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Alphabetical List Of Lead Officer Titles

<u>Code</u>	<u>Title</u>	<u>Name</u>
ACSM	Administration And Customer Services Manager	Caroline McKenzie
AHMN	Area Housing Manager North	Alison Bennett
AHMS	Area Housing Manager South	Jacque Beacroft
BCM	Building Control Manager	Dave Ewing
BM	Benefits Manager	Steve Yallop
BSM	Building Services Manager	Steve Wiseman
COM	Communications Manager	Rose Lucas
CPM	Community Partnerships Manager	David Jayne
DCM	Development Control Manager	Geoff Stevenson
E&VM	Estates And Valuation Manager	Andrew Stevens
EPM	Environmental Protection Manager	Andy Callingham
FCM	Fleet And Cleansing Manager	Richard Greenhalgh
FLHM	Food, Licencing, Health&Safety Manager	Stephen Nickolls
FSM	Financial Services Manager	Alison Ball
HBO	Housing Benefits Officer	Viv Butler
HBSO	Housing Benefit Support Officer	Paul Whitworth
HCO	Head Of Cabinet Office	Stephen Bray
HHS	Head of Housing Service	Lynn Clayton
HLS	Head of Leisure Services	Keith Tansley
HMDR	Housing Manager (Development and Resources)	Lynn Vernon
HOF	Head Of Finance	Mark Kimberley
HOLDS	Head Of Legal And Democratic Services	Sue Sale
HOPOD	Head Of Personnel And Organisational Development	Janet Brothwell
HPE	Head Of Planning And Environment	Peter Baguley
LFAO	Leisure Finance And Administration Officer	Amanda Lacey
LFO	Leisure Facilities Officer	Paul Clark
LPM	Local Plans Manager	Bob Wilson
LRO	Leisure Resources Officer	Andy Bowers
PA	Principal Accountant (Treasury)	Sue Healey
PAFP	Principal Accountant (Financial Planning)	Roger Downing
PAO	Principal Administrative Officer	David Graham
PH	Grounds Maintenance Manager	Phil Holland
ITP MGR	IT Projects Manager	Mark Lane
ITT MGR	IT Technical Manager	Gary Bennett
PM	Personnel Manager	David Archer
PMM	Property Maintenance Manager	Diane Grattage
RM	Revenues Manager	John Vickers
RSM	Resource Services Manager	
SAO	Safety Officer	Barry Saunders
SCO	Scrutiny Officer	Tracy Lack
SS	Senior Solicitor	Anita Bradley
TCM	Town Centre Manager	Mark Armstrong

GRAND SUMMARY

PORTFOLIO	ORIGINAL ESTIMATE	ORIGINAL ESTIMATE INCL CARRY FORWARDS	APPROVED 2004/05 REVENUE CARRY FORWARDS	CURRENT ESTIMATE INC. SUPPLEMENTS AND VIREMENTS	ACTUAL TO DATE	PROFILED BUDGET TO DATE	LATEST PROJECTED OUTTURN	PROJECTED ANNUAL VARIANCE	
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000 +/(-)	%+ /(-)
LEADER	1,995.2	2,042.6	47.4	2,061.2	1,224.5	1,442.7	2,057.2	(4.0)	(0.19)
AGENDA 21, CRIME & COMM. DEVELMNT	1,265.8	1,267.9	2.1	1,239.6	813.5	817.0	1,232.3	(7.3)	(0.59)
DEVELOPMENT & ECON REGENERATION	317.9	324.0	6.1	342.5	127.4	148.4	342.5	0.0	0.00
DIRECT SERVICES & PROPERTY SERVICES	4,627.4	4,644.0	16.6	4,694.1	2,801.1	3,516.8	4,696.4	2.3	0.05
E-GOVERNMENT MEMBER	0.0	183.4	183.4	153.3	(87.1)	82.5	153.3	0.0	0.00
FINANCE	516.5	606.6	90.1	531.0	1,883.3	3,141.4	514.5	(16.5)	(3.11)
HOUSING	522.4	572.5	50.1	572.5	271.7	320.4	572.5	0.0	0.00
LEISURE SERVICES	2,785.6	2,865.3	79.7	2,909.0	931.8	1,055.9	2,836.6	(72.4)	(2.49)
TOTAL G.F. REVENUE	12,030.8	12,506.3	475.5	12,503.2	7,966.2	10,525.1	12,405.3	(97.9)	(0.78)
HOUSING REVENUE A/C	93.0	132.1	39.1	130.3	3,365.5	528.7	126.9	(3.4)	(2.61)

LEADER PORTFOLIO

BUDGETARY CONTROL REPORT - DECEMBER 2005

REVENUE ITEMS TO BE REPORTED

Budget Head	Estimate (Including Supplements)	Latest Projected Outturn	Net Budget Variance		Reasons for Variance (New Items Only)
			Favourable	Adverse	
	£'000	£'000	£'000	£'000	
<u>Elections</u>					
Employee Expenses	48.0	64.9		16.9	Costs of election determined and claim submitted for reimbursement. Net nil effect as all costs recovered.
Premises	9.5	0.5	9.0		
Supplies & Services	15.1	1.6	13.5		
Third Party payments	13.0	0.0	13.0		
Income	(84.0)	(65.4)		18.6	
<u>Land Charges</u>					
Supplies & Services	71.9	59.8	12.1		Reduction in number of searches due to decline in housing market. Hence reduction in Highways search fees paid to NCC = saving on Supplies & Services but reduction in income.
Income	(255.8)	(236.1)		19.7	
<u>Legal & Admin</u>					
Employee Expenses	441.4	432.2	9.2		Savings due to vacant posts (Member Information Officer & p/t admin) and reduced hours across several posts.
Income	(742.0)	(739.0)		3.0	Anticipated underachievement of court fee income.
<u>Registration of Electors</u>					
Supplies & Services	18.7	20.7		2.0	Overspend on postage of electoral register forms.
<u>Democratic Mnqt & Reprn.</u>					
Employee Expenses	45.5	39.5	6.0		Saving due to reduced hours of Mayor's Secretary.
Supplies & Services	336.5	340.9		4.4	Overspend on Mayor's Chauffeur - invoices higher than expected.

LEADER PORTFOLIO

BUDGETARY CONTROL REPORT - DECEMBER 2005

REVENUE ITEMS TO BE REPORTED

Budget Head	Estimate (Including Supplements)	Latest Projected Outturn	Net Budget Variance		Reasons for Variance (New Items Only)
			Favourable	Adverse	
	£'000	£'000	£'000	£'000	
<u>Development Control</u>					
Employee Expenses	332.1	335.6		3.5	Increase due to Honoraria payment for additional duties covering HoS post and backfilling of sickness absence.
<u>Estates & Valuation</u>					
Third Party Payments	6.4	4.1	2.3		Reduction in external valuations due to fewer Council House Sales.
<u>Public Land & Buildings</u>					
Supplies & Services	24.6	48.1		23.5	Funding for Arnold Masterplan to be matched by Greater Nottinghamshire Partnership.
Income	(21.8)	(45.3)	23.5		
<u>Planning & Environment</u>					
Employee Expenses	161.4	159.4	2.0		Projected savings due to reduced hours of Budget Officer post and another post.
<u>Building Control</u>					
Employee Expenses			13.0	13.0	Employment of Agency staff to cover vacant post. To be met by Building Control Reserve A/c. No effect to General Fund.
<u>Scrutiny Officer</u>					
Supplies & Services	9.1	4.1	5.0		Expenditure dependant on current year projects. At this time within the financial year, there are no projects anticipated to exceed £3,000.
<u>All other budget heads</u>	1,631.6	1,631.6			
PORTFOLIO TOTAL	2,061.2	2,057.2	108.6	104.6	Net Portfolio Total =£4,000 Favourable

