

## Alphabetical List Of Lead Officer Titles

<u>Code</u>	<u>Title</u>	<u>Name</u>
ACSM	Administration And Customer Services Manager	Caroline McKenzie
AHMN	Area Housing Manager North	Alison Bennett
AHMS	Area Housing Manager South	Jacque Beacroft
BCM	Building Control Manager	Dave Ewing
BM	Benefits Manager	Steve Yallop
BSM	Building Services Manager	Steve Wiseman
COM	Communications Manager	Rose Lucas
CPM	Community Partnerships Manager	David Jayne
DCM	Development Control Manager	Geoff Stevenson
E&VM	Estates And Valuation Manager	Andrew Stevens
EPM	Environmental Protection Manager	Andy Callingham
FCM	Fleet And Cleansing Manager	Richard Greenhalgh
FLHM	Food, Licencing, Health&Safety Manager	Stephen Nickolls
FSM	Financial Services Manager	Alison Ball
HBO	Housing Benefits Officer	Viv Butler
HBSO	Housing Benefit Support Officer	Paul Whitworth
HCO	Head Of Cabinet Office	Stephen Bray
HHS	Head of Housing Service	Lynn Clayton
HLS	Head of Leisure Services	Keith Tansley
HMDR	Housing Manager (Development and Resources)	Lynn Vernon
HOF	Head Of Finance	Mark Kimberley
HOLDS	Head Of Legal And Democratic Services	Sue Sale
HOPOD	Head Of Personnel And Organisational Development	Janet Brothwell
HPE	Head Of Planning And Environment	Peter Baguley
LFAO	Leisure Finance And Administration Officer	Amanda Lacey
LFO	Leisure Facilities Officer	Paul Clark
LPM	Local Plans Manager	Bob Wilson
LRO	Leisure Resources Officer	Andy Bowers
PA	Principal Accountant (Treasury)	Sue Healey
PAFP	Principal Accountant (Financial Planning)	Roger Downing
PAO	Principal Administrative Officer	David Graham
PH	Grounds Maintenance Manager	Phil Hollland
ITP MGR	IT Projects Manager	Mark Lane
ITT MGR	IT Technical Manager	Gary Bennett

## Alphabetical List Of Lead Officer Titles

<u>Code</u>	<u>Title</u>	<u>Name</u>
PM	Personnel Manager	David Archer
PMM	Property Maintenance Manager	Diane Grattage
RM	Revenues Manager	John Vickers
RSM	Resource Services Manager	Vince Rimmington
SAO	Safety Officer	Barry Saunders
SCO	Scrutiny Officer	Tracy Lack
SS	Senior Solicitor	Anita Bradley
TCM	Town Centre Manager	Mark Armstrong

TASK	Lead Officer	TARGET	STATUS AT 31.03.06	COMMENTS
Develop and publish revised Strategic Corporate Plan*	HCO	End June 2005	G	Completed
Develop and deliver first annual satisfaction survey, to inform Community Profiling	HCO	Autumn 2005	G	Completed
NEW TASK - Co-ordinate the Council's approach to Comprehensive Performance Assessment, to include lead role on Direction of Travel, Value-for-Money self-assessment, Use of Resources inspection and CPA district pilot exercise	HCO	VfM self-assessment - Aug 05 Inspection - Nov 05 Direction of Travel self-assessment - Dec 05 Pilot inspection - Jan 06	G	
Prepare for introduction of Local Area Agreements	CE	Mar-06	G	
Review Corporate Communications Strategy	HCO	Complete review by end 2004 (Revised to March 2005 - Cabinet Nov 04) (Further revised to July 2005 - Cabinet - Feb 05)	G	Completed
Delivery of actions arising from the Business Continuity Plan	HDS	Test by March 06 (Cabinet Aug 05) Revised to Test by March 07 (Cabinet Feb 06)	G	Carried Forward
Review Base Maintenance Budgets as part of corporate budget process	CE	Dec 05 - Revised to Dec 06 (Cabinet - Feb 06)	G	Carried Forward
Lead introduction of Annual Efficiency Statements	CE	Jun-05	G	
Review the File Retention and Disposal Policy	SS	Mar-06	G	Review completed.
Carry out feasibility study on the introduction of telephone canvassing for the electoral register	DSM	Sep-05	G	Report completed
Review of Publication Scheme	SS	Dec-05	G	Review completed. Revision of Publication Scheme included in Service Plan 2006-07

TASK	Lead Officer	TARGET	STATUS AT 31.03.06	COMMENTS
Raise Awareness of the Data Protection Act 1998 across the Council and introduce a Schedule of Training	SS	Dec-05	G	Schedule of training in place
Establish a process by which the Council can learn and share successes and failures for future improvements	HOPOD	March 05 - Revised to Oct 05 (Cabinet Jul 05) - Further revised to July 06 (Cabinet Feb 06)	G	

## Performance Indicators

## Leader Portfolio

Performance Indicator	Ref	Portfolio	Dept/ Section	Lead Officer	Actual 2004/05	Target 2005/06	Progress At 31.3.06	STATUS AT 31.03.06	COMMENTS
No of editions of "Contacts" Council magazine produced	CO1	LDR	CAB	COM	3	3	3	G	
No of editions of GEN employee newsletter produced	CO2	LDR	CAB	COM	10	12	12	G	
Percentage of local residents who feel they are well informed about the Council and its work	Local 1	LDR	CAB	HCO	66%	68%	70%	G	
Percentage of Borough Council Employees who feel they are well informed about the Council and its work	Local 2	LDR	CAB	HCO	Not collected	To be confirmed	71%	G	
The percentage of standard searches carried out in 10 working days	BV179	LDR	LDS	DSM	99.97%	100%	100%	G	
The number of working days/shifts per employee lost due to sickness absence	BV12	LDR	PIT	PM	11.49	10.50	10.87	R	
The percentage of permanent contracted employees having received training in equality awareness or equality management	PSD4	LDR	PIT	PM	64%	90%	57%	R	Review is now taking place of method of training delivery to reach across Council
The percentage of permanent contracted employees having taken part in Performance and Development Review interviews from which an action and development plan has been produced	PSD5	LDR	PIT	PM	69%	100%	78%	R	

## Improvement Tasks

## Non-Executive Functions Portfolio

TASK	Lead Officer	TARGET	STATUS AT 31.03.06	COMMENTS
Continue implementation of Planning Service Improvement Plan as submitted to ODPM	HOPE	Dec-05	G	PDG targets achieved (DC performance and Pendleton Scores)
Continue Implementation of arrangements to administer the Licensing Act 2003	FLHM	2nd Appointed Day Nov 2005	G	
Achieve Level 2 of the Equality Standards	HoPOD	01/03/2006 - Revised to March 07 (Cabinet Feb 06)	G	
Carry out an Employee Attitude Survey	PM	Dec-05	G	Completed and reported to P&R committee December 2005

Performance Indicator	Ref	Portfolio	Dept/ Section	Lead Officer	Actual 2004/05	Target 2005/06	Progress At 31.3.06	STATUS AT 31.03.06	COMMENTS
Score against Planning Best Practice checklist	BV205	NEX	PEN	HOPE	67.0%	66%		G	
Percentage of applicants satisfied with the service received	BV111	NEX	PEN	DCM	Not to be collected this year	Not to be collected this year			
60% of major planning applications determined in 13 weeks	BV109a	NEX	PEN-DC	HOPE	89.29%	60%	90%	G	
65% of minor planning applications determined in 8 weeks	BV109b	NEX	PEN-DC	HOPE	71.71%	65%	88%	G	
80% of other planning applications determined in 8 weeks	BV109c	NEX	PEN-DC	HOPE	87.46%	85%	94%	G	
Plan Making - Do you have a development plan (or alternations to it) that has been adopted in the last 5 years and the end date of which has not expired?	BV 200a	NEX		HOPE	yes	Yes	yes	G	
If 'No' are there proposals on deposit for an alternation or replacement, with a published timetable for adopting those alternation or the replacement plan within three years?	BV 200b	NEX		HOPE	n/a	N/a	yes	G	
Percentage of appeals allowed against the authority's decision to refuse planning applications	BV204	NEX		HOPE	16.0%	33%	25%	G	

**CAPITAL OUTTURN 2005/2006**

<b>PORTFOLIO</b>	<b>SCHEME</b>	<b>COST CENTRE</b>	<b>ORIGINAL ESTIMATE 2005/06 £</b>	<b>REVISED ESTIMATE 2005/06 £</b>	<b>ACTUAL 2005/06 £</b>	<b>CARRY FORWARD £</b>
<b>LEADER</b>	Miscellaneous - Cycleways Replace Photocopying Equipment	05804	0	13,700	15,169	
		05904	58,900	56,500	56,514	
			58,900	70,200	71,683	0



