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**Lead Officers**

Code	Title	Name
AHMN	Area Housing Manager North	Alison Bennett
AHMS	Area Housing Manager South	Jacque Beacroft
BCM	Building Control Manager	Dave Ewing
BSM	Business Support Manager	Caroline McKenzie
CE	Chief Executive	Peter Murdock
COM	Communications Manager	Vacant
CPM	Community Partnerships Manager	David Jayne
DCE	Deputy Chief Executive	Petar Kanuritch
DCM	Development Control Manager	Nick Morley
E&VM	Estates And Valuation Manager	Vacant
EPM	Environmental Protection Manager	Andy Callingham
FLHM	Food, Licencing, Health&Safety Manager	Stephen Nickolls
FM	Facilities Manager	Steve Wiseman
FRM	Fleet And Refuse Manager	Richard Greenhalgh
FSM	Financial Services Manager	Alison Ball
HBM	Housing Benefits Manager	Viv Butler
HBSO	Housing Benefit Support Officer	Paul Whitworth
HCS	Head Of Corporate Services	Mark Kimberley
HDS	Head of Direct Services	Dave Parton
HHS	Head of Housing Service	Lynn Clayton
HLS	Head of Leisure Services	Keith Tansley
HOCSOD	Head Of Customer Services And Organisational Development	Janet Brothwell
HDCS	Head Of Democratic and Community Services	Sue Sale
HOPE	Head Of Planning And Environment	Peter Baguley
HSP	Head Of Strategy and Performance	Stephen Bray
ITP MGR	IT Projects Manager	Mark Lane
ITT MGR	IT Technical Manager	Gary Bennett
LFAO	Leisure Finance And Administration Officer	Clare Spencer
LFO	Leisure Facilities Officer	Jayne Cox
LRO	Leisure Resources Officer	Andy Bowers
PA	Principal Accountant (Treasury)	Sue Healey
PAC	Principal Accountant (Capital)	Nicola Gascoigne
PAFP	Principal Accountant (Financial Planning)	Roger Downing
PAO	Democratic Services Manager	David Graham
PM	Personnel Manager	David Archer
PMM	Property Maintenance Manager	Diane Grattage
PPM	Planning Policy Manager	Roger Howe
PSCM	Parks and Street Care Manager	Phil Hollland
RSM	Revenue Services Manager	John Vickers
RSM	Resource Services Manager	Vince Rimmington
SAO	Safety Officer	Barry Saunders
SCO	Scrutiny Officer	Tracy Lack
SEO	Strategy and Enabling Officer	Anne Tomanek

**Grand Summary**  
**Revenue Quarterly Budgetary Control Report**      **Period 200706**

	Current Approved Budget	Profiled Budget	Actual to date	Variance	%	Projected Outturn	Projected Annual Variance
	£	£	£	£		£	£
Leader Portfolio	1,995,200	1,445,455	1,341,026	-104,429	-7	1,986,500	-8,700
<b>Safe &amp; Sustainable Neighbourhoods Portfolio</b>	1,539,400	576,800	228,519	-348,281	-60	1,533,600	-5,800
Development & Econ Regen Portfolio	535,700	88,325	91,035	2,710	3	555,200	19,500
Direct Services & Property Portfolio	5,384,100	2,538,550	2,354,493	-184,057	-7	5,406,300	22,200
Housing & Health Portfolio	1,414,800	295,262	226,603	-68,660	-23	1,420,500	5,700
Leisure & Youth <b>Portfolio</b>		621,245	406,214	-215,031	-35	2,650,000	27,500
Finance & IT Portfolio		2,563,359	2,286,601	-276,758	-11	1,127,700	-83,300
<b>Total General Fund</b>	<b>14,702,700</b>	<b>8,128,997</b>	<b>6,934,491</b>	<b>-1,194,506</b>	<b>-15</b>	<b>14,679,800</b>	<b>-22,900</b>
<b>Cabinets General Fund Maximum Budget</b>	<b>14,786,400</b>					<b>14,679,800</b>	<b>-106,600</b>
<b>Housing Revenue Account</b>	<b>-363,200</b>	<b>-1,722,250</b>	<b>3,037,115</b>	<b>4,759,365</b>	<b>-276</b>	<b>-371,800</b>	<b>-8,600</b>
<b>Cabinets HRA Maximum Budget</b>	<b>-329,300</b>					<b>-371,800</b>	<b>-42,500</b>

**LEADER PORTFOLIO**

**BUDGETARY CONTROL REPORT - SEPTEMBER 2007**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<b><u>Elections</u></b>	£'000	£'000			
Employee Expenses	86.1	67.5	18.6		
Premises	14.0	11.2	2.8		
Supplies & Services	37.2	54.0		16.8	} Net saving of £5,200 on district elections.
Income	(12.2)	(12.8)	0.6		
<b><u>Cabinet Office</u></b>					
Supplies & Services	113.8	122.8		9.0	} Delivery of Community Strategy funded by NCC.
Income	(424.0)	(433.0)	9.0		
<b><u>Corporate Management</u></b>					
Employee Expenses	244.4	239.4		5.0	} Transfer of salary savings to consultancy to cover vacant post.
Supplies & Services	166.9	171.9	5.0		
<b><u>Postages</u></b>					
Supplies & Services	53.5	50.0	3.5		Savings due to pricing restructure.
<b><u>All other budget heads</u></b>	1,715.5	1,715.5			
<b>PORTFOLIO TOTAL</b>	<b>1,995.2</b>	<b>1,986.5</b>	<b>39.5</b>	<b>30.8</b>	<b>Net Portfolio Total £8,700 Favourable</b>

## Leader of the Council

TASK	Portfolio	Dept/ Section	Lead Officer	Outcome/ Output	Target	Status at 30.9.07	Comments
Review corporate priorities with new administration and ensure these are effectively communicated and feed into future service planning	LDR	SAP	CE	Clear statement of priorities that influence service and financial planning	Sep-07	G	
Develop and implement action plan for council vision	LDR	Various	CE	Framework for the future organisation of the council	To be confirmed	G	
Produce new Strategic Corporate Plan, incorporating Best Value requirements, to reflect revised priorities and role of document post White Paper	LDR	SAP	HSP	Updated, focused, practical statement of Borough Council Aims and Priorities, linked to wider Community Strategy priorities and outcomes, showing how these will be delivered (likely to link with vision action plan delivery).	March 2008 (BVPP interim update June 2007 if still required)	G	
Review corporate consultation framework	LDR	SAP	HSP	Better, more co-ordinated consultation to inform decision making, making use of most appropriate techniques	To be confirmed	G	
Coordinate the council's approach to the developing Core Cities agenda, to include work on any future Multi Area Agreement	LDR	SAP	HSP	To contribute to economic, social and environmental vitality of Greater Nottingham overall, while ensuring specific needs of the Borough are addressed	To be confirmed	G	