TASK	Lead Officer	TARGET	STATUS AT 31.12.05	COMMENTS
Develop and publish revised Strategic Corporate Plan*	HCO	End June 2005	G	Completed
Develop and deliver first annual satisfaction survey, to inform Community Profiling	HCO	Autumn 2005	G	Completed
NEW TASK - Co-ordinate the Council's approach to Comprehensive Performance Assessment, to include lead role on Direction of Travel, Value-for-Money self- assessment, Use of Resources inspection and CPA district pilot exercise	HCO	VfM self-assessment - Aug 05 Inspection - Nov 05 Direction of Travel self-assessment - Dec 05 Pilot inspection - Jan 06	G	
Prepare for introduction of Local Area Agreements	CE	Mar-06	G	
Review Corporate Communications Strategy	HCO	Complete review by end 2004 (Revised to March 2005 - Cabinet Nov 04) (Further revised to July 2005 - Cabinet - Feb 05)	G	Completed
Establish a process by which the Council can learn and share successes and failures for future improvements	HOPOD	March 05 (revised to Oct 05 - Cabinet Jul 05)	R	Draft to be revised and considered by SMT. Recommend amending target date to July 2006.
Carry out feasibility study on the introduction of telephone canvassing for the electoral register	DSM	Sep-05	G	Report completed
Review of Publication Scheme	SS	Dec-05	G	Review completed. Revision of Publication Scheme included in Service Plan 2006-07
Raise Awareness of the Data Protection Act 1998 across the Council and introduce a Schedule of Training	SS	Dec-05	G	Schedule of training in place
Review the File Retention and Disposal Policy	SS	Mar-06	G	Consultation to commence January 2006
Review Base Maintenance Budgets as part of corporate budget process	CE	Dec-05	R	Delayed due to delay in appointment of Capital Accountant and work required to introduce new financial management system. Recommend amending target date to Dec 2006.
Lead introduction of Annual Efficiency Statements	CE	Jun-05	G	

Improvement Tasks

Leader Portfolio

Delivery of actions arising from the Business Continuity Plan	HDS	Test by March 06 (Cabinet Aug 05)	R	Delayed due to key staff leaving the authority and delay in appointment of replacement. Recommend amending target to March 2007.
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Performance Indicator	Ref	Dept/ Section	Lead Officer	Actual 2004/05	Target 2005/06	Target 2007/08	Progress At 30.6.05	Progress At 30.9.05	Progress At 31.12.05	STATUS AT 31.12.05	COMMENTS
The percentage of standard searches carried out in 10 working days	BV179	LDS	DSM	99.97%	100.00%	100.00%	100.00%	100.00%			
No of editions of "Contacts" Council magazine produced	CO1	CAB	COM	3	3	3	1	1	2	G	
No of editions of GEN employee newsletter produced	CO2	CAB	COM	10	12	12	2	6	9	G	
Percentage of local residents who feel they are well informed about the Council and its work	Local 1	CAB	HCO	66%	68%	70%	Not appropriate for quarterly monitoring	Not appropriate for quarterly monitoring	70%	G	
Percentage of Borough Council Employees who feel they are well informed about the Council and its work	Local 2	CAB	HCO	Not collected	To be confirmed	To be confirmed	Not appropriate for quarterly monitoring				
The number of working days/shifts per employee lost due to sickness absence	BV12	PIT	PM	11.49	10.00		11.63	10.95	10.52	G	
The percentage of permanent contracted employees having received training in equality awareness or equality management	PSD4	PIT	PM	64%	90%		64%	64%	n/a		
The percentage of permanent contracted employees having taken part in Performance and Development Review interviews from which an action and development plan has been produced	PSD5	PIT	PM	69%	100%		Not appropriate for quarterly monitoring.				

Improvement Tasks

Non Executive Areas Portfolio

TASK	Lead Officer	TARGET	STATUS AT 31.12.05	COMMENTS
Continue implementation of Planning Service Improvement Plan as submitted to ODPM	HOPE	Dec-05	G	PDG targets achieved (DC performance and Pendleton Scores)
Continue Implementation of arrangements to administer the Licensing Act 2003	FLHM	2nd Appointed Day Nov 2005	G	
Achieve Level 2 of the Equality Standards	HoPOD	Mar-06	R	Corporate Equality plan to be developed to ensure these are reached. Likely to be carried forward to 2007/07. Recommend amending target date to March 2007.
Carry out an Employee Attitude Survey	PM	Dec-05	G	Completed and reported to P&R committee December 2005

Performance Indicators

Non Executive Area

Performance Indicator	Ref	Dept/ Section	Lead Officer	Actual 2004/05	Target 2005/06	Progress At 30.6.05	Progress At 30.9.05	Progress At 31.12.05	STATUS AT 31.12.05	COMMENTS
Percentage of applicants satisfied with the service received	BV111	PEN	DCM	Not to be collected this year	Not to be collected this year	Not appropriate for quarterly monitoring.				
Score against Planning Best Practice checklist	BV205	PEN	HOPE	67.0%	66%	100% now achieved			G	
60% of major planning applications determined in 13 weeks	BV109a	PEN-DC	HOPE	89.29%	60%	87%	93%	87%	G	
65% of minor planning applications determined in 8 weeks	BV109b	PEN-DC	HOPE	71.71%	65%	86%	85%	89%	G	
80% of other planning applications determined in 8 weeks	BV109c	PEN-DC	HOPE	87.46%	85%	93%	93%	93%	G	
Plan Making - Do you have a development plan (or alternations to it) that has been adopted in the last 5 years and the end date of which has not expired?	BV 200a		HOPE	yes	Yes	Achieved				
If 'No' are there proposals on deposit for an alternation or replacement, with a published timetable for adopting those alternation or the replacement plan within three years?	BV 200b		HOPE	n/a	N/a	Not appropriate for quarterly monitoring.				
Percentage of appeals allowed against the authority's decision to refuse planning applications	BV204		HOPE	16.0%	33%	11%	20%	27%	G	

AGENDA 21, CRIME & COMMUNITY DEVELOPMENT PORTFOLIO

BUDGETARY CONTROL REPORT - DECEMBER 2005

REVENUE ITEMS TO BE REPORTED

Budget Head	Estimate (Including Supplements)	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Crime Reduction</u>	£'000	£'000			
Employee Expenses	273.8	266.5	7.3		Projected Savings due to a vacant posts in Community Protection & Dog Control.
<u>All other budget heads</u>	965.8	965.8			
PORTFOLIO TOTAL	1,239.6	1,232.3	7.3	0.0	

TASK	Lead Officer	TARGET	STATUS AT 31.12.05	COMMENTS
Review Gedling Community Plan and publish revised Plan, through Gedling Partnership*	HCO	End December 05	G	Completed. Launch being arranged for Spring 2006.
Introduce and deliver Area-Based Initiative programmes, in 2 areas as identified through Crime and Disorder Audit and Community Profile*	CPM	Action Plans in place by end 2005 Early projects - mid 2005 onwards Full Action Plans - Mar 06	A	Good progress being made overall, but original Action Plans thought to be too detailed and being refined at communities' requests. Approach has been agreed by LSP executive.
Develop Social Inclusion Strategy* (likely to be as part of Community Plan)	HCO	End December 05	G	Included in Community Plan
NEW TASK - Lead GBC contributions to potential development of South Nottinghamshire Crime and Disorder Reduction Partnership	CPM	Shadow arrangements in place by 1 April 2006 - Others as per separate project plans		
Develop Community Profiles (including audit of deprivation)	HCO	Profiles in place by Dec 04 - Revised to Summer 2005 (Cabinet Feb 05)	A	Area profiles completed. Work on priorities baseline development delayed slightly by employee absence, but expected to secure final target date. Project identified by Audit Commission as example of notable practice.