**LEADER PORTFOLIO****OUTTURN SUMMARY 2005/06**

	<b>Total Estimate 2005/2006 £</b>	<b>Actual Expenditure 2005/2006 £</b>	<b>Revenue Carry Forwards £</b>	<b>Variation To Estimate £</b>
<b><u>Non Executive</u></b>				
Licensing	(4,200)	33,832	0	38,032
Planning & Environment Admin	0	0	0	0
Development Control	36,400	57,260	0	20,860
Local Plans	378,900	375,834	0	(3,066)
Building Control - Fee Earning A/C	0	0	0	0
Building Control - Non Fee Earning A/C	95,700	95,802	0	102
Cabinet Office	0	0	7,300	7,300
Personnel Services	0	0	0	0
Health & Safety	0	0	0	0
<b>Total Non-Executive</b>	<b>506,800</b>	<b>562,728</b>	<b>7,300</b>	<b>63,228</b>
<b><u>Corporate</u></b>				
Democratic Mgt & Representation	568,800	615,174	0	46,374
Corporate Management	752,700	900,332	0	147,632
Emergency Planning	25,700	15,010	0	(10,690)
Scrutiny Officer	72,900	56,088	0	(16,812)
Legal & Admin	0	0	0	0
Central Print Room	0	0	0	0
Postages	0	0	0	0
Land Charges	41,500	1,945	0	(39,555)
Estates & Valuation	0	0	0	0
Public Land & Buildings	46,500	377,195	0	330,695
Registration Of Electors	97,200	102,023	0	4,823
Elections	62,300	56,763	0	(5,537)
<b>Total Corporate</b>	<b>1,667,600</b>	<b>2,124,530</b>	<b>0</b>	<b>456,930</b>
<b>TOTAL LEADER</b>	<b>2,174,400</b>	<b>2,687,258</b>	<b>7,300</b>	<b>520,158</b>

**The major variations other than those caused by FRS17 and Central Support are as follows:**

**Licensing**

Mainly reduced income from Hackney Operators Licences due to changes in legislation. Main increases in income from Liquor Licences and Liquor Premises Licences.

**Planning & Environment Administration**

Mainly due to relocation costs for the Head of Service

**Local Plans**

Mainly due to adjustments to savings on maternity cover, vacant posts and recruitment on lower grade. Reduced income from the sale of O/S Maps.

**Building Control - fee earning a/c.**

Reduction in large fee application income partly offset with a saving on transport related expenses and a reduction in the contribution to Nottm Building Control Partnership.

**Cabinet Office**

Mainly due to higher DTP recharges than estimated. The underspend on Supplies & Services has been committed and is subject to carry forward request.

**Personnel Services**

Mainly due to increased training costs & shared Procurement Officer with Rushcliffe B.C.

**Corporate Management**

Audit Commission Charges for March greater than estimated.

**Emergency Planning**

Savings on third party payments..

**Central Print Room**

Mainly due to lower costs following the purchase of new copiers & additional income from the colour printer.

**Land Charges**

Savings on insurance premiums & additional income from search fees.

**Public Land & Buildings**

Capital Financing Charges in respect of Asset revaluations. There is a corresponding reduction within the Finance Portfolio.

**Registration Of Electors**

Mainly due to additional work in respect of awareness campaign .

**Elections**

Mainly due to an increase in grant received.

TASK	Lead Officer	TARGET	STATUS AT 31.03.06	COMMENTS
Review Gedling Community Plan and publish revised Plan, through Gedling Partnership*	HCO	End December 05	G	Completed. Launch took place in March 2006.
Develop Social Inclusion Strategy* (likely to be as part of Community Plan)	HCO	End December 05	G	Included in Community Plan
Develop Community Profiles (including audit of deprivation)	HCO	Profiles in place by Dec 04 - Revised to Summer 2005 (Cabinet Feb 05)	G	Area profiles completed. Priorities baseline development completed for a range of measures, though not for all. Scope of project being extended to include measurement of wider Gedling Partnership priorities - support to be sought from Gedling Partnership to set baselines for relevant measures, including for youth-related issues. Project identified by Audit Commission as example of notable practice.
Introduce and deliver Area-Based Initiative programmes, in 2 areas as identified through Crime and Disorder Audit and Community Profile*	CPM	Action Plans in place by end 2005 Early projects - mid 2005 onwards Full Action Plans - Mar 06	G	
NEW TASK - Lead GBC contributions to potential development of South Nottinghamshire Crime and Disorder Reduction Partnership	CPM	Shadow arrangements in place by 1 April 2006 - Others as per separate project plans	G	Work in progress, with key contribution from Borough Council. Shadow arrangements have been put back by agreement between three partners and now looking at July 2006 (provisionally). All Gedling commitments requested have been delivered on time, hence Green status.

Performance Indicator	Ref	Portfolio	Dept/ Section	Lead Officer	Actual 2004/05	Target 2005/06	Progress At 31.3.06	STATUS AT 31.03.06	COMMENTS
Domestic burglaries per 1,000 households.	BV126	AG21	CAB	CPM	18.50	17.2	17.53	A	Reduction compared to previous year, but slightly above target due to increase in final quarter, which is being addressed through targeted work within partnership.
The percentage of racial incidents that resulted in further action	BV175	AG21	CAB	CPM	100.00%	100%	100%	G	
Vehicle crimes per 1,000 population	BV128	AG21	CAB	CPM	17.30	15.6	18.34	R	Increase largely from increase in theft from vehicles, reflecting national trend, rather than theft of (latter has declined). Partners aware and targeted work in progress to address issue.
Violence against the person per 1,000 population	Local 13 (now BV127a)	AG21	CAB	CPM	11.3	11.2	13.1	R	Further work with partners in progress to address this. Encouragement to report some previously unreported crimes may be contributing to increase. Severity of violent crime is declining.
The number of racial incidents recorded by authority per 100,000 population	BV174	AG21	CAB	CPM	2.00		2		Extensive programme of training for employees on reporting of racial incidents delivered during final quarter.
Score against Environmental Health Best Practice checklist	BV166a	AG21	PEN	HOPE	90.0%	90%		R	NOT COMPLETED BY DEPARTMENT
Percentage of Environmental Health programmed work i.e., inspections sampling, visits, checks carried out	Local 12	AG21		FLHM	88%	96%	100%	G	
Percentage of abandoned vehicles removed within 24 hours from the point at which the Authority is legally entitled to remove the vehicle	BV218 b	Not collect ed in 2004/5	94%	ACSM	<b>NEW</b>	new	98.66%	G	
Percentage of new reports of abandoned vehicles investigated within 24 hours of notification	Bv 218a	Not collect ed in 2004/5	90%	ACSM	<b>NEW</b>	new	<b>93.37%</b>	G	

**CAPITAL OUTTURN 2005/2006**

<b>PORTFOLIO</b>	<b>SCHEME</b>	<b>COST CENTRE</b>	<b>ORIGINAL ESTIMATE 2005/06 £</b>	<b>REVISED ESTIMATE 2005/06 £</b>	<b>ACTUAL 2005/06 £</b>	<b>CARRY FORWARD £</b>
<b>AGENDA 21, CRIME &amp; COMMUNITY DEVELOPMENT</b>	Contaminated Land - Elms, Netherfield HORDS CCTV Project	05861	0	17,000	17,001	
		05863	0	28,000	0	28,000
			0	45,000	17,001	28,000

**AGENDA 21, CRIME & COMMUNITY DEVELOPMENT PORTFOLIO**

**OUTTURN SUMMARY 2005/06**

	<b>Total Estimate 2005/2006 £</b>	<b>Actual Expenditure 2005/2006 £</b>	<b>Revenue Carry Forwards £</b>	<b>Variation To Estimate £</b>
<b><u>ENVIRONMENT</u></b>				
Environmental Protection	393,100	382,694	17,700	7,294
Food, Health & Safety	269,300	265,909	0	(3,391)
<b>TOTAL</b>	<b>662,400</b>	<b>648,603</b>	<b>17,700</b>	<b>3,903</b>
<b><u>CRIME REDUCTION</u></b>				
Crime Reduction	574,800	556,533	18,100	(167)
<b>TOTAL AGENDA 21, CRIME &amp; COMMUNITY DEV.</b>	<b>1,237,200</b>	<b>1,205,136</b>	<b>35,800</b>	<b>3,736</b>

The major variations other than those caused by FRS17 and Central Support are as follows:

**Environmental Protection**

Mainly due to amortisation charges in respect of Contaminated Land Capital Scheme in Netherfield and a Carry Forward in respect of Contaminated Land Site investigations