## Leader of the Council

TASK	Portfolio	Dept/ Section	Lead Officer	Outcome/ Output	Target	Status at 30.9.07	Comments
Programme and begin implementation of review of Gedling Community Strategy	LDR	SAP	HSP	Clearly expressed vision and priorities to drive future work of Gedling Partnership, through which quality of life will be improved	Complete review by June 2008	G	
Co-ordinate the Council's approach to Comprehensive Performance Assessment, to include leading arrangements for corporate reassessment, lead role on Direction of Travel, Value-for-Money self-assessment and any Use of Resources inspection	LDR	SAP	HSP	Fair assessment of the Council's performance, based on high quality, accurate evidence submitted	Recategorisation request tbc Corporate self-assessment tbc VFM Self Assessment (if required) - Jul 07 DoT - tbc UoR inspection - Nov 07	G	

## Leader of the Council

TASK	Portfolio	Dept/ Section	Lead Officer	Outcome/ Output	Target	Status at 30.9.07	Comments
Corporate Governance Framework annual review.	LDR	CSV-AUD	RSM	Assurance that governance arrangements are being applied to a satisfactory standard.	May-07	G	Completed
Develop and implement action plan for council vision	LDR	CSV	DCE	Framework for the future organisation of the council	To be confirmed	G	
Reviewing actions necessary to achieve level 2 of the revised equality standards	LDR	CSO	HCSO	Ensuring equality of access to services and employment to meet statutory duties	31st March 2008	G	CEG refreshed to reflect new structure, and workbooks to be amended accordingly. All workbooks to be updated levels 1 & 2 by 11th December
Carry out an employee survey	LDR	CSO	HCSO	Development of high performing culture	31st July 2007	G	Submission to the Best Council's Competition has provided information on employee attitudes. Further work to be done to analyse and action plan these
Review People Management Strategy in the light of the implementation of the Council's Vision	LDR	CSO	HCSO	Ensuring a workforce resourced and skilled to deliver the vision	31st July 2007	A	Draft revised strategy agreed by SMT to be presented to JCSC on 31st October and to P&R on 3rd December for approval



Improvement Tasks

Leader of the Council

TASK	Portfolio	Dept/ Section	Lead Officer	Outcome/ Output	Target	Status at 30.9.07	Comments
Carry out induction training for new staff on Freedom of Information, Data Protection, Human Rights Act, Regulation of Investigator Powers Act	LDR	DCS	HDCS	A well informed work force	Apr-08	G	
Devise and implement an induction programme for new members following the borough council election	LDR	DCS	HDCS	Increased member capacity	Jul-08	G	
Member Induction and Training in Scrutiny	LDR	DCS	HDCS	Improved scrutiny and member capacity	30th Sept 2007	G	
<b>Determine the Council's approach to issues arising from the Local Government White Paper and subsequent legislation and implement</b>	LDR	DCS	CE	Programme of activities that address relevant White Paper issues including, leadership, community engagement, place shaping, shared services and customer focus	Various - to be confirmed	G	
Development of Scrutiny Toolkit	LDR	DCS	HDCS	Improved scrutiny and member capacity	30th June 2007	G	

**Leader of the Council**

TASK	Portfolio	Dept/ Section	Lead Officer	Outcome/ Output	Target	Status at 30.9.07	Comments
Commission and manage introduction of new performance management system, including links to Community Profiles	LDR	SAP	HSP	Performance management embedded within the organisation allowing a pro-active approach to managing performance, identifying underperformance and enabling early corrective action to be implemented.	Live date - April 2008 (provisional)	R	Shared procurement exercise in progress, but implementation will be delayed due to prioritisation attached to Transformation Programme and related IT support. May also be appropriate to reassess in light of the changes to national performance management framework. <b>Recommend amending target date to implementation to March 2009</b>

Performance Indicators

Leader of the Council

Performance Indicator	Ref	Dept/ Section	Lead Officer	Actual 2006/07	Target 2007/08	Progress At 30.06.07	Status at 30.09.07	COMMENTS
The percentage of standard searches carried out in 10 working days	Local 015 (BV 179)	PEN	DSM	100.00%	100.00%	100.00%	G	
The number of working days/shifts per employee lost due to sickness absence	BV 012	CSO	PM	10.16	9.60	12.01 days	R	The increase in the level of sickness absence has been noted and SMT will be taking a proactive approach to managing absence, and particularly to carry out case reviews

Improvement Tasks

## Non-Executive Functions

There are currently no Tasks in this portfolio area

Performance Indicators

**Non-Executive Functions**

Performance Indicator	Ref	Dept/ Section	Lead Officer	Actual 2006/07	Target 2007/08	Progress At 30.06.07	Status at 30.09.07	COMMENTS
60% of major planning applications determined in 13 weeks	BV 109a	PEN-DC	HOPE	79.00%	70.00%	86.00%	G	
65% of minor planning applications determined in 8 weeks	BV 109b	PEN-DC	HOPE	84.00%	76.00%	76.00%	G	
80% of other planning applications determined in 8 weeks	BV 109c	PEN-DC	HOPE	91.00%	90.00%	93.00%	G	

**SAFER & STRONGER NEIGHBOURHOODS PORTFOLIO**

**BUDGETARY CONTROL REPORT - SEPTEMBER 2007**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget £'000	Latest Projected Outturn £'000	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Community Protection</u> Employee Expenses	212.60	206.80	5.8		Salary savings due to vacant posts.
<u>All other budget heads</u>	1,326.8	1,326.8			
<b>PORTFOLIO TOTAL</b>	<b>1,539.4</b>	<b>1,533.6</b>	<b>5.8</b>	<b>-</b>	<b>Net Portfolio Total £5800 Favourable</b>

## Safe and Sustainable Neighbourhoods Portfolio

TASK	Portfolio	Dept/ Section	Lead Officer	Outcome/ Output	Target	Status at 30.9.07	Comments
Detailed review and assessment of NO2 levels	SSN	PEN-EP	EPM	Possible declaration of air quality management area (AQMA)	Mar-08	G	
<b>Manage Area Based Initiative programme to include: - introduction in 2 further areas, 1st and 2nd phase action plans and 1st phase exit strategies</b>	SSN	DCS	CPM	Improved quality of life in Borough's most deprived areas, focussing on issues of most concern to local residents, and capacity within communities to address these issues.	Action Plans for yr 3 ABIs in place by end 2007 Yr 1 and 2 projects in line with Action Plans for each area	G	
Coordinate responses to community safety related legislation included in the Queen's speech as it affects the Borough working with the new S Notts Community Safety Partnership	SSN	DCS	CPM	Effective application of new legislation to improve community safety in the Borough	To be confirmed	G	
<b>Work with S Notts partners to develop single Community Safety strategy for South Nottinghamshire</b>	SSN	DCS	CPM	Clear and targeted strategy to direct measures to reduce crime and disorder in the area, linked to and consistent with Community Strategy and appropriate regional and national priorities	Complete by March 2008	G	