Performance Indicator	Ref	Dept/ Section	Lead Officer	Actual 2004/05	Target 2005/06	Progress At 30.6.05	Progress At 30.9.05	Progress At 31.12.05	STATUS AT 31.12.05	COMMENTS
The fossil fuels consumption/m2 of local authority operational property, compared with comparable buildings in the UK as a whole	BV180a(ii)	EPS	BSM	Definition being amended - targets to be re set in due course						Not appropriate for quarterly monitoring.
The electricity consumption/m2 of local authority operational property, compared with comparable buildings in the UK as a whole	BV180a(i)	EPS	BSM							Not appropriate for quarterly monitoring.
Vehicle crimes per 1,000 population	BV128	CAB	CPM	17.30	15.6	5	7.9 (year to date) 18.1 (12 month rolling)	12 (year to date) 18 (12 month rolling)	R	Slight improvement in year-on-year figure but still off target. Partners aware and targeted work in progress to address issue.
Violence against the person per 1,000 population	Local 13 (now BV127)	CAB	CPM	11.3	11.2	3.3	5.7 (year to date) 12.2 (12 month rolling average)	8.8 (year to date) 13.3 (12 month rolling average)	R	Further work with partners in progress to address this. Encouragement to report some previously unreported crimes may be contributing to increase.
Domestic burglaries per 1,000 households.	BV126	CAB	CPM	18.50	17.2	3.5	10.1 (year to date) 16.2 (12 month rolling)	5.92 (year to date) 16.0 (12 month rolling)	G	

Performance Indicators

Agenda 21, Crime Community Portfolio

Performance Indicator	Ref	Dept/ Section	Lead Officer	Actual 2004/05	Target 2005/06	Progress At 30.6.05	Progress At 30.9.05	Progress At 31.12.05	STATUS AT 31.12.05	COMMENTS
The number of racial incidents recorded by authority per 100,000 population	BV174	CAB	CPM	2.00		0	0	2		
The percentage of racial incidents that resulted in further action	BV175	CAB	CPM	100.00%	100%	0	0	100%	G	
Score against Environmental Health Best Practice checklist	BV166	PEN	HOPE	90.0%		Not appropriate for quarterly monitoring.				
Percentage of Environmental Health programmed work i.e., inspections sampling, visits, checks carried out	Local 12		FLHM	88%	96%	Not appropriate for quarterly monitoring.				

DEVELOPMENT & ECONOMIC REGENERATION PORTFOLIO

BUDGETARY CONTROL REPORT - DECEMBER 2005

REVENUE ITEMS TO BE REPORTED

Budget Head	Estimate (Including Supplements) £'000	Latest Projected Outturn £'000	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
					No new variances to report.
<u>All other budget heads</u>	342.5	342.5			
PORTFOLIO TOTAL	342.5	342.5	0.0	0.0	

TASK	Lead Officer	TARGET	STATUS AT 31.12.05	COMMENTS
Complete development of Town Centres Action Plans and ensure their delivery	CPM	As set out in Action Plans	R	Action Plans have been agreed for Arnold and Netherfield and work has begun on their delivery. Those for Mapperley and Carlton Hill have been further delayed due to conflicting work requirements supporting Arnold MasterPlan and further car park consultations. Suggest revised dates for agreement of latter two Action Plans of end June 2006.
Transfer to new development plan system in accordance with Local Development Scheme	LPM	In accordance with Project Plan submitted to goem/ODPM	G	7 out of 11 Development Briefs underway (Supporting Local Plan allocations). Calverton CA Appraisal. SCI Consultation (Pre-submission Stage)
Implement BVR action plan for Planning Service	HOPE	As set out in Action Plan	G	On going
Continue investigation of service delivery for Building Control in partnership with Conurbation Districts and City	BCM	01/06/2005 Revised to June 2006 (Cabinet - Nov 2005)	G	Report to be submitted to NLGA and CE Group April 06. Likely implementation > Sept 06.
Progress Local Plan review to completion	LPM	Consider Inspectors report - Spring 2004	G	Plan adopted July 05

Performance Indicators

Development Economic Regeneration Portfolio

Performance Indicator	Ref	Dept/ Section	Lead Officer	Actual 2004/05	Target 2005/06	Progress At 30.6.05	Progress At 30.9.05	Progress At 31.12.05	STATUS AT 31.12.05	COMMENTS
Percentage of new homes built on previously developed land	BV106	PEN	LPM	97.00%	60%	Not appropriate for quarterly monitoring.				

DIRECT SERVICES & PROPERTY SERVICES PORTFOLIO

BUDGETARY CONTROL REPORT - DECEMBER 2005

Budget Head	Estimate (Including Supplements)	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Recycling</u>	£'000	£'000			
Equip, Furniture & Materials	4.1	1.1	3.0		Composters to be returned to supplier as Notts CC have started a subsidised scheme
Other Grants	(69.6)	(64.5)		5.1	Twin Bin scheme & removal of some recycling centres
Customer Receipts	(5.6)	(2.6)		3.0	Replaced by NCC scheme - see above
<u>Kerbside Collection</u>					
Other Grants	(100.2)	(170.0)	69.8		Additional recycling credits due to increased tonnages collected.
Customer Receipts	(66.0)	(106.0)	40.0		Additional customers on Garden Waste Service.
Additional Salaries	63.0	86.0		23.0	Additional cost incurred due to additional customers of Garden Waste Service.
Revenue Contribution to Capital	0.0	48.1		48.1	Purchase of Green Waste Bins for additional customers.
Transport	3.5	10.7		7.2	Hire of additional glass collection vehicle to meet Health & Safety Executive Standards.
<u>Refuse</u>					
Services	108.0	115.0		7.0	Part will be met by an increase in income. However NCC have found some bills from 04/05, approximately £3,000.

DIRECT SERVICES & PROPERTY SERVICES PORTFOLIO

BUDGETARY CONTROL REPORT - DECEMBER 2005

<u>Street Cleaning</u>					
Employees	410.7	397.7	13.0		Vacant post due to restructure of Park & Street Care.
Misc Supplies & Services	18.8	13.8	5.0		Fewer abandoned vehicles
Private Contractors	8.9	33.9		25.0	Increased cost of contractors to cover vacant posts in Park & Street Care.
Other Grants	(14.5)	(9.5)		5.0	Fewer abandoned vehicles
<u>Fleet</u>					
Vehicle Leasing Charges	252.7	262.4		9.7	Leasing termination penalties
<u>All Other Budget Heads</u>					
Including items previously reported	4,080.3	4,080.3			
					Net Portfolio Total
	4,694.1	4,696.4	130.8	133.1	£2,300 adverse

TASK	Lead Officer	TARGET	STATUS AT 31.12.05	COMMENTS
Development of new strategy/policy for building services related functions (including caretaking)	HDS	September-05	G	Delayed until February 2006 following retirement of an officer, also need to take into consideration budget available for works in 2006/07.
Civil contingencies/emergency planning - review function and future requirements	HDS	October-05	G	Cabinet report approved October 2005.
Decriminalization of parking - work with County Council	HDS	County led project	G	Cabinet approved joint working with County to commence January 2007.
Joint working with neighbouring authorities on: Trade Waste (recycling), and Medical Waste	HDS	August-05	R	Working with Rushcliffe Borough Council, surveys sent out to existing customers for trade waste recycling and currently being analysed and if a sufficient customer base will commence when arrangements can be finalized. Clinical waste routes being investigated for cost efficiencies and if viable will commence in June 2006. Recommend amending target date accordingly to June 2006.
Investigate and implement Trade Waste Recycling and Clinical Waste Collection working in close relationship to neighbouring authorities	ACSM		A	See joint working on trade and medical waste.
Review of Car Parking	HDS	Council decision	G	Cabinet approval to charge from January 2007
Implement new communications and vehicle tracking/navigation system in all vehicles	FCM	01/10/2004 (revised to October 05 (Cabinet 11 July 05)	R	Trials being undertaken with vehicles, orders to be placed in February when results analysed. Recommend amending target date to March 2006.

