------------------------|---------|
| Capital grants receivable | 274,648 |
| Capital contributions     | 465,782 |

- (ii) Section 60(2) of the Act requires the Authority to determine the amount of usable capital receipts to be applied to meet expenditure incurred for capital purposes for 2007/2008. This figure is nil.

- 4.4.3 In addition to these determinations relating to the funding of the Capital Programme, Section 63(1) of the Local Government and Housing Act requires the Authority to determine the amounts set aside from revenue accounts as provision for repayment of debt, known as the minimum revenue provision (MRP). This is calculated in accordance with MRP guidance and for 2007/2008 the MRP amount was determined by Council on 23 April 2008.

### 5. Revenue Outturn 2007/08

- 5.1 The actual net expenditure for the General Fund and the Housing Revenue Account for 2007/08 is detailed in Appendix 1 for each Portfolio area together with explanations of major variances in expenditure and income.

#### 5.2 Summary General Fund Outturn

- 5.2.1 The table below summarises the actual net expenditure for each of the main General Fund Portfolios in 2007/08 compared to the latest approved estimate. The latest estimate is that approved by Cabinet in February 2008, adjusted by quarter four budget amendments and virements. The table shows an overall General Fund underspending of £198,895 or 1.35% after accounting for approved budget carry forwards of £441,800.

| <b>Portfolio</b>  | <b>Current Estimate<br/>2007/08<br/>£</b> | <b>Actual Expenditure<br/>2007/08<br/>£</b> | <b>Carry Forward<br/>2007/08<br/>£</b> | <b>Variance<br/>£</b> |
|---|---|---|--|-----------------------|
| Leader  | 1,859,500                                 | 2,118,477                                   | 8,700                                  | 267,677               |
| Safe & Sustainable<br>Neighbourhoods                              | 1,492,700                                 | 1,374,543                                   | 47,600                                 | (70,557)              |
| Customer Services & Efficiency<br>Development & Econ Regeneration | 16,800                                    | 15,872                                      | 62,200                                 | 61,272                |
|   | 604,000                                   | 427,011                                     | 70,000                                 | (106,989)             |
| Direct Services & Property  | 5,351,800                                 | 5,222,131                                   | 27,200                                 | (102,469)             |
| Housing & Health  | 1,365,700                                 | 1,094,000                                   | 45,400                                 | (226,300)             |
| Leisure & Youth   | 2,757,200                                 | 2,758,168                                   | 45,400                                 | 46,368                |
| Finance   | 1,233,600                                 | 1,030,403                                   | 135,300                                | (67,897)              |
| <b>Total</b>  | <b>14,681,300</b>                         | <b>14,040,605</b>                           | <b>441,800</b>                         | <b>(198,895)</b>      |

The outturn expenditure results in a contribution from General Fund balances of £4,000, compared with a revised estimate of £203,000. However, a shortfall in the expected receipt of LABGI grant of £265,000 has reduced balances by this amount. The overall available balance on the General Fund at 31 March 2008 is £3,488,000, of which £441,800 will be required to fund the revenue carry-forwards, this gives a net decrease of £67,000 compared to the estimated amount. Details of the total reserves held at 31 March 2008 are shown at Appendix 3.

### 5.2.2. Summary of Major General Fund Variances

Gross variances from budgets have been offset by carry forward-requests, for schemes which are continuing into 2008/09. The full list of revenue carry forwards, including the Housing Revenue Account, are the subject of a separate report elsewhere on this agenda.

Other major variances are analysed as follows:

### 5.2.3 Employee Related Expenses

#### Implementation of FRS 17, Retirement Benefits

The 2003 Code of Practice on Local Authority Accounting requires full recognition of the Financial Reporting Standard for Retirement Benefits – FRS17, from 1 April 2003. The objectives of FRS 17 are to ensure that:

- financial statements reflect at fair value the assets and liabilities arising from an employer's retirement benefit obligations;

- the operating cost of providing retirement benefits to employees are recognised in the accounting period(s) in which the benefits are earned by employees, and the related finance costs and any other changes in value of assets and liabilities are recognised in the accounting periods in which they arise; and
- the financial statements contain adequate disclosure of the cost of providing retirement benefits and the related gains, losses, assets and liabilities.

Authorities have generally made charges to revenue accounts based on employer's pension contributions payable and payments to pensioners in the year rather than benefits entitlements earned by employees as required by FRS 17. Therefore, adjustments have been made to the Service Revenue Accounts total costs of services to remove the actual pension contributions payable and replace them with benefit entitlements earned. Further entries to the revenue accounts have been required to reflect the movements in assets and liabilities during the year together with reconciling entries back to the contributions payable for council tax purposes ie. FRS 17 are currently accounting entries which do not impact upon the budget requirement and the amount due to be raised by council tax.

#### 5.2.4 Other Expenditure

Additional expenditure has arisen in some services, the most significant being:

- Arnold Leisure Centre swimming pool repairs and water leak £23,700
- Homeless Bed & Breakfast accommodation £19,700
- Waste Management – purchase of wheeled bins for Communal areas replacements and trade waste £53,400

Some reductions in expenditure have been achieved, the most significant being:

- Leisure Fuel Savings £36,800
- Fleet Management vehicle expenses £20,100
- Provisions - Performance reward £26,900
- Reduction in Debtors Bad Debt Provision £50,200
- Residual Highways operating leases £15,300
- Parish Aid – previous years reserved accounts not required £28,200
- Insurance Premiums reduced £12,400
- Reduced loan interest and principal repayments £18,200

#### 5.2.5 Central Support Recharges

A full revision of central support recharge budgets has not been allocated during the year. The budgets of all central support services providers have, of course, been monitored and updated as part of the quarterly budget monitoring



process. Reallocation of support costs has been undertaken as part of the accounts closedown process based on actual outturn figures and therefore variances between the central support budgets and actual recharges have occurred as a result this reappraisal. Variances resulting from the reappraisal of central support have occurred across the board, but the entries themselves do not impact on the budget requirement or the amount to be raised by Council Tax. Overall, however, central support services have underspent compared to the estimate by £131,000 in 2007/08 with a similar amount being subject of carry forward requests which, if approved, will be recharged to services in 2008/09.

#### 5.2.6 Capital Financing Charges

- There has been a change in the accounting treatment relating to Government Grants deferred which were previously credited to the Asset Management Revenue Account (AMRA) which has now been discontinued under the new Capital Accounting rules. These are now credited direct to Service Departments and appear as a credit entry under Capital Financing Charges in the Finance Portfolio.
- Entries in the Service Departments relating to amortisation charges mainly relate to the cost of Capital schemes where no asset is created and the capital expenditure is therefore charged to revenue in the year it occurs. The net cost to the General Fund is nil, as there is a corresponding credit within the Finance Portfolio. Variances may occur because of capital scheme under and overspends and carry forwards/slippage.
- Depreciation and Impairment charges are also charged to the Service Departments and reversing entries are credited within the Finance Portfolio. The net effect on the General Fund is again nil. Variances can occur due to the revaluation of assets.

#### 5.2.7 Income – Grants and Fees and Charges

Additional income has been generated over a number of services the main areas being:

- Mapperley Golf Club-back dated rent review to 2005 £26,500
- Cemetery Income - £10,000
- Licensing & Hackney Carriages £24,800
- Trade Waste Income £21,500
- Landscape – additional housing and tree works £41,000
- Revenues – Incomes, increase summons costs £36,800
- Investment Interest £11,000

Reductions in Income have been recorded in some areas:

- Leisure Centre Income £85,400
- Development Control Fees & Planning Delivery Grant £28,800

### 5.3 Housing Revenue Account Outturn

The balance on the Housing Revenue Account at the end of 2007/08 was £1,704,906 against an estimated balance of £1,467,600. After taking account of carry forwards of £113,300, this represents an increase in balances of £124,006 or 8.45%. The Housing Revenue Account summary together with an explanation of variances is attached at Appendix 1.

### 5.4. Members Pot Outturn

A summary of the Members Pot Outturn for 2007/08 is attached at Appendix 4. This shows details of how the Members Pot has been spent together with a breakdown between the type of spending, ie grants to third parties or works and services carried out by directly by the Council. In 2007/08 the Members Pot budget totalled £50,000, of this £43,510 has actually been spent, £29,960 on grants and £13,550 on works and service completed by the Council. A full list of grants to third parties is also attached at Appendix 4. Of the Council's 50 Members, 40 spent their full allocation, 4 spent part of their allocation, and 6 spent nothing.

## 6. RECOMMENDATIONS

### 6.1 Members are asked:

- (i) To note the Performance Plan and Budget outturn figures for 2007/08.
- (ii) To **RECOMMEND** that Council approve:
  - (a) The overall method of financing of the 2007/08 capital expenditure as set out in Appendix 2 of the report.
  - (b) The capital determinations in Section 4.4.2.
- (iii) That year-end performance indicator and improvement tasks results for 2007/08 included in Appendix 1 be noted.
- (iv) That performance indicator targets for all indicators for 2008/09, 2009/10 and 2010/11 included in Appendix 5 be agreed for **RECOMMENDATION** to Council.

| Lead Officers |  |                    |
|---------------|--|--------------------|
| Code          | Title  | Name               |
| AHMN          | Area Housing Manager North                               | Alison Bennett     |
| AHMS          | Area Housing Manager South                               | Audrey Measures    |
| BCM           | Building Control Manager                                 | Dave Ewing         |
| BSM           | Business Support Manager                                 | Caroline McKenzie  |
| CE            | Chief Executive  | Peter Murdock      |
| COM           | Communications Manager                                   | Carolynne Tasker   |
| CPM           | Community Partnerships Manager                           | David Jayne        |
| DCE           | Deputy Chief Executive                                   | John Robinson      |
| DCM           | Development Control Manager                              | Nick Morley        |
| E&VM          | Estates And Valuation Manager                            | Vacant             |
| EPM           | Environmental Protection Manager                         | Andy Callingham    |
| FLHM          | Food, Licencing, Health&Safety Manager                   | Stephen Nickolls   |
| FM            | Facilities Manager                                       | Steve Wiseman      |
| FRM           | Fleet And Refuse Manager                                 | Richard Greenhalgh |
| FSM           | Financial Services Manager                               | Alison Ball        |
| HBM           | Housing Benefits Manager                                 | Viv Butler         |
| HBSO          | Housing Benefit Support Officer                          | Paul Whitworth     |
| HCS           | Head Of Corporate Services                               | Mark Kimberley     |
| HDS           | Head of Direct Services                                  | Dave Parton        |
| HHS           | Head of Housing Service                                  | Denise Harrison    |
| HLS           | Head of Leisure Services                                 | Keith Tansley      |
| HOCSOD        | Head Of Customer Services And Organisational Development | Janet Brothwell    |
| HDCS          | Head Of Democratic and Community Services                | Sue Sale           |
| HOPE          | Head Of Planning And Environment                         | Peter Baguley      |
| HSP           | Head Of Strategy and Performance                         | Stephen Bray       |
| ITP MGR       | IT Projects Manager                                      | Mark Lane          |
| ITT MGR       | IT Technical Manager                                     | Gary Bennett       |
| LFAO          | Leisure Finance And Administration Officer               | Clare Spencer      |
| LFO           | Leisure Facilities Officer                               | Jayne Cox          |
| LRO           | Leisure Resources Officer                                | Andy Bowers        |
| PA            | Principal Accountant (Treasury)                          | Sue Healey         |
| PAC           | Principal Accountant (Capital)                           | Nicola Gascoigne   |
| PAFP          | Principal Accountant (Financial Planning)                | Roger Downing      |
| PAO           | Democratic Services Manager                              | David Graham       |
| PM            | Personnel Manager  | David Archer       |
| PMM           | Property Maintenance Manager                             | Diane Grattage     |
| PPM           | Planning Policy Manager                                  | Alison Gibson      |
| PSCM          | Parks and Street Care Manager                            | Vacant             |
| Rev SM        | Revenue Services Manager                                 | John Vickers       |
| Res SM        | Resource Services Manager                                | Vince Rimmington   |
| SAO           | Safety Officer   | Barry Saunders     |
| SCO           | Scrutiny Officer   | Tracy Lack         |
| SEO           | Strategy and Enabling Officer                            | Anne Tomanek       |
| SS            | Senior Solicitor   | Helen Dolby        |
| TCM           | Town Centre Manager                                      | Vacant             |
| TSM           | Technical Services Manager                               | John Evens         |

## Leader of the Council

| TASK   | Portfolio | Dept/<br>Section | Lead<br>Officer | OUTCOME<br>/OUTPUT  | TARGET          | STATUS<br>AT<br>31.03.08 | COMMENTS  |
|--|-----------|------------------|-----------------|---|-----------------|--------------------------|---|
| Review corporate consultation framework  | LDR       | SAP              | HSP             | Better, more co-ordinated consultation to inform decision making, making use of most appropriate techniques | To be confirmed | A                        | To be reflected in Communications and Neighbourhood proposals included in 2008/09 Budget/Service Plans.                           |
| Reviewing actions necessary to achieve level 2 of the revised equality standards             | LDR       | CSO              | HCSO            | Ensuring equality of access to services and employment to meet statutory duties                             | 31st March 2008 | G                        | Self assessment completed on es@t. Actions now to be prioritised to achieve level 2 by March 09. Baseline review commences May 08 |
| Carry out an employee survey   | LDR       | CSO              | HCSO            | Development of high performing culture  | 31st July 2007  | G                        | Entered Best Councils competition July 07.  |
| Review People Management Strategy in the light of the implementation of the Council's Vision | LDR       | CSO              | HCSO            | Ensuring a workforce resourced and skilled to deliver the vision  | 31st July 2007  | G                        | completed   |
| Corporate Governance Framework annual review.  | LDR       | CSV-AUD          | RSM             | Assurance that governance arrangements are being applied to a satisfactory standard.                        | May-07          | G                        | Completed   |

## Leader of the Council

| TASK   | Portfolio | Dept/<br>Section | Lead<br>Officer | OUTCOME<br>/OUTPUT  | TARGET                    | STATUS<br>AT<br>31.03.08 | COMMENTS |
|--|-----------|------------------|-----------------|---|---------------------------|--------------------------|----------|
| Carry out induction training for new staff on Freedom of Information, Data Protection, Human Rights Act, Regulation of Investigator Powers Act | LDR       | DCS              | HDCS            | A well informed work force  | Apr-08                    | G                        |          |
| Devise and implement an induction programme for new members following the borough council election   | LDR       | DCS              | HDCS            | Increased member capacity   | Jul-08                    | G                        |          |
| Member Induction and Training in Scrutiny  | LDR       | DCS              | HDCS            | Improved scrutiny and member capacity   | 30th Sept 2007            | G                        |          |
| Development of Scrutiny Toolkit  | LDR       | DCS              | HDCS            | Improved scrutiny and member capacity   | 30th June 2007            | G                        |          |
| Determine the Council's approach to issues arising from the Local Government White Paper and subsequent legislation and implement              | LDR       | DCS              | CE              | Programme of activities that address relevant White Paper issues including, leadership, community engagement, place shaping, shared services and customer focus | Various - to be confirmed | G                        |          |
| Review corporate priorities with new administration and ensure these are effectively communicated and feed into future service planning        | LDR       | SAP              | CE              | Clear statement of priorities that influence service and financial planning   | Sep-07                    | G                        |          |

## Leader of the Council

| TASK   | Portfolio | Dept/<br>Section | Lead<br>Officer | OUTCOME<br>/OUTPUT   | TARGET   | STATUS<br>AT<br>31.03.08 | COMMENTS   |
|--|-----------|------------------|-----------------|--|--|--------------------------|--|
| Produce new Strategic Corporate Plan, incorporating Best Value requirements, to reflect revised priorities and role of document post White Paper | LDR       | SAP              | HSP             | Updated, focused, practical statement of Borough Council Aims and Priorities, linked to wider Community Strategy priorities and outcomes, showing how these will be delivered (likely to link with vision (likely to link with vision action plan delivery). | March 2008<br>(BVPP interim update June 2007 if still required)          | G                        | Draft agreed at SMT 18 March for recommendation to Cabinet 10 April. Delayed slightly to allow for learning from Peer Review to be incorporated. |
| Coordinate the council's approach to the developing Core Cities agenda, to include work on any future Multi Area Agreement                       | LDR       | SAP              | HSP             | To contribute to economic, social and environmental vitality of Greater Nottingham overall, while ensuring specific needs of the Borough are addressed   | To be confirmed  | G                        |  |
| Programme and begin implementation of review of Gedling Community Strategy   | LDR       | SAP              | HSP             | Clearly expressed vision and priorities to drive future work of Gedling Partnership, through which quality of life will be improved  | Complete review by June 2008 (amended to December 2008 - Cabinet Feb 08) | G                        | Work started but review now scheduled for completion in December 2008. Revised target included in 2008/98 Budget/Service Plan.                   |

## Leader of the Council

| TASK  | Portfolio | Dept/<br>Section | Lead<br>Officer | OUTCOME<br>/OUTPUT   | TARGET  | STATUS<br>AT<br>31.03.08 | COMMENTS |
|---|-----------|------------------|-----------------|--|---|--------------------------|----------|
| Co-ordinate the Council's approach to Comprehensive Performance Assessment, to include leading arrangements for corporate reassessment, lead role on Direction of Travel, Value-for-Money self-assessment and any Use of Resources inspection | LDR       | SAP              | HSP             | Fair assessment of the Council's performance, based on high quality, accurate evidence submitted   | Recategorisation request tbc<br>Corporate self-assessment tbc<br>VFM Self Assessment (if required) - Jul 07<br>DoT - tbc<br>UoR inspection - Nov 07 | G                        |          |
| Commission and manage introduction of new performance management system, including links to Community Profiles  | LDR       | SAP              | HSP             | Performance management embedded within the organisation allowing a pro-active approach to managing performance, identifying underperformance and enabling early corrective action to be implemented. | Live date - April 2008 (provisional) - amended to March 2009 (Cabinet Nov 2007)   | G                        |          |

## Leader of the Council

| Performance Indicator  | Ref                   | Port folio | Dept/<br>Section | Lead<br>Officer | Actual<br>2006/07 | Target<br>2007/08 | Progress<br>At 31.03.08 | STATUS<br>AT<br>31.03.08 | COMMENTS  |
|--|-----------------------|------------|------------------|-----------------|-------------------|-------------------|-------------------------|--------------------------|---|
| The number of working days/shifts per employee lost due to sickness absence                  | BV 012                | LDR        | CSO              | PM              | 10.16             | 9.60              | 10.85                   | R                        | Data errors identified and corrected during year. Active absence management policies and practices in place to contain any increase |
| The percentage of citizens satisfied with the overall service provided by the authority      | BV 003                | LDR        | SAP              | HSP             | 65%               | 68.5%             | 67.0%                   | A                        | Within margin of error on sample size   |
| The percentage of standard searches carried out in 10 working days                           | Local 015<br>(BV 179) | LDR        | PEN              | DSM             | 100.00%           | 100.00%           | 100.00%                 | G                        |   |
| Percentage of local residents who feel they are well informed about the Council and its work | Local 001             | LDR        | SAP              | HSP             | 54.00%            | 56.00%            | 61.00%                  | G                        |   |



## Leader of the Council

| Performance Indicator  | Ref       | Port folio | Dept/<br>Section | Lead<br>Officer | Actual<br>2006/07          | Target<br>2007/08 | Progress<br>At 31.03.08                      | STATUS<br>AT<br>31.03.08 | COMMENTS  |
|--|-----------|------------|------------------|-----------------|----------------------------|-------------------|--|--------------------------|---|
| The amount spent by the local authority on advice and Guidance services provided by external organisations.  | BV 226a   | LDR        | CSV              | HCS/CPM         | £38,700                    | £38,800           | For confirmation at final accounts closedown |                          | Data to be collated from financial year end information |
| Percentage of monies spent on advice and guidance services provision which was given to organisations holding the CLS Quality mark 'General Help' level and above. | BV 226b   | LDR        | CSV/DCS          | HCS/CPM         | 100.00%                    | 100.00%           | For confirmation at final accounts closedown |                          | Data to be collated from financial year end information |
| Total amount spent on advice and guidance in the area of housing, welfare benefits and consumer matter which is provided directly by the authority to the public.  | BV 226c   | LDR        | CSV/DCS          | HCS/CPM         | £290,568                   | £335,700          | For confirmation at final accounts closedown |                          | Data to be collated from financial year end information |
| Percentage of Borough Council Employees who feel they are well informed about the Council and its work   | Local 002 | LDR        | SAP              | HSP             | tbc survey due Summer 2007 | 75%               | Not included in survey in this form          |                          |   |
| The percentage of those person making complaints who are satisfied with the handling of those complaints.  | BV 004    | LDR        | SAP              | HSP             | 37%                        | 39.00%            | 40%  | G.                       |   |

**Non-Executive Functions**

| Performance Indicator  | Ref     | Port folio | Dept/<br>Section | Lead<br>Officer | Actual<br>2006/07 | Target<br>2007/08 | Progress<br>At 31.03.08 | STATUS<br>AT<br>31.03.08 | COMMENTS   |
|--|---------|------------|------------------|-----------------|-------------------|-------------------|-------------------------|--------------------------|--|
| The percentage of the top 5% local authority staff who are from an ethnic minority.                                    | BV 011b | NEX        | CSO              | PM              | 2.56%             | 3.60%             | 2.40%                   | R                        | Very small numbers of employees are affected by this indicator and therefore a movement of just one person can affect the outturn          |
| Percentage of the top-paid 5% of staff who have a disability (excluding those in maintained school).                   | BV 011c | NEX        | CSO              | PM              | 0.00%             | 3.00%             | 0.00%                   | R                        | Very small numbers of employees are affected by this indicator and therefore a movement of just one person can affect the outturn          |
| The percentage of local authority employees with a disability.   | BV 016a | NEX        | CSO              | PM              | 2.00%             | 3.50%             | 1.79%                   | R                        | Employees are required to self-declare a disability and this may affect numbers. Positive action is taken to encourage disabled applicants |
| The percentage of local authority employees from ethnic minority communities.  | BV 017a | NEX        | CSO              | PM              | 2.4%              | 4.0%              | 2.7%                    | R                        | Relatively few numbers of employees can significantly affect this out turn. Ongoing efforts to encourage applicants from minority groups   |
| Percentage of top-paid 5% local authority staff who are women.   | BV 011a | NEX        | CSO              | PM              | 43.59%            | 37.00%            | 41.50%                  | G                        |  |
| The percentage of employees retiring early (excluding ill-health retirements) as a percentage of the total work force. | BV 014  | NEX        | CSO              | PM              | 0.00%             | 0.50%             | 0.60%                   | G                        |  |