Performance Indicators

Safe and Sustainable Neighbourhoods Portfolio

Performance Indicator	Ref	Dept/ Section	Lead Officer	Actual 2006/07	Target 2007/08	Progress At 30.06.07	Status at 30.09.07	COMMENTS
Domestic burglaries per 1,000 households.	BV 126	DCS	CPM	20.40	18.40	8.9 (12 month rolling average 20.0)	R	
Violence against the person per 1,000 population	BV 127a	DCS	CPM	13.3	12.00	5.8 (12 month rolling average 11.8)	G	
Robberies per year, per 1000 population in the Local Authority area.	BV 127b	DCS	CPM	2.2	1.90	0.9 (12 month rolling average 2.1)	R	Hot spot areas have been targeted and key offenders have been arrested. Crime reduction measures in place and now seeing a down ward trend but still ongoing monitoring.
Vehicle crimes per 1,000 population	BV 128	DCS	CPM	15.00	18.40	5.1 (12 month rolling average 12.8)	G	



**DEVELOPMENT & ECONOMIC REGENERATION PORTFOLIO**

**BUDGETARY CONTROL REPORT - SEPTEMBER 2007**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget £'000	Latest Projected Outturn £'000	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Building Control</u> Income	(440.6)	(440.6)	17.8	17.8	Recharges to Newark and Sherwood District Council as a result of joint working, offset by transfer to Building Control reserve.
<u>Dev &amp; Econ. Regen Admin</u> Supplies & Services Income	53.8 (282.4)	73.2 (301.8)	19.4	19.4	Additional spend for LAA Pump Priming, funded by NCC.
<u>Development Control</u> Income	(760.5)	(741.0)		19.5	Planning Delivery Grant lower than initially expected.
<u>All other budget heads</u>	1,965.4	1,965.4			
<b>PORTFOLIO TOTAL</b>	<b>535.7</b>	<b>555.2</b>	<b>37.2</b>	<b>56.7</b>	<b>Net Portfolio Total £19,500 Adverse</b>

## Development and Economic Regeneration Portfolio

TASK	Portfolio	Dept/ Section	Lead Officer	Outcome/ Output	Target	Status at 30.9.07	Comments
Lambley Conservation Area Reviews	DE	SAP-PP	PPM	To assess areas for improvement and to enable securing of funds	Nov-07	G	Adopted Sept 2007
Development of Core Strategy	DE	SAP-PP	PPM	Provision of statutory document and to secure PDG	July 08 (Cabinet - Aug 06) Revised to March 2010 as part of review of LDS overall timetable- (Mar 07)	G	Local Development Scheme likely to be reviewed in future
<b>Improve location and design of new open space via development briefs</b>	DE	SAP-PP	PPM	Improved consideration of crime and disorder issues	01/07/2007 Revised to Feb 2009 as part of review of LDS overall timetable- (Mar 07)	G	
Review of Planning service	DE	PEN- DC/PP	HOPE	To assess the operation of the service	Apr-07	G	Planning Review March 07. Improvement Plan adopted August 07
Implement and administer the Gambling Act	DE	PEN-FL	FLM	Procedures in place to introduce act; full registration of properties	Dec-07	G	Procedures in place to administer legislation
Complete and review the implementation of total land charges system	DE	PEN	HOPE		Sep-08	A	No 'go live' date as yet

## Performance Indicators

### **Development and Economic Regeneration Portfolio**

There are currently no national and local performance indicators suitable for quarterly monitoring in this portfolio area

**DIRECT SERVICES & PROPERTY PORTFOLIO**

**BUDGETARY CONTROL REPORT - SEPTEMBER 2007**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable	Adverse	
	£'000	£'000	£'000	£'000	
<b><u>Emergency Planning</u></b>					
Third Party Payments	21.0	12.5	8.5		Savings identified as budget no longer required this financial year.
<b><u>Programmed Maintenance</u></b>					
Employee Expenses	16.1	24.0		7.9	} Additional costs incurred due to flooding in June and July, offset by Flood Recovery Grant.
Third Party Payments	-	3.6		3.6	
Income	-	(11.5)	11.5		
<b><u>Car Parks</u></b>					
Supplies & Services	0.7	3.5		2.8	External legal costs incurred relating to payment of parking fines.
<b><u>Depot &amp; Fleet Management</u></b>					
Employee Expenses	213.9	220.8		6.9	Increase in overtime and private mechanic repairs due to long term sickness absence.
Transport Related Expenses	648.8	654.2		5.4	
<b><u>Public Offices</u></b>					
Income	(701.2)	(687.1)		14.1	Reduced office rental income and fewer bookings to hire Civic Centre.

**DIRECT SERVICES & PROPERTY PORTFOLIO**

**BUDGETARY CONTROL REPORT - SEPTEMBER 2007**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<b><u>Waste Management</u></b>	£'000	£'000			
Supplies & Services Income	306.5 (865.8)	492.3 (1,051.6)	185.8	185.8	Joint consultancy work to be undertaken, funded by East Midlands Centre of Excellence and other district councils.
<b><u>Landscape</u></b>					
Premises Income	205.1	206.6		1.5	Transfer from leisure of Section 106 Edison Way maintenance. Highways grass cutting Service Level Agreement with Nottinghamshire County Council has yet to be agreed. Therefore there is a possibility of reduced income this year.
<b><u>All other budget heads</u></b>	5,539.0	5,539.0			
<b>PORTFOLIO TOTAL</b>	<b>5,384.1</b>	<b>5,406.3</b>	<b>205.8</b>	<b>228.0</b>	<b>Net Portfolio Total £22,200 Adverse</b>

## Direct Services and Property Portfolio

TASK	Portfolio	Dept/ Section	Lead Officer	Outcome/ Output	Target	Status at 30.9.07	Comments
Review of joint refuse collection opportunities following outcomes of project with neighbouring district councils Phase 1 (within own district)	DE	DS	HDS	Implement new efficient refuse collection rounds to maximise savings	February-08	G	Need to consider results of stage 2 before implementation - Could be better making changes in conjunction with Phase 2 changes in April 2008 but need to work on SLA's etc for implementation in Apr 2008
Review of joint refuse collection opportunities following outcomes of project with neighbouring district councils on cross boundary working with neighbours	DE	DS	HDS	Implement efficient refuse collection rounds working closely with neighbouring authorities to maximise savings	Apr-08	A	Further report to Chief Executives will determine the project requirements for stages 2 and 3. This may delay the start of any joint working until October 2008 at the earliest. <b>Recommend amending target date to December 2008</b>
Implementation of new summer service for the collection of domestic waste on a weekly basis.	DE	DS	HDS	Introduce weekly collection of black bin for 12 weeks from 25th June 2007 to increase public satisfaction and reduce complaints	June-07	G	

## Direct Services and Property Portfolio

TASK	Portfolio	Dept/ Section	Lead Officer	Outcome/Output	Target	Status at 30.9.07	Comments
Review of Direct Services Department's administration arrangements following introduction of new financial packages	DE	DS	HDS	Review of administrative requirements in order to make the savings necessary following Agresso implementation	September-07		To be included in Gedling Transformation Programme. Specific task to be deleted
Review of fleet Management arrangements and operations	DE	DS	HDS	Review of all fleet mgt issues including vehicle maintenance and utilisation of the fleet to ensure maximum use of resources and reduction in vehicle costs	Oct-07	R	Ongoing - need to look at working with other neighbouring Authorities -our report planned for completion in February (use of benchmarking findings). <b>Recommend amending target date to April 08</b>
Review and update business plan taking into consideration partnership working	DE	DS	HDS	Revision of business plan to move department towards the Council's vision.	Mar-08	G	
Decriminalisation of Parking enforcement - work with County Council	DE	DS	TSM	Implement new arrangements for on-street parking enforcement	November 2007. Revised to May 2008 (Cabinet 2/08/07)	A	County have just submitted details to Government of Proposed Scheme now unlikely to commence before May 2008.
Finalisation of twin bin roll out and determination of facilities for properties with no space for it	DE	DS	HDS		Sep-07	G	