Performance Indicator	Ref	Dept/ Section	Lead Officer	Actual 2004/05	Target 2005/06	Progress At 30.6.05	Progress At 30.9.05	Progress At 31.12.05	STATUS AT 31.12.05	COMMENTS
The percentage of roads, pavements and public land with significant or heavy levels of litter and detritus	BV 199	DSV	ACSM	17.0%	19.5%	None	13%	12%	G	
Percentage of the total tonnage of household waste arising which have been recycled	BV82a	DSV	ACSM	17.40%	22.00%	21.33%	21%	22.77%	G	
Percentage of the total tonnage of household waste arising which has been composted	BV82b	DSV	ACSM	3.71%	2.00%	3.01%	4%	3.55%	G	
Number of kilograms of household waste collected per head	BV84	DSV	ACSM	405kg	435kg	96.5kg	181kg	267.75kg	G	
Maximum number of days lost through sickness	DS3	DSV	HDS		9%	6%	7%	6%	G	
Maximum number of days lost through industrial injury	DS3	DSV	HDS		5%	1%	0.05%	0.32%	G	
Percentage of people satisfied that the authority has met their duty to keep land and highways for which the authority is responsible clear of litter and refuse	BV89		HDS	68%	Not set for 05-06 (68% 06-07)	Not appropriate for quarterly monitoring.		67%	A	Slightly below target for 2006/07 but within acceptable margin of error
Percentage of survey respondents satisfied with household waste collected	90a		HDS	89%	Not set for 05-06 (90% 06-07)	Not appropriate for quarterly monitoring.		79%	R	Significant reduction since 2003 survey, which if repeated in 2006 survey, would see Council fall out of top quartile. Thought to be largely due to change to twin bin system and associated fortnightly collection of grey bin. Note however that satisfaction with recycling has increased, with more "very satisfied" with the service. Quartiles may drop if similar picture apparent across country.
Percentage of survey respondents satisfied with waste recycling	90b		HDS	72%	Not set for 05-06 (75% 06-07)	Not appropriate for quarterly monitoring.		75%	G	Also significant increase in those "very satisfied" with service - up from 23% to 31% - and dissatisfied down from 12% to 7%
Percentage of population in authority's area served by a kerbside collection of recyclables	91		HDS	99%	99%	Not appropriate for quarterly monitoring.				

E-GOVERNMENT MEMBER PORTFOLIO

BUDGETARY CONTROL REPORT - DECEMBER 2005

REVENUE ITEMS TO BE REPORTED

Budget Head	Estimate (Including Supplements) £'000	Latest Projected Outturn £'000	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>All Other Budget Heads</u>	153.3	153.3			
PORTFOLIO TOTAL	153.3	153.3	0.0	0.0	Net Portfolio Total

TASK	Lead Officer	TARGET	STATUS AT 31.12.05	COMMENTS
Develop electronic service delivery for Planning Service to achieve BV205 and Pendleton Report targets	HOPE	Dec-05	G	Maximum Pendleton score achieved
Support the Council in achieving the e-Government Priority Services	POD-SD MGR	Dec-05	A	Report of the Councils progress against the Priority Outcomes considered by SMT 24th January 2006
Identify in consultation with managers, staff and elected members the appropriate solutions to enable remote access to systems for home, mobile or information working	POD-SD MGR	Mar-06	A	Anticipate roll out of Pilot scheme by 31st March 2006
Achieve National Procurement Standards	HoPOD	Mar-06	A	Review of strategy to be undertaken. Assessment against milestones to be part of this.
Implement an appropriate way forwards in establishing a customer relationship management system, with appropriate integrated telephony and new switchboard, including identifying associated organisational reorganisation	HoPOD	Mar-07	G	Deferred to 2006/07, anticipate that the deployment of a CRM solution may be one of the outcomes of an externally facilitated working group established by the Deputy Chief Executive to review Customer Service Options.
e-Government National & Local participation including mandatory submissions	POD-SD MGR	Dec-05	G	IEG4.5 Submitted July 2005, IEG5 Submitted December 2005
Support Departments in the corporate rollout of EDRMS, including technical advise and process re-engineering to achieve organisational efficiencies and savings	HoPOD	Mar-07	G	Deferred to 2006/07 due to problems with the implementation of Document Management within Council tax and Housing Benefits.
To identify replacement IT systems for Housing Benefits, Council Tax, FMS and Leisureflex, evaluating various systems and selecting to ensure functionality. Implementing the transfer of existing processes etc to new systems.	HOPOD, HOF, HLS	01/07/2006- full completion. Various interim target for different services.	G	Ongoing and on target to coincide with the formal end of the Northgate Contract on 30th June 2006

Establish an overarching ICT strategy which provides a direction for future investments in ICT taking account of external requirements and internal needs.	HOPOD	30/09/04 Strategy agreed - Revised to March 2005 (Cabinet - Feb 05) Further revised to October 05 (Cabinet - Jul 05) Further revised to December 2005 (Cabinet - Nov 2005)	G	Over arching ICT Strategy agreed by Cabinet December 2005
Introduction of computerised Land Charges system	DSM	Nov-05	G	System introduced. Testing in progress. System anticipated to go live in June 2006
Continue Voluntary Registration Process	SS	Mar-06	G	2005-06 targets achieved.Process ongoing

Performance Indicator	Ref	Dept/ Section	Lead Officer	Actual 2004/05	Target 2005/06	Progress At 30.6.05	Progress At 30.9.05	Progress At 31.12.05	STATUS AT 31.12.05	COMMENTS
The percentage of authority buildings open to the public in which all public areas are suitable for and accessible to disabled people (Part M Building Regulations 1991)	BV156	EPS	BSM	48.00%	50%	Not appropriate for quarterly monitoring.				
The number of types of interactions that are enabled for electronic delivery as a percentage of the types of interactions that are legally permissible for electronic delivery	BV157	PIT	PIT-SD MGR	71.00%	100%	71.17%	83%	100%	G	

FINANCE PORTFOLIO

BUDGETARY CONTROL REPORT - DECEMBER 2005

REVENUE ITEMS TO BE REPORTED

Budget Head	Estimate (Including Supplements)	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Central Capital Financing</u>	£'000	£'000			
Temp Investment Interest	(318.5)	(365.2)	46.7		Increased interest receivable
Interest Paid	355.3	357.0		1.7	Additional loan int offset by reduced int to HRA
AMRA Principal	(754.3)	(756.5)	2.2		M R P adjustment
Internal Interest	18.2	30.3		12.1	Increased interest on HRA balance
Debt Management Expenses	8.0	12.6		4.6	Additional fees for arrangement of PWLB loans
<u>Corporate Finance</u>					
Conferences	1.9	4.9		3.0	LGC Award Ceremony
<u>Financial Services</u>					
New Systems	0	7.0		7.0	System Implementation Support
<u>Council Tax</u>					
Summons Costs Receivable	(159.0)	(120.0)		39.0	Reduced activity due to pressure of new systems implementation
<u>L.A. Business Growth Incent</u>	0	0	150.0	150.0	Receipt of grant & transfer thereof to reserve to fund future resource developments in accordance with Financial Strategy 2006-2011 as approved at Cabinet in Jan 2006.

<u>Insurance Premiums</u>	448.2	413.2	35.0		Reduction in insurance premiums.
<u>All other budget heads</u>	931.2	931.2			
PORTFOLIO TOTAL	531.0	514.5	233.9	217.4	Net Portfolio Total =£16,500 favourable

Improvement Tasks

Finance Portfolio

TASK	Lead Officer	TARGET	STATUS AT 31.12.05	COMMENTS
Implement replacement of systems for Council Tax, Business Rates and Housing Benefits	BM, RM	Oct-05	G	Final part of phase 1 implementation re NNDR to go live Feb.
Implement replacement of Systems for Payroll & Personnel	FSM, HOPOD	Oct-05	G	
Implement replacement of Systems for Financial Management and Supporting Feeder Applications	FSM	Mar-06	G	
Carry out financial review of Capital Strategy	HOF	Dec-05	R	Some improvements made, including development of capital scoring methodology, but full review not completed due to delay in appointment of Capital Accountant and work required to introduce new financial management system. Recommend amending target date to Dec 2006.

