



**Report to: Cabinet**

**Subject: Draft Budget Proposals to be Subject to Scrutiny Committee Consultation**

**Date : 11 January 2007**

**Author : Head of Finance on behalf of Leaders of the Political Groups**

## **1. PURPOSE OF THE REPORT**

This report details the likely General Fund base budget for 2007/08 based on provisional settlement figures, the likely position in respect of capital financing, and assumed changes to the base budget in respect of inflation, pay award etc.

There is potential for minor growth in the Revenue Budget, and new schemes for Capital Expenditure are identified.

The specific aims of the report are to identify Members expectations in respect of new revenue and capital schemes and to seek comment on the key tasks for the year 2007/08.

## **2. BACKGROUND**

The Constitution of the Council details the Budget and Policy Framework Procedural rules. Section 2 1(c) concerns budget and performance plans. The specific requirement in part (i) is as follows:

“In early September of each financial year the Executive shall invite the Scrutiny Committees to give views on priorities and suggestions for growth”.

In addition there is a requirement that “in each financial year, the Executive shall present a draft Budget and Performance Plan to the Scrutiny Committees for comment”.

This report ensures these requirements have been met for the 2007/08 budget process.

### 3. GENERAL FUND BUDGET 2007/08

The Council's overarching Financial Strategy sets out the framework for overall financial control and administration for the Council. It also details how individual items such as Central Government Funding, Taxation levels, Resource Development Bids Scoring Methodology etc. impact on the annual budget and this has been taken into account in presenting this annual budget and Medium Term Financial Plan (MTFP) Summary.

In respect of Central Government Funding, Cabinet received a report on 7 December 2006, showing that the Council's Revenue Support Grant for 2007/08 will be £8.668m.

In developing a budget proposal, assumptions on the core budget have to be made and the various assumptions in respect of inflation and technical changes are shown at Appendix 1. These have been included in both the annual budget and MTFP calculations.

By comparing the actual calculated core budget for 2007/08 to that predicted in the MTFP for 2007/08 at this point in the previous year, the impact of some major increases in expenditure can be clearly seen partly offset by items of efficiency which have now been included in the core budget for 2007/08. The tables below highlight the main areas of increased expenditure and additional efficiencies:

#### Major Budget Variances in MTFP 2007/08

<b>Item</b>	<b>Budget Variance 2007/08 £</b>
Premises Expenses – mainly Utilities/NNDR	362,000
Elections	123,000
Concessionary Fares	88,000
Planning Core Strategy – Examination Costs	70,000
Insurance Provision – softer insurance market	(25,000)
Deferral of Car Park Charging Decision	138,000 net
Waste Management Services	121,000 net

### Estimated Efficiency Savings 2007/08

<b>Item</b>	<b>Expected Efficiency for 07/08 in 06/07 MTFP £</b>	<b>Actual Efficiency in 07/08 Core Budget £</b>
Procurement of Goods and Services at Constant Prices	120,000	150,000
IT Systems Replacement ongoing revenue costs	110,000	135,000
IT Hardware Replacement Fund – improved procurement prices	0	30,000
Waste Collection - Entec Efficiency – delayed implementation until 2008/09	38,000	0
Procurement Food/Drink Vending & Bar Contract Prices	0	32,000
Prudent Treasury Management	0	104,000
Other	2,000	2,000
<b>Total reductions in base budget</b>	<b>270,000</b>	<b>453,000</b>

Many of the above items will feature in the Council's Annual Efficiency Statements that are required as part of the "Gershon" agenda.

## **RESOURCE DEVELOPMENTS 2007/08**

Following discussions with the leaders of the three political groups the following Resource Developments for Revenue and Capital as detailed below are recommended to Cabinet for approval. These represent those schemes scoring above 39 points using the Council's approved methodology and they are considered to be affordable given the financial settlement and the MTFP.