## Direct Services and Property Portfolio

TASK	Portfolio	Dept/ Section	Lead Officer	Outcome/Output	Target	Status at 30.9.07	Comments
Review caretaking services	DE	DS	HDS	To enhance quality of service provision ensuring sufficient evening and weekend cover	Sep-07	A	To be included in Gedling Transformation Programme. Specific task to be deleted
Review Building services	DE	DS	HDS	To enhance quality of service provision looking at opportunities of partnership working etc	Nov-08	G	
Implementation of new charging arrangements for trade waste customers	DE	DS	HDS	New charging by weight arrangements for trade customers in order to increase market share , provide an incentive to local businesses to divert waste from landfill and reduce operating costs	October-07	R	Delayed due to negotiations with NCC and bin weighing company. Commencement date now planned for April 2008. <b>Recommend amending target date to April 08 accordingly</b>
Review of public buildings including parks pavilions to re-assess the alterations necessary to comply with DDA requirements	DE	DS	TSM	To develop a work programme of improvements to bring facilities up to required standards	Dec-07	G	



Improvement Tasks

Direct Services and Property Portfolio

TASK	Portfolio	Dept/ Section	Lead Officer	Outcome/ Output	Target	Status at 30.9.07	Comments
Issue new contract for building cleaning	DE	DS	HDS	To improve quality of service provision	Apr-08	G	
Delivery of actions arising from the Business Continuity Plan	DE	EPS	HDS	Continuation and restoration of services following major disruption	Mar-08	G	
Review charging for trade waste customers to ensure that all customers receive the appropriate charges and discounts for the amount of waste collected and disposed of.	DE	DS	BSM	To ensure charging rates are fair and equal to all customers based on amount of waste generated	Dec-07	G	
Review of bulky household waste collection to ensure the collection arrangements do not disadvantage the elderly, infirm or those with disabilities	DE	DS	BSM and F&RM	To ensure collection policy is suitable for all residents	Dec-07	G	
Review the taxi plating service to ensure that all vehicle inspections are undertaken to the same standard	DE	DS	PASCM	To ensure all taxi drivers are treated fairly and in accordance with the standards required for taxi plating	Dec-07	G	

Performance Indicators

Direct Services and Property Portfolio

Performance Indicator	Ref	Dept/ Section	Lead Officer	Actual 2006/07	Target 2007/08	Progress At 30.06.07	Status at 30.09.07	COMMENTS
Percentage of household waste arising which have been sent by the Authority recycling.	BV 082a 1 & LAA S 4.1a	DSV	BSM	31.43%	29.00%	28.14%	G	
Percentage of the total tonnage of household waste arising which have been recycled	BV 082a2	DSV	BSM	13622 tonnes	13750 tonnes	6708.33	G	
Percentage of the total tonnage of household waste arising which has been composted	BV 082b1 & LAA S 4.1a	DSV	BSM	4.26%	3.50%	6.45%	G	
The tonnage of household waste sent by the Authority for composting or treatment by anaerobic digest.	BV 082b2	DSV	BSM	1846.47 tonnes	1300.00 tonnes	1537.34	G	
Number of kilograms of household waste collected per head	BV 084a	DSV	BSM	387.1kg	400.0 kg	213.4	G	
The percentage of roads, pavements and public land with significant or heavy levels of litter and detritus	BV 199 a & LAA S 5.1 & S 7.5	DSV	BSM	6.0%	8.0%	4.0%	G	
Percentage of new reports of abandoned vehicles investigated within 24 hours of notification.	BV 218a	DSV	BSM	98.27%	95.00%	100.00%	G	
Percentage of abandoned vehicles removed within 24 hours from the point at which the Authority is legally entitled to remove the vehicle.	BV 218b	DSV	BSM	100.00%	99.00%	100.00%	G	

Performance Indicators

Direct Services and Property Portfolio

Performance Indicator	Ref	Dept/ Section	Lead Officer	Actual 2006/07	Target 2007/08	Progress At 30.06.07	Status at 30.09.07	COMMENTS
The proportion of relevant land and highway (expressed as a percentage) from which unacceptable levels of graffiti are visible.	BV 199b	DSV	BSM	1%	2%	0%	G	
The proportion of relevant land and highway (expressed as a percentage) from which unacceptable levels of fly-posting are visible.	BV 199c	DSV	BSM	0%	0%	0%	G	
Number of fly-tipping incidents (weighted measure using flycapture database)	LAA S 5.2	DSV	BSM	3919 weighted	3345 weighted	1706	G	

**HOUSING & HEALTH PORTFOLIO**

**BUDGETARY CONTROL REPORT - SEPTEMBER 2007**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget £'000	Latest Projected Outturn £'000	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<b><u>Food, Health &amp; Safety</u></b> Supplies & Services Income	14.4 (90.2)	32.1 (107.9)	17.7	17.7	Additional income received for No Smoking Officer, projects to be identified.
<b><u>Homelessness Admin</u></b> Supplies & Services	111.9	131.9		20.0	
Income	(75.0)	(91.0)	16.0		Continuing difficulties in finding temporary accommodation during the statutory period while homelessness decisions are made. It is anticipated that this situation should ease as extra accommodation comes on stream towards the end of the financial year. Increase in Housing Benefit in tandem with increase in Bed & Breakfast expenditure.
<b><u>Renovation Grants</u></b> Employee Expenses Supplies & Services	116.0 79.6	114.7 82.6	1.3	1.0	Member of staff not in superannuation scheme. Compensation for costs of additional works resulting from delayed advice in relation to Houses in Multiple Occupation.
				2.0	Energy Efficiency Advice 2007/08 & Climate Change Vehicle.