## Non-Executive Functions

| Performance Indicator  | Ref     | Port folio | Dept/<br>Section | Lead<br>Officer | Actual<br>2006/07 | Target<br>2007/08 | Progress<br>At 31.03.08                                       | STATUS<br>AT<br>31.03.08 | COMMENTS |
|--|---------|------------|------------------|-----------------|-------------------|-------------------|---|--------------------------|----------|
| The percentage of local authority employees retiring on grounds of ill-health as a percentage of the total workforce.  | BV 015  | NEX        | CSO              | PM              | 0.15%             | 0.35%             | 0.15%   | G                        |          |
| The percentage of permanent contracted employees having received training in equality awareness or equality management | PSD4    | NEX        | CSO              | PM              | 61%               | 60%               | 60% (20% having had exposure to training in last three years) | G                        |          |
| 60% of major planning applications determined in 13 weeks  | BV 109a | NEX        | PEN-DC           | HOPE            | 79.00%            | 70.00%            | 83.00%  | G                        |          |
| 65% of minor planning applications determined in 8 weeks   | BV 109b | NEX        | PEN-DC           | HOPE            | 84.00%            | 76.00%            | 81.00%  | G                        |          |
| 80% of other planning applications determined in 8 weeks   | BV 109c | NEX        | PEN-DC           | HOPE            | 91.00%            | 90.00%            | 91.00%  | G                        |          |
| Percentage of appeals allowed against the authority's decision to refuse planning applications                         | BV 204  | NEX        | PEN              | HOPE            | 21.0%             | 33.0%             | 14.0%   | G                        |          |
| Score against Planning Best Practice checklist   | BV 205  | NEX        | PEN              | HOPE            | 90.0%             | 90.0%             | 90.0%   | G                        |          |

**Non-Executive Functions**

| Performance Indicator   | Ref     | Port folio | Dept/<br>Section | Lead<br>Officer | Actual<br>2006/07 | Target<br>2007/08 | Progress<br>At 31.03.08 | STATUS<br>AT<br>31.03.08 | COMMENTS   |
|---|---------|------------|------------------|-----------------|-------------------|-------------------|-------------------------|--------------------------|--|
| The percentage of the economically active population in the local authority area who have a disability.   | BV 016b | NEX        | CSO              | PM              | 14.20%            |                   | 14.20%                  |                          |  |
| The percentage of permanent contracted employees having taken part in Performance and Development Review interviews from which an action and development plan has been produced | PSD5    | NEX        | CSO              | PM              | 51.22%            | 100%              | 84.20%                  | G                        | Improved out turn from previous year, reflecting renewed commitment towards this target. |

**CAPITAL OUTFURN 2007/08**

| PORTFOLIO | SCHEME  | PROJECT                       | 2007/08 ORIGINAL BUDGET £       | 2007/08 APPROVED BUDGET £ | 2007/08 FINAL OUTTURN £ | CARRY FORWARDS £         |
|-----------|---|-------------------------------|---------------------------------|---------------------------|-------------------------|--------------------------|
| LEADER    | Environmental Improvement eg Cycleways/Conservation Areas<br>Stategic Land Sales Review<br>Performance Management | C-10101<br>C-10106<br>C-10200 | 50,000<br>0<br>12,000<br>62,000 | 0<br>0<br>6,000<br>6,000  | 0<br>0<br>0<br>0        | 0<br>0<br>6,000<br>6,000 |

## LEADER PORTFOLIO

### OUTTURN SUMMARY 2007/08

|                                 | Current<br>Approved<br>Estimate<br>2007/2008<br>£ | Actual<br>Expenditure<br>2007/2008<br>£ | Revenue<br>Carry<br>Forwards<br>£ | Variation To<br>Estimate<br>£ |
|---------------------------------|---|---|-----------------------------------|-------------------------------|
| Strategy & Performance          | 0   | 0                                       | 7,700                             | 7,700                         |
| Personnel Services              | 0   | 0                                       | 1,000                             | 1,000                         |
| Health & Safety                 | 0   | 0                                       | 0                                 | 0                             |
| Democratic Mgt & Representation | 601,400   | 589,835                                 | 0                                 | (11,565)                      |
| Corporate Management            | 958,000   | 1,185,540                               | 0                                 | 227,540                       |
| Scrutiny Officer                | 41,500  | 49,326                                  | 0                                 | 7,826                         |
| Democratic & Community Services | 0   | 0                                       | 0                                 | 0                             |
| Central Print Room              | 0   | 0                                       | 0                                 | 0                             |
| Postages                        | 0   | 0                                       | 0                                 | 0                             |
| Registration Of Electors        | 106,600   | 135,341                                 | 0                                 | 28,741                        |
| Elections                       | 152,000   | 158,434                                 | 0                                 | 6,434                         |
| <b>TOTAL LEADER</b>             | <b>1,859,500</b>                                  | <b>2,118,477</b>                        | <b>8,700</b>                      | <b>267,677</b>                |

The major variations other than those caused by FRS17 and Central Support are as follows:

#### Strategy & Performance

Savings have been achieved on Employee Expenses and A-Z production partly offset by additional expenditure on the State of the Borough Consultation.

#### Personnel Services

Increased Course Fees as a result of Communications and Coaching Skills training.

#### Democratic Mgt & Representation

Reappraisal of Central Support charges and reduced Member's Allowances, partly offset by increased Civic Expenses as more events have been attended.

#### Central Print Room

Reduced printing costs due to a credit note received for previous overcharging.

#### Corporate Management

Mainly due to Central Support recharges for IT in respect of the Gedling Transformation Project, Consultancy Fees for the appointment of the new Deputy Chief Executive and increased Audit Commission Fees.

#### Democratic & Community Services

Reduction in income due to fewer prosecutions, partly offset by reduced Miscellaneous Insurances.

#### Postages

Reduction in mail requiring franking ,due to increased bulk postages and greater use of email facilities.

#### Registration Of Electors

Reappraisal of Central Support, partly offset by reduced costs due to a rise in the number of residents registering by telephone and internet and a greater number of registration forms returned on the first mail out.

## Safe and Sustainable Neighbourhoods Portfolio

| TASK  | Portfolio | Dept/<br>Section | Lead<br>Officer | OUTCOME<br>/OUTPUT   | TARGET   | STATUS<br>AT<br>31.03.08 | COMMENTS                            |
|---|-----------|------------------|-----------------|--|--|--------------------------|-------------------------------------|
| Manage Area Based Initiative programme to include: - introduction in 2 further areas, 1st and 2nd phase action plans and 1st phase exit strategies                              | SSN       | DCS              | CPM             | Improved quality of life in Borough's most deprived areas, focussing on issues of most concern to local residents, and capacity within communities to address these issues.                | Action Plans for yr 3 ABIs in place by end 2007<br>Yr 1 and 2 projects in line with Action Plans for each area | G                        |                                     |
| Coordinate responses to community safety related legislation included in the Queen's speech as it affects the Borough working with the new S Notts Community Safety Partnership | SSN       | DCS              | CPM             | Effective application of new legislation to improve community safety in the Borough  | All changes to be incorporated into Council approach to community safety by 31.03.08                           | G                        |                                     |
| Work with S Notts partners to develop single Community Safety strategy for South Nottinghamshire  | SSN       | DCS              | CPM             | Clear and targeted strategy to direct measures to reduce crime and disorder in the area, linked to and consistent with Community Strategy and appropriate regional and national priorities | Complete by March 2008   | G                        | Completed - CDRP to approve 23.5.08 |

Tasks

### Safe and Sustainable Neighbourhoods Portfolio

| TASK  | Portfolio | Dept/<br>Section | Lead<br>Officer | OUTCOME<br>/OUTPUT  | TARGET | STATUS<br>AT<br>31.03.08 | COMMENTS  |
|---|-----------|------------------|-----------------|---|--------|--------------------------|---|
| To continue to measure and review air quality levels within the borough | SSN       | PEN-EP           | EPM             | To submit report to DEFRA in accordance to their requirements | Mar-08 | G                        | These timescales are externally set by DEFRA. Task definition amended at Performance Review at Scrutiny Committee 10.9.07 |



## Safe and Sustainable Neighbourhoods Portfolio

| Performance Indicator  | Ref       | Port folio | Dept/<br>Section | Lead<br>Officer | Actual<br>2006/07 | Target<br>2007/08 | Progress<br>At 31.03.08 | STATUS<br>AT<br>31.03.08 | COMMENTS  |
|--|-----------|------------|------------------|-----------------|-------------------|-------------------|-------------------------|--------------------------|---|
| Number of fly-tipping incidents (weighted measure using flycapture database) | LAA S 5.2 | SSN        | DSV              | BSM             | 3919<br>weighted  | 3345<br>weighted  | 4431                    | R                        | Flytipping incidents decreased but higher number of larger loads increases the weighting. Amount and type of waste flytipped beyond our control. Measures to reduce have been put in place such as A county wide leaflet sent to every household to inform residents that flytipping carries a heavy fine and that they should dispose of their waste accordingly |
| Domestic burglaries per 1,000 households.                                    | BV 126    | SSN        | DCS              | CPM             | 20.40             | 18.40             | 17.80                   | G                        |   |
| Violence against the person per 1,000 population                             | BV 127a   | SSN        | DCS              | CPM             | 13.3              | 12.00             | 10.60                   | G                        |   |
| Robberies per year, per 1000 population in the Local Authority area.         | BV 127b   | SSN        | DCS              | CPM             | 2.2               | 1.90              | 1.60                    | G                        |   |
| Vehicle crimes per 1,000 population  | BV 128    | SSN        | DCS              | CPM             | 15.00             | 18.40             | 9.60                    | G                        |   |
| The number of racial incidents recorded by authority per 100,000 population  | BV 174    | SSN        | DCS              | CPM             | 15                | 15                | 1                       | G                        |   |
| The percentage of racial incidents that resulted in further action           | BV 175    | SSN        | DCS              | CPM             | 100%              | 100.00%           | 100.00%                 | G                        |   |

## Safe and Sustainable Neighbourhoods Portfolio

| Performance Indicator   | Ref                       | Port folio | Dept/<br>Section | Lead<br>Officer | Actual<br>2006/07 | Target<br>2007/08 | Progress<br>At 31.03.08 | STATUS<br>AT<br>31.03.08 | COMMENTS |
|---|---------------------------|------------|------------------|-----------------|-------------------|-------------------|-------------------------|--------------------------|----------|
| Percentage of a sense of questions about addressing domestic violence in which the local authority can answer "yes"   | BV 225 &<br>LAA S<br>1.3e | SSN        | DCS              | CPM             | 63.63%            | 72.7%             | 81.8%                   | G                        |          |
| The proportion of relevant land and highway (expressed as a percentage) from which unacceptable levels of graffiti are visible.   | BV 199b                   | SSN        | DSV              | BSM             | 1%                | 2%                | 1%                      | G                        |          |
| The proportion of relevant land and highway (expressed as a percentage) from which unacceptable levels of fly-posting are visible.  | BV 199c                   | SSN        | DSV              | BSM             | 0%                | 0%                | 0%                      | G                        |          |
| The year-on-year reduction in total number of incidents and increase in total number of enforcement action taken to deal with fly-tipping.  | BV 199d                   | SSN        | DSV              | BSM             | 3 - Good          | 3 - Good          | 3 - Good                | G                        |          |
| Score against Environmental Health Best Practice checklist  | BV 166a                   | SSN        | PEN              | HOPE            | 90.0%             | 90.0%             | 100.0%                  | G                        |          |
| Number of 'sites of potential concern' within the local authority area, with respect to land contamination.   | BV 216a                   | SSN        | PEN              | EDM             | 50                | 50                | 50                      | G                        |          |
| Number of sites for which sufficient detailed information is available to decide whether remediation of the land is necessary, as a percentage of all 'sites of potential concern'. | BV 216b                   | SSN        | PEN              | EPM             | 3%                | 2%                | 3%                      | G                        |          |
| Percentage of Environmental Health programmed work i.e., inspections sampling, visits, checks carried out   | Local 012                 | SSN        | PEN              | FLHM            | 97%               | 96%               | 99%                     | G                        |          |

**CAPITAL OUTTURN 2007/08**

| PORTFOLIO                         | SCHEME  | PROJECT | 2007/08 ORIGINAL BUDGET £ | 2007/08 APPROVED BUDGET £ | 2007/08 FINAL OUTTURN £ |
|-----------------------------------|---|---------|---------------------------|---------------------------|-------------------------|
| SAFE & SUSTAINABLE NEIGHBOURHOODS | HORDS CCTV Project<br>Replacement Sewer Cameras | C-11500 | 0                         | 3,500                     | 3,576                   |
|                                   |   | C-10105 | 7,000                     | 7,000                     | 6,020                   |
|                                   |   |         | 7,000                     | 10,500                    | 9,596                   |

## **SAFE & SUSTAINABLE NEIGHBOURHOODS PORTFOLIO**

### **OUTTURN SUMMARY 2007/08**

|  | <b>Current<br/>Approved<br/>Estimate<br/>2007/2008<br/>£</b> | <b>Actual<br/>Expenditure<br/>2007/2008<br/>£</b> | <b>Revenue<br/>Carry<br/>Forwards<br/>£</b> | <b>Variation To<br/>Estimate<br/>£</b> |
|--|--|---|---|--|
| Environmental Protection                           | 452,400  | 432,410   | 17,400                                      | (2,590)                                |
| Crime Reduction                                    | 416,000  | 367,644   | 15,500                                      | (32,856)                               |
| Comm Protection & Dog Control                      | 261,300  | 219,197   | 14,700                                      | (27,403)                               |
| Community Development                              | 100,600  | 88,994  | 0   | (11,607)                               |
| Community Grants                                   | 262,400  | 266,299   | 0   | 3,899                                  |
| <b>TOTAL SAFE &amp; SUSTAINABLE NEIGHBOURHOODS</b> | <b>1,492,700</b>   | <b>1,374,543</b>                                  | <b>47,600</b>                               | <b>(70,557)</b>                        |

The major variations other than those caused by FRS17 and Central Support are as follows:

#### **Environmental Protection**

Reappraisal of Central Support recharges partly offset by Fees & Charges Write Offs.

#### **Crime Reduction**

Mainly due to review of Capital Financing charges and reappraisal of Central Support. Contribution towards Community Partnerships Manager received for 2006/07 and 2007/08, and underspends on Crime Prevention as the Gating Project was not completed and a reduction in the number of Area Based Initiatives identified.

#### **Comm Protection & Dog Control**

Savings on Employee Expenses and the cost of the Radio Scheme met by Crime Reduction from Safer and Stronger Communities Funding.

#### **Community Development**

Underspends on Projects & Activities and Miscellaneous budget due to staff vacancy and a reduction in the number of grant claims received.

#### **Community Grants**

Mainly due to review of Capital Financing charges resulting in an impairment charge for Shopmobility offices, partly offset by a reduction in the number of grants claimed.

Tasks

**Customer Services and Efficiency**

| TASK   | Portfolio | Dept/<br>Section | Lead<br>Officer | OUTCOME<br>/OUTPUT  | TARGET   | STATUS<br>AT<br>31.03.08 | COMMENTS   |
|--|-----------|------------------|-----------------|---|--|--------------------------|--|
| Procurement and implementation of new telephone system   | CSE       | CSV              | ITPM            | Improved customer service through electronic means  | 31st March 2008  | G                        | Completed  |
| Implementation of Payroll/Personnel IT system to included web access for managers and employees (Phase II)   | CSE       | CSV              | ITPM            | Efficiency savings in terms of speed of access to information Release of resources for other priorities | 31st March 2008  | G                        | Project moved to 2008/09 to due Capacity Issues (Payroll and Personnel Managers)                 |
| Identification of further opportunities for home or mobile working   | CSE       | CSV              | ITPM            | Efficiency savings in terms of speed of access to information Release of resources for other priorities | 31st March 2008  | G                        | Opportunities Identified and Approved by the GTP Operational Board                               |
| Implementing outcomes from option appraisal for CRM  | CSE       | CSV              | ITPM            | Improved customer service and efficiencies in work processes  | Phased programme over 2007 - 2009. Agreed to defer for one year (Cabinet 2/8/07) | G                        | Project moved - potential activity during 2009/10 (Part of the Gedling Transformation Programme) |
| Support Departments in the corporate rollout of ED RMS, including technical advise and process re-engineering to achieve organisational efficiencies and savings | CSE       | CSV              | HCS             | Efficiency savings in terms of speed of access to information Release of resources for other priorities | 01/03/2008<br>Agreed to defer for one year (Cabinet 2/8/07)                      | G                        | Project moved to 2008/09 (Part of the Gedling Transformation Programme)                          |
| Develop and implement action plan for council vision   | CSE       | CSV              | DCE             | Framework for the future organisation of the council  | Dec-10   | G                        | Gedling Transformation Programme - multi year Activity   |

### Customer Services and Efficiency

| Performance Indicator  | Ref     | Port folio | Dept/<br>Section | Lead<br>Officer | Actual<br>2006/07 | Target<br>2007/08 | Progress<br>At 31.03.08 | STATUS<br>AT<br>31.03.08 | COMMENTS   |
|--|---------|------------|------------------|-----------------|-------------------|-------------------|-------------------------|--------------------------|--|
| The level of equality standards for local government to which the Authority conforms in respect of gender, race, and disability. | BV 002a | CSE        | CSO              | PM              | Level 2           | Level 2           | level 1                 | R                        | The equality standards have changed, and the Council is aiming to reach level 2 of these during 2008/09.   |
| The quality of an Authorities Race Equality Scheme (RES) and the improvement resulting from its application.                     | BV 002b | CSE        | CSO              | PM              | 89%               | 100%              | 89%                     | R                        | All elements of the checklist met with the exception of no specific evidence of improved levels of satisfaction or reduced complaints from minority ethnic service users |

**CAPITAL OUTFURN 2007/08**

| PORTFOLIO                      | SCHEME  | PROJECT | 2007/08 ORIGINAL BUDGET £ | 2007/08 APPROVED BUDGET £ | 2007/08 FINAL OUTTURN £ | CARRY FORWARDS £ |       |
|--------------------------------|---|---------|---------------------------|---------------------------|-------------------------|------------------|-------|
| CUSTOMER SERVICES & EFFICIENCY | Customer Relationships Management System<br>Document Management<br>Telephone Switchboard<br>Citizen Access Facilities<br>Remote Access for Members<br>Remote Access for Officers<br>Northgate Payroll/HR<br>Rushcliffe Payroll Implementation | C11600  | 220,000                   | 0                         | 0                       | 0                |       |
|                                |   | C11601  | 269,400                   | 0                         | 0                       | 0                |       |
|                                |   | C11602  | 105,900                   | 105,900                   | 105,899                 | 0                |       |
|                                |   | C11605  | 14,500                    | 0                         | 0                       | 0                |       |
|                                |   | C11606  | 10,000                    | 0                         | 0                       | 0                |       |
|                                |   | C11607  | 28,800                    | 13,000                    | 11,600                  | 1,400            |       |
|                                |   | C11609  | 12,400                    | 0                         | 0                       | 0                |       |
|                                |   | C11612  | 12,000                    | 0                         | 0                       | 0                |       |
|                                |   |         |                           | 673,000                   | 118,900                 | 117,499          | 1,400 |

**CUSTOMER SERVICES & EFFICIENCY PORTFOLIO**

**OUTTURN SUMMARY 2007/08**

|   | <b>Current<br/>Approved<br/>Estimate<br/>2007/2008<br/>£</b> | <b>Actual<br/>Expenditure<br/>2007/2008<br/>£</b> | <b>Revenue<br/>Carry<br/>Forwards<br/>£</b> | <b>Variation To<br/>Estimate<br/>£</b> |
|---|--|---|---|--|
| Information Technology                          | 0  | 0   | 58,300                                      | 58,300                                 |
| Procurement                                     | 0  | 0   | 0   | 0                                      |
| Customer Services                               | 16,800   | 15,872  | 3,900                                       | 2,972                                  |
| <b>CUSTOMER SERVICES &amp; EFFICIENCY TOTAL</b> | <b>16,800</b>  | <b>15,872</b>                                     | <b>62,200</b>                               | <b>61,272</b>                          |

The major variations other than those caused by FRS17 and Central Support are as follows:

**Information Technology**

Minor variance due to vacancy provision not being met

**Procurement**

Minor variance due to reappraisal of central support.

**Customer Services**

Savings on Employee Expenses due to lower use of Agency staff than estimated and reduction in working hours on return from maternity.



Tasks

Development and Economic Regeneration Portfolio

| TASK  | Portfolio | Dept/<br>Section | Lead<br>Officer | OUTCOME<br>/OUTPUT                                | TARGET  | STATUS<br>AT<br>31.03.08 | COMMENTS   |
|---|-----------|------------------|-----------------|---|---|--------------------------|--|
| Development of Core Strategy  | DE        | SAP-PP           | PPM             | Provision of statutory document and to secure PDG | July 08 (Cabinet - Aug 06) Revised to March 2010 as part of review of LDS overall timetable- (Mar 07) | A                        | Though good progress is being made, the timescale is likely to require further review to reflect issues around alignment with Greater Nottingham authorities and issues arising from the government's response to the Regional Spatial Strategy, not now expected until Summer 2008. Revised dates will be proposed as part of 2008/09 performance monitoring. |
| Implement findings of Planning Review                               | DE        | PEN-DC/PP        | HOPE            | To assess the operation of the service            | Mar-09  | G                        |  |
| Complete and review the implementation of total land charges system | DE        | PEN              | HOPE            |   | Sep-08  | G                        |  |

## Development and Economic Regeneration Portfolio

| TASK   | Portfolio | Dept/<br>Section | Lead<br>Officer | OUTCOME<br>/OUTPUT  | TARGET   | STATUS<br>AT<br>31.03.08 | COMMENTS  |
|--|-----------|------------------|-----------------|---|--|--------------------------|---|
| Lambley Conservation Area Reviews                                    | DE        | SAP-PP           | PPM             | To assess areas for improvement and to enable securing of funds | Nov-07   | G                        |   |
| Improve location and design of new open space via development briefs | DE        | SAP-PP           | PPM             | Improved consideration of crime and disorder issues             | 01/07/2007<br>Revised to Feb 2009 as part of review of LDS overall timetable- (Mar 07) | R                        | Development briefs are now outside the Local Development Scheme. Progress on some has been delayed slightly, often due to third party issues, but all will continue to be produced. |

## Development and Economic Regeneration Portfolio

| Performance Indicator   | Ref     | Port folio | Dept/<br>Section | Lead<br>Officer | Actual<br>2006/07 | Target<br>2007/08 | Progress<br>At 31.03.08 | STATUS<br>AT<br>31.03.08 | COMMENTS  |
|---|---------|------------|------------------|-----------------|-------------------|-------------------|-------------------------|--------------------------|---|
| Percentage of conservation areas in the local authority area with an up-to-date character appraisal   | BV 219b | DE         | SAP              | PPM             | 33.33%            | 62.50%            | 50.00%                  | A                        | Number of areas covered consistent with target but % does not correspond as number of Conservation Areas in Calverton consolidated from 3 to 1, which impacts on % calculation. |
| Percentage of pollution control improvements to existing installations completed on time.   | BV 217  | DE         | PEN              | EPM             | 100%              | 100%              | 100%                    | G                        |   |
| Plan Making - Do you have a development plan (or alternations to it) that has been adopted in the last 5 years and the end date of which has not expired?                       | BV 200a | DE         | SAP              | HOPE            | Yes               | Yes               | Yes                     | G                        |   |
| If 'No' are there proposals on deposit for an alternation or replacement, with a published timetable for adopting those alternation or the replacement plan within three years? | BV 200b | DE         | SAP              | HOPE            | N/A               | Yes               | Yes                     | G                        |   |
| Percentage of new homes built on previously developed land  | BV 106  | DE         | SAP              | PPM             | 88.12%            | 60.00%            | 83.00%                  | G                        |   |

CAPITAL OUTTURN 2007/08

| PORTFOLIO                           | SCHEME   | PROJECT | 2007/08 ORIGINAL BUDGET £ | 2007/08 APPROVED BUDGET £ | 2007/08 FINAL OUTTURN £ | CARRY FORWARDS £ |
|-------------------------------------|--|---------|---------------------------|---------------------------|-------------------------|------------------|
| DEVELOPMENT & ECONOMIC REGENERATION | CAPS Development - Local Dev. Framework Module<br>Relocation of Shopmobility | C10102  | 19,000                    | 0                         | 0                       |                  |
|                                     |  | C10104  | 50,000                    | 0                         | 0                       |                  |
|                                     |  |         | 69,000                    | 0                         | 0                       | 0                |

## DEVELOPMENT & ECONOMIC REGENERATION PORTFOLIO

### OUTTURN SUMMARY 2007/08

|  | <b>Current<br/>Approved<br/>Estimate<br/>2007/2008<br/>£</b> | <b>Actual<br/>Expenditure<br/>2007/2008<br/>£</b> | <b>Revenue<br/>Carry<br/>Forwards<br/>£</b> | <b>Variation To<br/>Estimate<br/>£</b> |
|--|--|---|---|--|
| Development & Economic Regeneration Admin      | 0  | 0   | 0   | 0                                      |
| Development Control                            | 46,300   | 5,362   | 5,900                                       | (35,038)                               |
| Planning Policy                                | 452,600  | 341,140   | 59,800                                      | (51,660)                               |
| Arnold Town Master Plan                        | 10,000   | 6,666   | 3,300                                       | (34)                                   |
| Bldg Control - Fee Earning Acct                | 0  | 0   | 1,000                                       | 1,000                                  |
| Bldg Control - Non Fee Earning Acct            | 97,500   | 99,713  | 0   | 2,213                                  |
| Land Charges                                   | (2,400)  | (25,869)  | 0   | (23,469)                               |
| <b>TOTAL DEVELOPMENT &amp; ECONOMIC REGEN.</b> | <b>604,000</b>   | <b>427,011</b>                                    | <b>70,000</b>                               | <b>(106,989)</b>                       |

The major variations other than those caused by FRS17 and Central Support are as follows:

#### Development Control

Reappraisal of Central Support Recharges and salary savings due to vacant posts and reduced uptake of Superannuation Scheme, partly offset by a significant reduction in the number of planning applications received and the second tranche of the Planning Delivery grant being less than anticipated.