Performance Indicators

Finance Portfolio

Performance Indicator	Ref	Dept/ Section	Lead Officer	Actual 2004/05	Target 2005/06	Progress At 30.6.05	Progress At 30.9.05	Progress At 31.12.05	STATUS AT 31.12.05	COMMENTS
The percentage of business rates due for the financial year which were received by the authority	BV10*	FIN	FSM	98.40%	98%	32.30%	68.00%	87.60%	A	Slightly behind target
Average time for processing new claims	BV78a*	FIN	BM	37.4 days	43 days	43.89 days	38.99 days		R	Quarter 3 figures not available until mid-February
Average time for processing notifications of changes of circumstances	BV78b*	FIN	BM	6.6 days	9 days	11.99 days	10.89 days		R	Quarter 3 figures not available until mid-February
The percentage of cases for which the calculation of the amount of benefit due was correct on the basis of the information available for the determination for a sample of cases checked post-determination	BV79a*	FIN	BM	95.00%	98.5%	96.80%	92.80%	97.60%	R	Still slightly behind target, but trend is improving. Testing of new system now completed and this should further improve performance.
The percentage of invoices for commercial goods and services which were paid by the authority within 30 days of such invoices being received by the authority.	BV8*	FIN	FSM	96.80%	National - 100%	94.92%	95.88%	95.33%	R	Target not achievable.
The percentage of invoices for commercial goods and services which were paid by the authority within 30 days of such invoices being received by the authority.	BV8*	FIN	FSM	96.80%	Local - at least 96.2% (Cabinet Aug 05)	94.92%	95.88%	95.33%	A	Invoices not passed to creditors in time to meet the deadline in some cases, partly due to issues around payment terms.
Percentage of Council Tax collected	BV9*	FIN	RM	98.60%	97.5%	30.50%	59.00%	87.00%	A	Slightly behind target

HOUSING PORTFOLIO

BUDGETARY CONTROL REPORT - DECEMBER 2005

REVENUE ITEMS TO BE REPORTED

Budget Head	Estimate (Including Supplements) £'000	Latest Projected Outturn £'000	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Homelessness Admin</u>					
Employee Expenses	191.1	206.1		15.0	Additional homelessness grant received to be spent on agency workers.
Income	-54.0	-69.0	15.0		
<u>All Other Budget Heads</u>	435.4	435.4			
PORTFOLIO TOTAL	572.5	572.5	15.0	15.0	Net Portfolio Total

TASK	Lead Officer	TARGET	STATUS AT 31.12.05	COMMENTS
Produce revised Housing Strategy, submit to GOEM and implement	HMDR	Mar-06	R	Agreement reached with GOEM development of new Housing Strategy should be held in abeyance until decision has been made on future of Council's Housing Stock and completion of private sector stock condition survey. Proposed Revised Target Dec 06.
Implement the outcomes if the Stock Option Appraisal for the Housing Service	HHS	Mar-06	R	Awaiting Govt. announcement of Annual Disposals Programme for stock transfer. Proposed Revised Target July 06.
Produce revised Homelessness Strategy, submit to GOEM and implement	AHMN	Mar-06	G	Work ongoing to update in relation to :- Audit feedback, developments in the Homeless team and good practice from the ODPM
Implement the changes brought in by the Housing Act 2005 re HMO Licensing, Health and Safety Rating System and Enforcement	HMDR	Sep-05	R	Work progressing to ensure staff trained. Consultation with stakeholders taking place and opportunities for joint working with neighbouring authorities being explored and progressed. Government announced new implementation dates therefore proposed amended target April 2006
Development of partnership for procurement of planned and reactive maintenance	PMM	Mar-06	R	Work progressing. Specialist Technical Consultants appointed. Proposed amended targets - Planned Repairs - June 06, Responsive Repairs - March 07
Undertake Supporting People review of Sheltered Housing Service in accordance with the Quality Assessment Framework to include Accreditation to the Code of Practice for Sheltered Housing Services and the development of a Confidentiality Policy	AHMS	Mar-06	R	Work progressing in conjunction with targets set by Centre for Sheltered Housing Services. Proposed amended target - June 06
Upgrade the Housing Management IT system to browser based version and procure, develop and implement a stock condition module	HHS	Mar-06	R	Stock Condition Module progressing. Upgrade of Housing Management IT is delayed due to IT supplier. Target date dependant on suppliers ability to deliver which is currently unclear.

Improvement Tasks

Housing Portfolio

Review, revise and implement the Private Sector Housing Renewal Policy and strategy	HMDR	Mar-06	G	On target
Determine future stock option for the Housing Service	HHS	Sept 2004 (Revised to July 2005 - Cabinet Feb 04)	G	Completed
Introduction of effective schemes aimed at Homelessness Prevention.	AHMN / HMDR	March 2005 - Revised to June 2005 (Cabinet Feb 05)	G	Schemes established - work ongoing
Undertake Private Sector Stock Condition Survey either in partnership or in consultation with neighbouring authorities.	HMDR	March 2005 - Revised to March 2006 (Cabinet - Feb 2005)	G	Survey to start Feb2006

Performance Indicators

Housing Portfolio

Performance Indicator	Ref	Dept/ Section	Lead Officer	Actual 2004/05	Target 2005/06	Progress At 30.6.05	Progress At 30.9.05	Progress At 31.12.05	STATUS AT 31.12.05	COMMENTS
Percentage of responsive (but not emergency) repairs during 2002/03, for which the authority both made and kept an appointment	BV 185	HSG	PMM	98.10%	98.30%	98.60%	98.60%	98.60%	G	Above target
Does the authority follow the Commission for Racial Equality's code of practice in rented housing and follow the Good Practice Standards for social landlords on tackling harassment included in the Code of Practice for Social Landlords: Tackling Racial Harassment?	BV164	HSG	AHMN	Yes	Yes	Not appropriate for quarterly monitoring.			G	
The average length of stay in bed and breakfast accommodation of households which include dependent children or a pregnant woman and which are unintentionally homeless and in priority need.	BV183a	HSG	AHMS	0 nights	0 nights	0nights	0.5weeks	0.5weeks	R	Both BV183a and 183b are based on the length of stay in either B & B or Hostel at any time for those homeless clients where our duty to accommodate them under Section 193 of the Housing Act 1996 has ended during 2005/06. (This indicator only relates to cases where in B&B since 1.4.04)

Performance Indicators

Housing Portfolio

Performance Indicator	Ref	Dept/ Section	Lead Officer	Actual 2004/05	Target 2005/06	Progress At 30.6.05	Progress At 30.9.05	Progress At 31.12.05	STATUS AT 31.12.05	COMMENTS
The average length of stay in hostel accommodation of households which include dependent children or a pregnant woman and which are unintentionally homeless and in priority need	BV183b	HSG	AHMS	9 weeks	9 weeks	10 weeks	13.14weeks	13.58weeks	R	Both BV183a and 183b are based on the length of stay in either B & B or Hostel at any time for those homeless clients where our duty to accommodate them under Section 193 of the Housing Act 1996 has ended during 2005/06. (This indicator only relates to cases where in B&B since 1.4.04)
The proportion of LA homes which were non-decent at 1 April 2002	BV184a	HSG	PMM	15.00%	18%	Not appropriate for quarterly monitoring.			G	
The percentage change in proportion of non-decent LA homes	BV184b	HSG	PMM	11.00%	22%	Not appropriate for quarterly monitoring.			G	
Repairs and maintenance service - proportion of planned repairs: responsive maintenance	BV211a	HSG	PMM	98.40%	60:40		48:52	42:58	R	Plans in place to re-dress performance.
Repairs and maintenance service - proportion of expenditure on emergency/urgent : non-urgent repairs	BV211b	HSG	PMM	New for 2005/06			32%	33%	R	Plans in place to re-dress performance.
Average time to re-let local authority housing	BV212	HSG	AHM	39 days	35 days		33 days	36 days	R	Plans in place to re-dress performance.
Housing Advice service: Preventing homelessness	BV 213	HSG	AHM	New for 2005/06				79%	G	
Repeat homelessness	BV 214	HSG	AHM	New for 2005/06			0	0	G	

Performance Indicators

Housing Portfolio

Performance Indicator	Ref	Dept/ Section	Lead Officer	Actual 2004/05	Target 2005/06	Progress At 30.6.05	Progress At 30.9.05	Progress At 31.12.05	STATUS AT 31.12.05	COMMENTS
The proportion of unfit private sector dwellings made fit or demolished as a direct result of action by the local authority.	BV62	HSG	HMDR	2.38%	4%	Not appropriate for quarterly monitoring.				
Energy Efficiency – the Local average SAP rating of local authority owned dwellings	BV63	HSG	PMM	64	66	Not appropriate for quarterly monitoring.				
The number of private vacant dwellings that are returned into occupation or demolished as a direct result of the local authority.	BV64	HSG	HMDR	0	4	Not appropriate for quarterly monitoring.				
Local Authority rent collection and arrears: proportion of rent collected	BV66a	HSG	HMDR	98.80%	99.8%	95.05%	97.72%	98.52%	G	
Local Authority rent collection and arrears recovery: 7 weeks arrears	BV66b	HSG	HMDR	New Indicator 2005/06			2.84%	3.01%		
Local Authority rent collection and arrears recovery: NSPs	BV66c	HSG	HMDR	New Indicator 2005/06			2.87%	6.94%		
Local Authority rent collection and arrears recovery: evictions	BV66d	HSG	HMDR	New Indicator 2005/06			0.14%	0.29%		
Satisfaction of tenants of council housing with the overall service provided by their landlord.	BV74	HSG	HHS	79%	Not to be collected	Not appropriate for quarterly monitoring.				
i) Results further broken down by black and ethnic minority	BV74i	HSG	HHS	63%	Not to be collected	Not appropriate for quarterly monitoring.				