TASK	Lead Officer	TARGET	STATUS AT 31.03.06	COMMENTS
Introduction of computerised Land Charges system	DSM	Nov-05	G	System introduced. Testing in progress. System anticipated to go live in June 2006
Continue Voluntary Registration Process	SS	Mar-06	G	2005-06 targets achieved.Process ongoing
Develop electronic service delivery for Planning Service to achieve BV205 and Pendleton Report targets	HOPE	Dec-05	G	Maximum Pendleton score achieved
To identify replacement IT systems for Housing Benefits, Council Tax, FMS and Leisureflex, evaluating various systems and selecting to ensure functionality. Implementing the transfer of existing processes etc to new systems.	HOPOD, HOF, HLS	01/07/2006- full completion. Various interim target for different services.	G	Ongoing and on target to coincide with the formal end of the Northgate Contract on 30th June 2006
Establish an overarching ICT strategy which provides a direction for future investments in ICT taking account of external requirements and internal needs.	HOPOD	30/09/04 Strategy agreed - Revised to March 2005 (Cabinet - Feb 05) Further revised to October 05 (Cabinet - Jul 05) Further revised to December 2005 (Cabinet - Nov 2005)	G	Over arching ICT Strategy agreed by Cabinet December 2005
Support the Council in achieving the e-Government Priority Services	POD-SD MGR	Dec-05	A	Report of the Council's progress against the Priority Outcomes considered by SMT 24th January 2006. Reported in IEG6.5. Some outcomes reported as not achieved within national timescales, these are to be part of Departmental performance plan for 2006/07.
Identify in consultation with managers, staff and elected members the appropriate solutions to enable remote access to systems for home, mobile or information working	POD-SD MGR	Mar-06	A	Solutions for Remote Access Purchased and initial Infrastructures established to allow pilot schemes to commence

TASK	Lead Officer	TARGET	STATUS AT 31.03.06	COMMENTS
Implement an appropriate way forwards in establishing a customer relationship management system, with appropriate integrated telephony and new switchboard, including identifying associated organisational reorganisation	HoPOD	Mar-07	G	Deferred to 2006/07, anticipate that the deployment of a CRM solution may be one of the outcomes of an externally facilitated working group established by the Deputy Chief Executive to review Customer Service Options.
e-Government National & Local participation including mandatory submissions	POD-SD MGR	Dec-05	G	IEG4.5 submitted July 2005, IEG5 submitted December 2005
Support Departments in the corporate rollout of EDRMS, including technical advise and process re-engineering to achieve organisational efficiencies and savings	HoPOD	Mar-07	G	Deferred to 2006/07 due to problems with the implementation of Document Management within Council tax and Housing Benefits.
Achieve National Procurement Standards	HoPOD	Mar-06	R	The procurement strategy is being revised and outstanding national targets will be integrated into this. Recommend amending target to March 2007 for outstanding items.



Performance Indicator	Ref	Portfolio	Dept/ Section	Lead Officer	Actual 2004/05	Target 2005/06	Progress At 31.3.06	STATUS AT 31.03.06	COMMENTS
The number of types of interactions that are enabled for electronic delivery as a percentage of the types of interactions that are legally permissible for electronic delivery	BV157	EMP	PIT	PIT-SD MGR	71.00%	100%	100%	G	Target needed to be achieved by 31st December 2005
The number of types of interactions that are enabled for electronic delivery as a percentage of the types of interactions that are legally permissible for electronic delivery	BV157	EMP	PIT	PIT-SD MGR	71.00%	100%	100%	G	Target needed to be achieved by 31st December 2005

**CAPITAL OUTTURN 2005/2006**

<b>PORTFOLIO</b>	<b>SCHEME</b>	<b>COST CENTRE</b>	<b>ORIGINAL ESTIMATE 2005/06 £</b>	<b>REVISED ESTIMATE 2005/06 £</b>	<b>ACTUAL 2005/06 £</b>	<b>CARRY FORWARD £</b>
<b>E-GOVERNMENT &amp; MEMBER SERVICES</b>	Customer Relations Mngt	05910	220,000	0	0	
	Millennium Suite - Business Continuity	05933	0	4,700	4,075	
	Legacy Systems Upgrade	05934	150,000	0	0	
	Leisure Network	05939	0	3,100	3,100	
	Committee Admin Computer System	05941	0	2,200	2,200	
	Document Management	05942	0	2,400	2,438	
	Corporate Document Management	05943	0	15,900	15,851	
	Corporate Expansion Of GIS	05944	0	63,000	37,882	24,900
	Citizen Access Facilities	05945	0	41,700	38,957	2,700
	Citizen Access Security & Infrastructure	05946	0	12,000	12,000	
	Remote Access For Members	05947	0	50,000	40,005	
	IEG Contingency	05949	0	21,300	19,685	1,600
	IBS Revenues System	05961	0	230,900	224,130	6,800
	Agresso FMS	05962	0	115,000	131,510	
	Northgate Payroll/HR	05963	0	84,000	83,921	
	Other Legacy	05964	0	8,200	8,200	
				<b>370,000</b>	<b>654,400</b>	<b>623,954</b>

## E-GOVERNMENT & MEMBER SERVICES

### OUTTURN SUMMARY 2005/06

	<b>Total Estimate 2005/2006 £</b>	<b>Actual Expenditure 2005/2006 £</b>	<b>Revenue Carry Forwards £</b>	<b>Variation To Estimate £</b>
<b><u>INFORMATION TECHNOLOGY</u></b>				
Information Technology	0	0	78,500	78,500
<b>TOTAL E-GOVT MEMBER</b>	<b>0</b>	<b>0</b>	<b>78,500</b>	<b>78,500</b>

The major variations other than those caused by FRS17 and Central Support are as follows:

#### Information Technology

The major variances were due to underspends on the Agresso and Northgate systems which have been carried forward due to project completion in 2006/07, and on Customer Relationship Manager which will probably not be implemented until 2007/08.

TASK	Lead Officer	TARGET	STATUS AT 31.03.06	COMMENTS
Complete development of Town Centres Action Plans and ensure their delivery	CPM	As set out in Action Plans. Mapperley and Carlton Hill revised to June 2006 (Cabinet - Feb 2006)	A	Further changes to consultation arrangements for Arnold MasterPlan, agreed by Cabinet 2 March 2006, has led to reprioritisation of Carlton Hill and Mapperley consultations. Disappointing response from potential interviewees may also delay completion, but currently hoped that June 06 deadline can be secured. Action Plans have been agreed for Arnold and Netherfield and work has begun on their delivery.
Transfer to new development plan system in accordance with Local Development Scheme	LPM	In accordance with Project Plan submitted to goem/ODPM	G	7 out of 11 Development Briefs underway (Supporting Local Plan allocations). Calverton CA Appriaisal. SCI Consultation (Pre-submission Stage)
Implement BVR action plan for Planning Service	HOPE	As set out in Action Plan	G	On going
Continue investigation of service delivery for Building Control in partnership with Conurbation Districts and City	BCM	01/06/2005 Revised to June 2006 (Cabinet - Nov 2005)	G	Report to be submitted to NLGA and CE Group April 06. Likely implementation > Sept 06.
Progress Local Plan review to completion	LPM	Consider Inspectors report - Spring 2004	G	Plan adopted July 05

## Performance Indicators

## Development and Economic Regeneration Portfolio

Performance Indicator	Ref	Portfolio	Dept/ Section	Lead Officer	Actual 2004/05	Target 2005/06	Progress At 31.3.06	STATUS AT 31.03.06	COMMENTS
Percentage of new homes built on previously developed land	BV106	DE	PEN	PPM	97.00%	60%	98%	G	

**CAPITAL OUTTURN 2005/2006**

<b>PORTFOLIO</b>	<b>SCHEME</b>	<b>COST CENTRE</b>	<b>ORIGINAL ESTIMATE 2005/06 £</b>	<b>REVISED ESTIMATE 2005/06 £</b>	<b>ACTUAL 2005/06 £</b>	<b>CARRY FORWARD £</b>
<b>DEVELOPMENT &amp; ECONOMIC REGEN.</b>	Support for Netherfield Regeneration	05862	20,000	20,000	20,000	
			20,000	20,000	20,000	0

## DEVELOPMENT & ECONOMIC REGENERATION PORTFOLIO

### OUTTURN SUMMARY 2005/06

	<b>Total Estimate 2005/2006 £</b>	<b>Actual Expenditure 2005/2006 £</b>	<b>Revenue Carry Forwards £</b>	<b>Variation To Estimate £</b>
Economic & Community Development	123,300	121,815	0	(1,485)
Business Units	(5,600)	2,919	0	8,519
Community Grants	241,000	239,963	0	(1,037)
<b>TOTAL DEVELOPMENT &amp; ECONOMIC REGEN.</b>	<b>358,700</b>	<b>364,697</b>	<b>0</b>	<b>5,997</b>

**The major variations other than those caused by FRS17 and Central Support are as follows:**

#### **Business Units**

Net expenditure increased owing to additional testing of appliances and a reduction in rental income owing to empty units.

#### **Community Grants**

Anticipated applications for Disabled Adaptations did not materialise & therefore the underspend has been transferred to Disabled Adaptations Reserve.