HOUSING & HEALTH PORTFOLIO

BUDGETARY CONTROL REPORT - SEPTEMBER 2007

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Other General Fund</u>	£'000	£'000			
<u>Housing Services</u>	874.7	883.2			
Supplies & Services Income	(1,008.5)	(1,017.0)	8.5	8.5	Grant awarded from the Government to assist in Strategy work relating to Gypsies and Travellers.
<u>All other budget heads</u>	1,391.9	1,391.9			
<b>PORTFOLIO TOTAL</b>	<b>1,414.8</b>	<b>1,420.5</b>	<b>43.5</b>	<b>49.2</b>	<b>Net Portfolio Total £5,700 Adverse</b>

## Housing and Health Portfolio

TASK	Portfolio	Dept/ Section	Lead Officer	Outcome/ Output	Target	Status at 30.9.07	Comments
Produce revised Homelessness Strategy, submit to GOEM and implement	HH	SAP	AHM	March 2006 - Revised to Sept 06 (Cabinet - Jun 06). Further revised to: - Preventative elements - Mar 07; Full strategy - Dec 07 (Cabinet 2/11/06)	Sep-07	R	Draft prepared
Produce a revised Housing Strategy, submit to GOEM and implement	HH	SAP	SEO	In consultation with GOEM development of this Strategy will be rescheduled to take account of the stock transfer process. New proposed date for completion June 2008.	Jul-08	G	
Review, revise and implement the Private Sector Housing Renewal Strategy	HH	SAP	SEO	Policy and Strategy revised to effectively address private sector stock condition within the resources available	Sep-07	R	Draft Strategy will be ready for consultation end Oct 07, adopt by Dec 07 (policy itself already agreed and implemented Mar 07 by Portfolio holder)
Implement on-line licensing	HH	PEN-FLH	FLHM	Provision of an electronic end-to end licensing system	Jul-07	R	Purchase deferred until 2008-9, due to priority attached to Gedling Transformation Programme - <b>Recommend amending target date to March 09</b>

## Housing and Health Portfolio

TASK	Portfolio	Dept/ Section	Lead Officer	Outcome/ Output	Target	Status at 30.9.07	Comments
To implement the action plan with regard to the Children Act 2004	HH	HSG	HHS	To meet the requirements of the legislation and participate in the county partnerships with regard to this	Mar-08	G	
To implement the council's decision with regard to stock transfer in accordance with DCLG guidance	HH	HSG-CHM	HHS	To develop and deliver a Housing Management Service in accordance with tenants wishes	Dec-08	G	

Performance Indicators

## Housing and Health Portfolio

Performance Indicator	Ref	Dept/ Section	Lead Officer	Actual 2006/07	Target 2007/08	Progress At 30.06.07	Status at 30.09.07	COMMENTS
Local Authority rent collection and arrears: proportion of rent collected	BV 066a	HSG	HMDR	99.16%	99.00%	98.50%	G	On target as this indicator is cumulative throughout the year.
Local Authority rent collection and arrears recovery: 7 weeks arrears	BV 066b	HSG	HMDR	3.30%	3.09%	2.36%	G	
Local Authority rent collection and arrears recovery: NSPs	BV 066c	HSG	HMDR	8.83%	8.50%	7.02%	G	
Local Authority rent collection and arrears recovery: evictions	BV 066d	HSG	HMDR	0.14%	0.36%	0.24%	G	
The average length of stay in hostel accommodation of households which include dependent children or a pregnant woman and which are unintentionally homeless and in priority need	BV 183b	HSG	AHMS	10 weeks	9 weeks	11 weeks	R	Increase due to a) slow turnover of GBC stock and b) hostel residents not supported by a dedicated worker which has resulted in delays moving on to settled accommodation
Average time to re-let local authority housing	BV 212	HSG	AHM	47 days	40 days	47 days	R	Difficult to Lets continue to impact on overall performance
Housing Advice service: Preventing homelessness	BV 213	HSG	AHM	1.80%	1.80%	0.70%	A	Preventions increasing through out the year, further prevention schemes coming on line so anticipate target being met.
Local Authority rent collection and arrears: Rent arrears of council tenants as a proportion of the authority rent roll.	Local 005	HSG-DR	HMDR	1.81%	1.75%	1.30%	G	



Performance Indicators

## Housing and Health Portfolio

Performance Indicator	Ref	Dept/ Section	Lead Officer	Actual 2006/07	Target 2007/08	Progress At 30.06.07	Status at 30.09.07	COMMENTS
Proportion of homelessness applications on which the authority makes a decision and issues written notification to the applicant within 33 working days.	Local 006a	HSG	AHMS	91.20%	98.50%	90.40%	R	All cases dealt with in September were on target
Average time to process homelessness applications	Local 006b	HSG	AHMS	New PI	23 days	20.4 days	G	
Average re-let times for Local Authority dwellings let in the financial year exc. Difficult to Lets	Local 007b	HSG	AHMN	26 days	21 days	25 days	R	Additional checks and targets being implemented at all stages of void process, in liaison with contractors . 2 properties needed additional works which impacted on monthly performance.
Percentage of responsive (but not emergency) repairs during 2007/08, for which the authority both made and kept an appointment	Local 008	HSG	PMM	98.70%	98.70%	98.63%	A	Continuing to progress improvements monthly, weekly trends in right direction of travel
The percentage of urgent repairs completed within Government time limits.	Local 009	HSG	PMM	98.84%	99.0%	99.02%	G	
The average time taken to complete non-urgent responsive repairs	Local 010	HSG	PMM	11 days	10 days	8.35 days	G	
The percentage of all repairs completed within target.	Local 011	HSG-PM	PMM	98.64%	98.00%	97.84%	A	Quality assurance being challenged on certain trades affecting completion date however monthly trend in right direction

LEISURE & YOUTH PORTFOLIO

BUDGETARY CONTROL REPORT - SEPTEMBER 2007

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Leisure Areas</u>					
Premises	19.0	14.2	5.5	0.7	£4000 maintenance budget deferred due to delays on A614 pitch construction. £1,500 transferred to DSD for maintenance of Edison Way play area. Increase of £700 for painting of tennis courts.
Supplies & Services	64.8	114.8		50.0	£46,000 Section 106 funds re Edison Way. £2,800 re Gedling House Woods and £1,200 for purchase of memorial benches. These increases have been offset by corresponding amounts in income.
Income	(185.7)	(234.4)	48.7		£46,000 Receipt of Section 106 funds. £2,800 contribution from Friends Of Gedling House Woods, £1,200 sale of memorial benches and £700 contribution from Bestwood Tennis Club. Loss of £2,000 on rents income due to cancellation of Killisick Fair.
<u>Cemeteries</u>					
Income	(359.2)	(379.2)	20.0		Increased Internal and External burials, offset by a reduction in large grave burials and no Muslim burials.

LEISURE & YOUTH PORTFOLIO

BUDGETARY CONTROL REPORT - SEPTEMBER 2007

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Calverton Leisure Centre</u>					
Employee expenses	278.9	272.2	6.7		Savings from vacant posts, appointments on lower spinal points and reduced sickness levels.
Supplies & Services Income	35.0 (260.4)	34.4 (245.7)	0.6	8.3	Aquaterra savings due to change of contract. Shortfalls of £4,200 on the Fitness Room and £4,100 on the Activity Room are anticipated, new gym equipment and different classes have been introduced.
				6.4	Lower income from Holiday Activities due to effects of refurbishment taking place and activities no longer available to under 8's.
<u>Carlton Forum Leisure Centre</u>					
Supplies & Services Income	167.3 (1,369.0)	157.7 (1,331.6)	9.6	37.4	Aquaterra savings due to change of contract. Shortfalls of £21,000 on DNA membership as growth targets have not been met, Fitness Room down £8,800 and Aerobics down £7,600 as sessions have not increased with the expansion of the programming. Working groups have been set up to investigate the continuing fall in the number of users.