#### Planning Policy

Reappraisal of Central Support Recharges and salary savings owing to vacant posts and reduced working hours.

#### Bldg Control - Fee Earning Acct

Due to greater competition from Approved Inspectors, the number of Inspection applications has fallen, this shortfall of income has been offset by a significant increase in Partnering applications.

(This has no effect on the General Fund as any surplus/deficit is transferred to the Building Control Reserve).

#### Land Charges

Reappraisal of Central Support recharges, partly offset by reduced net income due to the phased introduction of the Home Information Packs.

## Direct Services and Property Portfolio

| TASK  | Portfolio | Dept/<br>Section | Lead<br>Officer | OUTCOME<br>/OUTPUT  | TARGET  | STATUS<br>AT<br>31.03.08 | COMMENTS   |
|---|-----------|------------------|-----------------|---|---------|--------------------------|--|
| Implementation of new summer service for the collection of domestic waste on a weekly basis.          | DS        | DS               | HDS             | Introduce weekly collection of black bin for 12 weeks from 25th June 2007 to increase public satisfaction and reduce complaints                             | June-07 | G                        | Completed successfully   |
| Review of fleet Management arrangements and operations  | DS        | DS               | HDS             | Review of all fleet mgt issues including vehicle maintenance and utilisation of the fleet to ensure maximum use of resources and reduction in vehicle costs | Apr-08  | G                        | Completed but final report to be incorporated into Report on restructure going to P&R in June 2008 |
| Review and update business plan taking into consideration partnership working                         | DS        | DS               | HDS             | Revision of business plan to move department towards the Council's vision.  | Mar-08  | G                        | Carried forward to 08/09 to reviewed as part of GTP  |
| Finalisation of twin bin roll out and determination of facilities for properties with no space for it | DS        | DS               | HDS             |   | Sep-07  | G                        | Completed successfully   |

## Tasks Direct Services and Property Portfolio

| TASK  | Portfolio | Dept/<br>Section | Lead<br>Officer | OUTCOME<br>/OUTPUT   | TARGET | STATUS<br>AT<br>31.03.08 | COMMENTS  |
|---|-----------|------------------|-----------------|--|--------|--------------------------|---|
| Issue new contract for building cleaning  | DS        | DS               | HDS             | To improve quality of service provision  | Apr-08 | G                        | Tenders being awarded in April  |
| Delivery of actions arising from the Business Continuity Plan   | DS        | EPS              | HDS             | Continuation and restoration of services following major disruption  | Mar-08 | G                        |   |
| Review charging for trade waste customers to ensure that all customers receive the appropriate charges and discounts for the amount of waste collected and disposed of. | DS        | DS               | BSM             | To ensure charging rates are fair and equal to all customers based on amount of waste generated              | Apr-08 | G                        | All new or revised agreements are at standard prices. All other agreements will be reviewed as trade waste recycling and pay by weight is introduced. |
| Review of bulky household waste collection to ensure the collection arrangements do not disadvantage the elderly, infirm or those with disabilities                     | DS        | DS               | BSM and F&RM    | To ensure collection policy is suitable for all residents  | Dec-07 | G                        | Introduced last summer  |
| Review the taxi plating service to ensure that all vehicle inspections are undertaken to the same standard  | DS        | DS               | PASCM           | To ensure all taxi drivers are treated fairly and in accordance with the standards required for taxi plating | Dec-07 | G                        | Rigid standards applied to all, no complaints received. Also working with licencing as part of GTP to ensure controls put in.                         |
| Review of public buildings including parks pavilions to re-assess the alterations necessary to comply with DDA requirements   | DS        | DS               | TSM             | To develop a work programme of improvements to bring facilities up to required standards                     | Dec-07 | G                        | Completed successfully  |

## Direct Services and Property Portfolio

| Performance Indicator  | Ref                          | Port folio | Dept/<br>Section | Lead<br>Officer | Actual<br>2006/07 | Target<br>2007/08 | Progress<br>At 31.03.08 | STATUS<br>AT<br>31.03.08 | COMMENTS |
|--|------------------------------|------------|------------------|-----------------|-------------------|-------------------|-------------------------|--------------------------|----------|
| Percentage of household waste arising which have been sent by the Authority recycling.                     | BV 082a 1 & LAA S 4.1a       | DSP        | DSV              | BSM             | 31.43%            | 29.00%            | 30.84%                  | G                        |          |
| Percentage of the total tonnage of household waste arising which have been recycled                        | BV 082a2                     | DSP        | DSV              | BSM             | 13622 tonnes      | 13750 tonnes      | 16055.19                | G                        |          |
| Percentage of the total tonnage of household waste arising which has been composted                        | BV 082b1 & LAA S 4.1a        | DSP        | DSV              | BSM             | 4.26%             | 3.50%             | 4.90%                   | G                        |          |
| The tonnage of household waste sent by the Authority for composting or treatment by anaerobic digest.      | BV 082b2                     | DSP        | DSV              | BSM             | 1846.47 tonnes    | 1300.00 tonnes    | 2201.26                 | G                        |          |
| Number of kilograms of household waste collected per head  | BV 084a                      | DSP        | DSV              | BSM             | 387.1kg           | 400.0 kg          | 394.96 kg               | G                        |          |
| The percentage of roads, pavements and public land with significant or heavy levels of litter and detritus | BV 199 a & LAA S 5.1 & S 7.5 | DSP        | DSV              | BSM             | 6.0%              | 8.0%              | 5.0%                    | G                        |          |
| Percentage of new reports of abandoned vehicles investigated within 24 hours of notification.              | BV 218a                      | DSP        | DSV              | BSM             | 98.27%            | 95.00%            | 99.31%                  | G                        |          |



## Direct Services and Property Portfolio

| Performance Indicator  | Ref     | Port folio | Dept/<br>Section | Lead<br>Officer | Actual<br>2006/07 | Target<br>2007/08 | Progress<br>At 31.03.08 | STATUS<br>AT<br>31.03.08 | COMMENTS  |
|--|---------|------------|------------------|-----------------|-------------------|-------------------|-------------------------|--------------------------|---|
| Percentage of abandoned vehicles removed within 24 hours from the point at which the Authority is legally entitled to remove the vehicle.                                | BV 218b | DSP        | DSV              | BSM             | 100.00%           | 99.00%            | 100.00%                 | G                        |   |
| Percentage of households resident in the Authority's area served by kerbside collection of recyclables.  | BV 091a | DSP        | DSV              | BSM             | 99.5%             | 100.0%            | 100.00%                 | G                        |   |
| Percentage of households resident in the Authority's area served by kerbside collection of at least two recyclables.   | BV 091b | DSP        | DSV              | BSM             | 98.1%             | 100.0%            | 100.00%                 | G                        |   |
| The percentage of authority buildings open to the public in which all public areas are suitable for and accessible to disabled people (Part M Building Regulations 1991) | BV 156  | DSP        | EPS              | TSM             | 78.00%            | 84.00%            | 96.00%                  | G                        |   |
| Percentage change from the previous financial year in the number of kilograms of household waste collected per head of the population.                                   | BV 084b | DSP        | DSV              | BSM             | -3.28%            | 0.00%             | 2.03%                   | R                        | This is possibly due to clearouts during the summer service.                            |
| Percentage of people satisfied that the authority has met their duty to keep land and highways for which the authority is responsible clear of litter and refuse         | BV 089  | DSP        | DSV              | HDS             | 72%               | 72.00%            | 68.00%                  | R                        | Slightly outside margin of error. Still compares favourably with other Notts districts. |

Performance Indicators  
**Direct Services and Property Portfolio**

| Performance Indicator   | Ref     | Port folio | Dept/ Section | Lead Officer | Actual 2006/07 | Target 2007/08 | Progress At 31.03.08 | STATUS AT 31.03.08 | COMMENTS  |
|---|---------|------------|---------------|--------------|----------------|----------------|----------------------|--------------------|---|
| Percentage of survey respondents satisfied with household waste collected | BV 090a | DSP        | DSV           | HDS          | 80%            | 85.00%         | 79.00%               | R                  | Figure for summer period = 90%  |
| Percentage of survey respondents satisfied with waste recycling           | BV 090b | DSP        | DSV           | HDS          | 77%            | 77.00%         | 72.00%               | R                  | Figure for kerbside, now a more reliable measure = 88%. Bring centre figure increasingly obsolete |
| Cost of waste collection per household                                    | BV86    | DSP        | DSV           | HDS          | £43.79         | £43.00         |                      |                    |   |

**CAPITAL OUTTURN 2007/08**

| PORTFOLIO                                | SCHEME                               | PROJECT | 2007/08 ORIGINAL BUDGET £ | 2007/08 APPROVED BUDGET £ | 2007/08 FINAL OUTTURN £ | CARRY FORWARDS £ |
|--|--------------------------------------|---------|---------------------------|---------------------------|-------------------------|------------------|
| DIRECT SERVICES & PROPERTY               | Replace Council Chamber Sound System | C10600  | 0                         | 0                         | (900)                   |                  |
|  | DDA Compliance Works                 | C11100  | 31,000                    | 29,900                    | 13,062                  | 16,800           |
|  | Safety Surface Renewal               | C13000  | 28,000                    | 28,000                    | 5,830                   | 22,200           |
|  | Renew Play Equipment                 | C13001  | 0                         | 12,500                    | 12,373                  |                  |
|  | Garden Waste Scheme                  | C13502  | 25,000                    | 31,400                    | 18,385                  | 13,000           |
|  | Replace/Refurbish Litter/Dog Bins    | C13503  | 0                         | 10,000                    | 12,178                  |                  |
|  | Car Parking Charging                 | C14000  | 140,000                   | 0                         | (1,987)                 |                  |
|  | Flooding                             | C14500  | 0                         | 10,000                    | 0                       | 10,000           |
|  | Replace Dropside Lorry               | C15002  | 0                         | 0                         | 0                       |                  |
|  | Replace Small Pick-up                | C15003  | 0                         | 13,700                    | 12,588                  |                  |
|  | Replace Large Tipper                 | C15004  | 0                         | 24,000                    | 20,387                  |                  |
|  | General Equipment                    | C15006  | 0                         | 10,000                    | 2,000                   | 8,000            |
|  | Bin/Vehicle Weighing Equipment       | C15012  | 12,200                    | 12,200                    | 11,572                  |                  |
|  | Replace Leisure Services Van         | C15014  | 0                         | 12,000                    | 9,625                   |                  |
|  | Bin Weighing Equipment               | C15015  | 0                         | 0                         | (2,072)                 |                  |
|  | Refuse Freighter - FN07 BVB          | C15024  | 136,000                   | 136,000                   | 118,580                 | 17,400           |
|  | Refuse Freighter - FN07 BVC          | C15025  | 135,000                   | 135,000                   | 115,780                 | 1,500            |
|  | Refuse Freighter - FN07 BVD          | C15026  | 135,000                   | 135,000                   | 115,780                 | 19,200           |
|  | Refuse Freighter - FN07 BVF          | C15027  | 135,000                   | 135,000                   | 115,780                 | 19,200           |
|  | Refuse Freighter - FN07 BVG          | C15028  | 135,000                   | 135,000                   | 112,980                 | 18,000           |
|  | Refuse Freighter - FN07 BVH          | C15029  | 135,000                   | 135,000                   | 112,980                 | 19,200           |
|  | Refuse Freighter - FJ57 FTX          | C15030  | 135,000                   | 135,000                   | 116,530                 | 21,300           |
|  | Fitters work van - FD07 XPP          | C15031  | 14,000                    | 12,800                    | 9,687                   |                  |
|  | Supervisors Vechicle - FD07 XPL      | C15032  | 14,000                    | 12,600                    | 9,708                   |                  |
|  | Supervisors Van - YT57 FBK           | C15033  | 14,000                    | 12,600                    | 11,622                  |                  |
|  | Crew Cab Pick Up - YT57 XZN          | C15034  | 20,000                    | 20,000                    | 17,670                  |                  |
|  | ALF Villages - YT57 FHU              | C15035  | 18,000                    | 11,600                    | 11,622                  |                  |
|  | Rotary Mower - replace FE52 GUJ      | C15036  | 10,000                    | 10,000                    | 9,400                   |                  |
|  | Triple Mower - FJ07 TWM              | C15037  | 25,000                    | 32,800                    | 32,800                  |                  |
|  | Mower - FX57 FTC                     | C15038  | 14,000                    | 14,000                    | 12,531                  |                  |
|  | Mower - replace V721 ERA             | C15039  | 16,000                    | 16,000                    | 4,402                   |                  |
|  | Quad Bike - replace X795 ENU         | C15040  | 12,000                    | 12,000                    | 0                       | 12,000           |
| Large Sweeper Carlton - replace DX51 YCL | C15041                               | 96,000  | 96,000                    | 16,600                    |                         |                  |
| Pedestrian Sweeper - Applied 1           | C15042                               | 11,000  | 11,000                    | 10,598                    |                         |                  |
| Pedestrian Sweeper/Trailer - Applied 1   | C15043                               | 12,000  | 13,200                    | 13,170                    |                         |                  |
| Graffiti Remover                         | C15044                               | 20,000  | 20,000                    | 19,990                    |                         |                  |
| Plastics/Cardboard - replace X436 VAY    | C15052                               | 40,000  | 40,000                    | 0                         | 40,000                  |                  |
| Large Workshops Steam Cleaner            | C15053                               | 6,000   | 6,000                     | 5,905                     |                         |                  |
|  |                                      |         | 1,524,200                 | 1,480,300                 | 1,107,154               | 237,800          |

**DIRECT SERVICES AND PROPERTY PORTFOLIO****OUTTURN SUMMARY 2007/08**

| <b><u>Division</u></b>       | <b>Current Approved<br/>Estimate<br/>2007/2008<br/>£</b> | <b>Actual<br/>Expenditure<br/>2007/2008<br/>£</b> | <b>Revenue<br/>Carry<br/>Forwards<br/>£</b> | <b>Variation To<br/>Estimate<br/>£</b> |
|------------------------------|--|---|---|--|
| Emergency Planning           | 37,700   | 32,983  |   | (4,717)                                |
| Estates & Valuation          | 0  | 0   |   | 0                                      |
| Public Land & Buildings      | 20,400   | 19,073  |   | (1,327)                                |
| Business Units               | 700  | (10,265)  |   | (10,965)                               |
| Waste Management             | 3,145,200  | 3,092,905   | 0   | (52,295)                               |
| Public Conveniences          | 111,200  | 105,873   | 5,900                                       | 573                                    |
| Direct Services Admin        | 0  | 0   | 1,400                                       | 1,400                                  |
| Landscape                    | 1,611,100  | 1,577,907   |   | (33,193)                               |
| Depot & Fleet Management     | 0  | 0   | 3,400                                       | 3,400                                  |
| Technical Services           | 30,300   | 23,016  |   | (7,284)                                |
| Residual Highway Maintenance | 24,300   | 10,823  |   | (13,477)                               |
| Car Parks                    | 160,200  | 157,452   | 10,000                                      | 7,252                                  |
| Programmed Maintenance       | 187,300  | 198,969   |   | 11,669                                 |
| Land Drainage                | 11,200   | 9,188   |   | (2,012)                                |
| Building Services            | 0  | 0   |   | 0                                      |
| Energy Management            | 12,200   | 4,206   |   | (7,994)                                |
| Public Offices               | 0  | 0   | 6,500                                       | 6,500                                  |
| <b>TOTAL DIRECT SERVICES</b> | <b>5,351,800</b>   | <b>5,222,131</b>                                  | <b>27,200</b>                               | <b>(102,469)</b>                       |

**The major variances in expenditure / income other than those caused by FRS 17 Accounting Adjustments and Central Support are as follows:**

**Emergency Planning**

Variance mainly due to Service Level Agreement with other local Authorities being lower than estimate.

**Estates & Valuation**

Increased costs of service provided by Rushcliffe BC, partly offset by minor salary savings.

**Business Units**

Reduced rental income due to lower occupancy levels ,offset by a reduction in rent paid to partners.

**Waste Management**

Increased Employee Expenses, partly due to additional overtime to cover sickness absence, partly due to reduced use of contractors which is showing a saving.

Bin Purchases have significantly overspent, this is partly due to new trade waste customers which has increased income against budget, remainder is due to roll out of wheelie bins to Communal Areas. These increases have been exceeded by reduced Fleet Management vehicle recharges, central support and capital financing budgets.

**Public Conveniences**

Variances due to savings on repairs, maintenance and materials.

Minor overspends on salaries and vehicle recharges have been offset by savings on security patrolling, as it is now done inhouse.

**Direct Services Admin**

Increased employee expenses due to efficiency saving not being achieved, offset by reduced central support charges ,resulting in overall minor variance passed on to Services through central support recharge.

**Landscape**

A reduction in the Highways contract has led to savings in agency staff offset by reduced income. Housing and Trees (Rushcliffe) contracts have come in higher then budgeted in both expenditure and income.

Savings on premises mainly against repairs and maintenance have been partly offset by increases in water charges, partly by waste disposal, equipment and materials.

In addition savings in fleet management,have led to reduced vehicle recharges.

### **Depot & Fleet Management**

Underspends on premises maintenance due to delayed upgrade of shower facilities - budget approved at quarter 3, hence carry forward request (partly funded by NCC).

Reduced expenditure on fuel due to price increases lower than anticipated.

Underspends on licences, partly due to new vehicle purchases including road fund fee.

Savings on insurance and hired transport (partly due to summer collection costing less than estimated). Above transport savings partly offset by overspends on vehicle parts needed to ensure continuity of service. Fixed asset accounting entries for vehicle weighing equipment matched by a corresponding credit in Finance Portfolio. Additional income from licensed vehicle inspections has been received. Net variance has been passed on to departments through fleet recharges.

### **Technical Services**

Increased Employee Expenses due to manager supporting Landscape section owing to vacant post. This is exceeded by reduced central support charges.

### **Residual Highway Maintenance**

Variance due to vehicle recharges following end of outstanding lease agreements.

### **Car Parks**

Main variance due to significant reduction in parking fines being issued and reduced contract space income. This has been offset by increased telecommunication mast rental following a rent review.

### **Programmed Maintenance**

Variance mainly due to increased expenditure on Christmas Lighting.

Additional expenditure on street furniture due to vandalism, offset by lower central support charges.

### **Land Drainage**

Variance due to reduced central support charge from Technical Services.

### **Building Services**

Savings due to discontinued post, have been passed on to departments through lower central support recharges.

### **Energy Management**

Variance due to reduced central support charge from Building Services.

### **Public Offices**

Additional expenditure on energy, insurance and equipment have been partly offset by underspends on water and NNDR.

Fixed asset accounting entries for the demolition of Park View matched by a corresponding credit in Finance Portfolio.

Additional rental income for a telecom mast has been received, the remaining net variance has been passed on to departments through increased central support recharges.