### **General Fund Revenue Resource Development Bids 2007/08 (above 39 points)**

DESCRIPTION	Ref	2007/08 Net Revenue Bid	2008/09 Net Revenue Bid	2009/10 Net Revenue Bid	2010/11 Net Revenue Bid	2011/12 Net Revenue Bid	TOTAL SCORE
		£	£	£	£	£	
<b><u>SCHEMES ABOVE 39 POINTS</u></b>							
<b><u>Community Safety</u></b>							
Sanctuary - Domestic Violence Security	HR2	20,000	20,000	20,000	20,000	20,000	45.00
South Notts Home Improvement Agency	HR8	39,500	29,000	29,000	29,000	29,000	44.00
South Notts Handy Person Service	HR7	6,000	6,000	6,000	6,000	6,000	39.50
		65,500	55,000	55,000	55,000	55,000	
<b><u>Young People</u></b>							
Changing Lifestyles Action Plan Delivery	LR10	20,000	20,000	20,000	20,000	20,000	61.00
Gedling Green Exercise Project	LR19	10,000	10,000	10,000	0	0	44.00
		30,000	30,000	30,000	20,000	20,000	
<b><u>Other Key Improvement Plans</u></b>							
Project Officer - First Lets Team	HR6	9,000	9,000	9,000	9,000	9,000	41.50
		9,000	9,000	9,000	9,000	9,000	
<b><u>Business Case</u></b>							
Environmental Health Officer (net nil cost bid)	P&ER4	0	0	0	0	0	40.00
		0	0	0	0	0	
<b>Total Schemes Above 39 Points</b>		<b>104,500</b>	<b>94,000</b>	<b>94,000</b>	<b>84,000</b>	<b>84,000</b>	

**General Fund Capital Resource Development Bids 2007/08 (above 39 points)**

DESCRIPTION	Ref	2007/08 Net Capital Bid	2008/09 Net Capital Bid	2009/10 Net Capital Bid	TOTAL SCORE
		£	£	£	
<b><u>SCHEMES ABOVE 39 POINTS</u></b>					
<b><u>Cross-Cutting All Priorities</u></b>					
New Performance Management System	CC1	12,000	0	0	73.50
		12,000	0	0	
<b><u>Community Safety</u></b>					
Monument Repairs	LC7	10,000	10,000	10,000	41.50
		10,000	10,000	10,000	
<b><u>Young People</u></b>					
Relocation of Teal Close Football Facilities	LC2	1,450,000	0	0	78.00
Replacement of Artificial Cricket Wickets	LC10	10,000	10,000	10,000	64.00
Bigwood School Community Sports Facility	LC4	5,000	100,000	300,000	63.00
Jackie Bells Field Facilities Refurbishment	LC1	1,500	250,000	0	57.00
Salop Street Youth Facility	LC3	1,500	65,000	0	57.00
Queensbower Ball Court & Play Area	LC11	1,500	225,000	0	57.00
Arnot Hill Park - Replace Bowls Pavilion	LC5	180,000	0	0	55.00
Safety Surface Renewal	DC6	28,000	26,000	26,000	41.50
		1,677,500	676,000	336,000	
<b><u>Other Key Improvement Plans</u></b>					
Licensing System	P&EC3	16,000	0	0	48.50
CAPS Development	P&EC2	7,000	0	0	41.00
		23,000	0	0	
<b>Total Schemes Above 39 Points</b>		<b>1,722,500</b>	<b>686,000</b>	<b>346,000</b>	

For completeness the full set of Development Bids as scored using the Council's agreed methodology are shown at Appendix 2 (i) Revenue Items and Appendix 2 (ii) Capital Items. In addition Appendix 2 (iii) details progress in respect of items previously suggested for development by the various scrutiny committees.

In addition to these bids members are reminded of the following on-going developments for 'funds/pots' approved in previous years that now feature as part of the core budget:

<b>REVENUE</b>	£
Members Pot	50,000
Crime Reduction Fund	48,000
Youth Development Fund	50,000
Extended GP Referral Scheme	10,000
Base Maintenance/Equip Pots	244,000
Town Centres Developments	10,000
Netherfield Regeneration (reducing to zero by 2010/11)	20,000
<b>CAPITAL</b>	
DDA compliance works	31,000

### **Capital Programme Financing 2007/08-20011/12**

The proposed General Fund Capital Programme, attached at Appendix 3, identifies the potential borrowing and capital receipt generation which will be required to balance the financing of the programme.

The level of borrowing for both base and anticipated growth requirements included in the estimates is £3.9m in 2007/08 and £2.2m in 2009/10. This level of borrowing has been assessed in accordance with the Prudential Code and is judged to be within prudent limits and affordable in terms of the revenue consequences of the borrowing i.e. interest and set aside of principal. The timing of any borrowing will be undertaken in accordance with the Council's Treasury Strategy.

The financing of the remaining future anticipated growth requirement is reliant upon the generation of significant capital receipts from the sale of land and property in the order of £8.5m over the planning cycle.

### **Medium Term Financial Plan**

The summary of MTFP, as shown below, shows that the impact of the developments above can be sustained in the Medium Term based on a Council Tax increase of 3% and financing the expected 2007/08 capital programme by borrowing as shown in Appendix 3. Members are reminded that the Council will decide the actual Council Tax level at the Budget Council Meeting on 1 March 2007.