## Improvement Tasks

## Direct Services and Property Portfolio

TASK	Lead Officer	TARGET	STATUS AT 31.03.06	COMMENTS
Civil contingencies/emergency planning - review function and future requirements	HDS	October-05	G	Cabinet report approved October 2005.
Decriminalization of parking - work with County Council	HDS	County led project	G	Cabinet approved joint working with County to commence January 2007 (this date may be changed by County)
Review of Car Parking	HDS	Council decision	G	Cabinet approval to charge from January 2007
Development of new strategy/policy for building services related functions (including caretaking)	HDS	September-05	R	Delayed until Mid 2006 following retirement of an officer, also need to take into consideration budget available for works in 2006/07.
Joint working with neighbouring authorities on: Trade Waste (recycling), and Medical Waste	HDS	01/08/2005. Revised to June 2006, if viable (Cabinet - Feb 06)	R	Clinical waste collection by RBC to start w/c 5th June 2006. Trade waste collection viability study still in progress by RBC if viable recommend amending target date accordingly to Sept 2006.
Investigate and implement Trade Waste Recycling and Clinical Waste Collection working in close relationship to neighbouring authorities	ACSM		A	See joint working on trade and medical waste.
Implement new communications and vehicle tracking/navigation system in all vehicles	FCM	01/10/2004 Revised to October 05 (Cabinet 11 July 05). Further revised to March 06 (Cabinet - Feb 06)	R	Majority fitted however some problems with PTOs on some vehicles so should be completed by end of May



Performance Indicator	Ref	Portfolio	Dept/ Section	Lead Officer	Actual 2004/05	Target 2005/06	Progress At 31.3.06	STATUS AT 31.03.06	COMMENTS
Percentage of population in authority's area served by a kerbside collection of recyclables	91a	DS		HDS	99%	99%	99.5%	G	
Percentage of population in authority's area served by a kerbside collection of at least two recyclables	91b	DS		HDS	NEW	NEW	99.5%	G	Target to be set when baseline data collected
The percentage of authority buildings open to the public in which all public areas are suitable for and accessible to disabled people (Part M Building Regulations 1991)	BV156	EMP	EPS	BSM	48.00%	50%	66%	G	20 out of 30 buildings. Target for 2006/07 now 70%
The percentage of roads, pavements and public land with significant or heavy levels of litter and detritus	BV 199a	DS	DSV	ACSM	16.0%	19.5%	12%	G	
The proportion of relevant land and highways (expressed as a percentage) from which unacceptable levels of graffiti are visible	BV 199b	DS	DSV	ACSM	NEW		2%	G	
The proportion of relevant land and highways (expressed as a percentage) from which unacceptable levels of fly posting are visible	BV 199c	DS	DSV	ACSM	NEW		0%	G	
The year on year reduction in the total number of incidents and increase in the total number of enforcement actions taken to deal with fly tipping	BV 199d	DS	DSV	ACSM	NEW	NEW	NA	G	There is no result for 2005/06 as this is a data collection year to calculate the baseline and the information will be collected directly from the FLYCAPTURE database and be sent to Audit Commission

Performance Indicator	Ref	Portfolio	Dept/ Section	Lead Officer	Actual 2004/05	Target 2005/06	Progress At 31.3.06	STATUS AT 31.03.06	COMMENTS
Percentage of the total tonnage of household waste arising which have been recycled	BV82a	DS	DSV	ACSM	17.40%	22.00%	24.63%	G	
Total tonnage of household waste arisings which have been sent by the authority for recycling	B82a ii	DS		ACSM	NEW	NEW	11910.63 tonnes	G	Target to be set when baseline data collected
Percentage of the total tonnage of household waste arising which has been composted	BV82b	DS	DSV	ACSM	3.71%	2.00%	3.25%	G	
Total tonnage of household waste arising which has been sent for composting or treatment by anaerobic digestion	BV82b ii	DS	DSV	ACSM	NEW	NEW	1207.77 tonnes	G	Target to be set when baseline data collected
Number of kilograms of household waste collected per head	BV84a	DS	DSV	ACSM	405kg	435kg	333.37kg	G	
Percentage change from the previous financial year in the number of kilograms per household waste collected per head of population	BV84b	DS	DSV	ACSM	NEW	NEW	18%		Target to be set when baseline data collected
The percentage of authority buildings open to the public in which all public areas are suitable for and accessible to disabled people (Part M Building Regulations 1991)	BV156	DS	EPS	BSM	48.00%	50%	66%	G	20 out of 30 buildings. Target for 2006/07 now 70%

**CAPITAL OUTTURN 2005/2006**

<b>PORTFOLIO</b>	<b>SCHEME</b>	<b>COST CENTRE</b>	<b>ORIGINAL ESTIMATE 2005/06</b>	<b>REVISED ESTIMATE 2005/06</b>	<b>ACTUAL 2005/06</b>	<b>CARRY FORWARD</b>
			<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>DIRECT SERVICES &amp; PROPERTY</b>	New Fences & Gate Carnarvon Grove	05304	10,000	10,000	14,524	
	Arnot Hill Car Park	05905	80,000	81,300	81,242	
	Jubilee House Alterations	05907	12,000	12,300	12,064	
	Replacement Windows Civic Centre	05908	10,000	10,000	9,281	
	Conversion Of Public Toilets	05914	0	0	0	
	Maintenance Of Walls - Parks & Open Spaces	05305	10,000	10,000	10,365	
	New Fence & Gate - Arnovale	05308	14,000	14,000	10,138	
	Renew Play Equipment	05310	24,000	24,000	22,389	1,600
	Safety Surface Renewal	05413	50,000	50,000	45,281	4,700
	Replace Bark With Wetpour: Arnot Hill Park	05414	0	0	(3,600)	
	Kerbside Boxes	05622	43,800	46,800	51,129	
	Garden Waste	05624	142,000	190,100	190,009	
	2nd Wheelie Bin Scheme	05627	312,000	329,300	329,376	
	Fuel Management System	05634	0	0	0	
	Fleet-Communications Equipment	05635	0	70,000	52,341	17,700
	DDA Compliance Works	05902	52,900	32,900	31,447	1,400
	Vehicle Acquisition	05637	635,100	686,700	531,753	111,400
				1,395,800	1,567,400	1,387,739

**DIRECT SERVICES AND PROPERTY PORTFOLIO**

**OUTTURN SUMMARY 2005/06**

<b><u>Division</u></b>	<b>Total Estimate 2005/2006 £</b>	<b>Actual Expenditure 2005/2006 £</b>	<b>Revenue Carry Forwards £</b>	<b>Variation To Estimate £</b>
Waste Management	2,690,700	3,034,714	0	344,014
Public Conveniences	109,000	103,970	0	(5,030)
Landscape	1,277,200	1,315,732	0	38,532
Depot	(24,900)	0	0	24,900
Technical Services	73,400	0	0	(73,400)
Residual Highway Maintenance	203,200	122,564	0	(80,636)
Car Parks	226,200	235,121	0	8,921
Programmed Maintenance	116,600	71,050	0	(45,550)
Land Drainage	15,800	27,174	0	11,374
Building Services	0	0	0	0
Engineering & Property Admin Residual	13,000	12,761	0	(239)
Energy Management	24,500	11,887	0	(12,613)
Public Offices	0	0	0	0
Fleet Management	0	0	0	0
Direct Services Admin	0	0	0	0
<b>TOTAL DIRECT SERVICES</b>	<b>4,724,700</b>	<b>4,934,973</b>	<b>0</b>	<b>210,273</b>

**The major variances in expenditure / income other than those caused by FRS 17 Accounting Adjustments and Central Support are as follows:**

**Waste Management**

Additional private contractors and agency labour costs of £144,000 have been incurred on Garden Waste, Glass Collection and sickness cover for all waste management services.

Additional hired vehicles cost of £34,000 to cover glass collections as the Council's own vehicle was deemed unsuitable by the Health and Safety Executive, and also to cover off road maintenance periods of own vehicles and for extra Green Waste and Glass Collections

Additional Fuel costs of £32,000 due to increasing prices and increased expenditure of £24,000 on vehicle parts

Additional Trade Waste disposal costs have been offset by additional income due to increased customers

Additional costs of bins resulting from stocks adjustments for items not correctly issued from stores.

Additional income of £40,000 received in recycling credits and fees mainly in respect of increased Glass recycling and improved market conditions and prices for the sale of glass collected.

**Public Conveniences**

Minor savings on transport and materials

**Landscape**

Savings on Planned Maintenance, Pavilions entry and NNDR costs and general grounds maintenance materials have been partly offset by additional expenditure on play and parks equipment maintenance.

**Depot**

Additional repairs costs have been incurred and additional capital financing depreciation charges have been made arising from the revaluation of assets. The Depot is fully recharged to the services which occupy the depot.

**Technical Services**

Technical Services is now fully recharged to other services as part of the central support system.