## Housing and Health Portfolio

| TASK  | Portfolio | Dept/<br>Section | Lead<br>Officer | OUTCOME<br>/OUTPUT  | TARGET | STATUS<br>AT<br>31.03.08 | COMMENTS   |
|---|-----------|------------------|-----------------|---|--------|--------------------------|--|
| Implement on-line licensing   | HH        | PEN-FLH          | FLHM            | Provision of an electronic end-to end licensing system  | Mar-09 | R                        | Introduction deferred until 2008-9 period.   |
| Produce revised Homelessness Strategy, submit to GOEM and implement | HH        | SAP              | AHM             | March 2006 - Revised to Sept.06 (Cabinet - Jun 06). Further revised to: - Preventative elements - Mar 07; Full strategy - Dec 07 (Cabinet 2/11/06)                    | Dec-07 | A                        | New government target date is for completion by July 2008. Progress is on target against that date.  |
| Produce a revised Housing Strategy, submit to GOEM and implement    | HH        | SAP              | SEO             | In consultation with GOEM development of this Strategy will be rescheduled to take account of the stock transfer process. New proposed date for completion June 2008. | Jul-08 | A                        | Delay to Stock Transfer ballot has resulted in further delay to strategy but has allowed for its incorporation in Community Strategy, in line with recommended best practice. New target date, of Dec 2008 to coincide with Community Strategy, agreed in 2008/09 Budget/Service Plan. |

## Housing and Health Portfolio

| TASK   | Portfolio | Dept/<br>Section | Lead<br>Officer | OUTCOME<br>/OUTPUT   | TARGET | STATUS<br>AT<br>31.03.08 | COMMENTS |
|--|-----------|------------------|-----------------|--|--------|--------------------------|----------|
| To implement the action plan with regard to the Children Act 2004                                  | HH        | HSG              | HHS             | To meet the requirements of the legislation and participate in the county partnerships with regard to this       | Mar-08 | G                        |          |
| To implement the council's decision with regard to stock transfer in accordance with DCLG guidance | HH        | HSG-CHM          | HHS             | To develop and deliver a Housing Management Service in accordance with tenants wishes                            | Dec-08 | G                        |          |
| Review, revise and implement the Private Sector Housing Renewal Strategy                           | HH        | SAP              | SEO             | Policy and Strategy revised to effectively address private sector stock condition within the resources available | Sep-07 | G                        |          |



Performance Indicators  
**Housing and Health Portfolio**

| Performance Indicator   | Ref        | Port folio | Dept/ Section | Lead Officer | Actual 2006/07 | Target 2007/08 | Progress At 31.03.08 | STATUS AT 31.03.08 | COMMENTS   |
|---|------------|------------|---------------|--------------|----------------|----------------|----------------------|--------------------|--|
| Local Authority rent collection and arrears recovery: NSPs  | BV 066c    | HH         | HSG           | HMDR         | 8.83%          | 8.50%          | 14.35%               | R                  | This figure represents the service of 102 NSP's this year  |
| Local Authority rent collection and arrears recovery: evictions   | BV 066d    | HH         | HSG           | HMDR         | 0.14%          | 0.36%          | 0.45%                | R                  | During the year there have been 15 evictions for rent arrears  |
| The average length of stay in hostel accommodation of households which include dependent children or a pregnant woman and which are unintentionally homeless and in priority need | BV 183b    | HH         | HSG           | AHMS         | 10 weeks       | 9 weeks        | 10 weeks             | R                  | One case has impacted adversely on the average as the stay extended to 20 weeks whilst awaiting a place in specialist housing  |
| Proportion of homelessness applications on which the authority makes a decision and issues written notification to the applicant within 33 working days.                          | Local 006a | HH         | HSG           | AHMS         | 91.20%         | 98.50%         | 92.30%               | R                  | This indicator will be removed from April 2008 and replaced by an indicator which measures average time to determine homeless app's which more realistically reflects performance in this area |
| Local Authority rent collection and arrears: proportion of rent collected   | BV 066a    | HH         | HSG           | HMDR         | 99.16%         | 99.00%         | 99.40%               | G                  |  |
| Local Authority rent collection and arrears recovery: 7 weeks arrears   | BV 066b    | HH         | HSG           | HMDR         | 3.30%          | 3.09%          | 1.94%                | G                  |  |

Performance Indicators  
**Housing and Health Portfolio**

| Performance Indicator  | Ref        | Port folio | Dept/<br>Section | Lead<br>Officer | Actual<br>2006/07 | Target<br>2007/08 | Progress<br>At 31.03.08 | STATUS<br>AT<br>31.03.08 | COMMENTS   |
|--|------------|------------|------------------|-----------------|-------------------|-------------------|-------------------------|--------------------------|--|
| Average time to re-let local authority housing   | BV 212     | HH         | HSG              | AHM             | 47 days           | 40 days           | 39 days                 | G                        | DTLS continue to impact on performance   |
| The percentage of urgent repairs completed within Government time limits.  | Local 009  | HH         | HSG              | PMM             | 98.84%            | 99.0%             | 99.0%                   | G                        |  |
| The percentage of all repairs completed within target.   | Local 011  | HH         | HSG-PM           | PMM             | 98.64%            | 98.00%            | 98.28%                  | G                        |  |
| Housing Advice service: Preventing homelessness  | BV 213     | HH         | HSG              | AHM             | 1.80%             | 1.80%             | 1.80%                   | G                        |  |
| Local Authority rent collection and arrears: Rent arrears of council tenants as a proportion of the authority rent roll.       | Local 005  | HH         | HSG-DR           | HMDR            | 1.81%             | 1.75%             | 1.06%                   | G                        |  |
| Average time to process homelessness applications  | Local 006b | HH         | HSG              | AHMS            | New PI            | 23 days           | 21 days                 | G                        |  |
| Average re-let times for Local Authority dwellings let in the financial year exc. Difficult to Lets                            | Local 007b | HH         | HSG              | AHMN            | 26 days           | 21 days           | 21 days                 | G                        | Additional checks at all stages of void process have resulted in target being met. |
| Percentage of responsive (but not emergency) repairs during 2007/08, for which the authority both made and kept an appointment | Local 008  | HH         | HSG              | PMM             | 98.70%            | 98.70%            | 99.28%                  | G                        |  |

## Housing and Health Portfolio

| Performance Indicator   | Ref        | Port folio | Dept/ Section | Lead Officer | Actual 2006/07 | Target 2007/08 | Progress At 31.03.08   | STATUS AT 31.03.08 | COMMENTS  |
|---|------------|------------|---------------|--------------|----------------|----------------|------------------------|--------------------|---|
| The proportion of LA homes which were non-decent at 1 April 2002  | BV 184a    | HH         | HSG           | PMM          | 16.00%         | 9.00%          | 8.00%                  | G                  | Decency will change at 01.04.08 due to flow-ins resulting from aged heating systems hitting triggers                |
| The percentage change in proportion of non-decent LA homes  | BV 184b    | HH         | HSG           | PMM          | 12.0%          | 11.0%          | 50.0%                  | G                  |   |
| The number of people sleeping rough on a single night within the area of the local authority                                      | BV 202     | HH         | HSG           | HMDR         | 0-10           | 0-10           | 0-10                   | G                  |   |
| % of decent homes achieved in public sector housing   | LAA S 7.6a | HH         | HSG           | PMM          | 84%            |                | 92.0%                  | G                  |   |
| The number of private vacant dwellings that are returned into occupation or demolished as a direct result of the local authority. | BV 064     | HH         | PEN           | HMDR         | 2.00           | 2.00           | 2.00                   | G                  |   |
| The average time taken to complete non-urgent responsive repairs  | Local 010  | HH         | HSG           | PMM          | 11 days        | 10 days        | audit being undertaken |                    | Data due 6 June 2008  |
| Energy Efficiency – the Local average SAP rating of local authority owned dwellings   | BV 063     | HH         | HSG           | PMM          | 66             | 68             | awaiting final data    |                    | data loaded onto software system but problem is preventing data output - under investigation with software provider |
| For vulnerable households in the private sector, to proportion who live in homes that are in a decent condition                   | LAA S 7.6b | HH         | PEN           | PMM          | 67%            |                |                        |                    | Data not available - survey conducted every 5 years   |

**CAPITAL OUTTURN 2007/08**

| PORTFOLIO                            | SCHEME  | PROJECT   | 2007/08 ORIGINAL BUDGET £ | 2007/08 APPROVED BUDGET £ | 2007/08 FINAL OUTTURN £ | CARRY FORWARDS £ |
|--------------------------------------|---|-----------|---------------------------|---------------------------|-------------------------|------------------|
| HOUSING & HEALTH                     | Gedling Move On Homeless Temp Accommodation     | C16001    | 80,000                    | 80,000                    | 80,000                  |                  |
|                                      | Killisick Court Temp Accommodation for Families | C16014    | 0                         | 600                       | 640                     |                  |
|                                      | Powergen Heatstreets Scheme                     | C16015    | 0                         | 21,100                    | 21,074                  |                  |
|                                      | Disabled Facilities Grants                      | C16016    | 466,000                   | 562,100                   | 551,147                 | 11,000           |
|                                      | Home Repairs Assistance                         | C16017    | 36,400                    | 60,000                    | 50,914                  | 9,100            |
|                                      | Renovation Grants - Landlords                   | C16018    | 90,000                    | 15,000                    | 0                       | 15,000           |
|                                      | Renovation Grants                               | C16019    | 333,600                   | 196,900                   | 191,616                 | 5,300            |
|                                      | Warm Front Surveys                              | C16020    | 0                         | 13,500                    | 11,205                  | 2,300            |
|                                      | External Walls                                  | C30000    | 200,000                   | 200,000                   | 215,651                 |                  |
|                                      | Welfare Adaptations OAP/Disabled                | C30001    | 160,000                   | 201,000                   | 169,972                 | 31,000           |
|                                      | Roof Replacement Scheme                         | C30002    | 25,000                    | 25,900                    | 28,589                  |                  |
|                                      | Home Insulation Thaws                           | C30003    | 400,000                   | 554,500                   | 709,478                 |                  |
|                                      | Electrical Works                                | C30004    | 25,000                    | 42,000                    | 51,205                  |                  |
|                                      | Kitchen Replacement                             | C30005    | 450,000                   | 363,000                   | 321,094                 |                  |
|                                      | Bathroom Replacement                            | C30006    | 254,300                   | 186,000                   | 179,042                 |                  |
|                                      | Community Security                              | C30007    | 0                         | 28,000                    | 24,994                  |                  |
|                                      | Window & Door Replacement                       | C30008    | 793,000                   | 781,900                   | 681,456                 |                  |
|                                      | Environmental Works                             | C30009    | 90,000                    | 185,000                   | 203,322                 |                  |
|                                      | DDA Compliance Works                            | C30010    | 0                         | 8,500                     | 8,323                   |                  |
|                                      | Elderly Support                                 | C30011    | 30,000                    | 30,000                    | 20,577                  | 9,400            |
|                                      | Passenger Lifts                                 | C30013    | 300,000                   | 192,400                   | 114,799                 | 32,700           |
|                                      | Footpaths                                       | C30014    | 0                         | 200                       | 200                     |                  |
|                                      | Door Entry Replacements                         | C30016    | 0                         | 4,000                     | 3,205                   |                  |
| Scheme Electrical Upgrades           | C30018  | 0         | 1,600                     | 1,551                     |                         |                  |
| Planned Maintenance Mgt Fee          | C30019  | 657,000   | 657,000                   | 657,000                   |                         |                  |
| Decant Property                      | C30020  | 0         | 0                         | 0                         |                         |                  |
| IT Systems Upgrade                   | C30800  | 0         | 0                         | (1,776)                   |                         |                  |
| LSVT Expenses                        | C30801  | 410,000   | 0                         | 0                         |                         |                  |
| LSVT GBC Cap (Pre-Ballot)            | C30802  | 0         | 290,000                   | 0                         |                         |                  |
| LSVT GBC Cap (Post-Ballot)           | C30803  | 0         | 0                         | 0                         |                         |                  |
| Regalion End to End Licensing System | C10103  | 16,000    | 0                         | 0                         |                         |                  |
|                                      |   | 4,816,300 | 4,700,200                 | 4,295,278                 | 115,800                 |                  |

## HOUSING & HEALTH PORTFOLIO

### OUTTURN SUMMARY 2007/08

|                               | <b>Current<br/>Approved<br/>Estimate<br/>2007/2008<br/>£</b> | <b>Actual<br/>Expenditure<br/>2007/2008<br/>£</b> | <b>Revenue<br/>Carry<br/>Forwards<br/>£</b> | <b>Variation To<br/>Estimate<br/>£</b> |
|-------------------------------|--|---|---|--|
| Licencing & Hackney Carriages | 73,400   | 49,118  | 0   | (24,282)                               |
| Food, Health & Safety         | 309,200  | 303,253   | 0   | (5,947)                                |
| Renovation Grants             | 662,900  | 361,886   | 0   | (301,014)                              |
| General Improvement Areas     | 500  | 73  | 0   | (427)                                  |
| Other General Fund Housing    | 62,400   | 108,904   | 28,900                                      | 75,404                                 |
| Homelessness Administration   | 257,300  | 270,766   | 16,500                                      | 29,966                                 |
| <b>TOTAL HOUSING</b>          | <b>1,365,700</b>   | <b>1,094,000</b>                                  | <b>45,400</b>                               | <b>(226,300)</b>                       |

The major variations other than those caused by FRS17 and Central Support are as follows:

#### Licencing & Hackney Carriages

Increased Hackney Carriage income due to new legislation, whereby all Social Services vehicles and drivers are licenced by the appropriate authority, this is partly offset by increased expenditure.

#### Food, Health & Safety

Reappraisal of Central Support Recharges partly offset by on overspend on Maternity cover.

#### Renovation Grants

Mainly due to Government Grants deferred, partly offset by Amortisation charges in respect of Renovation Grants.

#### Other General Fund Housing

Mainly due to Amortisation charges in respect of Gedling Moving On Temporary Accommodation capital scheme.

Expenditure that was to be met from Capital in 2006/2007 & 2007/2008 and has now been charged to Revenue has been funded by a £ 400,000 gift from New Charter.

#### Homelessness Administration

Mainly due to increased Bed & Breakfast costs £19,700 and reappraisal of Central Support costs.

HOUSING REVENUE ACCOUNT 2007/2008

|  | 2007/08<br>Latest<br>Estimate | 2007/08<br>Actual   | Revenue<br>Carry<br>Forwards | Variation<br>to Estimate | Ref |
|--|-------------------------------|---------------------|------------------------------|--------------------------|-----|
|  | £                             | £                   | £                            | £                        |     |
| <b><u>NET COST OF SERVICES</u></b>         |                               |                     |                              |                          |     |
| <b>INCOME</b>                              |                               |                     |                              |                          |     |
| Dwelling Rents (Gross)                     | (8,662,300)                   | (8,694,437)         | 0                            | (32,137)                 | 1   |
| Non Dwelling Rents (Gross)                 | (269,700)                     | (259,241)           | 0                            | 10,459                   | 2   |
| Charges for Services & Facilities          | (545,800)                     | (546,312)           | 0                            | (512)                    |     |
| Supporting People                          | (481,200)                     | (486,303)           | 0                            | (5,103)                  | 3   |
| <b><u>EXCHEQUER SUBSIDIES</u></b>          |                               |                     |                              |                          |     |
| Major Repairs Allowance                    | (2,024,300)                   | (2,024,311)         | 0                            | (11)                     | 9   |
| Housing Defects Act 1984                   | (6,100)                       | (6,096)             | 0                            | 4                        |     |
| <b>TOTAL INCOME</b>                        | <b>(11,989,400)</b>           | <b>(12,016,700)</b> | <b>0</b>                     | <b>(27,300)</b>          |     |
| <b>LESS EXPENDITURE</b>                    |                               |                     |                              |                          |     |
| Housing Mgt                                | 0                             | 0                   | 0                            | 0                        |     |
| Housing General Management                 | 1,248,000                     | 1,081,115           | 59,400                       | (107,485)                | 4   |
| Housing Special Services                   | 914,500                       | 860,159             | 34,800                       | (19,541)                 | 5   |
| Supporting People                          | 532,900                       | 532,921             |                              | 21                       |     |
| Homeless Accommodation                     | 38,200                        | 38,134              |                              | (66)                     |     |
| Housing Repairs                            | 2,605,300                     | 2,419,879           | 19,100                       | (166,321)                | 6   |
| LSVT                                       | 231,100                       | 209,351             |                              | (21,749)                 | 7   |
| Corporate & Democratic Core Charges        | 191,400                       | 237,000             |                              | 45,600                   | 8   |
| Rents, Rates & Other Taxes                 | 59,900                        | 58,657              |                              | (1,243)                  |     |
| Repayment of housing subsidy (recoupment)  | 4,104,600                     | 4,099,914           | 0                            | (4,686)                  |     |
| Capital Financing - depreciation dwellings | 2,271,200                     | 2,347,202           |                              | 76,002                   | 9   |
| Capital Financing - depreciation other     | 18,500                        | 20,875              |                              | 2,375                    |     |
| Non distributed Costs-Pensions             | 9,800                         | 53,500              |                              | 43,700                   | 10  |
| Bad Debt Provision / Write Offs            | 10,000                        | 52,453              | 0                            | 42,453                   | 11  |
| <b>TOTAL EXPENDITURE</b>                   | <b>12,235,400</b>             | <b>12,011,160</b>   | <b>113,300</b>               | <b>(110,940)</b>         |     |
| <b>NET COST OF SERVICES</b>                | <b>246,000</b>                | <b>(5,540)</b>      | <b>113,300</b>               | <b>(138,240)</b>         |     |
| Capital Financing Charges                  | (173,600)                     | (173,043)           | 0                            | 557                      |     |
| Interest on HRA Balances                   | (70,100)                      | (85,756)            | 0                            | (15,656)                 | 12  |
| Mortgage Interest                          | (4,200)                       | (3,989)             | 0                            | 211                      |     |
| Pensions Interest & Return on Assets       |                               | 49,957              | 0                            | 49,957                   | 13  |
| <b>NET OPERATING EXPENDITURE</b>           | <b>(1,900)</b>                | <b>(218,371)</b>    | <b>113,300</b>               | <b>(103,171)</b>         |     |
| <b><u>APPROPRIATIONS</u></b>               |                               |                     |                              |                          |     |
| Capital Expenditure charges to Revenue     | 150,000                       | 300,000             | 0                            | 150,000                  | 15  |
| Transfer Major Repairs Reserve             | (265,400)                     | (343,766)           | 0                            | (78,366)                 | 9   |
| Contributions to/( from) Pensions Reserve  | 0                             | (92,454)            | 0                            | (92,454)                 | 14  |
| <b>(SURPLUS)/DEFICIT FOR YEAR</b>          | <b>(117,300)</b>              | <b>(354,591)</b>    | <b>113,300</b>               | <b>(123,991)</b>         |     |
| Balance at Beginning of Year               | (1,350,300)                   | (1,350,315)         | 0                            | (15)                     |     |
| <b>BALANCE AT END OF YEAR</b>              | <b>(1,467,600)</b>            | <b>(1,704,906)</b>  | <b>113,300</b>               | <b>(124,006)</b>         |     |

## HOUSING REVENUE ACCOUNT 2007/2008

### The major variations other than those caused by FRS17 and Central Support are as follows:

- 1 **Dwelling Rents**-mainly due to a reduction in voids & sales less than estimated.
- 2 **Non Dwelling Rents** - mainly due to reduced Shop & Garage rents
- 3 **Supporting People Charges**-mainly due to a reduction in the void rate.
- 4 **Housing General Management**- savings on Employee Expenses due to vacancies, printing & stationery, legal services,I.T equipment (PDA's) & I.T. central suport charges
- 5 **Housing Special Services** - savings on Central Support,offset by increased electricity & gas costs
- 6 **Housing Repairs** - underspending offset by increased Revenue contribution to fund capital works.
- 7 **LSVT**-expenditure less than estimated.
- 8 **Corporate & Democratic Core Charges**-mainly due to increased Information Technology charges into this area offset by a reduced I.T. charge into Housing General Management.
- 9 **Depreciation** - variances on depreciation are due to a revaluation of Council Dwellings as at 31 March  
These accounting entries, together with the Major Repairs Allowance/Reserve have a net nil effect on HRA
- 10 **Non Distributed Costs**- Pension Increase act payments of £9566 & FRS17 accounting entries in respect of past service loss £43,934 which are reversed out within appropriations.The FRS17 accounting entries have a net nil effect on the HRA.
- 11 **Bad Debts Provision/Write offs** - write off of Former tenants arrears of £37,304 & provision made for possible Supporting People claw back of grant .
- 12 **Interest on HRA Balance** - additional interest owing to higher than estimated HRA & Major Repairs reserve balances & increased interest rate
- 13 **Pension Interest & Return on Assets**-accounting entries in respect of Gedlings HRA share of the NCC pension. fund .These entries are reversed out within appropriations.
- 14 **Appropriations** - Reversal of accounting entries in respect of the FRS17 adjustments within the service accounts £1437, past service costs.(£43,934) & interest & return on assets( £49,957).These accounting entries have a net nil effect on HRA Balances.
- 15 **Capital Expenditure Charged to Revenue**-underspending on Housing repairs has been used to fund Housing Capital Expenditure

## Leisure and Youth Portfolio

| TASK   | Portfolio | Dept/<br>Section | Lead<br>Officer | OUTCOME<br>/OUTPUT   | TARGET                                    | STATUS<br>AT<br>31.03.08 | COMMENTS |
|--|-----------|------------------|-----------------|--|---|--------------------------|----------|
| Provide procurement options for the future management of the Borough's leisure centres.        | LS        | LSV-FAC          | LFO             | A range of options for consideration for the future management of the Borough's leisure facilities with the recommendation for the best way of delivering leisure services to the community. | Mar-09                                    | G                        |          |
| Develop a programme of use and management arrangements for Honeywood Gardens Community Centre. | LS        | LSV-FAC          | LFO             | A centre managed by and delivering activities for the community.   | Mar-08 Revised to Mar 09 ( S.M.T. Feb.08) | G                        |          |
| To obtain Green Flag status for Arnot Hill Park.   | LS        | LSV-RS           | LRO             | An urban park that has a nationally recognised benchmark of excellence in recreational green areas, with a commitment to continuous improvement.   | Aug-07                                    | G                        |          |



**Tasks**  
**Leisure and Youth Portfolio**

| TASK  | Portfolio | Dept/<br>Section | Lead<br>Officer | OUTCOME<br>/OUTPUT   | TARGET   | STATUS<br>AT<br>31.03.08 | COMMENTS  |
|---|-----------|------------------|-----------------|--|--|--------------------------|---|
| To relocate Teal Close recreational area, working in partnership with Gedling Town F.C. | LS        | LSV_RS           | LRO             | Increased provision of grass and synthetic pitches for community use. A stadium for higher league football with community access and activities.   | Mar-10   | G                        | Report completed justifying need for increased number of pitches. Environmental Assessment report completed. Negotiation for purchase of land from Severn Trent on going. Progress dependent on economic factors. |
| Development of the King George V Park, Arnold to provide enhanced community facilities. | LS        | LSV-RS           | LRO             | Provision of a park with enhanced children's play facilities, youth facilities, walkways, footpaths and seating areas. This will create a safe and suitable environment for future provision of sports and general activities. | Mar 07 - Revised to Mar 08 (Cabinet - Aug 06) revised to September 2010 at 21 Feb 08 Cabinet | G                        |   |

## Leisure and Youth Portfolio

| Performance Indicator   | Ref       | Port folio | Dept/ Section | Lead Officer | Actual 2006/07 | Target 2007/08 | Progress At 31.03.08 | STATUS AT 31.03.08 | COMMENTS  |
|---|-----------|------------|---------------|--------------|----------------|----------------|----------------------|--------------------|---|
| Number of green Flag Awards for Parks and Green Spaces                | LAA S 5.3 | LYS        | LSV           | HLS          | 0%             | increase       | 100%                 | G                  |   |
| Percentage of residents satisfied with Sports and Leisure facilities. | BV 119a   | LYS        | LSV           | HLS          | 65%            | 70%            | 61%                  | R                  | A further 28% stated that they were neither satisfied nor dissatisfied. |
| Percentage of residents satisfied with Parks and Open Spaces.         | BV 119e   | LYS        | LSV           | HLS          | 45%            | 76%            | 70%                  | R                  | A further 19% stated that they were neither satisfied nor dissatisfied. |