## Medium Term Financial Plan 2007/08 to 2011/12

	2007/08	2008/09	2009/10	2010/11	2011/12
	£	£	£	£	£
Base Budget	14,056,800	14,380,600	14,118,400	15,177,400	15,647,300
Revenue Dev Bids – above 39 points	104,500	94,000	94,000	84,000	84,000
Rev Implication Capital Bids –above 39 points (incl. additional borrowing costs)	13,300	77,000	85,000	85,000	85,000
Estimated Revenue Implications Future Capital Bids	0	20,000	50,000	90,000	130,000
Projected Base Budget	14,174,600	14,571,600	14,347,400	15,436,400	15,946,300
<b>(Surplus)/Deficit On Balances Available for Additional Growth Assuming Approval of Schemes Identified in Report</b>	<b>(889,700)</b>	<b>(1,081,300)</b>	<b>(1,259,700)</b>	<b>(647,600)</b>	<b>23,000</b>

The surplus/deficit on balances in the above table shows amounts above/below the recommended minimum general fund balance in any one year. Current spending plans show that these surpluses initially grow but reduce quickly moving to a relatively neutral position by 2011/2012. Underlying this is an annual deficit between the amount of income expected when compared to anticipated expenditure. Although predictions show that this can be accommodated within the five year planning cycle, further adjustments are required to rectify this core imbalance.

Increasing income via Council Tax, the introduction of new areas for charging and further ongoing cashable efficiency savings will be needed if service cuts are to be avoided. The use of the MTFP enables the Council to be aware of this need and prompts managed change, thus avoiding the possibility of volatility in either service provision or Council Tax level.

#### **4. Improvement Tasks**

Improvement Tasks are in effect the key tasks for the Council in the year ahead and beyond.

Improvement Tasks do not collectively cover all of the Council's planned work in the year ahead. They do, however:-

- Represent the key new development activities each department and section plans to carry out during the year.
- Cover new and development activity that results in improvement to the service linked to delivery of the Council's priorities
- Each have a named officer at an appropriate level accountable for its delivery and should cross reference to that person's PDR.

Other, more day to day activity is more likely to be performance managed by reference to performance indicators, or as an ongoing project managed at section level.

At this point, Improvement Tasks set out here only include those that do not require additional funding to be progressed (ie they can be delivered from within existing base budgets or are being funded externally).

However, there are also potential further Improvement Tasks that will require additional funding if they are to progress. At this stage of the budget/service plan process, tasks requiring extra funding have been progressed as Resource Development bids. These are not included here but those approved for progression will be added in as Improvement Tasks in due course.

A list of draft Improvement Tasks can be found at Appendix 4.

## **5. RECOMMENDATION**

That Cabinet approve the above budget items for 2007/08 for forwarding to Scrutiny Committee for consultation.

Comments on other aspects of the budget and improvement tasks are also welcomed.



**BASE BUDGET 2007/08****1. Central Government Funding**

The provisional Local Government Finance Settlement for 2007/08 shows an additional cash allocation of £451,200 or 5.5%. In addition to this specific government departments have announced other revenue monies that are to be made available. In all cases these amounts are provisional and/or represent Officers best assessments of likely resource to be allocated to this Council:

LABGI	£510,000
Planning Delivery Grant	£321,800
Waste Performance and Efficiency Grant (via LAA)	£47,800

**2. Major Budget Indices****i. Pay**

An estimated pay award of 2.25% has been included in the 2007/08 base budget which equates to £315,000. In the medium term financial plan, 2.25% has been included for 2008/09 and 2% each year thereafter.

**ii. Pensions**

During 2004/05 the pension fund Actuary completed a tri-annual review of the pension fund and the required level of employer contributions. An increase in the employer's contribution rate from 13.6% to 17.9% is being phased in over 5 years. 2007/08 is the third year of that phased implementation and the effect is incorporated in the base budget and the MTFP.

**iii. Inflation**

In the majority of cases budgets have been capped to the previous year's level. Inflation has only been applied to supplies and services budgets where there is a contractual obligation to do so.

Specific measures for Electricity (164%, £295,000), Gas (45%, £44,000), NNDR (2.6%, £11,300) and Water (5%, £5,000) have been applied in line with best information available.