**Residual Highway Maintenance**

Savings have been achieved due to ex-highways vehicles being sold or transferred to other services in the authority and residual insurance premiums have not been due as originally anticipated. The savings have been partly offset by the write off of obsolete stock items which it has not been possible to sell.

### **Car Parks**

The reappraisal of central support recharges has resulted in new charges from the Technical Services section as described above

### **Programmed Maintenance**

Underspending on storm damage and planned maintenance, due to post being vacant for a number of months during the year, and additional income from the sale of grit bins to Notts County Council has been partly offset by recharges from the Technical Services Section as described above.

### **Land Drainage**

Mainly due to the recharge from the Technical Services section as described above.

### **Public Offices**

Reduced income from the rental of Arnot Hill House and additional depreciation charges following revaluation of assets have been partly offset by savings on contract cleaning and security services due to renegotiation and enforcement of contract

### **Fleet Management**

Additional Fuel costs due to increasing prices, additional vehicle parts and hired transport have all been recharged to services (mainly Waste Management see above).

## Improvement Tasks

## Housing Portfolio

TASK	Lead Officer	TARGET	STATUS AT 31.03.06	COMMENTS
Determine future stock option for the Housing Service	HHS	Sept 2004 (Revised to July 2005 - Cabinet Feb 04)	G	Completed
Introduction of effective schemes aimed at Homelessness Prevention.	AHMN / HMDR	March 2005 - Revised to June 2005 (Cabinet Feb 05)	G	Schemes established - work ongoing
Undertake Private Sector Stock Condition Survey either in partnership or in consultation with neighbouring authorities.	HMDR	March 2005 - Revised to March 2006 (Cabinet - Feb 2005)	G	Completed
Produce revised Homelessness Strategy, submit to GOEM and implement	AHMN	01/03/2006.	R	Work ongoing to update in relation to :- Audit feedback, developments in the Homeless team and good practice from the ODPM. Propped revised Target date - September 2006.
<b>Implement the outcomes if the Stock Option Appraisal for the Housing Service</b>	<b>HHS</b>	<b>01/03/2006. Revised to July 06 (Cabinet Feb 06)</b>	G	Decision agreed by full council 26 April 2006 to pursue stock transfer and make an application the the ODPM for inclusion on the Annual Disposals Programme.
Development of partnership for procurement of planned and reactive maintenance	PMM	01/03/2006. Revised to: - Planned repairs Jun 06; Responsive repairs Mar 07 (Cabinet Feb 06).	G	Progressing on target
Undertake Supporting People review of Sheltered Housing Service in accordance with the Quality Assessment Framework to include Accreditation to the Code of Practice for Sheltered Housing Services and the development of a Confidentiality Policy	AHMS	01/03/2006 - Revised to Jun 06 (Cabinet Feb 06).	G	Completed

## Improvement Tasks

## Housing Portfolio

TASK	Lead Officer	TARGET	STATUS AT 31.03.06	COMMENTS
Upgrade the Housing Management IT system to browser based version and procure, develop and implement a stock condition module	HHS	01/03/2006. Agreed to be revised, dependant on supplier's ability to deliver, date to be confirmed (Cabinet - Feb 06).	A	Project postponed due to delays in the release of the upgrade by the IT suppliers
Produce revised Housing Strategy, submit to GOEM and implement	HMDR	01/03/2006. Revised to Dec 06 (Cabinet - Feb 06).	G	
Implement the changes brought in by the Housing Act 2005 re HMO Licensing, Health and Safety Rating System and Enforcement	HMDR	01/09/2005. Revised to Apr 06 (Cabinet - Feb 06).	G	Completed
Review, revise and implement the Private Sector Housing Renewal Policy and strategy	HMDR	Mar-06	G	



## Performance Indicators

## Housing Portfolio

Performance Indicator	Ref	Portfolio	Dept/ Section	Lead Officer	Actual 2004/05	Target 2005/06	Progress At 31.3.06	STATUS AT 31.03.06	COMMENTS
Percentage of responsive (but not emergency) repairs during 2005/06, for which the authority both made and kept an appointment	Local 8	HSG	HSG	PMM	98.40%	98.50%	98.70%	G	
Does the authority follow the Commission for Racial Equality's code of practice in rented housing and the Good Practice Standards for social landlords on tackling harassment included in the Code of Practice for Social Landlords: 'Tackling Racial Harassment'?	BV164	HSG	HSG	AHMN	Yes	Yes	Yes	G	
The proportion of LA homes which were non-decent at 1 April 2005	BV184a	HSG	HSG	PMM	15.00%	14%	18%	G	
The percentage change in proportion of non-decent LA homes	BV184b	HSG	HSG	PMM	11.00%	18%	50%	G	
Repairs and maintenance service - proportion of planned repairs: responsive maintenance	BV211a	HSG	HSG	PMM	New for 2005/06	60:40	77.23	G	
Proportion of expenditure on emergency and urgent repairs to HRA dwellings compared to non-urgent repairs expenditure to HRA dwellings	BV211b	HSG	HSG	PMM	New for 2005/06	20%	6.25%	G	
Number of households who considered themselves as homeless, who approached the local housing authority's housing advice service(s), and for whom	BV 213	HSG	HSG	AHM	New for 2005/06		1.59%	G	
Proportion of households accepted as statutory homeless	BV 214	HSG	HSG	AHM	New for 2005/06	2%	0	G	
Energy Efficiency – the Local average	BV63	HSG	HSG	PMM	64	66	66	G	
Local Authority rent collection and arrears: proportion of rent collected	BV66a	HSG	HSG	HMDR	98.93%	98.94	98.99%	G	

## Performance Indicators

## Housing Portfolio

Performance Indicator	Ref	Portfolio	Dept/ Section	Lead Officer	Actual 2004/05	Target 2005/06	Progress At 31.3.06	STATUS AT 31.03.06	COMMENTS
Local Authority rent collection and arrears recovery: 7 weeks arrears	BV66b	HSG	HSG	HMDR	New Indicator 2005/06		3.11%	G	
Local Authority rent collection and arrears recovery: NSPs	BV66c	HSG	HSG	HMDR	New Indicator 2005/06		7.46%	G	
Local Authority rent collection and arrears recovery: evictions	BV66d	HSG	HSG	HMDR	New Indicator 2005/06		0.38%	G	
The number of people sleeping rough on a single night within the area of the local authority	BV202	HSG	HSG	HMDR	0-10	0-10	0-10	G	
The percentage change in the average number of families placed in temporary accommodation	BV203	HSG	HSG	HMDR	-3.40%	5.00%	23% reduction	G	The agreed target of 100 by April 2006 has been achieved with 72 non-secures at the end of March. Performance is over 400% of target.
Domestic violence refuge places per 1000 population	BV176	HSG	HSG	HMDR	0	0	0	G	
The average length of stay in hostel accommodation of households that are unintentionally homeless and in priority need	BV183b	HSG	HSG	AHMS	10 weeks	9 weeks	10.92 weeks	R	Both BV183a and 183b are based on the length of stay in either B & B or Hostel at any time for those homeless clients where our duty to accommodate them under Section 193 of the Housing Act 1996 has ended during 2005/06. (This indicator only relates to cases where in B&B since 1.4.04)
The average length of stay in bed and breakfast accommodation of households that are unintentionally homeless and in priority need.	BV183a	HSG	HSG	AHMS	0 nights	0 nights	4.25 weeks	R	Both BV183a and 183b are based on the length of stay in either B & B or Hostel at any time for those homeless clients where our duty to accommodate them under Section 193 of the Housing Act 1996 has ended during 2005/06. (This indicator only relates to cases where in B&B since 1.4.04)
Average time to re-let local authority housing	BV212	HSG	HSG	AHM		35 days		R	New monitoring mechanisms in place with weekly progress meetings involving contractors, technical officers and managers. Revised working practice now implemented to include tighter void targets and onsite liaison with contractors to ensure satisfactory completion within target .
					39 days		36.9 days		