LEISURE & YOUTH PORTFOLIO

BUDGETARY CONTROL REPORT - SEPTEMBER 2007

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Redhill Leisure Centre</u>	£'000	£'000			
Employee Expenses	359	355	3.8		Salary saving on 2 months vacant Asst. Manager post.
Supplies & Services	89.0	83.9	5.1		Aquaterra savings due to change of contract.
Income	(603.7)	(605.1)	1.4		Shortfalls of £1,600 on the Aerobic Studio and £3,800 on the All Weather Pitch are offset by increased income of £4,800 in the Fitness Room and £2,000 on Bar Hire.
<u>Arnold Leisure Centre</u>					
Employee expenses	418.4	430.9		12.5	Likely overspend owing to increased contracted hours worked by staff. It is anticipated that this will be resolved by transferring staff to other Leisure Centres and natural turnover of staff.
Supplies & Services	76.1	75.7	0.4		Aquaterra savings due to change of contract.
Income	(380.5)	(356.6)		23.9	Shortfalls of £7,000 on swimming lessons partially due to customers failing to return, £13,000 down on General Public Swimming partly due to ozonator problems, £5,000 down on Main Hall hire, and £3,000 down on Bar drink sales. These have been offset by increased income of £1,100 on DNA memberships and £3,000 on Theatre Promotions.

**LEISURE & YOUTH PORTFOLIO**

**BUDGETARY CONTROL REPORT - SEPTEMBER 2007**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<b><u>Richard Herrod</u></b> Income	£'000 (372.7)	£'000 (359.7)		13.0	A shortfall of £20,000 is anticipated on Millennium Suite Hire, due to the number of conference bookings not being made at the rate predicted, this being due to an inability to market sufficiently. This shortfall has been offset by an increase in Bar sales of £7,000.
<b><u>Events and the Arts</u></b> Employee Expenses	38.4	25.5	12.9		Salary saving on 6 months vacant Arts Development Officer post.
Supplies & Services Income	83.6 (17.3)	86.0 (20.7)	3.4	2.4	Net additional income of £1,000 generated from the Culcha and The Force dance classes.
<b><u>Leisure Facilities</u></b> Supplies & Services	185.8	186.8		1.0	Legal opinion on employment terms of instructors.

LEISURE & YOUTH PORTFOLIO

BUDGETARY CONTROL REPORT - SEPTEMBER 2007

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Leisure Development</u>	£'000	£'000			
Employee Expenses	144.2	126.2	23.0		Reduction of £23,000 due to cancellation of Green Exercise Project development bid. Increased instructors fees offset by additional income.
Supplies & Services	160.4	147.4	30.0	5.0	Reduction of £30,000 due to cancellation of Green Exercise Project development bid. Increase of £5,000 on Sports Forum, offset by contribution.
Income	(118.2)	(97.2)		12.0	Funding of £5,000 for Heartbeat and £7,000 for Young Persons Positive Moves schemes have been received from Gedling PCT and offset by increase on expenditure budgets.
<u>All other budget heads</u>	4,169.1	4,169.1			Gedling PCT contribution see above Sports Nottinghamshire contribution see above
<b>PORTFOLIO TOTAL</b>	<b>2,622.5</b>	<b>2,650.0</b>	<b>193.1</b>	<b>220.6</b>	<b>Reduction of £43,000 due to cancellation of Green Exercise Project development bid. Increased income of £5,000 from Gymnastics classes.</b>
					<b>Net Portfolio Total £27,500 Adverse</b>

## Leisure and Youth Portfolio

TASK	Portfolio	Dept/ Section	Lead Officer	Outcome/ Output	Target	Status at 30.9.07	Comments
Provide procurement options for the future management of the Borough's leisure centres.	LS	LSV-FAC	LFO	A range of options for consideration for the future management of the Borough's leisure facilities with the recommendation for the best way of delivering leisure services to the community.	Sep-08	G	
Develop a programme of use and management arrangements for Honeywood Gardens Community Centre.	LS	LSV-FAC	LFO	A centre managed by and delivering activities for the community.	Mar-08	G	
To obtain Green Flag status for Arnot Hill Park.	LS	LSV-RS	LRO	An urban park that has a nationally recognised benchmark of excellence in recreational green areas, with a commitment to continuous improvement.	Aug-08	G	
To relocate Teal Close recreational area, working in partnership with Gedling Town F.C.	LS	LSV_RS	LRO	Increased provision of grass and synthetic pitches for community use. A stadium for higher league football with community access and activities.	To be confirmed	G	

Leisure and Youth Portfolio

TASK	Portfolio	Dept/ Section	Lead Officer	Outcome/ Output	Target	Status at 30.9.07	Comments
Development of the King George V Park, Arnold to provide enhanced community facilities.	LS	LSV-RS	LRO	Provision of a park with enhanced children's play facilities, youth facilities, walkways, footpaths and seating areas. This will create a safe and suitable environment for future provision of sports and general activities.	Mar 07 - Revised to Mar 08 (Cabinet - Aug 06)	R	Arnold Town F.C. have been granted permission to play a further season at the ground, this will delay the site improvement project by a year. It is <b>recommended that the target date be amended to March 2009.</b>



Performance Indicators

## **Leisure and Youth Portfolio**

There are currently no national and local performance indicators suitable for quarterly monitoring in this portfolio area

**FINANCE & IT PORTFOLIO**

**BUDGETARY CONTROL REPORT - SEPTEMBER 2007**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget £'000	Latest Projected Outturn £'000	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<b><u>Financial Services</u></b>					
Employee Expenses	583.3	575.9	7.4		Original budget based on Agency staff but cover provided by temporary appointment. Consultancy costs for Rushcliffe payroll implementation offset by contribution from Rushcliffe.
Supplies & Services Income	11.5 (153.5)	23.5 (165.5)	12.0	12.0	
<b><u>Corporate Finance</u></b>					
Employee Expenses	259.4	260.0		0.6	Training to provide in-house specialist knowledge of open-book accountancy methods.
<b><u>Revenues - Incomes</u></b>					
Supplies & Services	111.3	113.0		0.7	Problem with NDR system means additional Consultancy Fees required and Liability Order hearings require pre-payments.
Incomes	(102.4)	(101.0)		1.0 1.4	Lower Cost of Collection Allowance than anticipated.

**FINANCE & IT PORTFOLIO**

**BUDGETARY CONTROL REPORT - SEPTEMBER 2007**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<b><u>Concessionary Fares</u></b>	£'000	£'000			
Transfer Payments	957.0	974.1		17.1	Higher than anticipated level of Transfer Payments to Notts. County Council required. Setting up costs of new Travel Concession scheme offset by Travel Concession Grant.
Third Party Payments Income	0 (1.0)	32.1 (33.1)	32.1	32.1	
<b><u>Housing Benefit Admin</u></b>					
Supplies & Services	248.6	249.4		0.8	Additional cost of INTEC licence & support required Fraud programme.
<b><u>Information Technology</u></b>					
Employee Expenses	401.7	403.1		1.4	Overtime overspent due to increased weekend working in order to minimise disruption to users. Due to slippage of the capital scheme CAPS development costs will not be incurred this year.
Supplies & Services	714.4	699.7	14.7		Extension of EMRLGA contract Contribution from Rushcliffe towards payroll implementation.
Income	(1,434.7)	(1,451.4)	11.0 5.7		