**CAPITAL OUTTURN 2007/08**

| PORTFOLIO   | SCHEME  | PROJECT   | 2007/08 ORIGINAL BUDGET £ | 2007/08 APPROVED BUDGET £ | 2007/08 FINAL OUTTURN £ | CARRY FORWARDS £ |
|---|---|-----------|---------------------------|---------------------------|-------------------------|------------------|
| LEISURE & YOUTH   | Reinslate King George V, Arnold                                   | C17000    | 95,400                    | 0                         | 0                       |                  |
|   | Rutland Rd/Turpin Rd Play Area                                    | C17001    | 55,000                    | 55,000                    | 56,500                  |                  |
|   | Netherfield Lagoons Fences & Paths                                | C17002    | 10,000                    | 10,000                    | 10,000                  |                  |
|   | Green Flag Park Award/Park Ranger                                 | C17003    | 0                         | 17,800                    | 20,175                  |                  |
|   | Pitches Construction (ATFC re-location)                           | C17004    | 50,000                    | 20,000                    | 20,000                  | 3,300            |
|   | Bestwood Country Park Drain & Level Pitch                         | C17005    | 82,000                    | 75,200                    | 71,926                  | 8,700            |
|   | Edison Way - Move Ball Court                                      | C17007    | 30,000                    | 32,200                    | 23,527                  | 25,300           |
|   | Gedling Comprehensive - Multi Games Provision                     | C17008    | 100,000                   | 100,000                   | 74,714                  | 41,000           |
|   | Gedling School New Leisure  | C17009    | 0                         | 41,000                    | 0                       |                  |
|   | Standhill Rec Youth Facilities                                    | C17014    | 0                         | 2,300                     | 0                       |                  |
|   | Willow Park Youth Facility  | C17017    | 0                         | 0                         | (820)                   |                  |
|   | Newstead Erosion Fencing  | C17019    | 0                         | 0                         | (200)                   |                  |
|   | Newstead Village - Extend Play Provision                          | C17020    | 0                         | 0                         | (400)                   |                  |
|   | Bigwood School Community Sports Facility                          | C17022    | 5,000                     | 5,000                     | 2,500                   | 2,500            |
|   | Relocation of Teal Close Football Facilities                      | C17023    | 1,650,000                 | 10,000                    | 8,260                   | 1,700            |
|   | Replacement of Artificial Cricket Wickets                         | C17024    | 10,000                    | 7,800                     | 7,500                   |                  |
|   | Jackie Bell's Field Facilities Refurbishment                      | C17025    | 1,500                     | 1,500                     | 1,500                   |                  |
|   | Salop Street Youth Facility                                       | C17026    | 1,500                     | 1,200                     | 1,184                   |                  |
|   | Queensbower Ball Court & Play Area                                | C17027    | 1,500                     | 600                       | 456                     |                  |
|   | Arnot Hill Park - Replace Bowls Pavilion                          | C17028    | 180,000                   | 105,000                   | 5,383                   | 99,600           |
|   | Resite Play Area Rutland Road                                     | C17030    | 30,000                    | 23,800                    | 12,769                  | 11,000           |
|   | Provide Play Area Edison Way                                      | C17031    | 70,000                    | 92,400                    | 92,359                  | 100              |
|   | Monument Repairs  | C17502    | 10,000                    | 2,000                     | 2,000                   |                  |
|   | Allotments - Grant Scheme   | C18000    | 14,000                    | 14,000                    | 8,136                   |                  |
|   | Calverton Leisure Centre New Reception Entrance                   | C18500    | 100,000                   | 142,000                   | 154,265                 |                  |
|   | Calverton Leisure Centre Replacement of Gym Equipment             | C18501    | 41,700                    | 46,500                    | 46,568                  |                  |
|   | Carlton Forum Leisure Centre Fitness Suite Capacity/Changing Room | C19000    | 12,000                    | 12,000                    | 165                     |                  |
| Carlton Forum Additional Male/Female Changing                               | C19001  | 0         | 0                         | (2,182)                   |                         |                  |
| Redhill Leisure Centre Replace Gym Equipment                                | C19501  | 12,000    | 12,000                    | 11,141                    |                         |                  |
| Arnold Leisure Centre Small & Large Pool Tiling                             | C20000  | 0         | 0                         | (9,258)                   |                         |                  |
| Arnold Leisure Centre Pool Tiling/Pool Plant/Air Handling Units Replacement | C20001  | 0         | 0                         | 217                       |                         |                  |
| Richard Herrod Leisure Centre Changing Pavillion/Play Facilities            | C20500  | 70,000    | 0                         | (327)                     |                         |                  |
| Honeywood Gardens Community Centre  | C21000  | 15,000    | 31,100                    | 4,893                     | 24,000                  |                  |
|   |   | 2,646,600 | 860,400                   | 622,952                   | 217,200                 |                  |

## LEISURE PORTFOLIO

### OUTTURN SUMMARY 2007/08

|  | <b>Current<br/>Approved<br/>Estimate<br/>2007/2008<br/>£</b> | <b>Actual<br/>Expenditure<br/>2007/2008<br/>£</b> | <b>Revenue<br/>Carry<br/>Forwards<br/>£</b> | <b>Variation To<br/>Estimate<br/>£</b> |
|--|--|---|---|--|
| Leisure Services Division              | 0  | 0   |   | 0                                      |
| Miscellaneous Expenses / Contributions | 118,000  | 112,744   |   | (5,256)                                |
| Landscape Section                      | 327,400  | 206,940   | 5,000                                       | (115,460)                              |
| Calverton Leisure Centre               | 297,000  | 365,929   |   | 68,929                                 |
| Carlton Forum Leisure Centre           | 186,300  | 210,798   |   | 24,498                                 |
| Redhill Leisure Centre                 | 81,300   | 122,734   | 7,000                                       | 48,434                                 |
| Arnold Leisure Centre                  | 586,500  | 606,509   |   | 20,009                                 |
| Richard Herrod Leisure Centre          | 321,500  | 316,056   |   | (5,444)                                |
| Twining, Tourism & Events              | 269,100  | 274,145   | 1,000                                       | 6,045                                  |
| Leisure Development                    | 276,400  | 241,798   | 32,400                                      | (2,202)                                |
| Community Centres                      | 293,700  | 300,515   |   | 6,815                                  |
| <b>TOTAL LEISURE</b>                   | <b>2,757,200</b>   | <b>2,758,168</b>                                  | <b>45,400</b>                               | <b>46,368</b>                          |

The major variations other than those caused by FRS17 & Central Support are as follows:

#### Leisure Services Division

Amortisation charges in respect of Gedling School and Bigwood School capital schemes have been met by an increase in recharges to other leisure services.

#### Landscape Section

Amortisation charges in respect of the capital scheme for the A614 pitch construction and property depreciation charges, have been offset by government grants deferred and reduced community asset depreciation charges. Additional income from Mapperley Golf Club for backdated rents and increased cemetery and football income.

#### Calverton Leisure Centre

Amortisation charges relating to the capital scheme for the new reception area, have been offset by savings on fuel and water costs.

#### Carlton Forum Leisure Centre

An increase in employee expenses mainly due to high staff recruitment costs and not achieving the vacancy provision. Income shortfalls on DNA membership, youth gym, main hall, swimming lessons and drinks commission, which has been partially offset by increased fitness room income. Working Groups have been set up to investigate sales shortfalls and the reprogramming of classes has been planned.

**Redhill Leisure Centre**

Increase mainly due to capital financing impairment charges in respect of fitness equipment and income shortfalls on DNA membership, refreshment sales and bar takings, these have been partly offset by savings from staff vacancies and lower fuel costs.

**Arnold Leisure Centres**

Increased expenditure on pool repairs and water charges and the loss of swimming income due to closure of the pool for 7.5 days, have been partially offset by savings on gas and electricity.

**Richard Herrod Leisure Centre**

A shortfall on bar sales, as the number of functions held during the previous 3 months was 54% lower than anticipated and lower takings on machine income, have been offset by reductions on central support recharges.

**Leisure Development**

Variance due to savings on superannuation and car allowances resulting from part time Sports Development Officer vacancy and fewer grant requests.

**Community Centres**

Shortfall on room hire income mainly due to the loss of a block booking, offset by savings mainly on crime prevention and gas charges.

## Finance Portfolio

| TASK  | Portfolio | Dept/<br>Section | Lead<br>Officer | OUTCOME<br>/OUTPUT  | TARGET          | STATUS<br>AT<br>31.03.08 | COMMENTS  |
|---|-----------|------------------|-----------------|---|-----------------|--------------------------|---|
| Implementation of changes to NDR Empty Property Rate Relief   | FIN       | FIN-REV          | RSM             | Legislation changes completed   | Mar-08          | G                        | Completed   |
| Implementation of Local Housing Allowance Scheme              | FIN       | FIN-REV          | RSM             | Legislation changes completed and new scheme in place.  | Mar-08          | G                        | Completed   |
| <b>Annual Assurance statement and SIC for previous year.</b>  | FIN       | CSV-AUD          | RSM             | Assurance given in respect of previous years financial statements.                            | Jun-07          | <b>G</b>                 | Completed   |
| Annual Billing NDDR/Ctax issued timely and accurately.        | FIN       | CSV-REV          | RM              | Annual bills reissued for the 1 April instalment.   | Mar-08          | G                        | Completed   |
| <b>Close Final Accounts for 2006/2007.</b>                    | FIN       | CSV              | FSM             | Clear and timely overview of the Council's financial health in line with WGA initiative.      | By end June 07  | <b>G</b>                 | Completed   |
| <b>Produce budget estimates for 2008/09</b>                   | FIN       | CSV              | FSM             | Robust estimates that enable the council to set the annual level of council tax to be levied. | Mar-08          | G                        | Completed   |
| Implementation of a Disaster Recovery strategy and procedures | FIN       | CSV              | ITPM            | resilience in the event of a disaster   | 31st March 2008 | G                        | Facilities in place (Partnership arrangement) Some follow on actions required scheduled into the work streams |

## Finance Portfolio

| Performance Indicator   | Ref       | Port folio | Dept/<br>Section | Lead<br>Officer | Actual<br>2006/07 | Target<br>2007/08 | Progress<br>At 31.03.08 | STATUS<br>AT<br>31.03.08 | COMMENTS                  |
|---|-----------|------------|------------------|-----------------|-------------------|-------------------|-------------------------|--------------------------|---------------------------|
| The number of Housing Benefit and Council Tax Benefit (HB/CTB) prosecutions and sanctions, per year, per 1000 caseload, in the local authority area.  | BV 076d   | FIN        | CSV              | RSM             | 4.10              | 4.5               | 4.50                    | G                        |                           |
| Average time for processing new claims  | BV 078a*  | FIN        | CSV              | RSM             | 32.4 days         | 30.0 days         | 23.0                    | G                        |                           |
| Average time for processing notifications of changes of circumstances   | BV 078b*  | FIN        | CSV              | RSM             | 11.0 days         | 7.0 days          | 8.0                     | G                        |                           |
| The percentage of cases for which the calculation of the amount of benefit due was correct on the basis of the information available for the determination for a sample of cases checked post-determination     | BV 079a*  | FIN        | CSV              | RSM             | 97.20%            | 98.00%            | 98.20%                  | G                        |                           |
| HB over-payments written off during the period as a percentage of the total amount of HB overpayment debt outstanding at the start of the period, plus amount of HB over-payments identified during the period. | BV 079b 3 | FIN        | CSV              | RSM             | 4.96%             | 4%                | 10.00%                  | G                        |                           |
| The percentage of invoices for commercial goods and services which were paid by the authority within 30 days of such invoices being received by the authority.  | BV 008*   | FIN        | CSV              | FSM             | 94.22%            | 100.00%           | 97.23%                  | R                        | Local target set at 97.5% |

## Finance Portfolio

| Performance Indicator  | Ref       | Port folio | Dept/<br>Section | Lead<br>Officer | Actual<br>2006/07 | Target<br>2007/08 | Progress<br>At 31.03.08 | STATUS<br>AT<br>31.03.08 | COMMENTS  |
|--|-----------|------------|------------------|-----------------|-------------------|-------------------|-------------------------|--------------------------|---|
| Percentage of Council Tax collected  | BV 009*   | FIN        | CSV              | RSM             | 98.29%            | 98.50%            | 98.10%                  | R                        | Target over ambitious in a changed economic climate.  |
| The percentage of business rates due for the financial year which were received by the authority   | BV 010*   | FIN        | CSV              | FSM             | 98.73%            | 99.00%            | 98.80%                  | R                        | Target over ambitious in a changed economic climate.  |
| The number of fraud investigators employed by the local authority, per 1000 caseload.  | BV 076b   | FIN        | CSV              | RSM             | 0.31              | 0.29              | 0.25                    | R                        | Increased caseload has resulted in reduced figure.  |
| The number of Housing Benefit and Council Tax Benefit (HB/CTB) fraud investigations carried out by the local authority per year, per 1000 caseload.                      | BV 076c   | FIN        | CSV              | RSM             | 31.8              | 30                | 26.50                   | R                        | Increased number of larger and more complicated cases.<br>Note the increased number of prosecutions.    |
| The amount of Housing Benefit overpayments (HB) recovered during the period being reported on as a percentage of HB deemed recoverable over-payments during that period. | BV 079b 1 | FIN        | CSV              | RSM             | 59.12%            | 65%               | 59.22%                  | R                        | This is a difficult indicator to predict. Improvement in performance, but a challenging target was set. |



## Finance Portfolio

| Performance Indicator   | Ref       | Port folio | Dept/<br>Section | Lead<br>Officer | Actual<br>2006/07 | Target<br>2007/08 | Progress<br>At 31.03.08 | STATUS<br>AT<br>31.03.08 | COMMENTS   |
|---|-----------|------------|------------------|-----------------|-------------------|-------------------|-------------------------|--------------------------|--|
| HB over-payment recovered during the period as a percentage of the total amount of HB over-payment debt outstanding as the start of the period plus amount of HB over-payment identified during the period. | BV 079b 2 | FIN        | CSV              | RSM             | 27.53%            | 35%               | 31.00%                  | R                        | Improvement in performance, but a challenging target was set.  |
| The percentage of invoices for commercial goods and services which were paid by the authority within 30 days of such invoices being received by the authority.  | Local 003 | FIN        | CSV              | FSM             | 94.22%            | 97.50%            | 97.23%                  | R                        | Delay in week 36 payments due to system problems has resulted in the target being missed by a minor percentage |

CAPITAL OUTTURN 2007/08

| PORTFOLIO | SCHEME          | PROJECT | 2007/08 ORIGINAL BUDGET £ | 2007/08 APPROVED BUDGET £ | 2007/08 FINAL OUTTURN £ | CARRY FORWARDS £ |
|-----------|-----------------|---------|---------------------------|---------------------------|-------------------------|------------------|
| FINANCE   | Aid to Parishes | C22000  | 57,100                    | 90,600                    | 26,936                  | 63,600           |
|           |                 |         | 57,100                    | 90,600                    | 26,936                  | 63,600           |

**FINANCE PORTFOLIO**  
**OUTTURN SUMMARY 2007/2008**

|   | Current<br>Approved<br>Estimate<br>2007/2008<br>£ | Actual<br>Expenditure<br>2007/2008<br>£ | Revenue<br>Carry<br>Forwards<br>£ | Variation To<br>Estimate<br>£ |
|---|---|---|-----------------------------------|-------------------------------|
| Finance Department Admin                          | 0   | 0                                       |                                   | 0                             |
| Financial Services                                | 0   | 0                                       | 53,500                            | 53,500                        |
| Corporate Finance                                 | 0   | 0                                       | 5,900                             | 5,900                         |
| Banking   | 0   | 0                                       |                                   | 0                             |
| Insurance Premiums                                | 0   | 0                                       |                                   | 0                             |
| Revenues - Incomes                                | 734,800   | 589,104                                 |                                   | (145,696)                     |
| Concessionary Fares                               | 1,137,800   | 1,108,001                               |                                   | (29,799)                      |
| Provisions  | 19,500  | (30,700)                                |                                   | (50,200)                      |
| Policy Initiatives                                | 0   | 0                                       |                                   | 0                             |
| Parish Aid  | 291,800   | 196,118                                 |                                   | (95,682)                      |
| Miscellaneous Policy Expenses                     | 400   | (4,112)                                 |                                   | (4,512)                       |
| Financing Budgets                                 | 318,800   | 455,107                                 |                                   | 136,307                       |
| Central Provisions Account                        | 83,200  | 53,731                                  | 6,200                             | (23,269)                      |
| Non Distributed Costs                             | 114,600   | 411,640                                 |                                   | 297,040                       |
| Council Tax Benefit                               | (8,400)   | (8,400)                                 |                                   | 0                             |
| Rent Allowances                                   | 55,000  | 55,000                                  |                                   | 0                             |
| Rent Rebates                                      | 43,000  | 43,000                                  |                                   | 0                             |
| Housing Benefit Administration                    | 581,600   | 420,808                                 | 69,700                            | (91,092)                      |
| Corporate Income & Expenditure                    | 167,500   | (178,107)                               |                                   | (345,607)                     |
| Capital Financing & Pension Costs Adjust. (STMGF) | (2,306,000)                                       | (2,080,786)                             |                                   | 225,214                       |
| <b>TOTAL FINANCE</b>                              | <b>1,233,600</b>                                  | <b>1,030,403</b>                        | <b>135,300</b>                    | <b>(67,897)</b>               |

**The major variations other than those caused by FRS17 and Central Support are as follows:**

**Financial Services**

Savings on Employee Expenses and Consultancy Fees for phase 2 of payroll implementation are subject to carry forward requests.

**Banking**

National Giro charges less than estimated

### Insurance Premiums

Reduced premiums achieved and these have been reflected within individual Service Departments.

### Revenues - Incomes

Agency staff costs to cover vacancies in Council Tax offset by savings in Housing Benefits Employee Expenses. Additional costs of postage and stationery due to increased numbers of leaflets and flyers offset by lower Court and Bailiffs fees, reduced insurance premiums and reduced Central Support Charges.

### Provisions

LABGI receipts for 2007/08 lower than anticipated resulting in corresponding lower contribution to provisions. Overall reduction in Bad Debt Provision for Sundry Debtors.

### Parish Aid

Previously reserved sums for Colwick & Lambley Parish Councils in earlier years not now required and reduced amortisation charges.

### Financing Budgets

Reduction in Minimum Revenue Provision in respect of accounting treatment of transferred debt and a reduction in PWLB interest due to phasing of borrowing. Amortisation costs in respect of LSVT expenditure.

### Central Provisions Account

Savings on Performance Rewards Provision. Members Pot Initiatives subject to carry forward request.

### Non Distributed Costs

Change to accounting treatment of depreciation charge relating to non-operational assets (SORP) and FRS17 accounting entries are reversed out within appropriations. Both these have a net nil effect on the General Fund.

### Council Tax Benefits

Significant fluctuations in Benefit expenditure are inevitable given the size of the budget and the caseload. A Reserve is maintained to smooth potential fluctuations in the costs to the General Fund and this has been used to ensure that the outturn is in line with the budget. The level of this reserve will be reviewed during the forthcoming year.

### Rent Allowances

Refer to explanation on Council Tax Benefits above.

### Rent Rebates

Refer to explanation on Council Tax Benefits above.

### Housing Benefit Admin

Savings on Employee Expenses owing to reduced overtime, maternity cover and vacancies and savings on Office Equipment.

New Local Housing Allowance scheme, Benefits Take Up Drive Initiatives, IBS/OPENExec and Training budgets are subject to carry forward requests.

### Corporate Income & Expenditure

Additional investment interest owing to higher interest rates and levels of investment partly offset by additional interest paid to the Housing Revenue Account and on Section 106 balances.

FRS17 adjustments and gains on disposal are matched by corresponding entries in Service departments and STMGF.

### Capital Financing & Pension Costs Adjust. (STMGF)

FRS17 reversing adjustments and gains and losses on disposal of assets.

Reversing entries of capital financing, amortisation, depreciation, impairment and Government grants deferred that have been charged within Service departments.

All the above entries have a net nil effect on General Fund expenditure.