## Performance Indicators

## Housing Portfolio

Performance Indicator	Ref	Portfolio	Dept/ Section	Lead Officer	Actual 2004/05	Target 2005/06	Progress At 31.3.06	STATUS AT 31.03.06	COMMENTS
The number of private vacant dwellings that are returned into occupation or demolished as a direct result of the local authority.	BV64	HSG	HSG	HMDR	0	4	0	R	Vacant Empty Homes Officer post and lack of grant aid for this purpose.
Proportion of homelessness applications on which the authority makes a decision and issues written notification to the applicant within 33 working days.	Local 6	HSG	HSG	AHMS	91.70%	98.50%	84.14%	R	Three lengthy investigations in January have impacted on performance
Average re-let times for Local Authority dwellings let in the financial year exc. Difficult to Lets	Local 7a	HSG	HSG	AHMN	29 days	25 days	29 Days	R	New monitoring mechanisms in place with weekly progress meetings involving contractors, technical officers and managers. Revised working practice now implemented to include tighter void targets and onsite liaison with contractors to ensure satisfactory completion within target .
The percentage of urgent repairs completed within Government time limits.	Local 9	HSG	HSG	PMM	99.70%	99.71%	96.00%	R	Target not met due to contractor failure - currently being addressed through monthly meetings with individual contractors.
The average time taken to complete non-urgent responsive repairs	Local 10	HSG	HSG	PMM	10 days	10 days	13 Days	R	Target not met due to contractor failure - currently being addressed through monthly meetings with individual contractors.
The percentage of all council tenants, or a representative sample of council tenants, stating that they are satisfied with the overall service of their landlord when surveyed	BV74a	HSG	HSG	HHS	Not to be collected	Not to be collected	Not to be collected		
Satisfaction of ethnic minority Local Authority tenants with overall service of their landlord	BV74b	HSG	HSG	HHS	Not to be collected	Not to be collected	Not to be collected		
Satisfaction of non-ethnic minority Local Authority tenants with the overall service of their landlord	BV74c	HSG	HSG	HHS	Not to be collected	Not to be collected	Not to be collected		

## Performance Indicators

## Housing Portfolio

Performance Indicator	Ref	Portfolio	Dept/ Section	Lead Officer	Actual 2004/05	Target 2005/06	Progress At 31.3.06	STATUS AT 31.03.06	COMMENTS
Satisfaction of tenants of council housing with opportunities for participation in management and decision making in relation to housing services provided by their landlord.	BV75a	HSG	HSG	HHS	Not to be collected	Not to be collected	Not to be collected		
Satisfaction of ethnic minority council housing tenants (excluding white minority) with their opportunities for participation in management and decision making in relation to housing services provided by their landlord	BV75b	HSG	HSG	HHS	Not to be collected	Not to be collected	Not to be collected		
Satisfaction of non-ethnic minority council tenants with their opportunities for participation in management and decision making in relation to housing services provided by their landlord	BV75c	HSG	HSG	HHS	Not to be collected	Not to be collected	Not to be collected		
Local Authority rent collection and arrears: Rent arrears of council tenants as a proportion of the authority rent roll.	Local 5	HSG	HSG-DR	HMDR	1.49%	1.48%	1.62%	R	Target not met by 0.14% only
The percentage of all repairs completed within target.	Local 11	HSG	HSG-PM	PMM	99.60%	99.61%	95%	R	Target not met due to contractor failure - currently being addressed through monthly meetings with individual contractors.

**CAPITAL OUTTURN 2005/2006**

<b>PORTFOLIO</b>	<b>SCHEME</b>	<b>COST CENTRE</b>	<b>ORIGINAL ESTIMATE 2005/06 £</b>	<b>REVISED ESTIMATE 2005/06 £</b>	<b>ACTUAL 2005/06 £</b>	<b>CARRY FORWARD £</b>
<b>HOUSING</b>	Private Sector Grants	Various	645,000	613,000	559,592	53,400
	Private Sector Stock Condition Survey	06340	0	48,000	29,206	18,800
	Home Insulation Thaws	06323	400,000	528,100	499,719	28,400
	Roof Replacement Scheme	06324	100,000	160,000	155,013	5,000
	Rewires	06325	50,000	128,800	94,071	34,700
	Integrated Kitchen Replacement	06326	460,000	582,200	476,652	105,600
	Bathroom Replacement	06327	330,000	352,900	348,977	3,900
	Void Properties	06328	100,000	16,900	1,341	15,600
	Passenger Lifts	06329	120,000	0	3,501	
	Elderly/Disabled Support	06330	0	85,000	16,468	68,500
	Community Security	06331	50,000	62,300	50,098	12,200
	Other Schemes To Be Allocated	06332	223,000	0	0	
	Door Entry Replacements	06334	0	20,800	10,837	10,000
	Window & Door Replacements	06335	1,700,000	1,959,200	1,550,873	408,300
	External Walls	06336	0	95,200	69,894	25,300
	Upgrade Of IT System	06339	0	15,100	16,750	
	Electronic Records Document Management	06351	97,500	0	0	
	DDA Alterations	06371	0	20,000	15,002	5,000
	Scheme Electrical Upgrades	06372	0	50,000	42,321	7,700
	Footpaths	06375	0	41,500	41,525	
	Fire Alarms	06378	5,000	13,500	13,500	
Welfare Adaptations;OAP/Disabled	06379	225,000	183,800	135,864	47,900	
			<b>4,505,500</b>	<b>4,976,300</b>	<b>4,131,204</b>	<b>850,300</b>

## HOUSING PORTFOLIO

### OUTTURN SUMMARY 2005/06

	<b>Total Estimate 20052006 £</b>	<b>Actual Expenditure 20052006 £</b>	<b>Revenue Carry Forwards £</b>	<b>Variation To Estimate £</b>
Renovation Grants	661,200	556,790	16,400	(88,010)
Other General Fund Housing	(321,800)	(324,845)		(3,045)
General Improvement Areas	(1,000)	(951)		49
Homeless Admin / Housing Advice	239,900	240,132		232
Essential Care Services	0	0		0
<b>TOTAL HOUSING</b>	<b>578,300</b>	<b>471,126</b>	<b>16,400</b>	<b>(90,774)</b>

The major variations other than those caused by FRS17 and Central Support are as follows:

#### Renovation Grants

Mainly due to a reduction in amortisation charges owing to slippage in the Capital Programme & increased Disabled Facilities Grant. There is also a Carry Forward Budget for Handy Persons Scheme

#### Homeless Admin / Housing Advice

An underspend on employee expenses mainly due to the delayed implementation of the Homelessness Scheme until 2006/07, has been met by a corresponding reduction in the Homelessness grant from the ODPM.

**HOUSING REVENUE ACCOUNT 2005/2006**

	2005/06 Latest Estimate	2005/06 Actual	Revenue Carry Forwards	Variation to Estimate	Ref
	£	£	£	£	
<b>NET COST OF SERVICES</b>					
<b>INCOME</b>					
Dwelling Rents (Gross)	(8,090,700)	(8,056,437)		34,263	a
Non Dwelling Rents (Gross)	(244,100)	(248,286)		(4,186)	b
Charges for Services & Facilities	(584,000)	(539,689)		44,311	c
Supporting People	(456,800)	(455,231)		1,569	
<u>EXCHEQUER SUBSIDIES</u>					
Major Repairs Allowance	(1,912,400)	(1,912,441)		(41)	j
Housing Defects Act 1984	(19,800)	(19,849)		(49)	
<b>TOTAL INCOME</b>	<b>(11,307,800)</b>	<b>(11,231,933)</b>	<b>0</b>	<b>75,867</b>	
<b>LESS EXPENDITURE</b>					
Housing Mgt	0	0		0	d
Housing General Management	1,493,600	1,470,218	29,700	6,318	e
Housing Special Services	747,200	735,343	8,500	(3,357)	f
Homeless Accommodation	34,100	31,620	3,100	620	
Housing Repairs	2,297,700	2,119,597	69,100	(109,003)	g
Rents, Rates & Other Taxes	23,500	16,390	3,300	(3,810)	h
Supporting People	580,600	581,495		895	i
Repayment of housing subsidy (recoupment)	3,853,300	3,856,974		3,674	
Capital Charge - notional interest	6,071,500	5,482,588		(588,912)	j
Capital Financing - depreciation dwellings	2,413,900	2,201,591		(212,309)	j
Capital Financing - depreciation other	18,500	18,470		(30)	j
Non distributed Costs-Pensions	45,400	0		(45,400)	k
Bad Debt Provision / Write Offs	10,000	56,472		46,472	l
Contribution to General fund	31,500	31,514		14	
<b>TOTAL EXPENDITURE</b>	<b>17,620,800</b>	<b>16,602,272</b>	<b>113,700</b>	<b>(904,828)</b>	
<b>NET COST OF SERVICES</b>					
	<b>6,313,000</b>	<b>5,370,339</b>	<b>113,700</b>	<b>(828,961)</b>	
Capital Charge - notional interest	(6,071,500)	(5,482,588)		588,912	j
Capital Financing Charges	(231,000)	(235,444)		(4,444)	m
Interest on HRA Balances	(30,300)	(39,718)		(9,418)	n
Mortgage Interest	(6,700)	(6,643)		57	
Pensions Interest & Return on Assets	0	91,484		91,484	o
<b>NET OPERATING EXPENDITURE</b>	<b>(26,500)</b>	<b>(302,570)</b>	<b>113,700</b>	<b>(162,370)</b>	
<b>APPROPRIATIONS</b>					
Capital Expenditure charges to Revenue	650,000	650,000		0	
Transfer Major Repairs Reserve	(520,000)	(307,620)		212,380	j
Contributions to/( from) Pensions Reserve	0	(115,493)		(115,493)	o
<b>(SURPLUS)/DEFICIT FOR YEAR</b>	<b>103,500</b>	<b>(75,683)</b>	<b>113,700</b>	<b>(65,483)</b>	
Balance at Beginning of Year	(804,700)	(804,668)		32	
<b>BALANCE AT END OF YEAR</b>	<b>(701,200)</b>	<b>(880,351)</b>	<b>113,700</b>	<b>(65,451)</b>	