**FINANCE & IT PORTFOLIO**

**BUDGETARY CONTROL REPORT - SEPTEMBER 2007**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<b><u>Procurement</u></b>	£'000	£'000			
Third Party Payments	21.0	17.0	4.0		Procurement Officer post has been vacant for 4 months, resulting in a saving.
<b><u>Provisions</u></b>					
Supplies & Services Income	710.0 (710.0)	1,014.5 (1,014.5)	304.5	304.5	} Additional LABGI grant received, transferred to General Fund balances.
<b><u>Central Capital Financing</u></b>					
Income	(4,935.3)	(4,998.8)	63.5		Additional interest on investments
<b><u>All other budget heads</u></b>	4,529.7	4,529.7			
<b>PORTFOLIO TOTAL</b>	<b>1,211.0</b>	<b>1,127.7</b>	<b>454.9</b>	<b>371.6</b>	<b>Net Portfolio Total £83,300 Favourable</b>

## Finance and IT Portfolio

TASK	Portfolio	Dept/ Section	Lead Officer	Outcome/Output	Target	Status at 30.9.07	Comments
Implementation of changes to NNDR Empty Property Rate Relief	FIN-REV		JV	Legislation changes completed	Mar-08	G	On going
Implementation of Local Housing Allowance Scheme	FIN-REV		JV	Legislation changes completed and new scheme in place.	Mar-08	G	On going
<b>Annual Assurance statement and SIC for previous year.</b>	FIT	CSV-AUD	RSM	Assurance given in respect of previous years financial statements.	Jun-07	<b>G</b>	Completed
Annual Billing NDDR/Ctax issued timely and accurately.	FIT	CSV-REV	RM	Annual bills reissued for the 1 April instalment.	Mar-08	G	On going
<b>Close Final Accounts for 2006/2007.</b>	FIT	CSV	FSM	Clear and timely overview of the Council's financial health in line with WGA initiative.	By end June 07	<b>G</b>	Completed
<b>Produce budget estimates for 2008/09</b>	FIT	CSV	FSM	Robust estimates that enable the council to set the annual level of council tax to be levied.		G	On-going
Procurement and implementation of new telephone system	FIT	CSV	ITPM	Improved customer service through electronic means	31st March 2008	G	System expected to go live in December
Implementation of Payroll/Personnel IT system to include web access for managers and employees (Phase II)	FIT	CSV	ITPM	Efficiency savings in terms of speed of access to information Release of resources for other priorities	31st March 2008	G	Deferred due to priority attached to Gedling Transformation Programme. <b>Recommend amending target date to March 2009</b>

## Finance and IT Portfolio

TASK	Portfolio	Dept/ Section	Lead Officer	Outcome/ Output	Target	Status at 30.9.07	Comments
Identification of further opportunities for home or mobile working	FIT	CSV	ITPM	Efficiency savings in terms of speed of access to information Release of resources for other priorities	31st March 2008	A	Awaiting proposals from departments
Implementation of a Disaster Recovery strategy and procedures	FIT	CSV	ITPM	resilience in the event of a disaster	31st March 2008	G	
Implementing outcomes from option appraisal for CRM	FIT	CSV	ITPM	Improved customer service and efficiencies in work processes	Phased programme over 2007 - 2009. Agreed to defer for one year (Cabinet 2/8/07)	R	
<b>Carry out financial review of Capital Strategy</b>	FIT	CSV	HCS	Continued strong financial management, linked to delivery of key aims and objectives	Dec-07	A	<b>Work has recently started, but timescale has potential for slipping if CSR2007 requires more effort.</b>
Review Base Maintenance budget as part of Corporate budget process	FIT	CSV	PAC	Replacement and maintenance schedule for all equipment and buildings linked to AMPs	Dec-07	R	Resources to undertake review has been affected by maternity leave, transfer of Estates Function, and limited window of opportunity for review to impact on budget. <b>Recommend amending target date to March 2008.</b>

Improvement Tasks

Finance and IT Portfolio

TASK	Portfolio	Dept/ Section	Lead Officer	Outcome/ Output	Target	Status at 30.9.07	Comments
Support Departments in the corporate rollout of EDRMS, including technical advise and process re-engineering to achieve organisational efficiencies and savings	FIT	CSV	HCS	Efficiency savings in terms of speed of access to information Release of resources for other priorities	01/03/2008 Agreed to defer for one year (Cabinet 2/8/07)	G	

Performance Indicators

Finance and IT Portfolio

Performance Indicator	Ref	Dept/ Section	Lead Officer	Actual 2006/07	Target 2007/08	Progress At 30.06.07	Status at 30.09.07	COMMENTS
The percentage of invoices for commercial goods and services which were paid by the authority within 30 days of such invoices being received by the authority.	BV 008*	CSV	FSM	94.22%	100.00%	96.52%	R	National Target of 100% is not achievable. Local target set at 97.5%
Percentage of Council Tax collected	BV 009*	CSV	RSM	98.29%	98.50%	58.80%	G	Slightly below target
The percentage of business rates due for the financial year which were received by the authority	BV 010*	CSV	FSM	98.73%	99.00%	61.30%	G	Slightly below target
The number of fraud investigators employed by the local authority, per 1000 caseload.	BV 076b	CSV	RSM	0.31	0.29	0.25	G	
HB over-payment recovered during the period as a percentage of the total amount of HB over-payment debt outstanding as the start of the period plus amount of HB over-payment identified during the period.	BV 079b 2	CSV	RSM	27.53%	35%	14.21%	R	
HB over-payments written off during the period as a percentage of the total amount of HB overpayment debt outstanding at the start of the period, plus amount of HB over-payments identified during the period.	BV 079b 3	CSV	RSM	4.96%	4%	2.86%	G	



Performance Indicators

Finance and IT Portfolio

Performance Indicator	Ref	Dept/ Section	Lead Officer	Actual 2006/07	Target 2007/08	Progress At 30.06.07	Status at 30.09.07	COMMENTS
The number of Housing Benefit and Council Tax Benefit (HB/CTB) fraud investigations carried out by the local authority per year, per 1000 caseload.	BV 076c	CSV	RSM	31.8	30	13.50	G	
The number of Housing Benefit and Council Tax Benefit (HB/CTB) prosecutions and sanctions, per year, per 1000 caseload, in the local authority area.	BV 076d	CSV	RSM	4.10	4.5	2.25	G	
Average time for processing new claims	BV 078a*	CSV	RSM	32.4 days	30.0 days	24.0	G	
Average time for processing notifications of changes of circumstances	BV 078b*	CSV	RSM	11.0 days	7.0 days	10.0	A	
The percentage of cases for which the calculation of the amount of benefit due was correct on the basis of the information available for the determination for a sample of cases checked post-determination	BV 079a*	CSV	RSM	97.20%	98.00%	97.60%	A	
The amount of Housing Benefit overpayments (HB) recovered during the period being reported on as a percentage of HB deemed recoverable over-payments during that period.	BV 079b 1	CSV	RSM	59.12%	65%	53.30%	G	