**GEDLING BOROUGH COUNCIL - CAPITAL FINANCING SUMMARY 2007/08**

| <b><u>SUMMARY OF CAPITAL EXPENDITURE 2007/08</u></b> | <b>£</b>         | <b>£</b>         | <b>£</b>         |
|--|------------------|------------------|------------------|
| Capital Expenditure:                                 |                  |                  |                  |
| Other services                                       |                  | 3,388,683        |                  |
| Housing  |                  | <u>2,790,733</u> |                  |
| <b><u>TOTAL EXPENDITURE</u></b>                      |                  |                  | <b>6,179,416</b> |
| <br>   |                  |                  |                  |
| <b><u>AMOUNT REQUIRING CAPITAL FINANCING</u></b>     |                  |                  | <b>6,179,416</b> |
| <br>   |                  |                  |                  |
| <b><u>RESOURCES APPLIED</u></b>                      |                  |                  |                  |
| Capital Grants Receivable:                           |                  |                  |                  |
| Disabled Facilities Grant                            |                  | 274,648          |                  |
| Contributions:                                       |                  |                  |                  |
| DEFRA Waste Performance & Efficiency Grant           | 47,826.00        |                  |                  |
| East Midlands Regional Housing Board                 | 253,735.00       |                  |                  |
| Climate Energy - THAWS                               | 52,701.20        |                  |                  |
| Greenwood Builders - Window and Doors                | 25,020.00        |                  |                  |
| NCC - Calverton Reception                            | 54,000.00        |                  |                  |
| Col Frank Seeley - Calverton Reception               | 10,000.00        |                  |                  |
| NCC - Green Flag                                     | 6,000.00         |                  |                  |
| NCC - Edison Way                                     | <u>16,500.00</u> |                  |                  |
|  |                  | 465,782          |                  |
| <br>   |                  |                  |                  |
| <b><u>Total Money Provided by Other Persons</u></b>  |                  |                  | <b>740,430</b>   |
| <br>   |                  |                  |                  |
| Major Repairs Allowance                              | 2,010,962        |                  |                  |
| Housing Revenue Account Contribution                 | 300,000          |                  |                  |
| General Fund Contribution                            | <u>3,500</u>     |                  |                  |
| <br>   |                  |                  |                  |
| <b><u>Total Direct Revenue Financing</u></b>         |                  |                  | <b>2,314,462</b> |
| <br>   |                  |                  |                  |
| <b><u>Total Usable Capital Receipts Applied</u></b>  |                  |                  | <b>0</b>         |
| <br>   |                  |                  |                  |
| <b><u>Total Prudential Borrowing Applied</u></b>     |                  |                  | <b>3,124,524</b> |
| <br>   |                  |                  |                  |
| <b><u>TOTAL RESOURCES APPLIED IN THE YEAR</u></b>    |                  |                  | <b>6,179,416</b> |

**GENERAL FUND BALANCES AND TOTAL RESERVES**

|  | <b>Current<br/>Estimate<br/>2007/08<br/>£000's</b> | <b>Actual<br/>2007/08<br/>£000's</b> | <b>Variance<br/>2007/08<br/>£000's</b> |
|--|--|--------------------------------------|--|
| <b>General Fund Balance at 1 April 2007</b>              | <b>3,316</b>                                       | <b>3,316</b>                         | <b>0</b>                               |
| Plus:  |  |                                      |  |
| Collection Fund Demand                                   | 13,664   | 13,664                               | 0                                      |
| LABGI  | 1,014  | 749                                  | (265)                                  |
| Parish Levy  | 277  | 277                                  | 0                                      |
| Less:  |  |                                      |  |
| Committee Expenditure                                    | (14,681)   | (14,041)                             | 640                                    |
| LABGI contribution to initiatives                        | (200)  | (200)                                | 0                                      |
| Parish Precepts  | (277)  | (277)                                | 0                                      |
| <b>General Fund Balance at 31 March 2008</b>             | <b>3,113</b>                                       | <b>3,488</b>                         | <b>375</b>                             |
| Less Earmarked for Revenue Carry Forwards                | 0  | (442)                                | (442)                                  |
| <b>"Available" General Fund Balance at 31 March 2008</b> | <b>3,113</b>                                       | <b>3,046</b>                         | <b>(67)</b>                            |
| Insurance Reserve  | 759  | 693                                  | (66)                                   |
| Risk Management Reserve                                  | 47   | 49                                   | 2                                      |
| IT Equipment Replacement Reserve                         | 309  | 311                                  | 2                                      |
| Leasing Reserve  | 88   | 88                                   | 0                                      |
| Community & Crime Reserve                                | 60   | 107                                  | 47                                     |
| Building Control Reserve                                 | 160  | 165                                  | 5                                      |
| Disabled Adaptations Reserve                             | 54   | 54                                   | 0                                      |
| Housing Benefits Reserve                                 | 0  | 205                                  | 205                                    |
| Efficiency & Innovations Fund                            | 0  | 100                                  | 100                                    |
| Other Earmarked Funds                                    | 89   | 50                                   | (39)                                   |
| Sub Total Earmarked Reserves                             | 1,566  | 1,822                                | 256                                    |
| <b>Total Reserves at 31 March 2008</b>                   | <b>4,679</b>                                       | <b>4,868</b>                         | <b>189</b>                             |

**MEMBERS POT INITIATIVE  
OUTTURN SUMMARY**

**Appendix 4**

Members Pot Expenditure 2007/2008

|                                | £             | £            | Breakdown of expenditure by Key Priority :                                       | Grants &<br>Contributions<br>£ | Works<br>£    |
|--------------------------------|---------------|--------------|--|--------------------------------|---------------|
| B/Fwd from 2006/07             | 0             |              | Improve Community Safety   |                                | 1,000         |
| Budget 2007/08                 | <u>50,000</u> | 50,000       | Develop facilities, activities & safe environment<br>for children & young people | 27,980                         | 5,750         |
| Less Total Expenditure         |               | 43,510       | Improve the Borough's appearance   | <u>1,980</u>                   | <u>6,800</u>  |
| Balance Unspent                |               | <u>6,490</u> |  | <u>29,960</u>                  | <u>13,550</u> |
| No. of Councillors:            | 50            |              |  |                                |               |
| Spending their full allocation | 40            |              |  |                                |               |
| Part spending their allocation | 4             |              |  |                                |               |
| Not spending their allocation  | 6             |              |  |                                |               |

Members Pot Expenditure 2006/2007

|                                | £             | £            | Breakdown of expenditure by Key Priority :                                       | Grants &<br>Contributions<br>£ | Works<br>£    |
|--------------------------------|---------------|--------------|--|--------------------------------|---------------|
| B/Fwd from 2005/06             | 13,300        |              | Improve Community Safety   | 1,400                          | 12,700        |
| Budget 2006/07                 | <u>50,000</u> | 63,300       | Develop facilities, activities & safe environment<br>for children & young people | 28,200                         | 300           |
| Less Total Expenditure         |               | 54,900       | Improve the Borough's appearance   | <u>2,300</u>                   | <u>10,000</u> |
| Balance Unspent                |               | <u>8,400</u> |  | <u>31,900</u>                  | <u>23,000</u> |
| No. of Councillors:            |               |              |  |                                |               |
| Spending their full allocation | 38            |              |  |                                |               |
| Part spending their allocation | 8             |              |  |                                |               |
| Not spending their allocation  | 4             |              |  |                                |               |

Members Pot Expenditure 2005/2006

|  | £             | £             | Breakdown of expenditure by Key Priority :                                       | Grants &<br>Contributions<br>£ | Works<br>£    |
|--|---------------|---------------|--|--------------------------------|---------------|
| B/Fwd from 2004/05                                 | 4,100         |               | Improve Community Safety   |                                | 8,400         |
| Budget 2005/06                                     | <u>50,000</u> | 54,100        | Develop facilities, activities & safe environment<br>for children & young people | 17,500                         |               |
| Total Budget                                       |               |               | Improve the Borough's appearance   | <u>8,100</u>                   | <u>6,800</u>  |
| Less Total Expenditure                             |               | -40,800       |  | <u>25,600</u>                  | <u>15,200</u> |
| C/Forward to 2006/07<br>(£5.9k of c/fwd Allocated) |               | <u>13,300</u> |  |                                |               |
| No. of Councillors:                                |               |               |  |                                |               |
| Spending their allocation                          | 38            |               |  |                                |               |
| Allocating but not spending their allocation       | 5             |               |  |                                |               |
| Neither spending or allocating their<br>allocation | 7             |               |  |                                |               |

2007/08  
Members Pot Initiative  
Breakdown of Grants/Contributions

| Name   | £<br>Amount |
|--|-------------|
| 1st Gedling Guides                                       | 200         |
| 1st Porchester Scouts & Guides                           | 2,970       |
| 1st Woodborough Scouts                                   | 300         |
| 4th Carlton Scout Group                                  | 500         |
| 4th Porchester Guides                                    | 350         |
| Abbey Gates Primary School                               | 1,000       |
| Arbrook Primary School                                   | 700         |
| Arno Vale Junior School                                  | 500         |
| Arnold St Mary's Community Youth Club                    | 125         |
| Arnold St Mary's Church                                  | 2,500       |
| Arnold Methodist Church                                  | 100         |
| Arnold Methodist Church Playgroup                        | 150         |
| Bestwood Ladies Circle                                   | 250         |
| Bestwood Village Christmas Tree Appeal                   | 250         |
| Bestwood Youth Football Team                             | 250         |
| Burton Joyce Parish Council                              | 250         |
| Burton Joyce Primary School                              | 300         |
| Burton Joyce Stroke Club                                 | 500         |
| Calverton Allotment Association                          | 1,000       |
| Calverton Cricket Club                                   | 500         |
| Calverton Methodist Church                               | 750         |
| Calverton Preservation Society                           | 500         |
| Carlton le Willows School                                | 500         |
| Carlton Valley Residents Association                     | 500         |
| Colwick Parish Council                                   | 500         |
| Derrymount School  | 200         |
| Friends of the Hobbucks Nature Area                      | 1,000       |
| Gedling Gymnastics Club                                  | 500         |
| Gedling Miners Memorial Fund                             | 500         |
| Gedling Play Forum                                       | 650         |
| Haywards House Hospice                                   | 500         |
| Netherdale Green Residents Association                   | 250         |
| Netherfield Girls & Boys Football Club                   | 500         |
| Netherfield & Colwick Senior Citizens Club               | 500         |
| Netherfield Forum (LOCO Yth & Community)                 | 200         |
| Netherfield Primary School                               | 200         |
| Newstead Abbey & Village Cricket Club                    | 637         |
| Newstead Residents Association                           | 333         |
| Newstead Welfare Band                                    | 200         |
| Papplewick Parish Council                                | 330         |
| Phoenix Farm Open Door Project                           | 200         |
| Pondhills Lane Lunch Club                                | 350         |
| Ravenshead Church of England Primary School              | 1000        |
| Ravenshead Out of School Club                            | 350         |
| St John The Baptist Primary School, Colwick              | 350         |
| St Lukes Church Stoke Bardolph                           | 150         |
| St Paul's Church Daybrook                                | 400         |
| St Marks Church Bestwood Village                         | 250         |
| Salvation Army, Arnold                                   | 200         |
| Take a Break Carers Group                                | 150         |
| The Good Shepherd Church, Woodthorpe                     | 635         |
| The Hope Group (Calverton)                               | 250         |
| The Kabin (out of School Club All Hallow C of E Primary) | 150         |
| The P.C.C. of Woodborough Parish                         | 550         |
| Weaverthorpe Pre-School Centre                           | 550         |
| Woodborough Photographic Recording Group                 | 450         |
| Woodpeckers After School Club- Woodthorpe Infant School  | 550         |
| Woodthorpe District Guides                               | 480         |
| Woodthorpe Infants School                                | 1000        |
|  | 29,960      |



## Customer Services and Efficiency

| Performance Indicator   | Ref                       | Portfolio | Dept/<br>Section | Lead<br>Officer | Actual<br>2007/08                 | Target<br>2008/09 | Target<br>2009/10 | Target<br>2010/11 | COMMENTS  |
|---|---------------------------|-----------|------------------|-----------------|-----------------------------------|-------------------|-------------------|-------------------|---|
| The percentage of those person making complaints who are satisfied with the handling of those complaints. | LI 015 (BV 004)           | CSE       | SAP              | HSP             | 40.00%                            |                   |                   |                   |   |
| Avoidable contact: The proportion of customer contact that is of low or no value to the customer          | NI 014                    | CSE       | CSO              | CSM             | New indicator 08/09               | set baseline      |                   |                   | Further Guidance and advice on Sampling to be issued by June 2008. Data due for input |
| Percentage of contacts face to face and telephone resolved in accordance with service levels              | Ref to be added after SMT | CSE       | CSO              | PM              | Not required for collection 07/08 | 70.00%            | 80.00%            | 90.00%            |   |
| Percentage of calls to the contact centre answered (or call back made)                                    | Ref to be added after SMT | CSE       | CSO              | PM              | 62.00%                            | 70.00%            | 75.00%            | 80.00%            |   |
| Number of services available from website   | Ref to be added after SMT | CSE       | CSO              | PM              |                                   |                   |                   |                   | No baseline data available - indicator as marker for future developments              |
| Customer satisfaction with customer services  | Ref to be added after SMT | CSE       | CSO              | PM              | 74.00%                            | 77.00%            | 80.00%            | 84.00%            | Need to determine baseline source for this - from blueprint                           |
| 1 Stop customers seen within 15 minutes after SMT   | Ref to be added after SMT | CSE       | CSO              | PM              | 78.00%                            | 79.00%            | 80.00%            | 81.00%            |   |

## Development and Economic Regeneration Portfolio

| Performance Indicator  | Ref             | Portfolio | Dept/<br>Section | Lead<br>Officer | Actual<br>2007/08 | Target<br>2008/09  | Target<br>2009/10  | Target<br>2010/11  | COMMENTS |
|--|-----------------|-----------|------------------|-----------------|-------------------|--------------------|--------------------|--------------------|----------|
| Percentage of new homes built on previously developed land                       | LI 021 (BV 106) | DE        | SAP              | PPM             | 83.00%            | 60.00%             | 60.00%             | 60.00%             |          |
| Net additional homes provided  | NI 154<br>LAA   | DE        | SAP              | PPM             |                   | LAA                | LAA                | LAA                |          |
| Number of affordable homes delivered (gross)                                     | NI 155          | DE        | SAP              | SHM             |                   | To be set post RSS | To be set post RSS | To be set post RSS |          |
| Supply of ready to develop housing sites   | NI 159          | DE        | SAP              | PPM             |                   | set baseline       |                    |                    |          |
| Previously developed land that has been vacant or derelict for more than 5 years | NI 170          | DE        | SAP              | PPM             |                   | set baseline       |                    |                    |          |
| Satisfaction of business with local authority regulation services                | NI 182          | DE        | PEN              | HOPE            |                   | set baseline       |                    |                    |          |

## Direct Services and Property Portfolio

| Performance Indicator  | Ref               | Portfolio | Dept/<br>Section | Lead<br>Officer | Actual<br>2007/08 | Target<br>2008/09 | Target<br>2009/10 | Target<br>2010/11 | COMMENTS |
|--|-------------------|-----------|------------------|-----------------|-------------------|-------------------|-------------------|-------------------|----------|
| The percentage of authority buildings open to the public in which all public   | LI 002<br>(BV156) | DSP       | EPS              | TSM             | 96.00%            | 93.00%            | 100%              | 100%              |          |
| Percentage of people satisfied that the authority has met their duty to keep land and highways for which the authority is responsible clear of litter and refuse | LI 032<br>(BV89)  | DSP       | DSV              | HDS             | 68.00%            |                   |                   |                   |          |
| Recyclable waste per head  | LI 037            | DSP       | DSV              | BSM             |                   | set<br>baseline   |                   |                   |          |
| Percentage of survey respondents satisfied with household waste collected  | LI 040<br>(BV90a) | DSP       | DSV              | HDS             | 79.00%            |                   |                   |                   |          |
| Percentage of survey respondents satisfied with waste recycling  | LI 041<br>(BV90b) | DSP       | DSV              | HDS             | 72.00%            |                   |                   |                   |          |
| Percentage of survey respondents satisfied with street cleansing   | LI 042            | DSP       | DSV              | BSM             |                   |                   |                   |                   |          |
| Residual household waste per head  | NI 191            | DSP       | DSV              | BSM             |                   | 260kg             | 255kg             | 250kg             |          |
| Household waste recycled and composted baseline bv82ai+bv82bi  | NI 192<br>LAA     | DSP       | DSV              | BSM             | 35.74%            | 37%               | 38.50%            | 40%               |          |
| Improved street and environmental cleanliness (levels of litter)   | NI 195a           | DSP       | DSV              | BSM             |                   | 8%                | 8%                | 7%                |          |

## Direct Services and Property Portfolio

| Performance Indicator  | Ref           | Portfolio | Dept/<br>Section | Lead<br>Officer | Actual<br>2007/08 | Target<br>2008/09 | Target<br>2009/10 | Target<br>2010/11 | COMMENTS |
|--|---------------|-----------|------------------|-----------------|-------------------|-------------------|-------------------|-------------------|----------|
| Improved street and environmental cleanliness (levels of detritus)                 | NI 195b       | DSP       | DSV              | BSM             |                   | 8%                | 8%                | 7%                |          |
| Improved street and environmental cleanliness (levels of graffiti) baseline bv199b | NI 195c       | DSP       | DSV              | BSM             | 1%                | 2%                | 2%                | 2%                |          |
| Improved street and environmental cleanliness (fly posting) baseline bv199c        | NI 195d       | DSP       | DSV              | BSM             | 0%                | 1%                | 1%                | 1%                |          |
| Improved street and environmental cleanliness – fly tipping                        | NI 196<br>LAA | DSP       | DSV              | BSM             | Good              | Effective         | Very<br>Effective | Very<br>Effective |          |

## Finance Portfolio

| Performance Indicator  | Ref                | Portfolio | Dept/<br>Section | Lead<br>Officer | Actual<br>2007/08 | Target<br>2008/09 | Target<br>2009/10 | Target<br>2010/11 | COMMENTS  |
|--|--------------------|-----------|------------------|-----------------|-------------------|-------------------|-------------------|-------------------|---|
| Percentage of Council Tax collected  | LI 016 (BV 009*)   | FIN       | CSV              | RSM             | 98.10%            | 98.30%            | 98.50%            | 98.50%            |   |
| The percentage of business rates due for the financial year which were received by the authority   | LI 017 (BV 010*)   | FIN       | CSV              | FSM             | 98.80%            | 99.00%            | 99.00%            | 99.00%            | MK sees the target as already challenging even if below upper quartile - the authority has generally low value herditaments |
| The percentage of invoices for commercial goods and services which were paid by the authority within 30 days of such invoices being received by the authority. | LI 018 (Local 003) | FIN       | CSV              | FSM             | 97.23%            | 98%               | 98%               | 98%               |   |
| The number of Housing Benefit and Council Tax Benefit (HB/CTB) prosecutions and sanctions, per year, per 1000 caseload, in the local authority area.           | LI 019 (BV)        | FIN       | CSV              | RSM             | 4.50              | 5.00              | 6.00              | 6.00              |   |
| Value for Money – total net value of ongoing cash-releasing value for money gains that have impacted since the start of the 2008-09 financial year             | NI 179             | FIN       | CSV              | FSM             |                   |                   |                   |                   | MK not sure of a requirement to set a target here   |

## Finance Portfolio

| Performance Indicator  | Ref    | Portfolio | Dept/<br>Section | Lead<br>Officer | Actual<br>2007/08 | Target<br>2008/09 | Target<br>2009/10 | Target<br>2010/11 | COMMENTS   |
|--|--------|-----------|------------------|-----------------|-------------------|-------------------|-------------------|-------------------|--|
| The number of changes of circumstances which affect customers' Housing Benefit/Council Tax Benefit entitlement within the year | NI 180 | FIN       | CSV              | RSM             |                   |                   |                   |                   | Dept assessing if baseline data can be taken from existing BVPI calculations |
| Time taken to process Housing Benefit/Council Tax Benefit new claims and change events   | NI 181 | FIN       | CSV              | RSM             |                   |                   |                   |                   | Dept assessing if baseline data can be taken from existing BVPI calculations |

## Housing and Health Portfolio

| Performance Indicator  | Ref                | Portfolio | Dept/<br>Section | Lead<br>Officer | Actual<br>2007/08   | Target<br>2008/09 | Target<br>2009/10 | Target<br>2010/11 | COMMENTS   |
|--|--------------------|-----------|------------------|-----------------|---------------------|-------------------|-------------------|-------------------|--|
| % of decent homes achieved in public sector housing  | LAA SHH<br>7.6a    | SHH       | HSG              | PMM             | awaiting final data |                   |                   |                   |  |
| For vulnerable households in the private sector, the proportion who live in homes that are in a decent condition   | LAA SHH<br>7.6b    | SHH       | PEN              | PMM             |                     |                   |                   |                   |  |
| Number of private sector dwellings improved through First Lets.  | LI 043             | HH        | SAP              | SHM             | 13                  | 14                | 15                | 15                |  |
| Number of empty properties brought back into use (First Lets).   | LI 044             | HH        | SAP              | SHM             | 1                   | 2                 | 2                 | 2                 |  |
| Number of homeless prevented through improved access to private rented sector (First Lets)   | LI 045             | HH        | SAP              | SHM             | 23                  | 24                | 25                | 25                |  |
| Number of Households who consider themselves as homeless, who approached the local housing authority's housing advice service(s), and for whom housing advice casework intervention resolved their situation | LI 046 (BV<br>213) | HH        | HSG              | AHM             | 1.80%               | 1.9%              | 2.0%              | 2.1%              | Dept contacted and asked if this is relevant or if it can be removed |

## Housing and Health Portfolio

| Performance Indicator   | Ref                    | Portfolio | Dept/<br>Section | Lead<br>Officer | Actual<br>2007/08   | Target<br>2008/09 | Target<br>2009/10 | Target<br>2010/11 | COMMENTS                                  |
|---|------------------------|-----------|------------------|-----------------|---------------------|-------------------|-------------------|-------------------|---|
| Local Authority rent collection and arrears: proportion of rent collected   | LI 047<br>(BV 066a)    | HH        | HSG-DR           | HMDR            | 99.40%              | 99.10%            | 99.20%            | 99.30%            |   |
| Average time to re-let local authority housing  | LI 048<br>(BV 212)     | HH        | HSG-PM           | PMM             | 39 days             | 28 days           | 27 days           | 26 days           |   |
| Average re-let times for Local Authority dwellings let in the financial year exc. Difficult to Lets   | LI 049<br>(Local 007b) | HH        | HSG              | AHMN            | 21 days             | 20 days           | 19 days           | 18 days           |   |
| Energy Efficiency – the Local average SAP rating of local authority owned dwellings   | LI 050 (BV 063)        | HH        | HSG-PM           | PMM             | awaiting final data | 69                | 70                | 71                |   |
| The percentage of the council tenants, or a representative sample of council tenant, stating that they are satisfied with the overall service provided by their landlord when surveyed. | LI 051 (BV 074a)       | HH        | HSG              | HHS             | 77% - 06/07         |                   |                   |                   |   |
| Satisfaction of ethnic minority tenants (excluding white minority tenants) with the overall service provided  | LI 052 (BV 074b)       | HH        | HSG-CHM          | HHS             | 67% - 06/07         |                   |                   |                   | suggest more appropriate at section level |
| Satisfaction of non-ethnic minority local authority tenants with the overall service provided by their landlord.  | LI 053 (BV 074c)       | HH        | HSG-CHM          | HHS             | 77% - 06/07         |                   |                   |                   | suggest more appropriate at section level |



## Housing and Health Portfolio

| Performance Indicator   | Ref              | Portfolio | Dept/<br>Section | Lead<br>Officer | Actual<br>2007/08 | Target<br>2008/09 | Target<br>2009/10 | Target<br>2010/11 | COMMENTS                                  |
|---|------------------|-----------|------------------|-----------------|-------------------|-------------------|-------------------|-------------------|---|
| Satisfaction of all tenants of council housing with opportunities for participation in management and decision making in relation to housing services provided by their landlord.   | LI 054 (BV 075a) | HH        | HSG-CHM          | HHS             | 63% - 06/07       |                   |                   |                   | suggest more appropriate at section level |
| Satisfaction of ethnic minority tenants (excluding white minority tenants) with opportunities of participation in management and decision making in relation to housing services provided by their landlord.  | LI 055 (BV 075b) | HH        | HSG-CHM          | HHS             | 67% - 06/07       |                   |                   |                   | suggest more appropriate at section level |
| Satisfaction of non-ethnic minority council housing tenants with their opportunity for participation in management and decision-making in relation to housing services provided by their landlord.  | LI 056 (BV 075c) | HH        | HSG-CHM          | HHS             | 63% - 06/07       |                   |                   |                   | suggest more appropriate at section level |
| Does the Authority follow the Commission for Racial Equality's code of practice in rented housing and the Good practice standards for Social Landlords on tackling harassment included in 'Tackling Racial Harassment' Code of Practice for Social Landlords? | LI 057 (BV 164)  | HH        | HSG              |                 |                   |                   |                   |                   | Suggestion to delete                      |