**The major variations other than those caused by FRS17 and Central Support are as follows:**

- a) **Dwelling Rents** - mainly due to the void rate being higher than estimated
- b) **Non Dwelling Rents** - additional rent from Garages
- c) **Charges for Services** - Capital Scheme re Princess Close for cyclical repairs & improvements, delayed until 2006/2007 & therefore service charges for leasehold properties less than estimated.
- d) **Housing Management & Support Services** -minor variations
- e) **Housing General Management**- Savings on Removal Services, Legal Services & Insurances. Budgets carried forward for Stock Option & Tenants consultancy, Software licences & training courses.
- f) **Housing Special Services** - Reduced expenditure mainly due to savings on energy costs, window cleaning, protective clothing, insurance & grounds maintenance. Budgets carried forward for equipment & Ernevale Court resurfacing.
- g) **Housing Repairs** - mainly due to an underspend on responsive repairs (£73,700 net of revenue carry forwards). Savings on insurance and Employee expenses with a carry forward of £23,100 being provided for Consultants re: partnership work.
- h) **Rents, Rates & Other Taxes** - due to an underspend on NNDR & a delay in issuing Council tax bills in respect of empty properties. There is a carry forward budget for part of the Council Tax underspend.
- j) **Depreciation & Notional Interest** - variances on depreciation & notional interest are due to a revaluation of Council Dwellings as at the 31/04/05. These accounting entries, together with the Major Repairs Allowance/Reserve variances have a net nil effect on the HRA balances.
- k) **Non distributed costs** -.These FRS17 accounting entries are reversed out within appropriations & have a net nil effect on the HRA balances.
- l) **Bad Debts Provision** - arrears higher than estimated, in particular former tenants arrears for which a 95% provision is made.
- m) **Capital Financing Charges** - additional interest as the negative HRA Capital Financing Requirement (CFR) was higher than estimated as Housing Capital expenditure to be financed by borrowing was lower than anticipated.
- n) **Interest on HRA Balance** - additional interest owing to higher than estimated HRA balances.
- o) **Appropriations - Pensions** - Reversal of accounting entries in respect of the FRS17 adjustments within the service accounts & past service costs. These entries have a net nil effect on HRA Balances.



TASK	Lead Officer	TARGET	STATUS AT 31.03.06	COMMENTS
Carry out SureStart development at Killisick Community Centre	LFO	May 2004 - Revised to Jan 2005 (Cabinet Aug 04) - Further revised to June 05 (Cabinet - Feb 05)	G	Completed
Provide recreational facilities on the Old Brickyard site on the Honeywood Gardens Estate.	LRO	Sep 04 - Revised to Nov 2005 (Cabinet Aug 04) Further revised to July 06 (Cabinet Aug 05)	G	Baggaley & Jenkins appointed as main contractors. Work commenced on site 24th April 2006. Completion target August 06 for build and March 07 for sculpture.
Promote development of the former Gedling Colliery site as a country park and seek finance to support its future upkeep	LRO	UK Coal restoration groundworks start May 2006, planting Winter 2006. Funding for Option Two in place April 2006 (Cabinet Aug 05)	G	G.B.C. funding in place as our contribution for option Two. U.K. Coal Plc. Start their restoration works in May 06.
Review and re-programme the use of the Bonington Theatre.	LFO	Mar-06	G	Completed
Review and if required re-programme use of the Leisure Centres and Community Centres.	LFO	April 2006 re-programme. Base line participation information to be obtained 2005 and comparison information obtained in 2010.	G	Completed
Develop a Referral Pathway for Children.	LRO	Sept 05 - Revised to Nov 05	R	Revised implementation date of November 2006. Work underway in partnership with P.C.T. to produce protocols, post vacancy of Exercise Promotion Officer and ensuring support staff and mechanisms are available and in place through the P.C.T. has delayed progress. A route for Asthmatic, diabetic and those recovering from operation will be in place by September.

## Performance Indicators

## Leisure Services Portfolio

Performance Indicator	Ref	Portfolio	Dept/ Section	Lead Officer	Actual 2004/05	Target 2005/06	Progress At 31.3.06	STATUS AT 31.03.06	COMMENTS
Percentage of residents satisfied with Sports and Leisure facilities.	BV119a	LS	LSV	HLS	58%	Not set for 05-06 (65% 06-07)	68%	G	User satisfaction = 81%
Percentage of residents satisfied with Parks and Open Spaces.	BV119e	LS	LSV	HLS	70%	Not set for 05-06 (75% 06-07)	70%	G	User satisfaction = 82%
Percentage of residents satisfied with Arts activities and venues.	BV119d	LS	LSV	HLS	40%	No survey 05-06 (45% 06-07)			

**CAPITAL OUTTURN 2005/2006**

PORTFOLIO	SCHEME	COST CENTRE	ORIGINAL ESTIMATE	REVISED ESTIMATE	ACTUAL	CARRY FORWARD
			2005/06	2005/06	2005/06	
			£	£	£	£
LEISURE SERVICES	Gymnastic Equipment -General	05220	0	0	(36)	
	Arnot Hill Park Picnic Area	05301	0	900	900	
	Victoria Road New Development	05322	0	100	70	
	Arnot Hill Park Lottery Scheme	05326	0	148,000	153,566	
	Resurface Bestwood Tennis	05329	30,400	28,200	26,125	2,000
	Arnot Hill Park Lodge - Info Point	05337	0	13,200	13,662	
	Outdoor Provision For Young People	05340	0	41,500	41,767	1,700
	Bestwood Country Park Development	05343	0	0	(1,600)	
	Willow Park - Youth Facility	05344	64,000	49,800	47,391	2,400
	Refurbish Play Area Muirfield	05347	65,000	60,100	51,244	8,800
	Cavendish Rd Recreation Ground -New Play Area	05365	0	88,300	86,515	
	Lambley Lane - Knee Rail & Bases	05368	0	900	835	
	Regeneration Burnstump Pond	05380	0	3,500	3,500	
	Killisick Rec Refurbish Play Equipment	05381	0	4,400	(4,545)	
	Killisick Rec Teenage Facility	05382	0	79,400	73,979	3,800
	Killisick Rec Kneerail Fence	05383	0	7,300	7,286	
	Neth Lagoons Fence & Pathways	05385	10,000	35,500	35,500	
	Standhill Rec Youth Facilities	05388	0	109,200	107,578	1,600
	Reinstate. King George V Recreation Ground	05395	100,000	0	(4,128)	
	Newstead Erosion Fencing	05402	0	1,300	0	1,300
	Newstead Village - Extend Play Provision	05424	0	62,000	12,058	49,900
	Additional Site Restoration	05451	0	0	(0)	
	Allotments - Grant Scheme	05456	40,000	25,000	13,653	
	Carlton Cemetery - Ext Phase 1	05461	0	16,800	16,296	500
	Cemeteries - Repair Monuments	05491	0	15,000	14,988	
	Carlton Forum Boiler/Air Con Upgrade	05502	0	3,600	3,557	
	Carlton Forum Installation Youth Gym	05504	0	16,100	16,037	
	Carlton Forum Additional Male/Female Changing	05506	0	1,000	361	
	Redhill Leisure Centre Health & Fitness Extend	05519	0	41,100	38,400	
	Redhill Fitness Equipment	05521	0	47,500	47,723	
	Killisick Community Centre Floor Repairs	05552	0	5,000	5,000	
	Honeywood Gardens Community Centre	05555	450,000	0	(43)	
	Carlton Forum Air Conditioning Activities Room/Youth	05558	10,000	2,500	2,540	
	Carlton Forum Renew Fire & Drowning Alarm	05559	10,000	3,000	2,864	
Cavendish Road - Teenage Facility	05560	0	55,800	54,606		
Richard Herrod - Boiler Replacements	05561	26,000	23,500	23,452		
Leisure Management Computer System	05562	0	38,200	36,840	1,400	
Carlton Forum - Reception Refurbishment	05570	20,000	20,000	19,946		
Richard Herrod Changing Pavillion/Play	05575	178,000	5,000	3,749	1,300	
Carlton Forum All Weather Perimeter Fence	05590	0	40,000	39,992		
			1,003,400	1,092,700	991,626	74,700

## LEISURE PORTFOLIO

### OUTTURN SUMMARY 2005/06

	<b>Total Estimate 2005/2006 £</b>	<b>Actual Expenditure 2005/2006 £</b>	<b>Revenue Carry Forwards £</b>	<b>Variation To Estimate £</b>
Leisure Services Division	0	0		0
Miscellaneous Expenses / Contributions	240,700	234,243	4,000	(2,457)
Twinning, Tourism & Events	213,600	222,770		9,170
Landscape Section	561,300	363,201	40,500	(157,599)
Leisure Development	185,400	165,815	28,500	8,915
Arnold & Richard Herrod Leisure Centre	812,600	813,108		508
Community Centres	334,200	343,765	2,200	11,765
Calverton Leisure Centre	275,200	276,462	2,300	3,562
Carlton Forum Leisure Centre	112,900	169,527		56,627
Redhill Leisure Centre	122,400	260,236		137,836
<b>TOTAL LEISURE</b>	<b>2,858,300</b>	<b>2,849,127</b>	<b>77,500</b>	<b>68,327</b>

The major variations other than those caused by FRS17 and Central Support are as follows:

#### Leisure Services Division

Increased misc. insurance recharges have been offset by lower depreciation and asset rental charges.