Performance Indicators

Housing Portfolio

Performance Indicator	Ref	Dept/ Section	Lead Officer	Actual 2004/05	Target 2005/06	Progress At 30.6.05	Progress At 30.9.05	Progress At 31.12.05	STATUS AT 31.12.05	COMMENTS
ii) Results further broken down by non-black and ethnic minority tenants	BV74ii	HSG	HHS	79%	Not to be collected	Not appropriate for quarterly monitoring.				
Satisfaction of tenants of council housing with opportunities for participation in management and decision making in relation to housing services provided by their landlord.	BV75	HSG	HHS	64%	Not to be collected	Not appropriate for quarterly monitoring.				
i) Results further broken down by black and ethnic minority	BV75i	HSG	HHS	50%	Not to be collected	Not appropriate for quarterly monitoring.				
ii) Results further broken down by non-black and ethnic minority tenants	BV75ii	HSG	HHS	64%	Not to be collected	Not appropriate for quarterly monitoring.				
Local Authority rent collection and arrears: Rent arrears of council tenants as a proportion of the authority rent roll.	Local 5	HSG-DR	HMDR	1.49%	1.06%	1.57%	1.29%	1.38%	G	On target to achieve required performance by year end.
Proportion of homelessness applications on which the authority makes a decision and issues written notification to the applicant within 33 working days.	Local 6	HSG	AHMS	91.70%	98.50%	78.30%	80.00%	85.00%	R	Plans in place to redress performance
Average re-let times for Local Authority dwellings let in the financial year	Local 7a	HSG	AHMN	39 days	35 days	35 days	33 days	36 days	A	Plans in place to achieve target by year end
Average re-let times for Local Authority dwellings let in the financial year exc. Difficult to Lets	Local 7b	HSG	AHMN	29 days	25 days	27 days	28 days	29 days	R	Plans in place to redress performance. Need to explore qualifying exclusions to indicator.

Performance Indicators

Housing Portfolio

Performance Indicator	Ref	Dept/ Section	Lead Officer	Actual 2004/05	Target 2005/06	Progress At 30.6.05	Progress At 30.9.05	Progress At 31.12.05	STATUS AT 31.12.05	COMMENTS
The percentage of urgent repairs completed within Government time limits.	Local 9	HSG	PMM	99.70%	98%	95.90%	95.13%	95.30%	R	Contractors given target to achieve required performance in last quarter of financial year.
The average time taken to complete non-urgent responsive repairs	Local 10	HSG	PMM	10 days	12 days	17 days	14.25 days	13.52 days	R	Contractors given target to achieve required performance in last quarter of financial year.
The percentage of all repairs completed within target.	Local 11	HSG-PM	PMM		95.00%	95.50%	94.32%	94.26%	A	Contractors given target to achieve required performance in last quarter of financial year.
The number of people sleeping rough on a single night within the area of the local authority	BV202	HSG	HMDR	0-10	0-10	0-10	0-10	0-10	G	
The percentage change in the average number of families, with dependent children or a pregnant woman, placed in temporary accommodation under the homelessness legislation compared with the average from the previous year.	BV203	HSG	HMDR	-3.40%	5.00%	2% reduction	15.7% reduction	11.73% reduction	G	
Domestic violence refuge places per 1000 population	BV176	HSG	HMDR	0	0	0.00%	0.00%	0.00%	G	

LEISURE SERVICES PORTFOLIO
BUDGETARY CONTROL REPORT - DECEMBER 2005
REVENUE ITEMS TO BE REPORTED

Budget Head	Estimate (Including Supplements)	Latest Projected Outturn	Net Budget Variance		Reasons for Variance (New Items Only)
			Favourable	Adverse	
	£'000	£'000	£'000	£'000	
<u>Leisure Services</u>					
Supplies & Services	79.8	83.5		3.7	Transfer of software and consumables budgets from IT omitted in 05/06 original estimate.
<u>Recreation & Leisure Areas</u>					
Premises	25.3	22.3	3.0		Revenue effect of slippage in capital scheme for Honeywood Gardens community facilities.
Supplies & Services	9.8	14.1		4.3	Contribution received from Bryant Homes towards cost of land works at Edison Way/Digby Avenue.
Income	(157.2)	(161.5)	4.3		
<u>Richard Herrod L.C.</u>					
Premises	119.6	118.1	1.5		Revenue effect of slippage in capital scheme for changing of the Pavillion/Play facilities.
Income	(358.5)	(343.5)		15.0	
<u>Carlton Forum</u>					
Premises	178.0	58.0	120.0		NNDR refund resulting from valuation appeal
Supplies & Services	160.3	190.3		30.0	Consultancy fee for conducting appeal
<u>Redhill L.C.</u>					
Premises	64.6	32.6	32.0		NNDR refund resulting from valuation appeal.
Supplies & Services	78.8	86.8		8.0	Consultancy fee for conducting appeal.
<u>Arnold L.C.</u>					
Premises	152.2	121.4	30.8		NNDR refund resulting from valuation appeal.
Supplies & Services	74.1	81.8		7.7	Consultancy fee for conducting appeal.

LEISURE SERVICES PORTFOLIO
BUDGETARY CONTROL REPORT - DECEMBER 2005
REVENUE ITEMS TO BE REPORTED

Budget Head	Estimate (Including Supplements)	Latest Projected Outturn	Net Budget Variance		Reasons for Variance (New Items Only)
			Favourable	Adverse	
	£'000	£'000	£'000	£'000	
<u>Employee Expenses</u>					
Calverton L.C.	277.0	265.6	11.4		Revised Openings of Calverton Leisure Centre and revised Leisure Centre staffing structures, and taking into account the vacancy provision which has not been achieved at Carlton Forum, there are anticipated net savings this year of £27,800 owing to vacant posts at the other leisure centres.
Carlton Forum L.C.	690.2	703.5		13.3	
Redhill L.C.	338.9	313.9	25.0		
Arnold L.C.	383.0	379.7	3.3		
Richard Herrod L.C.	243.0	248.0		5.0	
Community Centres	140.4	134.0	6.4		
<u>Income</u>					
Calverton L.C.	(265.3)	(252.9)		12.4	Mainly due to reduced income from Holiday Activities, offset by reduced staffing costs.
Carlton Forum L.C.	(1,246.8)	(1,219.8)		27.0	Reduced usage of the Aerobics Studio, Youth Gym and swimming pool.
Redhill L.C.	(561.3)	(536.4)		24.9	Reduced usage of the Fitness Suite offset by salary savings.
Arnold L.C.	(358.4)	(344.4)		14.0	Mainly due to reduced usage of the swimming pool.
Richard Herrod L.C.	(358.5)	(358.2)		0.3	
Community Centres	(74.5)	(87.8)	13.3		Increased usage of room hire.
<u>DNA Income</u>					
Fitness membership	(756.7)	(743.7)		13.0	From the 1st January 2006, the VAT requirements relating to fitness membership have changed, it is anticipated that this will result in an estimated income shortfall of £13,000.
<u>All Other Budget Heads</u>	4,031.2	4,031.2			
PORTFOLIO TOTAL	2,909.0	2,836.6	251.0	178.6	Net Portfolio Total £72,400 Favourable