### Finance and IT Portfolio

Performance Indicator	Ref	Dept/ Section	Lead Officer	Actual 2006/07	Target 2007/08	Progress At 30.06.07	Status at 30.09.07	COMMENTS
The percentage of invoices for commercial goods and services which were paid by the authority within 30 days of such invoices being received by the authority.	Local 003	CSV	FSM	94.22%	97.50%	96.52%	G	

HOUSING REVENUE ACCOUNTBUDGETARY CONTROL REPORT - SEPTEMBER 2007REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Dwelling Rents</u>	£'000 (8,643.2)	£'000 (8,662.3)	19.1		Void rate less than estimated.
<u>Supporting People</u>	(475.0)	(481.2)	6.2		Void rate less than estimated.
<u>Housing Special Services</u> Supplies & Services	78.8	114.6		35.8	Increase in monitoring costs of dispersed Lifelines. Adjustment of Lifeline budget split between Special Services and Supporting People also required.
<u>Supporting People</u> Supplies & Services	85.8	66.7	19.1		
<u>All other budget heads</u>	8,590.4	8,590.4			
<b>PORTFOLIO TOTAL</b>	<b>(363.2)</b>	<b>(371.8)</b>	<b>44.4</b>	<b>35.8</b>	<b>Net Portfolio Total £8,600 Favourable</b>

FINANCIAL MANAGEMENT REPORT - CAPITAL BUDGET MONITORING

PERIOD 6 SEPTEMBER 2007

	Original Capital Programme £000's	Carry Forwards £000's	Virements & Supplements £000's	Quarter 1 Cabinet £000's	Quarter 2 Cabinet £000's	Revised Cap Prog inc c/f & supp £000's	Actual To Date £000's	Committed £000's	Latest Projected Outturn £000's	Projected Annual Variance	
										£+/-	%+/-
<b>EXPENDITURE</b>											
Development and Economic Regeneration	69.0	0.0	0.0	(69.0)	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Direct Services & Property	1,524.2	99.1	(0.0)	10.0	0.0	1,633.3	965.1	120.6	1,614.4	(18.9)	0.0
Finance and Information Technology	730.1	41.5	0.0	(515.9)	(23.8)	231.9	15.9	0.0	231.9	0.0	0.0
Housing and Health	4,816.3	453.9	0.0	107.5	52.7	5,430.4	1,425.6	2,693.2	5,425.5	(4.9)	0.0
Leader	62.0	0.0	0.0	50.0	0.0	112.0	0.0	0.0	112.0	0.0	0.0
Leisure and Youth	2,646.6	88.2	0.0	(1,855.4)	25.0	904.4	(57.0)	350.7	914.0	9.6	0.0
Safe & Sustainable Neighbourhoods	7.0	0.0	0.0	0.0	0.0	7.0	3.1	0.0	7.0	0.0	0.0
<b>TOTAL EXPENDITURE</b>	<b>9,855.2</b>	<b>682.7</b>	<b>(0.0)</b>	<b>(2,272.8)</b>	<b>53.9</b>	<b>8,319.0</b>	<b>2,352.6</b>	<b>3,164.5</b>	<b>8,304.8</b>	<b>(14.2)</b>	<b>0.0</b>
<b>RESOURCES</b>											
Major Repairs Allowance	2,024.3	0.0	0.0	0.0	0.0	2,024.3			2,024.3	0.0	0.0
Specific Capital Grant - Disabled Facilities Grant	240.0	8.6	0.0	0.0	0.0	248.6			248.6	0.0	0.0
Borrowing	4,900.0	0.0	0.0	(33.9)	(23.8)	4,842.3			4,842.3	0.0	0.0
East Midland Regional Housing Board Grant	199.0	114.7	0.0	123.5	0.0	437.2			437.2	0.0	0.0
DEFRA Waste Performance & Efficiency Grant	47.9	0.0	0.0	0.0	0.0	47.9			47.9	0.0	0.0
Other Contributions	300.0	0.0	0.0	(300.0)	62.7	62.7			62.7	0.0	0.0
Bond	0.0	25.0	0.0	0.0	0.0	25.0			25.0	0.0	0.0
Nottinghamshire County Council Contributions	35.0	0.0	0.0	0.0	15.0	50.0			50.0	0.0	0.0
RBC - Rushcliffe Payroll Implementation	12.0	0.0	0.0	(12.0)	0.0	0.0			0.0	0.0	0.0
Allotment Associations	7.5	0.0	0.0	0.0	0.0	7.5			7.5	0.0	0.0
Capital Receipts	1,529.5	530.9	0.0	(2,060.4)	0.0	0.0			0.0	0.0	0.0
Revenue Contribution from Housing Revenue A/C	150.0	0.0	0.0	0.0	0.0	150.0			150.0	0.0	0.0
Capital Receipts - LSVT	410.0	0.0	0.0	0.0	0.0	410.0			410.0	0.0	0.0
Revenue Contribution from Reserves/Funds	0.0	3.5	0.0	0.0	0.0	3.5			3.5	0.0	0.0
Flood Recovery Grant	0.0	0.0	0.0	10.0	0.0	10.0			10.0	0.0	100.0
<b>TOTAL RESOURCES</b>	<b>9,855.2</b>	<b>682.7</b>	<b>0.0</b>	<b>(2,272.8)</b>	<b>53.9</b>	<b>8,319.0</b>	<b>0.0</b>	<b>0.0</b>	<b>8,319.0</b>	<b>0.0</b>	<b>0.0</b>
<b>UNDER/(OVER RESOURCED)</b>	<b>0.0</b>	<b>0.0</b>	<b>(0.0)</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>			<b>(14.2)</b>		

NOTES :-

1. All budgets are grossed up with any contribution from outside bodies shown as income in the Resources section.

CABINETList Of Virements Approved By Portfolio Holders For TheQuarter Ended September 2007

<u>REVENUE</u>	£
<b><u>General Fund</u></b>	
<b>Leader</b>	
Corporate Management Salaries	(15,000)
Consultancy	15,000
<b>Safe &amp; Sustainable Neighbourhoods</b>	
Community Protection & Dog Control equipment	(2,600)
Community Protection & Dog Control salary savings	(3,300)
Rodent & Pest Control holiday and sickness cover	3,300
<b>Development &amp; Economic Regeneration</b>	
Planning Policy projects and activities	(5,800)
Payments to other Local Authorities contribution to Sustainability Officer	5,800
Planning Policy consultancy	(10,000)
Payments to other Local Authorities - contribution to Greater Nottingham Retail Study	10,000
Development Control Consultancy	(4,000)
Payments to other Local Authorities - contribution to Urban Design Officer	4,000
Development Control - salary savings	(5,300)
Development Control - course fees	4,300
Development Control - consultancy	1,000
<b>Leisure</b>	
Leisure miscellaneous contributions - Friends of Gedling House Woods grant	(10,000)
Leisure Areas - Friends of Gedling House Woods grant	10,000
<b>Finance &amp; IT</b>	
2 PCs purchased for Neighbourhood Wardens	2,600
<b>General Fund Total</b>	<b>0</b>
<b><u>CAPITAL</u></b>	
<b>Direct Services</b>	
Underspends on various vehicle budgets	(13,000)
Underspendings reallocated to obtain best specifications	13,000
<b>Total</b>	<b>0</b>