**iv. Fees and charges**

Discretionary fees and charges have been increased by 5% although specific charges will be at the discretion of individual portfolio holders provided that the overall level of increase is achieved. Changes in expected volumes of customers, both upwards and downward have also been anticipated, again in line with market expectations

**GENERAL FUND REVENUE - RESOURCE DEVELOPMENT BIDS 2007/08**

DESCRIPTION	Ref	2007/08 Net Revenue Bid	2008/09 Net Revenue Bid	2009/10 Net Revenue Bid	2010/11 Net Revenue Bid	2011/12 Net Revenue Bid	TOTAL SCORE
<b><u>SCHEMES ABOVE 39 POINTS</u></b>		£	£	£	£	£	
<b><u>Community Safety</u></b>							
Sanctuary - Domestic Violence Security	HR2	20,000	20,000	20,000	20,000	20,000	45.00
South Notts Home Improvement Agency	HR8	39,500	29,000	29,000	29,000	29,000	44.00
South Notts Handy Person Service	HR7	6,000	6,000	6,000	6,000	6,000	39.50
		65,500	55,000	55,000	55,000	55,000	
<b><u>Young People</u></b>							
Changing Lifestyles Action Plan Delivery	LR10	20,000	20,000	20,000	20,000	20,000	61.00
Gedling Green Exercise Project	LR19	10,000	10,000	10,000	0	0	44.00
		30,000	30,000	30,000	20,000	20,000	
<b><u>Other Key Improvement Plans</u></b>							
Project Officer - First Lets Team	HR6	9,000	9,000	9,000	9,000	9,000	41.50
		9,000	9,000	9,000	9,000	9,000	
<b><u>Business Case</u></b>							
Environmental Health Officer	P&ER4	0	0	0	0	0	40.00
		0	0	0	0	0	
<b>Total Schemes Above 39 Points</b>		<b>104,500</b>	<b>94,000</b>	<b>94,000</b>	<b>84,000</b>	<b>84,000</b>	
<b><u>SCHEMES BELOW 39 POINTS</u></b>							
<b><u>Community Safety</u></b>							
Event Security (Arnold Carnival)	LR32	5,900	0	0	0	0	33.00
Security Guards at Redhill Leisure Centre	LR29	7,600	8,000	8,400	0	0	18.00
		13,500	8,000	8,400	0	0	
<b><u>Young People</u></b>							
Arts and Health Project Delivery	LR20	14,100	16,000	24,100	24,100	24,100	36.50
Free Use of Leisure Facilities	LR9	63,000	66,000	69,000	73,000	77,000	33.00
Arts Development Project Delivery	LR21	35,500	35,500	35,500	35,500	35,500	22.00
		112,600	117,500	128,600	132,600	136,600	
<b><u>Physical Environment</u></b>							
Urban Design Officer	P&ER3	10,000	10,300	0	0	0	32.50
Parks Accessibility Audit	LR1	10,000	5,000	5,000	0	0	26.50
		20,000	15,300	5,000	0	0	
<b><u>Other Key Improvement Plans</u></b>							
Environmental Audit	P&ER5	7,500	0	0	0	0	27.00
CAPS Training - Departmental	P&ER2	17,100	0	0	0	0	26.50
Data Input on Cemeteries Computer System	LR24	10,000	10,000	10,000	10,000	0	25.50
Rent Deposit Scheme	HR5	12,000	12,000	12,000	12,000	12,000	22.50
Homelessness Support Officer	HR4	25,600	25,600	25,600	25,600	25,600	22.00
Additional Resources for Scrutiny Function	SR1	37,900	36,000	37,000	37,000	40,000	16.00
		110,100	83,600	84,600	84,600	77,600	

## General Fund Revenue - Resource Development Bids 2007/08 continued

DESCRIPTION	Ref	2007/08 Net Revenue Bid	2008/09 Net Revenue Bid	2009/10 Net Revenue Bid	2010/11 Net Revenue Bid	2011/12 Net Revenue Bid	TOTAL SCORE
		£	£	£	£	£	
<b><u>Business Case</u></b>							
Allotment Reinstatement/Competitions	LR25	6,000	6,000	6,000	1,000	1,000	11.50
Leisure Centre Condition Surveys	LR2	26,000	0	0	0	0	11.00
Development of a Marketing Strategy for Leisure	LR26	15,000	0	0	0	0	9.00
Procurement Options Review	LR28	5,000	0	0	0	0	0.00
Towards An Excellent Service Programme	LR27	15,000	0	0	0	0	0.00
Instructors Pay	LR3	5,500	5,600	5,800	6,000	6,300	0.00
		72,500	11,600	11,800	7,000	7,300	
<b>Total Below 39 Points</b>		<b>328,700</b>	<b>236,000</b>	<b>238,400</b>	<b>224,200</b>	<b>221,500</b>	
<b>Total General Fund Revenue Bids</b>		<b>433,200</b>	<b>330,000</b>	<b>332,400</b>	<b>308,200</b>	<b>305,500</b>	