TASK	Lead Officer	TARGET	STATUS AT 31.12.05	COMMENTS
Review and re-programme the use of the Bonington Theatre.	LFO	Mar-06	G	
Review and if required re-programme use of the Leisure Centres and Community Centres.	LFO	April 2006 re-programme. Base line participation information to be obtained 2005 and comparison information obtained in 2010.	G	
Develop a Referral Pathway for Children.	LRO	Sept 05 - Revised to Nov 05	A	Exercise Promotion Officer post vacant Nov 05 to March 06. Working Group set up to establish appropriate protocols.
Carry out SureStart development at Killisick Community Centre	LFO	May 2004 - Revised to Jan 2005 (Cabinet Aug 04) - Further revised to June 05 (Cabinet - Feb 05)	G	Completed
Provide recreational facilities on the Old Brickyard site on the Honeywood Gardens Estate.	LRO	Sep 04 - Revised to Nov 2005 (Cabinet Aug 04) Further revised to July 06 (Cabinet Aug 05)	G	Construction work out to Tender. Discussions progressing regarding Service Level Agreements.
Promote development of the former Gedling Colliery site as a country park and seek finance to support its future upkeep	LRO	UK Coal restoration groundworks start May 2006, planting Winter 2006. Funding for Option Two in place April 2006 (Cabinet Aug 05)	G	

Performance Indicator	Ref	Dept/ Section	Lead Officer	Actual 2004/05	Target 2005/06	Progress At 30.6.05	Progress At 30.9.05	Progress At 31.12.05	STATUS AT 31.12.05	COMMENTS
Percentage of residents satisfied with Sports and Leisure facilities.	BV119a	LSV	HLS	58%	Not set for 05-06 (65% 06-07)	Not appropriate for quarterly monitoring.		61%	G	User satisfaction = 81%
Percentage of residents satisfied with Arts activities and venues.	BV119d	LSV	HLS	40%	No survey 05-06 (45% 06-07)	Not appropriate for quarterly monitoring.				
Percentage of residents satisfied with Parks and Open Spaces.	BV119e	LSV	HLS	70%	Not set for 05-06 (75% 06-07)	Not appropriate for quarterly monitoring.		72%	G	User satisfaction = 82%

FINANCIAL MANAGEMENT REPORT - CAPITAL BUDGET MONITORING				PERIOD	9	December 2005	
EXPENDITURE	Original Capital Programme	Current Cap Prog inc c/f & supp	Actual To Date	Committed	Latest Projected Outturn	Projected Annual Variance	
	£000's	£000's	£000's	£000's	£000's	£+ / (-)	%+ / (-)
Leader	213.8	221.4	72.1	27.9	185.4	(36.0)	(16.3)
Development & Economic Regenerati	20.0	20.0	20.0	0.0	20.0	0.0	0.0
Agenda 21, Crime & Community Developmen	0.0	45.0	17.0	28.0	45.0	0.0	0.0
E-Government, Members & Property Services	370.0	858.3	350.6	235.7	654.4	(203.9)	(23.8)
Direct Services	1,240.9	1,495.5	941.7	356.8	1,440.9	(54.6)	(3.7)
Leisure Services	1,003.4	1,354.0	504.9	249.7	1,104.0	(250.0)	(18.5)
Finance	102.1	130.1	11.1	0.0	85.1	(45.0)	(100.0)
Housing Investment Programme	4,505.5	5,677.8	1,731.8	1,416.5	4,976.3	(701.5)	(12.4)
TOTAL	7,455.7	9,802.1	3,649.2	2,314.6	8,511.1	(1,291.0)	(13.2)
RESOURCES							
Major Repair Reserve	1,912.0	1,924.3	0.0	0.0	1,924.3	0.0	0.0
Prudential Borrowing	2,523.0	2,527.7	0.0	0.0	2,527.7	0.0	0.0
Specific Capital Grant - Disabled Facilities Gran	219.0	219.0	0.0	0.0	219.0	0.0	0.0
Specific Capital Grant - CCTV Project	0.0	28.0	0.0	0.0	28.0	0.0	0.0
Section 106 Contributions	22.1	74.1	0.0	0.0	74.1	0.0	0.0
NCC Joint Use Maintenance contributi	50.0	60.0	0.0	0.0	0.0	60.0	0.0
NCC Contribution re Carlton Forur	0.0	50.0	0.0	0.0	10.0	40.0	0.0
UK Coal	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Allotment Associator	20.0	20.0	0.0	0.0	12.5	7.5	0.0
IEG Grant	150.0	459.8	0.0	0.0	459.8	0.0	0.0
Department of Works & Pensions	0.0	133.3	0.0	0.0	133.3	0.0	0.0
Revenue Contribution from General Func	0.0	110.7	0.0	0.0	135.8	(25.1)	0.0
Revenue Contribution from Reserves/Fund	0.0	12.3	0.0	0.0	12.3	0.0	0.0
Planning Gain Contributor	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Heritage Lottery Grant	0.0	167.7	0.0	0.0	167.7	0.0	0.0
Capital Receipts	1,909.6	3,365.2	0.0	0.0	2,156.6	1,208.6	0.0
Revenue Contribution from Housing Revenue A/	650.0	650.0	0.0	0.0	650.0	0.0	0.0
TOTAL	7,455.7	9,802.1	0.0	0.0	8,511.1	1,291.0	13.2
UNDER/(OVER RESOURCED)	0.0	0.0	3,649.2	2,314.6	0.0		

NOTES :-

1. All budgets are grossed up with any contribution from outside bodies shown as income in the Resources sectic
2. Projected variance is made up of slippage (Appendix 5) (£1,318,000) and the net overspend identified in the report of £90,9c

HOUSING REVENUE ACCOUNT

BUDGETARY CONTROL REPORT - DECEMBER 2005

REVENUE ITEMS TO BE REPORTED

Budget Head	Estimate (Including Supplements) £'000	Latest Projected Outturn £'000	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Charges for Services & Facilities</u>	(574.1)	(584.0)	9.9		Additional income from service charges Princess Close and Piper Lifelines. Offset by higher than estimated voids for heating, meals and hostel.
<u>Supporting People</u>					
Employee Expenses	430.1	403.8	26.3		Staffing savings following review of elderly services.
Supplies & Services	90.2	82.0	8.2		Savings on protected clothing, phones and insurance.
Income	(487.4)	(456.8)		30.6	Reduction in Supporting People grant to fund new structure (offset by savings in SP expenditure).
<u>General Management</u>					
Employee Expenses	479.4	474.4	5.0		Salary savings owing to vacant post.
Supplies & Services	182.9	172.5	10.4		IT System Upgrade postponed owing to pending stock transfer decision.
<u>Non-Dwelling Rents</u>	(257.1)	(244.1)		13.0	Voids higher than anticipated.
<u>Negative H.R.A. Subsidy</u>	1,911.0	1,921.1		10.1	Increase based on latest interim claim

<u>Special Services</u>					
Employee Expenses	319.8	309.8	10.0		Staffing savings following review of elderly services.
<u>Repairs</u>	2,261.9	2,261.3	0.6		Miscellaneous Savings
<u>Capital Financing Charges</u>	(250.5)	(231.0)		19.5	Interest on negative Capital Financing Requirement less then estimated.
<u>Mortgage Interest</u>	(4.7)	(6.7)	2.0		Additional interest.
<u>Interest on Balances</u>	(26.1)	(30.3)	4.2		HRA balances greater than originally estimated.
					Due to increased arrears, bad debts are expected to be higher then estimated and the level of provision will be reviewed as part of the accounts closedown process.
<u>All Other Budget Heads</u>	(3,945.1)	(3,945.1)			
PORTFOLIO TOTAL	130.3	126.9	76.6	73.2	Net Portfolio Total = £3,400 Favourable

CABINET

List Of Virements Approved By Portfolio Holders For The

Quarter Ended December 2005

REVENUE

£

Agenda 21, Crime & Community Development.

Crime Reduction - Area Based Initiatives funded by Community Plan.