## Housing and Health Portfolio

| Performance Indicator   | Ref                       | Portfolio | Dept/<br>Section | Lead<br>Officer | Actual<br>2007/08               | Target<br>2008/09    | Target<br>2009/10 | Target<br>2010/11 | COMMENTS  |
|---|---------------------------|-----------|------------------|-----------------|---------------------------------|----------------------|-------------------|-------------------|---|
| Average time to process homelessness applications   | LI 057<br>(Local<br>006b) | HH        | HSG              | AHMS            | 21 days                         | 21 days              | 20 days           | 19 days           |   |
| Refused and deferred houses in multiple occupation (HMO) license applications leading to immigration enforcement activity | NI 012                    | HH        | PEN              | HOPE            | Final guidance yet to be issued | set baseline         |                   |                   |   |
| Number of households living in temporary accommodation  | NI 156                    | HH        | HSG              |                 |                                 |                      |                   |                   | Dept asked to use data from BV203 to set targets or set baseline in 08/09         |
| % non-decent council homes - baseline bv184a  | NI 158                    | HH        | HSG              | PMM             | 8.00%                           | 0%                   | 0%                |                   | Dept contacted - Target required for 2010/11 and query over whether 0% is correct |
| Food establishments in the area which are broadly compliant with food hygiene law   | NI 184                    | HH        | PEN              | FLHM            |                                 | set baseline         |                   |                   |   |
| Tackling Fuel Poverty - on income based benefits living homes with low energy efficiency ratings                          | NI 187<br>LAA             | HH        | SAP              |                 |                                 | LAA target to be set | LAA               | LAA               |   |

## Leader of the Council

| Performance Indicator  | Ref                | Portfolio | Dept/<br>Section | Lead<br>Officer | Actual<br>2007/08                   | Target<br>2008/09 | Target<br>2009/10 | Target<br>2010/11  | COMMENTS  |
|--|--------------------|-----------|------------------|-----------------|-------------------------------------|-------------------|-------------------|--------------------|---|
| The level of equality standards for local government to which the Authority conforms                   | LI 001 (BV 002a)   | LDR       | CSO              | PM              | Level 1                             | Level 2           | Level 2           | level 3            | Dept reviewed target to try to achieve level 3 in 2010/11 - pro-forma needed for committee approval |
| Percentage of Borough Council Employees who feel they are well informed about the Council and its work | LI 008 (Local 002) | LDR       | SAP              | HSP             | Not included in survey in this form |                   | 77%               |                    |   |
| The percentage of citizens satisfied with the overall service provided by the authority                | LI 013 (BV 003)    | LDR       | SAP              | HSP             | 67%                                 | 69%               | 69.5%             | For SMT discussion |   |
| Percentage of local residents who feel they are well informed about the Council and its work           | LI 014 (Local 001) | LDR       | SAP              | HSP             | 61%                                 | 58%               | 60%               | For SMT discussion |   |
| % of people who believe people from different backgrounds get on well together in their local area     | NI 001 LAA         | LDR       | SAP              | HSP             | 71% increase                        |                   |                   |                    |   |
| % of people who feel they can influence decisions in their locality                                    | NI 004 LAA         | LDR       | SAP              | HSP             | 31% increase                        |                   |                   |                    |   |

## Leisure and Youth Portfolio

| Performance Indicator   | Ref              | Portfolio | Dept/<br>Section | Lead<br>Officer | Actual<br>2007/08 | Target<br>2008/09 | Target<br>2009/10 | Target<br>2010/11 | COMMENTS |
|---|------------------|-----------|------------------|-----------------|-------------------|-------------------|-------------------|-------------------|----------|
| Number of green Flag Awards for Parks and Green Spaces  | LAA S.5.3        | LYS       | LSV              | HLS             | 1                 | 2                 |                   |                   |          |
| Percentage of residents satisfied with Parks and Open Spaces.   | LI 019 (BV 119e) | LYS       | LSV              | HLS             | 70%               |                   |                   |                   |          |
| Number of Play Areas provided per 1,000 children under 12 years.  | LI 023           | LYS       | LSV              | HLS             | 3.2               | 3.3               | 3.4               | 3.5               |          |
| Exercise Promotion - number of adult referrals still exercising after one year following completion of initial 12 week programme. | LI 024           | LYS       | LSV              | HLS             |                   | 55%               | 55%               | 55%               |          |
| Exercise Promotion - number of child referrals still exercising after one year following completion of initial 24 week programme. | LI 025           | LYS       | LSV              | HLS             |                   | 45%               | 45%               | 45%               |          |
| Number of Leisure Card holders (residents)  | LI 026           | LYS       | LSV              | HLS             | 23,503            | 23,738            | 23,975            | 24,215            |          |
| Number of visits to leisure centres   | LI 027           | LYS       | LSV              | HLS             | 970,769           | 1,066,970         | 1,077,640         | 1,088,420         |          |
| Percentage of residents satisfied with Sports and Leisure facilities.   | LI 028 (BV 119a) | LYS       | LSV              | HLS             | 58%               |                   |                   |                   |          |
| Adult Participation in Sport  | NI 008           | LYS       | LSV              | HLS             |                   | 21.50%            | 23.50%            | 26%               |          |
| Engagement in the Arts  | LAA<br>NI 011    | LYS       | LSV              | HLS             |                   | set<br>baseline   |                   |                   |          |

## Non-Executive Functions

| Performance Indicator  | Ref              | Portfolio | Dept/<br>Section | Lead<br>Officer | Actual<br>2007/08 | Target<br>2008/09 | Target<br>2009/10 | Target<br>2010/11 | COMMENTS   |
|--|------------------|-----------|------------------|-----------------|-------------------|-------------------|-------------------|-------------------|--|
| Percentage of top-paid 5% local authority staff who are women.                                       | LI 003 (BV 011a) | NEX       | CSO              | PM              | 41.50%            | 37.00%            | 37.00%            | 37.00%            |  |
| The percentage of the top 5% local authority staff who are from an ethnic minority.                  | LI 004 (BV 011b) | NEX       | CSO              | PM              | 2.40%             | 3.60%             | 3.60%             | 3.60%             |  |
| Percentage of the top-paid 5% of staff who have a disability (excluding those in maintained school). | LI 005 (BV 011c) | NEX       | CSO              | PM              | 0.00%             | 3.00%             | 3.00%             | 3.00%             |  |
| The number of working days/shifts per employee lost due to sickness absence                          | LI 006 (BV 012)  | NEX       | CSO              | PM              | 10.85             | 8.30              | 9.50              | 9.00              | Dept reviewed downwards to achievable target via pro-forma for committee approval                |
| Annual employee turnover   | LI 007           | NEX       | CSO              | PM              | 9.85%             | 9.70%             | 9.60%             | 9.50%             | some turnover is healthy, a small reduction year on year indicates effective employment policies |
| The percentage of local authority employees with a disability.                                       | LI 009 (BV 016a) | NEX       | CSO              | PM              | 1.79%             | 3.50%             | 3.50%             | 3.50%             |  |

## Non-Executive Functions

| Performance Indicator   | Ref              | Portfolio | Dept/<br>Section | Lead<br>Officer | Actual<br>2007/08 | Target<br>2008/09 | Target<br>2009/10 | Target<br>2010/11 | COMMENTS   |
|---|------------------|-----------|------------------|-----------------|-------------------|-------------------|-------------------|-------------------|--|
| The percentage of local authority employees from ethnic minority communities.   | LI 010 (BV 017a) | NEX       | CSO              | PM              | 2.7%              | 4.00%             | 4.00%             | 4.00%             | No increase proposed - The figures involved are very and the percentage achieved can vary wildly (either way). BME population numbers have not increased significantly       |
| The percentage of permanent contracted employees having received training in equality awareness or equality management  | LI 011 (PSD4)    | NEX       | CSO              | PM              | 60%               | 60%               | 60%               | 60%               | To take account of the turnover in employees, this maintains a constant level  |
| The percentage of permanent contracted employees having taken part in Performance and Development Review interviews from which an action and development plan has been produced | LI 012 (PSD5)    | NEX       | CSO              | PM              | ?                 | 100%              | 100%              | 100%              |  |
| Percentage of appeals allowed against the authority's decision to refuse planning applications  | LI 022 (BV)      | NEX       | PEN              | HOPE            | 14.0%             | 33.0%             | 33.0%             | 33.0%             | 33% is a national average of appeals allowed and all LPAs are encouraged to measure performance against this; appropriate to keep it at that level and as a departmental PI. |
| Processing of planning applications (Major)   | NI 157a          | NEX       | PEN              | HOPE            | 83%               | 71.00%            | 71.00%            | 71.00%            | Changes to planning processes mean these targets are appropriate   |

## Non-Executive Functions

| Performance Indicator                          | Ref     | Portfolio | Dept/<br>Section | Lead<br>Officer | Actual<br>2007/08 | Target<br>2008/09 | Target<br>2009/10 | Target<br>2010/11 | COMMENTS   |
|--|---------|-----------|------------------|-----------------|-------------------|-------------------|-------------------|-------------------|--|
| Processing of planning applications<br>(Minor) | NI 157b | NEX       | PEN              | HOPE            | 81%               | 77.00%            | 77.00%            | 77.00%            | Changes to planning processes mean these targets are appropriate |
| Processing of planning applications<br>(other) | NI 157c | NEX       | PEN              | HOPE            | 91%               | 91.00%            | 91.00%            | 91.00%            | Changes to planning processes mean these targets are appropriate |

## Safe and Sustainable Neighbourhoods Portfolio

| Performance Indicator   | Ref                          | Portfolio | Dept/<br>Section | Lead<br>Officer | Actual<br>2007/08 | Target<br>2008/09 | Target<br>2009/10 | Target<br>2010/11      | COMMENTS      |
|---|------------------------------|-----------|------------------|-----------------|-------------------|-------------------|-------------------|------------------------|---------------|
| Number of fly-tipping incidents (weighted measure using flycapture database)  | LAA S 5.2                    | SSN       | DSV              | BSM             | 4431              | 3180              | 3100              | 3000                   |               |
| Domestic burglaries per 1,000 households.   | LI 030 (BV 126)              | SSN       | DCS -CP          | CPM             | 17.80             | to be deleted     | to be deleted     | to be deleted          | to be deleted |
| Violence against the person per 1,000 population  | LI 031 (BV 127a)             | SSN       | DCS -CP          | CPM             | 10.60             | to be deleted     | to be deleted     | to be deleted          | to be deleted |
| Vehicle crimes per 1,000 population   | LI 032 (BV 128)              | SSN       | DCS -CP          | CPM             | 9.60              | to be deleted     | to be deleted     | to be deleted          | to be deleted |
| The number of racial incidents recorded by authority per 100,000 population   | LI 033 (BV 174)              | SSN       | DCS -CP          | CPM             | 23                | 15.00             | 15.00             | 15.00                  |               |
| The percentage of racial incidents that resulted in further action  | LI 034 (BV 175)              | SSN       | DCS -CP          | CPM             | 100%              | 100.00%           | 100.00%           | 100.00%                |               |
| Percentage of a sense of questions about addressing domestic violence in which the local authority can answer "yes" | LI 036 (BV 225) & LAA S 1.3e | SSN       | SAP              | CPM             | 81.8%             | 81.8%             | 90.9%             | David Jayne to provide |               |
| Serious violent crime rate LAA  | NI 015                       | SSN       | DCS -CP          | CPM             |                   | cdrp target       | cdrp target       | cdrp target            |               |
| Serious acquisitive crime rate LAA  | NI 016 LAA                   | SSN       | DCS -CP          | CPM             | 19.18             | 16.3              | 16.3              | 16.3                   |               |
| Assault with injury crime rate  | NI 020                       | SSN       | DCS -CP          | CPM             |                   | cdrp target       | cdrp target       | cdrp target            |               |
| CO2 reduction from local authority operations   | NI 185                       | SSN       | PEN              | HOPE            |                   | Set baseline      |                   |                        |               |



## Safe and Sustainable Neighbourhoods Portfolio

| Performance Indicator   | Ref           | Portfolio | Dept/<br>Section | Lead<br>Officer | Actual<br>2007/08 | Target<br>2008/09 | Target<br>2009/10 | Target<br>2010/11 | COMMENTS |
|---|---------------|-----------|------------------|-----------------|-------------------|-------------------|-------------------|-------------------|----------|
| Per capita reduction in CO2 emissions in the LA area  | NI 186<br>LAA | SSN       | PEN              | HOPE            |                   | LAA to confirm    | LAA to confirm    | LAA to confirm    |          |
| Planning to adapt to climate change   | NI 188        | SSN       | PEN              | HOPE            |                   | set baseline      |                   |                   |          |
| Level of air quality – Reduction in NO2 and primary PM10 emissions through local authority's estates and operations             | NI 194        | SSN       | PEN              | HOPE            |                   | set baseline      |                   |                   |          |
| Improved local biodiversity – proportion of Local Sites where positive conservation management has been or is being implemented | NI 197        | SSN       | SAP              | PPM             |                   | set baseline      |                   |                   |          |
| Perceptions of anti-social behaviour  | NI 017<br>LAA | SSN       | SAP              | HSP             | 21%               | reduce            |                   |                   |          |

Are these departmental or section indicators for tracking purposes only?

| Performance Indicator  | Ref | Portfolio | Dept/ Section | Lead Officer | Actual 2007/08 | Target 2008/09 | Target 2009/10 | Target 2010/11 | COMMENTS |
|--|-----|-----------|---------------|--------------|----------------|----------------|----------------|----------------|----------|
| Number of 'hits' on the website (no target to be set - a tracking indicator)             |     |           | CSO           | PM           |                |                |                |                |          |
| Number of calls received in contact centre (no targets to be set - a tracking indicator) |     |           | CSO           | PM           |                |                |                |                |          |



**Report to:** Cabinet

**Subject:** Capital and Revenue Budgets 2007/08 – Carry Forwards

**Date:** 5 June 2008

**Author:** Head of Corporate Services

### **Purpose**

To seek approval to carry forward Capital and Revenue budgets from 2007/08 as additions to the 2008/09 budgets.

### **Background**

- 2.1 The Council's financial procedures allow for the carry forward of capital and revenue budgets to the new financial year where there is an underspending against the approved budget.
- 2.2 The Head of Corporate Services has delegated authority to approve the carry forward of contractually committed schemes above £50,000 for Capital and £10,000 for Revenue, and all schemes under £50,000 for Capital and £10,000 for Revenue subject to reporting on the source of the underspending and the subsequent use of the carry forward to the Portfolio Holder.
- 2.3 Approval of full Council is required for schemes, which are not contractually committed, with a value over £50,000 for Capital and £10,000 for Revenue.

### **Capital Out-turn 2007/08**

- 3.1. The Council's accounts for the financial year ending on 31 March 2008 have been closed down, and figures for capital expenditure are shown in the table below against the current estimate, approved by Cabinet on 21 February 2008 and subsequently by the Personnel and Resources Committee on 14 April 2008 as part of the quarterly budget monitoring process.

- 3.2. The capital carry forward requests total £641,700, which represents an 8.8% slippage against the current capital programme of £7,266,900.

### **Capital Out-turn and Proposed Carry Forwards 2007/08**

| <b>Portfolio</b>                         | <b>Current Estimate<br/>2007/08</b> | <b>Actual Expenditure<br/>2007/08</b> | <b>Variation</b>   | <b>Proposed Carry Forward</b> |
|--|-------------------------------------|---------------------------------------|--------------------|-------------------------------|
|  | £                                   | £                                     | £                  | £                             |
| Leader Safe & Sustainable Neighbourhoods | 6,000                               | 0                                     | (6,000)            | <b>6,000</b>                  |
| Customer Services & Efficiency           | 10,500                              | 9,596                                 | (904)              | <b>0</b>                      |
| Development & Economic Regeneration      | 118,900                             | 117,499                               | (1,401)            | <b>1,400</b>                  |
| Direct Services & Property               | 0                                   | 0                                     | 0                  | <b>0</b>                      |
| Leisure & Youth                          | 1,480,300                           | 1,107,154                             | (373,146)          | <b>237,800</b>                |
| Finance                                  | 860,400                             | 622,952                               | (237,448)          | <b>217,100</b>                |
| Sub-Total                                | 90,600                              | 26,936                                | (63,664)           | <b>63,600</b>                 |
|  | <b>2,566,700</b>                    | <b>1,884,137</b>                      | <b>(682,563)</b>   | <b>525,900</b>                |
| Housing Investment Programme             | 4,700,200                           | 4,295,279                             | (404,921)          | <b>115,800</b>                |
| <b>TOTAL</b>                             | <b>7,266,900</b>                    | <b>6,179,416</b>                      | <b>(1,087,484)</b> | <b>641,700</b>                |

### **Proposed Capital Carry Forwards**

Attached at Appendix 1 are details of the schemes, totalling £641,700, which the Head of Corporate Services has authorised for carry forward in line with the delegation arrangements. It is proposed that budget provision is carried forward to 2008/09. There are no carry forward requests for non-committed schemes in excess of £50,000 in 2007/08, which would require Council approval. The level of funding available to finance the carry-forwards is projected to be sufficient and in line with the estimate.

### **5. Revenue Expenditure and Carry Forward 2007/2008**

The Council's accounts for the financial year ending on 31 March 2008 have been closed down and figures for revenue expenditure are shown in the table below against the current approved estimate.

## Revenue Out-turn and Proposed Carry Forwards 2007/08

| Portfolio                           | Current Estimate<br>2007/2008<br>£ | Actual Expenditure<br>2007/2008<br>£ | Proposed Carry Forward<br>£ | Variation<br>£   |
|-------------------------------------|------------------------------------|--------------------------------------|-----------------------------|------------------|
| Leader                              | 1,859,500                          | 2,118,477                            | 8,700                       | 267,677          |
| Safe & Sustainable Neighbourhoods   | 1,492,700                          | 1,374,543                            | 47,600                      | (70,557)         |
| Customer Services & Efficiency      | 16,800                             | 15,872                               | 62,200                      | 61,272           |
| Development & Economic Regeneration | 604,000                            | 427,011                              | 70,000                      | (106,989)        |
| Direct Services & Property          | 5,351,800                          | 5,222,131                            | 27,200                      | (102,469)        |
| Housing & Health                    | 1,365,700                          | 1,094,000                            | 45,400                      | (226,300)        |
| Leisure & Youth                     | 2,757,200                          | 2,758,168                            | 45,400                      | 46,368           |
| Finance                             | 1,233,600                          | 1,030,403                            | 135,300                     | (67,897)         |
| <b>Sub-total</b>                    | <b>14,681,300</b>                  | <b>14,040,605</b>                    | <b>441,800</b>              | <b>(198,895)</b> |
| Housing Revenue Account             | (117,300)                          | (354,591)                            | 113,300                     | (123,991)        |
| <b>TOTAL</b>                        | <b>14,564,000</b>                  | <b>13,686,014</b>                    | <b>555,100</b>              | <b>(322,886)</b> |

### 6. Proposed Revenue Carry Forwards

Attached at Appendix 2 are details of the schemes, totalling £343,700, which the Head of Corporate Services has authorised for carry forward in line with the delegation arrangements. It is proposed that budget provision is carried forward to 2008/09. Carry forward requests for non-committed schemes in excess of £10,000 are shown at Appendix 3 and these total £211,400.

### 7. Recommendation

Cabinet is recommended to:

- (i) note the capital carry forwards approved by the Head of Corporate Services of £641,700 included in Appendix 1 being amounts of less than £50,000 and committed schemes above £50,000;
  - (ii) note the revenue carry forwards approved by the Head of Corporate Services of £343,700 shown in Appendix 2 being amounts of less than £10,000 and committed schemes above £10,000.
- and,
- (iii) request Council to approve the revenue carry forward of £211,400 as shown in Appendix 3, being non committed schemes in excess of £10,000.

**CAPITAL BUDGET CARRY FORWARDS 2007/2008 TO 2008/2009**  
 Reference A Schemes and Reference B Schemes under £50,000

| PORTFOLIO                           | SCHEME  | PROJECT | 2007/08 APPROVED BUDGET £ | 2007/08 FINAL OUTTURN £ | MAXIMUM CARRY FORWARD £ | REQUESTED CARRY FORWARD £ | REF | REASON FOR CARRY FORWARD   |
|-------------------------------------|---|---------|---------------------------|-------------------------|-------------------------|---------------------------|-----|--|
| SAFE & SUSTAINABLE NEIGHBOURHOODS   | Schemes not subject to Carry Forward requests                               |         | 10,500                    | 9,596                   | (904)                   | 0                         |     |  |
|                                     |   |         | 10,500                    | 9,596                   | (904)                   | 0                         |     |  |
| LEADER                              | Performance Management  | C10200  | 6,000                     | 0                       | (6,000)                 | 6,000                     | B   | Installation delayed due to contractual issues and Transformation Programme.                                   |
|                                     |   |         | 6,000                     | 0                       | (6,000)                 | 6,000                     |     |  |
| CUSTOMER SERVICES & EFFICIENCY      | Remote Access for Officers<br>Schemes not subject to Carry Forward requests | C11607  | 13,000                    | 11,600                  | (1,400)                 | 1,400                     | B   | To support 2008/09 programme.  |
|                                     |   |         | 105,900                   | 105,899                 | (1)                     | 0                         |     |  |
|                                     |   |         | 118,900                   | 117,499                 | (1,401)                 | 1,400                     |     |  |
| DEVELOPMENT & ECONOMIC REGENERATION |   |         |                           |                         |                         |                           |     |  |
|                                     |   |         | 0                         | 0                       | 0                       | 0                         |     |  |
| DIRECT SERVICES & PROPERTY          | DDA Compliance Works  | C11100  | 29,900                    | 13,062                  | (16,838)                | 16,800                    | A   | Works ordered but not delivered.   |
|                                     | Safety Surface Renewal  | C13000  | 28,000                    | 5,800                   | (22,200)                | 22,200                    | A   | To fund large surfacing project in 2008/09 - order placed.   |
|                                     | Garden Waste Scheme   | C13502  | 31,400                    | 18,400                  | (13,000)                | 13,000                    | B   | Order delayed due to uncertain takeup following continuance of summer service, and construction work in depot. |
|                                     | Flooding  | C14500  | 10,000                    | 0                       | (10,000)                | 10,000                    | B   | Awaiting approval of report on usage.  |
|                                     | General Equipment   | C15006  | 10,000                    | 2,000                   | (8,000)                 | 8,000                     | B   | Awaiting service agreement with Nottinghamshire County Council.  |
|                                     | Refuse Freighter - FN07 BVB   | C15024  | 136,000                   | 118,580                 | (17,420)                | 17,400                    | A   | Bin weighing & signage not completed as programmed in 2007/08.   |
|                                     | Refuse Freighter - FN07 BVC   | C15025  | 135,000                   | 115,780                 | (19,220)                | 1,500                     | A   | Bin weighing & signage not completed as programmed in 2007/08.   |
|                                     | Refuse Freighter - FN07 BVD   | C15026  | 135,000                   | 115,780                 | (19,220)                | 19,200                    | A   | Bin weighing & signage not completed as programmed in 2007/08.   |
|                                     | Refuse Freighter - FN07 BVF   | C15027  | 135,000                   | 115,780                 | (19,220)                | 19,200                    | A   | Bin weighing & signage not completed as programmed in 2007/08.   |
|                                     | Refuse Freighter - FN07 BVG   | C15028  | 135,000                   | 115,780                 | (19,220)                | 18,000                    | A   | Bin weighing & signage not completed as programmed in 2007/08.   |
|                                     | Refuse Freighter - FN07 BVH   | C15029  | 135,000                   | 112,980                 | (22,020)                | 19,200                    | A   | Bin weighing & signage not completed as programmed in 2007/08.   |
|                                     | Refuse Freighter - FJ57 FTX   | C15030  | 135,000                   | 113,730                 | (21,270)                | 21,300                    | A   | Bin weighing & signage not completed as programmed in 2007/08.   |
|                                     | Quad Bike - replace X795 ENU  | C15040  | 12,000                    | 0                       | (12,000)                | 12,000                    | B   | Awaiting service agreement with Nottinghamshire County Council.  |
|                                     | Plastics/Cardboard - replace X436 VAY                                       | C15052  | 40,000                    | 0                       | (40,000)                | 40,000                    | A   | Delay due to lack of vehicle availability.   |
|                                     | Schemes not subject to Carry Forward requests                               |         | 373,000                   | 259,482                 | (113,518)               | 0                         |     |  |
|                                     |   |         | 1,480,300                 | 1,107,154               | (373,146)               | 237,800                   |     |  |