**GENERAL FUND CAPITAL – RESOURCE DEVELOPMENT BIDS 2007/08**

DESCRIPTION	Ref	2007/08 Net Capital Bid	2008/09 Net Capital Bid	2009/10 Net Capital Bid	TOTAL SCORE
		£	£	£	
<b><u>SCHEMES ABOVE 39 POINTS</u></b>					
<b><u>Cross-Cutting All Priorities</u></b>					
New Performance Management System	CC1	12,000	0	0	73.50
		12,000	0	0	
<b><u>Community Safety</u></b>					
Monument Repairs	LC7	10,000	10,000	10,000	41.50
		10,000	10,000	10,000	
<b><u>Young People</u></b>					
Relocation of Teal Close Football Facilities	LC2	1,450,000	0	0	78.00
Replacement of Artificial Cricket Wickets	LC10	10,000	10,000	10,000	64.00
Bigwood School Community Sports Fac.	LC4	5,000	100,000	300,000	63.00
Jackie Bells Field Facilities Refurbishment	LC1	1,500	250,000	0	57.00
Salop Street Youth Facility	LC3	1,500	65,000	0	57.00
Queensbower Ball Court & Play Area	LC11	1,500	225,000	0	57.00
AHP - Replace Bowls Pavilion	LC5	180,000	0	0	55.00
Safety Surface Renewal	DC6	28,000	26,000	26,000	41.50
		1,677,500	676,000	336,000	
<b><u>Other Key Improvement Plans</u></b>					
Licensing System	P&EC3	16,000	0	0	48.50
CAPS Development	P&EC2	7,000	0	0	41.00
		23,000	0	0	
<b>Total Schemes Above 39 Points</b>		<b>1,722,500</b>	<b>686,000</b>	<b>346,000</b>	
<b><u>SCHEMES BELOW 39 POINTS</u></b>					
<b><u>Cross-Cutting All Priorities</u></b>					
Energy Initiatives	DC3	35,000	25,000	25,000	17.00
		35,000	25,000	25,000	
<b><u>Young People</u></b>					
Burton Rd - Young People/Childrens Facility	LC6	1,500	68,400	50,000	39.00
Renew Play Areas	DC7	24,000	24,000	24,000	36.50
King George V Arnold Restoration	LC15	177,000	280,000	150,000	36.00
Re-site Play Area Rutland Road	LC14	30,000	0	0	34.00
Provide Play Area Edison Way	LC19	70,000	0	0	32.00
Refurbish Arno Vale Play Area	LC12	150,000	0	0	16.00
		452,500	372,400	224,000	

## General Fund Capital - Resource Development Bids 2007/08 continued

DESCRIPTION	Ref	2007/08 Net Capital Bid	2008/09 Net Capital Bid	2009/10 Net Capital Bid	TOTAL SCORE
		£	£	£	
<b><u>Physical Environment</u></b>					
Green Flag Park Award	LC8	30,000	20,000	0	37.00
Arnold Master Plan	P&EC4	103,000	1,130,000	1,565,000	36.00
Maintenance of Walls, Parks and Open Spaces	DC8	10,000	10,000	10,000	32.50
Environmental Improvements	P&EC1	30,000	0	0	27.00
Burton Road Car Park - Flooding	DC10	12,500	0	0	15.00
		185,500	1,160,000	1,575,000	
<b><u>Business Case</u></b>					
Large Workshop Floor	DC4	13,000	0	0	36.00
Repairs to Large Workshop Work Pits/Vehicle Lift	DC13	25,000	0	0	35.00
Cemeteries - Land Purchases	LC9	5,000	40,000	40,000	22.00
Reception refurbishment (Richard Herrod LC)	LC27	35,000	0	0	20.00
Resurfacing of Flat Roof (Arnold LC)	LC20	71,000	0	0	18.00
Safety Surface to Patio Areas Comm Centres	LC30	14,800	0	0	14.00
Renovation of Changing Rooms (Redhill)	LC16	29,700	0	0	12.00
Replace Windows Haywood Rd Comm Centre	LC29	15,000	0	0	12.00
Improve and Restore Burntstump Road	LC13	20,500	0	0	10.00
	LC17				
Refurbishment of Fitness Suite (Calverton)	(part)	39,400	0	0	3.00
Plant room improvements at all 3 pools	LC23	59,000	0	0	0.00
Air Conditioning Millennium Suite (Richard Herrod LC)	LC26	16,500	0	0	0.00
Wetside Changing Rooms (Calverton LC)	LC31	10,000	0	0	0.00
		353,900	40,000	40,000	
<b>Total Below 39 Points</b>		<b>1,026,900</b>	<b>1,597,400</b>	<b>1,864,000</b>	
<b>Total General Fund Capital Bids</b>		<b>2,749,400</b>	<b>2,283,400</b>	<b>2,210,000</b>	