#### Landscape Section

Reduction in Capital Financing Charges mainly due to lower depreciation costs on property and community assets and non completion of land transfer agreement re Netherfield Lagoons

### **Arnold & Richard Herrod Leisure Centres**

Additional income has been generated mainly from theatre promotions and increased DNA usage at Arnold Leisure Centre, offset by lower swimming income and a reduced income from main hall hire at Richard Herrod.

### **Community Centres**

Increased employee partly due to additional overtime to cover instances of long term sickness. There is a reduction in income which is due to a sundry debtor write-off for Carlton Valley Community Centre.

### **Calverton Leisure Centre**

Underspends on utility costs and miscellaneous insurances have been offset by reduction in income.

### **Carlton Forum Leisure Centre**

Underspend on premises costs mainly from Notts County Council grounds maintenance charges where queries regarding previous years charges have now been resolved. Underspends on gas, misc. insurances and licences have been offset by higher electricity and water charges. Increased Capital Financing Charges owing to 2004/5 Capital Programme Slippage £93,539 and an overall net reduction in income, mainly due to lower sales and less fitness room income resulting from insufficient capacity for 'pay as you go' users, as the number of DNA members increases.

### **Redhill Leisure Centre**

Increased Capital Financing Charges resulting from slippage of the 2004/05 Capital scheme to extend the fitness suite £153,745.

An underspend on premises costs due to outstanding queries with Notts. County Council re: grounds maintenance charges is now being resolved. There is an overall reduction in income, mainly due to lower bar sales, less drinks commission, lower usage of the aerobics studio and hire of the main hall. Fitness room income is higher than anticipated, this being due to increased promotion.

## Improvement Tasks

## Finance Portfolio

TASK	Lead Officer	TARGET	STATUS AT 31.03.06	COMMENTS
Implement replacement of systems for Council Tax, Business Rates and Housing Benefits	BM, RM	Oct-05	G	
Implement replacement of Systems for Payroll & Personnel	FSM, HOPOD	Oct-05	G	
Implement replacement of Systems for Financial Management and Supporting Feeder Applications	FSM	Mar-06	G	
Carry out financial review of Capital Strategy	HOF	Dec 05 - Revised to Dec 06 (Cabinet - Feb 06)	G	Carried Forward

## Performance Indicators

## Finance Portfolio

Performance Indicator	Ref	Portfolio	Dept/ Section	Lead Officer	Actual 2004/05	Target 2005/06	Progress At 31.3.06	STATUS AT 31.03.06	COMMENTS
Percentage of Council Tax collected	BV9*	FIN	FIN	RM	98.60%	97.5%	97.50%	G	
The percentage of business rates due for the financial year which were received by the authority	BV10*	FIN	FIN	FSM	98.40%	98%	96.10%	R	Target not met. Performance affected by the implementation of new IT system.
Average time for processing new claims	BV78a*	FIN	FIN	BM	37.4 days	43 days	41.6 days	R	Target not met. Performance affected by the implementation of new IT system.
Average time for processing notifications of changes of circumstances	BV78b*	FIN	FIN	BM	6.6 days	9 days	11.29 days	R	Quarter 3 figures not available until mid-February
The percentage of cases for which the calculation of the amount of benefit due was correct on the basis of the information available for the determination for a sample of cases checked post-determination	BV79a*	FIN	FIN	BM	95.00%	98.5%	96.20%	R	Behind target, but trend is improving.
The percentage of invoices for commercial goods and services which were paid by the authority within 30 days of such invoices being received by the authority.	BV8*	FIN	FIN	FSM	96.80%	National - 100%	94.81%	R	Target not achievable.
The percentage of invoices for commercial goods and services which were paid by the authority within 30 days of such invoices being received by the authority.	BV8*	FIN	FIN	FSM	96.80%	Local - at least 96.2% (Cabinet Aug 05)	94.81%	R	Invoices not passed to creditors in time to meet the deadline in some cases, partly due to issues around payment terms. Poor performance by most in March, especially housing - figures are being reviewed

**CAPITAL OUTTURN 2005/2006**

<b>PORTFOLIO</b>	<b>SCHEME</b>	<b>COST CENTRE</b>	<b>ORIGINAL ESTIMATE 2005/06 £</b>	<b>REVISED ESTIMATE 2005/06 £</b>	<b>ACTUAL 2005/06 £</b>	<b>CARRY FORWARD £</b>
<b>FINANCE</b>	Aid to Parishes Cash Receipting System	05930	57,100	85,100	50,907	34,200
		05931	45,000	0	0	
			102,100	85,100	50,907	34,200



## FINANCE PORTFOLIO

### OUTTURN SUMMARY 2005/06

	<b>Total Estimate 2005/2006 £</b>	<b>Actual Expenditure 2005/2006 £</b>	<b>Revenue Carry Forwards £</b>	<b>Variation To Estimate £</b>
Finance Department Admin	0	0		0
Financial Services	0	0	24,300	24,300
Corporate Finance	0	0		0
Banking	0	0		0
One Stop Shop	0	0		0
Insurance Premiums	(125,000)	0		125,000
Local Taxation	963,800	833,984	16,100	(113,716)
Revenues - Incomes	75,700	29,259	4,000	(42,441)
Provisions	19,500	53,500		34,000
Policy Initiatives	43,800	65,755		21,955
Parish Aid	231,500	226,181		(5,319)
Elderly & Disabled Welfare	346,400	379,563	3,900	37,063
Miscellaneous Policy Expenses	52,700	21,444		(31,256)
Financing Budgets	(2,266,700)	(2,102,261)		164,439
Central Provisions Account	88,300	75,000	13,300	0
Central Unapportioned Overheads	472,900	(606,300)		(1,079,200)
Council Tax Benefit	(25,000)	(65,659)		(40,659)
Rent Allowances	10,700	31,822		21,122
Rent Rebates	0	13,558		13,558
Housing Benefit Administration	607,700	574,463	24,700	(8,537)
<b>TOTAL FINANCE</b>	<b>496,300</b>	<b>(469,691)</b>	<b>86,300</b>	<b>(879,691)</b>

**The major variations other than those caused by FRS17 and Central Support are as follows:**

#### **Financial Services**

Savings on Employee expenses, which are subject to a carry forward request.

#### **Banking**

Use of banking services & Giro less than estimated

### **Insurance Premiums**

Savings around £100,000 have been achieved on insurance premiums & have been recharged to individual Service Departments.

### **Local Taxation**

Savings from vacant posts.

### **Revenues - Incomes**

Reduction in income from Summons Costs.

### **Provisions**

Mainly due to increased contribution to reserves and bad debt provisions partly offset by increased receipt in LABGI grant.

### **Policy Initiatives**

Due to large scale revamp of Xmas lighting decorations.

### **Parish Aid**

Mainly due to decreased Capital Financing Charges.

### **Elderly & Disabled Welfare**

Mainly due to back claim settlement to Nottm. City Transport.

### **Miscellaneous Policy Expenses**

Mainly decreased central support charges for Admin Buildings expenses and increased income for repayment of funds lodged in court and unidentified income write-offs.

### **Financing Budgets**

External debt interest increased due to increased use of Business Reserve type accounts achieving a higher rate of interest offset by increased interest payments in respect of HRA balances.

Capital financing variance mainly due to additional depreciation and amortisation charges being recharged to services. Reversal of accounting entries in respect of FRS17 adjustments within the service accounts and Central Unapportioned Overheads.

### **Central Unapportioned Overheads**

These FRS17 accounting entries are reversed out within appropriations.

### **Council Tax Benefits**

Mainly due to adjustment for previous years estimate.

### **Rent Allowances**

Mainly due to overpayments whilst implementing the new system.

### **Rent Rebates**

Due to limited subsidy and higher than expected level of write-offs.

### **Housing Benefit Admin**

Mainly due to temporary employees, secondments and 'acting- up' costs offset by grant funding & savings on insurance & miscellaneous expenses. Increased contribution to Capital Scheme matched by increased grant funding.