CAPITAL BUDGET CARRY FORWARDS 2007/2008 TO 2006/2009  
Reference A schemes and Reference B Schemes under £50,000

| PORTFOLIO        | SCHEME  | PROJECT         | 2007/08 APPROVED BUDGET £ | 2007/08 FINAL OUTTURN £ | MAXIMUM CARRY FORWARD £ | REQUESTED CARRY FORWARD £ | REF    | REASON FOR CARRY FORWARD   |  |
|------------------|---|-----------------|---------------------------|-------------------------|-------------------------|---------------------------|--------|--|--|
| LEISURE & YOUTH  | Bestwood Country Park Drain & Level Pitch     | C17005          | 75,200                    | 71,926                  | (3,274)                 | 3,300                     | A      | Contract 90% complete.   |  |
|                  | Edison Way - Move Ball Court                  | C17007          | 32,200                    | 23,527                  | (8,673)                 | 8,700                     | A      | Work agreed and ordered.   |  |
|                  | Gedling Comprehensive - Multi Games Provision | C17008          | 100,000                   | 74,714                  | (25,286)                | 25,300                    | A      | Delay in signing agreement with school, but orders now placed.                                 |  |
|                  | Gedling School New Leisure                    | C17009          | 41,000                    | 0                       | (41,000)                | 41,000                    | A      | Delay in signing agreement with school which has now been signed, and orders placed.           |  |
|                  | Bigwood School Community Sports Facility      | C17022          | 5,000                     | 2,500                   | (2,500)                 | 2,500                     | A      | Work agreed - ongoing programme  |  |
|                  | Relocation of Teal Close Football Facilities  | C17023          | 10,000                    | 8,260                   | (1,740)                 | 1,700                     | A      | Work agreed - ongoing programme  |  |
|                  | Amot Hill Park - Replace Bowls Pavilion       | C17028          | 105,000                   | 5,383                   | (99,617)                | 99,600                    | A      | Delay in planning permission and finding suitable contractor, but work now agreed and ordered. |  |
|                  | Resite Play Area Rutland Road                 | C17030          | 23,800                    | 12,769                  | (11,031)                | 11,000                    | A      | Work agreed and ordered.   |  |
|                  | Honeywood Gardens Community Centre            | C21000          | 31,100                    | 4,893                   | (26,207)                | 24,000                    | A      | Work agreed, awaiting executive decision.  |  |
|                  | Schemes not subject to Carry Forward requests |                 | 437,100                   | 418,980                 | (18,120)                | 0                         |        |  |  |
|                  |   |                 | 860,400                   | 622,952                 | (237,448)               | 217,100                   |        |  |  |
|                  | FINANCE                                       | Aid to Parishes | C22000                    | 90,600                  | 26,936                  | (63,664)                  | 63,600 | A  | Letters from Parishes requesting carry forwards to fund significant schemes in future years. |
|                  |   |                 | 90,600                    | 26,936                  | (63,664)                | 63,600                    |        |  |  |
| HOUSING & HEALTH | Disabled Facilities Grants                    | C16016          | 562,100                   | 551,146                 | (10,954)                | 11,000                    | A      | Grants approved but works not complete.  |  |
|                  | Home Repairs Assistance                       | C16017          | 60,000                    | 50,914                  | (9,086)                 | 9,100                     | A      | Grants approved but works not complete.  |  |
|                  | Renovation Grants - Landlords                 | C16018          | 15,000                    | 0                       | (15,000)                | 15,000                    | B      | To fund additional private sector grants in 2008/09.   |  |
|                  | Renovation Grants                             | C16019          | 196,900                   | 191,616                 | (5,284)                 | 5,300                     | A      | Grants approved but works not complete   |  |
|                  | Warm Front Surveys                            | C16020          | 13,500                    | 11,205                  | (2,295)                 | 2,300                     | A      | Contract agreed but not complete.  |  |
|                  | Welfare Adaptations OAP/Disabled              | C30001          | 201,000                   | 189,972                 | (31,028)                | 31,000                    | A      | Adaptation schemes committed but not complete by year end.                                     |  |
|                  | Elderly Support                               | C30011          | 30,000                    | 20,177                  | (9,823)                 | 9,400                     | A      | Wired scheme upgrades which have been surveyed and identified                                  |  |
|                  | Passenger Lifts                               | C30013          | 192,400                   | 114,799                 | (77,601)                | 32,700                    | A      | Lift works in progress but not complete.   |  |
|                  | Schemes not subject to Carry Forward requests |                 | 3,429,300                 | 3,185,449               | (243,851)               | 0                         |        |  |  |
|                  |   |                 | 4,700,200                 | 4,295,278               | (404,922)               | 115,800                   |        |  |  |
| GRAND TOTAL      |   | 7,266,900       | 6,179,416                 | (1,087,484)             | 641,700                 |                           |        |  |  |

REVENUE BUDGET CARRY FORWARDS 2007/2008 TO 2008/2009

APPENDIX 2

ALL COMMITTED REVENUE CARRY FORWARD REQUESTS, PLUS UNCOMMITTED REVENUE REQUESTS UNDER £10,000

Refs

- A Work Committed (Ordered/Contract Agreed)
- B Non-Committed Revenue Budget Carry Forward requests under £10,000

| PORTFOLIO                      | SCHEME                        | ACCOUNT  | COST CENTRE | SUB ANALYSIS | 2007/08 APPROVED BUDGET | 2007/08 FINAL OUTTURN | MAXIMUM CARRY FORWARD | REQUESTED CARRY FORWARD | REASON FOR CARRY FORWARD |  |
|--------------------------------|-------------------------------|----------|-------------|--------------|-------------------------|-----------------------|-----------------------|-------------------------|--------------------------|--|
|                                |                               |          |             |              |                         |                       |                       |                         | Ref:                     | Details  |
| LEADER                         | Office Equipment              | 4070     | R1351       | 1930         | 1,500                   | 191                   | 1,309                 | 1,300                   | A                        | Furniture for Planning Meeting Room to be used for Peer Review interviews  |
|                                | Other Publications            | 4430     | R1351       | 3370         | 15,000                  | 0                     | 15,000                | 6,400                   | A                        | Contacts delivery delayed to April due to Easter break   |
|                                | General Office Equipment      | 4070     | R2010       | 1930         | 2,500                   | 1,255                 | 1,245                 | 1,000                   | A                        | Scanning 2006 and 2007 information to disc   |
|                                |                               |          |             |              | 19,000                  | 1,446                 | 17,554                | 8,700                   |                          |  |
| SAFE &                         | Consultancy                   | 4250     | R1110       | 2370         | 30,600                  | 24,909                | 5,691                 | 5,700                   | A                        | Cover for vacant post - consultant unable to start work until beginning of March, carry forward request will cover part of costs until end of June |
| SUSTAINABLE NEIGHBOURHOODS     | Contaminated Land             | 4180     | R1110       |              | 38,800                  | 27,051                | 11,749                | 11,700                  | A                        | Works in Progress at two sites in Colwick  |
|                                | Projects & Activities         | 4375     | R1145       | 3135         | 12,000                  | 0                     | 12,000                | 3,200                   | A                        | Radio Scheme Installation  |
|                                | Community Protection Wardens  | salaries | R1145       |              | 185,700                 | 159,188               | 26,512                | 19,200                  | A                        | Remainder of 1 year contract for 2 wardens   |
|                                | Funding for Community Wardens | 9130     | R1145       | 8100         | (74,500)                | (40,572)              | (33,928)              | (19,200)                | A                        | Funding from NCC for Wardens   |
|                                | Area Based Initiatives        | 4536     | R1370       |              | 22,500                  | 10,150                | 12,350                | 1,800                   | A                        | Consultants commissioned for Equalities based work   |
|                                |                               |          |             |              | 215,100                 | 180,726               | 34,374                | 36,100                  | B                        | Netherfield Youth Diversionary Work (Executive Decision 371)   |
| CUSTOMER SERVICES & EFFICIENCY | Consultancy Fees              | 4250     | R2120       | 2705         | 18,000                  | 8,566                 | 9,434                 | 9,400                   | B                        | Warren Hill Enviro Clean Up (Executive Decision 365)   |
|                                | Software Licence              | 4150     | R2120       | 2160         | 102,000                 | 92,856                | 9,144                 | 5,400                   | A                        | Newslead Physical Enviro Improvements (Executive Decision 333)   |
|                                | ICT Business Continuity       | 4060     | R2160       | 1775         | 8,700                   | 4,925                 | 3,775                 | 3,700                   | B                        | Honeywood Gardens Youth Sports Project (Executive Decision 364)  |
|                                | Software Licence              | 4090     | R6130       | 1950         | 4,500                   | 576                   | 3,924                 | 3,900                   | B                        | Community Engagement Standards Assessment (Executive Decision 334)   |
|                                |                               |          |             |              | 133,200                 | 106,923               | 26,277                | 22,400                  |                          |  |
| ECON DEV                       | Consultancy                   | 4250     | R1190       | 2370         | 25,900                  | 20,037                | 5,863                 | 5,900                   | B                        | In support of Gedling Transformation Project   |
|                                | Building Control              | 1530     | R1280       | 5401         | 3,600                   | 2,343                 | 1,258                 | 1,000                   | A                        | Valid document management system upgrade   |
|                                | Arnold Town Master Plan       | 4250     | R1333       | 2370         | 10,000                  | 6,666                 | 3,334                 | 3,300                   | A                        | In support of ICT Business Continuity External Networks Standards Compliance   |
|                                |                               |          |             | 39,500       | 29,046                  | 10,455                | 10,200                |                         |                          | Implementation of Planning Act delayed Training Day for staff Regeneration and Renewal advertisements placed                                       |



| PORTFOLIO              | SCHEME                                     | ACCOUNT | COST CENTRE | SUB ANALYSIS | 2007/08 APPROVED BUDGET | 2007/08 FINAL OUTTURN | MAXIMUM CARRY FORWARD | REQUESTED CARRY FORWARD | REASON FOR CARRY FORWARD |  |  |
|------------------------|--|---------|-------------|--------------|-------------------------|-----------------------|-----------------------|-------------------------|--------------------------|--|--|
|                        |  |         |             |              |                         |                       |                       |                         | Ref: a/b                 | Details  |  |
| DIRECT SERVICES        | Direct Services Admin Consultancy          | 4250    | R3000       | 2370         | 10,000                  | 8,610                 | 1,390                 | 1,400                   | B                        | Consultancy budget required for implementation of Inventory module               |  |
|                        | Domestic & Twin Bin Consultancy            | 4250    | R3430       | 2370         | 185,800                 | 152,000               | 33,800                | 33,800                  | A                        | Entec Project partly completed   |  |
|                        | Domestic & Twin Bin Contributions          | 9150    | R3430       | 8108         | (185,800)               | (152,000)             | (33,800)              | (33,800)                | A                        | Entec Project partly completed   |  |
|                        | Public Conveniences Maintenance            | 2080    | R3500       | 1680         | 5,900                   | 2,597                 | 1,800                 | 1,800                   | A                        | Deep clean remaining toilet blocks prior to decoration                           |  |
|                        | Public Conveniences General Repairs        | 2020    | R3500       | 1030         | 11,100                  | 6,802                 | 4,298                 | 4,100                   | A                        | Internal decoration of all toilet blocks   |  |
|                        | Public Offices Alterations                 | 2020    | R3590       | 1030         | 32,300                  | 21,278                | 11,022                | 6,500                   | A                        | Alterations to offices following GTP restructure                                 |  |
|                        | Depot Maintenance                          | 2080    | R3580       | 1660         | 15,700                  | 2,610                 | 13,090                | 13,100                  | A                        | Replacement shower and toilet facilities (Budget approved at quarter 3).         |  |
|                        | Depot Contributions from NCC               | 9130    | R3580       | 8100         | (9,700)                 | 0                     | (9,700)               | (9,700)                 | A                        | Contribution to shower block to be raised when work commences                    |  |
|                        |  |         |             |              | 65,300                  | 41,887                | 23,403                | 17,200                  |                          |  |  |
|                        |  |         |             |              | 126,800                 | 95,031                | 31,769                | 8,600                   |                          | B  | This sum is the remainder of the Homeless Grant 2007/08, which must be spent on Homeless Prevention, therefore requires carrying forward to 2008/09 (a portion of the grant was vired into salaries in 2007/08 to support extra staffing resource for this purpose). |
| HOUSING &              | Housing Grant                              | 1000    | R4100       | 5000         |                         |                       |                       |                         |                          | Ordered and due to be installed 7th April 08                                     |  |
| HEALTH                 | Homeless IT Package                        | 4365    | R4150       | 3120         | 9,600                   | 1,715                 | 7,885                 | 7,900                   | A                        |  |  |
|                        |  |         |             |              | 136,400                 | 96,746                | 39,654                | 16,500                  |                          |  |  |
| LEISURE & YOUTH        | Recreation Grounds - Base Maintenance      | 2082    | R5145       |              | 17,800                  | 12,834                | 4,966                 | 5,000                   | A                        | Orders placed for benches (delay in delivery), sand slitting on football pitches |  |
|                        | Redhill LC - Base Maintenance              | 2082    | R5270       |              | 18,100                  | 11,157                | 6,943                 | 7,000                   | A                        | Work delayed by school, new staff now running project                            |  |
|                        | Arts - Grants                              | 4365    | R5500       | 2875         | 2,300                   | 1,270                 | 1,030                 | 1,000                   | A                        | Works agreed - funding for cinema project  |  |
|                        | Sports Development - Rents                 | 2170    | R5550       |              | 2,700                   | 290                   | 2,410                 | 2,400                   | B                        | Funding of coaching sessions agreed - room hire for sessions                     |  |
|                        | Sports Development - Publicity & Promotion | 4435    | R5550       |              | 1,700                   | 0                     | 1,700                 | 1,700                   | B                        | Funding of coaching sessions agreed - promotion of sessions                      |  |
|                        | Sports Development - Sports Forum          | 4375    | R5550       | 3143         | 5,000                   | 0                     | 5,000                 | 5,000                   | A                        | External funding for Sports Forum, been re-established                           |  |
|                        | Sports Development Funding                 | 9150    | R5550       | 8108         | (7,000)                 | (2,000)               | (5,000)               | (5,000)                 | A                        | Funding for Sports Forum from NCC  |  |
|                        | Exercise Promotions - Activity Friends     | 4375    | R5560       | 3139         | 9,800                   | 1,037                 | 8,763                 | 8,800                   | B                        | Externally funded ongoing programme  |  |
|                        | Exercise Promotions funding                | 9150    | R5560       | 8108         | (19,800)                | (11,000)              | (8,800)               | (8,800)                 | B                        | Funding for Activity Friends scheme from NCC                                     |  |
|                        |  |         |             |              | 30,600                  | 13,588                | 17,012                | 17,100                  |                          |  |  |
| FINANCE                | Consultancy Fees                           | 4250    | R6010       | 2370         | 44,200                  | 38,290                | 5,910                 | 5,900                   | A                        | 15 days Audit Bentley Jennison   |  |
|                        | Consultancy Fees                           | 4250    | R6051       | 2370         | 12,500                  | 4,093                 | 8,407                 | 8,400                   | A                        | Payroll Developments including self service                                      |  |
|                        | Financial Services Agency staff            | 1100    | Div 805     |              | 47,500                  | 2,401                 | 45,099                | 12,000                  | A                        | Temporary Creditors Position   |  |
|                        | Members Pot                                | 4375    | R6260       | 3135         | 50,000                  | 43,800                | 6,200                 | 6,200                   | B                        | Members Pot Initiatives  |  |
|                        | IBS Projects & Activities                  | 4375    | R6470       | 3105         | 13,500                  | 0                     | 13,500                | 3,300                   | B                        | IBS/OPENEX development   |  |
|                        | Local Hsg Allowance                        | 4375    | R6475       | 3135         | 99,200                  | 42,205                | 56,995                | 54,900                  | A                        | Local Housing Allowance new scheme   |  |
|                        | Course Fees                                | 1530    | R6480       | 5401         | 6,800                   | 4,477                 | 2,323                 | 2,000                   | A                        | IRRV Pre Examination Course  |  |
|                        | Housing Benefit Admin Miscellaneous        | 4410    | R6480       |              | 24,800                  | 10,643                | 14,157                | 9,500                   | B                        | Benefits Take Up Drive Initiatives   |  |
|                        |  |         |             |              | 298,500                 | 145,909               | 152,591               | 102,200                 |                          |  |  |
|                        |  |         |             |              | 937,600                 | 616,280               | 321,320               | 230,400                 |                          |  |  |
| SUB TOTAL GENERAL FUND |  |         |             |              |                         |                       |                       |                         |                          |  |  |

| PORTFOLIO               | SCHEME  | ACCOUNT      | COST CENTRE    | SUB ANALYSIS | 2007/08 APPROVED BUDGET | 2007/08 FINAL OUTTURN | MAXIMUM CARRY FORWARD | REQUESTED CARRY FORWARD | REASON FOR CARRY FORWARD |  |
|-------------------------|---|--------------|----------------|--------------|-------------------------|-----------------------|-----------------------|-------------------------|--------------------------|--|
|                         |   |              |                |              |                         |                       |                       |                         | Ref: a/b                 | Details  |
| HOUSING REVENUE ACCOUNT | Sheltered Internal Decorations<br>Sheltered Planned Maintenance | 2050<br>4090 | R9056<br>R9056 | 2280         | 17,200                  | 13,855                | 3,345                 | 3,300                   | A                        | To contribute to planned decoration works to courts<br>Two schemes from 2007/08 Resource Development Bids.<br>Computers for Warden Aided Courts ordered with IT and chairs for courts awaited.<br>Owing to the delay in the Stock Transfer process, salary savings are required to fund appointment of agency staff due to stock transfer secondments and the need to provide continuity of service. |
|                         |   |              |                |              | 31,500                  | 0                     | 31,500                | 31,500                  | A                        |  |
|                         |   | (78,500)     | 78,500         | 78,500       | A                       |                       |                       |                         |                          |  |
|                         |   |              |                |              | 48,700                  | (64,645)              | 113,345               | 113,300                 |                          |  |
| <b>GRAND TOTAL</b>      |   |              |                |              | 986,300                 | 551,635               | 434,665               | 343,700                 |                          |  |

REVENUE BUDGET CARRY FORWARDS 2007/2008 TO 2008/2009

NON COMMITTED REVENUE BUDGET CARRY FORWARD REQUESTS OVER £10,000

| PORTFOLIO                         | SCHEME   | ACCOUNT | COST CENTRE | SUB ANALYSIS | 2007/08 APPROVED BUDGET £ | 2007/08 FINAL OUTTURN £ | MAXIMUM CARRY FORWARD £ | REQUESTED CARRY FORWARD £ | REASON FOR CARRY FORWARD  |
|-----------------------------------|--|---------|-------------|--------------|---------------------------|-------------------------|-------------------------|---------------------------|---|
| SAFE & SUSTAINABLE NEIGHBOURHOODS | Operational Equipment  | 4090    | R1145       | 1950         | 17,000                    | 5,486                   | 11,514                  | 11,500                    | To pool budget with successful growth bid to enable the Authority better value by expanding the CCTV system in one go                                   |
|                                   |  |         |             |              | 17,000                    | 5,486                   | 11,514                  | 11,500                    |   |
| CUSTOMER SERVICES & EFFICIENCY    | Computer Operational Equipment<br>Consultancy Fees - Data Security Review<br>Consultancy Fees - CRM  | 4060    | R2120       | 1790         | 32,800                    | 21,948                  | 10,852                  | 10,800                    | In support of Agresso Upgrade   |
|                                   |  | 4250    | R2120       | 2725         | 15,000                    |                         | 15,000                  | 15,000                    | In support of Data Security Review  |
|                                   |  | 4250    | R2166       | 2370         | 47,500                    |                         | 47,500                  | 14,000                    | In support of Gedling Transformation Project  |
| ECON DEV                          | Local Plan Review  | 4415    | R1200       |              | 95,300                    | 21,948                  | 73,352                  | 39,800                    |   |
|                                   |  |         |             |              | 81,800                    | 21,961                  | 59,839                  | 59,800                    | Public enquiry delayed due to the core strategy review being put back   |
| DIRECT SERVICES                   | Car Park Maintenance   | 2080    | R3150       | 1660         | 10,000                    | 0                       | 10,000                  | 10,000                    | To fund costs of transition due to decriminalisation of parking and subsequent transfer to NCP. Includes notification and signage.                      |
|                                   |  |         |             |              | 10,000                    | 0                       | 10,000                  | 10,000                    |   |
| HOUSING & HEALTH                  | Sanctuary Scheme   | 4375    | R4340       | 3118         | 36,000                    | 7,074                   | 28,926                  | 28,900                    | Official launch March 08, prior to this date cases were trialed, expecting significant uptake of request for service as significant interests in scheme |
|                                   |  |         |             |              | 36,000                    | 7,074                   | 28,926                  | 28,900                    |   |
| LEISURE SERVICES                  | Youth Co-ordination<br>Exercise Promotions - Heartbeats<br>Exercise Promotions - YPPM<br>Exercise Promotions Heartbeat funding<br>Exercise Promotions YPPM funding | 4375    | R5025       | 3135         | 82,600                    | 54,273                  | 28,327                  | 28,300                    | Contribution to Community Investment Fund   |
|                                   |  | 4375    | R5560       | 3136         | 13,500                    | 3,360                   | 10,140                  | 10,100                    | Externally funded ongoing programme   |
|                                   |  | 4375    | R5560       | 3142         | 19,900                    | 9,104                   | 10,796                  | 10,800                    | Externally funded ongoing programme   |
|                                   |  | 9150    | R5560       | 8147         | (42,200)                  | (21,477)                | (20,723)                | (10,100)                  | Funding from Gedling PCT  |
| FINANCE                           | Fin Svs Agency Staff   | 1100    | Div 805     |              | 73,800                    | 45,260                  | 28,540                  | 28,300                    |   |
|                                   |  |         |             |              | 47,500                    | 2,401                   | 45,099                  | 33,100                    | In support of Agresso upgrade   |
| GRAND TOTAL                       |  |         |             |              | 361,400                   | 104,129                 | 257,271                 | 211,400                   |   |