**SCRUTINY RESOURCE DEVELOPMENT PROPOSALS UPDATE**

<b>Proposal</b>	<b>Indicative Costs £</b>	<b>Comments</b>
Additional 1.5 posts to facilitate Scrutiny improvement	37,900	See bid SR1
Resources to carry out an environmental audit of the Council	20,000	Superseded by Portfolio Holders budget virement in 2006/07 to undertake carbon footprint of the Borough
Energy Initiatives: (i) Resources for consultants to produce proposals for sustainable energy saving measures (ii) Capital resources to implement proposals for sustainable energy saving measures (iii) Resources for energy saving measures	35,000 capital 20,000 revenue	See bid DC3
Reintroduce proposals for car parking charges	(138,000) net	Subject of existing Cabinet decision

**GENERAL FUND CAPITAL ESTIMATE 2007/08 – 2011/12**

	2007/08 £	2008/09 £	2009/10 £	2010/11 £	2011/12 £
<b><u>ESTIMATED PROGRAMME</u></b>					
Schemes Deferred from 2006/07	468,400				
Ongoing Schemes	755,100	755,100	755,100	755,100	755,100
Replacement Vehicles	1,288,000	628,500	563,000	600,000	600,000
Replacement Equipment	48,700	150,000	150,000	150,000	150,000
Ongoing Schemes 2006/07 Bids	483,500	117,000	31,000	-	-
Resource Development Bids (over 39 points)	1,922,500	686,000	346,000	31,000	15,000
Future Resource Development Bids		814,000	1,054,000	1,369,000	1,385,000
<b>TOTAL EXPENDITURE</b>	<b>4,966,200</b>	<b>3,150,600</b>	<b>2,899,100</b>	<b>2,905,100</b>	<b>2,905,100</b>
<b><u>ESTIMATED FINANCING AVAILABLE</u></b>					
Usable Capital Receipts B/fwd	(468,400)	(606,100)	(4,373,500)	(4,576,000)	(2,556,100)
In year usable receipts	(506,000)	(6,468,000)	(451,600)	(435,200)	(414,200)
Borrowing/Leasing	(3,900,000)	-	(2,200,000)	-	-
<b><u>Grants &amp; Contributions</u></b>					
Disabled Facilities Grant	(251,000)	(251,000)	(251,000)	(251,000)	(251,000)
RHB - Renewal Grants	(199,000)	(199,000)	(199,000)	(199,000)	(199,000)
Contributions	(200,000)	-	-	-	-
DEFRA Waste Performance Grant	(47,900)	-	-	-	-
<b>TOTAL AVAILABLE FINANCING</b>	<b>(5,572,350)</b>	<b>(7,524,100)</b>	<b>(7,475,100)</b>	<b>(5,461,200)</b>	<b>(3,420,300)</b>
<b><u>(Surplus)/Shortfall c/fwd</u></b>	<b>(606,100)</b>	<b>(4,373,500)</b>	<b>(4,576,000)</b>	<b>(2,556,100)</b>	<b>(515,200)</b>

**Improvement Tasks 2007/08**

<b>Agenda 21, Crime &amp; Disorder &amp; Community Development Portfolio</b>		
<b>Task</b>	<b>Outcome /Output</b>	<b>Target</b>
<b>Manage the Area-Based Initiative programme, to include introduction of ABIs in two further areas agreed by Gedling Partnership, co-ordinating delivery of first and second phase ABI action plans and development of exit strategies for first phase areas.</b>	Improved quality of life in Borough's most deprived areas, focussing on issues of most concern to local residents, and capacity within communities to address these issues.	Action Plans for yr 3 ABIs in place by end 2007 Yr 1 and 2 projects in line with Action Plans for each area
<b>Work with S Notts partners to develop single Community Safety strategy for South Nottinghamshire</b>	Clear and targeted strategy to direct measures to reduce crime and disorder in the area, linked to and consistent with Community Strategy and appropriate regional and national priorities	Complete by March 2008
Coordinate responses to community safety related legislation included in the Queen's speech as it affects the Borough working with the new S Notts Community Safety Partnership	Effective application of new legislation to improve community safety in the Borough	To be confirmed
<b>Development and Economic Regeneration Portfolio</b>		
<b>Task</b>	<b>Outcome /Output</b>	<b>Target</b>
Lambley Conservation Area Reviews	To assess areas for improvement and to enable securing of funds	Nov-07
Implement and administer the Gambling Act	Procedures in place to introduce act; full registration of properties	Dec-07
Development of Core Strategy	Provision of statutory document and to secure PDG	July 08 (Cabinet - Aug 06)
Detailed review and assessment of NO2 levels	Possible declaration of air quality management area (AQMA)	Apr-07
<b>Improve location and design of new open space via development briefs</b>	Improved consideration of crime and disorder issues	Jul-07
Review of Planning service	To assess the operation of the service	Apr-07