2,500

Leader

Community Plan - Gedling Partnership funding Area Based Initiatives.

(2,500)

Leisure

Arnold Leisure Centre - salary savings

(8,800)

Facilities - Consultancy work on procurement options for Leisure Centre management and
Joint Trust operation with Rushcliffe Borough Council

8,800

Redhill Leisure Centre - salary savings

(8,400)

Admin/Management - consultancy advice on Park Ranger and application for Green Flag status

8,400

Youth Coordination - budget transferred from salaries

(50,000)

to supplies and services to enable approved youth schemes to go ahead.

50,000

General Fund Total

0

CAPITAL**£****Leisure**

Victoria Rd scheme will not now go ahead as area will be used as part of Gedling Relief Road.	(9,500)
Existing Carlton Forum All Weather Fencing scheme needs additional funds.	1,000
New scheme to make emergency repairs to same at Redhill.	8,500
Savings on Carlton Forum Renew Fire/Drowning Alarm scheme.	(7,000)
Savings on Carlton Forum Air Conditioning Activities Room / Youth Gym scheme.	(2,000)
Urgent repairs required to Killisick Community centre floor.	9,000
Budget vired from Arnot Hill Park - Extend Car Park scheme to cover shortfall in Lottery scheme.	(12,800)
Expenditure coded incorrectly to Lottery scheme, as work was in conjunction with Lottery works.	12,800

General Fund Total

0

Housing Investment Programme

Savings on bathroom replacement scheme.	(50,000)
Extra budget required for THAWS projects.	50,000
Savings on void properties due to new legislation preventing capital works on voids.	(44,000)
Extra budget required to finance Contract 2 on the roof replacement scheme.	44,000

HIP Total

0

CAPITAL SLIPPAGE 3RD QTR 2005 - 2006

Portfolio/Scheme	Cost Centre	Original Capital Programme £000's	Current Cap Prog inc c/f & supp £000's	Likely Outturn £000's	Likely Slippage £+/-(-) £000's	Comments
LEADER						
DDA COMPLIANCE WORKS	5902	52.9	52.9	32.9	(20.0)	Some planned DDA schemes cannot be delivered due to practical constraints in the buildings affected. £20k to be slipped to 2006/07 and new priorities to be identified.
ARNOT HILL CAR PARK	5905	80.0	80.0	60.0	(20.0)	The scheme will be commenced on site and substantially complete by end of March, but works are not likely to be fully complete until 2006/07.
E-GOVERNMENT						
DOCUMENT MANAGEMENT	5942	0.0	8.7	2.4	(6.3)	Remainder of project to be deferred in support of Document Management rollout.
CORPORATE DOCUMENT MANAGEMENT	5943	0.0	84.0	15.9	(68.1)	Remainder of project to be deferred in support of Document Management rollout.
CITIZEN ACCESS FACILITIES	5945	0.0	55.7	41.7	(14.0)	Remainder of project to be deferred in support of Document Management rollout.
REMOTE ACCESS FOR MEMBERS	5947	0.0	60.0	50.0	(10.0)	Specification raised and out to suppliers - remainder to be slipped to 2006/07.
REMOTE ACCESS FOR OFFICERS	5948	0.0	65.5	0.0	(65.5)	Deferred to 2006/07 to cover expansion of remote access.
AGRESSO FMS	5962	0.0	140.0	115.0	(25.0)	£25k to be slipped to 2006/07 for Phase II.
NORTHGATE PAYROLL/HR	5963	0.0	99.0	84.0	(15.0)	£15k to be slipped to 2006/07 for Phase II.
DIRECT SERVICES						
CAR PARKING CHARGING	5833	0.0	120.0	0.0	(120.0)	Cabinet agreed to defer scheme to 2006/07. Needs to be referred to Personnel and Resources Committee for ratification.
LEISURE SERVICES						
GEDLING SCHOOL NEW LEISURE	5213	0.0	41.0	0.0	(41.0)	Gedling School have not yet been awarded their New Opportunities grant - works will therefore not be commenced until 2006/07.
OUTDOOR PROVISION FOR YOUNG PEOPLE	5340	0.0	60.6	27.8	(33.8)	Work on Arno Vale Ball Court to be slipped in conjunction with scheme 5404. £1k revenue contribution from Member's Pot to be added.
DEVELOPMENT OF GRASS SPORTS	5397	0.0	2.8	0.0	(2.8)	Programmed to be spent at the end of the football season in May, in conjunction with scheme 5593.
ARNO VALE EXTEND BALL COURT	5404	0.0	10.0	0.0	(10.0)	Work on Arno Vale Ball Court to be slipped in conjunction with scheme 5404 Extend Arno Vale Ball Court.
ALLOTMENTS - GRANT SCHEME	5456	40.0	40.0	25.0	(15.0)	Allotment committees unable to allocate full budget in 2005/06.

Portfolio/Scheme	Cost Centre	Original Capital Programme £000's	Current Cap Prog Inc c/f & supp £000's	Likely Outturn £000's	Likely Slippage £+(-) £000's	Comments
LEISURE SERVICES contd						
CF ADTNL MALE/FEMALE CHANGING	5506	0.0	140.0	1.0	(139.0)	Building not to be fabricated and installed until May 2006.
HONEYWOOD GARDENS CC	5555	0.0	5.0	0.0	(5.0)	£5k for planning to be deferred until 2006/07, as work not to be commenced.
CF AIR CON ACTIVITIES RM/YTH	5558	10.0	8.0	5.0	(3.0)	Refurbishment of changing facilities in connection with Youth Gym delayed until external changing provided.
R HERROD - BOILER REPLACEMENTS	5561	26.0	26.0	23.5	(2.5)	Initial works completed but problems with gas pressure to be resolved.
R HERROD DRAIN CRICKET PITCHES	5593	0.0	0.4	0.0	(0.4)	Programmed to be spent at the end of the football season in May, in conjunction with scheme 5397.
REDHILL ALL WEATHER FENCING	5595	0.0	8.5	0.0	(8.5)	Manufacturer unable to fabricate fence until after year end.
FINANCE						
CASH RECEIPTING SYSTEM	5931	45.0	45.0	0.0	(30.0)	Scheme to slip to 2006/07. The quotation is now for £30k so this amount to slip and the remaining £15k to be underspent.
HOUSING INVESTMENT PROGRAMME						
PRIVATE SECTOR STOCK CONDITION SURVEY	6340	0.0	81.0	48.0	(33.0)	Surveys to start 27 Feb. 80% of initial £60k contract to be completed by year end. Remainder to be slipped to 2006/07.
OTHER GRANTS	VARIOUS	645.0	749.5	613.0	(136.5)	£136.5 grants not spent in 2005/06 to be slipped to 2006/07.
HOME INSULATION THAWS	6323	400.0	528.1	478.1	(50.0)	Contracts 1 - 3 complete. All other contracts are on schedule, except the Nabarro project which is to be slipped to 2006/07 due to revision and consultation issues.
PASSENGER LIFTS	6329	120.0	250.0	0.0	(250.0)	Legislation changes forcing sourcing of alternate methods of resolution. To be slipped as programme delivery will fall in 2006/07.
WINDOW & DOOR REPLACE	6335	1,700.0	2,044.2	1,959.2	(85.0)	As a result of consultation and decision process, slippage of £85k for delivery and installation of doors.
UPGRADE OF IT SYSTEM	6339	0.0	31.1	15.1	(16.0)	Contract sum will require slippage.
DDA ALTERATIONS	6371	0.0	30.0	20.0	(10.0)	Surveys almost complete - tender being drafted. Scheme not to be completed in year, so £10k to be slipped.
FOOTPATHS	6375	0.0	50.0	41.5	(8.5)	Majority of works complete - Technical Services negotiating with Highways over last part of scheme - this will require slippage of £8.5k into 2006/07.
WELFARE ADAPTATIONS,OAP/Hndcp	6379	225.0	258.8	183.8	(75.0)	Contract commenced - awaiting amendment of Occupational Therapy recommendations for some properties. £75k to be slipped.
		3,343.9	5,161.8	3,817.9	(1,318.9)	