## Direct Services and Property Portfolio

Task	Outcome /Output	Target
Implementation of Joint refuse collection project outcomes with neighbouring district councils	Implement efficient refuse collection rounds working closely with neighbouring authorities to maximise savings.	September-07
Implementation of new charging arrangements for trade waste customers	New charging by weight arrangements for trade customers in order to increase market share	September-07
Review of Department's administration arrangements following introduction of new financial packages	Review of administrative requirements in order to make the savings necessary following Agresso implementation	June-07
Review of fleet Management arrangements and operations	Review of all fleet mgt issues including vehicle maintenance and utilisation of the fleet	Oct-07
Implementation of any new arrangements as a result of the new waste partnership agreement with Notts County Council	Introduce all necessary changes to comply with new waste partnership arrangements	Apr-07
Joint working with other County Districts on Waste Services	See 1st task above	June-07
Review and update business plan taking into consideration partnership working	Revision of business plan to move department towards the Council's vision.	Oct-07
Decriminalization of Parking - work with County Council	Implement new arrangements for on-street parking enforcement	Nov-07

## Egovernment and Member Services Portfolio

Task	Outcome/Output	Target
Procurement and implementation of new telephone system	Improved customer service through electronic means	31st March 2008
Implementation of Payroll/Personnel IT system to included web access for managers and employees (Phase II)	Efficiency savings in terms of speed of access to information Release of resources for other priorities	31st March 2008
Identification of further opportunities for home or mobile working	Efficiency savings in terms of speed of access to information Release of resources for other priorities	31st March 2008
Implementation of a Disaster Recovery strategy and procedures	resilience in the event of a disaster	31st March 2008
Implementing outcomes from option appraisal for CRM	Improved customer service and efficiencies in work processes	Phased programme over 2007 - 2009
Undertaking an options appraisal with a view to Procuring a CRM (with integrated Telephony) -	Improved customer service and efficiencies in work processes	31st March 2007
<b>Implement on-line licensing</b>	Provision of an electronic end-to end licensing system	Jul-07
<b>Support Departments in the corporate rollout of EDRMS, including technical advise and process re-engineering to achieve organisational efficiencies and savings</b>	Efficiency savings in terms of speed of access to information Release of resources for other priorities	Mar-07
<b>Devise and implement an induction programme for new members following the borough council election</b>	Increased member capacity	Jul-08
Development of Scrutiny Toolkit	Improved scrutiny and member capacity	30th June 2007
Member Induction and Training in Scrutiny	Improved scrutiny and member capacity	30th Sept 2007

<b>Leader of the Council</b>		
<b>Task</b>	<b>Outcome /Output</b>	<b>Target</b>
<b>Review corporate priorities with new administration and ensure these are effectively communicated and feed into future service planning</b>	Clear statement of priorities that influence service and financial planning	Sep-07
<b>Develop and implement action plan for council vision</b>	Framework for the future organisation of the council	To be confirmed
<b>Determine the Council's approach to issues arising from the Local Government White Paper and subsequent legislation and implement</b>	Programme of activities that address relevant White Paper issues including, leadership, community engagement, place shaping, shared services and customer focus	Various - to be confirmed
<b>Produce new Strategic Corporate Plan, incorporating Best Value requirements, to reflect revised priorities and role of document post White Paper</b>	Updated, focused, practical statement of Borough Council Aims and Priorities, linked to wider Community Strategy priorities and outcomes, showing how these will be delivered (likely to link with vision action plan delivery).	March 2008 (BVPP interim update June 2007 if still required)
<b>Coordinate the council's approach to the developing Core Cities agenda, to include work on any future Multi Area Agreement</b>	To contribute to economic, social and environmental vitality of Greater Nottingham overall, while ensuring specific needs of the Borough are addressed	To be confirmed
<b>Programme and begin implementation of review of Gedling Community Strategy</b>	Clearly expressed vision and priorities to drive future work of Gedling Partnership, through which quality of life will be improved	Complete review by June 2008
<b>Co-ordinate the Council's approach to Comprehensive Performance Assessment, to include leading arrangements for corporate reassessment, lead role on Direction of Travel, Value-for-Money self-assessment and any Use of Resources inspection</b>	Fair assessment of the Council's performance, based on high quality, accurate evidence submitted	Recategorisation request - tbc  Corporate self-assessment - tbc  VFM Self Assessment (if required) - Jul 07DoT - tbc  UoR inspection - Nov 07

### Leader of the Council (contd)

Task	Outcome /Output	Target
Annual Assurance statement and SIC for previous year.	Assurance given in respect of previous years financial statements.	Jun-07
Corporate Governance Framework annual review.	Assurance that governance arrangements are being applied to a satisfactory standard.	May-07
Review Base Maintenance budget as part of Corporate budget process	Replacement and maintenance schedule for all equipment and buildings linked to AMPs	Dec-07
<b>Commission and manage introduction of new performance management system, including links to Community Profiles</b>	Performance management embedded within the organisation allowing a proactive approach to managing performance, identifying underperformance and enabling early corrective action to be implemented.	Live date - April 2008 (provisional)
<b>Review corporate consultation framework</b>	Better, more co-ordinated consultation to inform decision making, making use of most appropriate techniques	To be confirmed
Delivery of actions arising from the Business Continuity Plan	Continuation and restoration of services following major disruption	Mar-08
Carry out induction training for new staff on Freedom of Information, Data Protection, Human Rights Act, Regulation of Investigatory Powers Act	A well informed work force	Apr-08
Reviewing actions necessary to achieve level 2 of the revised equality standards	Ensuring equality of access to services and employment to meet statutory duties	31st March 2008
Carry out an employee survey	Development of high performing culture	31st July 2007
Review People Management Strategy in the light of the implementation of the Council's Vision	Ensuring a workforce resourced and skilled to deliver the vision	31st July 2007

<b>Finance Portfolio</b>		
<b>Task</b>	<b>Outcome /Output</b>	<b>Target</b>
<b>Carry out review of Capital Strategy</b>	<b>Continued strong financial management, linked to delivery of key aims and objectives</b>	<b>Dec-07</b>
Annual Billing NNDR/Council Tax issued timely and accurately.	Annual bills reissued for the 1 April instalment.	Mar-08
<b>Close Final Accounts for 2006/2007.</b>	<b>Clear and timely overview of the Council's financial health in line with WGA initiative.</b>	<b>By end June 07</b>
<b>Produce Budget for 2008/09</b>	Robust estimates that enable the council to set the annual level of council tax to be levied.	Mar-08
<b>Housing Portfolio</b>		
<b>Task</b>	<b>Outcome /Output</b>	<b>Target</b>
<b>To implement the action plan with regard to the Children Act 2004</b>	<b>To meet the requirements of the legislation and participate in the county partnerships with regard to this</b>	<b>Mar-08</b>
<b>To implement the council's decision with regard to stock transfer in accordance with DCLG guidance</b>	<b>To develop and deliver a Housing Management Service in accordance with tenants wishes</b>	<b>Dec-08</b>
Produce revised Homelessness Strategy, submit to GOEM and implement	Revised and updated strategy devised and submitted to GOEM aimed at meeting need and reducing the incidence of homelessness	Sep-07
Produce a revised Housing Strategy, submit to GOEM and implement	Revised and updated Housing Strategy devised and submitted to GOEM aimed at meeting 'Fit For Purpose' and the delivery of the Key Priorities for Housing	Sep-07

Leisure Services Portfolio		
Task	Outcome /Output	Target
<b>Provide procurement options for the future management of the Borough's leisure centres.</b>	A range of options for consideration for the future management of the Borough's leisure facilities with the recommendation for the best way of delivering leisure services to the community.	Dec 06 - Revised to Sept 07 (Cabinet - Aug 06)
Develop a programme of use and management arrangements for Honeywood Gardens Community Centre.	A centre managed by and delivering activities for the community.	Mar-08
To obtain Green Flag status for Arnot Hill Park.	An urban park that has a nationally recognised benchmark of excellence in recreational green areas, with a commitment to continuous improvement.	Aug-08
To relocate Teal Close recreational area, working in partnership with Gedling Town F.C.	Increased provision of grass and synthetic pitches for community use. A stadium for higher league football with community access and activities.	To be confirmed
Development of the King George V Park, Arnold to provide enhanced community facilities.	Provision of a park with enhanced children's play facilities, youth facilities, walkways, footpaths and seating areas. This will create a safe and suitable environment for future provision of sports and general activities.	Mar 07 - Revised to Mar 08 (Cabinet - Aug 06)

Tasks in **bold** are corporate improvement Tasks